



HAPEVILLE DEVELOPMENT AUTHORITY

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July 7, 2022 6:30 PM

MINUTES

Katrina Bradbury
Chairman

James Newton
Vice-Chairman

Alan Hallman
Mayor

Cecilia Reme
Board member

J. Allen Poole
Board member

John Stalvey
Board member

Kayla Fortner
Board member

Matt Morrison
Board member

Susan Bailey
Board member

1. **CALL TO ORDER:** by Chairman Bradbury at 6:35PM

2. **ROLL CALL:**

- ✓ Katrina Bradbury, Chairman
- ✓ James Newton, Vice Chairman
- × Alan Hallman
- ✓ Cecilia Reme
- ✓ J. Allen Poole
- ✓ John Stalvey
- ✓ Kayla Fortner
- × Matt Morrison
- × Susan Bailey

3. **WELCOME:** Chairman Bradbury welcomed all to the July 7th Meeting.

4. **APPROVAL OF MINUTES:**

4.I. Approval of the March 3rd Meeting Minutes.

MOTION: Board Member Stalvey made a motion to approve the March 3rd Meeting Minutes, Board Member Poole provided the second. **Motion carried 5-0**

4.II. Approval of the June 2nd Special-Called Meeting Minutes.

MOTION: Board Member Stalvey made a motion to approve the June 2nd Special-Called Meeting Minutes, Board Member Poole provided the second. **Motion carried 5-0**

5. **OLD BUSINESS:** None

6. **NEW BUSINESS:**

6.I. Approval of posting of a request for proposals for Central Park lots.

Economic Development Consultant David Burt presented a timeline outlining the plan for selling the Central Park lots to the Board. Mr. Burt briefly summarized concerns about the two vacant lots to the Board. He recommended that the Board create and publicize an RFP for the empty lots. He indicated that he would draft the RFP for the Board's attorney to review. Mr. Burt indicated that the RFP would be sent to builders familiar with the building in the City and publicized on the City's website. He stated that a timeline would be created. Mr. Burt further suggested creating a scoring committee and matrix and allowing the Board to review the data once the scoring was completed. He stated that this could expedite the process.

MOTION: Board Member Poole made a motion to approve the outline process of the request proposal as presented by Mr. David Burt for the Central Park lots and to authorize the Chairman to hire and work on the paperwork with the attorney, Board Member Stalvey provided the second. **Motion carried 5-0**

7. FINANCIAL REPORT:

7.I. HDA monthly report for April 2022

- No major changes

No action was taken-this was a discussion item only.

7.II. HDA monthly report for May 2022

- No major changes

No action was taken-this was a discussion item only.

8. ECONOMIC DEVELOPMENT UPDATE:

- Economic Development Consultant David Burt explained why the gas station project was delayed. Mr. Burt stated that two primary reasons for the delays were the Marvin windows' late delivery and the electrical panel's completion. Once the electrical panel is installed, the building should be ready to move the large printing equipment inside.
- Chairman Katrina Bradbury informed the Board of the status of the Willingham project. Chairman Bradbury stated that the project is currently under legal review.
- Board member Poole inquired about the update on the demolition of the Wells House.
- Board member Stalvey advised the Board of the discussion for the Comprehensive Plan by the Steering Committee.
- Chairman Katrina Bradbury advised the Board of the transfer Perkins property between the City and the Board. She stated that the documents are currently under legal review.

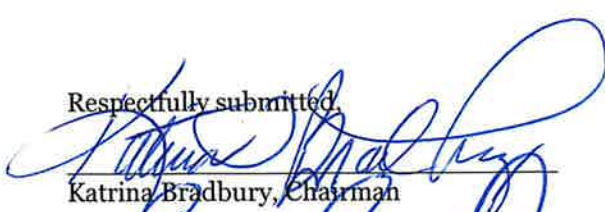
9. PUBLIC COMMENTS: None

10. EXECUTIVE SESSION: An Executive Session was not conducted at this meeting

11. ADJOURN:

MOTION: Board member Stalvey made a motion to adjourn at 7:20 PM, Vice-Chairman Newton provided the second. **Motion carried 5-0.**

Respectfully submitted,


Katrina Bradbury, Chairman


Sharee Steed, City Clerk