

Design Review Committee Meeting Minutes

February 19, 2020

I. Call to Order

Jonathan Love called to order the regular meeting of the Design Review Committee at 6:03 PM on February 19, 2020 at Hapeville City Hall Conference Room.

II. Roll Call

Jonathan Love conducted a roll call. The following persons were present Brian Gregory, John Stalvey, and Michael Smith (staff). Karl Dufrenne (1) did not attend.

III. Meeting Minutes

The Committee reviewed the minutes from January 15, 2020. Mr. Stalvey made a motion to approve the minutes. Mr. Love seconded; motion carried 3-0.

IV. Applications

- a) 856 Virginia Avenue – Ashish Patel attending.

Mr. Stalvey made a motion to approve the application with a condition to raise the fence height to 8-feet on both enclosures. A design exception was granted for the location of the enclosure fronting Clay Place.

Mr. Love seconded; motion carried 3-0.

- b) 282 Birch Street – Kevin Clark not attending

Mr. Love made a motion to move the application to the end of the agenda. Mr. Stalvey seconded; motion carried 3-0.

- c) 32 Central Park Drive – Robbie Lee attending

Mr. Stalvey made a motion to approve the application with the requirement to use windows that match the existing structure. A design exception was granted for the required masonry foundation due to the slab foundation. Mr. Love seconded; motion carried 3-0.

- d) 278 Moreland Way – Jimmy Brown not attending; Marie Brown attending
Ms. Brown stated the intended use for mother-in-law suite. Mr. Smith informed the attendee that residential usage of the space requires permitting for Accessory Dwelling use.

Mr. Gregory made a motion to approve the application with the requirement that the roof for the addition to the accessory building join the existing structure as noted on the roof sketch in the plans. The siding for the addition shall be horizontal lap-siding (wood or fiber cement).

Mr. Stalvey seconded; motion carried 3-0

e) 282 Birch Street – Kevin Clark attending

Mr. Stalvey made a motion to approve the changes to the application to obtain the certificate of occupancy with the following details:

1. Revise the front elevation of plans, so that they match the as built structure (esp. the front porch handrail placement and column placement on porch)
2. Design exception granted for the window construction material and recess

Mr. Gregory seconded; motion carried 3-0.

V. Next Meeting

Next scheduled meeting is Wednesday, March 18, 2020 at 6:00 PM.

VI. Adjournment

Jonathan Love adjourned the meeting at 6:32 PM.

Minutes submitted by: _____
Brian Gregory, Secretary

Minutes approved by: _____
Jonathan Love, Chairman