CIVILITY PLEDGE
The way we govern ourselves is often as important as the positions we take. Our collective decisions will be better when differing views have had the opportunity to be fully vetted and considered. All people have the right to be treated with respect, courtesy and openness. We value all input. We commit to conduct ourselves at all times with civility and courtesy to each other.

ALAN HALLMAN
MAYOR

MIKE RAST
ALDERMAN AT LARGE

BRETT REICHERT
COUNCILMAN AT LARGE

MARK ADAMS
COUNCILMAN WARD I

CHLOE ALEXANDER
COUNCILMAN WARD II

MAYOR AND COUNCIL WORK SESSION

Join in person at 700 Doug Davis Drive, Hapeville, GA 30354 Or, visit the City's Website for live stream at https://hapevillega.portal.civicclerk.com/event/1147/overview

September 17, 2024 6:00 PM

AGENDA

1. **CALL TO ORDER:**
2. **ROLL CALL:**
   Alan Hallman
   Mike Rast
   Brett Reichert
   Mark Adams
   Chloe Alexander
3. **WELCOME:**
4. **PRESENTATIONS:**
5. **PUBLIC HEARING:**

5.I. Consideration and Action to Approve the 2023-2024 Budget Amendment – Second Reading

Background:
Fiscal Year 2023-2024 budget was adopted on June 20, 2023. This original adoption called for $19.1M in General Fund expenditures and no revenues supplemented by an apportionment from City Fund Balance. This same budget was amended and approved on March 5, 2024, with General Fund expenditures of $19.03M and General Fund revenues listed as $17.7M and $1.3M of Fund Balance usage to make up the shortfall.

As of September 17, 2024, to provide our most recent budget update for audit purposes, we are projecting operational inflows at $17.5M, which is a $274K decrease from the previously approved budget of $17.7M and operational outflows of $18.3M, lessening the revenue shortfall of revenues to expenditures of $879K.

Staff is requesting your consideration to approve FY2023-2024 budget requests. The final city budget for FY 2023-2024 will be brought forward with audit adjustments upon audit completion.

The updated 2023-2024 budget will be uploaded to the City's Website after Mayor and Council Approval.

Staff Comments:
Public Comments:

Supporting Document(s):
1. FY23-24 Fourth Quarter Proposed Budget Adjustment Requests Summary_(All Funds)_(Exhibit A)_CM 09-17-2024-Updated

2. FY23-24 Fourth Quarter Proposed Budget Adjustment Requests Sum & Details_(All Funds)_(Exhibit B)_CM 09-17-2024-Updated
3. City of Hapeville_Fourth Quarter Budget Ordinance_FY2023-2024_(Exhibit C)_(09-3-2024)

5.II. Consideration and Action to Approve the 2024-2025 Budget Ordinance-Second Reading

Background:
The City of Hapeville is implementing a new fiscal year, October 1 through September 30. On August 6, 2024, staff presented a draft 2024-2025 budget for initial review and discussion.. During this time, total General Fund expenditures exceeded total General Fund revenues and staff requested our millage rate be increased to offset the shortfall. Mayor & Council directed staff to take a deeper dive into our general fund expenditures, come back and share detailed information related to the impact an increased millage would have on the citizens of Hapeville. All department heads were directed to thoroughly review their departmental budget requests and provide detailed explanations to justify the budget and millage increase requests. On August 20, 2024, staff presented an updated budget discussion to our Mayor & Council of Fiscal Year 2024-2025 Budget and provided a clearer picture to justify increasing the millage to have total projected revenues to cover total projected expenditures.

The City advertised the public hearing in the Fulton County Neighbor newspaper on September 4, 2024, and September 11, 2024. A copy of the draft budget is posted to the City's website, along with a physical copy of the detailed budget for public viewing at City Hall.

FY2025 budget calls for approximately 18.5M in General Fund expenditures. In comparison, the FY2024 budget had $19.03M in expenditures, which is a decrease of 510K. Operational inflows are projected at 18.5M with no supplement by an apportionment from City Fund Balance. The anticipated revenues primarily consist of real and personal property tax, local option sales taxes and hotel/motel taxes.

After meeting with department heads, reviewing the City's year-to-date actual expenditures and current budget has allowed Finance to project the following summarized increases to the General Fund budget over current budget. An explanation of these projected increases is included in the attached budget document.

- 1510 – Finance & Accounting Department - $84K – Includes additional audit cost for Bridge Period and related fees
- 1540 – Human Resources - $88K – Includes projected cost for personnel policy rewrite for compensation Study and Salary Schedule review and projected cost for Laserfiche
- 1565 – Information Technology – $179K – Additional IT Support & Meraki License
- 3510 – Fire Department – $438K – Includes projected increased personnel cost
- 7520 – Economic Development Department – $67K – Includes projected cost for advertising, consulting fees, special events and projects, and professional services for development plan reviews
- 9100 – Other Financing Uses/Transfers – $199K – Includes $81K of projected transfers to 290 Trade & Tourism Fund for budget supplement and $118K in Reserve for Contingency

In fiscal year 2024, the City was successful in focusing on vehicle replacement in the Police department and two (2) new garbage trucks purchase in our Solid Waste department.

The proposed 2025 budget is our initial best estimate and projection for the next 12 months. As financial positions and actual circumstances change, Finance will continue to review, assess, and request budget amendments.

Staff Comments:
Public Comments:

Supporting Document(s):

1. FY 2024-2025 Budget
2. City of Hapeville_Budget Ordinance - FY2024-2025_(Exhibit D)_CM 09-05-2024

5.III. Consideration to Set the 2024 Millage Rate at 17.509 Mills – First Reading

Background:
The City has received its Consolidated 2024 Estimated Digest and the initial 2024 property tax data file from the Fulton County Tax Commissioner. Estimated Gross Assessments for Real, Personal, and Public Utilities are $593,095,770, up from the 2023 value of $492,129,760, an approximate increase of 20.5%.

Due to current economics and pressures of rising costs in supplies and labor, the City of Hapeville has published a proposal to increase its millage from the current 15.209 mills to 17.509 mills, increasing real property tax collections by 38.6%, $2.2 million over Fiscal 2024. Real and personal property collections for Fiscal 2024-2025 should approximate $9.16M.

Economic pressures and support of the growth in the City are the driving factors for the millage recommendation. The millage of 17.509 supports the 2024-2025 budget as submitted to City Council

Staff Comments:
Public Comments:

Supporting Document(s):

1. Neighbor Ad - Notice of Property Tax Increase
2. 5Yr History Ad
3. Budget 2024 Household impact scenarios
4. Value of a Mill FC Cities July 2024

6. QUESTIONS ON AGENDA ITEMS:

The public is encouraged to communicate their questions, concerns, and suggestions during Public Comments. The Council does listen to your concerns and will have Staff follow-up on any questions you raise. Any and all comments should be addressed to the Governing Body, not to the general public and delivered in a civil manner in keeping with common courtesy and decorum.

7. CONSENT AGENDA:

7.I. Consideration and Action to Approve September 3, 2024, Mayor and Council Meeting Minutes.

Supporting Document(s):

1. 09032024 Minutes

7.II. Consideration and Action to Approve September 3, 2024, Executive Session Minutes.

7.III. Consideration and Action to Approve September 5, 2024, Mayor and Council Special-Called Meeting Minutes.

Supporting Document(s):

1. 09052024 Minutes

8. OLD BUSINESS:

9. NEW BUSINESS:

9.I. Consideration and Action to Approve the Axon Contract.

Background:
Our current Tasers have expired, and the contract itself for cameras, storage, and tasers is up for renewal in the first quarter of 2025. This has been entered into the budget request for 2024/2025. This will be a sole-source purchase, and the first installment will be due in January 2025. With the total throughput to obtain the equipment being 90-120 days, we will

need to order the equipment soon so there is no lapse in the issuing of important equipment. Total 5-year cost of the contract is $440,735.49, with payment installments of

- December 2024 - $90,573.09
- December 2025 - $87,540.60
- December 2026 - $87,540.60
- December 2027 - $87,540.60
- December 2028 - $87,540.60

Staff requests council approves going forward with Axon.

Supporting Document(s):

1. Hapeville PD updated Quote

9.II. Consideration and Action to approve a temporary roadway traffic adjustment of North Side Dr. in observance of the Halloween Holiday festivities.

Background:
Halloween is a special time of year for celebration with your family and children, and the police department is committed to the safety of the citizens while keeping traffic control comfortable for all. One specific roadway in the past was Northside Drive between Parkview Place and Old Jonesboro Road. This is one City block. Multiple reports and complaints from past motorists advised that during Halloween, this street took fifteen minutes to negotiate. This was due to multiple parents in cars dropping off children while the parents remained in the vehicle. These vehicles were parked on both sides of the roadway. This made the roadway impassable. Last year, the HPD partially closed portions of Northside Drive between Parkview Place and Old Jonesboro Road, and from reports from officers and citizens, the partial road closure was a success. The Police Department requests permission to do same for October 31st 2024.

10. CITY MANAGER REPORTS:

11. PUBLIC COMMENTS:

Members of the public wishing to speak shall sign in with the City Clerk prior to the start of the meeting. Time limitations for Registered Comments are three (3) minutes per person. The total Registered Comment session shall not last more than fifteen (15) minutes unless extended by Council. Each member of the public, who fails to sign up with the City Clerk prior to the start of the meeting, wishing to address Mayor and Council shall have a total of two (2) minutes. The entire general comment session for Unregistered Comments shall not last more than ten (10) minutes unless extended by Council.

12. MAYOR AND COUNCIL COMMENTS:

13. EXECUTIVE SESSION: *When Executive Session is Required one will be called for the following issues: 1) Litigation O.C.G.A. §50-14-2; 2) Real Estate O.C.G.A. §50-14-3(b)(1); or 3) Personnel O.C.G.A. §50-14-3(b)(2).*

14. ADJOURN:

Public involvement and citizen engagement is welcome as Hapeville operates a very open, accessible and transparent government. We do however remind our attendees/residents that there are times allocated for public comments on the agenda. In order for council to conduct their necessary business at each meeting, we respectfully ask that side-bar conversations and comments be reserved for the appropriate time during the meeting. This will allow the City Council to conduct the business at hand and afford our meeting attendees ample time for comments at the appropriate time during the meeting.