



Design Review Committee Meeting
700 Doug Davis Drive
Hapeville, GA 30354
June 15, 2022, 6:00 PM

MINUTES

1. Call to Order

Chairman Jonathan Love called the meeting to order at 6:00PM.

2. Roll Call

Jonathan Love
Brian Gregory
John Stalvey
Gregory Morgan
Jacquie Smyth

3. Approval of Minutes

3.1 Minutes of May 18, 2022

MOTION ITEM: Gregory Morgan made a motion, John Stalvey seconded to approve the minutes of May 18, 2022, as submitted. Motion Carried: 5-0

4. New Business

4.1 3305 Old Jonesboro Road

Window Replacement

Background:

Michelle Betancourt has submitted an application seeking approval to replace a bay window with a single double hung on the front façade at 3305 Old Jonesboro Road. The property is zoned R-0, One Family Detached and is subject to the Neighborhood Conservation Area section of the Architectural Design Standards.

MOTION ITEM: John Stalvey made a motion, Gregory Morgan seconded to approve the application with the following conditions:

1. Applicant agrees to add multiple single windows or a double/triple window in the remodeled bay window
2. Re-submit plans with the window dimensions
3. Follow the window guidelines in the Planners Report and Architecture Guidelines
4. Suggestion was made by the committee to raise the window to the header to match the existing other windows

The Committee also granted a design exception for not meeting the window fenestration of the front elevation.

Motion Carried: 5-0

4.II 3330 Myrtle Street

Accessory Structure

Background:

Rhian Sharp has submitted an application seeking approval to install an accessory building (storage shed) located at 3330 Myrtle Street. The proposed accessory building is 10' x 18' (180-square feet). The proposed structure will have asphalt shingles, vertical siding of unknown material. The property is zoned R-1, One Family Residential and is subject to the Neighborhood Conservation Area section of the Architectural Design Standards.

MOTION ITEM: Jacquie Smyth made a motion, Brian Gregory seconded to approve the application with the condition that the applicant resubmit the site plan with correct setback information. The accessory structure may not be placed on gravel or dirt. The Committee also granted a design exception for the vertical siding.

Motion Carried: 5-0

4.III 860 Virginia Avenue

Exterior Renovation

Background:

Design Plus Inc (Matthew Long) has submitted an application seeking approval for exterior renovations of an existing commercial building at 860 Virginia Avenue. Proposed modifications include removing the existing front metal roof and canopies, installing new fascia (red corrugated metal with silver trim on the front), dark bronze corrugated metal with silver trim on the sides and new canopies and a sign. The property is zoned U-V, Urban Village, and is subject to the Commercial/ Mixed-Use Area of Architectural Design Standards.

MOTION ITEM: Gregory Morgan made a motion, Jacquie Smyth seconded to approve the application as submitted. The Committee also granted a design exception for the awning.

Motion Carried: 5-0

4.IV 330 Mt Zion Road

New SF Dwelling

Background:

Thomas Davis III has submitted an application seeking approval for the construction of a 2,036-square foot 3-bedroom, 2.5-bathroom, bungalow style single-family dwelling with an optional detached garage to be located at 330 Mt Zion Road. The property is zoned R-1, One Family Residential, and is subject to the Neighborhood Conservation Area, SubArea E of the Architectural Design Standards.

MOTION ITEM: Jacquie Smyth made a motion, John Stalvey seconded to approve the application as submitted.

The Committee also granted the following design exceptions:

- 1. Height of the structure**
- 2. Minimum window fenestrations are not met**

Motion Carried: 4-0; Jonathan Love recused himself

5. Next Meeting Date – Wednesday, July 20, 2022, at 6:00PM

6. Adjourn

MOTION ITEM: John Stalvey made a motion, Jonathan Love seconded to adjourn the meeting at 6:37PM. Motion Carried: 5-0

Respectfully submitted by,

Brian Gregory, Secretary

Jonathan Love, Chairman