



ALAN HALLMAN
MAYOR

MIKE RAST
ALDERMAN AT LARGE

BRETT REICHERT
COUNCILMAN AT
LARGE

MARK ADAMS
COUNCILMAN WARD I

CHLOE ALEXANDER
COUNCILMAN WARD II

MAYOR AND COUNCIL REGULAR SESSION

Join in person at 700 Doug Davis Drive, Hapeville, GA 30354 Or, visit the City's Website for live stream at
<https://hapevillega.civicclerk.com/Web/Player.aspx?id=618&key=-1&mod=-1&mk=-1&nov=0>

October 4, 2022 6:00 PM

AGENDA

1. CALL TO ORDER:

2. ROLL CALL:

Alan Hallman
Mike Rast
Brett Reichert
Mark Adams
Chloe Alexander

3. WELCOME:

4. PLEDGE OF ALLEGIANCE:

5. INVOCATION:

6. PRESENTATIONS:

6.I. Coffee & Chrome Porsche Experience Drawing.

Background:

Due to inclement weather, the 2022 Coffee & Chrome was canceled, and the much-awaited drawing for the Porsche Driving Experience was postponed. At tonight's meeting, the Coffee & Chrome organizers and the Mayor will complete the drawing and announce the winner.

7. PUBLIC HEARING:

7.I. Consideration and Action to approve the 2022 Property Tax Millage Rate.- Third Reading

Background:

The City has received its 2022 approved tax digest from the Fulton County Tax Commissioner. Gross Assessments for Real, Personal, and Public Utility properties in 2022 are \$492,310,788, up from the 2021 value of \$461,109,389, an approximately 6.7% increase. The City of Hapeville has tentatively adopted to maintain the millage rate at 15.729 mills, which will increase property tax collections by 7.01% over the rollback rate of 14.699 mills. Collections of real and personal property for Fiscal 2022-2023 should approximate \$7.5M. Post-pandemic economics are driving up City costs for equipment, maintenance, and labor. Additionally, there is a significant potential for a reduction or complete loss in the future funding stream of Local Option Sales Tax (LOST). Every 10 years the Fulton County municipalities and the County negotiate a new LOST sharing agreement. We are in negotiations of the next agreement for the period January 2023 through December 2032. An agreement has not yet been reached, and County Commissioners have indicated they can choose not to agree. The impact of LOST can be a reduction to the General Fund Receipts between \$300K and more than \$2M per year. Under these considerations, the City Manager

and Finance recommend maintaining the millage at 15.729 mills.

Staff Comments:

Public Comments:

Supporting Document(s):

1. 2022 Tax Digest Hapeville_Final
2. AD 316148

8. QUESTIONS ON AGENDA ITEMS:

The public is encouraged to communicate their questions, concerns, and suggestions during Public Comments. The Council does listen to your concerns and will have Staff follow-up on any questions you raise. Any and all comments should be addressed to the Governing Body, not to the general public and delivered in a civil manner in keeping with common courtesy and decorum.

9. CONSENT AGENDA:

- 9.I. Consideration and Action to approve the September 6, 2022, Council Meeting minutes.

Supporting Document(s):

1. 9062022 Minutes

- 9.II. Consideration and Action to approve the September 20, 2022, Council Meeting minutes.

Supporting Document(s):

1. 09202022 Meeting Minutes

10. OLD BUSINESS:

- 10.I. Consideration and Action to approve the Short-Term Rental Ordinance.

Background:

The Governing Body reached a consensus at the May 3rd Mayor and Council meeting for staff to move forward with developing a drafted ordinance for short-term rentals. At the June 21st meeting, staff presented the drafted Ordinance for Council to review. Staff is now presenting this updated draft for open discussion and review.

Supporting Document(s):

1. Short Term Rental Ordinance

11. NEW BUSINESS:

- 11.I. Consideration and Action on Staff Recommendation to Updated City Retirement Plan.

Background:

Due to a dynamic and changing economy, the city has been experiencing higher-than-normal turnover for employees. Recruiting and retaining quality employees is a challenge because the city is becoming less competitive with many other municipalities. One of the major ways we have identified to become more competitive in our recruitment and retention efforts is through our pension program. Full-time employees are enrolled in the city's pension program at hire date. The pension, or defined benefit plan, provides a fixed, pre-established benefit for employees at retirement. This is calculated by salary, years of service, and a preestablished benefit multiplier.

After conducting an in-depth study in conjunction with the Georgia Municipal Association, city staff requests that the council votes to provide Tim Young, City Manager, authorization to complete a plan amendment to the current defined benefit plan to be in force by January 1, 2023. The authorization would include points below and all other reasonable requests to remain in the projected annual funds presented at the last meeting, approximately \$411K annually.

- Increase the multiplier to 3% for all Public Safety to be retroactive to hire date or

transfer into a Public Safety position.

- Military time will remain in effect for total years of service but will not apply to the Rule of 70 of Age + Years of Service = 70
- New hires in Public Safety will have a ten-year vesting period. The vesting period for all regular new hires will remain at five years.
- Benefit accrual will be capped at 90% of base salary or 30 years for all new hires. There will no cap for current employees.
- Employee must be in-service at time of retirement to retire under the Rule of 70, otherwise they will qualify for the Normal Retirement Benefit.

Supporting Document(s):

1. Benefit Studies - GMEBS 1
2. Benefit Studies - City of Hapeville - 2022 - Segal 2
3. Benefit Studies - PD Attrition 3
4. Benefit Studies - Fire Attrition 4

- 11.II. Consideration and Action to approve Event Request Form- Everyone Deserves A Birthday 5k - November 19, 2022.

Background:

James Edwards is planning and organizing a 5k race (i.e., 3.1 miles) to take place on Saturday, November 19th at 8:00 am, starting from and finishing at and utilizing the parking of St John the Evangelist Catholic Church located at 230 Arnold Street, Hapeville, GA 30354. He envisions the race to be called the Everyone Deserves A Birthday 5k and intends for it to raise funds for the Pregnancy Aid Clinic in Forest Park, Atlanta, and Roswell. Mr. Edwards's goal is to locate sufficient sponsors to cover the costs of putting on the race so that all proceeds will go to the Pregnancy Aid Clinic. To this end, he has enlisted the guidance and assistance of Mr. Skip Breeser. Mr. Breeser is a premier race coordinator in Atlanta. He has organized hundreds of races in and around Atlanta for many years. Mr. Edwards's contact person at St John's is the Business Director, Ms. Daphne Keel.

Supporting Document(s):

1. Event Request-Everyone Deserves A Birthday 5k

12. CITY MANAGER REPORTS:

13. PUBLIC COMMENTS:

Members of the public wishing to speak shall sign in with the City Clerk prior to the start of the meeting. Time limitations for Registered Comments are three (3) minutes per person. The total Registered Comment session shall not last more than fifteen (15) minutes unless extended by Council. Each member of the public, who fails to sign up with the City Clerk prior to the start of the meeting, wishing to address Mayor and Council shall have a total of two (2) minutes. The entire general comment session for Unregistered Comments shall not last more than ten (10) minutes unless extended by Council.

14. MAYOR AND COUNCIL COMMENTS:

15. EXECUTIVE SESSION:

When Executive Session is Required one will be called for the following issues: 1) Litigation O.C.G.A. §50-14-2; 2) Real Estate O.C.G.A. §50-14-3(b)(1); or 3) Personnel O.C.G.A. §50-14-3(b)(2).

16. ADJOURN:

Public involvement and citizen engagement is welcome as Hapeville operates a very open, accessible and transparent government. We do however remind our attendees/residents that there are times allocated for public comments on the agenda. In order for council to conduct their necessary business at each meeting, we respectfully ask that side-bar conversations and comments be reserved for the appropriate time during the meeting. This will allow the City Council to conduct the business at hand and afford our meeting attendees ample time for comments at the appropriate time during the meeting.

Fulton County Tax Commissioner's Office



September 9, 2022

Mr. Tim Young
City of Hapeville
3468 North Fulton Avenue
Hapeville, GA 30354

Dear Mr. Tim Young,

The 2022 tax digest has been approved by the Revenue Commissioner. Attached is the final consolidation sheet(s).

If you have any questions, please contact me at 404.613.0079.

Sincerely,

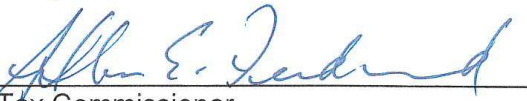
Gladys Bradfield
Property Tax Administrator

Enclosure

CONSOLIDATION AND EVALUATION OF DIGEST 2022

I, Arthur E. Ferdinand, Tax Commissioner in and for said county, do hereby certify that the above and foregoing were provided by the Board of Assessors as a true and correct consolidation of tax returns received from the taxpayer (or assessed against defaulters) in said county of Fulton for the year 2022, and duplicate digest has been made and delivered to the county governing authority and tax collector of said county as required by law.

Witness my hand and official signature, this 7th day
of September 2022.


Tax Commissioner

CONSOLIDATION AND EVALUATION OF DIGEST 2022

COUNTY NAME: Fulton										COUNTY NO: 60										Sheet # 32 - CITY OF HAPEVILLE (30 - 302)										Total Parcel Count: 2,582									
RESIDENTIAL										FOREST LAND CONSERVATION USE										EXEMPT PROPERTY										SUMMARY									
Code	Count	Acres	40% Value	Code	Count	Acres	40% Value	Code	Count	Code	Count	40% Value	PROPERTY CLASS	COUNT	ACRES	ASSESSED VALUE																							
R1	1,987		132,311,020	J3	0	0.00	0	E0	0	E0	0	59,049,960	Residential Real	2,133	524.63	188,623,050																							
R3	2,132	522.47	56,272,110	J4	0	0.00	0	E1	78	E1	78	2,866,200	Residential Personal	6	0.00	6,680																							
R4	1	2.16	39,920	J5	0	0.00	0	E2	24	E2	24	16,720	Residential Total	2,139	524.63	188,629,730																							
R5	0	0.00	0	J6	0	0.00	0	E3	3	E3	3	95,000	Residential Trans.	0	0.00	0																							
R6	0	0.00	0		0	0.00	0	E4	1	E4	1	42,440	Historic	1	0.46	75,200																							
R9	0	0.00	0		0	0.00	0	E5	1	E5	1	194,720	Agricultural Real	0	0.00	0																							
RA	0	0.00	0	F3	0	0.00	0	E6	2	E6	2	0	Agricultural Personal	0	0.00	0																							
RB	6	6.88	6,680	F4	0	0.00	0	E7	0	E7	0	0	Agricultural Total	0	0.00	0																							
RF	0	0.00	0	F5	0	0.00	0	E8	0	E8	0	0	Preferential	0	0.00	0																							
RI	0	0.00	0	F6	0	0.00	0	E9	1	E9	1	136,560		0	0.00	0																							
RZ	0	0.00	0	Total	0	0.00	0	TOTAL	110	TOTAL	110	62,401,600	Conservation Use	0	0.00	0																							
RESIDENTIAL/TRANSITIONAL										ENVIRONMENTALLY SENSITIVE																													
Code	Count	Acres	40% Value	Code	Count	Acres	40% Value	Code	Count	HOMESTEAD & PROPERTY EXEMPTIONS																													
T1	0	0.00	0	W3	0	0.00	0		0																														
T3	0	0.00	0	W4	0	0.00	0		0	Code	Count	M&O AMOUNT	BOND AMOUNT																										
T4	0	0.00	0	W5	0	0.00	0		0	Code	Count	M&O AMOUNT	BOND AMOUNT																										
HISTORIC										COMMERCIAL																													
Code	Count	Acres	40% Value	Code	Count	Acres	40% Value	Code	Count																														
H1	1	0.46	51,840	C1	267		167,385,940	S1																															
H3	1	23.360	23,360	C3	282	138.36	20,813,080	S3																															
AGRICULTURAL										INDUSTRIAL																													
Code	Count	Acres	40% Value	Code	Count	Acres	40% Value	Code	Count	Code	Count	40% Value	PROPERTY CLASS	COUNT	ACRES	ASSESSED VALUE																							
A1	0	0.00	0	C5	4	53.16	6,607,440	S5		SH	1	61,200	Gross Digest Total	3,538	875.27	493,057,428																							
A3	0	0.00	0	C9	0	0.00	0	S6		SP	39	35,440	Exemptions-Bonds			96,640																							
A4	0	0.00	0	CA	0	0.00	0	S8		ST	0	0	Net Bond Digest			492,960,788																							
A5	0	0.00	0	CB	0	0.00	0	S9		SV	0	0	Gross Digest Total	3,538	875.27	493,057,428																							
A6	0	0.00	0	CF	270		43,712,600	SF		SJ	0	0	Exemptions-M & O			3,243,280																							
A9	0	0.00	0	CI	109		7,772,920	SA		SN	0	0	Net M & O Digest			489,814,148																							
AA	0	0.00	0	CP	0	0.00	0	SB			0	0	TYPE	MILLAGE	ASSESSED VALUE	TAX																							
AB	0	0.00	0	CZ	4	3.800	3,800	SG			0	0	M & O		489,814,148																								
AF	0	0.00	0					SF			0	0	BOND		492,960,788																								
AI	0	0.00	0					SA			0	0																											
AZ	0	0.00	0					SB			0	0																											
PREFERENTIAL										INDUSTRIAL																													
Code	Count	Acres	40% Value	Code	Count	Acres	40% Value	Code	Count	Code	Count	40% Value	PROPERTY CLASS	COUNT	ACRES	ASSESSED VALUE																							
P3	0	0.00	0	I1	25	11,214,040	ST	0	0	SH	1	61,200	Gross Digest Total	3,538	875.27	493,057,428																							
P4	0	0.00	0	I3	19	8.94	936,560	SV	0	SP	39	35,440	Exemptions-M & O			3,243,280																							
P5	0	0.00	0	I4	4	17.06	1,357,320	SJ	0	ST	0	0	Net M & O Digest			489,814,148																							
P6	0	0.00	0	I5	2	36.56	4,412,720	SN	0	SJ	0	0	TYPE	MILLAGE	ASSESSED VALUE	TAX																							
	0	0.00	0	I9	0	0.00	0		0	SN	0	0																											
	0	0.00	0	IA	0	0	0		0		0	0																											
	0	0.00	0	IB	0	0	0		0		0	0																											
CONSERVATION USE										PUBLIC UTILITY																													
Code	Count	Acres	40% Value	Code	Count	Acres	40% Value	Code	Count	DO NOT USE L1 THRU L8 CODES ON STATE SHEET																													
V3	0	0.00	0	IF	0	0	0	II	0	L1	3,146,640	0																											
V4	0	0.00	0	IP	0	0	0	IL	0	L2	0	0																											
V5	0	0.00	0	IZ	0	0	0	IO	0	L3	0	0																											
V6	0	0.00	0		0	0	0		0	L4	0	0																											
	0	0.00	0		0	0	0		0	L5	0	0																											
	0	0.00	0		0	0	0		0	L6	0	0																											
BROWNFIELD PROPERTY										PUBLIC UTILITY																													
Code	Count	Acres	40% Value	Code	Count	Acres	40% Value	Code	Count																														
B1	0	0.00	0	U1	0	0	0	U1	0	L7	0	0																											
B3	0	0.00	0	U2	13	0.00	5,005,574	L9	0	L8	0	0																											
B4	0	0.00	0	U3	1	0.00	10,197	L10	0	L9	0	0																											
B5	0	0.00	0	U4	0	0.00	0	L11	0	L10	0	0																											
B6	0	0.00	0	U5	0	0.00	0	L12	0	L11	0	0																											
	0	0.00	0	U6	0	0.00	0	L13	0	L12	0	0																											
	0	0.00	0	U7	0	0.00	0	L14	0	L13	0	0																											
	0	0.00	0	U8	3	23,840,707	UA	L14	0	L14	0	0																											
Q - QUALIFIED TIMBERLAND										PUBLIC UTILITY																													
Code	Count	Acres	40% Value	Code	Count	Acres	40% Value	Code	Count																														
Q4	0	0.00	0	UF	0	0	0	UB	0	L15	0	0																											
Q5	0	0.00	0	UZ	0	0	0	TOTAL	40	TOTAL	40	3,243,280	0																										
I, Arthur E. Ferdinand, Tax Commissioner in and for said county, do hereby certify that the above and foregoing were provided by the Board of Assessors as a true and correct consolidation of tax returns received from the taxpayer (or assessed against defaulters) in said county of Fulton for the year 2022, and duplicate digest has been provided to the Board of County governing authority and tax collector of said county as required by law.																	Witness my hand and official signature, this _____ day of _____, 2022.																						
Tax Commissioner																																							

NOTICE OF PROPERTY TAX INCREASE

The City of Hapeville has tentatively adopted a millage rate which will require an increase in property taxes by 7.01 percent.

All concerned citizens are invited to the public hearing on this tax increase to be held at the Municipal Court Complex, 700 Doug Davis Drive, Hapeville, GA on September 20, 2022, at 6:00PM.

Times and places of additional public hearings on this tax increase are at the Municipal Court Complex, 700 Doug Davis Drive, Hapeville, GA on, September 27, 2022, at 6:00PM, and October 4, 2022, at 6:00PM.

This tentative increase will result in a millage rate of 15.729 mills, an increase of 1.03 mills above the rollback rate. Without this tentative tax increase, the millage rate will be no more than 14.699 mills. The proposed tax increase for a home with a fair market value of \$150,000 is approximately \$70.78 and the proposed tax increase for non-homestead property with a fair market value of \$150,000 is approximately \$94.37.

For more information, please contact Angel Pruitt at 404 669-2100 Ext. 2102 or visit www.hapeville.org.

☐ PROOF O.K. BY: _____ ☐ O.K. WITH CORRECTIONS BY: _____

PLEASE READ CAREFULLY • SUBMIT CORRECTIONS ONLINE

MA-316148 (100%)

ADVERTISER: CITY OF HAPEVILLE

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SALES PERSON: MAR904

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PUBLICATION: MA-SOUTH FULTON



ALAN HALLMAN
MAYOR

MIKE RAST
ALDERMAN AT LARGE

BRETT REICHERT
COUNCILMAN AT
LARGE

MARK ADAMS
COUNCILMAN WARD I

CHLOE ALEXANDER
COUNCILMAN WARD II

MAYOR AND COUNCIL REGULAR SESSION

Join in person at 700 Doug Davis Drive, Hapeville, GA 30354 Or, visit the City's Website for live stream at <https://hapevillega.civicclerk.com/Web/Player.aspx?id=506&key=-1&mod=-1&mk=-1&nov=0>

September 6, 2022 6:00 PM

MINUTES

1. **CALL TO ORDER:** by Mayor Hallman at 6:06 PM.
2. **ROLL CALL:** All Members of Council were present with the exemption of Councilman Mark Adams, which constituted a quorum.
 - ✓ Alan Hallman
 - ✓ Mike Rast
 - ✓ Brett Reichert
 - × Mark Adams
 - ✓ Chloe Alexander
3. **WELCOME:** Mayor Hallman welcomed all to the September 6th Meeting
4. **PLEDGE OF ALLEGIANCE:** The pledge of allegiance was recited in unison.
5. **INVOCATION:** Given by Mayor Hallman
6. **PRESENTATIONS:**
 - 6.I. Art trail – ATL Airport District

Ms. Andria Towne presented the Art Trail presentation. She acknowledged that this was a follow-up to the presentation shown to the Governing Body last year in October. Ms. Towne provided an updated outline on the vision of the Art Trail to the Governing Body and all attendees.
7. **PUBLIC HEARING:**
 - 7.I. Consideration and Action to accept the 2022 Comprehensive Plan Update.

Staff Comments: City Planner Dr. Lynn Patterson stated that this was the follow-up and the second hearing for the Comprehensive Plan Update. In July, Ms. Bonnie Lapwood, a Senior Planner with the Atlanta Regional Commission, presented the comprehensive plan update to the Governing Body. Dr. Patterson confirmed that the Comprehensive Plan Update also went before the planning commission. The Planning Commission Board recommended approval. Dr. Patterson noted the recommended changes given by Alderman Rast would be corrected. She indicated that this would go to DCA, who will review it and get back to the City.

Public Comments: There was no public comment given on this item.

MOTION: Alderman Rast made a motion to accept the 2022 Comprehensive Plan Update., Councilman Alexander provided a second. **Motion carried 3-0.**

- 7.II. Consideration of an Ordinance to Amend the City of Hapeville's Ward Boundaries.

MOTION: Councilman Reichert made a motion to table agenda item 7. II., Alderman Rast provided a second. **Motion carried 3-0.**

- 7.III. Consideration on 2021-2022 Budget Amendment – First Reading

Staff Comments: Finance Director Randy Brewer presented Council with the Budget amendment summary and detailed the prepared adjustments. Mr. Brewer emphasized to Council that the decrease was due to the approved 1.7 million bond issuance not occurring until after June 30th. He noted that the 1.3 million for the public work facility also did not take place till after June 30th. Mr. Brewer stated that the property purchase of 1.5 million took effect before June 30th. He indicated that the data information contributed to where the City is currently. Mr. Brewer said that the only other item he would like to highlight is Information Technology. He stated that the rate increase is in coordination with the increase for AT&T.

Public Comments: There was no public comment given on this item.

DISCUSSION: This was a discussion item only; No action was taken. The budget amendment review stood as the first reading.

8. QUESTIONS ON AGENDA ITEMS: None

9. CONSENT AGENDA:

- 9.I. Consideration and Action to approve the August 2, 2022, Council Meeting minutes.
- 9.II. Consideration and Action to approve the August 2, 2022, Executive Session Meeting minutes.
- 9.III. Consideration and Action to approve the August 11, 2022, Council Meeting minutes.
- 9.IV. Consideration and Action to approve the August 11, 2022, Executive Session Meeting minutes.
- 9.V. Consideration and Action to approve the Litigation and Joint Defense Agreement Resolution.
Resolution 2022-12
- 9.VI. Consideration and Action to accept grants from the Fulton County Arts and Culture for \$10,000.
- 9.VII. Consideration and Action to accept grants from the Georgia Council for the Arts for \$6000.
- 9.VIII. Consideration and Action to accept a \$59,000 grant from Georgia Recreation and Parks Association by way of the Georgia Department of Education.
- 9.IX. Consideration and Action to approve a change order in the amount of \$ 170,654.94 for Shepco Paving Inc. to pave Claire Drive, Meadow Road and Scout Street as part of the annual LMIG grant paving project.

MOTION: Alderman Rast made a motion to approve the consent agenda, Councilman Alexander provided a second. **Motion carried 3-0.**

10. OLD BUSINESS: None

11. NEW BUSINESS:

- 11.I. Consideration and Action to approve Event Request Form- Delta Flight Products Family Day-October 22, 2022.

MOTION: Councilman Reichert made a motion to approve the Event Request Form- Delta Flight Products Family Day-October 22, 2022, Councilman Alexander provided a second.
Motion carried 3-0.

- 11.II. Consideration and Action to approve the Hazard Mitigation Plan Resolution. **Resolution 2022-13**

MOTION: Alderman Rast made a motion to approve approve the Hazard Mitigation Plan Resolution, Councilman Reichert provided a second. **Motion carried 3-0.**

- 11.III. Consideration and Action to approve the Corbitt Group in the amount of \$ 415,317.50 for the annual Water Line, Sanitary Sewer & Storm Sewer emergency, and maintenance contract.

MOTION: Alderman Rast made a motion to approve the Corbitt Group in the amount of \$ 415,317.50 for the annual Water Line, Sanitary Sewer & Storm Sewer emergency, and maintenance contract, Councilman Alexander provided a second. **Motion carried 3-0.**

- 11.IV. Consideration and Action to approve the Mainstreet 2022-2023 Event Calendar Schedule.

Mainstreet Chairman Charlotte Rentz summarized and detailed the upcoming 2022-2023 event schedule for the Mainstreet Board. Ms. Rentz explained the logistics of each future event, including the upcoming holiday event and the butterfly parade.

MOTION: Councilman Reichert made a motion to approve the Mainstreet 2022-2023 Event Calendar Schedule, Councilman Alexander provided a second. **Motion carried 3-0.**

- 11.V. Discussion on Staff Recommendation to Updated City Retirement Plan Qualifications.

Human Resource Director Stacie Johnston stated to Mayor and Council the City's attrition rates for the fire department and police department, specifically. Those two departments are having an alarming rate of our turnover. Ms. Johnston stated that averaging in the police department is almost 23% turnover per year since COVID. She noted that the Fire department's turnover is about 14%. Mrs. Johnston further stated that the 70 updated retirement plan would be highly beneficial, not just for police and fire, but for the City employees. Ms. Johnston noted that research has that the City is not as marketable to new hires as other municipalities. she stated that we are having a hard time retaining our good employees because they are seeking employment elsewhere. One of the things that we do feel would help with the retention is by implementing the rule of 70 retirement plan.

DISCUSSION: This was a discussion item only; No action was taken. **Council reached a consensus to have staff proceed for action.**

- 11.VI. Consideration and Action to Set the Hapeville 2022 Property Tax Millage Rate.

City Manager Tim Young stated that he has been attending the negotiation sessions or summaries with fellow municipalities regarding Local Option Sales Tax (LOST). He informed Council that there is a significant risk of losing an entire two-plus million in the revenue stream. Mr. Young indicated that he believes Fulton county will not walk away; however, there is still a possibility. If LOST is taken away, that could be a massive loss for the City. Mr. Young stated that he spoke with the financial advisor and his recommendation was to hold the Millage rate as it is. If we get something reasonable for, for, for, for local option sales tax in the next year, we can go deeper into a reduction. Mr. Young stated that Staff's recommendation is for Mayor and Council to hold the rate at 15.729 this year.

MOTION: Alderman Rast made a motion to approve to set the Hapeville 2022 Property Tax Millage Rate at 15.729, Councilman Reichert provided a second. **Motion carried 3-0.**

AGENDA AMEND:

MOTION: Alderman Rast made a motion to amend the previous motion regarding consent agenda items due to item 9.III. being corrected on the August 11th Meeting minutes, Councilman Alexander provided a second. **Motion carried 3-0.**

- 12. CITY MANAGER REPORTS:** City Manager, Tim Young spoke about the Following items:



Upcoming annual Happy Days Festival

Business season is in full effect for Staff-preparing for upcoming Fall and Holiday events, and grant funding, etc.

- 13. PUBLIC COMMENTS:**

1. Charlotte Rentz

2. John Christian
3. Melvin Traynum

14. MAYOR AND COUNCIL COMMENTS:

Councilman Alexander- Thanked Community Service for the clean-up on the Football field.

Councilman Reichert- Echoed Councilman Alexander and thanked the City's Community Service department for their hard work on the Football field.

Mayor Hallman- Thanked all for calls, text, flowers, and cards, during his mother's illness and passing. Mayor Hallman echoed sentiments from Councilman Reichert on thanking City Staff for their hard work and dedication.

Alderman Rast- No Comment at this time.

15. EXECUTIVE SESSION: An Executive Session was not conducted at this meeting.

16. ADJOURN:

MOTION: Councilman Alexander made a motion to adjourn at 7:40PM, Councilman Reichert provided a seconded. **Motion carried 3-0.**

Respectfully submitted,

Alan Hallman, Mayor

Sharee Steed, City Clerk



ALAN HALLMAN
MAYOR

MIKE RAST
ALDERMAN AT LARGE

BRETT REICHERT
COUNCILMAN AT
LARGE

MARK ADAMS
COUNCILMAN WARD I

CHLOE ALEXANDER
COUNCILMAN WARD II

MAYOR AND COUNCIL WORK SESSION

Join in person at 700 Doug Davis Drive, Hapeville, GA 30354 Or, visit the City's Website for live stream at <https://hapevillega.civicclerk.com/Web/Player.aspx?id=649&key=-1&mod=-1&mk=-1&nov=0>.

September 20, 2022 6:00 PM

MINUTES

1. **CALL TO ORDER:** by Mayor Hallman at 6:01 PM.
2. **ROLL CALL:** All Members of Council were present, which constituted a quorum.
 - ✓ Alan Hallman
 - ✓ Mike Rast
 - ✓ Brett Reichert
 - ✓ Mark Adams
 - ✓ Chloe Alexander
3. **WELCOME:** Mayor Hallman welcomed all to the September 20th Meeting.
4. **PRESENTATIONS:** None
5. **PUBLIC HEARING:**
 - 5.I. Consideration and Action on the 2021-2022 Budget Amendment – Second Reading
Ordinance 2022-08

Staff Comments: Finance Director Randy Brewer informed Council that the City is currently undergoing an audit. He stated that every year, this time, finance presents the final numbers to the auditors. Mr. Brewer said that there were some adjusting entries made. Within the agenda packet are those adjustments.

Public Comments: There was no public comment given on this item.

MOTION: Alderman Rast made a motion to approve the 2021-2022 Budget Amendment Councilman Reichert provided a second. **Motion carried 4-0.**

- 5.II. Consideration to approve the 2022 Property Tax Millage Rate.-First Reading

Staff Comments: City Manager Tim Young advised Mayor and Council to maintain the millage rate at 15.729. He stated that the state required the City to advertise the millage rate as a tax increase, primarily for our digest, because the overall values have increased. Mr. Young stated that for many of the constituents, the actual tax would probably be higher than last year because the property values and assessment values were higher. He indicated that there is a significant threat to the City's finances. The Local Option Sales Taxes was designed to reduce the Millage rate, which reduces the tax burden for residents in Fulton County. He confirmed that the county is firmly sitting on taking a higher percentage, 4.93%, than they have now. He stated that he does not believe the City will get the same rate as the previous years.

Public Comments: Ardina Pierre

DISCUSSION: This was a discussion item only; No action was taken. 2022 Property Tax Millage Rate review stood as the first reading.

6. QUESTIONS ON AGENDA ITEMS:

1. Ruth Barr

7. CONSENT AGENDA: None

8. OLD BUSINESS:

- 8.I. Consideration to approve the Short-Term Rental Ordinance.

City Attorney Averiel Jackson stated to Council that the short-term ordinance needed a final review because a current state law could impact how the Legal team drafted the ordinance. She noted that extensive research was completed and that the legal team attended seminars on short-term rentals. The comprehensive study and discussions allowed the legal team to incorporate any necessary legal changes.

Council recommendations consist of:

- Add a definition for dwellings, buildings, and structures to the definition of a short-term rental.
- Add to section (b)(2) which requires the applicant to provide notice to adjacent property owners of their intent to obtain a short-term rental application.
- Add to section(b)(13), per Councilman Reichert's request, to require the applicant to provide proof from their local residential governing body.
- Change the dates to January 1 through December 31.
- Change the annual permits to 100.
- Change the fine to \$1,000.00 per our charter.

DISCUSSION: This was a discussion item only; No action was taken.

9. NEW BUSINESS:

- 9.I. Consideration and Action to approve the purchase of two new F-150 trucks in the amount of \$ 63,005 for the Community Services Department.

MOTION: Councilman Reichert made a motion to approve the purchase of two new F-150 trucks in the amount of \$ 63,005 for the Community Services Department, Alderman Rast provided a second. **Motion carried 4-0.**

- 9.II. Consideration and Action to approve Event Request Form- Nature's Own Herb Shop 25th Year Anniversary Block Party.

MOTION: Councilman Adams made a motion to approve Event Request Form- Nature's Own Herb Shop 25th Year Anniversary Block Party with the conditions that the date is changed to Saturday and required Police are presents, Councilman Alexander provided a second. **Motion carried 4-0.**

10. CITY MANAGER REPORTS: City Manager, Tim Young spoke about the Following items:



The Happy Days Festival recap



Staff is currently preparing for the events in the month of October.



Mr. Young announced that he will be out of the September 21-26, 2022

11. PUBLIC COMMENTS:

1. Melvin Traynum
2. Latasha Sanders
3. Ruth Barr

12. MAYOR AND COUNCIL COMMENTS:

Councilman Reichert- Applaud City staff for helping keep everything safe and running the event smoothly this past weekend. He complimented the Happy Days turnout. Councilman Reichert called for special attention to the Community Services staff's work clearing the overgrown bushes and shrubs around the former high school stadium. He thanked them for taking the initiative to install a brand-new chain-link fence at the ground level.

Councilman Adams- Thanked all for attending the Council meeting and being a part of their local

government. He also thanked City Staff for a very successful and enjoyable, Happy Days event. Additionally, he thanked the Finances Department and City Staff for putting together a solid budget. **Alderman Rast-** Echoed the previous Councilmen's statement regarding the Happy Days Concert. He stated that the event was well organized and well put together. Alderman complimented the variety of different musicians presented to the public.

Councilman Alexander- Congratulated Ms. Ardina on 25 years of business within the City. She also thanked the Community Service department for the work on the football field.

Mayor Hallman- Echoed the Council and commended City Staff. Mayor Hallman thanked everyone for attending the meeting and being a part of your local government.

13. EXECUTIVE SESSION: An Executive Session was not conducted at this meeting.

14. ADJOURN:

MOTION: Councilman Alexander made a motion to adjourn at 6:59PM, Councilman Adams provided a seconded. **Motion carried 4-0.**

Respectfully submitted,

Alan Hallman, Mayor

Sharee Steed, City Clerk

1 **STATE OF GEORGIA**

2
3 **CITY OF HAPEVILLE**

4
5 **ORDINANCE NO. _____**

6
7 **AN ORDINANCE TO AMEND CHAPTER 17 (FINANCE AND TAXATION), ARTICLE**
8 **7 (HOTEL OCCUPANCY TAX), TO CREATE SECTION 17-7-12 (SHORT-TERM**
9 **RENTALS) OF THE CODE OF ORDINANCES, CITY OF HAPEVILLE, GEORGIA; TO**
10 **PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO**
11 **PROVIDE AN EFFECTIVE DATE; AND TO PROVIDE FOR OTHER LAWFUL**
12 **PURPOSES.**

13
14 **WHEREAS**, the Mayor and Council shall have full power and authority to provide for the
15 execution of all powers, functions, rights, privileges, duties, and immunities of the city, its officers,
16 agencies, or employees granted by the City of Hapeville’s Charter or by state law; and,

17
18 **WHEREAS**, the municipal government of the City of Hapeville (hereinafter “City”) and
19 all powers of the City shall be vested in the Mayor and Council. The Mayor and Council shall be
20 the legislative body of the City; and,

21
22 **WHEREAS**, amendments to any of the provisions of the City’s Code may be made by
23 amending such provisions by specific reference to the section number of the City’s Code; and,

24
25 **WHEREAS**, existing Ordinances, resolutions, rules and regulations of the City and its
26 agencies now lawfully in effect not inconsistent with the provisions of the City’s Charter shall
27 remain effective until they have been repealed, modified or amended; and,

28
29 **WHEREAS**, every official act of the Mayor and Council which is to become law shall be
30 by Ordinance; and,

31
32 **WHEREAS**, the governing authority of the City finds it desirable to regulate short-term
33 rentals within the City of Hapeville.

34
35 **BE IT, AND IT IS HEREBY ORDAINED BY THE MAYOR AND COUNCIL OF**
36 **THE CITY OF HAPEVILLE, GEORGIA THAT:**

37
38 **Section One. Regulation of Short-Term Rentals.** Chapter 17 (Finance and Taxation),
39 Article 7 (Hotel Occupancy Tax) of the City Code of Ordinances is hereby amended by creating
40 Section 17-7-12 (Short-Term Rentals), which shall state the following language:

41
42 *Short-term Rental.* The use of a residential dwelling unit or portion of such dwelling unit for
43 lodging. This use shall provide temporary overnight sleeping accommodations or lodging for
44 guests paying a fee or other form of compensation for a period of less than thirty (30) consecutive
45 days. For the purposes of this section, a dwelling, building, or structure shall mean any building
46 or structure or part thereof used and occupied for human habitation or commercial, industrial, or

business uses, or intended to be so used, and includes any outhouses, improvements, and appurtenances belonging thereto or usually enjoyed therewith and also includes any building or structure of any design. The term “dwellings, buildings, or structures” shall not mean or include any farm, any building or structure located on a farm, or any agricultural facility or other building or structure used for the production, growing, raising, harvesting, storage, or processing of crops, livestock, poultry, or other farm products. The following supplemental regulations apply to short-term rentals:

(a) *Permit required.* A separate permit shall be required for each dwelling unit operating as a short-term rental. No person shall rent, lease, or otherwise exchange for compensation all or any portion of a dwelling unit as a short-term rental, as defined in this Code, without first obtaining a permit from the City Clerk and complying with the regulations contained in this section. No permit issued under this chapter may be transferred, assigned, or used by any person other than the one to whom it is issued, or at any location other than the one for which it is issued.

(b) *Application for permit.* Applicants shall submit, on an annual basis, an application for an initial short-term rental permit and/or a renewal of a short-term rental permit to the City Clerk. Such application shall include:

- (1) The name, address, telephone number, and email address of the owner(s) of record of the dwelling unit for which a permit is sought. Applicants shall be limited to owner-occupiers receiving a current homestead exemption through Fulton County. Applicants shall provide a copy of their homestead exemption for a parcel located within the City of Hapeville and a current water bill with their application;
- (2) The address of the dwelling unit to be used as a short-term rental;
- (3) The name, address, telephone number, and email address of the short-term rental agent, which shall constitute his or her 24-hour contact information. This information shall be verified by the City prior to issuance of the permit;
- (4) The owner’s sworn acknowledgement that he or she has received a copy of this section, has reviewed it, and understands its requirements;
- (5) The number and location of parking spaces allotted to the premises;
- (6) The URL for the listing of the dwelling on any and all websites or other shared online platforms advertising as a short-term rental;
- (7) The owner’s agreement that he or she will ensure the permit identification number is on all listings;
- (8) Evidence that the applicant has provided notice via certified United States mail to each adjacent property of their intent to secure a short-term rental license. The notice shall include the address of the unit to be used as a short-term rental, and the name, address, telephone number, and email address of the short-term rental agent. For the purposes of this section, it shall not be necessary for the applicant to identify and include the name of the specific owner of record of the adjacent property in the notice;
- (9) The owner’s agreement to use his or her best efforts to assure that use of the premises by short-term rental occupants will not disrupt the neighborhood

and will not interfere with the rights of neighboring property owners to the quiet enjoyment of their properties;

(10) Any other information that this chapter requires the owner to provide to the City as part of an application for a short-term rental permit. The City Clerk shall have the authority to obtain additional information from the applicant as necessary to achieve the objectives of this chapter;

(11) If the rental agent changes, the property owner shall notify the City within five (5) business days;

(12) No person shall operate more than two (2) short-term rental properties within the City at a time. In the event an applicant owns two (2) dwelling units which operate as a short-term rental, one dwelling unit must be established as a primary residence in accordance with the applicant's current homestead exemption application through Fulton County.

a. Applicants operating a short-term rental in a dwelling unit which has been established as a primary residence must pay a non-refundable \$250.00 application fee for any dwelling unit. The applicant must also submit an affidavit swearing that they are the owner occupant of the dwelling unit.

b. Applicants operating a second short-term rental in a dwelling unit which has not been established as a primary residence must pay a non-refundable \$1,000.00 application fee.

c. An applicant may amend their application at any time. However, an amendment to the application will not alter the date of effectiveness for the permit.

(13) Attached to the submission of the application, an applicant of a short-term rental license shall provide proof of permission from their local residential governing body (i.e. Homeowners Association, Condominium Association, etc.), if applicable.

(c) All short-term rentals shall be subject to excise tax pursuant to Chapter 17 (Finance and Taxation), Article 7 (Hotel Occupancy Tax) of the Code of the City of Hapeville.

(d) All short-term rentals shall be subject to nuisance and noise regulations pursuant to the Code of the City of Hapeville.

(e) The City Manager or their designee shall conduct a reasonable search of the City's records to determine if the applicant's property has been the subject of two (2) or more citations for a violation of the Code of the City in the preceding calendar year. If the search reveals two or more citations, without regard to a finding of adjudication of guilt, the permit shall be subject to revocation and/or shall not be renewed, per the discretion of the City Manager.

a. If the City Manager or their designee determines after a reasonable search that the applicant's property has been subject to three (3) or more citations for a violation of the Code of the City in the preceding five (5) years, the applicant shall be banned from obtaining a permit, per the discretion of the City Manager.

This does not ban new property owners from obtaining a permit if his or her property is in compliance and all code violations have been resolved.

(f) The City shall not issue more than 100 permits annually. Once the City has issued 100 permits, no additional permits shall be issued for that year. Applications to renew will be prioritized over new applications. New applications will be issued in the order in which they are received. All permits shall expire on December 31. Permits shall remain effective from January 1 through December 31, unless otherwise revoked. No permit will be automatically renewed.

(g) All persons in violation of this Ordinance, after receiving two notices of non-compliance of the permitting process within a twelve-month period, shall be fined \$1,000.00, and must pay the fine within thirty (30) days of receipt thereof.

Section Two. Codification and Certification. This Ordinance adopted hereby shall be codified and certified in a manner consistent with the laws of the State of Georgia and the City of Hapeville.

Section Three. Severability.

(a) It is hereby declared to be the intention of the Mayor and Council that all sections, paragraphs, sentences, clauses, and phrases of this Ordinance are or were, upon their enactment, believed by the Mayor and Council to be fully valid, enforceable and constitutional.

(b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional, or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

Section Four. Repeal of Conflicting Ordinances. All Ordinances and parts of Ordinances in conflict herewith are hereby expressly repealed.

Section Five. Effective Date. The effective date of this Ordinance shall be the date of adoption unless otherwise stated herein.

Hapeville GMEBS Pension Plan

- III. Retirement Eligibility
 - A. Early retirement at age 55 with 10 years of service – reduced benefit
 - B. Normal retirement at age 65 with 5 years of service
 - C. Alternative Normal Retirement with 35 years of service
 - 1. Certified Public Safety only
 - 2. In-service requirement
 - D. Disability
 - 1. No minimum service required
 - 2. No less than 66 2/3% of participant's average monthly earnings for the 12 calendar month period preceding termination, less any Social Security benefits

- IV. Retirement Eligibility – participants employed on October 4, 2005
 - A. Early retirement at age 50 with 10 years of service – reduced benefit
 - B. Normal retirement at age 60 with 5 years of service
 - C. Alternative Normal Retirement with 30 years of service – in-service requirement
 - D. Disability retirement also available

- V. Benefit Calculation
 - A. Credited Service
 - 1. Period of employment as eligible participant
 - 2. Unused Sick Leave
 - a. Participant must be vested
 - b. 20 days equal 1 month of service
 - c. May be used for vesting and benefit eligibility for participants hired prior to 1/3/90
 - 3. Military Service
 - a. Maximum 5 years
 - b. One year credit for every year of Credited Service with employer
 - B. Final Average Earnings (FAE) – average of 5 highest paid consecutive years (does not have to be last 5 years)
 - C. Benefit Multiplier
 - 1. 1.32% - Class 5 (Hired after 10/4/05)
 - 2. 2% - Class 6 (PS not in SS hired after 10/4/05)
 - 3. 2.5% - Class 4 (PS not in SS hired prior to 10/4/05)
 - 4. 1%/1.75% Table Breakpoint - Class 3 (hired prior to 10/4/05)
 - 5. Example: 22 years of credited service
 - FAE \$50,000
 - $22 \times \$50,000 \times .02 = \$22,000$
 - Divide by 12 for monthly payment = \$1,833.33

June 14, 2022

Ms. Michelle Warner
Director of Retirement Field Services and Defined Contribution Program
Georgia Municipal Association
201 Pryor Street, SW
Atlanta, Georgia 30303

Re: Benefit Studies for the City of Hapeville

Dear Michelle:

As requested, we have developed the impact on plan funding of the following changes for the City of Hapeville Retirement Plan.

1. Provide Alternative Normal Retirement eligibility at the Rule of 70 with minimum age 55 and increase the benefit multiplier to 3.00% for Public Safety Employees only
2. Provide Alternative Normal Retirement eligibility at the Rule of 70 with minimum age 55 for all Employees and increase the benefit multiplier to 3.00% for Public Safety Employees only

The data, financial information, and plan provisions for the January 1, 2022 valuation were used to develop these results. Since the results are dependent on a given set of assumptions and data as of a specific date, there is a risk that emerging results may differ significantly, as actual experience differs from the assumptions.

When determining the Recommended Contribution, the total level dollar amortization is adjusted, if necessary, to be within a corridor of the 10-year and the 30-year amortization of the unfunded/(surplus) actuarial accrued liability. In addition, since the funded ratio on an actuarial basis prior to the plan change is 77.09%, the plan change is amortized over 15 years per the GMEBS funding policy. The amortization period may change depending on the funded ratio when the plan change is first reflected. If the actuarial funding ratio drops below 70%, the amortization period would be 10 years instead of 15. Alternatively, if the funding ratio increases above 80%, the amortization period would be 20 years.

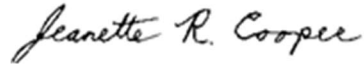
Please note, for the fiscal year July 1, 2021 to June 30, 2022, GASB standards require that the plan's Net Pension Liability (NPL) be reported on the sponsoring employer's balance sheet. The standards require using the Entry Age Funding method and assets at market (rather than the projected Unit Credit method and smoothed assets which are used for determining contribution requirements). For the fiscal year ended June 30, 2022, we have calculated the NPL as \$7,644,197. Inclusion of the proposed benefit improvement (1) would increase this by an

estimated \$2,375,000. Inclusion of the proposed benefit improvement (2) would increase this by an estimated \$2,910,000.

We are members of the American Academy of Actuaries and we meet the Qualification Standards of the American Academy of Actuaries to render the actuarial option herein.

If you have any questions or need additional information, please let us know.

Sincerely,



Jeanette R. Cooper, FSA, FCA, MAAA, EA
Vice President and Consulting Actuary



Malichi S. Waterman, FCA, MAAA, EA
Vice President and Consulting Actuary

City of Hapeville
Benefit Studies
Summary of Results

	<u>Current Plan</u>	<u>Alt NRA at Rule of 70 at age 55 and 3.00% Benefit for Public Safety Only</u>	<u>Alt NRA at Rule of 70 at age 55 for all Employees and 3.00% Benefit for Public Safety Only</u>
<u>Current Recommended Contribution</u>			
Recommended Contribution as of January 1, 2022	\$1,266,275	\$1,266,275	\$1,266,275
Covered Payroll	\$6,232,059	\$6,232,059	\$6,232,059
% of Covered Payroll	20.09%	20.09%	20.09%
<u>Impact of Benefit Improvement</u>			
Cost of Benefit Improvement	--	\$331,218	\$421,113
% of Covered Payroll	--	5.26%	6.69%
<u>Total Plan Cost of Benefit Improvement</u>			
\$ Amount (Recommended Contribution + Cost of Benefit Improvement)	--	\$1,597,493	\$1,687,388
% of Covered Payroll	--	25.35%	26.78%
<u>Funding Elements</u>			
Mid-year Normal Cost with Expenses	\$555,123	\$647,910	\$684,444
Actuarial Value of Assets	\$23,695,351	\$23,695,351	\$23,695,351
Actuarial Accrued Liability	\$30,735,415	\$32,826,619	\$33,289,546
Unfunded Actuarial Accrued Liability	\$7,040,064	\$9,131,268	\$9,594,195
Funded Ratio on Actuarial Value of Assets	77.09%	72.18%	71.18%
Market Value of Assets	\$25,727,213	\$25,727,213	\$25,727,213
Funded Ratio on Market Value of Assets	83.71%	78.37%	77.28%

Fiscal year begins July 1, 2022.

Employee Name	Department	Terminate Date
SMITH, JAMES R	Police	08/24/2017
BREWER, SHAQUILLE DEVONTE	Police	08/29/2017
ROBERTS, ALEXIS	Police	08/31/2017
LOUIS, CHARLIE	Police	12/13/2017
ROBERTS, RAMON S	Police	04/26/2018
CONNER, DEMOND	Police	08/10/2018
GOODSON, AARON D	Police	10/31/2018
BANKS, CONNIE J	Police	01/06/2019
DYER, STEVEN J	Police	09/06/2019
GLENN, RUSTY H	Police	09/12/2019
OLIVEIRA, LUIZ C	Police	05/27/2020
BARFIELD, VINCENT	Police	08/15/2020
JONES, LAMONT	Police	09/07/2020
CHATMAN, ANTONIO M	Police	01/22/2021
SHAREEF, JAMEL	Police	06/18/2021
HICKMAN, BRANDON	Police	06/18/2021
HAMMOCK, TRAVIS	Police	07/02/2021
ZARATE, FRANCISCO	Police	08/01/2021
STOY, JOSEPH	Police	11/15/2021
DYER, MADELINE	Police	12/31/2021
ARNOLD, CAMERON	Police	01/02/2022
SMITH, FRED A	Police	03/11/2022
WALKER, CAROLE	Police	04/24/2022
HALTEN, CLIFTON	Police	04/25/2022
GWYN, ARLIS J	Police	05/19/2022
SAMPLES, THOMAS J	Police	05/25/2022
NELSON, JOSH	Police	08/11/2022

Yearly Attrition Rate 2017 - 2022 A total of 1 employee retired from the Police Department between 2017 - 2022.

2017	12.90%
2018	9.68%
2019	9.68%
2020	9.68%
2021	22.58%
2022	22.58%

Total Average 14.52%

Employee Name	Department	Termination Date
COWART, RICHARD K	Fire	04/07/2017
STEELE, BRIAN	Fire	05/04/2017
RICHARDSON, LARRY J	Fire	03/23/2018
DANIELL, JACOB	Fire	04/02/2018
CAMPBELL, AUSTIN	Fire	08/29/2018
WESTER, JEREMY A	Fire	08/19/2019
HOLLOWAY, HEATHER NICOLE	Fire	09/06/2019
PICKFORD, DAKOTA	Fire	10/08/2019
SHANER, DEVIN	Fire	06/03/2020
WILLIAMSON, AARON	Fire	06/07/2020
CREWS, DANIEL	Fire	03/15/2021
RHODES, EVIN KEITH	Fire	04/16/2021
ROACH, MITCHELL	Fire	05/31/2021
HARRIS, CHRISTOPHER M	Fire	11/10/2021
LONG JR, PAUL R	Fire	02/28/2022
ROGERS, MICHAEL JOSH	Fire	03/05/2022
CRAIG, BOBBY L	Fire	03/13/2022
MCCOY, CALVIN	Fire	03/31/2022
HOUSTON, LAUREN	Fire	08/17/2022

Yearly Attrition Rate 2017 - 2022 A total of 3 employees retired from the Fire Department between 2017 - 2022.

2017	8.82%	Training Officer position created for administration. Chief Overton was selected. Total personnel attrition rate 34.
2018	8.82%	
2019	11.43%	Assistant Fire Marshal position created for administration. Capt Bravy was selected. Total personnel attrition rate 35.
2020	5.71%	
2021	13.89%	Deputy Chief of Operations/EMS position created for administration. Chief Condrey was selected. Total personnel attrition rate to 36.
2022	13.89%	
Total Average		10.43%

Maria Rodriguez

From: Sharee Steed
Sent: Friday, September 30, 2022 11:14 AM
To: Maria Rodriguez
Subject: FW: Online Form Submittal: Event Request Form

Janet, please redact and save to agenda attachment folder for 10-4 meeting.

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Thursday, September 29, 2022 4:09 PM
To: Sharee Steed <ssteed@hapeville.org>; Jamie Jones <jjones@hapeville.org>
Subject: Online Form Submittal: Event Request Form

Event Request Form

Please note that approval by Hapeville Mayor and Council is required for events that include any of the following:

- *More than 50 attendees*
- *Use of City staff, services, utilities, or the placement of a banner on City property*
- *Food or Alcohol vendors*
- *Charges for admission or other event activities*

After you submit this form, you will be contacted regarding date availability, cost estimates, and, if applicable, a date to go before the Mayor and Council for approval (typically either the 1st or 2nd Tuesday of each month).

Today's Date 9/29/2022

CONTACT INFORMATION:

Contact Person James Edwards

Name of Organization Everyone Deserves A Birthday

Full Mailing Address

[REDACTED]

Telephone #:

[REDACTED]

Cell #:

[REDACTED]

Fax #:

Field not completed.

E-mail Address



(Section Break)

EVENT INFORMATION:

Name of the Event:	Everyone Deserves A Birthday 5k
Date of the Event:	11-19-2022
Start time:	8:00am
End time:	10:00am
Arrival Time for Set-Up	6:00am
Location of the Event:	Other
If other was selected, please explain	St John the Evangelist Catholic Church, 230 Arnold St, Hapeville, GA 30354
How many attendees?	50-250
Banner:	Yes
If yes, where is the banner to be placed?:	St John the Evangelist Catholic Church
Specify dates banner will hang in proposed location:	11-19-2022
If placing a banner on City property, provide a description of the banner (measurements, color, etc.):	NA
Upload a pdf version of the banner:	Field not completed.
<i>*Banners placed on the Jess Lucas Park fence facing S. Central Avenue must be placed to the left of the telephone pole of Christ Church.</i>	
Will there be alcohol at this event?	No
Will there be a DJ/Music at this event?	No
Additional information about this event:	Fundraiser to benefit the Pregnancy Aid Clinic in Forest Park, Atlanta, and Roswell

(Section Break)

CITY SERVICES:

Check all that apply	City Staff
If requesting City Staff, please specify:	Police to block intersections
If requesting road closures, please specify which roads:	Will know by time of City Council meeting
Will there be a charge for admission or other event activities?	Yes
If yes, please specify:	\$35 per person

(Section Break)

VENDOR(S):

Will there be food vendors?	No
Required to check box	I understand that it is the responsibility of the event organizer to ensure that all food vendors obtain a Transient Vendor or Mobile Food permit from the City Clerk.
Will there be any other kinds of vendors? If so, what will they be selling?	No
Required to check box	I understand that it is the responsibility of the event organizer to ensure that all non-food vendors obtain a Transient Vendor permit from the City Clerk.

(Section Break)

LIABILITY INSURANCE:

Do you or the organization currently possess liability insurance?	No
Required to check box	I understand that I must provide a certificate of insurance totaling \$1,000,000 General Liability for events that require Mayor and Council approval.

An application for temporary road closure will need to be filled out at the Hapeville Police Department located at 700 Doug Davis Drive, Hapeville.

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