



CIVILITY PLEDGE

The way we govern ourselves is often as important as the positions we take. Our collective decisions will be better when differing views have had the opportunity to be fully vetted and considered. All people have the right to be treated with respect, courtesy and openness. We value all input. We commit to conduct ourselves at all times with civility and courtesy to each other.

ALAN HALLMAN
MAYOR

MIKE RAST
ALDERMAN AT LARGE

BRETT REICHERT
COUNCILMAN AT
LARGE

MARK ADAMS
COUNCILMAN WARD I

CHLOE ALEXANDER
COUNCILMAN WARD II

MAYOR AND COUNCIL REGULAR SESSION

Join in person at 700 Doug Davis Drive, Hapeville, GA 30354 Or, visit the City's Website for live stream at
<https://hapevillega.portal.civicclerk.com/event/1131/overview>

September 3, 2024 6:00 PM

MINUTES

1. **CALL TO ORDER:** by Mayor Hallman at 6:06 PM
2. **ROLL CALL:** All members of the Council were present, which constituted a quorum.
 - ☒ Alan Hallman
 - ☒ Mike Rast
 - ☒ Brett Reichert
 - ☒ Mark Adams
 - ☒ Chloe Alexander
3. **WELCOME:** Mayor Hallman welcomed all to the September 3rd Meeting.
4. **PLEDGE OF ALLEGIANCE:** The pledge of allegiance was recited in unison.
5. **INVOCATION:** Given by Pastor Barry Odom.
6. **PRESENTATIONS:**
 - 6.I. Introduction of Fire Marshal William (Billy) Pildner by Interim Chief Condrey.

Interim Chief Condrey introduced the new division chief, Fire Marshal William "Billy" Pildner, on behalf of the Hapeville Fire Department. Chief Condrey expressed great excitement about Fire Marshal Pildner joining the department. Pildner brings with him 31 years of experience in the fire service, including 12 years working in Metro Atlanta Fire Marshal's offices. He is not only an inspector but also an educator, instructor, fire investigator, and a POST-certified police officer. Chief Condrey emphasized the valuable addition Pildner represents to the department and expressed confidence in the positive impact he will have on public education and community risk reduction.

- 6.II. New Website and Mobile App Introduction.

City Clerk, Sharee Steed presented the new website design and the City mobile app. She stated that in August 2023, a meeting was held between the City of Hapeville and the CivicPlus representative to discuss the redesign of the city's website and the potential development of a mobile app. She stated that the website analytics from August 2022 to August 2023 revealed a total of 69,000 users, with most using mobile devices. This data, she acknowledged, led to the decision to make the website more user-friendly and accessible for mobile users.

Mrs. Steed indicated that the redesign process involved multiple discussions with department heads to address internal needs, as well as feedback from residents through a survey. This feedback, she stated, highlighted the need for easier access to forms and information on the website. As a result, department headers were introduced for key departments, allowing for quick links and customized features.

Mrs. Steed noted that the city also plans to add digital forms, streamline online payments, and introduce a chatbot feature for enhanced user interaction. Cross-training staff for website updates is underway, she stated, to ensure consistent information. Additionally, she stated that a new mobile app called "MyHapevilleGA" has been launched, providing residents with instant notifications and streamlined access to city events and alerts. Further updates to the website and app, she stated, are expected to be completed by the end of September.

7. **PUBLIC HEARING:**

- 7.I. Consideration and Action to Approve the Alcohol Beverage License Request for Apsilon Management Atlanta, LLC, located at 3420 Norman Berry Dr, Hapeville, GA 30354.

Staff Comments: There were no additional comments provided by staff.

Applicant Comments: There were no additional comments provided by the applicant.

Public Comments: No public comments were made for this public hearing item.

MOTION: Councilman Alexander motioned to approve the Alcohol Beverage License Request for Apsilon Management Atlanta, LLC, located at 3420 Norman Berry Dr, Hapeville, GA 30354; Councilman Adams provided a second. **The motion carried with a vote of 4-0.**

- 7.II. Consideration on 2023-2024 Budget Amendment – First Reading

Background:

Fiscal Year 2023-2024 budget was adopted on June 20, 2023. This original adopted budget called for \$19.1M in General Fund expenditures with revenues listed as \$19.1M with no supplement by an apportionment from City Fund Balance. This same budget was amended and approved on March 5, 2024, with General Fund expenditures of \$19.03M and General Fund revenues listed as \$17.7M and \$1.3M of Fund Balance usage to make up the shortfall. After finance reviewed revenues and expenditures, met with City Manager and all department heads, we are presenting the following recommended adjustments to the City's General Fund budget.

As of September 3, 2024, we are projecting operational inflows at \$17.5M, which is a \$274K decrease from the previously approved budget of \$17.7M. We are projecting operational outflows of \$18.3M, which will bring about a shortfall of revenues over expenditures of \$879K, which is a decrease of the current budgeted Fund Balance usage of \$1.3M by 427K.

Updated budget requests include an overall decrease in operational inflows in the amount of \$697K and overall decrease in operational outflows in the same amount of \$697K. There were no significant increases in departmental expenditures from the mid-year budget adjustments except for a \$100K increase in the Fire department, which is personnel cost related and the amount was in line with the prior year.

Our staff is requesting your consideration to approve FY2023-2024 budget requests.

The updated 2023-2024 budget will be uploaded to the City's Website after Mayor and Council Approval.

DISCUSSION: Staff Comments: Finance Director Randy Brewer presented the Council with a budget amendment summary and was available to address any questions or concerns from the governing body. **Public Comments:** There were no public comments made on this item.

No action was taken; this stood as a first reading for this item.

8. **QUESTIONS ON AGENDA ITEMS:** There were questions on agenda items at this meeting.

9. **CONSENT AGENDA:**

- 9.I. Consideration and Action to Approve July 13th Retreat Meeting minutes.
9.II. Consideration and Action to Approve July 13th Retreat Executive Session minutes.
9.III. Consideration and Action to Approve August 6th Council Meeting minutes.
9.IV. Consideration and Action to approve August 20th Council Meeting minutes.

9.V. Consideration and Action to approve August 20th Executive Session minutes.

MOTION: Councilman Adams motioned to approve the consent agenda; Alderman Rast provided a second. **The motion carried with a vote of 4-0.**

10. **OLD BUSINESS:** There were no old business items at this meeting.

11. **NEW BUSINESS:**

11.I. Consideration and Action to Approve Narcan Policies and Protocols.

MOTION: Councilman Adams motioned to approve Narcan Policies and Protocols.; Alderman Rast provided a second. **The motion carried with a vote of 4-0.**

11.II. Consideration and Action to Advertise Public Hearings for a Millage Increase and Rate.

DISCUSSION: City Manager Tim Young addressed the Mayor and Council, providing an update on the upcoming budget process. He explained that the first reading for the 2024-2025 budget is scheduled for Thursday September 5th, with the second reading and final consideration for both the 2023-2024 and 2024-2025 budgets set for the meeting on September 17th. Mr. Young noted the importance of maintaining the current schedule to ensure proper advertising for the public hearings during the council meetings on the 17th, 18th, and 19th. He emphasized the need for the Council's decision on a "not to exceed" millage rate, following discussions in August. The suggested rate of 17.509 would allow for better financial planning and allocation to the city's fund balance. He requested Council's authorization to proceed with advertising to meet the submission deadline, stressing that missing this deadline could delay the process and affect the city's billing schedule.

MOTION: Alderman Rast motioned to approve advertise public hearings for a millage increase and rate; Alderman Rast provided a second. **The motion carried with a vote of 4-0.**

12. **CITY MANAGER REPORTS:** City Manager Tim Young provided the following updates:

- **Commemoration Event:** A commemoration for the children who lost their lives in 1968 at the children's home, which is now the site of Delta, will take place this Friday September 6th at 1:30 PM, starting at the Christ Church. A plaque will be unveiled, followed by a visit to the site.
- **Ribbon Cutting:** On Thursday, September 12th, there will be a ribbon-cutting ceremony for Grayson Recovery and Mediation Services at 1005 Virginia Avenue. The event will either be held in Suite 110 or outside the building.
- **Upcoming Event:** At the end of the month, the city will kick off its Hapeville Independence Film Series, and the Happy Days event with more details to be provided at the meeting on the 17th, where Mr. Young will also speak about the "Happy Days" event.
- **Upcoming Meeting:** First Reading for the 2024-2025 Fiscal Budget will be held at Municipal Court on Thursday, September 5th at 5:30PM.

13. **PUBLIC COMMENTS:** There were no public comments provided at this meeting.

14. **MAYOR AND COUNCIL COMMENTS:**

Councilman Alexander expressed gratitude to everyone and specifically thanked Ms. Charlotte for her efforts in getting the memorial plaque installed for the tragic daycare explosion. She also praised the newly redesigned website, stating that it is significantly improved, more seamless, and easier to navigate. Councilman Alexander acknowledged the detailed attention given to each department's most requested items, which she believes will help reduce staff walk-ins and phone calls by allowing residents to access needed information more easily. She expressed her appreciation for the website's progress and looks forward to its continued development.

Alderman Rast commended City Clerk, Steed for her work on the website redesign and mobile app, stating that she did a great job. He mentioned that he looks forward to downloading the mobile app.

Councilman Adams thanked everyone for attending and had no additional comments but inquired if the families of the tragic daycare explosion had been contacted. Mayor Hallman responded, stating that a survivor of the incident is scheduled to speak at the event.

Councilman Reichert expressed his gratitude, emphasizing the ongoing progress in the city. He acknowledged that while Hapeville may not be perfect or an idealized "Mayberry," it is a work in progress. He praised the efforts of the staff for their dedication and contributions to the city's development.

Mayor Hallman echoed the sentiments shared during the meeting, noting that the council has undertaken an in-depth examination of the city's budget. He emphasized that this process involved

thorough deliberation, discussion, and debate, marking it as one of the most detailed and challenging budgeting processes he has experienced. He acknowledged the hard work of City Manager Tim Young, Finance Director Randy Brewer, and the entire staff, assuring the public that the budget was not a simple approval but the result of careful consideration.

Addressing the daycare explosion, Mayor Hallman shared a personal memory from the tragic event, recalling the chaos and loss felt in the community. He expressed gratitude for the efforts of the Main Street Board, which has advocated for a larger memorial to commemorate the tragedy. He also highlighted the significance of Georgia 811's involvement in the plaque initiative, which honors the "Call Before You Dig" safety campaign that emerged from the tragedy. Mayor Hallman concluded by expressing his support for future plans to create a lasting and meaningful tribute to the event.

15. **EXECUTIVE SESSION:** *When Executive Session is Required one will be called for the following issues: 1) Litigation O.C.G.A. §50-14-2; 2) Real Estate O.C.G.A. §50-14-3(b)(1); or 3) Personnel O.C.G.A. §50-14-3(b)(2).*

MOTION: Alderman Rast made a motion to go into recess; Councilman Reichert provided a second. **Motion carried 4-0.**

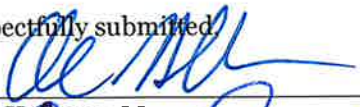
MOTION: Councilman Adams made a motion to go into executive session at 6:48 PM; Councilman Alexander provided a second. **Motion carried 4-0.**

MOTION: Councilman Alexander made a motion to convene back into regular session at 7:22 PM, Councilman Adams second. **Motion carried 4-0**

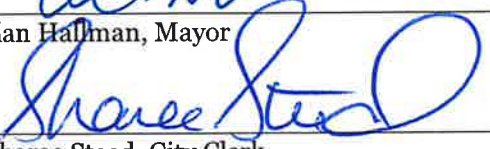
16. **ADJOURN:**

MOTION: Alderman Rast motioned to adjourn at 7:22 PM; Councilman Alexander provided a second. **The motion carried with a vote of 4-0.**

Respectfully submitted,



Alan Hallman, Mayor



Sharee Steed, City Clerk