Hapeville
georgia

MAIN STREET BOARD OF DIRECTORS MEETING

Join in person at 700 Doug Davis Drive, Hapeville, GA 30354

September 14, 2022 6:00PM

AGENDA

Mission Statement: The mission of the Hapeville Main Street Program is to promote, facilitate, enhance, and encourage quality growth and development in Downtown Hapeville while preserving the City's historic character and supporting a vibrant arts district.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC COMMENTS**
4. **APPROVAL OF MINUTES**
5. **APPROVAL OF FINANCIAL STATEMENT**
6. **OLD BUSINESS**
    a. Project Reports/2022-23 Workplan
7. **NEW BUSINESS**
8. **ANNOUNCEMENT(S)**
9. **NEXT MEETING:**
    a. October 12, 2022
10. **ADJOURN:**

Hapeville Main Street Board of Directors Meeting
August 10, 2022, at 6:00PM
700 Doug Davis Drive Hapeville, GA 30354

Present: Charlotte Rentz, Susan Bailey, Lee Duke, Lorenne Fey, Adrienne Senter, Melanie Rabb, Ellen Free

Absent: David Burt and Derrick

Guest: Charlie Murphy

Call to Order

- Charlotte Rentz called the meeting to order at 6:18 PM and welcomed all Board members and guest.

Roll Call

Susan Bailey - Present
David Burt - Absent
Charlotte Rentz - Present
Lorenne Fey - Present
Lee Duke - Present
Melanie Rabb - Teleconfrence
Ellen Free - Present
Derrick Booker – Absent

Public Comments

Charlotte Rentz welcomed our guest, Charlie Murphy. Charlie Murphy stated that he was listening in on behalf of Boy Scouts of America. Charlie Murphy mentioned that he is representing Troop 631 which is stationed at Woodward Academy.

Approval of Minutes

- **A motion was made by Susan Bailey to approve July 13, 2022, minutes. Charlotte Rentz second that motion. Carried 6-0.**
- **A motion was made by Susan Bailey to approve August 3, 2022, minutes. Lee Duke second that motion. Carried 6-0.**

Approval of Financial Statements

- **A motion was made by Lorrenne Fey and seconded by Ellen Free to approve the Financial Statement for the period ending July 31, 2022. All approved. Carried 6-0.**

Old Business

- Project Reports/2022-23 Workplan

- Discussion ensued about Brass Tape who mentioned that they are looking for artist work to showcase on their wall. Brass Tape would also like to participate during our Art Gallery. Susan suggested that we have a ribbon cutting for them as well. Updates to come.

- Discussion ensued about the North Central Hanging Planters and finishing its budget for the year.

- Susan Bailey suggests that if we want to do plantings a gain in Spring, the Main Street Board should approve $900 to be added to the original budget. This will make the total funds equal to $4,800.

- **A motion was made by Ellen Free and seconded by Lee Duke to approve the addition of $900 to the budget making total funds for the North Central Hanging Planters $4,800. Carried 6-0**

- Discussion ensued about the Shannon Lake Mural budget. Along with the $10,000 Main Street Board approved, MSB is in pursuit of grant money and other funds in addition to the original budget.

- **A motion was made by Susan Bailey and seconded by Ellen Free to withdraw the $10,000 and allocate $4,000 towards the mural and MSB will seek other funding. Carried 6-0**

- Spring Art Event/ Lantern Parade- Meeting will be held on September 9, 2022, to discuss with Chantelle how long parade will be and what route will be taken. Chantelle's package includes poster and t-shirt design.

New Business

- Bre'ana Eatmon will try to locate Bianca's pricing, previous MSB Coordinator, for Aluminum Memorial Plaque.

- Find out if the city has a particular vendor that the city uses regarding "porta potties".

- Find out if the city will put up barricades to stop traffic during parade.

- Find out if Main Street required to have a permit for Lantern Parade.

Announcements

- **Lee Duke announced that he will not be present for the September 14, 2022, MainStreet meeting.**

Adjourn

- A motion was made by Ellen Free and seconded by Lee Duke to adjourn the meeting. Meeting was adjourned at 7:19 PM.

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Charlotte C. Rentz, President Adrienne Senter, Acting Secretary

100-GENERAL FUND
DEPARTMENT - MAIN STREET

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET Annual Budget	BEGINNING BALANCE	CURRENT MONTH	CURRENT BALANCE	BUDGET BALANCE Over Funds	% OF BUDGET
PERSONNEL SERVICES							
100-5-7550-511400 Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-511500 Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-511600 Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTED SERVICES							
100-5-7550-521200 Professional	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-521300 LCI Grant Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-521309 Art Grant-Fulton Count	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-522000 Festivals	20,000.00	20,000.00	0.00	97.65	97.65	19,902.35	0.49
100-5-7550-522100 ARC - Sharing Our Stor	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-523200 Communications	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-523300 Advertising	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.00
100-5-7550-523400 Printing & Binding	1,000.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00
100-5-7550-523500 Travel	5,000.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00
100-5-7550-523600 Dues & Fees	600.00	600.00	0.00	0.00	0.00	600.00	0.00
100-5-7550-523700 Education & Training	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
100-5-7550-523850 Contract Labor	3,300.00	3,300.00	0.00	0.00	0.00	3,300.00	0.00
TOTAL CONTRACTED SERVICES	34,900.00	33,900.00	0.00	97.65	97.65	33,802.35	0.29
SUPPLIES & MINOR EQPT							
100-5-7550-531100 Supplies	200.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
100-5-7550-531400 Books & Periodicals	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-531600 Small Equipment<5000	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-531700 Other Supplies	300.00	300.00	0.00	0.00	0.00	300.00	0.00
TOTAL SUPPLIES & MINOR EQPT	500.00	1,800.00	0.00	0.00	0.00	1,800.00	0.00
CAPITAL OUTLAYS > $5000							
100-5-7550-541200 Site Improvements	14,000.00	14,000.00	0.00	375.00	375.00	13,625.00	2.68
100-5-7550-542300 Furniture & Fixtures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-542400 Computers	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-542410 Technology	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAYS > $5000	14,000.00	14,000.00	0.00	375.00	375.00	13,625.00	2.68
OTHER COSTS (NOC)							
100-5-7550-579000 Contingencies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER COSTS (NOC)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MAIN STREET	49,400.00	49,700.00	0.00	472.65	472.65	49,227.35	0.95

City of Hapeville

Statement of Revenues & Expenditures

With Budget Comparisons

Main Street Department

Second Month Ended August 31, 2022

	Current Month	2 Month Ended 31-Aug-22	Annual Budget	Over (Under)
Revenues:				
MS Donations				
Expenditures:				
Professional	0	0	0	0
LCI Grant Expenses	0	0	0	0
Festivals	98	0	20000	19,902
Advertising	0	0	4000	4000
Printing & binding	0	0	2500	2500
Travel	0	0	2500	2500
Dues & fees	0	0	600	600
Education & Training	0	0	1000	1000
Contract Labor	0	0	3300	3300
Supplies	0	0	1500	1500
Other supplies	0	0	300	300
Site improvements	375	0	14000	13625
	0	0	0	0
Total Expenditures	**473**	**0**	**49700**	**49227.35**

Transactions: 2

Stickers $97.65

Watering as needed/Quartly $375