



CIVILITY PLEDGE

The way we govern ourselves is often as important as the positions we take. Our collective decisions will be better when differing views have had the opportunity to be fully vetted and considered. All people have the right to be treated with respect, courtesy and openness. We value all input. We commit to conduct ourselves at all times with civility and courtesy to each other.

ALAN HALLMAN
MAYOR

MIKE RAST
ALDERMAN AT LARGE

BRETT REICHERT
COUNCILMAN AT
LARGE

MARK ADAMS
COUNCILMAN WARD I

CHLOE ALEXANDER
COUNCILMAN WARD II

MAYOR AND COUNCIL REGULAR SESSION

Join in person at 700 Doug Davis Drive, Hapeville, GA 30354 Or, visit the City's Website for live stream at
<https://hapevillega.portal.civicclerk.com/event/1143/overview>

June 4, 2024 6:00 PM

AGENDA

1. CALL TO ORDER:

2. ROLL CALL:

Alan Hallman
Mike Rast
Brett Reichert
Mark Adams
Chloe Alexander

3. WELCOME:

4. PLEDGE OF ALLEGIANCE:

5. INVOCATION:

6. PRESENTATIONS:

7. PUBLIC HEARING:

7.I. Consideration of the 2024 (July – September) Budget Ordinance-First Reading

Background:

On May 21, 2024, our Finance Director presented the initial discussion of City of Hapeville Fiscal Year 2024 Bridge Period budget. Due to our fiscal year end change from June 30th to September 30th, the City is required to create and adopt a period-ending September 30, 2024 budget. During this period General Fund expenditures exceed total revenues, which require appropriations from Fund Balance to balance this budget.

The City advertised the public hearing in the Fulton Neighbor newspaper on May 22, 2024, May 29, 2024 and is expected to advertise again on June 9, 2024 and June 12, 2024. A copy of the draft budget has been posted to the City's website, along with a physical copy of the detailed budget is on display at City Hall for Public Viewing.

Expenditures approximate \$4.5M. Operational inflows are budgeted at \$1.86M and \$2.6M supplement by an apportionment from City Fund Balance. The anticipated revenues primarily consist of real and personal property taxes, local option sales taxes, and hotel/motel tax.

Total projected expenditures for July 2024 – September 2024 are 591K less than prior year-to-date actual expenditures for the same period.

Staff is requesting Mayor & Council to consider submitted budget for approval.

Staff Comments:

Applicant Comments:

Public Comments:

Supporting Document(s):

1. FY2024 - (July 2024 - September 2024) - Proposed Budget Summary - All Funds-Exhibit A
2. FY2024 - (July 2024 - September 2024) - Proposed Budget Summary & Detail - All Funds-Exhibit B-Upd
3. FY2024 - (July 2024 - September 2024) - Proposed Budget Exp Sum by Function - Pie Chart-GF Only-Exhibit C

8. QUESTIONS ON AGENDA ITEMS:

The public is encouraged to communicate their questions, concerns, and suggestions during Public Comments. The Council does listen to your concerns and will have Staff follow-up on any questions you raise. Any and all comments should be addressed to the Governing Body, not to the general public and delivered in a civil manner in keeping with common courtesy and decorum.

9. CONSENT AGENDA:

- 9.I. Consideration and Action to Approve May 21st Council Meeting minutes.

Supporting Document(s):

1. 05212024 Drafted Minutes

10. OLD BUSINESS:

11. NEW BUSINESS:

- 11.I. Consideration and Action to Approve amending of the Ordinance that would allow outside alcohol vendors to service city-sponsored events. - Second Reading

Background:

At the May 7th meeting, Mayor and Council discussed amending the Ordinance to allow vendors outside of Hapeville to service city-sponsored events. The Governing Body is in favor of the amendment and requested including language specifying that outside vendors would only be considered if a local vendor is not available. Staff has added this language to the Ordinance and is now seeking Council's approval. This serves as the first reading.

Supporting Document(s):

1. Ordinance - Amendment of Section 5-6-10 LCR edit 5.17.24
- 11.II. Consideration and Action to Approve the amending of the Ordinance that changes the Alcohol Renewal Cycle date. - Second Reading

Background:

At the May 7th meeting, the Mayor and Council discussed amending the Ordinance to change the Alcohol Renewal Cycle date. The current annual renewal period is October 15th to December 15th. Staff proposed adjusting the renewal period to run from September 15th to November 15th. This adjustment provides additional time to address any potential challenges and align the renewal cycle with the Department of Revenue's annual renewal date cycle. The Governing Body was in favor of going forward with the amendment. Staff has formalized the ordinance and requests Council approval. This serves as the second reading.

Supporting Document(s):

1. Ordinance - Amendment of Section 5.1.13 LCR
- 11.III. Consideration and Action to Approve the Event Request for the Freemont Foundation "Represent Yourself 5K"

Background:

This will be the 11th Annual Represent Yourself 5K Walk/Run. The James M. & Erma T. Freemont Foundation is a 501(c)(3) organization. Proceeds from the 5K will benefit scholarships and other educational and financial literacy projects that the foundation provides. The Freemont Foundation has awarded over 90 scholarships since 2014 due to the

generosity of community support. Our 5K course is a USATF-certified course (AJC Peachtree Road Race Official Qualifying event). Here's a link to our race website: 11th Annual Represent Yourself 5K. We are looking to have the race this year on September 28th, starting at 9:00 am. The race starts at Jess Lucas Park and ends at the office of Freemont Dental - 606 S. Central Avenue (map attached). Management will be on-site, including myself and Orion Start 2 Finish Event Management. We have a mobile DJ, DJ BadAtl. We plan for a total of 100–200 people throughout the day. No alcohol will be served or allowed. We will need access to power, bathrooms, and trash cans.

Volunteers will arrive at 6:00 AM, and registration begins at 8:00 AM. The race will be preceded by a Kids Fun Run for children under the age of 12.

The banner will be placed on the S. Central Avenue - -facing fence of Jess Lucas Park on September 3rd.

Supporting Document(s):

1. 11th Annual Represent Yourself 5K Walk or Run
2. Route Map
3. Hapeville Banner 5K 2024

- 11.IV. Consideration and Action to Approve the Event Request for the College Park (GA) Alumni Chapter of Kappa Alpha Psi Fraternity, Inc. Family and Friend's Day.

Background:

The College Park (GA) Alumni Chapter (CPAC) of Kappa Alpha Psi Fraternity Inc., chartered on April 4, 1981, serves the southwest metropolitan Atlanta area. Known as "The Force of South Atlanta," the chapter is dedicated to community empowerment and positive change. Their annual end-of-year picnic, July 13 to be held at Jess Lucas Park, celebrates the chapter's achievements and fosters fellowship among members, their families, and neighboring chapters. The chapter emphasizes its commitment to venue care and cleanup if granted access for the event.

Supporting Document(s):

1. CPAC Family and Friend's Day
2. Subject

- 11.V. Consideration and Action to enter into an agreement with GMA to enlist their services to assist our city in recovering monies owed to us for Right of Way Services.

Background:

The Telecommunications Right of Way Management Service Program GMA established assists cities with managing appropriate Right of Way (ROW) collections. Services include:

- Assisting with adhering to state law as it applies to Small Cell/5G deployment.
- Performing franchise fee audits of cable companies.
- Negotiating franchise agreements with cable, gas, and electric companies, including EMCs.
- Negotiating cell tower and water tank tower leases.
- Ensure cities are compensated for using the ROW with fiber deployment by O.C.G.A. 46-5-1.

GMA also assists cities with permitting, development of ROW ordinances, responding to citizen complaints, working with utility companies with the movement of their utility lines, and conducting jurisdictional coding reviews to determine if all city annexations and city addresses have been included in companies' billing records. The 2024 annual fee for Hapeville would be \$3,682.00, as indicated in Section 8c of the attached agreement. The 2024 yearly program fee is based on **\$0.56 per capita**.

Supporting Document(s):

1. Hapeville-TRM Agreement

11.VI. Consideration and Action to Provide an Extra Holiday for Employees on Friday, July 5th.

Background:

This year, the July 4th holiday falls on Thursday, and staff is requesting that July 5th be given as an extra holiday. This additional holiday will reduce absenteeism, and boost employee morale, and have no budget impact.

12. CITY MANAGER REPORTS:

13. PUBLIC COMMENTS:

Members of the public wishing to speak shall sign in with the City Clerk prior to the start of the meeting. Time limitations for Registered Comments are three (3) minutes per person. The total Registered Comment session shall not last more than fifteen (15) minutes unless extended by Council. Each member of the public, who fails to sign up with the City Clerk prior to the start of the meeting, wishing to address Mayor and Council shall have a total of two (2) minutes. The entire general comment session for Unregistered Comments shall not last more than ten (10) minutes unless extended by Council.

14. MAYOR AND COUNCIL COMMENTS:

15. EXECUTIVE SESSION: *When Executive Session is Required one will be called for the following issues: 1) Litigation O.C.G.A. §50-14-2; 2) Real Estate O.C.G.A. §50-14-3(b)(1); or 3) Personnel O.C.G.A. §50-14-3(b)(2).*

16. ADJOURN:

Public involvement and citizen engagement is welcome as Hapeville operates a very open, accessible and transparent government. We do however remind our attendees/residents that there are times allocated for public comments on the agenda. In order for council to conduct their necessary business at each meeting, we respectfully ask that side-bar conversations and comments be reserved for the appropriate time during the meeting. This will allow the City Council to conduct the business at hand and afford our meeting attendees ample time for comments at the appropriate time during the meeting.