

AGENDA
Main Street Board of Directors Meeting
March 11, 2020 at 6PM
CITY HALL CONFERENCE ROOM
3468 N. Fulton Avenue, Hapeville, GA 30354

Mission Statement: The mission of the Hapeville Main Street Program is to promote, facilitate, enhance and encourage quality growth and development in Downtown Hapeville while preserving the City's historic character and supporting a vibrant arts district.

- I. Call to Order**
- II. Guest Welcome/Public Comments**
- III. Approval of Minutes**
- IV. Approval of Financial Statement**
- V. Old Business**
 - Project Reports/2020 Workplan
 - Bylaws
 - Appointment for Public Art Advisor
 - 2020 Board Appointment
- VI. New Business**
- VII. Announcements**
- VIII. Next Meeting – Wednesday, April 8, 2020 – 6PM**
- IX. Adjourn – 7:30PM**

Hapeville Main Street Board of Directors Meeting
February 12, 2020 at 6:00 pm
Hapeville City Hall Conference Room

Present: Charlotte Rentz, Lorene Fey, Susan Bailey, David Burt, Melanie Rabb, and Bianca Howard (City Staff)

Absent: Michael Gibbs, Ellen Free

Guests: Lee Duke, Robert Hall, Ellen Simpson, Derrick Booker, Nikki Foxx, Ashley Henry, and Chloe Alexander (Council)

Call to Order

- Charlotte Rentz called the meeting to order at 6:01PM and welcomed all Board members and City Staff.

Guest Welcome/Public Comments

- Charlotte asked guests to introduce themselves to the Board.

Approval of Minutes

- A motion was made by Susan Bailey to approve January 8, 2020, minutes. Melanie Rabb seconded and all approved.
- A motion was made by David Burt to approve minutes from February 1, 2020, meeting with the noted changes. Melanie Rabb seconded and all approved.

Approval of Financial Statement

- A motion was made by David Burt and seconded by Lorene Fey to approve the Financial Statement, with amendments, for the period ending January 31, 2020.

Old Business

- Project Reports/2020 Workplan –
 - Façade Grant Program – Susan Bailey asked about Main Street handling the Façade Grant Program for the City and if there were any buildings in need of façade improvement. Bianca Howard mentioned the Council wanting Main Street to head the downtown façade program and Chloe Alexander clarified that it was a brainstorming session and not necessarily a project directed for Main Street. David Burt suggested doing a modified façade program that focuses on signage. Susan Bailey suggested not having property and/or business owners who have received funding in the past to receive funding in the future. Further discussion and modification will take place at the next (called) Board meeting.
 - Cute Shuttle and Docents for Art Containers– David Burt suggested using Cute Shuttle Services for the African American Art Exhibition. David Burt also

Adjourn

- A motion was made by Susan Bailey and seconded by Melanie Rabb to adjourn the meeting. Charlotte Rentz adjourned the meeting at 7:36PM.

Charlotte C. Rentz, President

Secretary

City of Hapeville
Statement of Revenues & Expenditures
 With Budget Comparisons
 Main Street Department
 Eighth Month Ended February 29, 2020

	Current Month	8 Month Ended 29-Feb-20	Annual Budget	Over (Under)
Revenues:				
MS Donations	70	70	0	0
Expenditures:				
Professional	-	594	-	(594)
Festivals	2,619	9,334	25,000	15,666
Advertising	0	5	250	245
Printing & binding	0	663	2,650	1,987
Travel	0	0	200	200
Dues & fees	0	196	350	154
Education & training	0	0	1,000	1,000
Contract Labor	0	90	-	(90)
Supplies	143	414	200	(214)
Other supplies	0	0	300	300
Site improvements	0	0	15,050	15,050
	0	0	0	0
Total Expenditures	\$2,762	11,296	45,000	33,703

Transactions: (4)
 Black History Exhibition and Performing Arts Event - \$2545
 Black History Exhibition and Performing Arts Event (Flyers) - \$73.50
 Meet & Greet Snacks (Chick-fil-A Cookies & Tea) - \$38.25
 Food & Beverage for Board Retreat - \$104.98

100-GENERAL FUND
DEPARTMENT - MAIN STREET

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES

CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
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PERSONNEL SERVICES

100-5-7550-511400 Vacation	0	0.00	0.00	0.00	0.00
100-5-7550-511500 Sick	0	0.00	0.00	0.00	0.00
100-5-7550-511600 Holiday	0	0.00	0.00	0.00	0.00
TOTAL PERSONNEL SERVICES	0	0.00	0.00	0.00	0.00

CONTRACTED SERVICES

100-5-7550-521200 Professional	0	0.00	593.75	0.00 (593.75)	0.00
100-5-7550-521300 LCI Grant Expenses	0	0.00	0.00	0.00	0.00
100-5-7550-521309 Art Grant-Fulton Count	0	0.00	0.00	0.00	0.00
100-5-7550-522000 Festivals	25,000	2,618.50	9,334.42	15,665.58	37.34
100-5-7550-522100 ARC - Sharing Our Stor	0	0.00	0.00	0.00	0.00
100-5-7550-523200 Communications	0	0.00	0.00	0.00	0.00
100-5-7550-523300 Advertising	250	0.00	5.00	245.00	2.00
100-5-7550-523400 Printing & Binding	2,650	0.00	662.83	1,987.17	25.01
100-5-7550-523500 Travel	200	0.00	0.00	200.00	0.00
100-5-7550-523600 Dues & Fees	350	0.00	196.00	154.00	56.00
100-5-7550-523700 Education & Training	1,000	0.00	0.00	1,000.00	0.00
100-5-7550-523850 Contract Labor	0	0.00	90.35	90.35	0.00
TOTAL CONTRACTED SERVICES	29,450	2,618.50	10,882.35	18,567.65	36.95

SUPPLIES & MINOR EQPT

100-5-7550-531100 Supplies	200	143.23	414.42	0.00 (214.42)	207.21
100-5-7550-531400 Books & Periodicals	0	0.00	0.00	0.00	0.00
100-5-7550-531600 Small Equipment<5000	0	0.00	0.00	0.00	0.00
100-5-7550-531700 Other Supplies	300	0.00	0.00	300.00	0.00
TOTAL SUPPLIES & MINOR EQPT	500	143.23	414.42	85.58	82.88

CAPITAL OUTLAYS > \$5000

100-5-7550-541200 Site Improvements	15,050	0.00	0.00	15,050.00	0.00
100-5-7550-542300 Furniture & Fixtures	0	0.00	0.00	0.00	0.00
100-5-7550-542400 Computers	0	0.00	0.00	0.00	0.00
100-5-7550-542410 Technology	0	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAYS > \$5000	15,050	0.00	0.00	15,050.00	0.00

OTHER COSTS (NOC)

100-5-7550-579000 Contingencies	0	0.00	0.00	0.00	0.00
TOTAL OTHER COSTS (NOC)	0	0.00	0.00	0.00	0.00

TOTAL MAIN STREET

45,000	2,761.73	11,296.77	0.00	33,703.23	25.10
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Board Applicant Names

1. Yolande Devo
2. Lee Duke
3. Martha Revelo
4. Jonathan Shipley
5. Joan Shorter
6. Ellen Surber-Simpson
7. Ann Taylor
8. Vanessa West
9. Tania Wismer