



**CIVILITY PLEDGE**

*The way we govern ourselves is often as important as the positions we take. Our collective decisions will be better when differing views have had the opportunity to be fully vetted and considered. All people have the right to be treated with respect, courtesy and openness. We value all input. We commit to conduct ourselves at all times with civility and courtesy to each other.*

**ETHICS COMMITTEE  
SPECIAL CALLED MEETING**

700 Doug Davis Drive  
Hapeville, GA 30354

April 29, 2025 12:00 PM

**AGENDA**

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**  
Jerome Newell, Chairman  
Robert Hall, Vice-Chairman  
Raymond Farr  
Benjamin Smith  
Leon Williams
- 3. WELCOME:**
- 4. APPROVAL OF MINUTES:**
  - 4.I. Consideration and Action to approve the October 8, 2024, Ethics Committee Minutes.
- 5. NEW BUSINESS:**
  - 5.I. ELECTION OF OFFICERS:**
    - 5.I. Approval of Chairman Nominee
    - 5.I. Approval of Vice-Chairman Nominee.
    - 5.I. Approval of Secretary/Treasurer Nominee.
- 6. ADJOURN:**



#### **CIVILITY PLEDGE**

*The way we govern ourselves is often as important as the positions we take. Our collective decisions will be better when differing views have had the opportunity to be fully vetted and considered. All people have the right to be treated with respect, courtesy and openness. We value all input. We commit to conduct ourselves at all times with civility and courtesy to each other.*

#### **ETHICS COMMITTEE**

700 Doug Davis Drive  
Hapeville, GA 30354

October 8, 2024 12:00 PM

#### **MINUTES**

1. **CALL TO ORDER:** by Chairman Newell at 12:08 PM
2. **ROLL CALL:** All Members were present, which constituted a quorum.
  - Jerome Newell, Chairman
  - Robert Hall, Vice-Chairman - *Present via Telephone*
  - Raymond Farr
  - Benjamin Smith
  - Leon Willams
3. **WELCOME:** Chairman Newell welcomed all to the October 8<sup>th</sup> Meeting.
4. **APPROVAL OF MINUTES:**
  - 4.I. Consideration and Action to approve the April 9, 2024, Ethics Committee minutes.

**MOTION:** Vice Chairman Hall made a motion to approve the April 9, 2024, minutes, with a correction in Section Six, Item 6.III, changing the phrase "manual training" to "mandatory training." Committee Member Smith seconded the motion. **Motion carried 5-0.**

5. **NEW BUSINESS:**

- 5.I. Update on City of Ethics Resolution.

**DISCUSSION:** City Clerk Sharee Steed updated the committee on the April 16 Mayor and Council meeting, during which the Council approved **Resolution 2024-04**, adopting the Ethics Resolution. Following the approval, the resolution was submitted as part of the City's application to the **Georgia Municipal Association (GMA)** to become a **City of Ethics**. GMA approved the application and officially reinstated the City's designation. Mrs. Steed thanked all committee members for their attendance and support in helping to achieve this recognition.

**-No Action was taken.** This was a discussion item only.

- 5.II. Update on Ethic Training- Official Date Confirmed: Saturday, January 11, 2025.

**DISCUSSION:** City Clerk Steed informed the committee that a training date has been confirmed with Carl Vision to provide an instructor for the highly requested Ethics Training. She also noted that the venue has been secured and that she will be sending a mass email to other boards to gather an attendance count. Mrs. Steed added that if any changes occur, she will notify the committee in advance.

**-No Action was taken.** This was a discussion item only.

**6. ADJOURN:**

**MOTION:** Committee member Farr made a motion to adjourn at 12:23 PM, Committee member, Williams provided a second. **Motion carried 5-0.**

Respectfully submitted,

---

Jerome Newell, Chairman

---

Sharee Steed, Secretary