



CIVILITY PLEDGE

The way we govern ourselves is often as important as the positions we take. Our collective decisions will be better when differing views have had the opportunity to be fully vetted and considered. All people have the right to be treated with respect, courtesy and openness. We value all input. We commit to conduct ourselves at all times with civility and courtesy to each other.

ALAN HALLMAN
MAYOR

MIKE RAST
ALDERMAN AT LARGE

BRETT REICHERT
COUNCILMAN AT
LARGE

MARK ADAMS
COUNCILMAN WARD I

CHLOE ALEXANDER
COUNCILMAN WARD II

MAYOR AND COUNCIL REGULAR SESSION

Join in person at 700 Doug Davis Drive, Hapeville, GA 30354 Or, visit the City's Website for live stream at <https://hapeville.org/562/Agendas-and-Minutes>

August 5, 2025 6:00 PM

AGENDA

1. CALL TO ORDER:

2. ROLL CALL:

Alan Hallman
Mike Rast
Brett Reichert
Mark Adams
Chloe Alexander

3. WELCOME:

4. PLEDGE OF ALLEGIANCE:

5. INVOCATION:

6. PRESENTATIONS:

7. PUBLIC HEARING:

8. QUESTIONS ON AGENDA ITEMS:

The public is encouraged to communicate their questions, concerns, and suggestions during Public Comments. The Council does listen to your concerns and will have Staff follow-up on any questions you raise. Any and all comments should be addressed to the Governing Body, not to the general public and delivered in a civil manner in keeping with common courtesy and decorum.

9. CONSENT AGENDA:

9.I. Consideration and Action to Approve the July 15, 2025, Mayor and Council Meeting Minutes.

Supporting Documents:

1. 07152025 Drafted Minutes

9.II. Consideration and Action to Approve July 15, 2025, Executive Session Meeting Minutes.

9.III. Consideration and Action to enter into a Memorandum of Understanding with Hapeville Elementary School and the Hoyt Smith Center as an alternate site to evacuate students and staff due to an emergency.

Background:

This agreement will allow the students and teachers to evacuate its facility and relocate to the Hoyt Smith Recreation Center in an emergency.

Supporting Documents:

1. HES 2025

10. OLD BUSINESS:

11. NEW BUSINESS:

- 11.I. Consideration and Action to Enter into an Intergovernmental Agreement with Fulton County to Conduct the Municipal General Election for November 4, 2025, and Authorize Payment of Invoice.

Background:

Pursuant to O.C.G.A. § 21-2-45(c), the governing authority of a municipality may enter into an agreement with the county in which it is located to conduct any or all elections on its behalf. The attached Intergovernmental Agreement outlines Fulton County's provision of election services for the City of Hapeville's Municipal General Election scheduled for November 4, 2025.

Since Fulton County will be conducting a countywide election on the same date, there is no charge to the City for the administration of the general election. However, if a runoff election is required in December, the County will assess a charge in the amount of \$11,654.47 for those services.

Payment for a potential December runoff must be submitted within two weeks following the November 4 election. If payment is submitted in advance and a runoff is ultimately not required, the County will issue full reimbursement for the associated cost.

Supporting Documents:

1. HAPEVILLE IGA 2025
2. HAP122025 Invoice

- 11.II. Consideration and Action to Enter into an Agreement with Trees Atlanta to Facilitate the Hapeville Front Yard Tree Program.

Background:

In October 2024, the City Council approved a text amendment to the Tree Ordinance, allowing the City to partner with nonprofit organizations to enhance the tree canopy through yard tree programs funded by the Tree Bank.

The City of Hapeville maintains a Tree Bank to support the protection, planting, maintenance, and regeneration of trees and other forest resources within the City, as well as to fund related educational initiatives. The Tree Bank is funded by contributions from developers, builders, contractors, homeowners, and others as recompense for the permitted or unlawful removal of trees within City limits.

If approved, the proposed agreement would establish a partnership between the City of Hapeville and Trees Atlanta to implement the Hapeville Front Yard Tree Planting Program. This initiative would provide for the planting of up to 40 trees in private front yards across the City between October 1, 2025, and March 31, 2026.

The agreement authorizes the use of up to \$13,000 from the Tree Bank to support the program. An application portal will be launched through Trees Atlanta to allow property owners to apply to receive up to two (2) front yard trees per household.

Supporting Documents:

1. 2025-26 City of Hapeville Front Yard Tree Agreement_TA Signed

- 11.III. Consideration and Action to Surplus Fire & EMS Services Vehicles.

Background:

The fire department has two apparatuses that have surpassed their life expectancy for emergency response. The first is a 1998 Ferrara Fire Engine. Due to brake, wiring, and driveshaft issues, it is not cost-effective for the fire department to continue investing money in repairs. The engine has surpassed the NFPA (National Fire Protection Association) recommendation for removal from service at 25 years by two years. The second is a 2003 Freightliner Ambulance with outdated emergency lighting that no longer functions and

cannot be updated. The interior cab of the ambulance is worn and damaged beyond repair. These defects will cause these apparatuses to fail Region 03 Office of EMS and Trauma inspections to operate as emergency vehicles. These two vehicles are occupying space on the fire department's property while being unused. The fire department is requesting to list these vehicles on Gov Deals to potentially sell them to an agency that may benefit from their remaining use.

- 11.IV. Consideration and Action to Approve the Purchase of an Extractor and Dryer for use by the City's Fire and EMS Department.

Background:

Firefighters are routinely exposed to a wide array of dangerous chemicals, carcinogens, and hazardous materials during emergency responses, particularly structure fires. These toxic substances can become embedded in turnout gear and, without proper cleaning, pose serious long-term health risks, including increased cancer rates among firefighters.

The National Fire Protection Association (NFPA) recognizes this hazard and has established standards, specifically NFPA 1851, which outline the requirements for the care, cleaning, and maintenance of personal protective equipment for structural and proximity firefighting. These standards emphasize that gear must be cleaned using specialized extractors and dryers designed to remove harmful contaminants without degrading the protective properties of the equipment. Currently, our department utilizes a 25-year-old commercial washing machine that is not designed for decontaminating turnout gear and does not meet NFPA standards. Continued reliance on this equipment compromises both firefighter safety and compliance with best practices.

To address this critical need, the fire department is requesting approval from the Mayor and Council to purchase a dedicated turnout gear extractor and dryer. The total cost for this equipment is \$30,674.50. This investment will help protect personnel, extend the life of gear, and ensure the fire department is operating in accordance with national safety standards.

Supporting Documents:

1. FireLine Estimate July 31 2025

- 11.V. Consideration and Action to Approve a change order for Vertical Earth Paving in the amount of \$273,087.49 for the Paving of Rainey Avenue, Myrtle Street, and Gordon Circle.

Background:

The City of Hapeville is under contract with Vertical Earth for paving of three streets (Russell St., Sylvan, and Commerce) in Hapeville as part of the 2024 LMIG project. The City of Hapeville recently received additional LMIG grant funds in April 2025 in the amount of \$98,150.74 for the paving of Rainey Avenue, Myrtle Street, and Gordon Circle. The remaining funding for the paving of these new streets will be expensed from the TSPLOST fund.

Supporting Documents:

1. VE Change Order #2 Additional Work

- 11.VI. Discussion of the Departmental Budgets.

Background:

At the July 15th Council Work Session, as a part of our budget process, City Manager, Tim Young elaborated on the Fulton County Digest, property assessments and how it affects millage determinations for property taxes. Today, we have a summary presentation of General Fund Budget estimates for 2025-2026, the considerations going into those estimates, and opportunities and concerns. Staff expects to have department level presentations at the August 19 Work Session.

Supporting Documents:

1. Tentative Budget Request

12. CITY MANAGER REPORTS:

13. PUBLIC COMMENTS:

Members of the public wishing to speak shall sign in with the City Clerk prior to the start of the meeting. Time limitations for Registered Comments are three (3) minutes per person. The total Registered Comment session shall not last more than fifteen (15) minutes unless extended by Council. Each member of the public, who fails to sign up with the City Clerk prior to the start of the meeting, wishing to address Mayor and Council shall have a total of two (2) minutes. The entire general comment session for Unregistered Comments shall not last more than ten (10) minutes unless extended by Council.

14. MAYOR AND COUNCIL COMMENTS:

15. EXECUTIVE SESSION: *When Executive Session is Required one will be called for the following issues: 1) Litigation O.C.G.A. §50-14-2; 2) Real Estate O.C.G.A. §50-14-3(b)(1); or 3) Personnel O.C.G.A. §50-14-3(b)(2).*

16. ADJOURN:

Public involvement and citizen engagement is welcome as Hapeville operates a very open, accessible and transparent government. We do however remind our attendees/residents that there are times allocated for public comments on the agenda. In order for council to conduct their necessary business at each meeting, we respectfully ask that side-bar conversations and comments be reserved for the appropriate time during the meeting. This will allow the City Council to conduct the business at hand and afford our meeting attendees ample time for comments at the appropriate time during the meeting.