CIVILITY PLEDGE

The way we govern ourselves is often as important as the positions we take. Our collective decisions will be better when differing views have had the opportunity to be fully vetted and considered. All people have the right to be treated with respect, courtesy and openness. We value all input. We commit to conduct ourselves at all times with civility and courtesy to each other.

Hapeville georgia

MAIN STREET BOARD

700 Doug Davis Drive
Hapeville, GA 30354

December 11, 2024 6:00 PM

AGENDA

1. CALL TO ORDER:

2. ROLL CALL:

Charlotte Rentz
Susan Bailey
Derrick Booker
David Burt
Lee Duke
Lorenne Fey
Ellen Free
Melanie Rabb

3. APPROVAL OF MINUTES:

3.I. November 13, 2024

4. APPROVAL OF FINANCIAL STATEMENT:

4.I. November 30, 2024

5. OLD BUSINESS:

5.I. 2024-2025 Workplan

5.II. #FreeArtHapeville

6. NEW BUSINESS:

6.I. 2025 Meeting Schedule

6.II. Butterfly Lantern Parade

7. ANNOUNCEMENT(S):

8. NEXT MEETING:

8.I. January 8, 2025

9. PUBLIC COMMENTS:

10. ADJOURN:

Hapeville Main Street Board of Directors Meeting
November 13, 2024, at 6:00 PM

Present: Charlotte Rentz, Susan Bailey, Lee Duke, David Burt, Melanie Rabb, Ellen Free, Nikki Cales

Absent: Derrick Booker, Lorenne Fey

Call to Order

- Charlotte Rentz called the meeting to order at 6:05 PM and welcomed all Board members and guests.

Roll Call

Charlotte Rentz- ***Present***
Susan Bailey**-** ***Present***
Derrick Booker- ***Absent***
David Burt- ***Present***
Lee Duke- ***Present***
Lorenne Fey**-** ***Absent***
Ellen Free- ***Present***
Melanie Rabb- ***Present***
Vacant

Approval of Minutes

- **A motion was made by Susan Bailey to approve the September 11, 2024 minutes. Lee Duke seconded the motion. Carried 4; 1 Abstained.**

Approval of Financial Statements

- **A motion was made by David Burt and seconded by Susan Bailey to approve the Financial Statement for the period ending September 30, 2024. All Approved.**
- **A motion was made by David Burt and seconded by Ellen Free to approve the Financial Statement for the period ending October 31, 2024. All Approved.**

OLD BUSINESS:

2024-2025 Workplan

- The board discussed the overage spent for the Butterfly Launch and Shutter Fest.
- The board discussed wanting to know what plants are planted in the hanging baskets and how they are watered.

A motion was made by Ellen Free and seconded by Lee Duke to approve an increase of the Butterfly Installation budget in the amount of $414.83. All approved.

A motion was made by David Burt and seconded by Ellen Free to approve an increase of the Shutter Fest budget in the amount of $425.00. All approved.

GM on Main Street Grant

- Nikki Cales gave an update regarding the Art District Signage project. CNF Signs has begun fabrication. The final report for the grant is due November 15th. Nikki reached out to the grantor about our timeline to finish the project and was told that it's okay but to still complete the final report with as much of an update as possible.

#FreeArtHapeville Event

- Melanie Rabb gave an update on the event. Music and an alcoholic beverage table are still needed. Nikki Cales will reach out to Chattabrewchee, Folk Art, and Café Belli to see if they would be interested in offering alcoholic beverages. Nikki Cales and Melanie Rabb will work on precuring music.
- The Board suggests allocating two tables for Main Street, one at each end of the Alley.
- Melanie Rabb will buy center pieces for the outdoor tables near the music.

New Business

Project/Event Ideas

- Nikki Cales recommended that the Main Street Board pursue getting the 5 electrical boxes wrapped/painted. This is a project where we can potentially pursue a grant.
- Nikki Cales suggested that the Main Street Board pay for the Chapman's Butterfly to be refurbished before we install it at Chapman's.
- Nikki Cales requested up to $1000.00 to order and install new plaques for the butterfly public art pieces.
- Nikki Cales recommended taking down "The Crate" free art box because of it's condition. Melanie Rabb suggested that we offer the box to the artist. The board also agreed to retire the "Crayon Box" free art box.
- Nikki Cales discussed the price to fix the plexiglass on the "Hapeville" public art piece in Arts Alley. The Board decided to just take the art piece down.
- Charlotte Rentz expressed concern regarding the placement of the butterfly on the corner by the Post Office and semi-trucks that turn on Atlanta. Nikki Cales will monitor and review.
- The Board would like to pursue sponsorship for future events. Ideas include Chick Fil A, Porsche, Delta, etc.
- The Board would like to find a way to re-line Samuel Hape Plaza and prevent cards from parking on the center island.

- The Board would like to find out what greenery is being planted in the hanging planters along N. Central Ave. They also are curious about what rotations for these planters. Nikki Cales will confirm this with Simply Flowers and Community Services.

A motion was made by Susan Bailey and seconded by Ellen Free to approve up to $1000.00 to refurbish the Chapman Butterfly. All approved.

A motion was made by Ellen Free and seconded by Lee Duke to approve up to $1000.00 for new plaques for the butterfly public art pieces. All approved.

Sleigh the Holidays- business decoration contest

- Nikki Cales explained the idea for this contest. Voting will begin on Tuesday, December 2nd and will end December 22nd. The winner will be announced on December 23rd.
- The Board discussed other ways that they can involve Hapeville's businesses. Ellen Free suggested creating a survey to ask businesses how Main Street can support them.

Announcements

- Ribbon Cutting Event on November 21st for Main Source Roof Management.
- Film Series Event on November 15th – screening "Family Tree."

Next Meeting

- **January 8, 2024 at 6:00 pm.**

Public Comments

None.

Adjourn

A motion was made by Lee Duke and seconded by Melanie Rabb to adjourn November 13, 2024 meeting. All approved. The meeting was adjourned at 7:50 pm.

_____ _____

Charlotte C. Rentz, President Nikki Cales, Secretary

City of Hapeville Statement of Revenues & Expenditures With Budget Comparisons

Main Street Department Financial Statement November 30, 2024

	Current Budget	*Beginning Balance* Previous month	*Current Month*	*Currrent Balance* Year to Date	*Budget Balance*
	(A)	(B)	(C)	(D)= (B+C)	(E) = (A-D)
Revenues:					
MS Donations					
GM on Main Street Grant	50,000	23,000	0	23,000.00	27,000.00
Expenditures:					
Professional	0.00	0.00	0.00	0.00	0.00
Festivals	0.00	1490.02	2706.00	4196.02	0.00
Advertising	0.00	0.00	0.00	0.00	0.00
Printing & binding	0.00	0.00	0.00	0.00	0.00
Travel	0.00	0.00	0.00	0.00	0.00
Dues & fees	0.00	0.00	0.00	0.00	0.00
Education & Training	0.00	0.00	0.00	0.00	0.00
Contract Labor	0.00	0.00	0.00	0.00	0.00
Supplies	0.00	0.00	63.60	63.60	0.00
Other supplies	0.00	0.00	0.00	0.00	0.00
Site improvements	0.00	0.00	1268.75	1268.75	0.00
	0.00	0.00	0.00	0.00	0.00
Total Expenditures	**-**	**1,490.02**	**4,038.35**	5,528.37	-

Transactions	
FreeArtHapeville Event	
Art for bags - Teashop	$206.00
A Place in Eden- Art	$500.00
The Garden Collective - art	$500.00
GR Sports- Art	$500.00
Sean Sweeney - Art	$500.00
Stuff We Wanna Say - Art	$500.00
Butterfly Public Art	
20 Plaques	$63.60
Beautification	
Samuel Hape Plaza Landscaping	$1,268.75
Total	$4,038.35

100-GENERAL FUND
DEPARTMENT - MAIN STREET

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET	BEGINNING BALANCE	CURRENT MONTH	CURRENT BALANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
100-5-7550-511400 Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-511500 Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-511600 Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTED SERVICES							
100-5-7550-521200 Professional	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-521300 LCI Grant Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-521309 Art Grant-Fulton Count	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-521400 GM Grant Exp-Main Stre	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.00
100-5-7550-522000 Festivals	3,000.00	3,000.00	1,490.02	2,706.00	4,196.02	(1,196.02)	139.87
100-5-7550-522100 ARC - Sharing Our Stor	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-523200 Communications	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-523300 Advertising	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-523400 Printing & Binding	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-523500 Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-523600 Dues & Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-523700 Education & Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-523850 Contract Labor	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTED SERVICES	53,000.00	53,000.00	1,490.02	2,706.00	4,196.02	48,803.98	7.92
SUPPLIES & MINOR EQPT							
100-5-7550-531100 Supplies	0.00	0.00	0.00	63.60	63.60	(63.60)	0.00
100-5-7550-531400 Books & Periodicals	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-531600 Small Equipment<5000	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-531700 Other Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES & MINOR EQPT	0.00	0.00	0.00	63.60	63.60	(63.60)	0.00
CAPITAL OUTLAYS > $5000							
100-5-7550-541200 Site Improvements	0.00	0.00	0.00	1,548.75	1,548.75	(1,548.75)	0.00
100-5-7550-542300 Furniture & Fixtures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-542400 Computers	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-542410 Technology	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAYS > $5000	0.00	0.00	0.00	1,548.75	1,548.75	(1,548.75)	0.00
OTHER COSTS (NOC)							
100-5-7550-579000 Contingencies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER COSTS (NOC)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MAIN STREET	53,000.00	53,000.00	1,490.02	4,318.35	5,808.37	47,191.63	10.96
TOTAL EXPENDITURES	53,000.00	53,000.00	1,490.02	4,318.35	5,808.37	47,191.63	10.96
REVENUES OVER/(UNDER) EXPENSES	(53,000.00)	(53,000.00)	(1,490.02)	(4,318.35)	(5,808.37	(47,191.63)	10.96

2025 Meeting Schedule

Main Street Board

The Main Street Board meets the second Wednesday of every month at 6:00PM unless otherwise posted. All meetings are held at Hapeville Municipal Court located at 700 Doug Davis Drive.

Meeting Date		
January	Wednesday, January 8, 2024	
February	Wednesday, February 12, 2024	
March	Wednesday, March 12, 2024	
April	Wednesday, April 9, 2024	
May	Wednesday, May 14, 2024	
June	Wednesday, June 11, 2024	
July	Wednesday, July 9, 2024	
August	Wednesday, August 13, 2024	
September	Wednesday, September 10, 2024	
October	Wednesday, October 8, 2024	
November	Wednesday, November 12, 2024	
December	Wednesday, December 10, 2024	