CIVILITY PLEDGE

The way we govern ourselves is often as important as the positions we take. Our collective decisions will be better when differing views have had the opportunity to be fully vetted and considered. All people have the right to be treated with respect, courtesy, and openness. We value all input. We commit to conduct ourselves at all times with civility and courtesy to each other.

ALAN HALLMAN
MAYOR

MIKE RAST
ALDERMAN AT LARGE

BRETT REICHERT
COUNCILMAN AT LARGE

MARK ADAMS
COUNCILMAN WARD I

CHLOE ALEXANDER
COUNCILMAN WARD II

MAYOR AND COUNCIL REGULAR SESSION

Join in person at 700 Doug Davis Drive, Hapeville, GA 30354 Or, visit the City's Website for live stream at http://hapevillega.civicclerk.com/Web/Player.aspx?id=933&key=-1&mod=-1&mk=-1&nov=0

March 7, 2023 6:00 PM

AGENDA

1. CALL TO ORDER:

2. ROLL CALL:

Alan Hallman
Mike Rast
Brett Reichert
Mark Adams
Chloe Alexander

3. WELCOME:

4. PLEDGE OF ALLEGIANCE:

5. INVOCATION:

6. PRESENTATIONS:

7. PUBLIC HEARING:

8. QUESTIONS ON AGENDA ITEMS:

The public is encouraged to communicate their questions, concerns, and suggestions during Public Comments. The Council does listen to your concerns and will have Staff follow-up on any questions you raise. Any and all comments should be addressed to the Governing Body, not to the general public and delivered in a civil manner in keeping with common courtesy and decorum.

9. CONSENT AGENDA:

9.I. Consideration and Action to approve the February 21st, Council Meeting minutes.

Supporting Document(s):
Drafted Minutes 02212023

9.II. Consideration and Action to approve the February 21st, Executive Session Meeting minutes.

9.III. Consideration And Action On The Exchange Club's Request To Use The Concession Stand During Baseball Season.

Background:
The Exchange Club is requesting the use of the concession stand during the spring ball season, beginning opening day, April 15, 2023, for fundraising.

10. OLD BUSINESS:

11. NEW BUSINESS:

11.I. Consideration and Action to approve the Keep Momma Moving Walkathon Event Request.

Background: The MOM Foundation, Inc. "Mirror of Mothers, " is a registered 501(c)(3) non-profit organization.

The Keep Momma Moving Walk-a-thon and Health Fair are scheduled to take place on Saturday, August 5, 2023. The walk-a-thon is a fun event where our mothers of 69 years and older, family, friends, and community come together to walk as well as eat, laugh, dance, and learn together. Although many of our mothers walk several laps, all our moms, including our oldest of 95 years, walk at least one lap. Collectively as a group, we strive to complete 500 laps.

In addition to walking, participants sit and chat with each other, dance to old-school tunes played by the DJ, and eat lunch. A section of tables is also set up for mothers and community members to engage with healthcare providers in a relaxed setting. Healthcare professionals are available and eager to share tips, latest health updates, answer questions and converse with community members.

Supporting Document(s):

1. Keep Momma Moving Walkathon Event
2. MOM Foundation Keep Momma Moving Event Summary 2023

11.II. Consideration and Action to approve the Spin the District Event Request.

Background:

The ATL Airport District presentation to Council demonstrated the overall logistics for the Spin the District event scheduled for Saturday, April 29th. The ATL Airport District is requesting the closure of several roads within the City. The request is basic solely on the initiative for banners to be hung on City property, and the use of City Services (garbage, water, and staff during the event. The banners are located at the Jess Lucas Park Fence; Porsche & South Central; & Post Office Green Space; and 18"x 24”-yard signs for residents and businesses who volunteer to display them. The ATL Airport District is currently working with City Staff on the details of the road closures.

The proposed road closures include Atlanta & College St., Atlanta & Douglas Davis Dr. College St. & S. Fulton St.; College St. & Perkins St.; College St. & Union Ave.; Union Ave & Chestnut St.; Oak St. & Georgia Ave.; S. Fulton St. & Chestnut St.; Union Ave. & Oak St.

Supporting Document(s):

1. Spin The District Event
2. Road Closure and Banner Permit- Redacted
3. 2022-Spin-the-District-Detour-Map-Hapeville
4. Spin-Hapeville-4x10 Banner

11.III. Consideration and Action to approve the Got Seafood & Beer Girl Crawfish Boil Event Request.

Background:

This event is the Inaugural Got Seafood & Beer Girl Crawfish Boil that will feature Mud Buggin Crawfish out of Mobile, Alabama. The event is being proposed for Saturday, April 22nd, in the Arts Alley, including the shipping container, City Hall customer service drive-thru, and the parking lot between Community Services and City Hall. Set-up will begin at 12pm, and three-seating for a crawfish feed in the Arts Alley will begin at 4 pm and conclude at 9 pm. 150-200 attendees are expected throughout the day, and Community Services staff is requested for garbage collection and assistance with set-up/breakdown.

Supporting Document(s):

1. Got Seafood & Beer Girl Crawfish Boil Event

11.IV. Consideration and Action to approve JOC Construction LLC in the amount of $ 298,223.86 for the construction of a multi-purpose field at the Tommy Morris Sports Complex.

Background:
JOC Construction LLC was procured through the Georgia Department of Administrative Services Statewide Convenience Contract # EZIQC GA-ST03-040820-LRI. JOC will be installing a new irrigation system and installing new sod for a multi-purpose field for recreational activities and games. This was a budgeted item in the 2022/2023 budget.

Supporting Document(s):
1. Project #113917 - COH - Ballfield Improvements

12. CITY MANAGER REPORTS:

13. PUBLIC COMMENTS:
Members of the public wishing to speak shall sign in with the City Clerk prior to the start of the meeting. Time limitations for Registered Comments are three (3) minutes per person. The total Registered Comment session shall not last more than fifteen (15) minutes unless extended by Council. Each member of the public, who fails to sign up with the City Clerk prior to the start of the meeting, wishing to address Mayor and Council shall have a total of two (2) minutes. The entire general comment session for Unregistered Comments shall not last more than ten (10) minutes unless extended by Council.

14. MAYOR AND COUNCIL COMMENTS:

15. EXECUTIVE SESSION: *When Executive Session is Required one will be called for the following issues: 1) Litigation O.C.G.A. §50-14-2; 2) Real Estate O.C.G.A. §50-14-3(b)(1); or 3) Personnel O.C.G.A. §50-14-3(b)(2).*

16. ADJOURN:
Public involvement and citizen engagement is welcome as Hapeville operates a very open, accessible and transparent government. We do however remind our attendees/residents that there are times allocated for public comments on the agenda. In order for council to conduct their necessary business at each meeting, we respectfully ask that side-bar conversations and comments be reserved for the appropriate time during the meeting. This will allow the City Council to conduct the business at hand and afford our meeting attendees ample time for comments at the appropriate time during the meeting.

ALAN HALLMAN
MAYOR

MIKE RAST
ALDERMAN AT LARGE

BRETT REICHERT
COUNCILMAN AT LARGE

MARK ADAMS
COUNCILMAN WARD I

CHLOE ALEXANDER
COUNCILMAN WARD II

MAYOR AND COUNCIL WORK SESSION

Join in person at 700 Doug Davis Drive, Hapeville, GA 30354 Or, visit the City's Website for live stream at https://hapevillega.civicclerk.com/Web/Player.aspx?id=654&key=-1&mod=-1&mk=-1&nov=0

February 21, 2023 6:00 PM

MINUTES

1. **CALL TO ORDER:** by Mayor Hallman at 6:02 PM
2. **ROLL CALL:** All Council members were present except for Councilman Adams, which constituted a quorum.
   - ✓ Alan Hallman
   - ✓ Mike Rast
   - ✓ Brett Reichert
   - × Mark Adams
   - ✓ Chloe Alexander
3. **WELCOME:**
4. **PRESENTATIONS:**

   4.I. Mauldin & Jenkins 2022 Audit Results Presentation

   Director Josh Carroll summarized to the Governing Body the results from the 2022 audit review conducted by Mauldin and Jenkins.

   4.II. Modern Mobility Partners - City of Hapeville Parking Study

   Senior Urban Designer/Planner Chirag Date presented to Council a plan presentation for conducting a parking/traffic study within the City and the benefits that it would bring.
5. **PUBLIC HEARING:**

   5.I. Consideration and action of an amendment to the Code of Ordinances, City of Hapeville, Georgia, Chapter 93 (Zoning), Article 3.1 (Zones), Section 93-3.1-2 (Zoning Map) - Second Reading ***Ordinance 2023-03***

   There were no additional comments from staff, Council, or the public.

   MOTION: Councilman Alexander made a motion to approve the amendment to the Code of Ordinances, City of Hapeville, Georgia, Chapter 93 (Zoning), Article 3.1 (Zones), Section 93-3.1-2 (Zoning Map); Alderman Rast provided a second. **Motion carried 3-0.**

   AMEND AGENDA:

   MOTION: Alderman Rast made a motion to amend the agenda to make agenda item 5.II. an action item, Councilman Alexander second. **Motion carried 3-0.**

   5.II. Consideration *and Action* to approve the FY2022-2023 Proposed Mid-Year Budget Amendment – Second Reading ***Ordinance 2023-04***

There were no additional comments from staff, Council, or the public.

MOTION: Councilman Reichert made a motion to approve the FY2022-2023 Proposed Mid-Year Budget Amendment Ordinance, Alderman Rast provided a second. **Motion carried 3-0.**

6. QUESTIONS ON AGENDA ITEMS: None

7. CONSENT AGENDA:

7.I. Consideration and Action to approve the February 7th, Council Meeting minutes.

7.II. Consideration and Action to approve the February 7th, Executive Session Meeting minutes.

MOTION: Alderman Rast made a motion to approve the consent agenda items, Councilman Alexander provided the second. **Motion carried 3-0.**

8. OLD BUSINESS: None

9. NEW BUSINESS:

9.I. Consideration and Action to approve the Apple Cider 5k & Kids Fun Run event request.

MOTION: Alderman Rast made a motion to approve the Apple Cider 5k & Kids Fun Run event request., Councilman Reichert provided the second. **Motion carried 3-0.**

9.II. Consideration and Action to approve the Civility Resolution. ***Resolution 2023-04***

MOTION: Councilman Reichert made a motion to approve the Civility Resolution, Alderman Rast provided the second. **Motion carried 3-0.**

9.III. Consideration and Action to enter into an agreement with J Ortiz Lawn Care LLC in the amount of $53, 304.00 for landscaping services for Hapeville Tourism and Trade Facilities.

MOTION: Councilman Alexander made a motion to approve the consent agenda items, Councilman Reichert provided the second. **Motion carried 3-0.**

9.IV. Consideration and Action of Employee Cost of Living Adjustment.

MOTION: Councilman Alexander made a motion to approve the consent agenda items, Alderman Rast provided the second. **Motion carried 3-0.**

10. CITY MANAGER REPORTS:

- Thanked Mayor and Council for approving the 3% cost of living increase.
- The film series hosted this past weekend was a great success.
- The City's youth Basketball team is currently in the local district and hopefully will proceed to win and exceed the State level.
- The kickoff for the parking project will start this upcoming week with a virtual meeting. Council is encouraged to join if available.
- Staff has had discussion meetings on adding electric charging stations in the City and is waiting for a contract agreement to review.
- GDot is currently doing some road construction within the City, and they are filling in reported potholes with asphalt.
- Announced that City Attorney Averiel Jackson is leaving the Smith Webb& Welch White law firm. He thanked Ms. Jackson for her service to the City and expressed great appreciation for her guidance.
- The contract bid for the Multipurpose field project will be on the March 7th meeting agenda.

11. PUBLIC COMMENTS:

1. Melvin Traynum

12. MAYOR AND COUNCIL COMMENTS:

Councilman Alexander stated that she is genuinely excited to see the progression at the park. She noted that it was good to see the splash pad construction being completed and thanked Community Service for their hard work regarding the park. Councilman Alexander stated that the Butterfly fixture in front of the yoga studio is broken and needs to be replaced. She also thanked Attorney Jackson for her service and hard work with the City.

Alderman Rast echoed Councilman Alexander's thoughts, showed appreciation to Attorney Jackson and wished her well on her new journey. He stated that it was pleasure getting to know her on a personal level.

Councilman Reichert also echoed the sentiments of the previous Council thought and congratulated Attorney Jackson. He further stated that he is also excited about the splash pad construction and suggested that a historical marker is placed near the location to pay homage to the City pool that was there previously. Councilman Reichert also thanked staff for a successful event with the film series.
Mayor Hallman Thanked Attorney Jackson for her services with the City and stated that it was a pleasure getting to know her personally in Savannah after meeting her family. He noted that the Council appreciated her dedication and commitment to the City and wished her the best. Mayor Hallman also thanked Councilman Reichert for taking steps to help with the film festival. He echoed the praise toward staff and their hard work relating to the film series.

13. EXECUTIVE SESSION: *When Executive Session is Required one will be called for the following issues: 1) Litigation O.C.G.A. §50-14-2; 2) Real Estate O.C.G.A. §50-14-3(b)(1); or 3) Personnel O.C.G.A. §50-14-3(b)(2).*

MOTION: Councilman Alexander made a motion to go into recess, Councilman Reichert provided the second. **Motion carried 3-0.**

Councilman Reichert made a motion to go into executive session at 7:07PM. Alderman Rast provided the second. **Motion carried 3-0.**

MOTION: Councilman Alexander made a motion to exit executive session and enter back into regular meeting. Councilman Reichert provided the second. **Motion carried 3-0.**

EXECUTIVE ITEM:

Consideration and Action to approve execution session item regarding ligation.

MOTION: Councilman Reichert made a motion approve execution session item regarding ligation. Councilman Alexander provided the second. **Motion carried 3-0.**

14. ADJOURN:

MOTION: Councilman Alexander made a motion to adjourn at 7:33PM, Alderman Rast provided a second**. Motion carried 4-0.**

Respectfully submitted,

_____
Alan Hallman, Mayor

_____
Sharee Steed, City Clerk

[redacted]

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Thursday, February 9, 2023 3:22 PM
To: Sharee Steed <ssteed@hapeville.org>; Jamie Jones <jjones@hapeville.org>
Subject: Online Form Submittal: Event Request Form

Event Request Form

Please note that approval by Hapeville Mayor and Council is required for events that include any of the following:

- *More than 50 attendees*
- *Use of City staff, services, utilities, or the placement of a banner on City property*
- *Food or Alcohol vendors*
- *Charges for admission or other event activities*

After you submit this form, you will be contacted regarding date availability, cost estimates, and, if applicable, a date to go before the Mayor and Council for approval (typically either the 1st or 2nd Tuesday of each month).

Today's Date	2/9/2023

CONTACT INFORMATION:

Contact Person	Deborah Copeland
Name of Organization	MOM Foundation, Inc.
Full Mailing Address	[redacted]
Telephone #:	[redacted]
Cell #:	[redacted]
Fax #:	*Field not completed.*

E-mail Address	[redacted]

[Section Break]

EVENT INFORMATION:

Name of the Event:	Keep Momma Moving Walkathon
Date of the Event:	August 5, 2023
Start time:	7am
End time:	1pm
Arrival Time for Set-Up	5am
Location of the Event:	Jess Lucas Park
If other was selected, please explain	N/A
How many attendees?	100 max
Banner:	Yes
If yes, where is the banner to be placed?:	on fence facing S. Central Avenue
Specify dates banner will hang in proposed location:	July 8 - August 5, 2023
If placing a banner on City property, provide a description of the banner (measurements, color, etc.):	white banner with pink and black font; includes MOM Foundation name, logo, and event date
Upload a pdf version of the banner:	Walkathon banner.jpg

**Banners placed on the Jess Lucas Park fence facing S. Central Avenue must be placed to the left of the telephone pole of Christ Church.*

Will there be alcohol at this event?	No
Will there be a DJ/Music at	Yes

this event?

Additional information about this event:	The Foundation is interested in including a health fair component again as part of this year's walkathon. This would involve booths setup in the park's center for a variety of health professionals.

(Section Break)

CITY SERVICES:

Check all that apply	Electricity
If requesting City Staff, please specify:	I am unable to check more than one service above, so am including additional services needed here: water, electricity, and garbage services
If requesting road closures, please specify which roads:	N/A
Will there be a charge for admission or other event activities?	Yes
If yes, please specify:	registration fee ranges from $25 to $55, free for mothers 69 years and older

(Section Break)

VENDOR(S):

Will there be food vendors?	No
Required to check box	I understand that it is the responsibility of the event organizer to ensure that all food vendors obtain a Transient Vendor or Mobile Food permit from the City Clerk.
Will there be any other kinds of vendors? If so, what will they be selling?	vendors will be providing health education and giveaways, nothing will be sold.
Required to check box	I understand that it is the responsibility of the event organizer to ensure that all non-food vendors obtain a Transient Vendor permit from the City Clerk.

(Section Break)

LIABILITY INSURANCE:

Do you or the organization currently possess liability	No

insurance?

Required to check box	I understand that I must provide a certificate of insurance totaling $1,000,000 General Liability for events that require Mayor and Council approval.

An application for temporary road closure will need to be filled out at the Hapeville Police Department located at 700 Doug Davis Drive, Hapeville.

Email not displaying correctly? View it in your browser.

ADDITIONAL INFORMATION

- **Event day schedule (approximate):**

6am Setup

8am Event Day Check-in & Registration Opens

915am Welcome + Warm-up

930am Walkathon Begins

930-1130am guest spotlights

1015 am Mother's Basket Raffle (oldest, youngest, and newest mother), Health Providers speak, Moment of Silence for MOMS that have passed away, bless food

1030am Lunch, handout surveys

1130am Final lap count - 500 lap group goal

1130am Final Raffle Drawing, prior year t-shirt giveaway

1pm Walkathon ends

- **Event Description published on Active**

The Keep Momma Moving Walk-a-thon takes place at Jess Lucas Y-Teen Park located in historic downtown Hapeville, Georgia. The park offers a walking track, shade from an extensive canopy of beautiful trees, lots of green space, benches, a gazebo, a bathroom facility, and a children's playground. This welcoming community is the perfect space for families and friends to gather to celebrate moms. All registrants will receive a t-shirt as well as food, prizes and music as motivation to reach the event goal of 500 total laps walked on race day.

- **MOM Foundation Inc. Mission Statement**

Our primary mission is to uplift, encourage, educate, and connect "Generations of Mothers," ages 69 and older, through participation in fellowship, community-based initiatives, and advocacy and outreach programs.

Additionally, we will partner with Metro-Atlanta high schools to offer scholarship opportunities for aspiring college students.

- **www.momfoundationinc.org**

[redacted]

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Friday, February 17, 2023 3:39 PM
To: Sharee Steed <ssteed@hapeville.org>; Jamie Jones <jjones@hapeville.org>
Subject: Online Form Submittal: Event Request Form

Event Request Form

Please note that approval by Hapeville Mayor and Council is required for events that include any of the following:

- *More than 50 attendees*
- *Use of City staff, services, utilities, or the placement of a banner on City property*
- *Food or Alcohol vendors*
- *Charges for admission or other event activities*

After you submit this form, you will be contacted regarding date availability, cost estimates, and, if applicable, a date to go before the Mayor and Council for approval (typically either the 1st or 2nd Tuesday of each month).

Today's Date	2/17/2023

CONTACT INFORMATION:

Contact Person	Cookie Smoak
Name of Organization	ATL Airport District Convention & Visitors Bureau
Full Mailing Address	[redacted]
Telephone #:	[redacted]
Cell #:	[redacted]

Fax #:	*Field not completed.*
E-mail Address	[redacted]

(Section Break)

EVENT INFORMATION:

Name of the Event:	Spin The District
Date of the Event:	04/29/23
Start time:	8:00am
End time:	7:00pm
Arrival Time for Set-Up	5:00am
Location of the Event:	Other
If other was selected, please explain	612 College Street is the START/FINISH line. Race will take place on surrounding streets. Map provided to City Clerk.
How many attendees?	1500-2000
Banner:	Yes
If yes, where is the banner to be placed?:	One 4ft. by 10ft. banner on Jess Lucas Park Fence; Porche & South Central; Post Office Green; and 18in. by 14in yard signs for residents and business who volunteer to display them.
Specify dates banner will hang in proposed location:	03/15/2023
If placing a banner on City property, provide a description of the banner (measurements, color, etc.):	See attached.
Upload a pdf version of the banner:	SPIN-Hapeville-Banner2-10x4-SAMPLE.pdf

**Banners placed on the Jess Lucas Park fence facing S. Central Avenue must be placed to the left of the telephone pole of Christ Church.*

Will there be alcohol at this event?	Yes

Will there be a DJ/Music at this event?	Yes
Additional information about this event:	This event is a criterium bike race and will feature riders at varying skill levels from amateur to professional. This event is part of USA Crits' Speedweek national race series.

<Section Break>

CITY SERVICES:

Check all that apply	Road Closures
If requesting City Staff, please specify:	Garbage;Staff;Road Closures - Will need officers for road closures and event safety. Dumpster servies needed for event trash, cleanup crew will be hired.
If requesting road closures, please specify which roads:	Map provided to city clerk. Closures at Atlanta & College; Atlanta & Doug Davis; College & South Fulton; College & Perkins; College & Union; Union & Chestnut; Oak and Georgia; South Fulton and Chestnut; Union & Oak
Will there be a charge for admission or other event activities?	No
If yes, please specify:	*Field not completed.*

<Section Break>

VENDOR(S):

Will there be food vendors?	Yes
Required to check box	I understand that it is the responsibility of the event organizer to ensure that all food vendors obtain a Transient Vendor or Mobile Food permit from the City Clerk.
Will there be any other kinds of vendors? If so, what will they be selling?	Local Artist Market
Required to check box	I understand that it is the responsibility of the event organizer to ensure that all non-food vendors obtain a Transient Vendor permit from the City Clerk.

<Section Break>

LIABILITY INSURANCE:

Do you or the organization currently possess liability insurance?	Yes
Required to check box	I understand that I must provide a certificate of insurance totaling $1,000,000 General Liability for events that require Mayor and Council approval.

An application for temporary road closure will need to be filled out at the Hapeville Police Department located at 700 Doug Davis Drive, Hapeville.

Email not displaying correctly? View it in your browser.

1891 Hapeville GEORGIA
POLICE DEPARTMENT

APPLICATION FOR TEMPORARY ROAD CLOSURE PERMIT

Event Coordinators Name: Cookie Smoak - ATL Airport District Convention & Visitors Bureau

Contact Number: [redacted]

Email Address: [redacted]

Date and Hours of Closure: 04/23/2022 - 8:00am to 7:00pm

See attached map for locations: Atlanta & College St.; Atlanta & Douglas Davis Dr.; College St. & S. Fulton St.; College St. & Perkins St.; College St. & Union Ave.; Union Ave. & Chestnut St.;

Roadway to be closed: Oak St. & Georgia Ave.; S. Fulton St. & Chestnut St.; Union Ave. & Oak St.

COMMENTS: Organizers will hire City of Hapeville Police to manage the road closures. We will work with residents in the closed areas to help them to exit their property, if needed, when there are safe gaps in the races. We are once again working with Race Operations Manager, Michael Barman- he will be our on site contact.

Cookie Smoak		Cookie Smoak	2/25/2022
Applicants Printed Name	Date	Applicants Signature	Date
[signature]	2/27/22		
Approved	Date	Denied	Date

Form 2017 – Road Closure Permit
Current as of 03/2017

700 Doug Davis Drive • Hapeville, Georgia 30354 • Phone: (404) 669-2150 • Fax: (404) 669-2156

City of Hapeville 1891 GEORGIA A Community with a Heart SM

Temporary Banner Permit

Submission Date: _____

Permit Number: _____

Address where banner is being erected: Jess Lucas Park Fence; Porche & South Central Green Space; North Central & iHOP Green space; post office green space; Yard signs throughout city promoting event.

Name of Business: ATL Airport District

Owner(s) Name: President - Cookie Smoak

Owner(s) Mailing Address: [redacted]

College Park, GA 30337

Phone Number: [redacted]

New Business (yes/no): No

Type of Sign: Temporary Street Banners Total Square Footage: See Below

Dimensions of Sign: See Below Height of Sign: See Below

Number of Banners to be Erected: 3 Zone of Business: _____

Please note that all temporary banners must be removed after 30 days.

Jess Lucas Park Fence - 4' x 10'
Porche & South Central Green Space - 18"x24" - 24"x36"
Post Office Green Space - 18"x24" - 24"x36"
Yard signs in approved locations - 18"x24" - 24"x36"

2/27/23

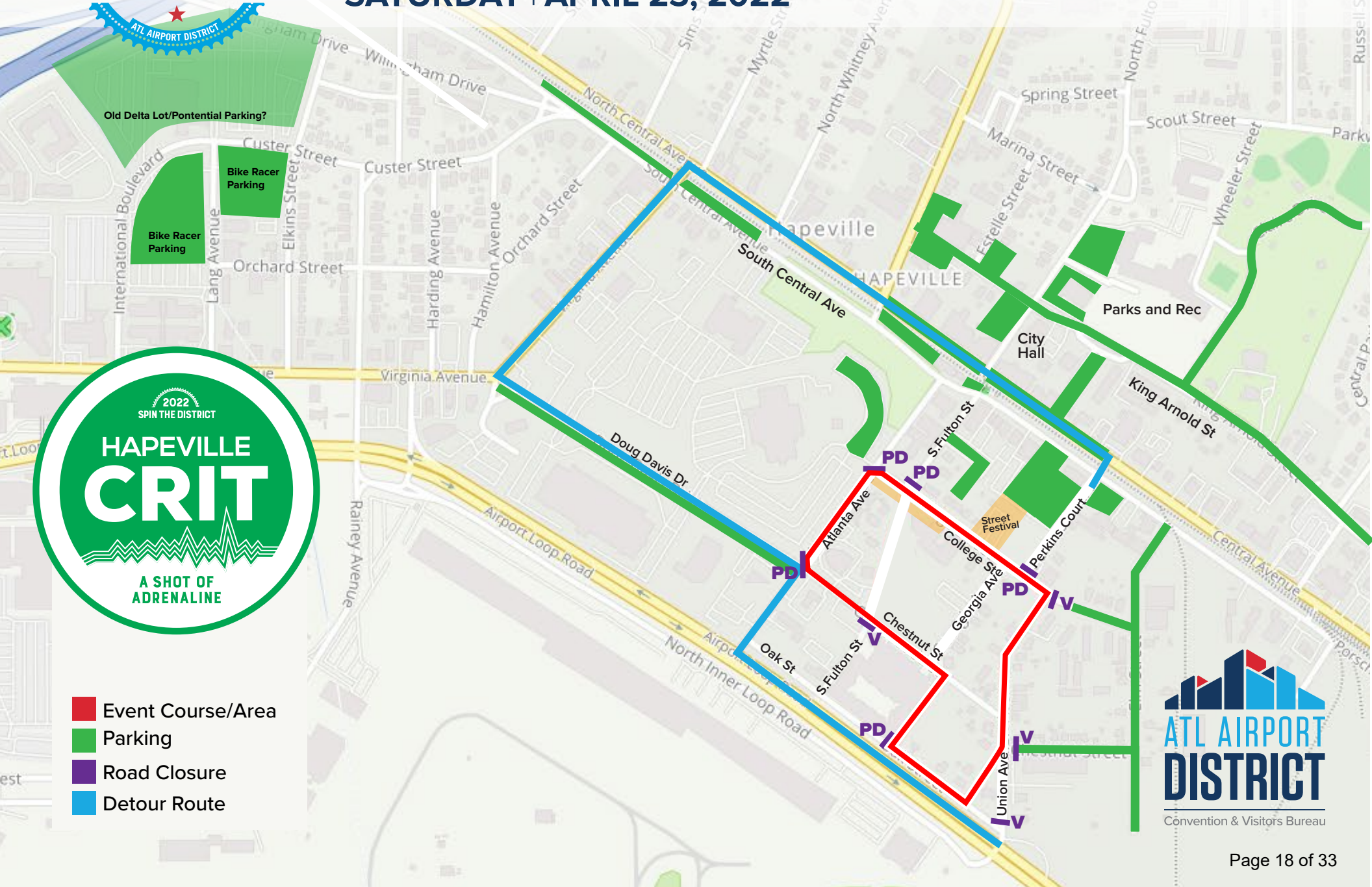
SPIN THE DISTRICT
A CYCLING EVENT SERIES

TWO DAYS OF RACING IN THE ATL AIRPORT DISTRICT THAT IS PART OF THE **SPEED WEEK SERIES**

HAPEVILLE CRITERIUM

SPEED WEEK

SATURDAY | APRIL 23, 2022



FREE EVENT

2022
SPIN THE DISTRICT

HAPEVILLE CRIT

A SHOT OF ADRENALINE

ALL DAY FAMILY FUN

SATURDAY 9AM - 6PM

APRIL 23

BIKE RACING

PRO MEN & WOMEN, KIDS' & AMATEUR

BLOCK PARTY

BEER • FOOD • ARTISTS
GAMES • MUSIC • FUN

SCAN ME

spinthedistrict.com

[redacted]

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Wednesday, March 1, 2023 2:51 PM
To: Sharee Steed <ssteed@hapeville.org>; Jamie Jones <jjones@hapeville.org>
Subject: Online Form Submittal: Event Request Form

Event Request Form

Please note that approval by Hapeville Mayor and Council is required for events that include any of the following:

- *More than 50 attendees*
- *Use of City staff, services, utilities, or the placement of a banner on City property*
- *Food or Alcohol vendors*
- *Charges for admission or other event activities*

After you submit this form, you will be contacted regarding date availability, cost estimates, and, if applicable, a date to go before the Mayor and Council for approval (typically either the 1st or 2nd Tuesday of each month).

Today's Date	3/1/2023

CONTACT INFORMATION:

Contact Person	Erik Lewis
Name of Organization	Beer Girl Growlers & Bottleshop
Full Mailing Address	587 NORTH CENTRAL AVENUE
Telephone #:	[redacted]
Cell #:	*Field not completed.*
Fax #:	*Field not completed.*

E-mail Address	[redacted]

(Section Break)

EVENT INFORMATION:

Name of the Event:	Got Seafood & Beer Girl Crawfish Boil
Date of the Event:	4/22/2023
Start time:	12pm
End time:	9pm
Arrival Time for Set-Up	12pm
Location of the Event:	Art Alley, Other
If other was selected, please explain	Parking lot between community services and city hall, plus the arts alley shipping container
How many attendees?	150 to 200
Banner:	No
If yes, where is the banner to be placed?:	*Field not completed.*
Specify dates banner will hang in proposed location:	*Field not completed.*
If placing a banner on City property, provide a description of the banner (measurements, color, etc.):	*Field not completed.*
Upload a pdf version of the banner:	*Field not completed.*

**Banners placed on the Jess Lucas Park fence facing S. Central Avenue must be placed to the left of the telephone pole of Christ Church.*

Will there be alcohol at this event?	Yes
Will there be a DJ/Music at	Yes

this event?	
Additional information about this event:	*Field not completed.*

(Section Break)

CITY SERVICES:

Check all that apply	Garbage Service
If requesting City Staff, please specify:	*Field not completed.*
If requesting road closures, please specify which roads:	Arts Alley, the drive through loop, and the parking lot between community services and city hall
Will there be a charge for admission or other event activities?	Yes
If yes, please specify:	Tickets will be sold for crawfish

(Section Break)

VENDOR(S):

Will there be food vendors?	Yes
Required to check box	I understand that it is the responsibility of the event organizer to ensure that all food vendors obtain a Transient Vendor or Mobile Food permit from the City Clerk.
Will there be any other kinds of vendors? If so, what will they be selling?	Crawfish
Required to check box	I understand that it is the responsibility of the event organizer to ensure that all non-food vendors obtain a Transient Vendor permit from the City Clerk.

(Section Break)

LIABILITY INSURANCE:

Do you or the organization currently possess liability insurance?	Yes

Required to check box	I understand that I must provide a certificate of insurance totaling $1,000,000 General Liability for events that require Mayor and Council approval.

An application for temporary road closure will need to be filled out at the Hapeville Police Department located at 700 Doug Davis Drive, Hapeville.

Email not displaying correctly? View it in your browser.

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Work Order Signature Document

EZIQC Contract No.: GA-ST03-040820-LRI

[X] **New Work Order** [ ] **Modify an Existing Work Order**

Work Order Number:	113917.00	Work Order Date:	03/01/2023
Work Order Title:	COH - Ballfield Improvements		
Owner Name:	City of Hapeville	Contractor Name:	JOC Construction, LLC.
Contact:	Lee Sudduth	Contact:	Matt Noonan
Phone:	404-669-2124	Phone:	404-780-6247

Work to be Performed

Work to be performed as per the Final Detailed Scope of Work Attached and as per the terms and conditions of EZIQC Contract No GA-ST03-040820-LRI.

Brief Work Order Description:

Construct Ballfield

Time of Performance ***See Schedule Section of the Detailed Scope of Work***

Liquidated Damages Will apply: [ ] Will not apply: [X]

Work Order Firm Fixed Price: $298,223.86

Owner Purchase Order Number:

Approvals

Owner Date

Contractor Date

Detailed Scope of Work

To: Matt Noonan
JOC Construction, LLC.
1954 Airport Rd
Atlanta, GA 30341
404-780-6247

From: Lee Sudduth
City of Hapeville
404-669-2124

Date Printed: March 01, 2023

Work Order Number: 113917.00

Work Order Title: COH - Ballfield Improvements

Brief Scope: Construct Ballfield

☐ **Preliminary** ☐ **Revised** ☒ **Final**

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Please see proposal and scope of work for Project #113917 - COH - Ballfield Improvements

Contractor _____ Date _____

Owner _____ Date _____

Contractor's Price Proposal - Summary

Date:	March 01, 2023
IQC Master Contract #:	GA-ST03-040820-LRI
Work Order Number:	113917.00
Owner PO #:	
Work Order Title:	COH - Ballfield Improvements
Contractor:	JOC Construction, LLC.
Proposal Name:	COH - Construct Ballfield
Proposal Value:	$298,223.86

01 - General Requirements	**$218,423.87**
31 - Earthwork	**$2,362.31**
32 - Exterior Improvements	**$77,437.68**
Proposal Total	**$298,223.86**

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

The Percentage of NPP on this Proposal: %

Contractor's Price Proposal - Detail

Date: March 01, 2023

IQC Master Contract #: GA-ST03-040820-LRI
Work Order Number: 113917.00
Owner PO #:
Work Order Title: COH - Ballfield Improvements
Contractor: JOC Construction, LLC.
Proposal Name: COH - Construct Ballfield
Proposal Value: $298,223.86

	Sect.	Item	Modifer.	UOM	Description	Line Total
Labor	**Equip.**	**Material**	**(Excluded if marked with an X)**			

01 - General Requirements

1	01 22 16	00 0002		EA	Reimbursable FeesReimbursable Fees will be paid to the contractor for eligible costs as directed by Owner. Insert the appropriate quantity to adjust the base cost to the actual Reimbursable Fee. If there are multiple Reimbursable Fees, list each one separately and add a comment in the "note" block to identify the Reimbursable Fee (e.g. sidewalk closure, road cut, various permits, extended warranty, expedited shipping costs, etc.). A copy of each receipt shall be submitted with the Price Proposal.							$6,600.00
				Installation	Quantity 6,000.00	x	Unit Price 1.00	x	Factor 1.1000	=	Total 6,600.00	
				Bonding								
2	01 22 20	00 0045		HR	Senior Surveyor (Party Chief)							$771.07
				Installation	Quantity 16.00	x	Unit Price 43.33	x	Factor 1.1122	=	Total 771.07	
				Surveying prior to start and verification								
3	01 22 20	00 0046		HR	Surveyor (Instrument person)							$679.60
				Installation	Quantity 16.00	x	Unit Price 38.19	x	Factor 1.1122	=	Total 679.60	
				Surveying prior to start and verification								
4	01 22 20	00 0047		HR	Surveyor (Rod Person)							$531.36
				Installation	Quantity 16.00	x	Unit Price 29.86	x	Factor 1.1122	=	Total 531.36	
				Surveying prior to start and verification								
5	01 22 23	00 0291		MO	2,500 LB Capacity, 78" Wide, Tracked Skid-Steer Loader With Full-Time Operator							$29,493.65
				Installation	Quantity 2.00	x	Unit Price 13,259.15	x	Factor 1.1122	=	Total 29,493.65	
				Stripping, Grading, Shaping, Rough Grade, Final Grade								
6	01 22 23	00 0452		MO	4-1/2 CY, 215 HP, Heavy Duty Construction Loader With Full-Time Operator							$38,874.79
				Installation	Quantity 2.00	x	Unit Price 17,476.53	x	Factor 1.1122	=	Total 38,874.79	
				excavation assist, stockpiling, loading								
7	01 22 23	00 0550		WK	4' Maximum Trench Depth, Ride-On Trencher With Full-Time Operator							$3,440.47
				Installation	Quantity 1.00	x	Unit Price 3,093.39	x	Factor 1.1122	=	Total 3,440.47	
				trenching for irrigation								
8	01 22 23	00 1405		MO	13 CY Rear Dump Truck With Full-Time Truck Driver							$61,836.11
				Installation	Quantity 3.00	x	Unit Price 18,532.67	x	Factor 1.1122	=	Total 61,836.11	
				3 separate trucks for 1 month each for hauling off turf and excavated soil.								

Contractor's Price Proposal - Detail Continues..

Work Order Number: 113917.00
Work Order Title: COH - Ballfield Improvements

Proposal Name: COH - Construct Ballfield
Proposal Value: $298,223.86

	Sect.	Item	Modifer.	UOM	Description	Line Total
Labor	Equip.	Material	(Excluded if marked with an X)			

01 - General Requirements

9	01 74 19 00 0033			CY	Trees, Stumps And Brush, Landfill Dump Fee								$76,196.82
						Quantity		Unit Price		Factor		Total	
					Installation	3,100.00	x	22.10	x	1.1122	=	76,196.82	
					Landfill fees								

Subtotal for 01 - General Requirements **$218,423.87**

31 - Earthwork

10	31 25 14 26 0008			LF	3' High Silt Fence with Stakes at 4' On Center								$2,362.31
						Quantity		Unit Price		Factor		Total	
					Installation	1,200.00	x	1.77	x	1.1122	=	2,362.31	
					Erosion Control								

Subtotal for 31 - Earthwork **$2,362.31**

32 - Exterior Improvements

11	32 84 23 00 0023			EA	4" Pop-Up Height, 3/4" Inlet, Up To 55' Spacing, Gear-Drive, Rotary Sprinkler Head (Rain Bird® 5004-PLPC)								$2,055.97
						Quantity		Unit Price		Factor		Total	
					Installation	56.00	x	27.05	x	1.1122	=	1,684.76	
					Demolition	56.00	x	5.96	x	1.1122	=	371.21	
					Sprinkler Heads								
12	32 84 23 00 0069			EA	1", 5 To 200 GPM, Brass, Contamination Proof, Electric Remote Control Irrigation Valve (Rain Bird® 100EFB-CP)								$2,325.21
						Quantity		Unit Price		Factor		Total	
					Installation	8.00	x	233.41	x	1.1122	=	2,076.79	
					Demolition	8.00	x	27.92	x	1.1122	=	248.42	
					System Controller								
13	32 84 23 00 0214			EA	12 Station ET-Driven Irrigation Controller (Calsense ET2000E-12)								$4,399.73
						Quantity		Unit Price		Factor		Total	
					Installation	1.00	x	3,913.25	x	1.1122	=	4,352.32	
					Demolition	1.00	x	42.63	x	1.1122	=	47.41	
					Remote and manual Controller								
14	32 84 23 00 0374			LF	3/4" Class 200 Polyvinyl Chloride (PVC) Socketweld Pipe With Fittings								$6,339.54
						Quantity		Unit Price		Factor		Total	
					Installation	2,500.00	x	1.66	x	1.1122	=	4,615.63	
					Demolition	2,500.00	x	0.62	x	1.1122	=	1,723.91	
					Sprinkler branch line piping								
15	32 84 23 00 0374		0480	MOD	For >1,000, Deduct								-$222.44
						Quantity		Unit Price		Factor		Total	
					Installation	2,500.00	x	-0.08	x	1.1122	=	-222.44	

Contractor's Price Proposal - Detail Continues..

Work Order Number: 113917.00
Work Order Title: COH - Ballfield Improvements

Proposal Name: COH - Construct Ballfield
Proposal Value: $298,223.86

	Sect.	Item	Modifer.	UOM	Description	Line Total
Labor	**Equip.**	**Material**	**(Excluded if marked with an X)**			

32 - Exterior Improvements

16	32	84	23	00 0375	LF	1" Class 200 Polyvinyl Chloride (PVC) Socketweld Pipe With Fittings							$770.20
							Quantity		Unit Price		Factor		Total
						Installation	250.00	x	2.03	x	1.1122	=	564.44
						Demolition	250.00	x	0.74	x	1.1122	=	205.76
						Trunkline piping							
17	32	84	23	00 0422	CLF	6-Conductor, 18 AWG, Irrigation Control Wire, Buried In Trench							$448.77
							Quantity		Unit Price		Factor		Total
						Installation	5.00	x	80.70	x	1.1122	=	448.77
						Valve Controller Wire							
18	32	91	13	16 0019	EA	Wheat Straw Mulch BaleCovers 350 SF forming a uniform mat through which 20 to 40% of the original ground surface can be seen.							$367.92
							Quantity		Unit Price		Factor		Total
						Installation	40.00	x	8.27	x	1.1122	=	367.92
						Soil erosion control							
19	32	92	23	00 0005	MSF	>8,000 SF, Bermuda Sod, Installed On Level Ground							$60,952.78
							Quantity		Unit Price		Factor		Total
						Installation	81.00	x	676.59	x	1.1122	=	60,952.78
						New Surface Turf							

Subtotal for 32 - Exterior Improvements **$77,437.68**

Proposal Total **$298,223.86**

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

The Percentage of NPP on this Proposal: **%**

Sourcewell

GORDIAN®

Client - City of Hapeville

Detailed Scope of Work

Print Date:	March 01, 2023
Work Order Number:	113917.00
Work Order Title:	COH - Ballfield Improvements
Contractor:	GA-ST03-040820-LRI - JOC Construction, LLC.
Brief Scope:	Construct Ballfield

To: Matt Noonan
JOC Construction, LLC.
1954 Airport Rd
Atlanta, GA 30341
404-780-6247

From: Lee Sudduth
City of Hapeville
404-669-2124

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Detailed Scope:

Please see proposal and scope of work for Project #113917 - COH - Ballfield Improvements

Owner _____ Date _____

Contractor _____ **Date** _____

March 1, 2023

City of Hapeville

Project #113917 - Ballfield Improvements
3415 Claire Dr
Hapeville, GA 30354

Summary of Scope

This Scope of Work includes Resurface Ball Field and replace irrigation system based on general specifications provided by City of Hapeville Representatives and observations made by contractor at site visit completed on Tuesday, February 7, 2023.

Detailed Scope of Work

We have included the following items in our proposal:

Ballfield Resurfacing:

1. Cut existing surface down approximately 6" according to the LiDAR report from the benchmark established at walkthrough at stadium seating for proper drainage.
2. Disposal of existing soils including trucking and waste fees.
3. Grading for new contour of surface
4. Installation of New surface of 419 Tifway high traffic Sod surface.
5. Erosion Control including silt fencing and straw as needed.
6. Engineering for grade elevation and staking

Irrigation System:

1.Provide material and labor to install new 8 Zones to be tied into new supply line provided by customer.

2. The controller will have manual and Bluetooth controls.

3. Tracer wire will be installed along each zone for traceability.

Details that apply to all work

1. This proposal is based on normally expected conditions as observed upon site visit.
2. Contractor shall utilize the latest issue of the SOURCEWELL Specifications for all work.
3. All measurements and quantities supplied in this scope of work are approximate in nature and are supplied as a convenience for the contractor. The contractor is responsible for field verification of all measurements and quantities.
4. Contractor shall verify all new and existing conditions and dimensions at job site.

5. Parking will be made available for the Contractor by the Owner and the Contractor shall coordinate all parking with the Owner prior to beginning work.
6. All salvageable materials remain the property of the Owner.
7. Contractor shall coordinate inspections as required / if required.
8. Contractor is responsible for protection of all surfaces including those not in the scope of work from construction dust, debris or damage during construction up until final acceptance. The methods of protection including wood, plastic, paper or other means for sealing / protecting furniture, sidewalks, doors or windows, etc.
9. Contractor shall be responsible for daily job site clean-up and will make provisions for disposing of all of his trade's debris. There shall not at any time be any material or debris left on site that could endanger the public.
10. Contractor shall be responsible for 48 hours advanced notice to coordinate Utility Interruptions.

Submittals

1.

Schedule

1. The total estimated duration to complete this project including an allotment for administrative time, submittal processing, inspection time, punch list remediation, and closeout time will be **60 Days** from the time JOC Construction receives purchase order from client, however, should there be any circumstances that impede progress that are out of the control of JOC Construction Inc. a time extension equal to documented days lost will be issued.

Owners Responsibilities

1. Provide access to job site and prompt response to RFI and submittal information submitted by contractor.
2. Provide reimbursement for any fees associated with tapping/beginning service for utilities and permitting as necessary.

Closeout

1. Contractor must remove all excess materials, debris, tools and equipment form the site.
2. Owner shall be provided 1 Electronic Copy of the Operations and Maintenance manual for the project with retainage billing.
3. Owner will be provided a 1 year warranty from Contractor on furnished material and workmanship.

March 1, 2023

Clarifications

1. At the time of the issuance of a purchase order, it is understood that permits are **NOT** required. If the contractor will be responsible for obtaining applicable permits for the above mentioned work, then Owner will be responsible for reimbursement of any fees that may be charged to contractor associated with permitting as well as any and all fees and expenses (i.e. permit fees, professional design and engineering fees as outlined in the Construction Task Catalog) incurred as described in the EZIQC master document.
2. Prevailing wages have **NOT** been included in this proposal.
3. This proposal is based on Normal Working Hours as defined by Monday through Friday, 7AM to 5PM EST.
4. Hazardous Material Removal or handling has not been included in this proposal.
5. Any reference to match existing shall describe closest match available. Due to aging of materials, discontinued items, and minor batch color discrepancies from manufacturers, it is not always possible to find an exact match for existing materials.
6. All concrete shall be standard 3000psi.
7. All UG conduit shall be Schedule 80 PVC.
8. All above ground conduit shall be EMT.
9. Proposal based on 2500 psi existing soil compaction.
10. Proposal based on existing water supply having adequate pressure to service needs of this project. No additional devices have been included to accommodate pressure issues.