

Hapeville Main Street Board of Directors Meeting  
February 8, 2023, at 6:00PM

Present: Charlotte Rentz, Susan Bailey, Lee Duke, Lorenn Fey, Derrick Booker, Bre'ana Eatmon

Absent: Melanie Rabb, Ellen Free, David Burt

Guest: Jaime Jones, Special Events Planner

**Call to Order**

- Charlotte Rentz called the meeting to order at 6:19 PM and welcomed all Board members and guests.

**Roll Call**

Charlotte Rentz- *Present*

Susan Bailey- *Present*

Derrick Booker- *Present*

David Burt- *Absent*

Lee Duke- *Present*

Lorenn Fey- *Present*

Ellen Free- *Absent*

Melanie Rabb- *Absent*

**Approval of Minutes**

- Charlotte Rentz suggested no motion be made to approve January 11, 2023, minutes due to insufficient quorum.

**Approval of Financial Statements**

- Charlotte Rentz suggested no motion be made to approve the Financial Statement for the period ending November 30, 2022 due to insufficient quorum.
- Charlotte Rentz suggested no motion be made to approve the Financial Statement for the period ending December 31, 2022 due to insufficient quorum.
- Charlotte Rentz suggested no motion be made to approve the Financial Statement for the period ending January 31, 2023 due to insufficient quorum.

## **Old Business**

### **Hanging Planters –**

- Susan Bailey expressed her dissatisfaction with the presentation of the hanging planters and suggested that the Board change the vendor to Simply Flowers. No motion made.

### **Butterfly Parade –**

- Susan Bailey and Jamie Jones gave an update on where they are regarding the Butterfly Parade preparations. Jamie Jones stated that the Butterfly Parade is in a great place. Jaime Jones stated that Bizarre Bizarre is working on a diagram to give to the Board but the Bizarre Bizarre artist has to first figure out how many people will attend and then she will be able to complete the diagram. Once the diagram is complete it will be given to the Board to review and make any adjustment as needed. Bizarre Bizarre will provide 35 vendors. Jamie Jones stated that all vendors are responsible for completing the application and indemnity agreement.
- Jaime Jones will follow up with Brass Tap to make sure legal paperwork is complete with the City Clerk, Sharée Steed regarding Brass Tap's alcohol license. Jaime Jones stated that she will create a diagram which will include an events notes system that displays the timeline of the events that will take place at the Butterfly Parade. The diagram will also have contact information for all involved parties and the Board will also have access to modify the diagram.
- Susan Bailey stated that Adrienne Senter, Planning & Economic Development Manager, and Ellen Free will get together to generate an email to send to all businesses. The email will inform the businesses about the Butterfly Parade and invite all businesses to the Butterfly Parade to participate in creating a lantern for the event.
- Arches Brewery will be selling butterfly kits on March 8<sup>th</sup>.
- Melanie Rabb will be responsible for getting the street signs that will be placed along the roads during the parade.
- Jess Lucas Park will be reserved for vendors, band members, and staff only.

## **New Business**

### **Lights on Dogwood –**

- Discussion ensued regarding adding lights to the poles on Dogwood. Susan Bailey reminded the Board that they have already allocated \$10,000 to have the poles on Dogwood wired to put in the lights.
- Bre'ana Eatmon will research the type of lights that the City of Hapeville uses so that the Board can move forward with purchases of lights for Dogwood.

### **Main Street Retreat-**

- Bre'ana Eatmon is responsible for finding the venue and catering for the Board Retreat.
- Bre'ana Eatmon stated that she has not been able to get in contact with anyone from the desired location, Lagrange but, she is still pursuit. Bre'ana Eatmon was able to retrieve an email address for Barbie Watts who is the event planner for Truitt Vanderbilt Club and Bre'ana Eatmon is waiting on a response in order to move forward.

## **Announcements**

None.

## **Next Meeting**

- **March 8, 2023 at 6:00 pm.**

## **Public Comments**

None.

## **Adjourn**

- **The meeting was adjourned at 7:27 PM. No motion was made due to insufficient quorum.**

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Charlotte C. Rentz, President

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Bre'ana Eatmon, Acting Secretary