



**SPECIAL-CALLED
HAPEVILLE DEVELOPMENT AUTHORITY MEETING**

700 Doug Davis Drive
Hapeville, GA 30354

March 16, 2023 6:30 PM

MINUTES

Katrina Bradbury
Chairman

James Newton
Vice Chairman

Alan Hallman
Mayor

Cecilia Reme
Board member

J. Allen Poole
Board member

Matt Morrison
Board member

John Stalvey
Board member

Susan Bailey
Board member

1. **CALL TO ORDER:** by Chairman Bradbury at 6:33PM
2. **ROLL CALL:**
 - ✓ Katrina Bradbury, Chairman
 - ✓ James Newton, Vice Chairman
 - ✓ Alan Hallman
 - × Cecilia Reme
 - ✓ J. Allen Poole
 - ✓ Matt Morrison
 - ✓ John Stalvey
 - ✓ Susan Bailey
3. **WELCOME:** Chairman Bradbury welcomed all to the Hapeville Development Authority March 16th Meeting.
4. **ELECTION OF OFFICERS:**
 - 4.I. - Katrina Bradbury as Chairman,
 - James Newton as Vice-Chairman
 - Sharee Steed as Secretary/Treasurer

MOTION: Board member Stalvey made a motion to maintain all the positions of the election officers, Board member Poole provided the seconded. **Motion carried 7-0.**
5. **APPROVAL OF MINUTES:**
 - 5.I. Approval of Minutes: July 7, 2022 Meeting Minutes.
 - 5.II. Approval of Minutes: December 8, 2022, Meeting Minutes.

MOTION: Mayor Hallman made a motion to approve all presented minutes, Boardmember Bailey provided the second. **Motion carried 7-0**
6. **OLD BUSINESS:** None
7. **NEW BUSINESS:**
 - 7.I. Discussion on Lawn Service for Development property.

Chairman Bradbury informed the Board that the lot on Virginia Avenue is the only one the Board still pays for lawn service. She stated that Board needs to find a company that can service the lot and require the insurance. However, she noted that locating a company that would service and maintain such a small lot might be challenging. Chairman Bradbury suggested to the Board the option of opening a bid for the services or implying that the City

maintains the lots under its agreement with its lawn service contractor.

Mayor Hallman suggested that the lot can be added to the contracted lawn service that the City has. He indicated that he would contact the contractor to see if an addendum could be made and would update the Board with a decision.

8. FINANCIAL REPORT:

8.I. HDA Monthly Reports: November- December 2022

8.II. HDA Monthly Reports: January- February 2023

The Board reviewed the reports, and Chairman Bradbury and Economic Consultant David Burt updated the Board on the active payment of tenants: Butter Sweets (Hoe Cakes) Bakery, TowerCom, and PrintMaker.

9. ECONOMIC DEVELOPMENT UPDATE: There were no Economic Development updates during this meeting.

10. PUBLIC COMMENTS: None

11. EXECUTIVE SESSION: *When Executive Session is Required one will be called for the following issues: 1) Litigation O.C.G.A. §50-14-2; 2) Real Estate O.C.G.A. §50-14-3(b)(1); or 3) Personnel O.C.G.A. §50-14-3(b)(2).*

MOTION: Board member Stalvey made a motion to go into recess, Board member Morrison provided a second. **Motion carried 7-0.**

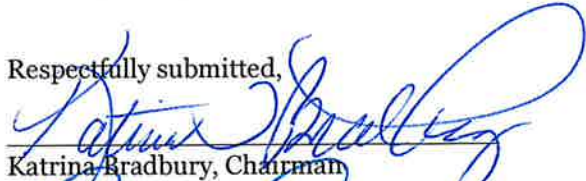
Board member Stalvey made a motion to go into executive session at 6:49 PM. Mayor Hallman provided a second. **Motion carried 7-0.**

Board member Poole made a motion to reconvene into the Meeting at 7:30 PM, Board member Morrison provided a second. **Motion carried 7-0.**

12. ADJOURN:

Vice-Chair Newton made a motion to adjourn at 7:31PM, Board member Morrison provided the seconded. **Motion carried 5-0.**

Respectfully submitted,



Katrina Bradbury, Chairman



Sharee Steed, City Clerk