



CIVILITY PLEDGE

The way we govern ourselves is often as important as the positions we take. Our collective decisions will be better when differing views have had the opportunity to be fully vetted and considered. All people have the right to be treated with respect, courtesy and openness. We value all input. We commit to conduct ourselves at all times with civility and courtesy to each other.

ALAN HALLMAN
MAYOR

MIKE RAST
ALDERMAN AT LARGE

BRETT REICHERT
COUNCILMAN AT
LARGE

MARK ADAMS
COUNCILMAN WARD I

CHLOE ALEXANDER
COUNCILMAN WARD II

MAYOR AND COUNCIL REGULAR SESSION

Join in person at 700 Doug Davis Drive, Hapeville, GA 30354 Or, visit the City's Website for live stream at <https://hapeville.org/562/Agendas-and-Minutes>

May 6, 2025 6:00 PM

AGENDA

1. CALL TO ORDER:

2. ROLL CALL:

Alan Hallman
Mike Rast
Brett Reichert
Mark Adams
Chloe Alexander

3. WELCOME:

4. PLEDGE OF ALLEGIANCE:

5. INVOCATION:

6. PRESENTATIONS:

6.I. Gallagher 2025 Insurance Renewal

Background:

The City's annual insurance renewal is due. Staff has asked our broker, John Beckett of Gallagher Insurance, to come before council and provide a presentation on our 2025 – 2026 insurance renewal, including factors driving rate increases, City insurance history, and future expectations.

7. PUBLIC HEARING:

7.I. Consideration and Action to Approve the Alcohol Beverage License Request for Ace Package Store, located at 409 N. Central Ave, Hapeville, GA 30354.

Background:

Ace Package Store has completed all the necessary steps in the alcohol license application process and is requesting approval from the Mayor and Council. All departmental reports have been received, and advertising has been completed.

Staff Comments:

Applicant Comments:

Public Comments:

Supporting Document(s):

1. Ace Package Store Alcohol Beverage Application_Redacted
2. City Planner's Report
3. Code Enforcement Report
4. Fire Inspection Report
5. AD478765_Redacted

- 7.II. Consideration and Action to Approve the Alcohol Beverage License Request for Shubh Shloka LLC. **DBA:** ATL Hookah Lounge & Vape, located at 856 Virginia Ave, Hapeville, GA 30354.

Background:

Shubh Shloka LLC. has completed all the steps in the alcohol license application process and is requesting approval from the Mayor and Council. All departmental reports have been received, and advertising has been completed.

Staff Comments:

Applicant Comments:

Public Comments:

Supporting Document(s):

1. ATL Hooksh Lounge & Vape Application_Redacted
2. Menu
3. City's Planner Report
4. Code Enforcement Report
5. Fire inspection Report
6. AD

8. QUESTIONS ON AGENDA ITEMS:

The public is encouraged to communicate their questions, concerns, and suggestions during Public Comments. The Council does listen to your concerns and will have Staff follow-up on any questions you raise. Any and all comments should be addressed to the Governing Body, not to the general public and delivered in a civil manner in keeping with common courtesy and decorum.

9. CONSENT AGENDA:

- 9.I. Consideration and Action to Approve April 15, 2025, Mayor and Council Meeting Minutes.

Supporting Document(s):

1. Drafted Meeting Minutes 04152025

10. OLD BUSINESS:

11. NEW BUSINESS:

- 11.I. Consideration and Action to Approve Gallagher 2025 Insurance Renewal.

Background:

Staff requests consideration and approval of the City's liability insurance coverage through the Georgia Interlocal Risk Management Agency (GIRMA) for the policy period of May 2025 through April 2026, in the amount of \$644,436.

GIRMA continues to offer the most advantageous rate and provides comprehensive, full-spectrum coverage for municipal operations. The proposed premium reflects an increase of \$44,709 over the previous year, primarily due to higher vehicle insurance costs. Staff is following up on the vehicle inventory to ensure there are no duplications and surplus vehicles have been removed or adjusted. Staff recommends approval of city insurance for the period of May 1, 2025 through April 30, 2026 in an amount not to exceed \$644,436.

Supporting Document(s):

1. 25 26 City of Hapeville Gallagher Renewal Proposal
2. GIRMA Proposal Breakdown
3. GIRMA Quote Proposal
4. 2025 GIRMA Coverage Change Memo & Marketing Brochures
5. 25 26 City of Hapeville CATB To Be Signed
6. 25-26 Hapeville GIRMA Member Comparison

- 11.II. Consideration and Action to Approve the Georgia Power Co. (GPC) Lighting Agreement.

Background:

In December 2023, Council approved an agreement with Georgia Department of Transportation (GDOT) to replace lighting on Exit 74 at Interstate 85. GDOT will install

new lights, and the City will be responsible for ongoing lighting energy costs, repairs, and maintenance. Under separate billing, Georgia Power will include the lighting maintenance and repairs in its monthly cost to the city. GDOT and GA Power are ready to implement this project with an anticipated completion of late 3rd quarter 2025. Attached is the Service Agreement with Georgia Power for Maintenance and Repair for an annual fee of \$11,760.00 per year. Legal has reviewed and approved contract language. Staff requests Council approval of the agreement.

Supporting Document(s):

1. REV 4-24-2025 City of Hapeville - LTMR Agreement Exit 74 Loop Rd.

11.III. Consideration and Action to Approve IGA with Forrest Park Ambulance Equipment.

Background:

The City of Hapeville Fire Department is the provider of ambulance transport for the Emergency Medical Services zone of Hapeville. On occasion, the fire department experiences all transport units being out of service for mechanical issues. In order mitigate service interruptions to our community, The City of Hapeville Fire Department has partnered with The City of Forest Park Fire and Emergency Services to allow Hapeville to use a Forest Park ambulance in situations where no Hapeville ambulances are in service. This intergovernmental agreement serves to hold harmless the City of Forest Park of any liability that may result in The City of Hapeville using one or more of their ambulances or a fire engine if necessary.

Supporting Document(s):

1. 2025-5-1 -- Ambulance Rental Agreement

11.IV. Consideration and Action to Approve a Resolution establishing the Holiday and Vacation Buy-Back Program.

Background:

A holiday / vacation buy-back plan is a policy that allows eligible employees to sell back their unused holiday and vacation days to the employer in exchange for cash. This arrangement can provide employees with additional financial benefits while allowing the organization to manage holiday and vacation liabilities and ensure staffing needs are met. Human Resources is proposing to create a buy-back plan where employees will now be able to utilize this benefit. The plan would be administered by the Human Resources Manager and done through payroll processing. We respectfully request the approval of the attached resolution and buy-back form. Once approved, the policy will become part of the City's Employee Handbook.

Supporting Document(s):

1. Policy for Holiday and Vacation Leave Buy-Back
2. Holiday and Vacation Buy-Back Request Form
3. Resolution - Holiday and Vacation Buy Back Program LCR 4.21.25 v.2 (003)

12. CITY MANAGER REPORTS:

13. PUBLIC COMMENTS:

Members of the public wishing to speak shall sign in with the City Clerk prior to the start of the meeting. Time limitations for Registered Comments are three (3) minutes per person. The total Registered Comment session shall not last more than fifteen (15) minutes unless extended by Council. Each member of the public, who fails to sign up with the City Clerk prior to the start of the meeting, wishing to address Mayor and Council shall have a total of two (2) minutes. The entire general comment session for Unregistered Comments shall not last more than ten (10) minutes unless extended by Council.

14. MAYOR AND COUNCIL COMMENTS:

15. EXECUTIVE SESSION: *When Executive Session is Required one will be called for the following issues: 1) Litigation O.C.G.A. §50-14-2; 2) Real Estate O.C.G.A. §50-14-3(b)(1); or 3) Personnel O.C.G.A. §50-14-3(b)(2).*

16. ADJOURN:

Public involvement and citizen engagement is welcome as Hapeville operates a very open, accessible and transparent government. We do however remind our attendees/residents that there are times allocated for public comments on the agenda. In order for council to conduct their necessary business at each meeting, we respectfully ask that side-bar conversations and comments be reserved for the appropriate time during the meeting. This will allow the City Council to conduct the business at hand and afford our meeting attendees ample time for comments at the appropriate time during the meeting.