



MAIN STREET BOARD OF DIRECTORS MEETING

Municipal Annex: 700 Doug Davis Drive, Hapeville, GA 30354

August 9, 2023 6:00PM

AGENDA

Mission Statement: The mission of the Hapeville Main Street Program is to promote, facilitate, enhance, and encourage quality growth and development in Downtown Hapeville while preserving the City's historic character and supporting a vibrant arts district.

1. CALL TO ORDER

2. ROLL CALL

Charlotte Rentz, President
Susan Bailey, V. President
Derrick Booker
David Burt
Lee Duke
Lorenne Fey
Ellen Free
Melanie Rabb

3. APPROVAL OF MINUTES

- July 12, 2023

4. APPROVAL OF FINANCIAL STATEMENT

- July 31, 2023

5. OLD BUSINESS

- Project Reports: 2023-24 Workplan

6. NEW BUSINESS

7. ANNOUNCEMENT(S)

8. NEXT MEETING:

- September 13, 2023

9. PUBLIC COMMENTS

Members of the public wishing to speak shall have up to three (3) minutes). The entire general comment session shall not last more than ten (10) minutes unless extended by Board.

10. ADJOURN:

Hapeville Main Street Board of Directors Meeting
July 12, 2023, at 6:00PM

Present: Charlotte Rentz, Derrick Booker, David Burt, Lee Duke, Lorenn Fey, Rashida Cloud

Absent: Melanie Rabb

Guest: Erik Lewis (Owner of Beer Girl), Jaime Jones (Special Events Manager)

Call to Order

- Charlotte Rentz called the meeting to order at 6:38 PM and welcomed all Board members and guests.

Roll Call

Charlotte Rentz- *Present*

Susan Bailey- *Absent*

Derrick Booker- *Present*

David Burt- *Present*

Lee Duke- *Present*

Lorenn Fey- *Present*

Ellen Free- *Absent*

Melanie Rabb- *Absent*

Approval of Minutes

- A motion was made by David Burt to approve July 12, 2023, minutes. Derrick Booker second that motion. Carried 5-0

Approval of Financial Statements

- A motion was made by David Burt and seconded by Derrick Booker to approve the Financial Statement for the period ending July 31, 2023. All approved.

Old Business

Overview-

- Discussion ensued regarding all Workplan items including concepts for "Welcome to Hapeville" banners. No motions were made. Discussion ended.

New Business

None.

Announcements

- Rashida Cloud will inquire about a “comprehensive list” of butterflies.

Next Meeting

- **August 9, 2023, at 6:00 pm.**

Public Comments

None.

Adjourn

A motion was made by Lee Duke and seconded by David Burt to adjourn July 12, 2023 meeting. All approved. The meeting was adjourned at 7:28 PM.

Charlotte C. Rentz, President

Bre'ana Eatmon, Acting Secretary

CITY OF HAPEVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2023

100-GENERAL FUND
DEPARTMENT - MAIN STREET

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET	BEGINNING BALANCE	CURRENT MONTH	CURRENT BALANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL SERVICES</u>							
100-5-7550-511400 Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-511500 Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-511600 Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>CONTRACTED SERVICES</u>							
100-5-7550-521200 Professional	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-521300 LCI Grant Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-521309 Art Grant-Fulton Count	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-522000 Festivals	20,000.00	20,000.00	0.00	400.00	400.00	19,600.00	2.00
100-5-7550-522100 ARC - Sharing Our Stor	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-523200 Communications	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-523300 Advertising	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.00
100-5-7550-523400 Printing & Binding	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00
100-5-7550-523500 Travel	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.00
100-5-7550-523600 Dues & Fees	600.00	600.00	0.00	0.00	0.00	600.00	0.00
100-5-7550-523700 Education & Training	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
100-5-7550-523850 Contract Labor	3,300.00	3,300.00	0.00	0.00	0.00	3,300.00	0.00
TOTAL CONTRACTED SERVICES	33,900.00	33,900.00	0.00	400.00	400.00	33,500.00	1.18
<u>SUPPLIES & MINOR EQPT</u>							
100-5-7550-531100 Supplies	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
100-5-7550-531400 Books & Periodicals	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-531600 Small Equipment<5000	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-531700 Other Supplies	300.00	300.00	0.00	0.00	0.00	300.00	0.00
TOTAL SUPPLIES & MINOR EQPT	1,800.00	1,800.00	0.00	0.00	0.00	1,800.00	0.00
<u>CAPITAL OUTLAYS > \$5000</u>							
100-5-7550-541200 Site Improvements	14,000.00	14,000.00	0.00	975.00	975.00	13,025.00	6.96
100-5-7550-542300 Furniture & Fixtures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-542400 Computers	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-542410 Technology	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAYS > \$5000	14,000.00	14,000.00	0.00	975.00	975.00	13,025.00	6.96
<u>OTHER COSTS (NOC)</u>							
100-5-7550-579000 Contingencies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER COSTS (NOC)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MAIN STREET	49,700.00	49,700.00	0.00	1,375.00	1,375.00	48,325.00	2.77

City of Hapeville

Statement of Revenues & Expenditures

With Budget Comparisons

Main Street Department

First Month Ended July 31, 2023

	Previous Month (Balance)	1 Month Ended 31-Jul-23	Annual Budget	Year to Date	Current Balance
Revenues:					
MS Donations					
Expenditures:					
Professional	0	0	0	0.00	0.00
Festivals	0	400	20000	400.00	19,600.00
Advertising	0	0	4000	0.00	4,000.00
Printing & binding	0	0	2500	0.00	2,500.00
Travel	0	0	2500	0.00	2,500.00
Dues & fees	0	0	600	0.00	600.00
Education & Training	0	0	1000	0.00	1,000.00
Contract Labor	0	0	3300	0.00	3,300.00
Supplies	0	0	1500	0.00	1,500.00
Other supplies	0	0	300	0.00	300.00
Site improvements	0	975	14000	975.00	13,025.00
	0	0	0	0.00	0.00
Total Expenditures	-	1375	49700	1,375.00	48,325.00

Transactions: 2

Festivals

David Burt - Reimbursement for Dec. Free Art Event - Catherine Parsons \$400.00

Site Improvements

Source Urbanism - Sign Fabricator - Preliminary Coordination \$975