

## Mayor and Council Session

Videoconference Join from a PC, Mac, iPad, iPhone or Android device:

URL: <https://us02web.zoom.us/j/82919263185>

877-853-5247 (Toll Free) Webinar ID: 829 1926 3185

May 19, 2020 6:00 PM

### Agenda

1. Call to Order

2. Roll Call

Alan Hallman  
Mike Rast  
Travis Horsley  
Mark Adams  
Chloe Alexander

3. Welcome

4. Questions on Agenda Items

Citizens wishing to speak during the questions on agenda items section must email the City Clerk at [cepps@hapeville.org](mailto:cepps@hapeville.org) or call 404-766-3004 to sign up prior to the meeting. Please provide your name, address, the phone number you will call from on the night of the meeting, the agenda item, and your question.

5. Consent Agenda

5.I. Consideration and Action to approve an agreement with Norfolk Southern in an amount not to exceed \$ 181,196 for the supervision and construction associated with the Sylvan Road At Grade Crossing.

Background:

The Silent Crossings Project may require possible road modifications to the existing Sylvan Road Crossing Approach to accommodate the new safety gates. This agreement allows for the City to enter into the Railroad ROW to perform possible modifications to the road such as striping and paving. Amounts could be lower depending on installation conditions and manpower hours required. This project is funded by T Splost funds.

**Documents:**

1. CX1113317 - DRAFT CE Agreement - Hapeville, GA - Sylvan Rd

5.II. Consideration and Action to approve a resolution and a cooperative agreement with Fulton County to remain a part of the County CDBG Grant Funding Program for years 2021 to 2023.

Background:

This resolution and agreement allows the City of Hapeville to continue receiving CDBG grant funding through Fulton County. Funds received under this agreement will benefit low and moderate income citizens of Hapeville and the County.

**Documents:**

1. Hapeville- Cooperation Agreement-PY2021 thru PY2023
2. Hapeville-Cooperation Agreement-Letter5.12.20
3. CDBG Resolution

## 6. Old Business

## 7. New Business

## 7.I. Consideration and Action on Lease for 3266 Dogwood Drive

Background:

On February 11, 2020, the City acquired the property located at 3266 Dogwood Drive, along with the rights to the landlord-tenant agreement in place at the time. With the City being the new owner, an amended commercial lease agreement needs to be entered in to between the City and the tenant that is in compliance with state law. The commercial lease agreement is for the remainder of the tenant's original lease with 4 one-year terms that are automatically renewed unless the Council decides to terminate the lease. If the Council decides to terminate the lease, Council must provide notice of termination to the tenant at least thirty days prior to the date of renewal. If the Council decides to renew the lease for another year, the tenant must be notified sixty days prior to the date of renewal and shall have thirty days from the date of this notice to accept or decline the Council's desire to renew the yearly term. Rent is allocated for each yearly term and shall increase accordingly. Staff recommends approval of this commercial lease agreement.

**Documents:**

1. Commercial Lease - Super A Mart – Final

## 7.II. Discussion on 2020-2021 Budget

Background:

City Staff brings to the work session staff's preliminary budget for Fiscal 2021. The upcoming fiscal year is overshadowed by the global COVID 19 pandemic and its impacts and ripple effects through the economy. To limit the spread of the deadly virus, governments have enacted guidelines and edicts to shelter, limit movement, lessen the potential for person to person contact. From an economic standpoint, almost every municipality in the nation will have a negative impact on revenue streams. Hapeville is no exception. Over the last 2 months, staff has worked diligently to provide reasonable estimates of costs to provide city services. Staff continues to participate in meetings and webinars to provide as much real time guidance on the impact of the virus on our finances. We have no prior model for this condition. At present, our best estimate is expenditures may exceed receipts by up to \$2.7M.

This presentation draft is our "worst case" scenario, our most conservative, reasonable estimate for the upcoming year. The budgeting philosophy of the City Manager is to accommodate what we believe to be the worst case and continually update the plan as more current information is presented. Because the City has a July 1 fiscal year beginning, we generally have to the first public hearing before the first draft of the 2020 tax digest.

For discussion purposes staff presents the draft for counsel to review. Between now and June

2<sup>nd</sup>, staff can set up meetings with individual council or up to 2 councilmembers at a time. We welcome the opportunity to talk individually, to take suggestions and incorporate priorities. Expect this fiscal year, that staff will likely bring a revision each quarter, as we gain more experience in this shifting economy.

**Documents:**

1. FY2020-21 Proposed Budget DISCUSSION DRAFT
8. City Manager Report
9. Public Comments

Citizens wishing to speak during the public comment section of the Council meeting must email the City Clerk at [cepps@hapeville.org](mailto:cepps@hapeville.org) or call 404-766-3004 to sign up prior to the meeting. Please provide your name, address, the phone number you will call from on the night of the meeting, and your comment.
10. Mayor and Council Comments
11. Executive Session

When Executive Session is Required one will be called for the following issues: 1) Litigation O.C.G.A. §50-14-2; 2) Real Estate O.C.G.A. §50-14-3(b)(1); or 3) Personnel O.C.G.A. §50-14-3(b)(2).
12. Adjourn

Public involvement and citizen engagement is welcome as Hapeville operates a very open, accessible and transparent government. We do however remind our attendees/residents that there are times allocated for public comments on the agenda. In order for council to conduct their necessary business at each meeting, we respectfully ask that side-bar conversations and comments be reserved for the appropriate time during the meeting. This will allow the City Council to conduct the business at hand and afford our meeting attendees ample time for comments at the appropriate time during the meeting.

THIS AGREEMENT, dated as of the \_\_\_\_ day of \_\_\_\_\_, 20\_\_ is made and entered into by and between

**CENTRAL OF GEORGIA RAILROAD COMPANY**, a Virginia corporation, whose mailing address is Three Commercial Place, Norfolk, Virginia 23510 (hereinafter called "RAILWAY"); and

**CITY OF HAPEVILLE**, a Georgia Municipality, whose mailing address is 3468 North Fulton Avenue, Hapeville, Georgia 30354 (hereinafter called "LICENSEE").

#### RECITALS

WHEREAS, LICENSEE, at its own cost and expense, has found it necessary to make modifications to the existing Sylvan Road At-Grade Crossing (DOT# 718002B) (the "Facilities"), in the vicinity of RAILWAY Milepost S-286.4, at or near Hapeville, Fulton County, Georgia (the "Premises"), located substantially as shown upon print of Drawing marked Exhibit A; and

WHEREAS, RAILWAY is willing to permit LICENSEE to enter upon RAILWAY's right of way for installation, construction, maintenance, operation and removal of the Facilities upon the terms and conditions of this Agreement; and in accordance with the plans and specifications marked Exhibit B; and

WHEREAS, RAILWAY is willing, at LICENSEE's sole expense, to make modifications to RAILWAY's right of way and/or appurtenances rendered necessary by LICENSEE's installation, construction, maintenance, operation and removal of its Facilities in accordance with the force account estimate marked Exhibit D.

NOW THEREFORE, for and in consideration of the premises and mutual covenants contained in this Agreement, the parties agree as follows:

#### I. LICENSEE'S FACILITIES

1. Right-of-Entry. RAILWAY, insofar as its rights and title enables it to do so and subject to its rights to operate and maintain its RAILWAY and RAILWAY appurtenances along, in, and over its right-of-way, grants LICENSEE, its agents and/or contractors, without compensation, the right to enter upon the Premises, for the purpose of installation, construction, maintenance, operation and removal of the Facilities, provided that, prior to entry upon lands of RAILWAY, any agent and/or contractor of LICENSEE must execute and deliver to RAILWAY a standard contractor right-of-entry agreement in a form approved by RAILWAY in its sole discretion, together with any certificate(s) of insurance required therein. Furthermore, any crossing of RAILWAY tracks by LICENSEE or any of its agents and/or contractors must be addressed by a standard temporary crossing agreement in a form approved by RAILWAY in its sole discretion.

2. Use and Condition of the Premises. The Premises shall be used by LICENSEE only for the installation, construction, maintenance, operation and removal of the Facilities and for no other purpose without the prior written consent of RAILWAY, which consent may be withheld by RAILWAY in its sole discretion. LICENSEE accepts the Premises in their current "as is" condition, as suited for the installation and operation of the Facilities, and without the benefit of any improvements to be constructed by RAILWAY except insofar as contemplated by Section II of this Agreement.

3. Construction and Maintenance of the Facilities. LICENSEE shall construct and maintain the Facilities, at its expense, in such a manner as will not interfere with the operations of RAILWAY or endanger persons or property of RAILWAY, and in accordance with (a) plans and specifications (if any) attached hereto by reference upon approval of said plans, specifications or revisions by RAILWAY and any other specifications prescribed by RAILWAY, (b) applicable governmental regulations or laws, and (c) applicable specifications adopted by the American Railway Engineering and Maintenance of Way Association when not in conflict with

plans, specifications or regulations mentioned in (a) and (b) above. LICENSEE and any and all of LICENSEE contractors entering the Premises shall fully comply with applicable roadway worker protection regulations.

4. Indemnification. LICENSEE hereby agrees to indemnify and save harmless RAILWAY, its officers, agents and employees, from and against any and all liability, claims, losses, damages, expenses (including attorneys' fees) or costs for personal injuries (including death) and/or property damage to whomsoever or whatsoever occurring which arises in any manner from LICENSEE's negligence associated with the installation, maintenance, operation, presence or removal or the failure to properly install, maintain, operate or remove the Facilities, unless such losses, damages or injuries shall be caused solely by the negligence of RAILWAY.

5. Environmental Matters. LICENSEE assumes all responsibility for any environmental obligations imposed under applicable laws, regulations or ordinances relating to the installation of the Facilities and/or to any contamination of any property, water, air or groundwater arising or resulting from LICENSEE's permitted operations or uses of RAILWAY's property pursuant to this Agreement. In addition, LICENSEE shall obtain any necessary permits to install the Facilities. LICENSEE agrees to indemnify and hold harmless RAILWAY from and against any and all liability, fines, penalties, claims, demands, costs (including attorneys' fees), losses or lawsuits brought by any person, company or governmental entity relating to contamination of any property, water, air or groundwater due to the use or presence of the Facilities. It is agreed that this indemnity provision extends to any cleanup costs related to LICENSEE's activities upon RAILWAY's property and to any costs related to cleanup of the Facilities or to other property caused by the use of the Facilities.

6. Insurance.

(a) Without limiting in any manner the liabilities and obligations assumed by LICENSEE under any other provision of this Agreement, and as additional protection to RAILWAY, LICENSEE shall, at its expense, procure and maintain with insurance companies satisfactory to RAILWAY, the following insurance policies:

(i) A Commercial General Liability Insurance Policy having a combined single limit of not less than \$2,000,000 per occurrence for all loss, damage, cost and expense, including attorneys' fees, arising out of bodily injury liability and property damage liability during the policy period. Said policy shall include explosion, collapse, and underground hazard (XCU) coverage, shall be endorsed to name RAILWAY as the certificate holder and as an additional insured, and shall include a severability of interests provision; and,

(ii) An original Railroad Protective Liability Insurance Policy naming RAILWAY as a named insured and having a combined single limit of not less than \$2,000,000 each occurrence and \$6,000,000 in the aggregate applying separately to each annual period. If the project involves track over which passenger trains operate, the insurance limits required are not less than a combined single limit of \$5,000,000 each occurrence and \$10,000,000 in the aggregate applying separately to each annual period.

(b) All insurance required under the preceding subsection (a) shall be underwritten by insurers and be of such form and content, as may be acceptable to RAILWAY. Prior to the commencement of installation or maintenance of the Facilities or any entry on RAILWAY's property, LICENSEE shall furnish to RAILWAY's Director Risk Management, Three Commercial Place, Norfolk, Virginia 23510-2191 (or such other representative and/or address as subsequently given by RAILWAY to LICENSEE in writing), for approval, the original policy described in subsection (a)(ii) and a certificate of insurance evidencing the existence of a policy with the coverage described in subsection (a)(i).

7. Railway Support. RAILWAY shall, at RAILWAY's option, furnish, at the sole expense of LICENSEE, labor and materials necessary, in RAILWAY's sole judgment, to support its tracks and to protect its

traffic (including, without limitation, flagging) during the installation, maintenance, repair, renewal or removal of the Facilities.

8. Special Provisions for Protection of Railway Interests. In connection with the operation and maintenance of the Facilities, it is agreed that the safety of people and the safety and continuity of RAILWAY's rail operations shall be of first importance. LICENSEE shall require its employees, agents, contractors, and invitees to utilize and comply with RAILWAY's directives in this regard and shall require its contractor(s), if any, to comply with all NSR Special Provisions, attached hereto, and herein incorporated by reference, including any future amendments, as Exhibit C. As used in the NSR Special Provisions, LICENSEE is the "contractor" should LICENSEE enter onto the Premises to perform any work contemplated by this Agreement. To ensure such compliance, LICENSEE shall assign a project manager to function as a single point-of-contact for LICENSEE. Said project manager is referred to as the "Sponsor's Engineer" in Exhibit C.

9. Safety of Railway Operations. If RAILWAY becomes aware of any safety violations committed by LICENSEE, its employees, agents and/or contractors, RAILWAY shall so notify LICENSEE, and LICENSEE shall promptly correct such violation. In the event of an emergency threatening immediate danger to persons or property, RAILWAY may take corrective actions and shall notify LICENSEE promptly thereafter. LICENSEE shall reimburse RAILWAY for actual costs incurred in taking such emergency measures. RAILWAY assumes no additional responsibility for safety on the Premises for LICENSEE, its agents/or contractors by taking these corrective actions, and LICENSEE, its agents/contractors shall retain full responsibility for such safety violations.

10. Corrective Measures. If LICENSEE fails to take any corrective measures requested by RAILWAY in a timely manner, or if an emergency situation is presented which, in RAILWAY's judgment, requires immediate repairs to the Facilities, RAILWAY, at LICENSEE's expense, may undertake such corrective measures or repairs as it deems necessary or desirable.

11. Railway Changes. If RAILWAY shall make any changes, alterations or additions to the line, grade, tracks, structures, roadbed, installations, right-of-way or works of RAILWAY, or to the character, height or alignment of the Electronic Systems, at or near the Facilities, LICENSEE shall, upon thirty (30) days prior written notice from RAILWAY and at its sole expense, make such changes in the location and character of the Facilities as, in the opinion of the chief engineering officer of RAILWAY, shall be necessary or appropriate to accommodate any construction, improvements, alterations, changes or additions of RAILWAY.

12. Assumption of Risk. Unless caused solely by the negligence of RAILWAY or caused solely by the willful misconduct of RAILWAY, LICENSEE hereby assumes all risk of damage to the Facilities and LICENSEE's other property relating to its use and occupation of the Premises or business carried on the Premises and any defects to the Premises; and LICENSEE hereby declares and states that RAILWAY, its officers, directors, agents and employees shall not be responsible for any liability for such damage.

13. Liens; Taxes. LICENSEE will not permit any mechanic's liens or other liens to be placed upon the Premises, and nothing in this Agreement shall be construed as constituting the consent or request of RAILWAY, express or implied, to any person for the performance of any labor or the furnishing of any materials to the Premises, nor as giving LICENSEE any right, power or authority to contract for or permit the rendering of any services or the furnishing of any materials that could give rise to any mechanic's liens or other liens against the Premises. In addition, LICENSEE shall be liable for all taxes levied or assessed against the Facilities and any other equipment or other property placed by LICENSEE within the Premises. In the event that any such lien shall attach to the Premises or LICENSEE shall fail to pay such taxes, then, in addition to any other right or remedy available to RAILWAY, RAILWAY may, but shall not be obligated to, discharge the same. Any amount paid by RAILWAY for any of the aforesaid purposes, together with related court costs, attorneys' fees, fines and penalties, shall be paid by LICENSEE to RAILWAY within ten (10) days after RAILWAY's demand therefor.

14. Default; Remedies.

(a) The following events shall be deemed to be events of default by LICENSEE under this Agreement:

(i) LICENSEE shall fail to pay any sum of money due hereunder and such failure shall continue for a period of ten (10) days after the due date thereof;

(ii) LICENSEE shall fail to comply with any provision of this Agreement not requiring the payment of money, all of which terms, provisions and covenants shall be deemed material, and such failure shall continue for a period of thirty (30) days after written notice of such default is delivered to LICENSEE;

(iii) LICENSEE shall become insolvent or unable to pay its debts as they become due, or LICENSEE notifies RAILWAY that it anticipates either condition;

(iv) LICENSEE takes any action to, or notifies RAILWAY that LICENSEE intends to file a petition under any section or chapter of the United States Bankruptcy Code, as amended from time to time, or under any similar law or statute of the United States or any State thereof; or a petition shall be filed against LICENSEE under any such statute; or

(v) a receiver or trustee shall be appointed for LICENSEE's license interest hereunder or for all or a substantial part of the assets of LICENSEE, and such receiver or trustee is not dismissed within sixty (60) days of the appointment.

(b) Upon the occurrence of any event or events of default by LICENSEE, whether enumerated in this paragraph 15 or not, RAILWAY shall have the option to pursue any remedies available to it at law or in equity without any additional notices to LICENSEE. RAILWAY's remedies shall include, but not be limited to, the following: (i) termination of this Agreement, in which event LICENSEE shall immediately surrender the Premises to RAILWAY; (ii) entry into or upon the Premises to do whatever LICENSEE is obligated to do under the terms of this License, in which event LICENSEE shall reimburse RAILWAY on demand for any expenses which RAILWAY may incur in effecting compliance with LICENSEE's obligations under this License, but without rendering RAILWAY liable for any damages resulting to LICENSEE or the Facilities from such action; and (iii) pursuit of all other remedies available to RAILWAY at law or in equity, including, without limitation, injunctive relief of all varieties.

15. Railway Termination Right. Notwithstanding anything to the contrary in this Agreement, RAILWAY shall have the right to terminate this Agreement and the rights granted hereunder, after delivering to LICENSEE written notice of such termination no less than sixty (60) days prior to the effective date thereof, upon the occurrence of any one or more of the following events:

(a) If LICENSEE shall discontinue the use or operations of the Facilities; or

(b) If RAILWAY shall be required by any governmental authority having jurisdiction over the Premises to remove, relocate, reconstruct or discontinue operation of its railroad on or about the Premises; or

(c) If RAILWAY, in the good faith judgment of its Superintendent, shall require a change in the location or elevation of its railroad on or about the location of the Facilities or the Premises that might effectively prohibit the use or operation of the Facilities; or

(d) If RAILWAY, in the good faith judgment of its Superintendent, determines that the maintenance or use of the Facilities unduly interferes with the operation and maintenance of the facilities of

RAILWAY, or with the present or future use of such property by RAILWAY, its lessees, affiliates, successors or assigns, for their respective purposes.

16. Condemnation. If the Premises or any portion thereof shall be taken or condemned in whole or in part for public purposes, or sold in lieu of condemnation, then this Agreement and the rights granted to LICENSEE hereunder shall, at the sole option of RAILWAY, forthwith cease and terminate. All compensation awarded for any taking (or sale proceeds in lieu thereof) shall be the property of RAILWAY, and LICENSEE shall have no claim thereto, the same being hereby expressly waived by LICENSEE.

17. Removal of Facilities; Survival. The Facilities are and shall remain the personal property of LICENSEE. Upon the termination of this Agreement, LICENSEE shall remove the Facilities from the Premises within thirty (30) days after the effective date thereof. In performing such removal, unless otherwise directed by RAILWAY, LICENSEE shall restore the Premises to the same condition as existed prior to the installation or placement of Facilities, reasonable wear and tear excepted. In the event LICENSEE shall fail to so remove the Facilities or restore the Premises, the Facilities shall be deemed to have been abandoned by LICENSEE, and the same shall become the property of RAILWAY for RAILWAY to use, remove, destroy or otherwise dispose of at its discretion and without responsibility for accounting to LICENSEE therefor; provided, however, in the event RAILWAY elects to remove the Facilities, RAILWAY, in addition to any other legal remedy it may have, shall have the right to recover from LICENSEE all costs incurred in connection with such removal and the restoration of the Premises. Notwithstanding anything to the contrary contained in this Agreement, the termination of this Agreement shall not relieve LICENSEE from LICENSEE's obligations accruing prior to the termination date, and such obligations shall survive any such termination of this Agreement.

18. Interests in Real Property

LICENSEE shall acquire or settle all property, property rights and all damages to property affected by the installation, construction, maintenance, and operation of the Facilities. The cost of said property, property rights and damages to property shall be borne by LICENSEE.

RAILWAY, insofar as it has the legal right so to do, shall permit LICENSEE to enter upon lands owned or operated by RAILWAY to construct and occupy its property with sufficient width to permit construction and maintenance of the Facilities. LICENSEE and RAILWAY shall enter into good faith negotiations for a price to be consistent with the property interest determined by LICENSEE to be needed for the proposed improvement.

However, the price to be paid by LICENSEE to RAILWAY for said conveyances (representing the fair market value thereof plus damages, if any, to the residue) shall be as mutually agreed upon within nine (9) months from the date of occupancy by LICENSEE, and if agreement as to price is reached, an additional period of ninety (90) days shall be allowed for settlement, it being agreed however, that if no agreement as to price is reached within the aforesaid nine (9) month period, LICENSEE will within ninety (90) days thereafter institute an eminent domain proceeding authorized by law for the determination of the value of same. The provisions of this Agreement shall survive the institution of such eminent domain proceeding.

LICENSEE shall furnish the plans and descriptions for any such conveyance. It is understood, however, that the foregoing right of entry is a permissive use only, and this Section is not intended to convey or obligate RAILWAY to convey any interest in its land.

II. SCOPE OF RAILROAD PROJECT, AND MAINTENANCE AND OWNERSHIP OF PROJECT IMPROVEMENTS

1. Scope of Work. The scope of the work by RAILWAY shall include any necessary acquisition of right-of-way, permitting, design, construction, and construction-related activities including, but not limited to, inspection, flagging, and superintendence, within and along RAILWAY property necessary to facilitate LICENSEE's installation, construction, maintenance, operation and removal of the Facilities ("Railroad Project").

2. Construction of the Railroad Project. The RAILWAY shall construct the Railroad Project in accordance with the force account estimate, attached as Exhibit D and herein incorporated by reference, including any future amendments thereto, and all applicable state and federal laws.

(a) All work performed by the RAILWAY related to the Railroad Project and consistent with the force account estimate will be deemed reimbursable project expenses, and shall be at no cost to the RAILWAY.

(b) RAILWAY shall accomplish work on the Railroad Project by the following: (i) railroad force account; (ii) existing continuing contracts at reasonable costs; (iii) contracting with the lowest responsible bidder based on appropriate solicitation; or (iv) contract without competitive bidding for minor work at reasonable costs.

3. Maintenance and Ownership of the Railroad Project. Upon completion of the Railroad Project, the RAILWAY shall own and, at its own cost and expense, maintain the Railroad Project improvements until such time as RAILWAY deems such maintenance to no longer be necessary.

4. Construction of the Railroad Project. Execution of this Agreement constitutes LICENSEE's issuance of a notice to proceed to RAILWAY with the Railroad Project ("Notice to Proceed"). RAILWAY shall make commercially reasonable efforts to commence construction on the Railroad Project as soon as possible, in RAILWAY's sole discretion, after the date of availability for RAILWAY to commence its construction activities on the Railroad Project.

5. Reimbursement by LICENSEE.

(a) RAILWAY shall furnish, or cause to be furnished, at the expense of the LICENSEE all the labor costs, overhead and indirect construction costs, materials and supplies, contracted services, transportation, equipment, and other related costs and items required to perform and complete the Railroad Project. In addition, RAILWAY shall furnish, at the expense of LICENSEE, the protection of rail traffic occasioned by or made necessary by entry by LICENSEE and/or its contractors or any subcontractor(s) pursuant to this Agreement.

(b) Except as otherwise provided in this Agreement, LICENSEE shall reimburse the RAILWAY for the actual cost of the work performed by it, which is estimated to be **One Hundred Eighty-One Thousand One Hundred Ninety-Six Dollars and Zero Cents (\$181,196.00)**. It is agreed that progress payments will be made by LICENSEE to the RAILWAY for the total amount of work done as shown on monthly statements. LICENSEE shall pay each RAILWAY statement within forty-five (45) days of receipt. Upon receipt of the final bill, RAILWAY shall be reimbursed in such amounts as are proper and eligible for final payment, and the RAILWAY Project shall be submitted to LICENSEE for final audit.

(c) Incurred Costs. The reimbursement amounts for all costs billed under this Agreement shall be subject to the applicable Federal principles and based on the full actual costs plus Approved Labor Additives. Design costs incurred by RAILWAY prior to issuance of the Notice to Proceed shall be reimbursed by LICENSEE.

### III. GENERAL PROVISIONS

1. Assignment and Successors. This Agreement shall be binding upon and shall inure to the benefit of, and shall be enforceable by, the parties hereto and their respective permitted successors and assigns.

2. Limitations Upon Damages. Notwithstanding any other provision of this Agreement, RAILWAY shall not be liable for breach of this Agreement or under this Agreement for any consequential, incidental, exemplary, punitive, special, business damages or lost profits, as well as any claims for death, personal injury, and property loss and damage which occurs by reason of, or arises out of, or is incidental to the interruption in or usage of the Facilities placed upon or about the Premises by LICENSEE, including without limitation any damages under such claims that might be considered consequential, incidental, exemplary, punitive, special, business damages or loss profits.

3. Miscellaneous. All exhibits, attachments, riders and addenda referred to in this Agreement are incorporated into this Agreement and made a part hereof for all intents and purposes. Time is of the essence with regard to each provision of this Agreement. This Agreement shall be construed and interpreted in accordance with and governed by the laws of the State in which the Premises are located. Each covenant of RAILWAY and LICENSEE under this Agreement is independent of each other covenant under this Agreement. No default in performance of any covenant by a party shall excuse the other party from the performance of any other covenant.

4. Notice to Parties. Whenever any notice, statement or other communication is required under this Agreement, it shall be sent to the contact below except as otherwise provided in this Agreement or unless otherwise specifically advised.

As to LICENSEE:  
c/o City of Hapeville  
3474 North Fulton Avenue  
Hapeville, Georgia 30354  
Attention: Director of Community Services

As to RAILWAY:  
c/o Norfolk Southern Corporation  
1200 Peachtree Street, N.E.  
Atlanta, Georgia 30309-3504  
Attention: Public Projects Engineer

Either party may, by notice in writing, direct that future notices or demands be sent to a different address. All notices hereunder shall be deemed given upon receipt (or, if rejected, upon rejection).

5. Severability. The invalidity of any section, subsection, clause or provision of this Agreement shall not affect the validity of the remaining sections, subsections, clauses or provisions of this contract.

6. No Third Party Beneficiary. This Agreement shall be for the benefit of the parties only, and no person, firm or corporation shall acquire any rights whatsoever by virtue of this Agreement, except LICENSEE and the RAILWAY and their successors and assigns.

7. Force Majeure. The parties agree to pursue the completion of the Railroad Project in accordance with the requirements of this Agreement. No party shall be held responsible to the other for delays caused by Force Majeure events, and such delays shall not be deemed a breach or default under this Agreement. In no event shall Force Majeure events excuse LICENSEE from its obligation to make payment to RAILWAY in accordance with this Agreement. Further the parties agree that the resolution or settlement of strikes or other labor disputes shall not be deemed to be within the control or reasonable control of the affected party. If any party is unable to complete work assigned to it due to a condition of Force Majeure or other conditions beyond the reasonable control of said party, then said party will diligently pursue completion of the item that is delayed once said condition or conditions

are no longer in effect. For purposes of this Agreement, Force Majeure events are defined as circumstances beyond a party's reasonable control that delay performance and may include, but are not limited to, acts of God, actions or decrees of governmental bodies (beyond control of the parties), acts of the public enemy, labor disputes, fires, insurrections, and floods.

8. Amendment; Entire Agreement. This Agreement may be amended only in writing executed by authorized representatives of the parties hereto. No verbal change, modification, or amendment shall be effective unless in writing and signed by authorized representatives of the parties. The provisions hereof constitute the entire Agreement between the parties and supersede any verbal statement, representations, or warranties, stated or implied.

9. Waiver of Workers Compensation Immunity. In the event that all or a portion of the Premises is location in the State of Ohio, LICENSEE, with respect to the indemnification provisions contained in this Agreement, hereby expressly waives any defense or immunity granted or afforded LICENSEE pursuant to Section 35, Article II of the Ohio Constitution and Section 4123.74 of the Ohio Revised Code. In the event that all or a portion of the Premises is located in the Commonwealth of Pennsylvania, LICENSEE, with respect to the indemnification provisions contained in this Agreement, hereby expressly waives any defense or immunity granted or afforded LICENSEE pursuant to Pennsylvania Workers' Compensation Act, 77 P.S. 481.

10. Independent Contractors. The parties agree that LICENSEE and its agents and/or contractors, shall not be deemed either agents or independent contractors of RAILWAY. Except as otherwise provided by this Agreement, RAILWAY shall exercise no control whatsoever over the employment, discharge, compensation of, or services rendered by LICENSEE or its contractors. Notwithstanding the foregoing, this paragraph shall in no way affect the absolute authority of RAILWAY to temporarily prohibit LICENSEE, its agents and/or contractors, or persons not associated with LICENSEE from entering RAILWAY property, or to require the removal of any person from RAILWAY property, if RAILWAY determines, in its sole discretion, that such person is not acting in a safe manner or that actual or potential hazards in, on, or about the Railroad Project Work exist.

11. Meaning of "Railway". The word "RAILWAY" as used herein shall include any other company whose property at the aforesaid location may be leased or operated by RAILWAY. Said term also shall include RAILWAY's officers, directors, agents and employees, and any parent company, subsidiary or affiliate of RAILWAY and their respective officers, directors, agents and employees.

12. Approval of Plans. By its review and approval, if any, of the plans, RAILWAY signifies only that the plans and improvements to be constructed in accordance with the plans satisfy the RAILWAY's requirements. RAILWAY expressly disclaims all other representations and warranties in connection with said plans, including, but not limited to, the integrity, suitability or fitness for the purposes of the LICENSEE or any other person(s) of the plans or improvements constructed in accordance with the plans.

IN WITNESS WHEREOF, the parties have, through duly authorized representatives, entered into this Agreement effective the day and year first written above.

**CITY OF HAPEVILLE, a Georgia  
Municipality**

**CENTRAL OF GEORGIA RAILROAD  
COMPANY, a Virginia corporation**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

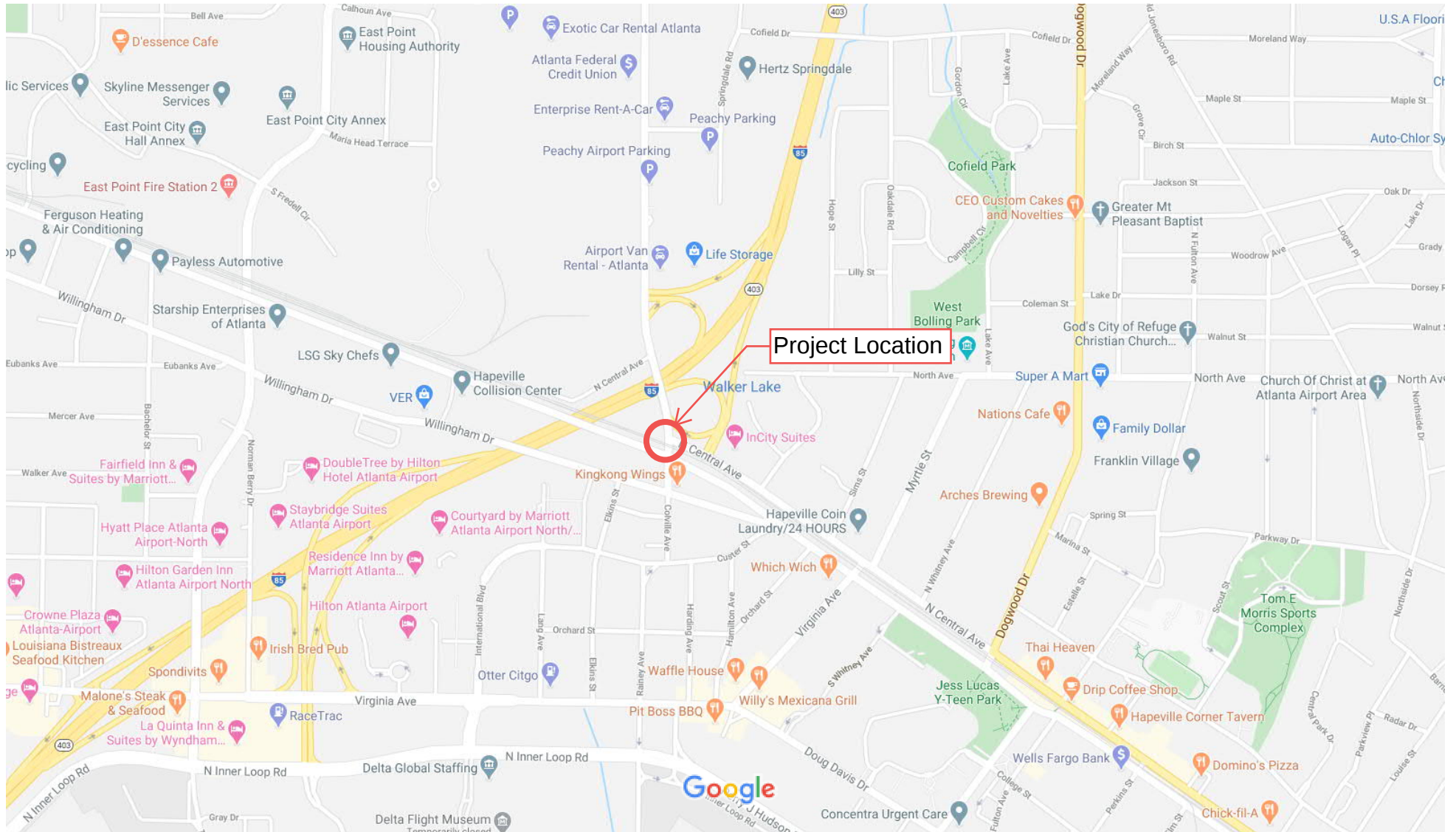
Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

NS File: CX1113317

# EXHIBIT A



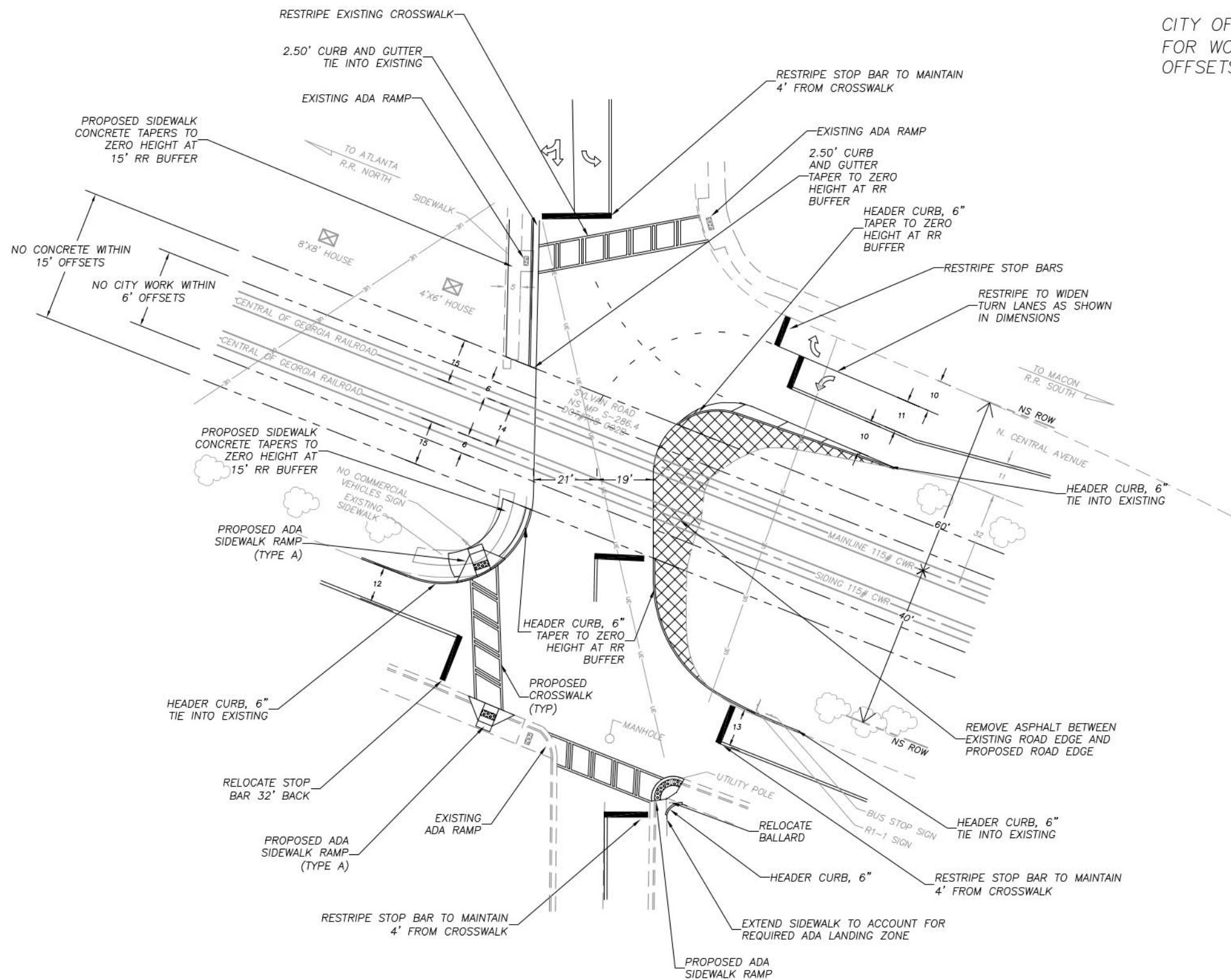
Map data ©2020 500 ft

| GENERAL NOTES:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |       | EXHIBIT B                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |               |  |  |                                                      |  |  |          |       |             |              |       |            |       |           |       |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|----------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|---------------|--|--|------------------------------------------------------|--|--|----------|-------|-------------|--------------|-------|------------|-------|-----------|-------|
| <p>1. ALL WORK TO BE PERFORMED ON, OVER, UNDER, OR ADJACENT TO THE RAILROAD RIGHT-OF-WAY SHALL COMPLY WITH THE NORFOLK SOUTHERN RAILWAY COMPANY ("RAILROAD", "NSR" OR "NS") PUBLIC PROJECTS MANUAL (APPENDIX E, SPECIAL PROVISIONS FOR THE PROTECTION OF RAILWAY INTERESTS, AND APPENDIX H1, OVERHEAD GRADE SEPARATION DESIGN CRITERIA). WHEN IN CONFLICT WITH OTHER PROJECT SPECIFICATIONS, THE MOST STRINGENT ONE SHALL APPLY.</p> <p>2. "ONE CALL" SERVICES DO NOT LOCATE BURIED RAILROAD SIGNAL AND COMMUNICATIONS LINES. THE CONTRACTOR SHALL CONTACT THE RAILROAD'S REPRESENTATIVE 2 DAYS IN ADVANCE OF WORK AT THOSE PLACES WHERE EXCAVATION, PILE DRIVING, OR HEAVY LOADS MAY DAMAGE THE RAILROAD'S UNDERGROUND FACILITIES. UPON REQUEST FROM THE CONTRACTOR OR SPONSOR, RAILROAD FORCES WILL LOCATE AND PAINT MARK OR FLAG THE RAILROAD'S UNDERGROUND FACILITIES. THE CONTRACTOR SHALL AVOID EXCAVATION OR OTHER DISTURBANCE OF THESE FACILITIES. IF DISTURBANCE OR EXCAVATION IS REQUIRED NEAR A BURIED RAILROAD FACILITY, THE CONTRACTOR SHALL COORDINATE WITH THE RAILROAD TO HAVE THE FACILITY POTHOLED MANUALLY WITH CAREFUL HAND EXCAVATION. THE FACILITY SHALL BE PROTECTED BY THE CONTRACTOR DURING THE COURSE OF THE DISTURBANCE UNDER THE SUPERVISION AND DIRECTION OF THE RAILROAD'S REPRESENTATIVE. (SEE NS PUBLIC PROJECTS MANUAL, APPENDIX E, SECTION 3.D).</p> |       | <p>3. ALL UTILITY INSTALLATIONS OR RELOCATIONS THAT ARE REQUIRED IN CONJUNCTION WITH THIS PROJECT CAN BE INSTALLED OR RELOCATED AS PART OF THE PROJECT PROVIDED THE CONSTRUCTION IS PERFORMED BY THE PROJECT CONTRACTOR OR PROJECT CONTRACTOR'S SUB-CONTRACTOR. HOWEVER, THE UTILITY MUST SUBMIT AN APPLICATION FOR THE INSTALLATION OR RELOCATION TO AECOM FOR APPROPRIATE HANDLING FOR LICENSE AGREEMENT AND APPLICABLE FEES. FOR UTILITY APPLICATIONS GO TO: WWW.NSCORP.COM &gt; REAL ESTATE &gt; NS SERVICES &gt; WIRE, PIPELINE, &amp; FIBER OPTIC PROJECTS &gt; AECOM. NOTE: LICENSE AGREEMENT MUST BE EXECUTED PRIOR TO UTILITY BEING INSTALLED OR RELOCATED.</p> <p>4. THE CONTRACTOR SHALL NOT COMMENCE ANY WORK ON RAILROAD RIGHTS-OF-WAY UNTIL HE HAS COMPLIED WITH THE CONDITIONS PRESENTED ON NS PUBLIC PROJECTS MANUAL (SEE APPENDIX E, NORFOLK SOUTHERN – SPECIAL PROVISIONS FOR PROTECTION OF RAILWAY INTERESTS).</p> <p>5. THE CONTRACTOR SHALL SO ARRANGE AND CONDUCT HIS WORK THAT THERE WILL BE NO INTERFERENCE WITH RAILROAD'S OPERATIONS. WHENEVER WORK IS LIABLE TO AFFECT THE OPERATIONS OR SAFETY OF TRAINS, THE METHODS OF DOING SUCH WORK SHALL FIRST BE SUBMITTED TO THE RAILROAD ENGINEER FOR APPROVAL, BUT SUCH APPROVAL SHALL NOT RELIEVE THE CONTRACTOR FROM ANY LIABILITY.</p> |  | <p>6. THE PROJECT WILL NOT CHANGE THE QUANTITY AND/OR CHARACTER OF FLOW IN THE RAILWAY'S DITCHES AND/OR DRAINAGE STRUCTURES.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |                |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |               |  |  |                                                      |  |  |          |       |             |              |       |            |       |           |       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |               |  |  |                                                      |  |  |          |       |             |              |       |            |       |           |       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  | <table><tr><th colspan="3">REVISION DATES</th></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr></table> <table><tr><th colspan="3">GENERAL NOTES</th></tr><tr><td colspan="3">SYLVAN ROAD QUIET ZONE CROSSING<br/>CITY OF HAPEVILLE</td></tr><tr><td>CHECKED:</td><td>DATE:</td><td rowspan="4">DRAWING No.</td></tr><tr><td>BACKCHECKED:</td><td>DATE:</td></tr><tr><td>CORRECTED:</td><td>DATE:</td></tr><tr><td>VERIFIED:</td><td>DATE:</td></tr></table> |  | REVISION DATES |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | GENERAL NOTES |  |  | SYLVAN ROAD QUIET ZONE CROSSING<br>CITY OF HAPEVILLE |  |  | CHECKED: | DATE: | DRAWING No. | BACKCHECKED: | DATE: | CORRECTED: | DATE: | VERIFIED: | DATE: |
| REVISION DATES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |               |  |  |                                                      |  |  |          |       |             |              |       |            |       |           |       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |               |  |  |                                                      |  |  |          |       |             |              |       |            |       |           |       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |               |  |  |                                                      |  |  |          |       |             |              |       |            |       |           |       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |               |  |  |                                                      |  |  |          |       |             |              |       |            |       |           |       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |               |  |  |                                                      |  |  |          |       |             |              |       |            |       |           |       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |               |  |  |                                                      |  |  |          |       |             |              |       |            |       |           |       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |               |  |  |                                                      |  |  |          |       |             |              |       |            |       |           |       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |               |  |  |                                                      |  |  |          |       |             |              |       |            |       |           |       |
| GENERAL NOTES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |               |  |  |                                                      |  |  |          |       |             |              |       |            |       |           |       |
| SYLVAN ROAD QUIET ZONE CROSSING<br>CITY OF HAPEVILLE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |               |  |  |                                                      |  |  |          |       |             |              |       |            |       |           |       |
| CHECKED:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | DATE: | DRAWING No.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |               |  |  |                                                      |  |  |          |       |             |              |       |            |       |           |       |
| BACKCHECKED:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | DATE: |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |               |  |  |                                                      |  |  |          |       |             |              |       |            |       |           |       |
| CORRECTED:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | DATE: |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |               |  |  |                                                      |  |  |          |       |             |              |       |            |       |           |       |
| VERIFIED:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | DATE: |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |               |  |  |                                                      |  |  |          |       |             |              |       |            |       |           |       |

EXHIBIT B

NORFOLK SOUTHERN IS RESPONSIBLE  
FOR WORK WITHIN 6' C/L OFFSETS.

CITY OF HAPEVILLE IS RESPONSIBLE  
FOR WORK OUTSIDE OF THE 6' C/L  
OFFSETS



**Keck+Wood**  
COLLABORATION BY DESIGN  
3090 PREMIERE PARKWAY, SUITE 200  
DULUTH, GA 30097  
(678) 417-4000 keckwood.com



REVISION DATES

|  |  |  |
|--|--|--|
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**SURFACE CONSTRUCTION PLAN**  
SYLVAN ROAD CROSSING MODIFICATION  
CITY OF HAPEVILLE

|              |       |             |
|--------------|-------|-------------|
| CHECKED:     | DATE: | DRAWING No. |
| BACKCHECKED: | DATE: |             |
| CORRECTED:   | DATE: |             |
| VERIFIED:    | DATE: |             |

## Special Provisions for Protection of Railway Interests

### 1. AUTHORITY OF RAILROAD ENGINEER AND SPONSOR ENGINEER:

Norfolk Southern Railway Company, hereinafter referred to as "Railroad", and their authorized representative shall have final authority in all matters affecting the safe maintenance of railroad traffic including the adequacy of the foundations and structures supporting the railroad tracks. For Public Projects impacting the Railroad, the Railroad's Public Projects Engineer, hereinafter referred to as "Railroad Engineer", will serve as the authorized representative of the Railroad.

The authorized representative of the Project Sponsor ("Sponsor"), hereinafter referred to as the "Sponsor's Engineer", shall have authority over all other matters as prescribed herein and in the Project Specifications.

The Sponsor's Prime Contractor, hereinafter referred to as "Contractor" shall be responsible for completing any and all work in accordance with the terms prescribed herein and in the Project Specifications. These terms and conditions are subject to change without notice, from time to time in the sole discretion of the Railroad. Contractor must request from Railroad and follow the latest version of these provisions prior to commencing work.

### 2. NOTICE OF STARTING WORK:

A. The Contractor shall not commence any work on railroad rights-of-way until he has complied with the following conditions:

1. Signed and received a fully executed copy of the required Norfolk Southern Contractor Right of Entry Agreement.
2. Given the Railroad written notice in electronic format to the Railroad Engineer, with copy to the Sponsor's Engineer who has been designated to be in charge of the work, at least ten days in advance of the date he proposes to begin work on Railroad rights-of-way.
3. Obtained written approval from the Railroad of Railroad Protective Liability Insurance coverage as required by paragraph 14 herein. It should be noted that the Railroad does not accept notation of Railroad Protective insurance on a certificate of liability insurance form or Binders as Railroad must have the full original countersigned policy. Further, please note that mere receipt of the policy is not the only issue but review for compliance. Due to the number of projects system-wide, it typically takes a minimum of 30-45 days for the Railroad to review.
4. Obtained Railroad's Flagging Services as required by paragraph 7 herein.
5. Obtained written authorization from the Railroad to begin work on Railroad's rights-of-way, such authorization to include an outline of specific conditions with which he must comply.
6. Furnished a schedule for all work within the Railroad's rights-of-way as required by paragraph 7.B.1.

B. The Railroad's written authorization to proceed with the work shall include the names, addresses, and telephone numbers of the Railroad's representatives who are to be

notified as hereinafter required. Where more than one representative is designated, the area of responsibility of each representative shall be specified.

3. INTERFERENCE WITH RAILROAD OPERATIONS:

- A. The Contractor shall so arrange and conduct his work that there will be no interference with Railroad's operations, including train, signal, telephone and telegraphic services, or damage to the property of the Railroad or to poles, wires, and other facilities of tenants on the rights-of-way of the Railroad. Whenever work is liable to affect the operations or safety of trains, the method of doing such work shall first be submitted to the Railroad Engineer for approval, but such approval shall not relieve the Contractor from liability. Any work to be performed by the Contractor which requires flagging service or inspection service shall be deferred by the Contractor until the flagging service or inspection service required by the Railroad is available at the job site.
- B. Whenever work within Railroad's rights-of-way is of such a nature that impediment to Railroad's operations such as use of runaround tracks or necessity for reduced speed is unavoidable, the Contractor shall schedule and conduct his operations so that such impediment is reduced to the absolute minimum.
- C. Should conditions arising from, or in connection with the work, require that immediate and unusual provisions be made to protect operations and property of the Railroad, the Contractor shall make such provisions. If in the judgment of the Railroad Engineer, or in his absence, the Railroad's Division Engineer, such provisions is insufficient, either may require or provide such provisions as he deems necessary. In any event, such unusual provisions shall be at the Contractor's expense and without cost to the Railroad or the Sponsor.
- D. "One Call" Services do not locate buried Railroad utilities. The contractor shall contact the Railroad's representative 2 days in advance of work at those places where excavation, pile driving, or heavy loads may damage the Railroad's underground facilities. Upon request from the Contractor or Sponsor, Railroad forces will locate and paint mark or flag the Railroad's underground facilities. The Contractor shall avoid excavation or other disturbances of these facilities. If disturbance or excavation is required near a buried Railroad facility, the contractor shall coordinate with the Railroad to have the facility potholed manually with careful hand excavation. The facility shall be protected by the Contractor during the course of the disturbance under the supervision and direction of the Railroad's representative.

4. TRACK CLEARANCES:

- A. The minimum track clearances to be maintained by the Contractor during construction are shown on the Project Plans. If temporary clearances are not shown on the project plans, the following criteria shall govern the use of falsework and formwork above or adjacent to operated tracks.
  - 1. A minimum vertical clearance of 22'-0" above top of highest rail shall be maintained at all times.
  - 2. A minimum horizontal clearance of 13'-0" from centerline of tangent track or 14'-0" from centerline of curved track shall be maintained at all times. Additional horizontal clearance may be required in special cases to be safe for operating conditions. This additional clearance will be as determined by the Railroad Engineer.

3. All proposed temporary clearances which are less than those listed above must be submitted to Railroad Engineer for approval prior to construction and must also be authorized by the regulatory body of the State if less than the legally prescribed clearances.
  4. The temporary clearance requirements noted above shall also apply to all other physical obstructions including, but not limited to: stockpiled materials, parked equipment, placement or driving of piles, and bracing or other construction supports.
- B. Before undertaking any work within Railroad right-of-way, and before placing any obstruction over any track, the Contractor shall:
1. Notify the Railroad's representative at least 72 hours in advance of the work.
  2. Receive assurance from the Railroad's representative that arrangements have been made for flagging service as may be necessary.
  3. Receive permission from the Railroad's representative to proceed with the work.
  4. Ascertain that the Sponsor's Engineer has received copies of notice to the Railroad and of the Railroad's response thereto.
5. CONSTRUCTION PROCEDURES:
- A. General:
1. Construction work and operations by the Contractor on Railroad property shall be:
    - a. Subject to the inspection and approval of the Railroad Engineer or their designated Construction Engineering Representative.
    - b. In accordance with the Railroad's written outline of specific conditions.
    - c. In accordance with the Railroad's general rules, regulations and requirements including those relating to safety, fall protection and personal protective equipment.
    - d. In accordance with these Special Provisions.
  2. Submittal Requirements
    - a. The Contractor shall submit all construction related correspondence and submittals electronically to the Railroad Engineer.
    - b. The Contractor shall allow for 30 days for the Railroad's review and response.
    - c. All work in the vicinity of the Railroad's property that has the potential to affect the Railroad's train operations or disturb the Railroad's Property must be submitted and approved by the Railroad prior to work being performed.
    - d. All submittals and calculations must be signed and sealed by a registered engineer licensed in the state of the project work.

- e. All submittals shall first be approved by the Sponsor's Engineer and the Railroad Engineer, but such approval shall not relieve the Contractor from liability.
  - f. For all construction projects, the following submittals, but not limited to those listed below, shall be provided for review and approval when applicable:
    - (1) General Means and Methods
    - (2) Ballast Protection
    - (3) Construction Excavation & Shoring
    - (4) Pipe, Culvert, & Tunnel Installations
    - (5) Demolition Procedure
    - (6) Erection & Hoisting Procedure
    - (7) Debris Shielding or Containment
    - (8) Blasting
    - (9) Formwork for the bridge deck, diaphragms, overhang brackets, and protective platforms
    - (10) Bent Cap Falsework. A lift plan will be required if the contractor want to move the falsework over the tracks.
  - g. For Undergrade Bridges (Bridges carrying the Railroad) the following submittals in addition to those listed above shall be provided for review and approval:
    - (1) Shop Drawings
    - (2) Bearing Shop Drawings and Material Certifications
    - (3) Concrete Mix Design
    - (4) Structural Steel, Rebar, and/or Strand Certifications
    - (5) 28 day Cylinder Test for Concrete Strength
    - (6) Waterproofing Material Certification
    - (7) Test Reports for Fracture Critical Members
    - (8) Foundation Construction Reports
- Fabrication may not begin until the Railroad has approved the required shop drawings.
- h. The Contractor shall include in all submissions a detailed narrative indicating the progression of work with the anticipated timeframe to complete each task. Work will not be permitted to commence until the Contractor has provided the Railroad with a satisfactory plan that the project will be undertaken without scheduling, performance or safety related issues. Submission shall also provide a listing of the anticipated equipment to be used, the location of all equipment to be used and insure a contingency plan of action is in place should a primary piece of equipment malfunction.

**B. Ballast Protection**

- 1. The Contractor shall submit the proposed ballast protection system detailing the specific filter fabric and anchorage system to be used during all construction activities.

2. The ballast protection is to extend 25' beyond the proposed limit of work, be installed at the start of the project and be continuously maintained to prevent all contaminants from entering the ballast section of all tracks for the entire duration of the project.
- C. Excavation:
1. The subgrade of an operated track shall be maintained with edge of berm at least 10'-0" from centerline of track and not more than 24-inches below top of rail. Contractor will not be required to make existing section meet this specification if substandard, in which case existing section will be maintained.
  2. Additionally, the Railroad will require the installation of an OSHA approved handrail and orange construction safety fencing for all excavations of the Railroad right-of-way.
- D. Excavation for Structures and Shoring Protection:
1. The Contractor will be required to take special precaution and care in connection with excavating and shoring pits, and in driving piles or sheeting for footings adjacent to tracks to provide adequate lateral support for the tracks and the loads which they carry, without disturbance of track alignment and surface, and to avoid obstructing track clearances with working equipment, tools or other material.
  2. All plans and calculations for shoring shall be prepared, signed, and sealed by a Registered Professional Engineer licensed in the state of the proposed project, in accordance with Norfolk Southern's Overhead Grade Separation Design Criteria, subsection H.1.6.E-Construction Excavation (Refer to Norfolk Southern Public Projects Manual Appendix H). The Registered Professional Engineer will be responsible for the accuracy for all controlling dimensions as well as the selection of soil design values which will accurately reflect the actual field conditions.
  3. The Contractor shall provide a detailed installation and removal plan of the shoring components. Any component that will be installed via the use of a crane or any other lifting device shall be subject to the guidelines outlined in section 5.G of these provisions.
  4. The Contractor shall be required to survey the track(s) and Railroad embankment and provide a cross section of the proposed excavation in relation to the tracks.
  5. Calculations for the proposed shoring should include deflection calculations. The maximum deflection for excavations within 18'-0" of the centerline of the nearest track shall be 3/8". For all other cases, the max deflection shall not exceed 1/2".
  6. Additionally, the Railroad will require the installation of an OSHA approved handrail and orange construction safety fencing for all excavations of the Railroad right-of-way.
  7. The front face of shoring located to the closest NS track for all shoring set-ups located in Zone 2 as shown on NS Typical Drawing No. 4 – Shoring Requirements (Appendix I) shall remain in place and be cut off 2'-0" below the final ground elevation. The remaining shoring in Zone 2 and all shoring in Zone 1 may be removed and all voids must be backfilled with flowable fill.
- E. Pipe, Culvert, & Tunnel Installations

1. Pipe, Culvert, & Tunnel Installations shall be in accordance with the appropriate Norfolk Southern Design Specification as noted below:
  - a. For Open Cut Method refer to Norfolk Southern Public Projects Manual Appendix H.4.6.
  - b. For Jack and Bore Method refer to Norfolk Southern Public Projects Manual Appendix H.4.7.
  - c. For Tunneling Method refer to Norfolk Southern Public Projects Manual Appendix H.4.8.
2. The installation methods provided are for pipes carrying storm water or open flow run-off. All other closed pipeline systems shall be installed in accordance Norfolk Southern's Pipe and Wire Program and the NSCE-8

**F. Demolition Procedures**

**1. General**

- a. Demolition plans are required for all spans over the track(s), for all spans adjacent to the track(s), if located on (or partially on) Railroad right-of-way; and in all situations where cranes will be situated on, over, or adjacent to Railroad right-of-way and within a distance of the boom length plus 15'-0" from the centerline of track.
- b. Railroad tracks and other Railroad property must be protected from damage during the procedure.
- c. A pre-demolition meeting shall be conducted with the Sponsor, the Railroad Engineer or their representative, and the key Contractor's personnel prior to the start of the demolition procedure.
- d. The Railroad Engineer or his designated representative must be present at the site during the entire demolition procedure period.
- e. Existing, obsolete, bridge piers shall be removed to a sufficient depth below grade to enable restoration of the existing/proposed track ditch, but in no case less than 2'-0" below final grade.

**2. Submittal Requirements**

- a. In addition to the submittal requirements outlined in Section 5.A.2 of these provisions, the Contractor shall submit the following for approval by the Railroad Engineer:
  - (1) A plan showing the location of cranes, horizontally and vertically, operating radii, with delivery or disposal locations shown. The location of all tracks and other Railroad facilities as well as all obstructions such as wire lines, poles, adjacent structures, etc. must also be shown.

- (2) Rating sheets showing cranes or lifting devices to be adequate for 150% of the actual weight of the pick, including all rigging components. A complete set of crane charts, including crane, counterweight, and boom nomenclature is to be submitted. Safety factors that may have been “built-in” to the crane charts are not to be considered when determining the 150% factor of safety.
- (3) Plans and computations showing the weight of the pick must be submitted. Calculations shall be made from plans of the existing structure showing complete and sufficient details with supporting data for the demolition the structure. If plans do not exist, lifting weights must be calculated from field measurements. The field measurements are to be made under the supervision of the Registered Professional Engineer submitting the procedure and calculations.
- (4) The Contractor shall provide a sketch of all rigging components from the crane’s hook block to the beam. Catalog cuts or information sheets of all rigging components with their lifting capacities shall be provided. All rigging must be adequate for 150% of the actual weight of the pick. Safety factors that may have been “built-in” to the rating charts are not to be considered when determining the 150% factor of safety. All rigging components shall be clearly identified and tagged with their rated lifting capacities. The position of the rigging in the field shall not differ from what is shown on the final plan without prior review from the Sponsor and the Railroad.
- (5) A complete demolition procedure, including the order of lifts, time required for each lift, and any repositioning or re-hitching of the crane or cranes.
- (6) Design and supporting calculations for the temporary support of components, including but not limited to the stability of the superstructure during the temporary condition, temporary girder tie-downs and falsework.

### 3. Overhead Demolition Debris Shield

- a. The demolition debris shield shall be installed prior to the demolition of the bridge deck or other relevant portions of the superstructure over the track area to catch all falling debris.
- b. The demolition debris shield shall provide a minimum vertical clearance as specified in Section 4.A.1 of these provisions or maintain the existing vertical clearance if the existing clearance is less than that specified in Section 4.A.1.
- c. The Contractor shall include the demolition debris shield installation/removal means and methods as part of the proposed Demolition procedure submission.
- d. The Contractor shall submit the demolition debris shield design and supporting calculations for approval by the Railroad Engineer.

- e. The demolition debris shield shall have a minimum design load of 50 pounds per square foot plus the weight of the equipment, debris, personnel, and other loads to be carried.
- f. The Contractor shall include the proposed bridge deck removal procedure in its demolition means and methods and shall verify that the size and quantity of the demolition debris generated by the procedure does not exceed the shield design loads.
- g. The Contractor shall clean the demolition debris shield daily or more frequently as dictated either by the approved design parameters or as directed by the Railroad Engineer.

#### 4. Vertical Demolition Debris Shield

- a. A vertical demolition debris shield may be required for substructure removals in close proximity to the Railroad's track and other facilities, as determined by the Railroad Engineer.

### G. Erection & Hoisting Procedures

#### 1. General

- a. Erection plans are required for all spans over the track(s), for all spans adjacent to the track(s), if located on (or partially on) Railroad right-of-way; and in all situations where cranes will be situated on, over, or adjacent to Railroad right-of-way and within a distance of the boom length plus 15'-0" from the centerline of track.
- b. Railroad tracks and other Railroad property must be protected from damage during the erection procedure.
- c. A pre-erection meeting shall be conducted with the Sponsor, the Railroad Engineer or their representative, and the key Contractor's personnel prior to the start of the erection procedure.
- d. The Railroad Engineer or his designated representative must be present at the site during the entire erection procedure period.
- e. For field splices located over Railroad property, a minimum of 50% of the holes for each connection shall be filled with bolts or pins prior to releasing the crane. A minimum of 50% of the holes filled shall be filled with bolts. All bolts must be appropriately tightened. Any changes to previously approved field splice locations must be submitted to the Railroad for review and approval. Refer to Norfolk Southern's Overhead Grade Separation Design Criteria for additional splice details (Norfolk Southern Public Projects Manual Appendix H.1, Section 4.A.3.).

**2. Submittal Requirements**

- a. In addition the submittal requirements outlined in Section 5.A.2 of these provisions, the Contractor shall submit the following for approval by the Railroad Engineer:
  - (1) As-built beam seat elevations - All as-built bridge seats and top of rail elevations shall be furnished to the Railroad Engineer for review and verification at least 30 days in advance of the erection, to ensure that minimum vertical clearances as approved in the plans will be achieved.
  - (2) A plan showing the location of cranes, horizontally and vertically, operating radii, with delivery or staging locations shown. The location of all tracks and other Railroad facilities as well as all obstructions such as wire lines, poles, adjacent structures, etc. must also be shown.
  - (3) Rating sheets showing cranes or lifting devices to be adequate for 150% of the actual weight of the pick, including all rigging components. A complete set of crane charts, including crane, counterweight, and boom nomenclature is to be submitted. Safety factors that may have been "built-in" to the crane charts are not to be considered when determining the 150% factor of safety.
  - (4) Plans and computations showing the weight of the pick must be submitted. Calculations shall be made from plans of the proposed structure showing complete and sufficient details with supporting data for the erection of the structure. If plans do not exist, lifting weights must be calculated from field measurements. The field measurements are to be made under the supervision of the Registered Professional Engineer submitting the procedure and calculations.
  - (5) The Contractor shall provide a sketch of all rigging components from the crane's hook block to the beam. Catalog cuts or information sheets of all rigging components with their lifting capacities shall be provided. All rigging must be adequate for 150% of the actual weight of the pick. Safety factors that may have been "built-in" to the rating charts are not to be considered when determining the 150% factor of safety. All rigging components shall be clearly identified and tagged with their rated lifting capacities. The position of the rigging in the field shall not differ from what is shown on the final plan without prior review from the Sponsor and the Railroad.
  - (6) A complete erection procedure, including the order of lifts, time required for each lift, and any repositioning or re-hitching of the crane or cranes.
  - (7) Design and supporting calculations for the temporary support of components, including but not limited to temporary girder tie-downs and falsework.

**H. Blasting:**

1. The Contractor shall obtain advance approval of the Railroad Engineer and the Sponsor Engineer for use of explosives on or adjacent to Railroad property. The request for permission to use explosives shall include a detailed blasting plan. If permission for use of explosives is granted, the Contractor will be required to comply with the following:
  - a. Blasting shall be done with light charges under the direct supervision of a responsible officer or employee of the Contractor and a licensed blaster.
  - b. Electric detonating fuses shall not be used because of the possibility of premature explosions resulting from operation of two-way radios.
  - c. No blasting shall be done without the presence of the Railroad Engineer or his authorized representative. At least 72 hours advance notice to the person designated in the Railroad's notice of authorization to proceed (see paragraph 2.B) will be required to arrange for the presence of an authorized Railroad representative and such flagging as the Railroad may require.
  - d. Have at the job site adequate equipment, labor and materials and allow sufficient time to clean up debris resulting from the blasting without delay to trains, as well as correcting at his expense any track misalignment or other damage to Railroad property resulting from the blasting as directed by the Railway's authorized representative. If his actions result in delay of trains, the Contractor shall bear the entire cost thereof.
  - e. The blasting Contractor shall have a copy of the approved blasting plan on hand while on the site.
  - f. Explosive materials or loaded holes shall not be left unattended at the blast site.
  - g. A seismograph shall be placed on the track shoulder adjacent to each blast which will govern the peak particle velocity of two inches per second. Measurement shall also be taken on the ground adjacent to structures as designated by a qualified and independent blasting consultant. The Railroad reserves the option to direct the placement of additional seismographs at structures or other locations of concern, without regard to scaled distance.
  - h. After each blast, the blasting Contractor shall provide a copy of their drill log and blast report, which includes number of holes, depth of holes, number of decks, type and pounds of explosives used per deck.
  - i. The Railroad may require top of rail elevations and track centers taken before, during and after the blasting and excavation operation to check for any track misalignment resulting from the Contractor's activities.

2. The Railroad representative will:
  - a. Determine approximate location of trains and advise the Contractor the appropriate amount of time available for the blasting operation and clean up.
  - b. Have the authority to order discontinuance of blasting if, in his opinion, blasting is too hazardous or is not in accord with these special provisions.
3. The Contractor must hire, at no expense to the Railroad, a qualified and independent blasting consultant to oversee the use of explosives. The blasting consultant will:
  - a. Review the Contractor's proposed drilling and loading patterns, and with the blasting consultant's personnel and instruments, monitor the blasting operations.
  - b. Confirm that the minimum amounts of explosives are used to remove the rock.
  - c. Be empowered to intercede if he concludes that the Contractor's blasting operations are endangering the Railway.
  - d. Submit a letter acknowledging that he has been engaged to oversee the entire blasting operation and that he approves of the blasting plan.
  - e. Furnish copies of all vibration readings to the Railroad representative immediately after each blast. The representative will sign and date the seismograph tapes after each shot to verify the readings are for that specific shot.
  - f. Advise the Railroad representative as to the safety of the operation and notify him of any modifications to the blasting operation as the work progresses.
4. The request for permission to use explosives on the Railroad's Right-of-Way shall include a blasting proposal providing the following details:
  - a. A drawing which shows the proposed blasting area, location of nearest hole and distance to Railway structures, all with reference to the centerline of track.
  - b. Hole diameter.
  - c. Hole spacing and pattern.
  - d. Maximum depth of hole.
  - e. Maximum number of decks per hole.
  - f. Maximum pounds of explosives per hole.
  - g. Maximum pounds of explosives per delay.
  - h. Maximum number of holes per detonation.

- i. Type of detonator and explosives to be used. (Electronic detonating devices will not be permitted). Diameter of explosives if different from hole diameter.
- j. Approximate dates and time of day when the explosives are to be detonated.
- k. Type of flyrock protection.
- l. Type and patterns of audible warning and all clear signals to be used before and after each blast.
- m. A copy of the blasting license and qualifications of the person directly in charge of the blasting operation, including their name, address and telephone number.
- n. A copy of the Authority's permit granting permission to blast on the site.
- o. A letter from the blasting consultant acknowledging that he has been engaged to oversee the entire blasting operation and that he approves of the blasting plan.
- p. In addition to the insurance requirements outlined in Paragraph 14 of these Provisions, A certificate of insurance from the Contractor's insurer stating the amount of coverage for XCU (Explosive Collapse and Underground Hazard) insurance and that XCU Insurance is in force for this project.
- q. A copy of the borings and Geotechnical information or report.

**I. Track Monitoring**

- 1. At the direction of the Railroad Engineer, any activity that has the potential to disturb the Railroad track structure may require the Contractor to submit a detailed track monitoring program for approval by the Railroad Engineer.
- 2. The program shall specify the survey locations, the distance between the location points, and frequency of monitoring before, during, and after construction. Railroad reserves the right to modify the survey locations and monitoring frequency as necessary during the project.
- 3. The survey data shall be collected in accordance with the approved frequency and immediately furnished to the Railroad Engineer for analysis.
- 4. If any movement has occurred as determined by the Railroad Engineer, the Railroad will be immediately notified. Railroad, at its sole discretion, shall have the right to immediately require all Contractor operations to be ceased and determine what corrective action is required. Any corrective action required by the Railroad or performed by the Railroad including the monitoring of corrective action of the Contractor will be at project expense.

**J. Maintenance of Railroad Facilities:**

- 1. The Contractor will be required to maintain all ditches and drainage structures free of silt or other obstructions which may result from his operations and provide and maintain any erosion control measures as required. The Contractor will promptly

repair eroded areas within Railroad rights-of-way and repair any other damage to the property of the Railroad or its tenants.

2. If, in the course of construction, it may be necessary to block a ditch, pipe or other drainage facility, temporary pipes, ditches or other drainage facilities shall be installed to maintain adequate drainage, as approved by the Railroad Engineer. Upon completion of the work, the temporary facilities shall be removed and the permanent facilities restored.
3. All such maintenance and repair of damages due to the Contractor's operations shall be done at the Contractor's expense.

K. Storage of Materials and Equipment:

1. Materials and equipment shall not be stored where they will interfere with Railroad operations, nor on the rights-of-way of the Railroad without first having obtained permission from the Railroad Engineer, and such permission will be with the understanding that the Railroad will not be liable for damage to such material and equipment from any cause and that the Railroad Engineer may move or require the Contractor to move, at the Contractor's expense, such material and equipment.
2. All grading or construction machinery that is left parked near the track unattended by a watchman shall be effectively immobilized so that it cannot be moved by unauthorized persons. The Contractor shall protect, defend, indemnify and save Railroad, and any associated, controlled or affiliated corporation, harmless from and against all losses, costs, expenses, claim or liability for loss or damage to property or the loss of life or personal injury, arising out of or incident to the Contractor's failure to immobilize grading or construction machinery.

L. Cleanup:

1. Upon completion of the work, the Contractor shall remove from within the limits of the Railroad rights-of-way, all machinery, equipment, surplus materials, falsework, rubbish or temporary buildings of the Contractor, and leave said rights-of-way in a neat condition satisfactory to the Railroad Engineer or his authorized representative.

6. DAMAGES:

- A. The Contractor shall assume all liability for any and all damages to his work, employees, servants, equipment and materials caused by Railroad traffic.
- B. Any cost incurred by the Railroad for repairing damages to its property or to property of its tenants, caused by or resulting from the operations of the Contractor, shall be paid directly to the Railroad by the Contractor.

7. FLAGGING SERVICES:

A. Requirements:

1. Flagging services will not be provided until the Contractor's insurance has been reviewed & approved by the Railroad.

2. Under the terms of the agreement between the Sponsor and the Railroad, the Railroad has sole authority to determine the need for flagging required to protect its operations. In general, the requirements of such services will be whenever the Contractor's personnel or equipment are or are likely to be, working on the Railroad's right-of-way, or across, over, adjacent to, or under a track, or when such work has disturbed or is likely to disturb a Railroad structure or the Railroad roadbed or surface and alignment of any track to such extent that the movement of trains must be controlled by flagging.
3. Normally, the Railroad will assign one flagman to a project; but in some cases, more than one may be necessary, such as yard limits where three (3) flagmen may be required. However, if the Contractor works within distances that violate instructions given by the Railroad's authorized representative or performs work that has not been scheduled with the Railroad's authorized representative, a flagman or flagmen may be required full time until the project has been completed.
4. For Projects exceeding 30 days of construction, Contractor shall provide the flagmen a small work area with a desk/counter and chair within the field/site trailer, including the use of bathroom facilities, where the flagman can check in/out with the Project, as well as to the flagman's home terminal. The work area should provide access to two (2) electrical outlets for recharging radio(s), and a laptop computer; and have the ability to print off needed documentation and orders as needed at the field/site trailer. This should aid in maximizing the flagman's time and efficiency on the Project.

**B. Scheduling and Notification:**

1. The Contractor's work requiring Railroad flagging should be scheduled to limit the presence of a flagman at the site to a maximum of 50 hours per week. The Contractor shall receive Railroad approval of work schedules requiring a flagman's presence in excess of 40 hours per week.
2. Not later than the time that approval is initially requested to begin work on Railroad right-of-way, Contractor shall furnish to the Railroad and the Sponsor a schedule for all work required to complete the portion of the project within Railroad right-of-way and arrange for a job site meeting between the Contractor, the Sponsor, and the Railroad's authorized representative. Flagman or Flagmen may not be provided until the job site meeting has been conducted and the Contractor's work scheduled.
3. The Contractor will be required to give the Railroad representative at least 10 working days of advance written notice of intent to begin work within Railroad right-of-way in accordance with this special provision. Once begun, when such work is then suspended at any time, or for any reason, the Contractor will be required to give the Railroad representative at least 3 working days of advance notice before resuming work on Railroad right-of-way. Such notices shall include sufficient details of the proposed work to enable the Railroad representative to determine if flagging will be required. If such notice is in writing, the Contractor shall furnish the Engineer a copy; if notice is given verbally, it shall be confirmed in writing with copy to the Engineer. If flagging is required, no work shall be undertaken until the flagman, or flagmen are present at the job site. It may take up to 30 days to obtain flagging initially from the Railroad. When flagging begins, the flagman is usually assigned by the Railroad to work at the project site on a continual basis until no longer

needed and cannot be called for on a spot basis. If flagging becomes unnecessary and is suspended, it may take up to 30 days to again obtain from the Railroad. Due to Railroad labor agreements, it is necessary to give 5 working days notice before flagging service may be discontinued and responsibility for payment stopped.

4. If, after the flagman is assigned to the project site, an emergency arises that requires the flagman's presence elsewhere, then the Contractor shall delay work on Railroad right-of-way until such time as the flagman is again available. Any additional costs resulting from such delay shall be borne by the Contractor and not the Sponsor or Railroad.

C. Payment:

1. The Sponsor will be responsible for paying the Railroad directly for any and all costs of flagging which may be required to accomplish the construction.
2. The estimated cost of flagging is the current rate per day based on a 10-hour work day. This cost includes the base pay for the flagman, overhead, and includes a per diem charge for travel expenses, meals and lodging. The charge to the Sponsor by the Railroad will be the actual cost based on the rate of pay for the Railroad's employees who are available for flagging service at the time the service is required.
3. Work by a flagman in excess of 8 hours per day or 40 hours per week, but not more than 12 hours a day will result in overtime pay at 1 and 1/2 times the appropriate rate. Work by a flagman in excess of 12 hours per day will result in overtime at 2 times the appropriate rate. If work is performed on a holiday, the flagging rate is 2 and 1/2 times the normal rate.
4. Railroad work involved in preparing and handling bills will also be charged to the Sponsor. Charges to the Sponsor by the Railroad shall be in accordance with applicable provisions of Subchapter B, Part 140, Subpart I and Subchapter G, Part 646, Subpart B of the Federal-Aid Policy Guide issued by the Federal Highway Administration on December 9, 1991, including all current amendments. Flagging costs are subject to change. The above estimates of flagging costs are provided for information only and are not binding in any way.

D. Verification:

1. Railroad's flagman will electronically enter flagging time via Railroad's electronic billing system. Any complaints concerning flagging must be resolved in a timely manner. If the need for flagging is questioned, please contact the Railroad Engineer. All verbal complaints will be confirmed in writing by the Contractor within 5 working days with a copy to the Sponsor's Engineer. Address all written correspondence electronically to Railroad Engineer.
2. The Railroad flagman assigned to the project will be responsible for notifying the Sponsor Engineer upon arrival at the job site on the first day (or as soon thereafter as possible) that flagging services begin and on the last day that he performs such services for each separate period that services are provided. The Sponsor's Engineer will document such notification in the project records. When requested, the Sponsor's Engineer will also sign the flagman's diary showing daily time spent and activity at the project site.

**8. HAUL ACROSS RAILROAD TRACK:**

- A. Where the plans show or imply that materials of any nature must be hauled across Railroad's track, unless the plans clearly show that the Sponsor has included arrangements for such haul in its agreement with the Railroad, the Contractor will be required to make all necessary arrangements with the Railroad regarding means of transporting such materials across the Railroad's track. The Contractor or Sponsor will be required to bear all costs incidental to such crossings whether services are performed by his own forces or by Railroad personnel.
- B. No crossing may be established for use of the Contractor for transporting materials or equipment across the tracks of the Railroad unless specific authority for its installation, maintenance, necessary watching and flagging thereof and removal, until a temporary private crossing agreement has been executed between the Contractor and Railroad. The approval process for an agreement normally takes 90 days.

**9. WORK FOR THE BENEFIT OF THE CONTRACTOR:**

- A. All temporary or permanent changes in wire lines or other facilities which are considered necessary to the project are shown on the plans; included in the force account agreement between the Sponsor and the Railroad or will be covered by appropriate revisions to same which will be initiated and approved by the Sponsor and/or the Railroad.
- B. Should the Contractor desire any changes in addition to the above, then he shall make separate arrangements with the Railroad for same to be accomplished at the Contractor's expense.

**10. COOPERATION AND DELAYS:**

- A. It shall be the Contractor's responsibility to arrange a schedule with the Railroad for accomplishing stage construction involving work by the Railroad or tenants of the Railroad. In arranging his schedule he shall ascertain, from the Railroad, the lead time required for assembling crews and materials and shall make due allowance therefore.
- B. No charge or claim of the Contractor against either the Sponsor or the Railroad will be allowed for hindrance or delay on account of railroad traffic; any work done by the Railroad or other delay incident to or necessary for safe maintenance of railroad traffic or for any delays due to compliance with these special provisions.

**11. TRAINMAN'S WALKWAYS:**

- A. Along the outer side of each exterior track of multiple operated track, and on each side of single operated track, an unobstructed continuous space suitable for trainman's use in walking along trains, extending to a line not less than 10 feet from centerline of track, shall be maintained. Any temporary impediments to walkways and track drainage encroachments or obstructions allowed during work hours while Railroad's protective service is provided shall be removed before the close of each work day. If there is any excavation near the walkway, a handrail, with 10'-0" minimum clearance from centerline of track, shall be placed and must conform to AREMA and/or FRA standards.

**12. GUIDELINES FOR PERSONNEL ON RAILROAD RIGHT-OF-WAY:**

- A. The Contractor and/or the Sponsor's personnel authorized to perform work on Railroad's property as specified in Section 2 above are not required to complete Norfolk Southern Roadway

Worker Protection Training; However the Contractor and the Sponsor's personnel must be familiar with Norfolk Southern's standard operating rules and guidelines, should conduct themselves accordingly, and may be removed from the property for failure to follow these guidelines.

- B. All persons shall wear hard hats. Appropriate eye and hearing protection must be used. Working in shorts is prohibited. Shirts must cover shoulders, back and abdomen. Working in tennis or jogging shoes, sandals, boots with high heels, cowboy and other slip-on type boots is prohibited. Hard-sole, lace-up footwear, zippered boots or boots cinched up with straps which fit snugly about the ankle are adequate. Wearing of safety boots is strongly recommended. In the vicinity of at-grade crossings, it is strongly recommended that reflective vests be worn.
- C. No one is allowed within 25' of the centerline of track without specific authorization from the flagman.
- D. All persons working near track while train is passing are to lookout for dragging bands, chains and protruding or shifted cargo.
- E. No one is allowed to cross tracks without specific authorization from the flagman.
- F. All welders and cutting torches working within 25' of track must stop when train is passing.
- G. No steel tape or chain will be allowed to cross or touch rails without permission from the Railroad.

13. GUIDELINES FOR EQUIPMENT ON RAILROAD RIGHT-OF-WAY:

- A. No crane or boom equipment will be allowed to set up to work or park within boom distance plus 15' of centerline of track without specific permission from Railroad official and flagman.
- B. No crane or boom equipment will be allowed to foul track or lift a load over the track without flag protection and track time.
- C. All employees will stay with their machines when crane or boom equipment is pointed toward track.
- D. All cranes and boom equipment under load will stop work while train is passing (including pile driving).
- E. Swinging loads must be secured to prevent movement while train is passing.
- F. No loads will be suspended above a moving train.
- G. No equipment will be allowed within 25' of centerline of track without specific authorization of the flagman.
- H. Trucks, tractors or any equipment will not touch ballast line without specific permission from Railroad official and flagman. Orange construction fencing may be required as directed.
- I. No equipment or load movement within 25' or above a standing train or Railroad equipment without specific authorization of the flagman.

- J. All operating equipment within 25' of track must halt operations when a train is passing. All other operating equipment may be halted by the flagman if the flagman views the operation to be dangerous to the passing train.
- K. All equipment, loads and cables are prohibited from touching rails.
- L. While clearing and grubbing, no vegetation will be removed from Railroad embankment with heavy equipment without specific permission from the Railroad Engineer and flagman.
- M. No equipment or materials will be parked or stored on Railroad's property unless specific authorization is granted from the Railroad Engineer.
- N. All unattended equipment that is left parked on Railroad property shall be effectively immobilized so that it cannot be moved by unauthorized persons.
- O. All cranes and boom equipment will be turned away from track after each work day or whenever unattended by an operator.
- P. Prior to performing any crane operations, the Contractor shall establish a single point of contact for the Railroad flagman to remain in communication with at all times. Person must also be in direct contact with the individual(s) directing the crane operation(s).

14. INSURANCE:

- A. In addition to any other forms of insurance or bonds required under the terms of the contract and specifications, the Prime Contractor will be required to carry insurance of the following kinds and amounts:
  - 1. a. Commercial General Liability Insurance having a combined single limit of not less than \$2,000,000 per occurrence for all loss, damage, cost and expense, including attorneys' fees, arising out of bodily injury liability and property damage liability during the policy period. Said policy shall include explosion, collapse, and underground hazard (XCU) coverage, shall be endorsed to name Railroad specified in item A.2.c. below both as the certificate holder and as an additional insured, and shall include a severability of interests provision.
    - b. Automobile Liability Insurance with a combined single limit of not less than \$1,000,000 each occurrence for injury to or death of persons and damage to or loss or destruction of property. Said policy or policies shall be endorsed to name Railroad specified in item A.2.c. below both as the certificate holder and as an additional insured and shall include a severability of interests provision.
  - 2. Railroad Protective Liability Insurance having a combined single limit of not less than \$2,000,000 each occurrence and \$6,000,000 in the aggregate applying separately to each annual period. If the project involves track over which passenger trains operate, the insurance limits required are not less than a combined single limit of \$5,000,000 each occurrence and \$10,000,000 in the aggregate applying separately to each annual period. Said policy shall provide coverage for all loss, damage or expense arising from bodily injury and property damage liability, and physical damage to property attributed to acts or omissions at the job site.

The standards for the Railroad Protective Liability Insurance are as follows:

- a. The insurer must be rated A- or better by A.M. Best Company, Inc.  
**NOTE: NS does not accept from insurers Chartis (AIG or Affiliated Company including Lexington Insurance Company), Hudson Group or Liberty or Affiliated Company, American Contractors Insurance Company and Erie Insurance Company including Erie Insurance Exchange and Erie Indemnity Company.**

- b. The policy must be written using one of the following combinations of Insurance Services Office ("ISO") Railroad Protective Liability Insurance Form Numbers:
- (1) CG 00 35 01 96 and CG 28 31 10 93; or
  - (2) CG 00 35 07 98 and CG 28 31 07 98; or
  - (3) CG 00 35 10 01; or
  - (4) CG 00 35 12 04; or
  - (5) CG 00 35 12 07; or
  - (6) CG 00 35 04 13.

- c. The named insured shall read:

Norfolk Southern Corporation and its subsidiaries  
Three Commercial Place  
Norfolk, Virginia 23510-2191  
Attn: Risk Manager

**(NOTE: Railroad does not share coverage on RRPL with any other entity on this policy)**

- d. The description of operations must appear on the Declarations, must match the project description in this agreement, and must include the appropriate Sponsor project and contract identification numbers.
- e. The job location must appear on the Declarations and must include the city, state, and appropriate highway name/number. **NOTE: Do not include any references to milepost, valuation station, or mile marker on the insurance policy.**
- f. The name and address of the prime Contractor must appear on the Declarations.
- g. The name and address of the Sponsor must be identified on the Declarations as the "Involved Governmental Authority or Other Contracting Party."
- h. Endorsements/forms that are required are:
- (1) Physical Damage to Property Amendment
  - (2) Terrorism Risk Insurance Act (TRIA) coverage must be included
- i. Other endorsements/forms that will be accepted are:

- (1) Broad Form Nuclear Exclusion – Form IL 00 21
- (2) 30-day Advance Notice of Non-renewal or cancellation
- (3) Required State Cancellation Endorsement
- (4) Quick Reference or Index Form CL/IL 240

- j. Endorsements/forms that are NOT acceptable are:
- (1) Any Pollution Exclusion Endorsement except CG 28 31
  - (2) Any Punitive or Exemplary Damages Exclusion
  - (3) Known injury or Damage Exclusion form CG 00 59
  - (4) Any Common Policy Conditions form
  - (5) An Endorsement that limits or excludes Professional Liability coverage
  - (6) A Non-Cumulation of Liability or Pyramiding of Limits Endorsement
  - (7) An Endorsement that excludes TRIA coverage
  - (8) A Sole Agent Endorsement
  - (9) Any type of deductible endorsement or amendment
  - (10) Any other endorsement/form not specifically authorized in item no. 2.h above.

- B. If any part of the work is sublet, similar insurance, and evidence thereof as specified in A.1 above, shall be provided by or on behalf of the subcontractor to cover its operations on Railroad's right of way.
- C. All insurance required under the preceding subsection A shall be underwritten by insurers and be of such form and content, as may be acceptable to the Company. Prior to entry on Railroad right-of-way, the original Railroad Protective Liability Insurance Policy shall be submitted by the Prime Contractor to the Department at the address below for its review and transmittal to the Railroad. In addition, certificates of insurance evidencing the Prime Contractor's and any subcontractors' Commercial General Liability Insurance shall be issued to the Railroad and the Department at the addresses below, and forwarded to the Department for its review and transmittal to the Railroad. The certificates of insurance shall state that the insurance coverage will not be suspended, voided, canceled, or reduced in coverage or limits without (30) days advance written notice to Railroad and the Department. No work will be permitted by Railroad on its right-of-way until it has reviewed and approved the evidence of insurance required herein.

SPONSOR:

RAILROAD:

Risk Management  
Norfolk Southern Railway Company  
Three Commercial Place  
Norfolk, Virginia 23510-2191

- D. The insurance required herein shall in no way serve to limit the liability of Sponsor or its Contractors under the terms of this agreement.
- E. Insurance Submission Procedures
1. Railroad will only accept initial insurance submissions via US Mail or Overnight carrier to the address noted in C above. Railroad will NOT accept initial insurance submissions via email or faxes. Please provide point of contact information with the submission including a phone number and email address.

2. Railroad requires the following two (2) forms of insurance in the initial insurance submission to be submitted under a cover letter providing details of the project and contact information:
  - a. The full original or certified true countersigned copy of the railroad protective liability insurance policy in its entirety inclusive of all declarations, schedule of forms and endorsements along with the policy forms and endorsements.
  - b. The Contractor's commercial general, automobile, and workers' compensation liability insurance certificate of liability insurance evidencing a combined single limit of a minimum of \$2M per occurrence of general and \$1M per occurrence of automobile liability insurance naming Norfolk Southern Railway Company, Three Commercial Place, Norfolk, VA 23510 as the certificate holder and as an additional insured on both the general and automobile liability insurance policy.
3. It should be noted that the Railroad does not accept notation of Railroad Protective insurance on a certificate of liability insurance form or Binders as Railroad must have the full original countersigned policy. Further, please note that mere receipt of the policy is not the only issue but review for compliance. Due to the number of projects system-wide, it typically takes a minimum of 30-45 days for the Railroad to review.

**15. FAILURE TO COMPLY:**

- A. In the event the Contractor violates or fails to comply with any of the requirements of these Special Provisions:
  1. The Railroad Engineer may require that the Contractor vacate Railroad property.
  2. The Sponsor's Engineer may withhold all monies due the Contractor on monthly statements.
- B. Any such orders shall remain in effect until the Contractor has remedied the situation to the satisfaction of the Railroad Engineer and the Sponsor's Engineer.

**16. PAYMENT FOR COST OF COMPLIANCE:**

- A. No separate payment will be made for any extra cost incurred on account of compliance with these special provisions. All such costs shall be included in prices bid for other items of the work as specified in the payment items.

**17. PROJECT INFORMATION**

|                           |                    |
|---------------------------|--------------------|
| A. Date:                  | <u>May 1, 2020</u> |
| B. NS File No.:           | <u>CX1113317</u>   |
| C. NS Milepost:           | <u>S-286.4</u>     |
| D. Sponsor's Project No.: | <u></u>            |

**FORCE ACCOUNT ESTIMATE**

|                          |                                              |
|--------------------------|----------------------------------------------|
| Work to be Performed By: | Norfolk Southern Railway Company             |
| For the Account of:      | City of Hapeville                            |
| Project Description:     | Sylvan Road At-Grade Crossing (Modification) |
| Location:                | Hapeville, Fulton County GA                  |
| Project No.:             |                                              |
| Milepost:                | S-286.4                                      |
| File:                    | CX1113317                                    |
| Date:                    | April 22, 2020                               |

**SUMMARY**

|                                      |                   |
|--------------------------------------|-------------------|
| ITEM A - Preliminary Engineering     | 0                 |
| ITEM B - Construction Engineering    | 24,787            |
| ITEM C - Accounting                  | 2,348             |
| ITEM D - Flagging Services           | 17,006            |
| ITEM E - Communications Changes      | 0                 |
| ITEM F - Signal & Electrical Changes | 0                 |
| ITEM G - Track Work                  | 122,055           |
| ITEM H - T-Cubed                     | 15,000            |
| <b>GRAND TOTAL</b>                   | <b>\$ 181,196</b> |

**ITEM A - Preliminary Engineering**

(Review plans and special provisions,  
prepare estimates, etc.)

|                                |                        |             |
|--------------------------------|------------------------|-------------|
| Labor:                         | 0 Hours @ \$60 / hour= | 0           |
| Labor Additives:               |                        | 0           |
| Travel Expenses:               |                        | 0           |
| Services by Contract Engineer: |                        | 0           |
| <b>NET TOTAL - ITEM A</b>      |                        | <b>\$ -</b> |

## EXHIBIT D

### **ITEM B - Construction Engineering**

(Coordinate Railway construction activities,  
review contractor submittals, etc.)

|                                |                         |                  |
|--------------------------------|-------------------------|------------------|
| Labor:                         | 40 Hours @ \$60 / hour= | 2,400            |
| Labor Additives:               |                         | 1,887            |
| Travel Expenses:               |                         | 500              |
| Services by Contract Engineer: |                         | 20,000           |
| <b>NET TOTAL - ITEM B</b>      |                         | <b>\$ 24,787</b> |

### **ITEM C - Administration**

|                                                 |                         |                 |
|-------------------------------------------------|-------------------------|-----------------|
| Agreement Construction, Review and/or Handling: |                         | 1,250           |
| Accounting Hours (Labor):                       | 20 Hours @ \$30 / hour= | 600             |
| Accounting Additives:                           |                         | 498             |
| <b>NET TOTAL - ITEM C</b>                       |                         | <b>\$ 2,348</b> |

### **ITEM D - Flagging Services**

(During construction on, over,  
under, or adjacent to the track.)

|                                   |                                          |                  |
|-----------------------------------|------------------------------------------|------------------|
| Labor:                            | Flagging Foreman                         |                  |
|                                   | 14 days @ 390.00 per day=                | 5,460            |
|                                   | (based on working 1 shifts 12 hours/day) |                  |
| Labor Additive:                   |                                          | 10,146           |
| Travel Expenses, Meals & Lodging: |                                          |                  |
|                                   | 14 1 shifts a day @ \$100/day=           | 1,400            |
| Rental Vehicle                    | 0 months @ \$950/month=                  | 0                |
| <b>NET TOTAL - ITEM D</b>         |                                          | <b>\$ 17,006</b> |

### **ITEM E - Communications Changes**

|                           |  |             |
|---------------------------|--|-------------|
| Material:                 |  | 0           |
| Labor:                    |  | 0           |
| Purchase Services:        |  | 0           |
| Subsistence:              |  | 0           |
| Additive:                 |  | 0           |
| <b>NET TOTAL - ITEM E</b> |  | <b>\$ -</b> |

**ITEM F - Signal & Electrical Changes**

|                    |   |
|--------------------|---|
| Material:          | 0 |
| Labor:             | 0 |
| Purchase Services: | 0 |
| Other:             | 0 |

**NET TOTAL - ITEM F**

\$ -

**ITEM G - Track Work**

|                    |                        |        |
|--------------------|------------------------|--------|
| Material:          | (see attached summary) | 69,296 |
| Labor:             | (see attached summary) | 20,152 |
| Additive:          | (see attached summary) | 24,157 |
| Purchase Services: | (see attached summary) | 8,450  |

**NET TOTAL - ITEM G**

\$ 122,055

**ITEM H - T-CUBED**

|          |           |
|----------|-----------|
| Lump Sum | \$ 15,000 |
|----------|-----------|

**NOTES**

1. For all groups of CONTRACT employees, the composite labor surcharge rate used in this estimate (including insurance) is **185.82%**. Self Insurance - Public Liability Property Damage is estimated at 16.00%. Work will be billed at actual current audited rate in effect at the time the services are performed.
2. For all groups of NON-CONTRACT employees, the composite labor surcharge rate used in this estimate (including insurance) is **78.59%**. Self Insurance - Public Liability Property Damage is estimated at 16.00%. Work will be billed at actual current audited rate in effect at the time the services are performed.
3. All applicable salvage items due the Department will be made available to it at the jobsite for its disposal.
4. The Force Account Estimate is valid for one (1) year after the date of the estimate (04/22/2020). If the work is not performed within this time frame the Railway may revise the estimate to (1) include work not previously indicated as necessary and (2) reflect changes in cost to perform the force account work.

**Norfolk Southern Railway Company**

Georgia Division  
Hapeville, Fulton County, GA  
ESTIMATE FOR CROSSING IMPROVEMENT (ASPHALT SURFACE)

Existing Crossing

DOT Number: 718002B  
MP: S- 286.4

2 TRACK(S);

40 CROSSING LENGTH

| MATERIAL                                                    | QUANTITY | UNIT      | UNIT COST | AMOUNT           |
|-------------------------------------------------------------|----------|-----------|-----------|------------------|
| SURFACE MATERIAL (Rubber Flangeways )                       | 80       | TRK. FT.  | 75.00     | 6,000            |
| ASPHALT (BY CONTRACTOR)                                     | 68       | TONS      | 110.00    | 7,520            |
| RAIL, 136-LB RE                                             | 320      | LIN FT.   | 22.00     | 7,040            |
| TRANSITION RAIL                                             | 8        | EA.       | 1,140.00  | 9,120            |
| INSULATED JOINTS                                            | 0        | EA.       | 1200.00   | 0                |
| RAIL ANCHORS                                                | 427      | EA.       | 1.50      | 640              |
| SPIKES                                                      | 4.0      | KEG       | 115.00    | 460              |
| TIE PLATES                                                  | 213      | EA.       | 15.00     | 3,200            |
| CROSSTIES (10')                                             | 0        | EA.       | 75.00     | 0                |
| CROSSTIES (GRADE 5)                                         | 107      | EA.       | 55.00     | 5,867            |
| BALLAST AND GRAVEL                                          | 183      | TONS      | 35.00     | 6,405            |
| GEOTEXTILE                                                  | 120      | LIN FT.   | 7.00      | 840              |
| THERMITE WELDS                                              | 16       | EA.       | 650.00    | 10,400           |
| ASPHALT DISPOSAL                                            | 1        | LUMPS     | 5,000.00  | 5,000            |
| TRAFFIC CONTROL                                             | 0        | LUMPS     | 6,500.00  | 0                |
| TOTAL (INCLUDES 5% INVENTORY OR TAX ADDITIVES)              |          |           |           | 69,579           |
| <b>LABOR</b>                                                |          |           |           |                  |
| REMOVE EXISTING CROSSING                                    | 50       | MAN HOURS | 28.00     | 1,400            |
| REHABILITATE TRK. STRUCTURE                                 | 120      | MAN HOURS | 28.00     | 3,360            |
| INSTALL NEW CROSSING                                        | 80       | MAN HOURS | 28.00     | 2,240            |
| FLAGGING FOR CITY CONTRACTOR                                | 5        | DAYS      | 1200.00   | 6,000            |
| TOTAL                                                       |          |           |           | 13,000           |
| <b>OTHER ITEMS</b>                                          |          |           |           |                  |
| Rail                                                        | -6.1     | TON       | 35        | (215)            |
| Scrap                                                       | -2.0     | TON       | 35        | (68)             |
|                                                             |          |           |           | (283)            |
| COMPOSITE LABOR ADDITIVE (185.81)                           |          |           |           | 24,157           |
| EQUIPMENT RENTAL & TRANSPORTATION                           |          |           |           | 8,450            |
| PRELIMINARY & CONSTRUCTION ENGINEERING SERVICES AND INVOICE |          |           |           | 1,152            |
| <b>TOTAL (TO BE BILLED TO PROJECT SPONSOR)</b>              |          |           |           | <b>\$122,055</b> |

ESTIMATE BASED ON TRAFFIC CONTROL AND BARRICADES BEING PROVIDED BY OTHERS, AND FULL CLOSURE OF ROAD. PAVING BY CONTRACTOR.

This estimate is valid for one (1) year after the date of estimate. If work is not performed within this time frame the Railway may revise the estimate to include work not previously deemed necessary.

This estimate shall not be considered as an approval for a temporary crossing. Information provided is an estimation of the anticipated cost for the construction of the crossing only. All temporary construction crossings require a separate approval from Norfolk Southern's General Manager and Division Superintendent, a separate stand alone temporary construction crossing agreement with associated real estate fees, and all required insurances as noted in the in the temporary construction crossing agreement.

OFFICE OF CHIEF ENGINEER, BRIDGES AND STRUCTURES - ATLANTA, GEORGIA  
Monday, October 7, 2019

File: CX1113317

U.S. Department of Housing and Urban Development

CDBG Program Urban County Qualification

COOPERATION AGREEMENT

FOR

Fulton County, Georgia

and

**The City of Hapeville**

Program Years

January 1, 2021 – December 31, 2023

AUTHORITY: HUD - NOTICE CPD-19-04

## TABLE OF CONTENTS

|                                                          |    |
|----------------------------------------------------------|----|
| Section 1: Urban County Qualification Requirements ..... | 3  |
| Section 2: CDBG Program .....                            | 3  |
| Section 3: Duration of Agreement .....                   | 5  |
| Section 4: Federal Grant Restrictions .....              | 5  |
| Section 5: Compliance .....                              | 6  |
| Section 6: CDBG Eligible Project Approval.....           | 7  |
| Section 7: Program Income .....                          | 7  |
| Section 8: Authorizations .....                          | 8  |
| Section 9: Agreement Execution .....                     | 9  |
| Section 10: City Clerk Certification .....               | 10 |
| Section 11: Legal Opinion .....                          | 11 |

## **FULTON COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

### **COOPERATION AGREEMENT**

**[AUTHORITY: CPD NOTICE 19-04; MARCH 2019]**

**Program Year 2021 - 2023**

This Cooperation Agreement made this \_\_\_\_ day of \_\_\_\_\_, 2020, by Fulton County, a political subdivision of the State of Georgia (hereinafter referred to as the "County") and the **City of Hapeville**, a municipal corporation located in Fulton County (hereinafter referred to as the "City").

#### **Section 1: Urban County Qualification Requirements**

The United States Department of Housing and Urban Development (hereinafter referred to as "HUD") has determined that the County is eligible, as an "Urban County", to receive Entitlement Community Development Block Grant (CDBG) funds under Title I of the Housing and Community Development Act of 1974, as amended, to address certain needs of predominantly low and moderate income persons with CDBG funds, and any program income derived from the expenditure of CDBG funds to be made available during the period beginning with Program Year [hereinafter referred to as PY] 2021 and continuing in place and in full effect until such time in the future as the City shall elect to exclude itself, in accordance with HUD instructions and schedules. The County agrees to provide written notice to the City of its rights of future exclusion from the County CDBG Program for each successive three year qualification period, in compliance with HUD-required notification dates. HUD permits Urban Counties and their participating municipalities to execute Cooperation Agreements which are to be automatically renewed at the end of each three-year qualification period, unless changes in the Agreement are required by HUD that would necessitate the execution of a new Agreement and/or unless the participating municipality elects to be excluded from the Agreement at the beginning of each three year cycle. The County and the City agree, herein, to execute this automatically renewing Cooperation Agreement, with these special stipulations, and as further described in this Agreement, beginning with PY 2021.

#### **Section 2: CDBG Program**

The funds received under this Agreement will be used to improve the quality of housing, public facilities, certain public service capital needs, and to create and/or retain jobs, predominantly for low and moderate income persons. These funds will benefit low and moderate income citizens of the County's incorporated municipalities, if the needs of such persons in these municipalities are included in the Fulton County CDBG Program.

By executing the CDBG Cooperation Agreement, the city understands that it: 1. May not apply for grants from appropriations under the State CDBG Program for fiscal years during the period in which it participates in the urban county's CDBG program; and

2. May receive a formula allocation under the HOME Program only through the urban county. Thus, even if the urban county does not receive a HOME formula allocation, the participating unit of local government cannot form a HOME consortium with other local governments. (Note: This does not preclude the urban county or a unit of government participating with the urban county from applying to the State for HOME funds; and

3. May receive a formula allocation under the ESG Program only through the urban county. (Note: This does not preclude the urban county or a unit of government participating with the urban county from applying to the State for ESG funds.

Participation in this Agreement covers participation in the Community Development Block Grant [CDBG] program per HUD requirements. The County invites the participation of the incorporated municipalities located in Fulton County in the Community Development Block Grant Program, upon the respective municipalities dedicating their population counts in support of the County formula allocation of funds and the County agrees to carry out the objectives of the Housing and Community Development Act, as amended, throughout the unincorporated areas of the County and in the City.

The County agrees to allocate to the City each Program Year a CDBG "fair share" dollar amount based on the City's percentage of the County's total population, according to the 2020 or later Census, or any Bureau of Census population statistics, if approved by HUD. The City may also receive additional CDBG funds, if awarded by the Fulton County Board of Commissioners. During each Program Year, the City agrees to make priority decisions and to submit a list of eligible CDBG activities to the County. The CDBG activities shall be submitted to the County in accordance with the County's schedule for the preparation of the Consolidated Plan(s), which must be approved by HUD. The list of CDBG activities will be accepted by the County, as recommended by the City, except for activities, which are ineligible under the federal program regulations. The County and the City acknowledge that neither party shall obstruct the implementation of the HUD approved Consolidated Plan(s) during the period covered by this Agreement. The County and City jointly agree to work cooperatively each program year to establish a schedule of implementation, which is responsive to the City's needs, while complying with all federal requirements. The County agrees to submit to the City, for review and comment, any plans, which would affect the City, which will involve the use of CDBG funds for implementation.

### **Section 3: Duration of Agreement**

This Agreement remains in effect until CDBG funds have been received from HUD and have been expended by the City and the County. Neither the County nor the City can terminate or withdraw from the Cooperation Agreement while it remains in effect.

The City pledges its willingness to undertake or assist in the undertaking of eligible CDBG activities funded by the Fulton County CDBG Program. The City understands that it remains a part of the County CDBG Program beginning with PY 2021 and shall remain a member until such time, at the end of any HUD-designated three-year period, as the County provides to the City written notice, in accordance with the HUD-established instructions and schedule, and the City elects not to participate in a new qualification period. The failure of either party to adopt an amendment to the Agreement incorporating all changes necessary to meet the requirements for Cooperation Agreements set forth by HUD for a subsequent three year Urban County qualification period and to submit the amendment(s) to HUD, as required by HUD, will void the automatic renewal of such qualification period. The County will notify the City, by HUD prescribed dates, for the next and all subsequent three year qualification periods, of the City's rights to remain a party to the Agreement or elect to choose exclusion from the County CDBG Program.

It is hereby agreed to by the parties signed hereto that neither party shall terminate this Cooperation Agreement after the date first written prior to the end of any three year qualifying period. The City may choose to exclude itself from the County CDBG Program only at the beginning of each three year qualifying period, unless the City has exercised its option to exclude itself from the County CDBG Program established under the terms of the Housing and Community Development Act of 1974, as amended. The only other options for termination of this Agreement are the cancellation by HUD of its obligation to the County under the aforementioned Act, or if the County fails to qualify as an Urban County, or if the County does not receive a CDBG grant in any year of the three year period previously identified. It is also agreed by the parties signed hereto that this Agreement shall remain valid until such time as:

- a. HUD requires changes in the Agreement; or
- b. The City shall choose to exclude itself from the County CDBG Program; or
- c. The County shall no longer qualify to receive CDBG funds.

### **Section 4: Federal Grant Restrictions**

The City understands that it may not apply for grants under the Small Cities or Department of Community Affairs [DCA] State CDBG Program from appropriations for fiscal years during the period in which it is participating in the County's CDBG Program. The City understands that it may not participate in a Consortium except through the County, regardless of whether the County receives a formula allocation.

The County agrees to actively request the City's involvement in the Community Development Block Grant Program and the County agrees to accept the City's interest in undertaking eligible CDBG activities. The City and the County agree to cooperate to undertake, or assist in undertaking, community renewal and lower income housing assistance activities, specifically urban renewal and publicly assisted housing within the municipal limits of said City.

#### **Section 5: Compliance**

The County and the City agree to "cooperate to undertake, or assist in undertaking, community renewal and lower-income housing assistance activities."

The City acknowledges that it has adopted and is enforcing a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations. The City acknowledges that it has adopted and is enforcing a policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location, which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

The County and the City will take all actions necessary to ensure compliance with the County's certification under Section 104 (b) of Title I of the Civil Rights Act of 1964, the Fair Housing Act, and affirmatively furthering fair housing. The City and the County also have an obligation to comply with Section 109 of Title I of the Housing and Community Development Act of 1974, which incorporates Section 504 of the Rehabilitation Act of 1973 and the Age Discrimination Act of 1975, and all other applicable laws.

The County acknowledges that it is prohibited from funding activities in or in support of any cooperating city that does not affirmatively further fair housing within its own jurisdiction or that impede the County's actions to comply with its fair housing certification. If the City undertakes any activities with Community Development Block Grant funds, the City will take all required actions to comply with the provisions of Section 104 (b) of Title I of the Housing and Community Development Act of 1974, as amended, including Title VI of the Civil Rights Act of 1964, the Fair Housing Act, Section 109 of Title I of the Housing and Community Development Act of 1974, as amended, and other applicable laws.

The City agrees to affirmatively further fair housing within its jurisdiction and to assist the County in the implementation of its HUD approved Consolidated Plan covering the County and the City throughout the effective term of this Agreement.

The City has affirmed that it has adopted and is enforcing: a. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and;

b. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within jurisdictions."

The city understands that it may not sell, trade, or otherwise transfer all or any portion of such funds to another such metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Act.

#### **Section 6: CDBG Eligible Project Approval**

The County will have the responsibility for approving projects as eligible for funding, after their selection by the Mayor and Council of the City. The County will also have the responsibility for preparing the Consolidated Plan and for other documents and reports to be submitted to HUD. The City will provide the necessary documentation, with technical assistance from the County, for projects funded with CDBG funds. Pursuant to the requirements of 24 CFR 570.501(b), the City agrees that it will enter into a CDBG Subrecipient Agreement [as do all Subrecipients, as set forth in 24 CFR 570.503] for each of the years during which the City remains as a participating municipality in the County CDBG Program for the use of such funds as are approved by the County for the City for each of the respective years.

#### **Section 7: Program Income**

If the City generates any program income as a result of the expenditure of CDBG funds, the provisions of 24 CFR 570.504(c), as well as the following specific stipulations, shall apply:

- a. The City acknowledges that it must notify the County of any program income generated through the expenditure of CDBG funds during the calendar month that such program income is generated.
- b. The City acknowledges that any such program income must be expended by the City or paid to the County at the end of the month in which the program income is generated.
- c. The City further acknowledges that the County has the responsibility for monitoring and reporting to the U.S. Department of Housing and Urban Development (HUD) on the generation of any such program income. The responsibility for appropriate recordkeeping by the City and reporting to the County by the City on the generation of such program income is hereby acknowledged by the City. The County agrees, herein, to provide technical assistance to the City in establishing an appropriate and proper recordkeeping and reporting system, as required by HUD.
- d. In the event of close-out or change in status of the City, any program income that is on hand or received subsequent to the close-out or change in status shall be paid to the County within 30 calendar days following the official date of the close-out or change in status. The County agrees to notify the City, in writing, should close-out or change in status of the City occur as a result of changes in CDBG Program statutes, regulations and/or instructions.

The following standards shall apply to real property (within the control of the City) acquired or improved, in whole or in part, using CDBG funds. The standards are:

- a. The City shall inform the County in writing at least thirty (30) calendar days prior to any modification or change in the use of the real property from that planned at the time of acquisition or improvements, including disposition;
- b. The City shall reimburse the County in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG funds) of property acquired or improved with CDBG funds that is sold or transferred for a use which does not qualify under the CDBG regulations. Said reimbursement shall be provided to the County at the time of sale or transfer of the property referenced, herein.
- c. Any program income generated from the disposition or transfer of property prior to or subsequent to the close-out, change of status or termination of the Cooperation Agreement between the County and the City shall be repaid to the County at the time of disposition or transfer of the property.

#### **Section 8: Authorizations**

The Mayor of the **City of Hapeville** is hereby authorized to execute any and all documents necessary as a condition for the City's participation under the terms of the aforementioned Housing and Community Development Act of 1974, as amended.

**Section 9: Agreement Execution**

IN WITNESS WHEREOF, the parties hereunto have affixed their signatures on the dates specified below:

**For City of Hapeville:**

**For Fulton County:**

\_\_\_\_\_  
**Allan Hallman, Mayor**  
**City of Hapeville**

\_\_\_\_\_  
**Robb L. Pitts, Chairman**  
**Fulton County Board of Commissioners**

\_\_\_\_\_  
Typed or printed name and title

\_\_\_\_\_  
Date of Signature

\_\_\_\_\_  
Date of Signature

Attest: \_\_\_\_\_  
County Clerk

Attest: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Attestor Type or printed name and title

\_\_\_\_\_  
Date of Signature

\_\_\_\_\_  
Attestor Typed or printed name and title

[IMPRINT COUNTY SEAL HERE]

\_\_\_\_\_  
Date of Signature

\_\_\_\_\_  
Pamela Roshell, PhD  
Deputy Chief Operating Officer and  
Interim Director of  
Community Development Department

\_\_\_\_\_  
Date of Signature

**City of Hapeville** Resolution Item Number: \_\_\_\_\_

City Council Approval Meeting Date: \_\_\_\_\_

**Section 10: City Clerk Certification**

**Name of City: City of Hapeville**

This is to certify that the authority to execute the attached Cooperation Agreement with the Fulton County Board of Commissioners for participation in the Fulton County Community Development Block Grant Program, for Urban County qualification beginning with PY 2021, and continuing until such time for future Urban County qualification periods as the City might choose to exclude itself from the Fulton County Government Community Development Block Grant Program, was approved and adopted in the regular meeting of the City Council held on:

This is to further certify that the attached is a true and correct copy of said "Cooperation Agreement," as approved at the City Council meeting held on the date written above.

---

**Signature of Hapeville City Clerk**

---

**Print Name of Hapeville City Clerk**

---

Date

---

Attest:                      Signature

---

Print Name of Attestor

---

Date of Signature

**Section 11: Legal Opinion**

**For City of Hapeville**

LEGAL OPINION OF THE CITY ATTORNEY:

I do hereby certify that the terms and provisions of the Fulton County Urban Cooperation Agreement are fully authorized under State and local law, and the Agreement provides full legal authority for the Urban County to undertake or assist in undertaking activities for the Community Development Block Grant Program.

Approved: \_\_\_\_\_ **Hapeville City Attorney**

\_\_\_\_\_ **Name of City Attorney [Typed or Printed]**

\_\_\_\_\_ Date of Approval

**For Fulton County**

LEGAL OPINION OF THE COUNTY ATTORNEY:

I do hereby certify that the terms and provisions of the Fulton County Urban Cooperation Agreement are fully authorized under State and local law, and the Agreement provides full legal authority for the Urban County to undertake or assist in undertaking activities for the Community Development Block Grant Program.

Approved: \_\_\_\_\_ **Fulton County Attorney**

\_\_\_\_\_ **Name of Fulton County Attorney [Typed or Printed]**

\_\_\_\_\_ Date of Approval





May 12, 2020

The Honorable Mayor Alan Hallman  
Hapeville City Hall  
3468 North Fulton Avenue  
Hapeville, GA 30354

**Re: Cooperation Agreement for Program Years January 1, 2021 – December 31, 2023**

Dear Mayor Hallman:

Every three years, Fulton County, as the lead entity for the Fulton County Urban County CDBG Program, is required to re-qualify as an Urban County along with each of its municipal partners. As such, the Fulton County CDBG Program Office is requesting documentation of the City's intent to participate in the Fulton County Urban County CDBG Program. If the City elects to participate for the next three years, please pass a resolution to authorize the chief elected official to execute an agreement that allows for continual participation in the Fulton County Urban County CDBG Program. If the City elects to not participate, please send a formal declination that excludes participation in Fulton County's Urban County CDBG Program. *(Fulton County is required to notify affected participating units of government in writing that the agreement will automatically be renewed unless the City of Hapeville notifies the Fulton County CDBG Program Office in writing by Friday, June 5, 2020).*

This letter serves as notification that the City of Hapeville is not eligible to apply for CDBG grants under the State CDBG program while it is a part of an Urban County, and in becoming a part of the Urban County, City of Hapeville automatically participates in the HOME and ESG programs if the Urban County receives HOME and ESG funding, respectively. If a jurisdiction decides to exclude itself from Fulton County's Urban County, it may compete statewide through the Georgia State Department of Community Affairs (DCA) CDBG Program for any future CDBG funding.

We have enjoyed working with the City of Hapeville over the years and we know that the CDBG funds invested in the City of Hapeville has funded numerous public improvements, supported nonprofit agencies, and provided assistance to low and moderate income families.



To remain a part of the Fulton County Urban County, the City should take the following steps:

**Council Action Required**

- Obtain a formal majority vote by the City Council at a regularly scheduled or special meeting prior to June 5, 2020 to rejoin the Fulton County Urban County CDBG Program; and
- Authorize the Mayor to execute and the City Clerk to certify all Cooperation Agreements and any other necessary documents permitting the City to remain as a member of the Fulton County CDBG Program.

**Mayor/Clerk Action Required**

- Execute Federal Program Year [PY] 2021-2023 Cooperation Agreement with original signatures on all 5 copies.
- Return all 5 copies of PY2021-2023 Cooperation Agreements and copies of the City's authorizations [agenda and minutes] to the Fulton County CDBG Program Office- Attention Kim Benjamin, CDBG Community Development Manager, by Friday, June 12, 2020.
- If your City chooses to exclude itself from the Fulton County Urban County CDBG Program, you are required to notify the County in writing that the City wishes to be excluded from participation in Fulton County's Urban County program at the expiration of the current agreement by Friday, June 5, 2020.

Should you have any questions regarding the execution of the attached City of Hapeville Cooperation Agreement, please contact me at (404) 612-1243 or via email at [Pamela.roshell@fultoncountyga.gov](mailto:Pamela.roshell@fultoncountyga.gov)

Sincerely,

Pamela Roshell, PhD  
Interim Director and  
Deputy Chief Operating Officer

cc: Robb L. Pitts, Chairman, Fulton County Board of Commissioners  
Richard Dick Anderson, County Manager  
Anna Roach, Chief Operating Officer  
Patrise Perkins- Hooker, County Attorney

## RESOLUTION 2020-08

### A RESOLUTION AUTHORIZING THE CITY OF HAPEVILLE TO SIGN A COOPERATIVE AGREEMENT WITH FULTON COUNTY TO BE PART OF THE COUNTY'S COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR FISCAL YEARS 2021-2023.

**WHEREAS**, the City of Hapeville supports the Cooperative Agreement to be part of the Fulton County CDBG program for fiscal years 2021 - 2023; and

**WHEREAS**, Fulton County is administering the Community Development Block Grant Program; and

**WHEREAS**, the activities within this application addresses the community's identified housing and community development needs, including the needs of low to moderate income persons; and

**WHEREAS**, an Applicant of State CDBG funds is required to comply with the program guidelines and Federal Statutes and regulations:

**NOW, THEREFORE, BE IT RESOLVED THAT** the Mayor of Hapeville authorizes signing the Cooperative Agreement for participation in Fulton County's CDBG program for fiscal years 2021 - 2023, and authorize the Mayor to sign all necessary documents.

SO RESOLVED AND ADOPTED THIS 19<sup>th</sup> DAY OF May, 2020.

City of Hapeville, GA

Attest:

---

Mayor Alan Hallman

---

Crystal Griggs-Epps, City Clerk

## COMMERCIAL LEASE AGREEMENT

**THIS COMMERCIAL LEASE AGREEMENT** (the “Lease”) is effective as of April \_\_\_, 2020, between CITY OF HAPEVILLE (the “Landlord”) having an address of 3468 N Fulton Ave, Hapeville, GA 30354, and Supermarket 123, LLC. (the “Tenant”) having an address of 3158 Darlington Oak Drive, Atlanta, Georgia 30340. This Commercial Lease Agreement shall replace the lease agreement entered into on March 9, 2014 by Akhtar S. Newaz and Shamim Chan, which rights to the lease agreement were transferred to the City of Hapeville on February 11, 2020.

**IN CONSIDERATION** of the mutual covenants contained herein and Ten Dollars (\$10.00) and other good and valuable consideration, the receipt hereof is acknowledged, Landlord and Tenant hereby agree as follows:

### ARTICLE 1 - INTERPRETATION

Definitions. In this Lease the following terms shall have the following meanings:

- 1.1 **“Commencement Date”** means May \_\_\_, 2020.
- 1.2 **“Event of Default”** means an event referred to in Section 9.1.
- 1.3 **“Lease”** means this lease and every executed instrument which by its terms amends, modifies or supplements this Lease.
- 1.4 **“Leased Premises”** or **“Premises”** means the real property known municipally as 3266 Dogwood Dr, Hapeville, Georgia 30354 and all improvements located thereon.
- 1.5 **“Permitted Use”** means the Leased Premises shall be used and occupied for the operation of a convenience store.
- 1.6 **“Rent”** means the aggregate of all amounts payable by Tenant to Landlord under this Lease, which shall consist of Minimum Rent of \$3,040.00 per month (for Lease Year 1, and shall change accordingly as indicated below for subsequent years), and all amounts due under any other provisions of this Lease (Minimum Rent and all other amounts due under this Lease being collectively “Rent”). If any monthly Rent payment is not paid on or before the 10<sup>th</sup> day of each month, Tenant will be assessed a \$50 late fee for each such payment, and any such late fee shall also be a part of the Rent owed hereunder. All amounts of Rent owed hereunder shall be paid by check, wire or money order. In the event Tenant tenders any check that is returned unpaid or defaults in any obligation hereunder, Landlord may require Tenant to pay in certified checks, money orders, by wire or such other form of payment as Landlord may elect.
- 1.7 **“Termination Date”** means 12:00 p.m. on April \_\_\_, 2021, unless earlier terminated or extended as provided for in this Lease.

## ARTICLE 2 - GRANT OF LEASE AND GENERAL COVENANTS

- 2.1 Grant. Landlord hereby leases to Tenant and Tenant hereby leases from Landlord the Leased Premises, to have and to hold during the Term, subject to the terms and conditions of this Lease.
- 2.2 Landlord's General Covenants. Landlord covenants with Tenant for quiet enjoyment of the Leased Premises during the Term and so long as Tenant is not in breach of this Lease, and to observe and perform all the covenants and obligations of Landlord herein.
- 2.3 Tenant's General Covenants. Tenant covenants with Landlord to pay Rent when due and to observe and perform all the covenants and obligations of Tenant herein.

## ARTICLE 3 - TERM AND POSSESSION

- 3.1 Term. The Term of this Lease shall begin on the Commencement Date and end on the Termination Date unless terminated earlier or renewed as provided in this Lease. The initial term of this Lease shall be one (1) year for the Leased Premises, commencing upon the date of execution of this Lease. This Lease may be renewed automatically for a total of three one-year terms. Said Lease shall renew automatically for a one-year term unless the Mayor and City Council decide to terminate the agreement. If the Mayor and City Council desire to terminate the agreement, the Tenant must be informed at least thirty (30) days prior to the date of renewal. If the Mayor and City Council elect to renew this Lease, the Tenant must be notified within sixty (60) days prior to the date of renewal. If this Lease is elected to be renewed, the Tenant shall inform the Landlord within thirty (30) days of said notification of Tenant's decision to renew or terminate said Lease. If the Tenant fails to inform the Landlord within thirty (30) days, the decision by the Landlord shall be controlling. This agreement is in compliance with O.C.G.A. § 36-30-3(a) and O.C.G.A. § 36-60-13.

## ARTICLE 4 - RENT

- 4.1 Rent. Tenant shall pay to Landlord as Rent for the Leased Premises the entire Rent due for each month of the Term, payable in advance beginning on the Commencement Date and thereafter on or before the first (1<sup>st</sup>) day of each month.

Lease Year 1: \$3,040.00/month

Lease Year 2: \$3,192.00/month

Lease Year 3: \$3,352.00/month

Lease Year 4: \$3,696.00/month

- 4.2 Payment of Rent. All amounts payable by Tenant to Landlord pursuant to this Lease shall be deemed to be Rent and shall be payable on or before the first (1<sup>st</sup>) day of each month in advance, during the Term of this Lease. Rent shall be paid to Landlord in lawful money of the United

States of America, without deduction or setoff, at Landlord's address as provided for on Page 1 of this Lease, or such other address as Landlord may from time to time designate in writing. Tenant's obligation to pay Rent shall survive the expiration or earlier termination of this Lease.

## **ARTICLE 5 - USE OF PREMISES**

- 5.1 Use of Leased Premises. Tenant agrees that the Leased Premises will be used and occupied by Tenant and/or any permitted assignees, sub-lessees or other occupants (which reference to assignees, sub-lessees and other occupants shall not be deemed to give Tenant any rights to assign or sublet not specifically set forth in this Lease) only for the Permitted Use, and for no other use or purpose whatsoever. Tenant acknowledges and agrees that the Permitted Use of the Leased Premises set forth herein is a critical element of the bargain of the parties hereto and that actual and substantial detriment will result to Landlord and Tenant and occupants of the Leased Premises in the event that a change or deviation in such use shall occur or be permitted without the express written consents herein required.
- 5.2 Compliance with Laws. Tenant shall comply with present and future laws, regulations and orders relating to the occupation or use of the Leased Premises, the condition of the leasehold improvements, equipment and other property of Tenant therein, the making by Tenant of any permitted repairs, changes or improvements and the conduct of business in the Leased Premises.
- 5.3 Prohibited Uses. Tenant shall not commit, cause or permit any nuisance or any waste or injury to or in or about the Leased Premises, or to any of the leasehold improvements, merchandise or fixtures therein, or conduct any use or manner of use causing annoyance to any person. Without limiting the generality of the foregoing, Tenant shall not use or permit the use of any portion of the Leased Premises for any dangerous, illegal, noxious, odorous or offensive trade, business or occurrence or other use contrary to the provisions of this Lease. Tenant shall keep the Leased Premises free of debris or anything of a dangerous, noxious, odorous or offensive nature or which could create an environmental or a fire hazard (through undue load on electrical circuits or otherwise) or undue vibration, heat or noise. Tenant shall not conduct any illegal, pornographic, offensive, noisy or dangerous activities, including but not limited to, the sale or display of any illegal, pornographic or sexually explicit materials. The Leased Premises shall not store nor sell illegal drugs or permit the same to be used at the Leased Premises.
- 5.4 Hazardous Use. Tenant hereby covenants to Landlord as follows:
- (A) Tenant, its successors, assigns and guarantors, agree to indemnify, defend, and reimburse, and hold harmless Landlord for all environmental damages or costs incurred in complying with any order, ruling or other requirement of any court or governmental body having jurisdiction over the Leased Premises requiring Tenant to comply with any laws which relate to Hazardous Material created, handled, placed, stored, used, transported or disposed of by Tenant, including, without limitation, the cost of any required or necessary repair, cleanup or detoxification and the preparation

of any closure or other required plans, and Tenant shall diligently pursue to completion all such work required in connection with the same; and

- (B) Tenant shall indemnify, defend and hold Landlord, his directors, officers, members, managers, employees and agents and any successor to Landlord's interest in the Leased Premises harmless from and against any and all claims, judgments, damages, penalties, fines, costs, liabilities or losses (including, without limitation, sums paid in settlement of claims, attorneys' fees, consultant fees and expert fees) and all foreseeable and unforeseeable consequential damages, whether known or unknown, which might directly or indirectly or in whole or in part be caused by, arise out of or be related to Hazardous Material which was created, handled, placed, stored, used, transported or disposed of by Tenant or Hazardous Material with respect to which any court, governmental body or agency having jurisdiction over the Leased Premises holds Tenant responsible or otherwise requires Tenant to undertake any repair, cleanup, detoxification or other remedial action.

As used herein, the term "Hazardous Material" means petroleum products, asbestos, and any other hazardous or toxic substance, material or waste, which is or becomes regulated by any local governmental authority, the State of Georgia or the United States government, whether originating from the Leased Premises or migrating, flowing, percolating, diffusing or in any way moving onto or under the Leased Premises.

- 5.5 Eminent Domain. If the Leased Premises, or any part thereof, shall be taken under eminent domain proceedings, or transferred to a public authority in lieu of such proceedings, Landlord may terminate this Lease as of the date when possession is taken. In the event such a substantial portion of the Leased Premises is taken under eminent domain proceedings or transferred to a public authority in lieu of such proceedings so as to cause Tenant to be unable to use the Leased Premises for the Permitted Use, then Tenant may terminate this Lease upon 30 days written notice to Landlord, which shall not be given later than 30 days after the date of such taking by eminent domain proceedings or transfer to a public authority in lieu thereof. All damages awarded for such taking shall belong to and be the property of Landlord. Tenant shall have no claim against Landlord by reason of such taking or termination and shall not have any claim or right to any portion of the amount that may be awarded or paid to Landlord as a result of any such taking, except that Tenant shall have the right to make a claim against such public authority for its loss of business and for any other relief available to Tenant by law in the event such taking involves the physical taking of all or a portion of the Leased Premises.
- 5.6 Signage. Tenant shall be permitted to install and exhibit sign(s) identifying Tenant and Tenant's business and sales activities on the Leased Premises. Subject to requirements of existing municipal laws, such sign(s) are to be installed and maintained at Tenant's own expense, and shall be removed by Tenant at Tenant's expense at the termination of this Lease, and Tenant shall repair any damages caused by such removal.

## **ARTICLE 6 - RIGHTS AND OBLIGATIONS OF LANDLORD**

- 6.1 Operation of Leased Premises. Tenant shall assume full responsibility for the operation and maintenance of the Leased Premises and for the repair or replacement of all fixtures or chattels located therein or thereon that existed as of the time the Tenant took possession of the Leased Premises until the time this Lease was executed. Any obligation to repair, replace or correct any damages or problems with the Leased Premises that exist after this Lease was entered shall be shared between the Landlord and Tenant. The Landlord shall have the sole discretion of electing what shared repairs are made. Landlord shall have no responsibility whatsoever, with respect to maintenance, repairs or replacement, provided that if Tenant fail to do so, Landlord may at its sole option upon prior notice and without any obligation to Tenant elect to perform such maintenance, repairs or replacement as Landlord may reasonably deem necessary or desirable. In so doing, Landlord shall not be liable for any consequential damage, direct or indirect to any person or property, including, but without restricting the generality of the foregoing, damages for a disruption of the business of Tenant and damage to, or loss of, the goods, chattels and equipment and other property of Tenant nor shall any reduction or disruption of services be construed as a breach of Landlord's covenants or as an eviction of Tenant, or release of Tenant from any obligation under this Lease. Tenant shall also be responsible for keeping the Leased Premises clean and in an attractive condition at all times.
- 6.2 Access by Landlord. Tenant shall permit Landlord to enter the Leased Premises at any time outside normal business hours in case of an emergency and otherwise during normal business hours where such will not unreasonably disturb or interfere with Tenant's use of the Leased Premises or operation of its business, to examine, inspect and show the Leased Premises for purposes of leasing, sale or financing, to provide services or make repairs, replacements, changes or alterations as provided for in this Lease, and to take such steps as Landlord may deem necessary for the safety, improvement or preservation of the Leased Premises. Landlord shall, whenever possible, consult with or give reasonable notice to Tenant prior to entry but no such entry shall constitute an eviction or a breach of Landlord's covenant for quiet enjoyment or entitle Tenant to any abatement of Rent.
- 6.3 No Representations by Landlord. Except as expressly set forth in this Lease, Landlord makes no representations or warranties, express or implied, regarding the physical condition of the Leased Premises. By execution hereof, Tenant agrees that neither Landlord nor Landlord's agents or representatives have made, and Tenant has not relied upon, any representation or warranty of any kind which is not expressly set forth or provided for in this Lease, and Tenant shall acquire the Leased Premises in its physical condition as of the date of this Lease "AS-IS" and "WITH ALL FAULTS," subject to the terms and conditions of this Lease.

## **ARTICLE 7 – RIGHTS AND OBLIGATIONS OF TENANT**

- 7.1 Tenant's Additional Obligations. Tenant hereby further agrees that they shall be responsible for the following throughout the Term:
- (A) Indemnity.
- (i) Generally. Tenant shall protect, defend, save harmless and indemnify Landlord from and against all losses, claims, liabilities, injuries, expenses (including reasonable legal fees), lawsuits and damages of whatever nature

either (a) claimed to have been caused by or resulted from any act, omission or negligence of Tenant or their sub-tenant, concessionaires, employees, agents, contractors and invitees no matter where occurring or in any manner growing out of or connected with the use, non-use, condition or occupation of the Leased Premises, (b) occurring in the Leased Premises or the sidewalk immediately in front of the Leased Premises, (c) any violation of any agreement or condition of this Lease, and (iv) violation by Tenant of any contract or agreement to which Tenant is a party or any restriction, statute, law or regulation, in each case affecting the Leased Premises or any part thereof, except if caused by the gross negligence or willful misconduct of Landlord. Landlord shall not be liable under any circumstances for any injury or any loss or damage to or interference with any merchandise, equipment, fixtures, furniture, furnishings or other personal property or the business operations of Tenant or anyone in the Leased Premises occasioned by (i) the act or omission or negligence of persons occupying other premises, or (ii) any defect, latent or otherwise, in any building or any equipment, machinery, utilities, wiring, plumbing or apparatus, or (iii) any breakage or leakage of any roof, walls, floor, pipes or equipment, or (iv) any backing up, seepage or overflow of water or sewerage, or (v) flood, rain, snowfall, wind, earth movement or other elements or acts of God.

(ii) Loss and Damage of Tenant's Property. Landlord shall not be liable for any damage to property of Tenant or of others located on the Leased Premises, nor for the loss of or damage to any property of Tenant or of others by theft or otherwise. All property of Tenant or of others kept or stored on the Leased Premises shall be so kept or stored at the risk of Tenant only, and Tenant shall hold Landlord harmless from any claims arising out of damage to the same, including subrogation claims by Tenant's insurance carrier, unless such damage shall be caused by the gross negligence or willful misconduct of Landlord or its employees or agents.

(B) Utilities - to promptly pay and discharge all charges, rates, assessments and levies for heat, water, gas, hydro, sewage, garbage removal, security lights, and all other utilities supplied to or consumed in the Leased Premises;

(C) Taxes - to promptly pay and discharge all taxes, levies, duties, assessments, and license fees whatsoever related to the Leased Premises or Tenant and all personal property taxes, ad valorem taxes, and business taxes, if any. Tenant shall upon the request of Landlord promptly deliver to Landlord for examination all receipts for payment of such taxes, levies, duties, assessments and license fees. Tenant shall also reimburse Landlord at times and in the manner specified by Landlord, and in the full amount of any taxes in the nature of a business transfer tax, value taxes, sales tax or any other tax levied, rated, charge or assessed in respect of the Rent payable under this Lease. The Tenant shall not be responsible for property taxes on the land and building so long as the Landlord is exempt from paying taxes regarding the same.

- (D) Heating and Cooling - to pay the cost of all heating, cooling, ventilating and air conditioning required in the Leased Premises and the cost of all repairs, replacements and improvements to the heating, ventilating, air conditioning and other service and utility systems;
- (E) Maintenance - to maintain the Leased Premises and all improvements therein in good order and condition (except that Tenant is not obligated to maintain, repair, replace or pay for any costs related to any Pre-Existing Conditions), keep the Leased Premises in a clean condition and remove from the Leased Premises at their expense all debris and garbage;
- (F) Repairs - to perform all repairs to any portion of the Leased Premises, including but not limited to fixtures, systems, facilities, equipment, machinery, improvements, exterior walls, roofs, and plate glass in the Leased Premises, (except that Tenant is not obligated to maintain, repair, replace or pay for any costs related to any Pre-Existing Conditions);
- (G) Insurance – Tenant shall insure the Leased Premises in an amount and with such coverages as are reasonably acceptable to Landlord. Landlord shall not be responsible for any merchandise, equipment, fixtures, furniture, furnishings or other personal property of Tenant. Tenant shall also maintain insurance for all merchandise, equipment, fixtures, furniture, furnishings or other personal property of Tenant. Any insurance policies required hereunder shall have terms of not less than the Term and shall name Landlord and Landlord's designee(s) as an "insured as its interest may appear" and shall provide that the policies may not be modified or terminated without thirty (30) days advance notice to Landlord. Tenant shall deliver these insurance policies or certificate thereof, satisfactory to Landlord, issued by the insurance company to Landlord with premiums prepaid within 7 days from the execution of this Lease and thereafter at least thirty (30) days prior to each expiring policy or at any point upon Landlord's written request. If Tenant defaults in its obligation to obtain the policy for any such insurance or if Tenant fails at any point during the Term to maintain any such insurance, then in addition to all other rights of Landlord hereunder which may arise in an event of default, (1) Landlord shall also have the right but not the obligation to procure same on account of Tenant and charge Tenant for all costs thereof as other Rent; and (2) Tenant shall indemnify and hold Landlord and Landlord's agents harmless from and against any loss, cost, damage, liability or expense (including attorneys' fees and disbursements) which is determined, in Landlord's reasonable discretion, to be a loss that otherwise would have been covered in whole or in part by any insurance Tenant is required to maintain hereunder.
- (H) All Other Expenses - Tenant shall pay all other taxes, utilities, assessments, and expenses arising or in any way related to the Leased Premises, as it is the intent of this Lease that Landlord shall not be responsible for any costs, taxes, or expenses in any way related to the Leased Premises (except that Tenant is not obligated to maintain, repair, replace or pay for any costs related to any Pre-Existing Conditions).

Any repairs to the Leased Premises or any of its fixtures, systems, facilities, equipment, machinery, leasehold improvements, exterior walls, roofs or plate glass, shall be made only by persons approved in writing by Landlord and Landlord may, at Landlord's discretion, elect to do any such repairs and charge the cost thereof to Tenant as Additional Rent.

- (I) Gross Receipts – Tenant must provide the Landlord with gross receipts on a quarterly basis. The Landlord shall have the right to require the Tenant to provide gross receipts to the Landlord within a thirty (30) day written request to the Tenant.

If any of the above-said insurance, taxes, repairs, or other expenses set forth above are not timely paid by Tenant, Landlord may pay the same and Tenant shall immediately pay Landlord therefore as additional Rent. Landlord may also, at Landlord's election, choose to do any of the repairs or pay any of the costs set forth in this Section 7.1 and bill Tenant therefor as additional Rent.

- 7.2 Payment of Costs. Tenant shall pay all of the costs and expenses associated with Tenant's obligations directly to the appropriate party as they come due and shall, at Landlord's request, provide Landlord with copies of receipts or other proof acceptable to Landlord that such costs have been paid. If Tenant fails to perform any obligation under this Lease or pay any costs and expenses as set out herein, Landlord may upon 30 days' written notice to Tenant, perform such obligation or pay such amounts on behalf of Tenant and Tenant shall forthwith upon receipt of an invoice therefore reimburse Landlord for the cost of such action or the amount of such payment.
- 7.3 Leasehold Improvements. Tenant may install in the Leased Premises their usual fixtures and personal property in a proper manner; provided that no installation or repair shall interfere with or damage the mechanical or electrical systems or the structure of the Leased Premises. The fixtures and personal property installed in the Leased Premises by Tenant may be removed by Tenant from time to time in the ordinary course of Tenant's business or in the course of reconstruction, renovation or alteration of the Leased Premises by Tenant, provided that Tenant promptly repairs at its own expense any damage to the Leased Premises resulting from the installation and removal, reasonable wear and tear excepted. Tenant shall, if required by Landlord, remove any Leasehold Improvements or fixtures from the Leased Premises upon the termination of this Lease.
- 7.4 Alteration by Tenant. Tenant may from time to time at their own expense make changes, additions and improvements to the Leased Premises to better adapt the same to its business, provided that any change, addition or improvement shall be made only after obtaining written consent of Landlord, shall be carried out in a good and workmanlike manner and only by persons selected by Tenant and approved in writing by Landlord. If any such changes, additions or improvements require alterations to the exterior walls, roof, or other structural components of the Leased Premises or modification to the heating, ventilation or air conditioning systems in the Leased Premises, Tenant shall be solely responsible for the cost of such modifications and Landlord hereby reserves the right to perform any such work at the expense of Tenant. If Tenant refuses or neglects to repair properly as required hereunder and to the reasonable satisfaction of Landlord, or its representative, as soon as reasonably possible

after demand, Landlord, or its representative, may make such repairs without liability to Tenant for any loss or damage that may occur to Tenant's merchandise, fixtures, or other property, or to Tenant's business by reason thereof, and upon completion thereof, Tenant shall pay as additional and other Rent Landlord's cost for making such repairs.

- 7.5 Liens. All repairs, installations, alterations, improvements and removals by Tenant will be done in a good and workmanlike manner, only after Tenant has procured all required permits. Tenant shall comply with all laws, ordinances and regulations of public authorities and with all Landlord's and Tenant's insurance requirements and with insurance inspection or rating bureaus; and the work shall not adversely affect the structure of the building. Tenant shall pay promptly when due all charges for labor and materials in connection with any work done by or for Tenant or anyone claiming under Tenant. Tenant shall remove, by payment, bonding or otherwise, within thirty (30) days after notice, all liens placed on the public record or in any way against Landlord's interest resulting from any act of Tenant or from labor or materials being alleged to have been supplied at the request of Tenant or anyone claiming under Tenant, failing which Landlord may remove such lien and collect all expenses incurred from Tenant as additional and other Rent. Tenant shall protect, defend, save harmless and indemnify Landlord from and against all losses, claims, liabilities, injuries, expenses (including legal fees), lawsuits and damages arising out of any lien described above. NOTICE IS HEREBY GIVEN THAT LANDLORD IS NOT AND SHALL NOT BE LIABLE FOR ANY LABOR, SERVICES, MATERIALS FURNISHED OR TO BE FURNISHED TO TENANT OR TO ANYONE HOLDING THE LEASED PREMISES OR ANY PART THEREOF, AND THAT NO CONSTRUCTION OR OTHER LIEN FOR ANY SUCH LABOR, SERVICES OR MATERIALS SHALL ATTACH TO OR AFFECT THE INTEREST OF LANDLORD IN AND TO THE LEASED PREMISES. ALL MATERIALMEN, CONTRACTORS, LABORERS, OR OTHER PERSONS FURNISHING ANY SERVICES OR MATERIALS TO TENANT ARE HEREBY NOTIFIED THAT THEY MUST LOOK EXCLUSIVELY TO TENANT TO OBTAIN PAYMENT FOR SAME. TENANT SHALL DELIVER WRITTEN NOTICE OF THE PROVISIONS OF THIS SECTION TO ALL PERSONS PERFORMING WORK IN THE LEASED PREMISES.

## **ARTICLE 8 – DAMAGE AND INDEMNIFICATION**

- 8.1 Damage and Destruction. If during the Term the Leased Premises or any part thereof shall be materially damaged by fire, lightning, tempest, structural defects or acts of God or by any additional perils from time to time defined and covered in the standard broad-coverage fire insurance policy carried by Tenant or Landlord on the Leased Premises, Tenant or Landlord may terminate this Lease effective as of the date such damage or disruption without any further obligation to the other party.
- 8.2 Indemnity. Tenant shall indemnify and hold harmless Landlord and his agents and employees from any and all liabilities, damages, costs, claims, suits or actions growing or arising out of: (a) any breach, violation or non-performance of any covenant, condition or agreement in this Lease set forth and contained on the part of Tenant to be fulfilled, kept, observed and performed; (b) any damage to the Leased Premises or any property at the Leased Premises,

caused or contributed to by Tenant and (c) any injury to person or persons including death resulting at any time there from occurring in or about the Leased Premises.

- 8.3 Limitation of Landlord's Liability. Landlord and its agents and employees shall not be liable for any damage to the Leased Premises or any property located therein caused by any latent defect or by steam, water, rain or snow which may leak into, issue or flow from any part of the Leased Premises or from the water, steam, sprinkler or drainage pipes or plumbing works of the same or from any other place or from any damage caused by or attributable to the condition or arrangement of any electrical or other wiring or for any damage caused by anything done or omitted to be done by any person or for damage caused by interruption or failure of any service or utility or for damage however caused to merchandise, stock in trade, books, records, files, money, securities, negotiable instruments, papers or other valuables. The Tenant hereby waives any and all requirements under any applicable law with respect to Tenant's receipt of any list of damages to the Leased Premises, whether before the creation of this Lease, during the Term, or after the termination of this Lease.

## **ARTICLE 9 - DEFAULT**

- 9.1 Events of Default. Each of the following events and any other defaults referred to in this Lease or set forth by law shall constitute an event of default (an "Event of Default"):
- (A) All or any part of the Rent hereby reserved is not paid when due and upon written notice by Landlord, if default continues for ten (10) days after notice thereof; or
  - (B) Goods, merchandise, stock in trade, chattels or equipment of Tenant is seized or is taken or eligible in execution or in attachment or if a writ of execution is issued against Tenant or if a creditor takes possession thereof; or
  - (C) Tenant or any person or corporation bound to perform the obligation of Tenant hereunder either as guarantor or indemnifier or as one of the parties constituting Tenant take any step or suffer any order to be made for its winding-up or other termination of its corporate existence or becomes insolvent or commits an act of bankruptcy or becomes bankrupt or takes the benefit of statute that may be in force for bankrupt or insolvent debtors or becomes involved in voluntary or involuntary winding-up proceedings or if a receiver or receiver/manager shall be appointed for the business, property, affairs or revenues of Tenant or such person or corporation; or
  - (D) If Tenant makes a bulk sale of its goods or moves or commences, attempts or threatens to move its goods, chattels and equipment out of the Leased Premises (other than in the normal course of its business) or ceases to conduct business from the Leased Premises for in excess of ten (10) days; or
  - (E) If Tenant fails to observe, perform and keep each and every of the covenants, agreements and conditions herein contained to be observed, performed and kept by Tenant, and upon written notice by Landlord default continues for ten (10) days after notice thereof; or

- (F) If Tenant receives notice of any legal violation with regards to the Leased Premises;
- (G) If Tenant has made any statement(s) or provided any information to Landlord in any rental application or otherwise which is not true, or which ceases at any time to be true.

9.2 Remedies on Default. In the event of an Event of Default, Landlord may, in its sole discretion, and in addition to and without prejudice to all rights and remedies of Landlord available to him either by any other provision of this Lease or by statute or the general law, choose one, any combination, or all of the following:

- (A) be entitled to full amount of Rent due up through the end of the Term which shall immediately become due and payable and Landlord shall immediately be entitled to the same, together with any arrears then unpaid, plus interest at a rate of five percent (5%) per annum on all such amounts from the date of default until paid in full;
- (B) without notice or any form of legal process, forthwith immediately re-enter upon and take possession of the Leased Premises or any part thereof and re-let the Leased Premises or any part thereof on behalf of Tenant or otherwise as Landlord sees fit and remove and/or sell Tenant's merchandise, stock in trade, goods, chattels and trade fixtures therefrom, any rule of law or equity to the contrary notwithstanding, and Tenant shall remain liable for all costs and expenses so incurred by Landlord and for all deficiencies in any rent obtained by Landlord;
- (C) immediately seize and sell such goods, chattels and equipment of Tenant as are in the Leased Premises and may apply the proceeds thereof to all Rent to which Landlord is then entitled under this Lease. Any such sale may be effected by public auction or otherwise, and either in bulk or by individual item, all as Landlord in its sole discretion may decide;
- (D) re-enter into and upon the Leased Premises or any part thereof and repossess and enjoy the same as of Landlord's former estate, anything herein contained to the contrary notwithstanding; and Tenant shall pay to Landlord forthwith upon demand all expenses of Landlord in re-entering, terminating, re-letting, collecting sums due or payable by the Tenant or realizing upon assets seized, including tenant inducements, leasing commissions, and legal fees and all disbursements and the expense of keeping the Leased Premises in good order, and preparing the same for re-letting, and Tenant shall pay Landlord for all deficiencies in any rent obtained by Landlord;
- (E) terminate this Lease;
- (F) exercise any or all other rights and remedies available to Landlord at law and in equity.

- 9.3 Waiver. If Landlord shall overlook, excuse, condone or suffer any default, breach or non-observance by Tenant of any obligation hereunder, this shall not operate as a waiver of the obligation in respect of any continuing or subsequent default, breach or non-observance and no such waiver shall be implied but shall only be affected if expressed in writing.

## **ARTICLE 10 - ASSIGNMENT AND TRANSFERS**

- 10.1 No Assignment by Tenant. Tenant shall not assign, sublet, pledge or transfer this Lease or any interest therein or in any way part with possession of all or any part of the Leased Premises, or permit all or any part of the Leased Premises to be used or occupied by any other person without Landlord's prior written consent, which consent shall not be unreasonably withheld.
- 10.2 Sale, Conveyance and Assignment by Landlord. Nothing in this Lease shall restrict the right of Landlord to sell, convey, assign, pledge or otherwise deal with the Leased Premises provided that the successor in interest to the Landlord shall assume all of Landlord's obligations under this Lease in writing. In the event of any such sale, conveyance or assignment, if the successor in interest to the Landlord has assumed in writing all the obligations of the Landlord under this lease, then any such sale, conveyance or assignment of the Leased Premises by the initial Landlord shall operate to release said initial Landlord from liability from and after the effective date thereof in respect of all of the covenants, terms and conditions of this Lease, express or implied, except as they may relate to the period prior to the effective date, and Tenant shall thereafter look solely to Landlord's successor in interest and to this Lease.

## **ARTICLE 11 - SURRENDER AND OVERHOLDING**

- 11.1 Surrender. Upon the expiration or other termination of the Term, Tenant shall immediately quit and surrender possession of the Leased Premises and all leasehold improvements in substantially the condition in which Tenant is required to maintain the Leased Premises excepting only reasonable wear and tear, and upon surrender, all right, title, and interest of Tenant in the Leased Premises shall cease. It is understood that Landlord has the right to remove and sell or otherwise dispose of any leasehold improvement, chattels, equipment or any other property of Tenant left on the Leased Premises by Tenant, and Tenant shall pay to Landlord upon written demand all of the costs incurred by Landlord in connection therewith.
- 11.2 Overholding. If Tenant continues to occupy the Leased Premises after the expiration or other termination of the Term without any further written agreement, Tenant shall be monthly Tenant at a Rent equal to 125% of the Rent paid by Tenant immediately prior to the expiration or other termination of the Term but subject to all other provisions in this Lease to the extent that the same are applicable to a month to month tenancy, and a tenancy from year to year shall not be created by implication of law. Nothing contained in this Section shall preclude Landlord from exercising all of its rights set out in this Lease including, without limitation, the taking of any action for recovery or possession of the Leased Premises.

## ARTICLE 12 - GENERAL

- 12.1 Entire Agreement. There is no promise, representation or undertaking by or binding upon Landlord except such as are expressly set forth in this Lease, and this Lease contains the entire agreement between the parties hereto.
- 12.2 Recording. Neither this Lease nor any memorandum, assignment or memorandum of assignment thereof shall be recorded in any public records without Landlord's prior written consent and joinder.
- 12.3 Notice. Any notice required or contemplated by any provision of this Lease shall be given in writing and shall be sufficiently given if mailed by (A) certified mail, return receipt requested, postage or other charges prepaid or (B) by FedEx, UPS or other reliable delivery service by standard overnight delivery. Notice to Landlord must be delivered to the address set out on Page 1 of this Lease, and if to Tenant, personally or to their registered agent or delivered to the Leased Premises (whether or not Tenant has departed from, vacated or abandoned the same). Any notice shall be deemed to have been received five postal delivery days after the date of mailing or on the day of delivery, or the day delivery is refused, whichever is sooner.
- 12.4 Waiver of Subrogation. Notwithstanding anything to the contrary contained herein, Tenant hereby waives and releases all claims against Landlord, and against the agents and employees of Landlord, for any loss or damage sustained by Tenant to the extent such claims are or could be insured against under any standard broad form policy of fire and extended coverage insurance, or under any fire and extended casualty insurance policy maintained by Landlord or Tenant under this Lease, or required to be maintained by Landlord or Tenant under this Lease, regardless of whether such policy is in effect at the time of the loss. Tenant will cause its insurance carrier(s) to issue appropriate waiver of subrogation rights endorsements to all policies of insurance carried in connection with damage to the Leased Premises or any portions thereof or any personal property thereon; provided, however, that failure to obtain such endorsements shall not affect the release hereinabove given. Tenant will cause all other occupants of the Leased Premises claiming by, under or through Tenant to execute and deliver to Landlord a waiver of claims similar to the aforementioned waiver and to obtain such waiver of subrogation rights endorsements.
- 12.5 Relationship of Parties. Nothing contained in this Lease shall create any relationship between the parties hereto other than that of Landlord and Tenant.
- 12.6 Authority. This Lease shall become effective as a lease or agreement only upon mutual execution and delivery and if not fully executed and delivered cannot give rise to any rights or remedies. Landlord represents that Landlord has the right and authority to enter into this Lease.
- 12.7 Governing Law. This Lease shall be construed and enforced in accordance with, and the rights of the parties shall be governed by, the laws of the State of Georgia.

- 12.8 Amendment or Modification. No amendment, modification or supplement to this Lease shall be valid or binding unless set out in writing and executed by Landlord and Tenant.
- 12.9 Lease Subject to Mortgage. This Lease shall be subject and subordinate to any bona fide mortgage or Deed to Secure Debt which is now or hereafter placed upon the Premises by Landlord, it being the intention of the parties that such subordination of this Lease shall occur automatically and without any further action required by Landlord or Tenant. In the event any lender of Landlord requests any written documentation or other confirmation of the subordination of this Lease to any loan, potential loan, security deed, mortgage, or other encumbrance, Tenant shall, within ten (10) days of request by the Landlord or Landlord's Lender, execute all such documentation requested by Landlord or Landlord's lender to subordinate this Lease in the manner requested by Landlord or Landlord's lender.
- 12.10 Force Majeure. In the event that either party hereto shall be delayed or hindered in or prevented from the performance of any act required hereunder (other than the payment of money) by reason of strikes, lock-outs, labor troubles, inability to procure materials, failure of power, restrictive governmental laws or regulations, riots, insurrection, war or other reason of a like nature not the fault of the party delayed in performing work or doing acts required under the terms of this Lease, then performance of such act shall be excused for the period of the delay and the period for the performance of any such act shall be extended for a period equivalent to the period of such delay.
- 12.11 Severability. All of the provisions of this Lease are to be construed as covenants and agreements. If any provision of this Lease is illegal or unenforceable, it shall be considered separate and severable from the remaining provisions of this Lease, which shall remain in force and be binding as though the provisions had never been included.
- 12.12 Captions and Headings. The captions and headings contained in this Lease are for convenience of reference only and are not intended to limit, enlarge or otherwise affect the interpretation of the Articles, Sections or parts thereof to which they apply.
- 12.13 Interpretation. Wherever necessary or appropriate in this Lease, the plural shall be interpreted as singular, the masculine gender as feminine or neuter and vice versa. This Lease represents the jointly bargained for agreement of Landlord and Tenant and no presumption in favor of either party hereto shall arise from any claim that either party had a greater or lesser hand in the drafting of this Lease or any clause hereof.
- 12.14 Time of the Essence. Time shall be of the essence hereof.
- 12.15 Successors and Assigns, Other. Subject to specific provisions contained in this Lease to the contrary, this Lease shall inure to the benefit of and be binding upon the permitted successors and assigns of Landlord and Tenant.

**IN WITNESS WHEREOF** the parties have executed this Lease under seal as of the date  
first set forth above.

**TENANT:**

**SUPERMARKET 123, LLC**

By: \_\_\_\_\_(SEAL)  
SHAMIM CHAN

**LANDLORD:**

**CITY OF HAPEVILLE**

By: \_\_\_\_\_(SEAL)  
Tim Young, City Manager

# City of Hapeville



Fiscal Year 2020-2021

Proposed Budget

## ***Table of Contents***

Executive Summary

Summary of 2020-2021 Budget

Revenue and Expenditures

Fund 100 Department Budgets

City Manager

Law

Information Technology

City Clerk

Council

Mayor

Financial Services

Human Resources

Police Department

Court Services

Code Enforcement

Fire Administration

Highways and Streets

Recreation Department

Parks and Grounds

Economic Development

Main Street

Planning and Zoning

Fund 290

Fund 505

Fund 506

Fund 540

## Summary

### COVID19 Impacts – **\$2.7M** Receipt Shortfall

#### Receipts Reductions – Primary

- LOST – sales reductions, lower discretionary spending
- Hotel Motel – Travel Reductions – long recovery
- Business Licenses – business failures, lower receipts
- Water Revenues

#### Receipts Reductions - Secondary

- Court fines
- Alcohol Related License and Fees
- Permitting

|                             |   |        |
|-----------------------------|---|--------|
| Revenue Reduction from 2020 | – | \$2.4M |
|-----------------------------|---|--------|

|                                 |   |        |
|---------------------------------|---|--------|
| Expenditures increase from 2020 | - | \$900K |
|---------------------------------|---|--------|

#### Factors

|                     |                         |
|---------------------|-------------------------|
| Ladder Fire Truck – | \$590K (bank financing) |
|---------------------|-------------------------|

|                                 |        |
|---------------------------------|--------|
| Roof Repairs – PD and City Hall | \$300K |
|---------------------------------|--------|

#### Conclusion

2021 Will be a heavy cash management year, with the expectation of at least 2 reforecasts, after the final Hapeville Digest (August 2021) and after we understand our tax remittance percentages.

Our Cash reserves will cover the net shortfall in 2021.

Finance is building a cash projection model for the upcoming Fiscal Year. The tool will help us anticipate needs. We do not *need* to go out for financing for operational expenses. We may evaluate areas where financing as a means of cash management is beneficial to the city.

#### Opportunities

Willingham Sale – if by mid-July can fund the 2019B bond payment(s)

#### Threats

Retirement contribution may increase in Calendar 2021 or Fiscal 2022 depending on investment performance by end of year

## 100-GENERAL FUND

|                              |                                   | 2016-2017<br>ACTUAL | 2017-2018<br>ACTUAL | 2018-2019<br>ACTUAL | CURRENT<br>BUDGET | 2019-2020<br>Y-T-D<br>ACTUAL | PROJECTED<br>YEAR END | 2020-2021<br>REQUESTED<br>BUDGET | PROPOSED<br>BUDGET |
|------------------------------|-----------------------------------|---------------------|---------------------|---------------------|-------------------|------------------------------|-----------------------|----------------------------------|--------------------|
| <b>TAXES</b>                 |                                   |                     |                     |                     |                   |                              |                       |                                  |                    |
| 100-0-0000-311100            | Real Property-Current Year        | 3,153,024           | 3,304,774           | 4,157,298           | 4,500,000         | 4,605,777                    | 0                     | 4,750,000                        |                    |
| 100-0-0000-311110            | Special Tax Distr-Real - CY       | 82,336              | 78,756              | 98,730              | 102,000           | 101,740                      | 0                     | 102,000                          |                    |
| 100-0-0000-311150            | Public Utilities - CY             | 435,541             | 529,537             | 566,835             | 570,000           | 609,270                      | 0                     | 625,000                          |                    |
| 100-0-0000-311160            | Public Utilities - Prior Yr       | 267                 | 1,228               | 417                 | 0                 | 0                            | 0                     | 0                                |                    |
| 100-0-0000-311200            | Real Property -Prior Year         | 356,400             | 44,649              | 81,996              | 91,000            | 105,297                      | 0                     | 100,000                          |                    |
| 100-0-0000-311300            | Personal Property-Current Yr      | 949,068             | 1,002,790           | 1,007,106           | 1,435,000         | 1,440,004                    | 0                     | 1,425,000                        |                    |
| 100-0-0000-311310            | Motor Vehicle                     | 129,419             | 128,388             | 131,761             | 140,000           | 184,187                      | 0                     | 150,000                          |                    |
| 100-0-0000-311325            | Refunds (Prior Years)             | 0                   | 0                   | (2,165)             | 0                 | 0                            | 0                     | 0                                |                    |
| 100-0-0000-311400            | Personal Property-Prior Yr        | 12,755              | 4,156               | 53,210              | 125,000           | 2,627                        | 0                     | 5,000                            |                    |
| 100-0-0000-311600            | Real Estate Intangible Tax        | 46,953              | 47,312              | 78,345              | 54,000            | 64,882                       | 0                     | 60,000                           |                    |
| 100-0-0000-311710            | Franchise Tax-Georgia Power       | 504,686             | 493,114             | 526,432             | 530,000           | 535,983                      | 0                     | 540,000                          |                    |
| 100-0-0000-311730            | Franchise Tax-Atlanta Gas Li      | 50,466              | 51,621              | 54,207              | 40,000            | 42,937                       | 0                     | 30,000                           |                    |
| 100-0-0000-311750            | Franchise Tax-Television Cab      | 53,365              | 55,503              | 50,237              | 55,000            | 47,920                       | 0                     | 50,000                           |                    |
| 100-0-0000-311760            | Franchise Tax-Bell South          | 28,975              | 35,944              | 17,868              | 25,000            | 28,548                       | 0                     | 25,000                           |                    |
| 100-0-0000-311790            | Franchise Tax-Other               | 16,036              | 29,015              | 32,389              | 20,000            | 19,706                       | 0                     | 20,000                           |                    |
| 100-0-0000-313100            | Local Option Sales & Use          | 1,769,265           | 1,862,974           | 1,986,664           | 2,040,000         | 1,648,752                    | 0                     | 1,390,000                        |                    |
| 100-0-0000-313910            | Real Estate Transfer Tax          | 19,907              | 34,651              | 20,416              | 50,000            | 52,046                       | 0                     | 50,000                           |                    |
| 100-0-0000-313920            | Railroad Tax                      | 2,405               | 0                   | 2,931               | 2,000             | 2,856                        | 0                     | 2,500                            |                    |
| 100-0-0000-314200            | Alcoholic Beverage Excise         | 173,617             | 180,869             | 195,571             | 185,000           | 152,342                      | 0                     | 125,000                          |                    |
| 100-0-0000-314300            | Local Option Mixed Drink          | 29,230              | 57,188              | 81,821              | 80,000            | 60,516                       | 0                     | 40,000                           |                    |
| 100-0-0000-316100            | Occupational Tax Fee              | 342,922             | 393,934             | 483,836             | 430,000           | 286,808                      | 0                     | 350,000                          |                    |
| 100-0-0000-316200            | Insurance Premium Taxes           | 407,163             | 433,106             | 466,835             | 495,000           | 510,384                      | 0                     | 470,000                          |                    |
| 100-0-0000-319100            | Property Tax Penalties & Int      | 84,343              | 21,069              | 42,893              | 15,000            | 23,509                       | 0                     | 25,000                           |                    |
| 100-0-0000-319500            | Fi Fe                             | 2,226               | 2,520               | 5,565               | 2,000             | 1,260                        | 0                     | 2,000                            |                    |
| 100-0-0000-319600            | GTS Fees                          | 7,670               | 825                 | 6,975               | 1,000             | 4,620                        | 0                     | 2,000                            |                    |
|                              | <b>TOTAL TAXES</b>                | <b>8,658,037</b>    | <b>8,793,923</b>    | <b>10,138,153</b>   | <b>10,887,000</b> | <b>10,531,971</b>            | <b>0</b>              | <b>10,338,500</b>                |                    |
| <b>LICENSES AND PERMITS</b>  |                                   |                     |                     |                     |                   |                              |                       |                                  |                    |
| 100-0-0000-321100            | Alcoholic Beverage License F      | 139,979             | 169,637             | 177,918             | 165,000           | 142,850                      | 0                     | 100,000                          |                    |
| 100-0-0000-321105            | Refunds - Alcohol Bev Lic         | 0                   | (8,116)             | (17,903)            | 0                 | 0                            | 0                     | 0                                |                    |
| 100-0-0000-321130            | Liquor License Fee                | 250                 | 0                   | 0                   | 0                 | 48                           | 0                     | 0                                |                    |
| 100-0-0000-321140            | Alcohol Server ID Cards           | 12,980              | 15,580              | 19,910              | 18,000            | 12,315                       | 0                     | 10,000                           |                    |
| 100-0-0000-321200            | Business License                  | 14,085              | 14,150              | 0                   | 0                 | 0                            | 0                     | 0                                |                    |
| 100-0-0000-322400            | Film Permit Fees                  | 0                   | 0                   | 1,000               | 1,000             | 0                            | 0                     | 0                                |                    |
| 100-0-0000-322900            | Building Permits                  | 546,248             | 328,426             | 160,167             | 460,000           | 521,349                      | 0                     | 300,000                          |                    |
| 100-0-0000-323200            | Notary Fees                       | 44                  | 64                  | 40                  | 0                 | 41                           | 0                     | 60                               |                    |
|                              | <b>TOTAL LICENSES AND PERMITS</b> | <b>713,586</b>      | <b>519,741</b>      | <b>341,131</b>      | <b>644,000</b>    | <b>676,603</b>               | <b>0</b>              | <b>410,060</b>                   |                    |
| <b>INTERGOVERNMENTAL REV</b> |                                   |                     |                     |                     |                   |                              |                       |                                  |                    |
| 100-0-0000-331105            | Fire Grant/safety Equipment       | 0                   | 0                   | 0                   | 0                 | 5,000                        | 0                     | 5,000                            |                    |
| 100-0-0000-331106            | FIRE GRANT/SUPPLIES               | 0                   | 0                   | 0                   | 0                 | 1,452                        | 0                     | 0                                |                    |
| 100-0-0000-331112            | FEMA Reimbursements               | 0                   | 0                   | 89,276              | 0                 | 0                            | 0                     | 0                                |                    |
| 100-0-0000-332116            | Special Events Grant              | 0                   | 6,300               | 0                   | 6,000             | 0                            | 0                     | 0                                |                    |
| 100-0-0000-335200            | ARC - Sharing Our Stories         | 7,500               | 0                   | 0                   | 0                 | 0                            | 0                     | 0                                |                    |
| 100-0-0000-335300            | Kaboom Grant                      | 0                   | 13,000              | 0                   | 0                 | 0                            | 0                     | 0                                |                    |

CITY OF HAPEVILLE  
PROPOSED BUDGET WORKSHEET  
AS OF: APRIL 30TH, 2020

## 00-GENERAL FUND

|                             |                              | 2016-2017 |         | 2017-2018 |  | 2018-2019 |  | CURRENT |  | 2019-2020 |  | PROJECTED |  | 2020-2021 |  |
|-----------------------------|------------------------------|-----------|---------|-----------|--|-----------|--|---------|--|-----------|--|-----------|--|-----------|--|
|                             |                              | ACTUAL    |         | ACTUAL    |  | ACTUAL    |  | BUDGET  |  | Y-T-D     |  | YEAR END  |  | REQUESTED |  |
| REVENUES                    |                              |           |         |           |  |           |  |         |  |           |  |           |  |           |  |
| 00-0-0000-336001            | County Grants                | 0         |         | 0         |  | 10,950    |  | 9,000   |  | 9,000     |  | 0         |  | 0         |  |
| 00-0-0000-336002            | LCI-ARC 80%                  | 74,560    | 3,040   | 3,040     |  | 0         |  | 70,000  |  | 70,000    |  | 0         |  | 0         |  |
| TOTAL INTERGOVERNMENTAL REV |                              | 82,060    | 22,340  | 22,340    |  | 100,226   |  | 85,000  |  | 85,452    |  | 0         |  | 5,000     |  |
| CHARGES FOR SERVICES        |                              |           |         |           |  |           |  |         |  |           |  |           |  |           |  |
| 00-0-0000-341100            | Court Costs                  | 145       | 409     | 409       |  | 250       |  | 200     |  | 40        |  | 0         |  | 200       |  |
| 00-0-0000-341110            | Technology Fee - Court       | 30,862    | 35,258  | 35,258    |  | 41,419    |  | 35,000  |  | 49,184    |  | 0         |  | 35,000    |  |
| 00-0-0000-341120            | Probation Fees/Fines         | 82,121    | 74,700  | 74,700    |  | 148,440   |  | 140,000 |  | 113,740   |  | 0         |  | 120,000   |  |
| 00-0-0000-341125            | School Bus Fines             | 60        | 0       | 0         |  | 0         |  | 0       |  | 0         |  | 0         |  | 0         |  |
| 00-0-0000-341130            | Restitution                  | 147       | 0       | 0         |  | 0         |  | 0       |  | 0         |  | 0         |  | 0         |  |
| 00-0-0000-341190            | Other Charges for Services   | 1,268     | 1,741   | 1,741     |  | 1,023     |  | 1,500   |  | 937       |  | 0         |  | 1,500     |  |
| 00-0-0000-341191            | Return Check Fees            | 68        | 136     | 136       |  | 205       |  | 100     |  | 134       |  | 0         |  | 100       |  |
| 00-0-0000-341300            | Planning & Dev Fees & Charge | 12,701    | 23,444  | 23,444    |  | 20,131    |  | 20,000  |  | 14,850    |  | 0         |  | 15,000    |  |
| 00-0-0000-341910            | Election Qualifying Fee      | 0         | 1,873   | 1,873     |  | 468       |  | 1,200   |  | 1,206     |  | 0         |  | 0         |  |
| 00-0-0000-341920            | Convenience Fees             | 14,578    | 16,870  | 16,870    |  | 16,053    |  | 13,000  |  | 13,847    |  | 0         |  | 13,000    |  |
| 00-0-0000-341930            | Wrecker Fees                 | 6,050     | 6,850   | 6,850     |  | 6,375     |  | 5,000   |  | 4,250     |  | 0         |  | 5,000     |  |
| 00-0-0000-341935            | Boating Permits              | 110       | 420     | 420       |  | 170       |  | 300     |  | 160       |  | 0         |  | 300       |  |
| 00-0-0000-342120            | Accident Reports             | 3,752     | 4,127   | 4,127     |  | 2,546     |  | 3,500   |  | 2,030     |  | 0         |  | 2,500     |  |
| 00-0-0000-342125            | VIN Check Fees               | 705       | 765     | 765       |  | 795       |  | 600     |  | 600       |  | 0         |  | 600       |  |
| 00-0-0000-342310            | Fingerprinting Fee           | 4,760     | 4,825   | 4,825     |  | 4,110     |  | 4,000   |  | 3,140     |  | 0         |  | 4,000     |  |
| 00-0-0000-342330            | Prisoner Housing Fee         | 0         | 465     | 465       |  | 0         |  | 0       |  | 0         |  | 0         |  | 0         |  |
| 00-0-0000-342600            | Ambulance Fees               | 138,873   | 164,638 | 164,638   |  | 123,470   |  | 125,000 |  | 139,024   |  | 0         |  | 110,000   |  |
| 00-0-0000-342660            | Fire Department Report Fees  | 25        | 80      | 80        |  | 55        |  | 0       |  | 20        |  | 0         |  | 0         |  |
| 00-0-0000-342670            | Fire Dept Fees               | 0         | 5       | 5         |  | 10        |  | 800     |  | 5         |  | 0         |  | 800       |  |
| 00-0-0000-342675            | Plan Review                  | 0         | 60      | 60        |  | 60        |  | 0       |  | 65        |  | 0         |  | 0         |  |
| 00-0-0000-342680            | Fire Dept Permits            | 1,812     | 180     | 180       |  | 0         |  | 200     |  | 35        |  | 0         |  | 200       |  |
| 00-0-0000-342900            | Criminal History             | 5,650     | 5,705   | 5,705     |  | 6,480     |  | 4,000   |  | 4,960     |  | 0         |  | 4,000     |  |
| 00-0-0000-347200            | Rec Activity Fee             | 210       | 0       | 0         |  | 159       |  | 500     |  | 0         |  | 0         |  | 250       |  |
| 00-0-0000-347400            | Coach's Equipment Reimb Fund | 0         | 2,000   | 2,000     |  | 0         |  | 0       |  | 0         |  | 0         |  | 0         |  |
| 00-0-0000-347500            | Rec Rental & Miscellaneous   | 3,034     | 2,932   | 2,932     |  | 2,796     |  | 2,500   |  | 6,655     |  | 0         |  | 2,500     |  |
| 00-0-0000-347502            | Rec Cheerleading/Dance       | 3,290     | 3,455   | 3,455     |  | 1,205     |  | 3,000   |  | 1,755     |  | 0         |  | 1,500     |  |
| 00-0-0000-347503            | Rec Football                 | 5,400     | 8,035   | 8,035     |  | 11,705    |  | 10,000  |  | 8,940     |  | 0         |  | 8,000     |  |
| 00-0-0000-347504            | Rec Basketball               | 2,685     | 4,170   | 4,170     |  | 1,734     |  | 4,500   |  | 6,381     |  | 0         |  | 4,500     |  |
| 00-0-0000-347505            | Rec Tournaments              | 1,550     | 0       | 0         |  | 770       |  | 1,200   |  | 744       |  | 0         |  | 750       |  |
| 00-0-0000-347506            | Rec Baseball/Girl's Softball | 7,393     | 8,015   | 8,015     |  | 7,760     |  | 7,500   |  | 2,215     |  | 0         |  | 7,500     |  |
| 00-0-0000-347507            | Rec Adult Softball           | 0         | 0       | 0         |  | 0         |  | 1,000   |  | 0         |  | 0         |  | 1,000     |  |
| 00-0-0000-347508            | Rec Children's Programs      | 25,367    | 20,437  | 20,437    |  | 10,923    |  | 15,000  |  | 16,037    |  | 0         |  | 7,500     |  |
| 00-0-0000-347509            | Rec Seniors Programs         | 0         | 0       | 0         |  | 0         |  | 0       |  | 1,234     |  | 0         |  | 0         |  |
| 00-0-0000-349300            | Bad Check Fees               | 0         | 0       | 0         |  | 68        |  | 0       |  | 0         |  | 0         |  | 0         |  |
| TOTAL CHARGES FOR SERVICES  |                              | 352,615   | 391,595 | 391,595   |  | 409,179   |  | 399,600 |  | 392,188   |  | 0         |  | 345,700   |  |
| FINES AND FORFEITURES       |                              |           |         |           |  |           |  |         |  |           |  |           |  |           |  |
| 00-0-0000-351100            | Court Fines                  | 164,517   | 203,521 | 203,521   |  | 143,050   |  | 450,000 |  | 372,468   |  | 0         |  | 300,000   |  |
| 00-0-0000-351150            | Code Enforcement Liens/Fines | 5,911     | 5,462   | 5,462     |  | 2,420     |  | 7,500   |  | 1,280     |  | 0         |  | 1,500     |  |
| 00-0-0000-351300            | Asset Forfeitures - DEA      | 10,350    | 83      | 83        |  | 0         |  | 0       |  | 0         |  | 0         |  | 0         |  |
| TOTAL FINES AND FORFEITURES |                              | 180,778   | 209,066 | 209,066   |  | 145,469   |  | 457,500 |  | 373,748   |  | 0         |  | 301,500   |  |

CITY OF HAPEVILLE  
PROPOSED BUDGET WORKSHEET  
AS OF: APRIL 30TH, 2020

## .00-GENERAL FUND

| REVENUES                                      | 2016-2017<br>ACTUAL | 2017-2018<br>ACTUAL | 2018-2019<br>ACTUAL | CURRENT<br>BUDGET | 2019-2020       |                       | 2020-2021           |                    |
|-----------------------------------------------|---------------------|---------------------|---------------------|-------------------|-----------------|-----------------------|---------------------|--------------------|
|                                               |                     |                     |                     |                   | Y-T-D<br>ACTUAL | PROJECTED<br>YEAR END | REQUESTED<br>BUDGET | PROPOSED<br>BUDGET |
| INVESTMENT INCOME                             |                     |                     |                     |                   |                 |                       |                     |                    |
| 00-0-0000-361100 Interest Revenues            | 448                 | 781                 | 53                  | 6,500             | 5,841           | 0                     | 6,000               |                    |
| TOTAL INVESTMENT INCOME                       | 448                 | 781                 | 53                  | 6,500             | 5,841           | 0                     | 6,000               |                    |
| CONTRIBUTIONS                                 |                     |                     |                     |                   |                 |                       |                     |                    |
| 00-0-0000-371200 Contributions - Community De | 625                 | 0                   | 16,000              | 0                 | 0               | 0                     | 0                   |                    |
| 00-0-0000-371250 Donations-Recreation         | 0                   | 0                   | 0                   | 0                 | 500             | 0                     | 0                   |                    |
| 00-0-0000-371400 Contributions & Donations    | 0                   | 0                   | 0                   | 500               | 0               | 0                     | 500                 |                    |
| 00-0-0000-373210 Contributions/Donations-Poli | 250                 | 0                   | 0                   | 0                 | 0               | 0                     | 0                   |                    |
| 00-0-0000-375000 Festival Contributions & Fee | 11,120              | 5,265               | 1,656               | 5,000             | 4,060           | 0                     | 4,000               |                    |
| 00-0-0000-376000 Main Street Donations        | 197                 | 25                  | 0                   | 0                 | 70              | 0                     | 0                   |                    |
| TOTAL CONTRIBUTIONS                           | 12,192              | 5,290               | 17,656              | 5,500             | 4,630           | 0                     | 4,500               |                    |
| LISC REVENUE                                  |                     |                     |                     |                   |                 |                       |                     |                    |
| 00-0-0000-381001 Facilities Rental Fees       | 0                   | 0                   | 0                   | 0                 | 2,091           | 0                     | 3,500               |                    |
| 00-0-0000-381100 Cell Phone Tower Lease       | 8,754               | 14,736              | 7,040               | 48,000            | 0               | 0                     | 55,000              |                    |
| 00-0-0000-381110 Misc Revenue                 | 7,181               | 7,675               | 5,600               | 8,000             | 26,223          | 0                     | 8,000               |                    |
| 00-0-0000-381150 Insurance Reimbursements     | 79,653              | 115,805             | 17,829              | 10,000            | 6,401           | 0                     | 10,000              |                    |
| 00-0-0000-381200 Other Reimbursements         | 10,625              | 16,579              | 21,522              | 5,000             | 14,569          | 0                     | 10,000              |                    |
| 00-0-0000-381300 Gas South Fees               | 1,728               | 1,474               | 1,563               | 1,000             | 887             | 0                     | 1,000               |                    |
| 00-0-0000-383000 Reimbursement for Damages    | 0                   | 30,440              | 0                   | 0                 | 1,452           | 0                     | 0                   |                    |
| TOTAL LISC REVENUE                            | 107,940             | 186,709             | 53,554              | 72,000            | 51,623          | 0                     | 87,500              |                    |
| OTHER FINANCING SOURCES                       |                     |                     |                     |                   |                 |                       |                     |                    |
| 00-0-0000-393100 Lease Proceeds               | 319,088             | 92,754              | 0                   | 0                 | 0               | 0                     | 0                   |                    |
| 00-0-0000-393200 Proceeds from Loans          | 0                   | 255,010             | 0                   | 348,000           | 0               | 0                     | 590,000             |                    |
| 00-0-0000-394400 Proceeds-Vehicle Replacement | 3,000               | 0                   | 0                   | 0                 | 0               | 0                     | 0                   |                    |
| 00-0-0000-395100 Transfer from Water-Sewer Fu | 350,000             | 0                   | 0                   | 0                 | 0               | 0                     | 0                   |                    |
| 00-0-0000-395280 Transfer from Vehicle Excise | 0                   | 0                   | 106,321             | 0                 | 0               | 0                     | 0                   |                    |
| 00-0-0000-395295 Transfer from Dev Auth       | 102,800             | 111,437             | 800                 | 0                 | 0               | 0                     | 0                   |                    |
| 00-0-0000-395300 Transfer from Hotel/Motel F  | 1,180,795           | 1,287,677           | 1,363,811           | 1,462,500         | 1,169,098       | 0                     | 457,549             |                    |
| TOTAL OTHER FINANCING SOURCES                 | 1,955,683           | 1,746,878           | 1,470,932           | 1,810,500         | 1,169,098       | 0                     | 1,047,549           |                    |

## TOTAL REVENUES

|            |            |            |            |            |   |            |
|------------|------------|------------|------------|------------|---|------------|
| 12,063,339 | 11,876,323 | 12,676,354 | 14,367,600 | 13,291,154 | 0 | 12,546,309 |
|------------|------------|------------|------------|------------|---|------------|

-1.8M  
-1.6  
-2.4M RECEIPTS  
DROP

CITY OF HAPEVILLE  
PROPOSED BUDGET WORKSHEET  
AS OF: APRIL 30TH, 2020100-GENERAL FUND  
COUNCIL

| EXPENDITURES                                   | 2016-2017<br>ACTUAL | 2017-2018<br>ACTUAL | 2018-2019<br>ACTUAL | 2019-2020       |                   | PROJECTED<br>YEAR END | 2020-2021           |                    |
|------------------------------------------------|---------------------|---------------------|---------------------|-----------------|-------------------|-----------------------|---------------------|--------------------|
|                                                |                     |                     |                     | Y-T-D<br>ACTUAL | CURRENT<br>BUDGET |                       | REQUESTED<br>BUDGET | PROPOSED<br>BUDGET |
| <b>PERSONNEL SERVICES</b>                      |                     |                     |                     |                 |                   |                       |                     |                    |
| 100-5-1110-511100 Regular Employees            | 30,596              | 31,154              | 0                   | 0               | 0                 | 0                     | 0                   |                    |
| 100-5-1110-511200 Part-time Employees          | 0                   | 0                   | 28,552              | 0               | 31,200            | 0                     | 31,200              |                    |
| 100-5-1110-512200 Social Security FICA Contrib | 1,913               | 1,934               | 1,683               | 1,934           | 1,934             | 0                     | 1,934               |                    |
| 100-5-1110-512300 Medicare                     | 447                 | 452                 | 407                 | 452             | 452               | 0                     | 452                 |                    |
| <b>TOTAL PERSONNEL SERVICES</b>                | <b>32,956</b>       | <b>33,541</b>       | <b>30,642</b>       | <b>27,128</b>   | <b>33,586</b>     | <b>0</b>              | <b>33,586</b>       |                    |
| <b>CONTRACTED SERVICES</b>                     |                     |                     |                     |                 |                   |                       |                     |                    |
| 100-5-1110-522050 Meeting expenses             | 1,086               | 579                 | 53                  | 165             | 800               | 0                     | 2,000               |                    |
| 100-5-1110-523500 Travel                       | 3,836               | 1,993               | 3,371               | 278             | 3,500             | 0                     | 3,500               |                    |
| 100-5-1110-523700 Education & Training         | 3,545               | 4,210               | 4,984               | 5,997           | 4,000             | 0                     | 4,500               |                    |
| <b>TOTAL CONTRACTED SERVICES</b>               | <b>8,467</b>        | <b>6,782</b>        | <b>8,408</b>        | <b>5,884</b>    | <b>8,300</b>      | <b>0</b>              | <b>10,000</b>       |                    |
| <b>SUPPLIES &amp; MINOR EQPT</b>               |                     |                     |                     |                 |                   |                       |                     |                    |
| 100-5-1110-531100 Supplies                     | 1,751               | 1,284               | 115                 | 241             | 1,000             | 0                     | 600                 |                    |
| <b>TOTAL SUPPLIES &amp; MINOR EQPT</b>         | <b>1,751</b>        | <b>1,284</b>        | <b>115</b>          | <b>241</b>      | <b>1,000</b>      | <b>0</b>              | <b>600</b>          |                    |
| <b>TOTAL COUNCIL</b>                           | <b>43,173</b>       | <b>41,607</b>       | <b>39,164</b>       | <b>33,252</b>   | <b>42,886</b>     | <b>0</b>              | <b>44,186</b>       |                    |

CITY OF HAPEVILLE  
PROPOSED BUDGET WORKSHEET  
AS OF: APRIL 30TH, 2020100-GENERAL FUND  
MAYOR

| EXPENDITURES                                   | 2016-2017 |  | 2017-2018 |  | 2018-2019 |  | 2019-2020 |        | PROJECTED |           | 2020-2021 |                 |
|------------------------------------------------|-----------|--|-----------|--|-----------|--|-----------|--------|-----------|-----------|-----------|-----------------|
|                                                | ACTUAL    |  | ACTUAL    |  | ACTUAL    |  | Y-T-D     | ACTUAL | YEAR END  | REQUESTED | BUDGET    | PROPOSED BUDGET |
| <b>PERSONNEL SERVICES</b>                      |           |  |           |  |           |  |           |        |           |           |           |                 |
| 100-5-1310-511100 Regular Employees            | 8,415     |  | 8,388     |  | 0         |  | 0         |        | 0         |           | 0         |                 |
| 100-5-1310-511200 Part-time Employees          | 0         |  | 0         |  | 8,110     |  | 6,785     |        | 0         |           | 8,400     |                 |
| 100-5-1310-512200 Social Security FICA Contrib | 539       |  | 756       |  | 521       |  | 421       |        | 0         |           | 521       |                 |
| 100-5-1310-512300 Medicare                     | 126       |  | 177       |  | 122       |  | 98        |        | 0         |           | 122       |                 |
| TOTAL PERSONNEL SERVICES                       | 9,080     |  | 9,320     |  | 8,753     |  | 7,304     |        | 0         |           | 9,043     |                 |
| <b>CONTRACTED SERVICES</b>                     |           |  |           |  |           |  |           |        |           |           |           |                 |
| 100-5-1310-523500 Travel                       | 3,013     |  | 1,691     |  | 893       |  | 0         |        | 0         |           | 1,500     |                 |
| 100-5-1310-523700 Education & Training         | 2,010     |  | 1,720     |  | 1,239     |  | 5,849     |        | 0         |           | 6,000     |                 |
| TOTAL CONTRACTED SERVICES                      | 5,023     |  | 3,411     |  | 2,132     |  | 5,849     |        | 0         |           | 7,500     |                 |
| <b>SUPPLIES &amp; MINOR EQPT</b>               |           |  |           |  |           |  |           |        |           |           |           |                 |
| 100-5-1310-531100 Supplies                     | 8,484     |  | 5,789     |  | 10,197    |  | 6,726     |        | 0         |           | 10,700    |                 |
| TOTAL SUPPLIES & MINOR EQPT                    | 8,484     |  | 5,789     |  | 10,197    |  | 6,726     |        | 0         |           | 10,700    |                 |
| <b>TOTAL MAYOR</b>                             | 22,586    |  | 18,520    |  | 21,081    |  | 19,878    |        | 0         |           | 27,243    |                 |

CITY OF HAPEVILLE  
PROPOSED BUDGET WORKSHEET  
AS OF: APRIL 30TH, 2020100-GENERAL FUND  
CITY MANAGER

| EXPENDITURES                                   | 2016-2017 |         | 2017-2018 |         | 2018-2019 |           | 2019-2020 |        | 2020-2021 |  |
|------------------------------------------------|-----------|---------|-----------|---------|-----------|-----------|-----------|--------|-----------|--|
|                                                | ACTUAL    | ACTUAL  | ACTUAL    | BUDGET  | Y-T-D     | PROJECTED | REQUESTED | BUDGET | PROPOSED  |  |
| PERSONNEL SERVICES                             |           |         |           |         |           |           |           |        |           |  |
| 100-5-1320-511100 Regular Employees            | 0         | 96,896  | 97,209    | 96,002  | 78,308    | 0         | 100,006   |        |           |  |
| 100-5-1320-512100 Group Insurance              | 0         | 2,298   | 8,416     | 18,720  | 13,043    | 0         | 9,792     |        |           |  |
| 100-5-1320-512150 Group Insurance - Retirees   | 0         | 0       | 0         | 151,900 | 181,099   | 0         | 0         |        |           |  |
| 100-5-1320-512200 Social Security - FICA       | 0         | 7,565   | 5,951     | 5,952   | 4,799     | 0         | 6,200     |        |           |  |
| 100-5-1320-512300 Medicare                     | 0         | 1,769   | 1,392     | 1,392   | 1,122     | 0         | 1,450     |        |           |  |
| 100-5-1320-512500 Money Purchase Pension       | 0         | 4,183   | 12,703    | 12,000  | 9,277     | 0         | 12,501    |        |           |  |
| 100-5-1320-512700 Worker's Compensation        | 0         | 0       | 0         | 1,352   | 0         | 0         | 1,355     |        |           |  |
| 100-5-1320-512740 Auto Allowance               | 0         | 1,600   | 4,800     | 4,800   | 4,000     | 0         | 4,800     |        |           |  |
| TOTAL PERSONNEL SERVICES                       | 0         | 114,311 | 130,470   | 292,118 | 291,649   | 0         | 136,104   |        |           |  |
| CONTRACTED SERVICES                            |           |         |           |         |           |           |           |        |           |  |
| 100-5-1320-523110 Insurance - Liability        | 0         | 0       | 212,573   | 285,000 | 262,155   | 0         | 285,000   |        |           |  |
| 100-5-1320-523115 Insurance - Worker's Comp    | 0         | 0       | 94,212    | 125,000 | 103,100   | 0         | 125,000   |        |           |  |
| 100-5-1320-523200 Communications               | 0         | 149     | 401       | 750     | 892       | 0         | 750       |        |           |  |
| 100-5-1320-523300 Advertising                  | 0         | 3,200   | 0         | 2,000   | 0         | 0         | 2,000     |        |           |  |
| 100-5-1320-523500 Travel                       | 0         | 1,251   | 901       | 2,000   | 68        | 0         | 2,000     |        |           |  |
| 100-5-1320-523600 Dues & Fees                  | 0         | 815     | 908       | 1,500   | 1,224     | 0         | 1,500     |        |           |  |
| 100-5-1320-523700 Education & Training         | 0         | 935     | 4,139     | 3,000   | 1,669     | 0         | 3,000     |        |           |  |
| TOTAL CONTRACTED SERVICES                      | 0         | 6,350   | 313,134   | 419,250 | 369,108   | 0         | 419,250   |        |           |  |
| SUPPLIES & MINOR EQPT                          |           |         |           |         |           |           |           |        |           |  |
| 100-5-1320-531100 Supplies                     | 0         | 224     | 715       | 600     | 527       | 0         | 600       |        |           |  |
| 100-5-1320-531300 Operating Lease              | 0         | 0       | 1,146     | 1,500   | 1,256     | 0         | 1,500     |        |           |  |
| 100-5-1320-531600 Small Equipment<5000         | 0         | 20      | 0         | 0       | 0         | 0         | 0         |        |           |  |
| TOTAL SUPPLIES & MINOR EQPT                    | 0         | 245     | 1,861     | 2,100   | 1,784     | 0         | 2,100     |        |           |  |
| CAPITAL OUTLAYS > \$5000                       |           |         |           |         |           |           |           |        |           |  |
| DEBT SERVICE                                   |           |         |           |         |           |           |           |        |           |  |
| 100-5-1320-580008 Trf to Dev Auth - 2019B Bond | 0         | 0       | 0         | 0       | 0         | 0         | 372,959   |        |           |  |
| TOTAL DEBT SERVICE                             | 0         | 0       | 0         | 0       | 0         | 0         | 372,959   |        |           |  |
| TOTAL CITY MANAGER                             | 0         | 120,906 | 445,465   | 713,468 | 662,541   | 0         | 930,413   |        |           |  |

CITY OF HAPEVILLE  
PROPOSED BUDGET WORKSHEET  
AS OF: APRIL 30TH, 2020100-GENERAL FUND  
CITY CLERK

|                                                |  | 2016-2017 | 2017-2018 | 2018-2019 | CURRENT | 2019-2020 | PROJECTED | 2020-2021 | PROPOSED |
|------------------------------------------------|--|-----------|-----------|-----------|---------|-----------|-----------|-----------|----------|
|                                                |  | ACTUAL    | ACTUAL    | ACTUAL    | BUDGET  | Y-T-D     | YEAR END  | REQUESTED | BUDGET   |
| EXPENDITURES                                   |  |           |           |           |         |           |           |           |          |
| PERSONNEL SERVICES                             |  |           |           |           |         |           |           |           |          |
| 100-5-1330-511100 Regular Employees            |  | 70,745    | 61,805    | 97,428    | 105,135 | 83,964    | 0         | 104,395   |          |
| 100-5-1330-511300 Overtime                     |  | 5,091     | 1,602     | 318       | 0       | 47        | 0         | 0         |          |
| 100-5-1330-512100 Group Insurance              |  | 11,307    | 6,069     | 468       | 19,440  | 13,589    | 0         | 19,585    |          |
| 100-5-1330-512200 Social Security FICA Contrib |  | 4,522     | 3,733     | 5,925     | 6,518   | 4,854     | 0         | 6,602     |          |
| 100-5-1330-512300 Medicare                     |  | 1,057     | 873       | 1,386     | 1,524   | 1,135     | 0         | 1,544     |          |
| 100-5-1330-512400 Retirement Contribution      |  | 8,817     | 7,522     | 13,249    | 11,454  | 10,178    | 0         | 12,024    |          |
| 100-5-1330-512700 Worker's Compensation        |  | 1,216     | 0         | 0         | 1,451   | 0         | 0         | 1,414     |          |
| TOTAL PERSONNEL SERVICES                       |  | 102,754   | 81,604    | 118,773   | 145,522 | 113,768   | 0         | 145,564   |          |
| CONTRACTED SERVICES                            |  |           |           |           |         |           |           |           |          |
| 100-5-1330-521200 Professional                 |  | 0         | 705       | 859       | 5,000   | 1,271     | 0         | 1,000     |          |
| 100-5-1330-523200 Communications               |  | 0         | 0         | 0         | 0       | 0         | 0         | 850       |          |
| 100-5-1330-523300 Advertising                  |  | 8,207     | 465       | 2,553     | 1,500   | 811       | 0         | 1,500     |          |
| 100-5-1330-523400 Printing & Binding           |  | 10,565    | 5,822     | 5,748     | 10,000  | 7,516     | 0         | 14,000    |          |
| 100-5-1330-523500 Travel                       |  | 278       | 0         | 783       | 1,500   | 9         | 0         | 1,500     |          |
| 100-5-1330-523600 Dues & Fees                  |  | 0         | 0         | 55        | 250     | 75        | 0         | 250       |          |
| 100-5-1330-523700 Education & Training         |  | 415       | 790       | 909       | 1,500   | 594       | 0         | 1,500     |          |
| 100-5-1330-523900 Other                        |  | 160       | 0         | 0         | 0       | 0         | 0         | 0         |          |
| TOTAL CONTRACTED SERVICES                      |  | 19,625    | 7,782     | 10,907    | 19,750  | 10,257    | 0         | 20,600    |          |
| SUPPLIES & MINOR EQPT                          |  |           |           |           |         |           |           |           |          |
| 100-5-1330-531100 Supplies                     |  | 2,042     | 2,668     | 2,199     | 2,500   | 5,794     | 0         | 2,500     |          |
| 100-5-1330-531300 Operating Lease              |  | 2,698     | 2,380     | 5,983     | 2,500   | 1,301     | 0         | 2,500     |          |
| TOTAL SUPPLIES & MINOR EQPT                    |  | 4,740     | 5,048     | 8,183     | 5,000   | 7,095     | 0         | 5,000     |          |
| CAPITAL OUTLAYS > \$5000                       |  |           |           |           |         |           |           |           |          |
| 100-5-1330-542410 Technology                   |  | 0         | 0         | 19,133    | 32,500  | 10,027    | 0         | 15,500    |          |
| TOTAL CAPITAL OUTLAYS > \$5000                 |  | 0         | 0         | 19,133    | 32,500  | 10,027    | 0         | 15,500    |          |
| OTHER COSTS (NOC)                              |  |           |           |           |         |           |           |           |          |
| TOTAL CITY CLERK                               |  | 127,120   | 94,434    | 156,995   | 202,772 | 141,147   | 0         | 186,664   |          |

CITY OF HAPEVILLE  
PROPOSED BUDGET WORKSHEET  
AS OF: APRIL 30TH, 2020100-GENERAL FUND  
ELECTIONS

| EXPENDITURES                           | 2016-2017<br>ACTUAL | 2017-2018<br>ACTUAL | 2018-2019<br>ACTUAL | 2019-2020<br>Y-T-D<br>ACTUAL | CURRENT<br>BUDGET | PROJECTED<br>YEAR END | REQUESTED<br>BUDGET | PROPOSED<br>BUDGET |
|----------------------------------------|---------------------|---------------------|---------------------|------------------------------|-------------------|-----------------------|---------------------|--------------------|
| <b>PERSONNEL SERVICES</b>              |                     |                     |                     |                              |                   |                       |                     |                    |
| <b>CONTRACTED SERVICES</b>             |                     |                     |                     |                              |                   |                       |                     |                    |
| 100-5-1400-523300 Advertising          | 360                 | 23                  | 2,247               | 385                          | 2,500             | 0                     | 2,500               |                    |
| 100-5-1400-523400 Printing & Binding   | 0                   | 43                  | 0                   | 0                            | 0                 | 0                     | 0                   |                    |
| 100-5-1400-523700 Education & Training | 0                   | 12                  | 0                   | 0                            | 0                 | 0                     | 0                   |                    |
| 100-5-1400-523850 Contract Labor       | 9,829               | 0                   | 14,890              | 5,423                        | 10,000            | 0                     | 2,500               |                    |
| TOTAL CONTRACTED SERVICES              | 10,189              | 78                  | 17,137              | 5,809                        | 12,500            | 0                     | 5,000               |                    |
| <b>TOTAL ELECTIONS</b>                 | 10,189              | 78                  | 17,137              | 5,809                        | 12,500            | 0                     | 5,000               |                    |

CITY OF HAPEVILLE  
PROPOSED BUDGET WORKSHEET  
AS OF: APRIL 30TH, 2020100-GENERAL FUND  
FINANCIAL ADMINISTRATION

| EXPENDITURES                                  | 2016-2017 |  | 2017-2018 |  | 2018-2019 |         | 2019-2020 |           | (-----)  |           | 2020-2021 |  |
|-----------------------------------------------|-----------|--|-----------|--|-----------|---------|-----------|-----------|----------|-----------|-----------|--|
|                                               | ACTUAL    |  | ACTUAL    |  | ACTUAL    | BUDGET  | Y-T-D     | PROJECTED | YEAR END | REQUESTED | BUDGET    |  |
| PERSONNEL SERVICES                            |           |  |           |  |           |         |           |           |          |           |           |  |
| 00-5-1510-511100 Regular Employees            | 260,562   |  | 247,567   |  | 259,371   | 359,735 | 279,913   | 0         |          | 339,917   |           |  |
| 00-5-1510-511300 Overtime                     | 3,196     |  | 4,273     |  | 8,162     | 10,000  | 7,273     | 0         |          | 10,000    |           |  |
| 00-5-1510-512100 Group Insurance              | 26,409    |  | 30,231    |  | 26,738    | 68,040  | 30,465    | 0         |          | 58,754    |           |  |
| 00-5-1510-512200 Social Security FICA Contrib | 15,673    |  | 13,092    |  | 15,944    | 22,924  | 17,234    | 0         |          | 22,116    |           |  |
| 00-5-1510-512300 Medicare                     | 3,665     |  | 3,062     |  | 3,729     | 5,361   | 4,031     | 0         |          | 5,172     |           |  |
| 00-5-1510-512400 Retirement Contribution      | 35,603    |  | 40,282    |  | 40,478    | 40,280  | 35,804    | 0         |          | 40,279    |           |  |
| 00-5-1510-512500 Money Purchase Pension       | 7,864     |  | 1,496     |  | 0         | 0       | 0         | 0         |          | 0         |           |  |
| 00-5-1510-512600 Unemployment Insurance       | 0         |  | 2,727     |  | 5,680     | 0       | 0         | 0         |          | 0         |           |  |
| 00-5-1510-512700 Worker's Compensation        | 3,579     |  | 0         |  | 0         | 4,966   | 0         | 0         |          | 4,604     |           |  |
| 00-5-1510-512740 Car Allowance                | 4,600     |  | 200       |  | 0         | 0       | 0         | 0         |          | 0         |           |  |
| TOTAL PERSONNEL SERVICES                      | 361,150   |  | 342,929   |  | 360,101   | 511,306 | 374,720   | 0         |          | 480,842   |           |  |
| CONTRACTED SERVICES                           |           |  |           |  |           |         |           |           |          |           |           |  |
| 00-5-1510-521100 Contract Services            | 81,824    |  | 46,559    |  | 2,977     | 30,000  | 0         | 0         |          | 10,000    |           |  |
| 00-5-1510-521200 Professional Services        | 151,340   |  | 150,085   |  | 192,977   | 115,000 | 103,756   | 0         |          | 115,000   |           |  |
| 00-5-1510-521203 W/C - Professional Svcs      | 50,833    |  | 8,122     |  | 4,930     | 10,000  | 3,515     | 0         |          | 6,000     |           |  |
| 00-5-1510-521204 Workers Comp Claims Expense  | 0         |  | 0         |  | 12,310    | 0       | 0         | 0         |          | 0         |           |  |
| 00-5-1510-521205 Bank Charges                 | 44,459    |  | 45,307    |  | 47,749    | 60,000  | 48,480    | 0         |          | 45,000    |           |  |
| 00-5-1510-522200 Repairs & Maintenance        | 317       |  | 300       |  | 380       | 500     | 91        | 0         |          | 500       |           |  |
| 00-5-1510-523100 Insurance - Other            | 21,431    |  | 2,500     |  | 0         | 0       | 0         | 0         |          | 0         |           |  |
| 00-5-1510-523110 Insurance-Liability          | 200,017   |  | 263,024   |  | 0         | 0       | 0         | 0         |          | 0         |           |  |
| 00-5-1510-523115 Insurance - Worker's Comp    | 0         |  | 110,463   |  | 0         | 0       | 2,223     | 0         |          | 0         |           |  |
| 00-5-1510-523200 Communications               | 8,549     |  | 6,630     |  | 7,779     | 8,000   | 10,159    | 0         |          | 10,000    |           |  |
| 00-5-1510-523300 Advertising                  | 1,668     |  | 991       |  | 3,183     | 7,500   | 3,604     | 0         |          | 5,000     |           |  |
| 00-5-1510-523500 Travel                       | 2,302     |  | 684       |  | 275       | 2,500   | 310       | 0         |          | 1,200     |           |  |
| 00-5-1510-523600 Dues & Fees                  | 17,200    |  | 19,273    |  | 24,683    | 25,000  | 18,471    | 0         |          | 20,000    |           |  |
| 00-5-1510-523700 Education & Training         | 3,086     |  | 1,314     |  | 1,519     | 6,000   | 5,938     | 0         |          | 6,500     |           |  |
| 00-5-1510-523750 Misc Expense                 | 3,177     |  | 361       |  | 0         | 0       | 0         | 0         |          | 0         |           |  |
| 00-5-1510-523900 Other                        | 29        |  | 80        |  | 2,284     | 0       | 41        | 0         |          | 0         |           |  |
| TOTAL CONTRACTED SERVICES                     | 586,233   |  | 655,693   |  | 301,046   | 264,500 | 196,586   | 0         |          | 219,200   |           |  |
| SUPPLIES & MINOR EQPT                         |           |  |           |  |           |         |           |           |          |           |           |  |
| 00-5-1510-531100 Supplies                     | 15,239    |  | 16,059    |  | 15,968    | 15,000  | 13,254    | 0         |          | 15,000    |           |  |
| 00-5-1510-531220 Natural Gas                  | 1,905     |  | 1,486     |  | 2,622     | 2,000   | 1,470     | 0         |          | 2,000     |           |  |
| 00-5-1510-531230 Electricity                  | 18,182    |  | 16,122    |  | 14,765    | 17,000  | 8,161     | 0         |          | 15,000    |           |  |
| 00-5-1510-531270 Gasoline/Diesel              | 0         |  | 0         |  | 0         | 500     | 0         | 0         |          | 0         |           |  |
| 00-5-1510-531300 Operating Lease              | 9,615     |  | 10,139    |  | 7,028     | 10,000  | 5,148     | 0         |          | 10,000    |           |  |
| 00-5-1510-531400 Books & Periodicals          | 301       |  | 328       |  | 822       | 1,000   | 485       | 0         |          | 1,000     |           |  |
| 00-5-1510-531600 Small Equipment<5000         | 1,616     |  | 0         |  | 0         | 2,500   | 0         | 0         |          | 2,000     |           |  |
| TOTAL SUPPLIES & MINOR EQPT                   | 46,857    |  | 44,133    |  | 41,204    | 48,000  | 28,517    | 0         |          | 45,000    |           |  |

CITY OF HAPEVILLE  
PROPOSED BUDGET WORKSHEET  
AS OF: APRIL 30TH, 2020100-GENERAL FUND  
FINANCIAL ADMINISTRATION

| EXPENDITURES                      | 2016-2017<br>ACTUAL | 2017-2018<br>ACTUAL | 2018-2019<br>ACTUAL | CURRENT<br>BUDGET | (----- 2019-2020 -----) |                       |                     | (----- 2020-2021 -----) |  |  |
|-----------------------------------|---------------------|---------------------|---------------------|-------------------|-------------------------|-----------------------|---------------------|-------------------------|--|--|
|                                   |                     |                     |                     |                   | Y-T-D<br>ACTUAL         | PROJECTED<br>YEAR END | REQUESTED<br>BUDGET | PROPOSED<br>BUDGET      |  |  |
| CAPITAL OUTLAYS > \$5000          | 10,800              | 10,800              | 10,800              | 10,000            | 9,138                   | 0                     | 10,800              |                         |  |  |
| 100-5-1510-542525 Equipment Lease | 10,800              | 10,800              | 10,800              | 10,000            | 9,138                   | 0                     | 10,800              |                         |  |  |
| TOTAL CAPITAL OUTLAYS > \$5000    |                     |                     |                     |                   |                         |                       |                     |                         |  |  |
| OTHER COSTS (NOC)                 |                     |                     |                     |                   |                         |                       |                     |                         |  |  |
| DEBT SERVICE                      |                     |                     |                     |                   |                         |                       |                     |                         |  |  |
| TOTAL FINANCIAL ADMINISTRATION    | 1,005,040           | 1,053,555           | 713,152             | 833,806           | 608,962                 | 0                     | 755,842             |                         |  |  |

CITY OF HAPEVILLE  
PROPOSED BUDGET WORKSHEET  
AS OF: APRIL 30TH, 2020

## 100-GENERAL FUND

-AW

| EXPENDITURES                                   | 2016-2017<br>ACTUAL | 2017-2018<br>ACTUAL | 2018-2019<br>ACTUAL | CURRENT<br>BUDGET | 2019-2020       |                 | PROJECTED<br>YEAR END | 2020-2021           |                    |
|------------------------------------------------|---------------------|---------------------|---------------------|-------------------|-----------------|-----------------|-----------------------|---------------------|--------------------|
|                                                |                     |                     |                     |                   | Y-T-D<br>ACTUAL | Y-T-D<br>BUDGET |                       | REQUESTED<br>BUDGET | PROPOSED<br>BUDGET |
| PERSONNEL SERVICES                             |                     |                     |                     |                   |                 |                 |                       |                     |                    |
| CONTRACTED SERVICES                            |                     |                     |                     |                   |                 |                 |                       |                     |                    |
| 100-5-1530-521200 Professional - City Attorney | 602,909             | 223,496             | 248,049             | 210,000           | 173,446         | 0               | 0                     | 200,000             |                    |
| 100-5-1530-521205 Legal Settlement             | 22,370              | 13,668              | 0                   | 0                 | 0               | 0               | 0                     | 0                   |                    |
| 100-5-1530-521250 Professional - Outside Atty  | 0                   | 14,175              | 0                   | 0                 | 0               | 0               | 0                     | 0                   |                    |
| 100-5-1530-521500 Other Professional Svcs      | 249,813             | 138,105             | 139,734             | 120,000           | 119,585         | 0               | 0                     | 120,000             |                    |
| 100-5-1530-523900 Other                        | 0                   | 2                   | 0                   | 0                 | 2               | 0               | 0                     | 0                   |                    |
| TOTAL CONTRACTED SERVICES                      | 875,042             | 389,447             | 387,784             | 330,000           | 293,033         | 0               | 0                     | 320,000             |                    |
| SUPPLIES & MINOR EQPT                          |                     |                     |                     |                   |                 |                 |                       |                     |                    |
| CAPITAL OUTLAYS > \$5000                       |                     |                     |                     |                   |                 |                 |                       |                     |                    |
| TOTAL LAW                                      | 875,042             | 389,447             | 387,784             | 330,000           | 293,033         | 0               | 0                     | 320,000             |                    |

CITY OF HAPEVILLE  
PROPOSED BUDGET WORKSHEET  
AS OF: APRIL 30TH, 2020100-GENERAL FUND  
HUMAN RESOURCES

| EXPENDITURES                                       | 2016-2017<br>ACTUAL | 2017-2018<br>ACTUAL | 2018-2019<br>ACTUAL | CURRENT<br>BUDGET | 2019-2020<br>Y-T-D<br>ACTUAL | PROJECTED<br>YEAR END | 2020-2021           |                    |
|----------------------------------------------------|---------------------|---------------------|---------------------|-------------------|------------------------------|-----------------------|---------------------|--------------------|
|                                                    |                     |                     |                     |                   |                              |                       | REQUESTED<br>BUDGET | PROPOSED<br>BUDGET |
| <b>PERSONNEL SERVICES</b>                          |                     |                     |                     |                   |                              |                       |                     |                    |
| 00-5-1540-511100 Regular Employees                 | 76,859              | 92,419              | 66,747              | 63,220            | 50,153                       | 0                     | 66,997              |                    |
| 00-5-1540-511300 Overtime                          | 1,694               | 1,170               | 2,964               | 3,000             | 2,186                        | 0                     | 0                   |                    |
| 00-5-1540-512100 Group Insurance                   | 6,687               | 7,328               | 46,848              | 9,720             | 8,519                        | 0                     | 9,792               |                    |
| 00-5-1540-512150 Medicare Reim/Stipends - Retirees | 187,835             | 198,408             | 156,864             | 0                 | 0                            | 0                     | 160,000             |                    |
| 00-5-1540-512160 Social Security FICA Contrib      | 89,305              | 86,576              | 64,814              | 105,000           | 82,879                       | 0                     | 105,000             |                    |
| 00-5-1540-512200 Medicare                          | 4,914               | 5,526               | 4,112               | 4,106             | 2,991                        | 0                     | 4,423               |                    |
| 00-5-1540-512300 Retirement Contribution           | 1,149               | 1,292               | 962                 | 960               | 700                          | 0                     | 1,034               |                    |
| 00-5-1540-512400 Worker's Compensation             | 10,945              | 10,652              | 8,985               | 7,214             | 6,412                        | 0                     | 8,055               |                    |
| 00-5-1540-512700 Worker's Compensation             | 1,580               | 0                   | 0                   | 873               | 0                            | 0                     | 907                 |                    |
| <b>TOTAL PERSONNEL SERVICES</b>                    | <b>380,968</b>      | <b>403,371</b>      | <b>352,295</b>      | <b>194,093</b>    | <b>153,840</b>               | <b>0</b>              | <b>356,208</b>      |                    |
| <b>CONTRACTED SERVICES</b>                         |                     |                     |                     |                   |                              |                       |                     |                    |
| 00-5-1540-521200 Professional                      | 1,158               | 2,654               | 0                   | 2,000             | 145                          | 0                     | 2,000               |                    |
| 00-5-1540-522200 Repairs & Maintenance             | 0                   | 0                   | 0                   | 0                 | 0                            | 0                     | 1,000               |                    |
| 00-5-1540-523200 Communications                    | 0                   | 0                   | 0                   | 0                 | 0                            | 0                     | 850                 |                    |
| 00-5-1540-523210 Information Technology            | 0                   | 0                   | 0                   | 1,000             | 0                            | 0                     | 500                 |                    |
| 00-5-1540-523300 Advertising                       | 325                 | 0                   | 0                   | 0                 | 0                            | 0                     | 200                 |                    |
| 00-5-1540-523400 Printing & Binding                | 0                   | 0                   | 0                   | 1,500             | 0                            | 0                     | 500                 |                    |
| 00-5-1540-523500 Travel                            | 846                 | 0                   | 83                  | 1,000             | 0                            | 0                     | 1,000               |                    |
| 00-5-1540-523600 Dues & Fees                       | 299                 | 633                 | 589                 | 900               | 50                           | 0                     | 900                 |                    |
| 00-5-1540-523700 Education & Training              | 495                 | 415                 | 25                  | 1,700             | 0                            | 0                     | 1,000               |                    |
| <b>TOTAL CONTRACTED SERVICES</b>                   | <b>3,123</b>        | <b>3,702</b>        | <b>697</b>          | <b>8,100</b>      | <b>195</b>                   | <b>0</b>              | <b>7,950</b>        |                    |
| <b>APPLIES &amp; MINOR EQPT</b>                    |                     |                     |                     |                   |                              |                       |                     |                    |
| 00-5-1540-531100 Supplies                          | 4,945               | 4,411               | 1,556               | 5,000             | 1,870                        | 0                     | 3,000               |                    |
| 00-5-1540-531300 Operating Lease                   | 2,698               | 2,380               | 1,700               | 2,531             | 1,301                        | 0                     | 2,530               |                    |
| 00-5-1540-531400 Books & Periodicals               | 0                   | 0                   | 0                   | 0                 | 0                            | 0                     | 200                 |                    |
| 00-5-1540-531600 Small Equipment<5000              | 0                   | 0                   | 0                   | 2,000             | 1,259                        | 0                     | 1,000               |                    |
| <b>TOTAL SUPPLIES &amp; MINOR EQPT</b>             | <b>7,643</b>        | <b>6,792</b>        | <b>3,256</b>        | <b>9,531</b>      | <b>4,430</b>                 | <b>0</b>              | <b>6,730</b>        |                    |
| <b>APITAL OUTLAYS &gt; \$5000</b>                  |                     |                     |                     |                   |                              |                       |                     |                    |
| 00-5-1540-542410 Technology                        | 0                   | 0                   | 0                   | 0                 | 0                            | 0                     | 5,000               |                    |
| <b>TOTAL CAPITAL OUTLAYS &gt; \$5000</b>           | <b>0</b>            | <b>0</b>            | <b>0</b>            | <b>0</b>          | <b>0</b>                     | <b>0</b>              | <b>5,000</b>        |                    |
| <b>OTHER COSTS (NOC)</b>                           |                     |                     |                     |                   |                              |                       |                     |                    |
| <b>TOTAL HUMAN RESOURCES</b>                       | <b>391,733</b>      | <b>413,865</b>      | <b>356,249</b>      | <b>211,724</b>    | <b>158,465</b>               | <b>0</b>              | <b>375,888</b>      |                    |

CITY OF HAPEVILLE  
PROPOSED BUDGET WORKSHEET  
AS OF: APRIL 30TH, 2020100-GENERAL FUND  
INFORMATION TECHNOLOGY

| EXPENDITURES                              | 2016-2017<br>ACTUAL | 2017-2018<br>ACTUAL | 2018-2019<br>ACTUAL | CURRENT<br>BUDGET | 2019-2020<br>Y-T-D |   |   | PROJECTED<br>YEAR END | 2020-2021<br>REQUESTED BUDGET |   |
|-------------------------------------------|---------------------|---------------------|---------------------|-------------------|--------------------|---|---|-----------------------|-------------------------------|---|
|                                           |                     |                     |                     |                   |                    |   |   |                       |                               |   |
| <u>PERSONNEL SERVICES</u>                 |                     |                     |                     |                   |                    |   |   |                       |                               |   |
| 100-5-1565-512400 Retirement Contribution | 1,722               | 0                   | 0                   | 0                 | 0                  | 0 | 0 | 0                     | 0                             | 0 |
| TOTAL PERSONNEL SERVICES                  | 1,722               | 0                   | 0                   | 0                 | 0                  | 0 | 0 | 0                     | 0                             | 0 |
| <u>CONTRACTED SERVICES</u>                |                     |                     |                     |                   |                    |   |   |                       |                               |   |
| 100-5-1565-521100 Contract Services       | 171,512             | 269,081             | 162,589             | 175,000           | 150,316            | 0 | 0 | 169,000               |                               |   |
| 100-5-1565-522200 Repairs & Maintenance   | 2,845               | 0                   | 5,578               | 0                 | 0                  | 0 | 0 | 0                     |                               |   |
| 100-5-1565-523200 Communications          | 155,825             | 195,795             | 112,891             | 111,000           | 110,891            | 0 | 0 | 100,000               |                               |   |
| 100-5-1565-523210 Information Technology  | 13,096              | 131,871             | 13,072              | 16,265            | 67                 | 0 | 0 | 6,000                 |                               |   |
| TOTAL CONTRACTED SERVICES                 | 343,278             | 596,747             | 294,129             | 302,265           | 261,273            | 0 | 0 | 275,000               |                               |   |
| <u>SUPPLIES &amp; MINOR EQPT</u>          |                     |                     |                     |                   |                    |   |   |                       |                               |   |
| <u>CAPITAL OUTLAYS &gt; \$5000</u>        |                     |                     |                     |                   |                    |   |   |                       |                               |   |
| 100-5-1565-542400 Computers               | 80                  | 3,154               | 0                   | 30,000            | 3,638              | 0 | 0 | 30,000                |                               |   |
| 100-5-1565-542410 Technology              | 320,437             | 0                   | 0                   | 15,000            | 0                  | 0 | 0 | 15,000                |                               |   |
| 100-5-1565-542500 Equipment               | 300                 | 0                   | (41,717)            | 0                 | 0                  | 0 | 0 | 0                     |                               |   |
| 100-5-1565-543200 Equipment lease         | 72,146              | 123,669             | 1                   | 126,834           | 126,823            | 0 | 0 | 126,834               |                               |   |
| TOTAL CAPITAL OUTLAYS > \$5000            | 392,962             | 126,823             | (41,717)            | 171,834           | 130,461            | 0 | 0 | 171,834               |                               |   |
| <u>DEBT SERVICE</u>                       |                     |                     |                     |                   |                    |   |   |                       |                               |   |
| 100-5-1565-581220 Principal Capital Lease | 0                   | 0                   | 147,356             | 0                 | 0                  | 0 | 0 | 0                     |                               |   |
| 100-5-1565-582220 Interest Capital Lease  | 0                   | 0                   | 14,929              | 0                 | 0                  | 0 | 0 | 0                     |                               |   |
| TOTAL DEBT SERVICE                        | 0                   | 0                   | 162,285             | 0                 | 0                  | 0 | 0 | 0                     |                               |   |
| <u>OTHER FINANCING USES</u>               |                     |                     |                     |                   |                    |   |   |                       |                               |   |
| TOTAL INFORMATION TECHNOLOGY              | 737,962             | 723,570             | 414,697             | 474,099           | 391,734            | 0 | 0 | 446,834               |                               |   |

CITY OF HAPEVILLE  
PROPOSED BUDGET WORKSHEET  
AS OF: APRIL 30TH, 2020100-GENERAL FUND  
MUNICIPAL COURT

| EXPENDITURES                                  | 2016-2017<br>ACTUAL | 2017-2018<br>ACTUAL | 2018-2019<br>ACTUAL | CURRENT<br>BUDGET | 2019-2020<br>Y-T-D<br>ACTUAL | PROJECTED<br>YEAR END | 2020-2021           |                    |
|-----------------------------------------------|---------------------|---------------------|---------------------|-------------------|------------------------------|-----------------------|---------------------|--------------------|
|                                               |                     |                     |                     |                   |                              |                       | REQUESTED<br>BUDGET | PROPOSED<br>BUDGET |
| <b>PERSONNEL SERVICES</b>                     |                     |                     |                     |                   |                              |                       |                     |                    |
| 00-5-2650-511100 Regular Employees            | 40,101              | 40,825              | 45,166              | 75,847            | 61,591                       | 0                     | 74,360              |                    |
| 00-5-2650-511300 Overtime                     | 2,761               | (1,430)             | 751                 | 3,000             | 2,167                        | 0                     | 3,000               |                    |
| 00-5-2650-511325 Incentive Wages              | 0                   | 0                   | 0                   | 0                 | 0                            | 0                     | 2,000               |                    |
| 00-5-2650-512100 Group Insurance              | 6,845               | 9,846               | 8,751               | 19,440            | 8,449                        | 0                     | 19,585              |                    |
| 00-5-2650-512200 Social Security FICA Contrib | 2,630               | 2,426               | 2,558               | 4,703             | 3,741                        | 0                     | 4,703               |                    |
| 00-5-2650-512300 Medicare                     | 615                 | 567                 | 598                 | 1,100             | 875                          | 0                     | 1,100               |                    |
| 00-5-2650-512400 Retirement Contribution      | 6,067               | 5,111               | 7,087               | 8,263             | 7,346                        | 0                     | 8,564               |                    |
| 00-5-2650-512700 Worker's Compensation        | 724                 | 0                   | 0                   | 1,047             | 0                            | 0                     | 1,007               |                    |
| <b>TOTAL PERSONNEL SERVICES</b>               | <b>59,745</b>       | <b>57,346</b>       | <b>64,911</b>       | <b>113,400</b>    | <b>84,170</b>                | <b>0</b>              | <b>114,319</b>      |                    |
| <b>CONTRACTED SERVICES</b>                    |                     |                     |                     |                   |                              |                       |                     |                    |
| 00-5-2650-521200 Professional                 | 58,188              | 54,410              | 54,500              | 51,000            | 42,310                       | 0                     | 62,000              |                    |
| 00-5-2650-523210 Information Technology       | 8,523               | 13,922              | 27,947              | 25,000            | 29,906                       | 0                     | 15,000              |                    |
| 00-5-2650-523400 Printing & Binding           | 335                 | 274                 | 110                 | 500               | 452                          | 0                     | 500                 |                    |
| 00-5-2650-523500 Travel                       | 200                 | 0                   | 0                   | 1,200             | 395                          | 0                     | 1,200               |                    |
| 00-5-2650-523600 Dues & Fees                  | 1,239               | 1,432               | 975                 | 800               | 797                          | 0                     | 800                 |                    |
| 00-5-2650-523700 Education & Training         | 0                   | 225                 | 225                 | 500               | 225                          | 0                     | 500                 |                    |
| <b>TOTAL CONTRACTED SERVICES</b>              | <b>68,485</b>       | <b>70,262</b>       | <b>83,757</b>       | <b>79,000</b>     | <b>74,086</b>                | <b>0</b>              | <b>80,000</b>       |                    |
| <b>SUPPLIES &amp; MINOR EQPT</b>              |                     |                     |                     |                   |                              |                       |                     |                    |
| 00-5-2650-531100 Supplies                     | 169                 | 0                   | 0                   | 500               | 421                          | 0                     | 500                 |                    |
| 00-5-2650-531600 Small Equipment<5000         | 0                   | 929                 | 0                   | 800               | 593                          | 0                     | 800                 |                    |
| <b>TOTAL SUPPLIES &amp; MINOR EQPT</b>        | <b>169</b>          | <b>929</b>          | <b>0</b>            | <b>1,300</b>      | <b>1,014</b>                 | <b>0</b>              | <b>1,300</b>        |                    |
| <b>APITAL OUTLAYS &gt; \$5000</b>             |                     |                     |                     |                   |                              |                       |                     |                    |
| <b>OTHER COSTS (NOC)</b>                      |                     |                     |                     |                   |                              |                       |                     |                    |
| <b>TOTAL MUNICIPAL COURT</b>                  | <b>128,399</b>      | <b>128,537</b>      | <b>148,668</b>      | <b>193,700</b>    | <b>159,270</b>               | <b>0</b>              | <b>195,619</b>      |                    |

100-GENERAL FUND  
POLICE ADMINISTRATION

| EXPENDITURES                                  | 2016-2017 |           | 2017-2018  |                | 2018-2019    |                    | 2019-2020        |                 | 2020-2021 |  |
|-----------------------------------------------|-----------|-----------|------------|----------------|--------------|--------------------|------------------|-----------------|-----------|--|
|                                               | ACTUAL    | ACTUAL    | ACTUAL     | CURRENT BUDGET | Y-T-D ACTUAL | PROJECTED YEAR END | REQUESTED BUDGET | PROPOSED BUDGET |           |  |
| PERSONNEL SERVICES                            |           |           |            |                |              |                    |                  |                 |           |  |
| 00-5-3210-511100 Regular Employees            | 1,643,816 | 1,723,604 | 1,570,576  | 2,023,906      | 1,568,464    | 0                  | 2,164,250        |                 |           |  |
| 00-5-3210-511110 Dispatch Salaries            | ( 86,608) | ( 95,271) | ( 168,584) | ( 110,000)     | 0            | 0                  | 0                |                 |           |  |
| 00-5-3210-511200 Part-time employees          | 0         | 0         | 99,814     | 161,200        | 40,792       | 0                  | 161,200          |                 |           |  |
| 00-5-3210-511300 Overtime                     | 62,953    | 106,434   | 105,541    | 58,000         | 115,167      | 0                  | 60,000           |                 |           |  |
| 00-5-3210-511325 Incentive Wages              | 0         | 0         | 100        | 15,000         | 0            | 0                  | 10,000           |                 |           |  |
| 00-5-3210-512100 Group Insurance              | 283,083   | 300,304   | 269,750    | 408,242        | 338,145      | 0                  | 411,277          |                 |           |  |
| 00-5-3210-512200 Social Security FICA Contrib | 36,578    | 33,520    | 29,600     | 51,660         | 22,745       | 0                  | 53,045           |                 |           |  |
| 00-5-3210-512300 Medicare                     | 24,746    | 25,403    | 24,556     | 33,149         | 22,798       | 0                  | 35,234           |                 |           |  |
| 00-5-3210-512400 Retirement Contribution      | 227,958   | 217,532   | 287,955    | 231,491        | 205,769      | 0                  | 256,178          |                 |           |  |
| 00-5-3210-512700 Worker's Compensation        | 33,012    | 7,472     | 1,821      | 28,490         | 9,725        | 0                  | 29,313           |                 |           |  |
| TOTAL PERSONNEL SERVICES                      | 2,225,538 | 2,318,997 | 2,221,130  | 2,901,138      | 2,323,605    | 0                  | 3,180,497        |                 |           |  |
| CONTRACTED SERVICES                           |           |           |            |                |              |                    |                  |                 |           |  |
| 00-5-3210-521200 Professional                 | 6,935     | 12,310    | 7,494      | 7,000          | 6,993        | 0                  | 10,000           |                 |           |  |
| 00-5-3210-522200 Repairs & Maintenance        | 55,460    | 65,739    | 81,630     | 60,000         | 63,004       | 0                  | 70,000           |                 |           |  |
| 00-5-3210-522310 Fingerprinting Expense       | 1,614     | 2,147     | 2,054      | 2,500          | 123          | 0                  | 2,500            |                 |           |  |
| 00-5-3210-523200 Communications               | 9,812     | 46,269    | 75,933     | 60,000         | 90,252       | 0                  | 60,000           |                 |           |  |
| 00-5-3210-523210 Information Technology       | 52,005    | 69,424    | 71,254     | 72,000         | 70,259       | 0                  | 70,000           |                 |           |  |
| 00-5-3210-523230 E-911 Communications         | 127,151   | 93,997    | 0          | 138,000        | 0            | 0                  | 0                |                 |           |  |
| 00-5-3210-523300 Advertising                  | 450       | 0         | 0          | 500            | 0            | 0                  | 300              |                 |           |  |
| 00-5-3210-523400 Printing & Binding           | 2,109     | 1,737     | 2,592      | 2,000          | 951          | 0                  | 1,200            |                 |           |  |
| 00-5-3210-523500 Travel                       | 811       | 804       | 1,592      | 1,400          | 961          | 0                  | 1,200            |                 |           |  |
| 00-5-3210-523600 Dues & Fees                  | 4,108     | 3,440     | 4,048      | 3,000          | 3,465        | 0                  | 2,000            |                 |           |  |
| 00-5-3210-523700 Education & Training         | 593       | 4,166     | 388        | 5,000          | 7,521        | 0                  | 5,000            |                 |           |  |
| 00-5-3210-523900 Prisoner Housing             | 53,395    | 48,715    | 54,540     | 58,000         | 37,205       | 0                  | 50,000           |                 |           |  |
| TOTAL CONTRACTED SERVICES                     | 314,442   | 348,747   | 301,527    | 409,400        | 280,733      | 0                  | 272,200          |                 |           |  |
| SUPPLIES & MINOR EQPT                         |           |           |            |                |              |                    |                  |                 |           |  |
| 00-5-3210-531100 Supplies                     | 17,858    | 15,411    | 18,896     | 18,000         | 13,399       | 0                  | 18,000           |                 |           |  |
| 00-5-3210-531220 Natural Gas                  | 1,277     | 2,797     | 2,048      | 2,500          | 1,163        | 0                  | 2,500            |                 |           |  |
| 00-5-3210-531230 Electricity                  | 6,769     | 3,858     | 26,557     | 12,000         | 18,315       | 0                  | 12,000           |                 |           |  |
| 00-5-3210-531270 Gasoline/Diesel              | 61,835    | 75,774    | 78,487     | 85,000         | 71,685       | 0                  | 80,000           |                 |           |  |
| 00-5-3210-531300 Operating Leases             | 21,817    | 21,109    | 14,834     | 13,000         | 10,977       | 0                  | 13,000           |                 |           |  |
| 00-5-3210-531400 Books & Periodicals          | 0         | 154       | 380        | 2,000          | 0            | 0                  | 800              |                 |           |  |
| 00-5-3210-531600 Small Equipment<5000         | 4,802     | 17,653    | 4,543      | 4,500          | 3,625        | 0                  | 5,000            |                 |           |  |
| 00-5-3210-531700 Other Supplies-Uniforms      | 16,110    | 15,066    | 19,128     | 20,000         | 25,138       | 0                  | 20,000           |                 |           |  |
| TOTAL SUPPLIES & MINOR EQPT                   | 130,469   | 151,822   | 164,873    | 157,000        | 144,300      | 0                  | 151,300          |                 |           |  |
| APITAL OUTLAYS > \$5000                       |           |           |            |                |              |                    |                  |                 |           |  |
| 00-5-3210-542200 Vehicles                     | 0         | 92,754    | 0          | 0              | 0            | 0                  | 35,000           |                 |           |  |
| 00-5-3210-542500 Equipment                    | 64,921    | 37,727    | 54,906     | 135,000        | 179,385      | 0                  | 68,000           |                 |           |  |
| 00-5-3210-542516 Safetyville expenses         | 154       | 736       | 216        | 1,200          | 0            | 0                  | 0                |                 |           |  |
| TOTAL CAPITAL OUTLAYS > \$5000                | 65,075    | 131,217   | 55,122     | 136,200        | 179,385      | 0                  | 103,000          |                 |           |  |

CITY OF HAPEVILLE  
PROPOSED BUDGET WORKSHEET  
AS OF: APRIL 30TH, 2020100-GENERAL FUND  
POLICE ADMINISTRATION

|  |  | 2016-2017 |  | 2017-2018 |  | 2018-2019 |  | 2019-2020       |  | PROJECTED |  | 2020-2021           |  |
|--|--|-----------|--|-----------|--|-----------|--|-----------------|--|-----------|--|---------------------|--|
|  |  | ACTUAL    |  | ACTUAL    |  | ACTUAL    |  | Y-T-D<br>ACTUAL |  | YEAR END  |  | REQUESTED<br>BUDGET |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |
|  |  |           |  |           |  |           |  |                 |  |           |  |                     |  |

CITY OF HAPEVILLE  
PROPOSED BUDGET WORKSHEET  
AS OF: APRIL 30TH, 2020100-GENERAL FUND  
FIRE ADMINISTRATION

| EXPENDITURES                                   | 2016-2017<br>ACTUAL | 2017-2018<br>ACTUAL | 2018-2019<br>ACTUAL | CURRENT<br>BUDGET | 2019-2020<br>Y-T-D<br>ACTUAL | PROJECTED<br>YEAR END | 2020-2021<br>REQUESTED<br>BUDGET | PROPOSED<br>BUDGET |
|------------------------------------------------|---------------------|---------------------|---------------------|-------------------|------------------------------|-----------------------|----------------------------------|--------------------|
| <b>PERSONNEL SERVICES</b>                      |                     |                     |                     |                   |                              |                       |                                  |                    |
| 100-5-3510-511100 Regular Employees            | 1,476,938           | 1,560,299           | 1,568,099           | 2,012,706         | 1,592,785                    | 0                     | 1,985,242                        |                    |
| 100-5-3510-511300 Overtime                     | 52,503              | 89,951              | 115,881             | 50,000            | 151,934                      | 0                     | 50,000                           |                    |
| 100-5-3510-512100 Group Insurance              | 291,403             | 273,036             | 268,011             | 340,202           | 324,259                      | 0                     | 342,731                          |                    |
| 100-5-3510-512200 Social Security FICA Contrib | 2,349               | 7,351               | (320)               | 2,734             | 4,497                        | 0                     | 2,734                            |                    |
| 100-5-3510-512300 Medicare                     | 20,507              | 22,220              | 23,089              | 29,909            | 24,080                       | 0                     | 30,087                           |                    |
| 100-5-3510-512400 Retirement Contribution      | 193,633             | 190,246             | 251,929             | 224,715           | 199,746                      | 0                     | 234,293                          |                    |
| 100-5-3510-512700 Worker's Compensation        | 27,018              | 3,847               | 3,087               | 27,786            | 5,452                        | 0                     | 26,889                           |                    |
| <b>TOTAL PERSONNEL SERVICES</b>                | <b>2,064,350</b>    | <b>2,146,951</b>    | <b>2,229,785</b>    | <b>2,688,052</b>  | <b>2,302,753</b>             | <b>0</b>              | <b>2,671,976</b>                 |                    |
| <b>CONTRACTED SERVICES</b>                     |                     |                     |                     |                   |                              |                       |                                  |                    |
| 100-5-3510-521200 Professional Fees            | 602                 | 35                  | 69                  | 0                 | 745                          | 0                     | 0                                |                    |
| 100-5-3510-521205 Legal Settlement             | 68,402              | 0                   | (1,770)             | 0                 | 0                            | 0                     | 0                                |                    |
| 100-5-3510-521210 Licenses                     | 0                   | 0                   | 20,381              | 32,000            | 28,111                       | 0                     | 32,000                           |                    |
| 100-5-3510-522200 Repairs & Maintenance        | 58,077              | 51,619              | 48,197              | 55,000            | 39,191                       | 0                     | 60,000                           |                    |
| 100-5-3510-523100 Insurance Other Than Emp Ben | 962                 | 0                   | 0                   | 0                 | 0                            | 0                     | 0                                |                    |
| 100-5-3510-523200 Communications               | 3,233               | 6,019               | 6,198               | 6,500             | 28,253                       | 0                     | 7,500                            |                    |
| 100-5-3510-523500 Travel                       | 1,231               | 1,927               | 946                 | 3,000             | 0                            | 0                     | 3,000                            |                    |
| 100-5-3510-523600 Dues & Fees                  | 3,967               | 2,050               | 1,749               | 2,000             | 935                          | 0                     | 2,000                            |                    |
| 100-5-3510-523700 Education & Training         | 12,989              | 3,444               | 5,683               | 20,000            | 609                          | 0                     | 20,000                           |                    |
| 100-5-3510-523850 Community Risk Reduction     | 0                   | 0                   | 0                   | 10,000            | 1,209                        | 0                     | 10,000                           |                    |
| <b>TOTAL CONTRACTED SERVICES</b>               | <b>149,464</b>      | <b>65,094</b>       | <b>81,452</b>       | <b>128,500</b>    | <b>99,054</b>                | <b>0</b>              | <b>134,500</b>                   |                    |
| <b>SUPPLIES &amp; MINOR EQPT</b>               |                     |                     |                     |                   |                              |                       |                                  |                    |
| 100-5-3510-531100 Supplies                     | 6,731               | 4,901               | 4,976               | 8,000             | 5,881                        | 0                     | 8,000                            |                    |
| 100-5-3510-531220 Natural Gas                  | 6,241               | 5,069               | 4,929               | 7,000             | 3,326                        | 0                     | 7,000                            |                    |
| 100-5-3510-531230 Electricity                  | 20,621              | 18,093              | 21,084              | 20,000            | 13,767                       | 0                     | 20,000                           |                    |
| 100-5-3510-531270 Gasoline/Diesel              | 11,299              | 13,940              | 14,809              | 16,000            | 12,348                       | 0                     | 15,000                           |                    |
| 100-5-3510-531300 Operating Lease              | 6,006               | 4,595               | 5,696               | 7,800             | 6,945                        | 0                     | 8,000                            |                    |
| 100-5-3510-531400 Books & Periodicals          | 652                 | 0                   | 108                 | 2,000             | 0                            | 0                     | 2,000                            |                    |
| 100-5-3510-531600 Small Equipment<5000         | 1,943               | 1,948               | 2,071               | 0                 | 515                          | 0                     | 2,000                            |                    |
| 100-5-3510-531700 Uniform Supplies             | 20,527              | 19,721              | 16,829              | 23,000            | 17,077                       | 0                     | 24,000                           |                    |
| 100-5-3510-531710 EMS                          | 45,391              | 46,286              | 45,847              | 55,000            | 25,806                       | 0                     | 60,000                           |                    |
| <b>TOTAL SUPPLIES &amp; MINOR EQPT</b>         | <b>119,411</b>      | <b>114,552</b>      | <b>116,348</b>      | <b>138,800</b>    | <b>85,665</b>                | <b>0</b>              | <b>146,000</b>                   |                    |
| <b>CAPITAL OUTLAYS &gt; \$5000</b>             |                     |                     |                     |                   |                              |                       |                                  |                    |
| 100-5-3510-542200 Vehicles                     | 0                   | 0                   | 0                   | 100,000           | 0                            | 0                     | 0                                |                    |
| 100-5-3510-542300 Furniture & Fixtures         | 1,349               | 1,532               | 1,838               | 5,000             | 654                          | 0                     | 5,000                            |                    |
| 100-5-3510-542400 Computers                    | 0                   | 0                   | 0                   | 10,000            | 3,894                        | 0                     | 10,000                           |                    |
| 100-5-3510-542500 Equipment                    | 39,898              | 18,310              | 17,712              | 63,000            | 41,948                       | 0                     | 63,000                           |                    |
| <b>TOTAL CAPITAL OUTLAYS &gt; \$5000</b>       | <b>41,248</b>       | <b>19,842</b>       | <b>19,550</b>       | <b>178,000</b>    | <b>46,496</b>                | <b>0</b>              | <b>78,000</b>                    |                    |

CITY OF HAPEVILLE  
PROPOSED BUDGET WORKSHEET  
AS OF: APRIL 30TH, 2020100-GENERAL FUND  
FIRE ADMINISTRATION

| EXPENDITURES                              | 2016-2017<br>ACTUAL | 2017-2018<br>ACTUAL | 2018-2019<br>ACTUAL | CURRENT<br>BUDGET | 2019-2020       |   | PROJECTED<br>YEAR END | 2020-2021<br>REQUESTED<br>BUDGET | PROPOSED<br>BUDGET |
|-------------------------------------------|---------------------|---------------------|---------------------|-------------------|-----------------|---|-----------------------|----------------------------------|--------------------|
|                                           |                     |                     |                     |                   | Y-T-D<br>ACTUAL |   |                       |                                  |                    |
| OTHER COSTS (NOC)                         |                     |                     |                     |                   |                 |   |                       |                                  |                    |
| DEBT SERVICE                              |                     |                     |                     |                   |                 |   |                       |                                  |                    |
| 100-5-3510-580401 Principal Phase 1 Lease | 59,947              | 50,558              | 38,154              | 40,357            | 36,400          | 0 | 21,000                |                                  |                    |
| 100-5-3510-580402 P&I Phase 2 Lease       | 28,373              | 16,551              | 0                   | 28,400            | 0               | 0 | 590,000               |                                  |                    |
| 100-5-3510-580403 Principal Fire Truck    | 88,469              | 88,469              | 62,595              | 129,500           | 17,627          | 0 | 42,000                |                                  |                    |
| 100-5-3510-582401 Interest Phase 1 Lease  | 0                   | 0                   | 2,202               | 3,400             | 3,504           | 0 | 0                     |                                  |                    |
| 100-5-3510-582403 Interest Fire Truck     | 0                   | 0                   | 25,873              | 0                 | 0               | 0 | 0                     |                                  |                    |
| TOTAL DEBT SERVICE                        | 176,788             | 155,577             | 128,825             | 201,657           | 57,531          | 0 | 653,000               |                                  |                    |
| TOTAL FIRE ADMINISTRATION                 |                     |                     |                     |                   |                 |   |                       |                                  |                    |
|                                           | 2,551,261           | 2,502,016           | 2,575,961           | 3,335,009         | 2,591,498       | 0 | 3,683,476             |                                  |                    |

100-GENERAL FUND  
HIGHWAY AND STREETS ADMIN

| EXPENDITURES                                   | 2016-2017 |  | 2017-2018 |  | 2018-2019 |        | 2019-2020 |           | 2020-2021 |           |
|------------------------------------------------|-----------|--|-----------|--|-----------|--------|-----------|-----------|-----------|-----------|
|                                                | ACTUAL    |  | ACTUAL    |  | ACTUAL    | BUDGET | Y-T-D     | PROJECTED | REQUESTED |           |
| PERSONNEL SERVICES                             |           |  |           |  |           |        |           |           |           |           |
| 100-5-4210-511100 Regular Employees            | 245,757   |  | 238,339   |  | 309,961   |        | 429,884   |           | 378,581   | 0         |
| 100-5-4210-511300 Overtime                     | 12,438    |  | 8,496     |  | 16,215    |        | 10,000    |           | 14,526    | 0         |
| 100-5-4210-512100 Group Insurance              | 71,908    |  | 73,505    |  | 78,148    |        | 97,201    |           | 79,657    | 0         |
| 100-5-4210-512200 Social Security FICA Contrib | 15,771    |  | 14,452    |  | 19,218    |        | 27,273    |           | 21,078    | 0         |
| 100-5-4210-512300 Medicare                     | 3,688     |  | 3,380     |  | 4,495     |        | 6,378     |           | 6,453     | 0         |
| 100-5-4210-512400 Retirement Contribution      | 36,797    |  | 36,330    |  | 57,801    |        | 47,922    |           | 40,102    | 0         |
| 100-5-4210-512700 Worker's Compensation        | 5,424     |  | 768       |  | 56        |        | 5,935     |           | 0         | 0         |
| TOTAL PERSONNEL SERVICES                       | 391,784   |  | 375,270   |  | 485,844   |        | 624,593   |           | 540,396   | 0         |
| CONTRACTED SERVICES                            |           |  |           |  |           |        |           |           |           |           |
| 100-5-4210-521200 Professional                 | 685       |  | 152       |  | 94        |        | 500       |           | 80        | 0         |
| 100-5-4210-522200 Repairs & Maintenance        | 36,761    |  | 29,645    |  | 41,694    |        | 51,500    |           | 36,112    | 0         |
| 100-5-4210-523210 Information Technology       | 0         |  | 1,757     |  | 0         |        | 0         |           | 0         | 0         |
| 100-5-4210-523600 Dues & Fees                  | 280       |  | 261       |  | 0         |        | 0         |           | 0         | 0         |
| 100-5-4210-523700 Education & Training         | 35        |  | 392       |  | 35        |        | 350       |           | 185       | 0         |
| TOTAL CONTRACTED SERVICES                      | 37,760    |  | 32,207    |  | 41,822    |        | 52,350    |           | 36,377    | 0         |
| SUPPLIES & MINOR EQPT                          |           |  |           |  |           |        |           |           |           |           |
| 100-5-4210-531100 Supplies                     | 33,645    |  | 23,750    |  | 32,313    |        | 37,000    |           | 41,718    | 0         |
| 100-5-4210-531230 Electricity                  | 227,786   |  | 218,396   |  | 225,427   |        | 200,000   |           | 171,453   | 0         |
| 100-5-4210-531270 Gasoline/Diesel              | 8,580     |  | 12,275    |  | 7,619     |        | 8,000     |           | 6,973     | 0         |
| 100-5-4210-531600 Small Equipment<5000         | 0         |  | 699       |  | 0         |        | 0         |           | 0         | 0         |
| TOTAL SUPPLIES & MINOR EQPT                    | 270,011   |  | 255,120   |  | 265,358   |        | 245,000   |           | 220,144   | 0         |
| CAPITAL OUTLAYS > \$5000                       |           |  |           |  |           |        |           |           |           |           |
| 100-5-4210-541200 Site Improvements            | 31,663    |  | 0         |  | 18,357    |        | 14,700    |           | 22,108    | 0         |
| 100-5-4210-542500 Equipment                    | 0         |  | 0         |  | 0         |        | 50,000    |           | 32,000    | 0         |
| TOTAL CAPITAL OUTLAYS > \$5000                 | 31,663    |  | 0         |  | 18,357    |        | 64,700    |           | 54,108    | 0         |
| OTHER COSTS (NOC)                              |           |  |           |  |           |        |           |           |           |           |
| DEBT SERVICE                                   |           |  |           |  |           |        |           |           |           |           |
| 100-5-4210-580009 Trf to Dev Auth - 2019A      | 0         |  | 0         |  | 0         |        | 0         |           | 0         | 0         |
| 100-5-4210-580399 Trf to Dev Auth-2004B Bd     | 50        |  | 64,495    |  | 249,837   |        | 250,000   |           | 0         | 0         |
| 100-5-4210-580401 Trf to Dev Auth- 2004A Bd    | 519,891   |  | 233,458   |  | 68,959    |        | 233,675   |           | 181,900   | 0         |
| 100-5-4210-580402 Trf to Dev Auth - 2007 Bd    | 112,524   |  | 115,932   |  | 112,668   |        | 112,604   |           | 0         | 0         |
| 100-5-4210-580403 P&I Phase 1 Lease            | 812       |  | 0         |  | 0         |        | 0         |           | 0         | 0         |
| 100-5-4210-580405 Trf to Dev Auth - 2014 Bds   | 47,386    |  | 136,808   |  | 64,495    |        | 76,602    |           | 0         | 0         |
| TOTAL DEBT SERVICE                             | 675,662   |  | 550,693   |  | 495,958   |        | 672,881   |           | 181,900   | 0         |
| TOTAL HIGHWAY AND STREETS ADMIN                | 1,406,880 |  | 1,213,290 |  | 1,307,340 |        | 1,659,524 |           | 1,032,925 | 0         |
|                                                |           |  |           |  |           |        |           |           |           | 1,464,525 |

100-GENERAL FUND  
PARTICIPANT RECREATION

| EXPENDITURES                                   | 2016-2017<br>ACTUAL | 2017-2018<br>ACTUAL | 2018-2019<br>ACTUAL | CURRENT<br>BUDGET | 2019-2020<br>Y-T-D<br>ACTUAL | PROJECTED<br>YEAR END | REQUESTED<br>BUDGET | 2020-2021<br>PROPOSED<br>BUDGET |
|------------------------------------------------|---------------------|---------------------|---------------------|-------------------|------------------------------|-----------------------|---------------------|---------------------------------|
| <b>PERSONNEL SERVICES</b>                      |                     |                     |                     |                   |                              |                       |                     |                                 |
| 100-5-6120-511100 Regular Employees            | 285,191             | 240,462             | 192,914             | 236,847           | 183,313                      | 0                     | 247,710             |                                 |
| 100-5-6120-511200 Part Time Employees          | 0                   | 0                   | 41,386              | 93,440            | 39,268                       | 0                     | 93,440              |                                 |
| 100-5-6120-511300 Overtime                     | 4,207               | 6,201               | 11,064              | 7,500             | 2,801                        | 0                     | 7,500               |                                 |
| 100-5-6120-512100 Group Insurance              | 43,510              | 45,103              | 64,770              | 58,320            | 55,978                       | 0                     | 58,754              |                                 |
| 100-5-6120-512200 Social Security FICA Contrib | 18,492              | 14,422              | 12,586              | 20,943            | 12,609                       | 0                     | 22,039              |                                 |
| 100-5-6120-512300 Medicare                     | 4,325               | 3,373               | 5,355               | 4,898             | 2,949                        | 0                     | 5,154               |                                 |
| 100-5-6120-512400 Retirement Contribution      | 18,544              | 26,435              | 35,735              | 26,620            | 23,662                       | 0                     | 29,588              |                                 |
| 100-5-6120-512700 Worker's Compensation        | 2,568               | 2                   | 0                   | 3,244             | 0                            | 0                     | 3,351               |                                 |
| <b>TOTAL PERSONNEL SERVICES</b>                | <b>376,835</b>      | <b>335,998</b>      | <b>363,811</b>      | <b>451,812</b>    | <b>320,580</b>               | <b>0</b>              | <b>467,536</b>      |                                 |
| <b>CONTRACTED SERVICES</b>                     |                     |                     |                     |                   |                              |                       |                     |                                 |
| 100-5-6120-521301 Technical - Baseball         | 5,908               | 5,993               | 6,352               | 6,500             | 180                          | 0                     | 7,500               |                                 |
| 100-5-6120-521302 Technical - Basketball       | 5,964               | 6,039               | 6,000               | 6,000             | 5,402                        | 0                     | 7,000               |                                 |
| 100-5-6120-521303 Technical - Football         | 5,984               | 7,285               | 10,660              | 7,000             | 7,000                        | 0                     | 8,000               |                                 |
| 100-5-6120-521304 Technical - Girl's Softball  | 2,262               | 1,953               | 2,386               | 2,400             | 2,180                        | 0                     | 2,400               |                                 |
| 100-5-6120-521305 Technical - Tournaments      | 1,575               | 1,435               | 1,467               | 1,500             | 1,645                        | 0                     | 1,500               |                                 |
| 100-5-6120-521306 Technical - Adult Softball   | 2,344               | 5,139               | 4,883               | 5,000             | 4,970                        | 0                     | 5,000               |                                 |
| 100-5-6120-521307 Technical - Soccer           | 1,000               | 0                   | 1,935               | 2,000             | 1,992                        | 0                     | 2,000               |                                 |
| 100-5-6120-522000 Festivals/Events             | 13,423              | 45,593              | 38,483              | 35,000            | 33,331                       | 0                     | 50,000              |                                 |
| 100-5-6120-522200 Repairs & Maintenance        | 3,840               | 3,230               | 1,446               | 2,000             | 1,797                        | 0                     | 2,000               |                                 |
| 100-5-6120-523200 Communications               | 1,432               | 1,276               | 1,476               | 2,000             | 1,768                        | 0                     | 2,000               |                                 |
| 100-5-6120-523210 Information Technology       | 0                   | 0                   | 889                 | 0                 | 0                            | 0                     | 0                   |                                 |
| 100-5-6120-523300 Advertising                  | 0                   | 0                   | 0                   | 250               | 198                          | 0                     | 250                 |                                 |
| 100-5-6120-523400 Printing & Binding           | 0                   | 339                 | 0                   | 0                 | 172                          | 0                     | 200                 |                                 |
| 100-5-6120-523500 Travel                       | 897                 | 933                 | 857                 | 1,000             | 1,313                        | 0                     | 1,000               |                                 |
| 100-5-6120-523600 Dues & Fees                  | 2,899               | 2,750               | 1,934               | 3,000             | 2,840                        | 0                     | 3,000               |                                 |
| 100-5-6120-523700 Education & Training         | 1,464               | 2,754               | 2,988               | 3,000             | 2,989                        | 0                     | 3,000               |                                 |
| 100-5-6120-523850 Contract Labor               | 11,995              | 8,098               | 8,602               | 10,000            | 8,051                        | 0                     | 10,000              |                                 |
| 100-5-6120-523900 Other - Seniors              | 4,982               | 4,561               | 4,935               | 5,000             | 3,619                        | 0                     | 5,000               |                                 |
| <b>TOTAL CONTRACTED SERVICES</b>               | <b>65,868</b>       | <b>97,380</b>       | <b>95,274</b>       | <b>91,650</b>     | <b>78,448</b>                | <b>0</b>              | <b>109,850</b>      |                                 |
| <b>SUPPLIES &amp; MINOR EQPT</b>               |                     |                     |                     |                   |                              |                       |                     |                                 |
| 100-5-6120-531100 Supplies                     | 12,665              | 8,547               | 14,654              | 15,000            | 5,723                        | 0                     | 10,000              |                                 |
| 100-5-6120-531101 Supplies-Baseball/Girls Soft | 1,938               | 6,904               | 6,866               | 7,000             | 85                           | 0                     | 9,000               |                                 |
| 100-5-6120-531102 Supplies - Basketball        | 5,987               | 6,049               | 5,997               | 6,000             | 5,396                        | 0                     | 6,500               |                                 |
| 100-5-6120-531103 Supplies - Football          | 11,988              | 11,874              | 13,624              | 12,000            | 12,188                       | 0                     | 13,000              |                                 |
| 100-5-6120-531104 Supplies - Adult Softball    | 1,866               | 0                   | 0                   | 1,500             | 829                          | 0                     | 1,500               |                                 |
| 100-5-6120-531105 Supplies - Tournaments       | 1,459               | 1,183               | 910                 | 1,500             | 540                          | 0                     | 1,500               |                                 |
| 100-5-6120-531106 Supplies - Senior Citizens   | 1,456               | 1,577               | 0                   | 1,500             | 555                          | 0                     | 1,500               |                                 |
| 100-5-6120-531107 Supplies - Soccer            | 1,342               | 2,000               | 1,100               | 0                 | 0                            | 0                     | 2,000               |                                 |
| 100-5-6120-531108 Supplies - Children's Progra | 3,521               | 3,930               | 4,034               | 5,000             | 1,366                        | 0                     | 7,500               |                                 |
| 100-5-6120-531109 Supplies-Cheerleading/Dance  | 2,500               | 2,500               | 2,500               | 2,500             | 1,796                        | 0                     | 2,500               |                                 |
| 100-5-6120-531110 Equip Exp - Coach's Reimb Fu | 0                   | 1,500               | 0                   | 0                 | 0                            | 0                     | 2,500               |                                 |
| 100-5-6120-531111 Supplies-Special Programs    | 107                 | 0                   | 0                   | 0                 | 0                            | 0                     | 10,000              |                                 |
| 100-5-6120-531220 Natural Gas                  | 7,378               | 7,365               | 8,683               | 10,000            | 5,583                        | 0                     | 10,000              |                                 |

CITY OF HAPEVILLE  
PROPOSED BUDGET WORKSHEET  
AS OF: APRIL 30TH, 202000-GENERAL FUND  
PARTICIPANT RECREATION

|                                       | 2016-2017<br>ACTUAL | 2017-2018<br>ACTUAL | 2018-2019<br>ACTUAL | CURRENT<br>BUDGET | 2019-2020<br>Y-T-D<br>ACTUAL | PROJECTED<br>YEAR END | 2020-2021<br>REQUESTED<br>BUDGET | PROPOSED<br>BUDGET |
|---------------------------------------|---------------------|---------------------|---------------------|-------------------|------------------------------|-----------------------|----------------------------------|--------------------|
| EXPENDITURES                          |                     |                     |                     |                   |                              |                       |                                  |                    |
| 00-5-6120-531230 Electricity          | 33,078              | 25,207              | 26,028              | 27,000            | 17,188                       | 0                     | 25,000                           |                    |
| 00-5-6120-531270 Gasoline/Diesel      | 1,555               | 1,923               | 2,841               | 3,500             | 2,830                        | 0                     | 3,500                            |                    |
| 00-5-6120-531300 Operating Lease      | 6,838               | 6,047               | 4,443               | 4,400             | 3,526                        | 0                     | 4,400                            |                    |
| 00-5-6120-531400 Books & Periodicals  | 0                   | 1,610               | 1,380               | 0                 | 0                            | 0                     | 0                                |                    |
| 00-5-6120-531590 Other                | 6,056               | 4,930               | 6,043               | 10,100            | 7,559                        | 0                     | 10,100                           |                    |
| 00-5-6120-531600 Small Equipment<5000 | 0                   | 1,062               | 4,018               | 4,000             | 1,440                        | 0                     | 16,000                           |                    |
| 00-5-6120-531700 Other Supplies       | 5,515               | 4,791               | 8,202               | 8,550             | 1,179                        | 0                     | 8,550                            |                    |
| TOTAL SUPPLIES & MINOR EQPT           | 105,250             | 99,000              | 111,342             | 119,550           | 67,784                       | 0                     | 145,050                          |                    |
| APITAL OUTLAYS > \$5000               |                     |                     |                     |                   |                              |                       |                                  |                    |
| 00-5-6120-542200 Vehicles             | 0                   | 0                   | 0                   | 11,500            | 0                            | 0                     | 0                                |                    |
| 00-5-6120-542300 Furniture & Fixtures | 0                   | 2,000               | 750                 | 2,000             | 0                            | 0                     | 2,000                            |                    |
| 00-5-6120-542400 Computers            | 0                   | 0                   | 0                   | 0                 | 0                            | 0                     | 3,000                            |                    |
| TOTAL CAPITAL OUTLAYS > \$5000        | 0                   | 2,000               | 750                 | 13,500            | 0                            | 0                     | 5,000                            |                    |
| OTHER COSTS (NOC)                     |                     |                     |                     |                   |                              |                       |                                  |                    |
| EBT SERVICE                           |                     |                     |                     |                   |                              |                       |                                  |                    |
| 00-5-6120-580401 P&I Phase 2 Lease    | 5,033               | 2,936               | 0                   | 0                 | 0                            | 0                     | 10,000                           |                    |
| TOTAL DEBT SERVICE                    | 5,033               | 2,936               | 0                   | 0                 | 0                            | 0                     | 10,000                           |                    |
| TOTAL PARTICIPANT RECREATION          | 553,086             | 537,314             | 571,177             | 676,512           | 466,811                      | 0                     | 737,436                          |                    |

CITY OF HAPEVILLE  
PROPOSED BUDGET WORKSHEET  
AS OF: APRIL 30TH, 2020100-GENERAL FUND  
PARK AREAS & GROUNDS

| EXPENDITURES                                  | 2016-2017<br>ACTUAL | 2017-2018<br>ACTUAL | 2018-2019<br>ACTUAL | CURRENT<br>BUDGET | 2019-2020<br>Y-T-D<br>ACTUAL | PROJECTED<br>YEAR END | REQUESTED<br>BUDGET | 2020-2021<br>PROPOSED<br>BUDGET |
|-----------------------------------------------|---------------------|---------------------|---------------------|-------------------|------------------------------|-----------------------|---------------------|---------------------------------|
| <b>PERSONNEL SERVICES</b>                     |                     |                     |                     |                   |                              |                       |                     |                                 |
| 00-5-6220-511100 Regular Employees            | 223,926             | 362,936             | 291,061             | 346,733           | 287,933                      | 0                     | 360,693             |                                 |
| 00-5-6220-511200 Part Time Employees          | 0                   | 0                   | 23,170              | 0                 | 0                            | 0                     | 0                   |                                 |
| 00-5-6220-511300 Overtime                     | 19,202              | 24,628              | 21,052              | 15,000            | 15,068                       | 0                     | 16,000              |                                 |
| 00-5-6220-511600 Holiday                      | 36                  | 0                   | 0                   | 0                 | 0                            | 0                     | 0                   |                                 |
| 00-5-6220-512100 Group Insurance              | 61,135              | 96,524              | 103,356             | 116,641           | 101,433                      | 0                     | 117,508             |                                 |
| 00-5-6220-512200 Social Security FICA Contrib | 14,435              | 22,756              | 19,882              | 22,427            | 15,866                       | 0                     | 23,740              |                                 |
| 00-5-6220-512300 Medicare                     | 3,376               | 5,322               | 4,650               | 5,245             | 7,562                        | 0                     | 5,552               |                                 |
| 00-5-6220-512400 Retirement Contribution      | 30,319              | 27,592              | 52,140              | 39,408            | 35,029                       | 0                     | 43,236              |                                 |
| 00-5-6220-512700 Worker's Compensation        | 4,100               | 1,895               | 0                   | 4,787             | 2,401                        | 0                     | 4,885               |                                 |
| TOTAL PERSONNEL SERVICES                      | 356,529             | 541,652             | 515,312             | 550,241           | 465,291                      | 0                     | 571,614             |                                 |
| <b>CONTRACTED SERVICES</b>                    |                     |                     |                     |                   |                              |                       |                     |                                 |
| 00-5-6220-522200 Repairs & Maintenance        | 192,993             | 110,391             | 148,335             | 120,000           | 119,618                      | 0                     | 160,000             |                                 |
| 00-5-6220-523600 Dues & Fees                  | 477                 | 199                 | 144                 | 2,500             | 1,340                        | 0                     | 2,500               |                                 |
| 00-5-6220-523800 Technical Inspections        | 285,966             | 175,297             | 78,225              | 230,000           | 257,498                      | 0                     | 250,000             |                                 |
| 00-5-6220-523850 Contract Labor               | 3,844               | 4,282               | 7,857               | 8,000             | 4,492                        | 0                     | 8,000               |                                 |
| TOTAL CONTRACTED SERVICES                     | 483,279             | 288,168             | 234,562             | 360,500           | 382,948                      | 0                     | 420,500             |                                 |
| <b>SUPPLIES &amp; MINOR EQPT</b>              |                     |                     |                     |                   |                              |                       |                     |                                 |
| 00-5-6220-531100 Supplies                     | 82,243              | 81,128              | 86,562              | 70,000            | 75,445                       | 0                     | 80,000              |                                 |
| 00-5-6220-531220 Natural Gas                  | 4,431               | 6,352               | 5,239               | 5,000             | 5,088                        | 0                     | 5,000               |                                 |
| 00-5-6220-531230 Electricity                  | 22,600              | 19,746              | 17,451              | 14,000            | 11,242                       | 0                     | 14,000              |                                 |
| 00-5-6220-531270 Gasoline/Diesel              | 7,500               | 7,430               | 10,771              | 10,000            | 8,926                        | 0                     | 14,000              |                                 |
| 00-5-6220-531300 Operating Lease              | 10,640              | 10,095              | 7,379               | 7,500             | 6,367                        | 0                     | 7,000               |                                 |
| TOTAL SUPPLIES & MINOR EQPT                   | 127,414             | 124,751             | 127,402             | 106,500           | 107,067                      | 0                     | 120,000             |                                 |
| <b>CAPITAL OUTLAYS &gt; \$5000</b>            |                     |                     |                     |                   |                              |                       |                     |                                 |
| 00-5-6220-541200 Site Improvements            | 91,750              | 25,083              | 53,384              | 65,000            | 39,172                       | 0                     | 150,000             |                                 |
| 00-5-6220-542500 Equipment                    | 0                   | 0                   | 0                   | 12,000            | 7,705                        | 0                     | 30,000              |                                 |
| TOTAL CAPITAL OUTLAYS > \$5000                | 91,750              | 25,083              | 53,384              | 77,000            | 46,877                       | 0                     | 180,000             |                                 |
| <b>OTHER COSTS (NOC)</b>                      |                     |                     |                     |                   |                              |                       |                     |                                 |
| TOTAL PARK AREAS & GROUNDS                    | 1,058,972           | 979,655             | 930,660             | 1,094,241         | 1,002,184                    | 0                     | 1,292,114           |                                 |

CITY OF HAPEVILLE  
PROPOSED BUDGET WORKSHEET  
AS OF: APRIL 30TH, 2020100-GENERAL FUND  
INSPECTION

| EXPENDITURES          | 2016-2017<br>ACTUAL | 2017-2018<br>ACTUAL | 2018-2019<br>ACTUAL | CURRENT<br>BUDGET | (----- 2019-2020 -----) |                       | (----- 2020-2021 -----) |                    |
|-----------------------|---------------------|---------------------|---------------------|-------------------|-------------------------|-----------------------|-------------------------|--------------------|
|                       |                     |                     |                     |                   | Y-T-D<br>ACTUAL         | PROJECTED<br>YEAR END | REQUESTED<br>BUDGET     | PROPOSED<br>BUDGET |
| PERSONNEL SERVICES    |                     |                     |                     |                   |                         |                       |                         |                    |
| CONTRACTED SERVICES   |                     |                     |                     |                   |                         |                       |                         |                    |
| SUPPLIES & MINOR EQPT |                     |                     |                     |                   |                         |                       |                         |                    |

CITY OF HAPEVILLE  
PROPOSED BUDGET WORKSHEET  
AS OF: APRIL 30TH, 2020100-GENERAL FUND  
PLANNING & ZONING

| EXPENDITURES                              | 2016-2017<br>ACTUAL | 2017-2018<br>ACTUAL | 2018-2019<br>ACTUAL | CURRENT<br>BUDGET | 2019-2020       |                 | PROJECTED<br>YEAR END | 2020-2021           |                    |
|-------------------------------------------|---------------------|---------------------|---------------------|-------------------|-----------------|-----------------|-----------------------|---------------------|--------------------|
|                                           |                     |                     |                     |                   | Y-T-D<br>ACTUAL | Y-T-D<br>ACTUAL |                       | REQUESTED<br>BUDGET | PROPOSED<br>BUDGET |
| PERSONNEL SERVICES                        |                     |                     |                     |                   |                 |                 |                       |                     |                    |
| CONTRACTED SERVICES                       |                     |                     |                     |                   |                 |                 |                       |                     |                    |
| 100-5-7400-521200 Professional            | 57,937              | 88,691              | 85,325              | 85,000            | 73,193          | 0               | 0                     | 90,000              |                    |
| 100-5-7400-521201 Planning/Zoning Board   | 3,210               | 2,950               | 4,600               | 5,000             | 4,900           | 0               | 0                     | 5,000               |                    |
| 100-5-7400-521202 Appeals Board           | 450                 | 1,200               | 1,850               | 1,250             | 2,000           | 0               | 0                     | 2,500               |                    |
| 100-5-7400-521300 Technical               | 10,726              | 24,066              | 9,440               | 10,000            | 13,625          | 0               | 0                     | 10,000              |                    |
| 100-5-7400-521400 ARC--CDAP Grant Expense | 0                   | 0                   | 6,000               | 0                 | 0               | 0               | 0                     | 0                   |                    |
| 100-5-7400-522100 ARC-LCI Grant Expense   | 93,200              | 3,800               | 35,629              | 87,500            | 22,614          | 0               | 0                     | 0                   |                    |
| 100-5-7400-523200 Communications          | 0                   | 143                 | 25                  | 0                 | 0               | 0               | 0                     | 0                   |                    |
| 100-5-7400-523210 Information Technology  | 0                   | 0                   | 0                   | 0                 | 0               | 0               | 0                     | 500                 |                    |
| 100-5-7400-523300 Advertising             | 1,787               | 930                 | 1,406               | 1,000             | 1,020           | 0               | 0                     | 1,000               |                    |
| 100-5-7400-523600 Dues & Fees             | 0                   | 29                  | 55                  | 250               | 48              | 0               | 0                     | 250                 |                    |
| 100-5-7400-523700 Education & Training    | 0                   | 450                 | 0                   | 500               | 0               | 0               | 0                     | 1,000               |                    |
| 100-5-7400-523900 OTHER                   | 0                   | 44                  | 0                   | 100               | 0               | 0               | 0                     | 100                 |                    |
| TOTAL CONTRACTED SERVICES                 | 167,310             | 122,302             | 144,328             | 190,600           | 117,400         | 0               | 0                     | 110,350             |                    |
| SUPPLIES & MINOR EQPT                     |                     |                     |                     |                   |                 |                 |                       |                     |                    |
| 100-5-7400-531100 Supplies                | 195                 | 100                 | 53                  | 100               | 710             | 0               | 0                     | 500                 |                    |
| 100-5-7400-531400 Books & Periodicals     | 0                   | 0                   | 0                   | 100               | 0               | 0               | 0                     | 100                 |                    |
| TOTAL SUPPLIES & MINOR EQPT               | 195                 | 100                 | 53                  | 200               | 710             | 0               | 0                     | 600                 |                    |
| CAPITAL OUTLAYS > \$5000                  | 0                   | 0                   | 0                   | 3,000             | 2,729           | 0               | 0                     | 3,000               |                    |
| 100-5-7400-542410 Technology              | 0                   | 0                   | 0                   | 3,000             | 2,729           | 0               | 0                     | 3,000               |                    |
| TOTAL CAPITAL OUTLAYS > \$5000            | 0                   | 0                   | 0                   | 3,000             | 2,729           | 0               | 0                     | 3,000               |                    |
| OTHER COSTS (NOC)                         |                     |                     |                     |                   |                 |                 |                       |                     |                    |
| TOTAL PLANNING & ZONING                   | 167,505             | 122,402             | 144,381             | 193,800           | 120,839         | 0               | 0                     | 113,950             |                    |

CITY OF HAPEVILLE  
PROPOSED BUDGET WORKSHEET  
AS OF: APRIL 30TH, 2020100-GENERAL FUND  
CODE ENFORCEMENT

|  |  | 2016-2017 |  | 2017-2018 |  | 2018-2019 |  | 2019-2020 |  | PROJECTED |  | 2020-2021 |  |
|--|--|-----------|--|-----------|--|-----------|--|-----------|--|-----------|--|-----------|--|
|  |  | ACTUAL    |  | ACTUAL    |  | ACTUAL    |  | Y-T-D     |  | YEAR END  |  | REQUESTED |  |
|  |  |           |  |           |  |           |  | ACTUAL    |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |
|  |  |           |  |           |  |           |  |           |  |           |  |           |  |

## 100-GENERAL FUND

## ECONOMIC DEVELOPMENT

EXPENDITURES

(-----) (-----) (-----) (-----) (-----) (-----) (-----) (-----)

2016-2017 2017-2018 2018-2019 CURRENT Y-T-D PROJECTED YEAR END REQUESTED 2020-2021 PROPOSED

ACTUAL ACTUAL BUDGET ACTUAL BUDGET BUDGET BUDGET

## PERSONNEL SERVICES

|                                               |        |         |         |         |         |   |         |
|-----------------------------------------------|--------|---------|---------|---------|---------|---|---------|
| 00-5-7520-511100 Regular Employees            | 20,743 | 152,848 | 146,879 | 153,295 | 121,710 | 0 | 158,654 |
| 00-5-7520-511300 Overtime                     | 838    | 9,221   | 14,954  | 13,000  | 13,027  | 0 | 6,000   |
| 00-5-7520-512100 Group Insurance              | 944    | 31,238  | 34,207  | 29,160  | 33,320  | 0 | 29,377  |
| 00-5-7520-512200 Social Security FICA Contrib | 690    | 9,337   | 9,486   | 9,876   | 7,854   | 0 | 10,405  |
| 00-5-7520-512300 Medicare                     | 161    | 2,184   | 2,219   | 2,310   | 1,837   | 0 | 2,433   |
| 00-5-7520-512400 Retirement Contribution      | 0      | 22,007  | 28,882  | 17,354  | 15,426  | 0 | 18,950  |
| 00-5-7520-512500 Money Purchase Pension       | 2,181  | 0       | 0       | 0       | 0       | 0 | 0       |
| 00-5-7520-512700 Worker's Compensation        | 0      | 499     | 0       | 2,116   | 0       | 0 | 2,149   |
| 00-5-7520-512740 Auto Allowance               | 200    | 200     | 0       | 0       | 0       | 0 | 0       |
| TOTAL PERSONNEL SERVICES                      | 25,757 | 227,532 | 236,627 | 227,111 | 193,175 | 0 | 227,968 |

## CONTRACTED SERVICES

|                                               |        |        |         |         |         |   |         |
|-----------------------------------------------|--------|--------|---------|---------|---------|---|---------|
| 00-5-7520-521200 Professional                 | 3,370  | 18,140 | 63,463  | 70,000  | 78,841  | 0 | 90,000  |
| 00-5-7520-521204 Consulting                   | 8,313  | 28,713 | 52,246  | 80,000  | 15,521  | 0 | 60,000  |
| 00-5-7520-521430 KaBoom Grant Expense         | 0      | 939    | 6,722   | 0       | 0       | 0 | 0       |
| 00-5-7520-522000 Festivals & Events           | 833    | 7,744  | 4,434   | 7,000   | 4,675   | 0 | 7,000   |
| 00-5-7520-522125 Special Exhibits - South Art | 3,740  | 16,100 | 12,020  | 15,000  | 9,137   | 0 | 15,000  |
| 00-5-7520-522145 Special Promotions           | 0      | 1,043  | 4,460   | 5,000   | 2,831   | 0 | 5,000   |
| 00-5-7520-522160 Special Events - Council     | 1,500  | 1,005  | 2,612   | 18,500  | 16,500  | 0 | 18,500  |
| 00-5-7520-522200 Repairs & Maintenance        | 0      | 306    | 3,646   | 2,500   | 2,775   | 0 | 3,000   |
| 00-5-7520-523300 Advertising                  | 12,342 | 12,803 | 11,424  | 20,000  | 9,504   | 0 | 15,000  |
| 00-5-7520-523400 Printing & Binding           | 1,322  | 2,255  | 0       | 0       | 0       | 0 | 0       |
| 00-5-7520-523500 Travel                       | 582    | 730    | 2,022   | 1,000   | 1,630   | 0 | 1,000   |
| 00-5-7520-523600 Dues & Fees                  | 0      | 219    | 2,009   | 1,000   | 3,405   | 0 | 1,000   |
| 00-5-7520-523700 Education & Training         | 820    | 1,979  | 55      | 2,000   | 475     | 0 | 2,000   |
| 00-5-7520-523850 Contract Labor               | 0      | 2,500  | 0       | 1,000   | 0       | 0 | 1,000   |
| TOTAL CONTRACTED SERVICES                     | 32,823 | 94,475 | 165,111 | 223,000 | 145,294 | 0 | 218,500 |

## SUPPLIES &amp; MINOR EQPT

|                                           |       |        |       |        |       |   |        |
|-------------------------------------------|-------|--------|-------|--------|-------|---|--------|
| 00-5-7520-531100 Supplies                 | 595   | 5,618  | 2,169 | 3,000  | 2,651 | 0 | 2,500  |
| 00-5-7520-531200 Supplies - Christ Church | 0     | 1,170  | 65    | 1,000  | 0     | 0 | 1,000  |
| 00-5-7520-531230 Electricity              | 401   | 3,721  | 5,157 | 3,500  | 3,720 | 0 | 3,500  |
| 00-5-7520-531270 Gasoline/Diesel          | 98    | 112    | 202   | 250    | 166   | 0 | 250    |
| 00-5-7520-531300 Operating Lease          | 657   | 2,380  | 1,445 | 2,000  | 1,301 | 0 | 2,000  |
| 00-5-7520-531400 Books & Periodicals      | 0     | 0      | 0     | 100    | 0     | 0 | 0      |
| 00-5-7520-531600 Small Equipment<5000     | 0     | 0      | 0     | 450    | 0     | 0 | 2,500  |
| 00-5-7520-531700 Other Supplies           | 65    | 148    | 0     | 500    | 480   | 0 | 500    |
| TOTAL SUPPLIES & MINOR EQPT               | 1,815 | 13,150 | 9,038 | 10,800 | 8,319 | 0 | 12,250 |

## CAPITAL OUTLAYS &gt; \$5000

|                                            |   |        |        |        |         |   |        |
|--------------------------------------------|---|--------|--------|--------|---------|---|--------|
| 00-5-7520-541200 Site Improvements-CC&Epot | 0 | 9,150  | 12,475 | 15,000 | 686,019 | 0 | 50,000 |
| 00-5-7520-542300 Furniture & Fixtures      | 0 | 0      | 0      | 500    | 0       | 0 | 250    |
| 00-5-7520-542400 Computers                 | 0 | 689    | 759    | 1,000  | 0       | 0 | 0      |
| 00-5-7520-542410 Technology                | 0 | 1,746  | 0      | 0      | 0       | 0 | 0      |
| TOTAL CAPITAL OUTLAYS > \$5000             | 0 | 11,585 | 13,234 | 16,500 | 686,019 | 0 | 50,250 |

CITY OF HAPEVILLE  
PROPOSED BUDGET WORKSHEET  
AS OF: APRIL 30TH, 2020100-GENERAL FUND  
ECONOMIC DEVELOPMENT

| EXPENDITURES                                  | 2016-2017 | 2017-2018 | 2018-2019 | 2019-2020       | PROJECTED | 2020-2021           | PROPOSED |
|-----------------------------------------------|-----------|-----------|-----------|-----------------|-----------|---------------------|----------|
|                                               | ACTUAL    | ACTUAL    | ACTUAL    | Y-T-D<br>ACTUAL | YEAR END  | REQUESTED<br>BUDGET | BUDGET   |
| OTHER COSTS (NOC)                             |           |           |           |                 |           |                     |          |
| 00-5-7520-575100 Hapeville Community Imp Dist | 0         | 15,950    | 14,248    | 15,000          | 0         | 15,000              |          |
| TOTAL OTHER COSTS (NOC)                       | 0         | 15,950    | 14,248    | 15,000          | 0         | 15,000              |          |
| DEBT SERVICE                                  |           |           |           |                 |           |                     |          |
| OTHER FINANCING USES                          |           |           |           |                 |           |                     |          |
| TOTAL ECONOMIC DEVELOPMENT                    | 60,395    | 362,692   | 438,259   | 1,046,807       | 0         | 523,968             |          |

CITY OF HAPEVILLE  
PROPOSED BUDGET WORKSHEET  
AS OF: APRIL 30TH, 2020100-GENERAL FUND  
MAIN STREET

| EXPENDITURES                                | 2016-2017<br>ACTUAL | 2017-2018<br>ACTUAL | 2018-2019<br>ACTUAL | CURRENT<br>BUDGET | 2019-2020<br>Y-T-D<br>ACTUAL | PROJECTED<br>YEAR END | 2020-2021<br>REQUESTED<br>BUDGET | PROPOSED<br>BUDGET |
|---------------------------------------------|---------------------|---------------------|---------------------|-------------------|------------------------------|-----------------------|----------------------------------|--------------------|
| <b>PERSONNEL SERVICES</b>                   |                     |                     |                     |                   |                              |                       |                                  |                    |
| <b>CONTRACTED SERVICES</b>                  |                     |                     |                     |                   |                              |                       |                                  |                    |
| 100-5-7550-521200 Professional              | 0                   | 0                   | 0                   | 0                 | 594                          | 0                     | 0                                |                    |
| 100-5-7550-522000 Festivals                 | 0                   | 300                 | 9,522               | 25,000            | 10,889                       | 0                     | 20,000                           |                    |
| 100-5-7550-522100 ARC - Sharing Our Stories | 22,609              | 14,914              | 0                   | 0                 | 0                            | 0                     | 0                                |                    |
| 100-5-7550-523300 Advertising               | 0                   | 0                   | 0                   | 250               | 39                           | 0                     | 4,000                            |                    |
| 100-5-7550-523400 Printing & Binding        | 0                   | 600                 | 0                   | 2,650             | 663                          | 0                     | 1,000                            |                    |
| 100-5-7550-523500 Travel                    | 0                   | 0                   | 0                   | 200               | 0                            | 0                     | 5,000                            |                    |
| 100-5-7550-523600 Dues & Fees               | 0                   | 350                 | 350                 | 350               | 196                          | 0                     | 350                              |                    |
| 100-5-7550-523700 Education & Training      | 0                   | 0                   | 0                   | 1,000             | 350                          | 0                     | 1,000                            |                    |
| 100-5-7550-523850 Contract Labor            | 0                   | 0                   | 0                   | 0                 | 90                           | 0                     | 0                                |                    |
| <b>TOTAL CONTRACTED SERVICES</b>            | <b>22,609</b>       | <b>16,164</b>       | <b>9,872</b>        | <b>29,450</b>     | <b>12,821</b>                | <b>0</b>              | <b>31,350</b>                    |                    |
| <b>SUPPLIES &amp; MINOR EQPT</b>            |                     |                     |                     |                   |                              |                       |                                  |                    |
| 100-5-7550-531100 Supplies                  | 0                   | 41                  | 2,002               | 200               | 561                          | 0                     | 200                              |                    |
| 100-5-7550-531700 Other Supplies            | 0                   | 0                   | 0                   | 300               | 0                            | 0                     | 300                              |                    |
| <b>TOTAL SUPPLIES &amp; MINOR EQPT</b>      | <b>0</b>            | <b>41</b>           | <b>2,002</b>        | <b>500</b>        | <b>561</b>                   | <b>0</b>              | <b>500</b>                       |                    |
| <b>CAPITAL OUTLAYS &gt; \$5000</b>          |                     |                     |                     |                   |                              |                       |                                  |                    |
| 100-5-7550-541200 Site Improvements         | 4,700               | 11,411              | 38,829              | 15,050            | 0                            | 0                     | 7,500                            |                    |
| <b>TOTAL CAPITAL OUTLAYS &gt; \$5000</b>    | <b>4,700</b>        | <b>11,411</b>       | <b>38,829</b>       | <b>15,050</b>     | <b>0</b>                     | <b>0</b>              | <b>7,500</b>                     |                    |
| <b>OTHER COSTS (NOC)</b>                    |                     |                     |                     |                   |                              |                       |                                  |                    |
| <b>TOTAL MAIN STREET</b>                    | <b>27,309</b>       | <b>27,616</b>       | <b>50,703</b>       | <b>45,000</b>     | <b>13,382</b>                | <b>0</b>              | <b>39,350</b>                    |                    |

CITY OF HAPEVILLE  
PROPOSED BUDGET WORKSHEET  
AS OF: APRIL 30TH, 2020100-GENERAL FUND  
OTHER FINANCING USES

| EXPENDITURES                                 | 2016-2017<br>ACTUAL | 2017-2018<br>ACTUAL | 2018-2019<br>ACTUAL | CURRENT<br>BUDGET | 2019-2020<br>Y-T-D<br>ACTUAL | PROJECTED<br>YEAR END | 2020-2021<br>REQUESTED<br>BUDGET | PROPOSED<br>BUDGET |
|----------------------------------------------|---------------------|---------------------|---------------------|-------------------|------------------------------|-----------------------|----------------------------------|--------------------|
| INTERFUND TRANSACTIONS                       |                     |                     |                     |                   |                              |                       |                                  |                    |
| 100-5-9100-590301 Transfer to Cap Proj Funds | 33,064              | 28,589              | 0                   | 0                 | 0                            | 0                     | 0                                | 0                  |
| 100-5-9100-591001 Reserve for Contingency    | 0                   | 0                   | 0                   | ( 216,058)        | 0                            | 0                     | 0                                | 0                  |
| TOTAL INTERFUND TRANSACTIONS                 | 33,064              | 28,589              | 0                   | ( 216,058)        | 0                            | 0                     | 0                                | 0                  |
| OTHER FINANCING USES                         |                     |                     |                     |                   |                              |                       |                                  |                    |
| 100-5-9100-611215 Transfer to E911           | 0                   | 0                   | 160,445             | 0                 | 0                            | 0                     | 0                                | 0                  |
| TOTAL OTHER FINANCING USES                   | 0                   | 0                   | 160,445             | 0                 | 0                            | 0                     | 0                                | 0                  |
| TOTAL OTHER FINANCING USES                   | 33,064              | 28,589              | 160,445             | ( 216,058)        | 0                            | 0                     | 0                                | 0                  |
| TOTAL EXPENDITURES                           | 12,140,844          | 11,817,316          | 11,716,103          | 14,308,015        | 11,834,120                   | 0                     | 15,213,561                       |                    |
| REVENUE OVER/(UNDER) EXPENDITURES            | ( 77,505)           | 59,007              | 960,251             | 59,585            | 1,457,034                    | 0                     | ( 2,667,252)                     |                    |

+ 900K  
- 600K

~ 300K INCREASE TO  
OPERATING  
EXPENDITURES

## Mayor and Council

|                             | APPROVED<br>2019-2020<br>BUDGET | PROPOSED<br>2020-2021<br>BUDGET |
|-----------------------------|---------------------------------|---------------------------------|
| TOTAL PERSONNEL SERVICES    | 33,586                          | 33,586                          |
| TOTAL CONTRACTED SERVICES   | 8,300                           | 10,000                          |
| TOTAL SUPPLIES & MINOR EQPT | 1,000                           | 600                             |
| <b>COUNCIL</b>              | 42,886                          | 44,186                          |

|                             | APPROVED<br>2019-2020<br>BUDGET | PROPOSED<br>2020-2021<br>BUDGET |
|-----------------------------|---------------------------------|---------------------------------|
| TOTAL PERSONNEL SERVICES    | 9,043                           | 9,043                           |
| TOTAL CONTRACTED SERVICES   | 7,500                           | 7,500                           |
| TOTAL SUPPLIES & MINOR EQPT | 10,700                          | 10,700                          |
| <b>MAYOR</b>                | 27,243                          | 27,243                          |

The FYFY20-21 budget will remain flat. No new initiatives will be requested within Council's budget.

The Council's budget includes meeting expenses, annual planning retreat, travel and education.

The Mayor's supply line includes planning retreat, the annual employee Christmas celebration training and education.

**City Manager \$930,413.00**

|                             | APPROVED<br>2019-2020<br>BUDGET | PROPOSED<br>2020-2021<br>BUDGET |
|-----------------------------|---------------------------------|---------------------------------|
| TOTAL PERSONNEL SERVICES    | 292,118                         | 136,104                         |
| TOTAL CONTRACTED SERVICES   | 419,250                         | 419,250                         |
| TOTAL SUPPLIES & MINOR EQPT | 2,100                           | 2,100                           |
| TOTAL DEBT SERVICES         |                                 | 372,959                         |
| <b>CITY MANAGER</b>         | 713,468                         | 930,413                         |

The major changes that are proposed in this year's budget are to moved Retiree insurance to Human Resources, move 2019 Bond Debt Service in the amount of \$850,862.50 to City Manager's budget.

**Bond Payments:**

1. August 1, 2020 Principle- 395K Interest 30,084 total payment 425084
2. February 1, 2021 Principle – 400K interest 25,778.50 total payment 425,778.50

Contractual Services include Liability insurance and Worker's Compensation

See Appendix for Debt Service Schedule

**City Clerk \$186,664.00**

|                                | APPROVED<br>2019-2020<br>BUDGET | PROPOSED<br>2020-2021<br>BUDGET |
|--------------------------------|---------------------------------|---------------------------------|
| TOTAL PERSONNEL SERVICES       | 145,522                         | 145,564                         |
| TOTAL CONTRACTED SERVICES      | 19,750                          | 20,600                          |
| TOTAL SUPPLIES & MINOR EQPT    | 5,000                           | 5,000                           |
| TOTAL CAPITAL OUTLAYS > \$5000 | 32,500                          | 15,500                          |
| <b>CITY CLERK</b>              | 202,772                         | 186,664                         |

An 8% decrease in the FY20-21 budget request is due to a detailed review of the current year's expenditures and anticipated revenue shortfall.

**Elections \$5,000.00**

|                           | APPROVED<br>2019-2020<br>BUDGET | PROPOSED<br>2020-2021<br>BUDGET |
|---------------------------|---------------------------------|---------------------------------|
| TOTAL CONTRACTED SERVICES | 12,500                          | 5,000                           |
| <b>ELECTIONS</b>          | 12,500                          | 5,000                           |

The City of Hapeville will not have local elections in FYFY20-21; therefore, a 40% budget reduction request has been submitted to cover the national elections to be held in November 2020.

**Financial Services \$755,842.00**

|                                 | APPROVED<br>2019-2020<br>BUDGET | PROPOSED<br>2020-2021<br>BUDGET |
|---------------------------------|---------------------------------|---------------------------------|
| TOTAL PERSONNEL SERVICES        | 511,306                         | 480,842                         |
| TOTAL CONTRACTED SERVICES       | 264,500                         | 219,200                         |
| TOTAL SUPPLIES & MINOR EQPT     | 48,000                          | 45,000                          |
| TOTAL CAPITAL OUTLAYS > \$5000  | 10,000                          | 10,800                          |
| <b>FINANCIAL ADMINISTRATION</b> | 833,806                         | 755,842                         |

A 7% decrease in the FY20-21 budget request is due to a detailed review of the current year's expenditures and anticipated revenue shortfall. We would like to highlight the reduced Audit and consulting fees due to adding finance staffing to perform tasks. Gaining efficiencies as staff builds experience.

**Law \$320,000.00**

|                           | APPROVED<br>2019-2020<br>BUDGET | PROPOSED<br>2020-2021<br>BUDGET |
|---------------------------|---------------------------------|---------------------------------|
| TOTAL CONTRACTED SERVICES | 330,000                         | 320,000                         |
| <b>LAW</b>                | 330,000                         | 320,000                         |

A 3% decrease in the FY20-21 budget request is due to a detailed review of the current year's expenditures and anticipated revenue shortfall.

**Human Resources \$375,888.00**

|                                | APPROVED<br>2019-2020<br>BUDGET | PROPOSED<br>2020-2021<br>BUDGET |
|--------------------------------|---------------------------------|---------------------------------|
| TOTAL PERSONNEL SERVICES       | 194,093                         | 356,208                         |
| TOTAL CONTRACTED SERVICES      | 8,100                           | 7,950                           |
| TOTAL SUPPLIES & MINOR EQPT    | 9,531                           | 6,730                           |
| TOTAL CAPITAL OUTLAYS > \$5000 |                                 | 5,000                           |
| <b>HUMAN RESOURCES</b>         | 211,724                         | 375,888                         |

The Human Resources department will increase their budget request next year. The increase in the FY20-21 budget request is reflective of Retiree insurance being moved to Human Resources from the City Manager's budget in the amount of \$160,000.

**Information Technology \$446,834.00**

|                                | APPROVED<br>2019-2020<br>BUDGET | PROPOSED<br>2020-2021<br>BUDGET |
|--------------------------------|---------------------------------|---------------------------------|
| TOTAL CONTRACTED SERVICES      | 302,265                         | 275,000                         |
| TOTAL CAPITAL OUTLAYS > \$5000 | 171,834                         | 171,834                         |
| <b>INFORMATION TECHNOLOGY</b>  | 474,099                         | 446,834                         |

Liberty Technologies serves as the City's primary IT consultant; their contracted services are administered within this budget. A 6% decrease in the FY20-21 budget request is due to a detailed review of the current year's expenditures and anticipated revenue shortfall.

**Court Services \$195,619.00**

|                             | APPROVED<br>2019-2020<br>BUDGET | PROPOSED<br>2020-2021<br>BUDGET |
|-----------------------------|---------------------------------|---------------------------------|
| TOTAL PERSONNEL SERVICES    | 113,400                         | 114,319                         |
| TOTAL CONTRACTED SERVICES   | 79,000                          | 80,000                          |
| TOTAL SUPPLIES & MINOR EQPT | 1,300                           | 1,300                           |
| <b>MUNICIPAL COURT</b>      | 193,700                         | 195,619                         |

The FY20-21 budget will remain primarily flat. No new initiatives will be requested within their budgets. The FY20-21 request reflects a less than 2% variance from the previous year.

**Police Administration \$3,900,997.00**

|                                | APPROVED<br>2019-2020<br>BUDGET | PROPOSED<br>2020-2021<br>BUDGET |
|--------------------------------|---------------------------------|---------------------------------|
| TOTAL PERSONNEL SERVICES       | 2,901,138                       | 3,180,497                       |
| TOTAL CONTRACTED SERVICES      | 409,400                         | 272,200                         |
| TOTAL SUPPLIES & MINOR EQPT    | 157,000                         | 151,300                         |
| TOTAL CAPITAL OUTLAYS > \$5000 | 136,200                         | 103,000                         |
| TOTAL DEBT SERVICE             | 205,253                         | 194,000                         |
| <b>POLICE ADMINISTRATION</b>   | 3,808,991                       | 3,900,997                       |

The FY20-21 budget proposal reflects a less than 2% increase; however, highlights of the police budget are an increase in salaries that reflect hiring and employee retention efforts, therefore, fostering a reduction in forecasted overtime for next year. The proposal also includes significant capital outlay requests. The request includes \$104,000 in vehicle payments for two 2018 Dodge

Chargers and \$90,000 in new radio financing. In addition, the city is requesting new vehicles. The current police fleet includes vehicles that are over 20 years old and need to be retired. A request for three new vehicles is included in the FY20-21 budget proposal. The goal of the Hapeville Police Administration is to methodically rotate new vehicles into the fleet while systematically retiring obsolete vehicles.

#### See Appendix – Lease Payments and vehicle quotes

Budgeted @ full staff for entire year for 20/21. +200K, and moved E911 costs of 138K to separate fund. Includes replacing 3 police cruisers, financed over 5 years, and first full year of radio payments - \$90K

#### Fire Administration \$3,643,476.00

|                                | APPROVED<br>2019-2020<br>BUDGET | PROPOSED<br>2020-2021<br>BUDGET |
|--------------------------------|---------------------------------|---------------------------------|
| TOTAL PERSONNEL SERVICES       | 2,688,052                       | 2,671,976                       |
| TOTAL CONTRACTED SERVICES      | 128,500                         | 134,500                         |
| TOTAL SUPPLIES & MINOR EQPT    | 138,800                         | 146,000                         |
| TOTAL CAPITAL OUTLAYS > \$5000 | 178,000                         | 78,000                          |
| TOTAL DEBT SERVICE             | 201,657                         | 613,000                         |
| <b>FIRE ADMINISTRATION</b>     | <b>3,335,009</b>                | <b>3,643,476</b>                |

The FY20-21 Fire Administration budget proposal reflects a less than 9% increase; however, highlights of the fire budget request include the hiring of a new employee position, and new vehicle requests. The new personnel position is an EMS Division Chief at the annual pay rate of \$66,000 per year. The new Division Chief will be responsible for ensuring state and federal mandated requirements are met. The Division Chief will be responsible for planning and directing disaster response or crisis management activities, hazardous preparedness training and emergency planning.

The proposal also includes capital outlay requests. The request includes \$63,000 in vehicle payments, \$550,000 for a new fire truck that the City is due to take possession of in August 2020 as well as a request for a new vehicle in the amount of \$35,000. The current fire department fleet includes a 1998 Crown Victoria that needs to be replace.

See Appendix – Lease Payments and vehicle quotes

**Highways and Streets \$1,464,524.93**

|                                  | APPROVED<br>2019-2020<br>BUDGET | PROPOSED<br>2020-2021<br>BUDGET |
|----------------------------------|---------------------------------|---------------------------------|
| TOTAL PERSONNEL SERVICES         | 624,593                         | 580,071                         |
| TOTAL CONTRACTED SERVICES        | 52,350                          | 80,350                          |
| TOTAL SUPPLIES & MINOR EQPT      | 245,000                         | 270,000                         |
| TOTAL CAPITAL OUTLAYS > \$5000   | 64,700                          | 61,000                          |
| TOTAL DEBT SERVICE               | 672,881                         | 473,104                         |
| <b>HIGHWAY AND STREETS ADMIN</b> | 1,659,524                       | 1,464,525                       |

The Highways and Streets budget reflects a 12% decrease under FY20's budget despite significant capital outlay requests. The budget reflects a small increase in the supplies budget to anticipate city road repairs, a \$25,000 Bobcat equipment request, and a \$25,000 new truck request. Bonds 2019A will continue to be paid in Highways and Streets. The FY21 bond obligation is \$396,502.00 for bond 2019A and \$76,602 for Bond 2014.

See Appendix – Vehicle request, Bobcat request and Debt Service Schedule

**Recreation Administration \$737,436.00**

|                                | APPROVED<br>2019-2020<br>BUDGET | PROPOSED<br>2020-2021<br>BUDGET |
|--------------------------------|---------------------------------|---------------------------------|
| TOTAL PERSONNEL SERVICES       | 451,812                         | 467,536                         |
| TOTAL CONTRACTED SERVICES      | 91,650                          | 109,850                         |
| TOTAL SUPPLIES & MINOR EQPT    | 119,550                         | 145,050                         |
| TOTAL CAPITAL OUTLAYS > \$5000 | 13,500                          | 5,000                           |
| TOTAL DEBT SERVICE             | 0                               | 10,000                          |
| <b>PARTICIPANT RECREATION</b>  | 676,512                         | 737,436                         |

The Recreation Administration budget reflects an 7% increase over last year. The Recreation Administration has included a \$15,000 increase in festivals and events as well as a \$12,000 increase in small equipment. The increase in festival activity surrounds enhancing the current public events. Some of the events that would benefit from an increased budget are:

- |                                 |                                                |
|---------------------------------|------------------------------------------------|
| 1. Coffee and Chrome (8 total)  | 8. Jazz and Seafood Festival                   |
| 2. Easter Extravaganza          | 9. Downtown Live Concert Series (4 total)      |
| 3. Opening Day 5K / Parade      | 10. Happy Days Weekend Festival                |
| 4. La Fiesta Festival           | 11. Trunk or Treat Festival                    |
| 5. Memorial Day Service         | 12. Chili Cook Off                             |
| 6. Father / Daughter Dance      | 13. Hapeville Holidays / Lighting of the Tree. |
| 7. Movies in The Park (3 total) |                                                |

The Recreation Department would like to invest in new recreational games such as foosball and bumper ball and new arcade video games for the public.

#### **Parks and Grounds \$1,292,114.00**

|                                 | APPROVED<br>2019-2020<br>BUDGET | PROPOSED<br>2020-2021<br>BUDGET |
|---------------------------------|---------------------------------|---------------------------------|
| TOTAL PERSONNEL SERVICES        | 550,241                         | 571,614                         |
| TOTAL CONTRACTED SERVICES       | 360,500                         | 420,500                         |
| TOTAL SUPPLIES & MINOR EQPT     | 106,500                         | 120,000                         |
| TOTAL CAPITAL OUTLAYS > \$5000  | 77,000                          | 180,000                         |
| <b>PARK AREAS &amp; GROUNDS</b> | <b>1,094,241</b>                | <b>1,292,114</b>                |

The Parks and Grounds Department has proposed a budget that includes an 18% increase over the FY20 budget. The budget proposal includes \$160K in repairs and maintenance, a \$250,000 request in Technical Inspections and capital outlay of \$150,000 to repair city building roofs. The \$40,000 increase in repair and maintenance is due in part to an aging vehicle fleet that will need additional attention to keep the vehicles running in peak condition. The \$20,000 increase in technical inspections is due to pending city improvement projects such as Silent Crossing and the increase of \$85,000 in capital outlays is requested to repair aging city building roofs instead of replacing the roofs.

### Planning and Zoning \$113,950.00

|                                | APPROVED<br>2019-2020<br>BUDGET | PROPOSED<br>2020-2021<br>BUDGET |
|--------------------------------|---------------------------------|---------------------------------|
| TOTAL CONTRACTED SERVICES      | 190,600                         | 110,350                         |
| TOTAL SUPPLIES & MINOR EQPT    | 200                             | 600                             |
| TOTAL CAPITAL OUTLAYS > \$5000 | 3,000                           | 3,000                           |
| <b>PLANNING &amp; ZONING</b>   | <b>193,800</b>                  | <b>113,950</b>                  |

The Planning and Zoning Department has a 40% reduction in their budget. The reduction is because the City of Hapeville will no longer receive the \$87,500 LCI grant. All other budget line items remain in line as the previous year.

### Code Enforcement \$170,056.00

|                             | APPROVED<br>2019-2020<br>BUDGET | PROPOSED<br>2020-2021<br>BUDGET |
|-----------------------------|---------------------------------|---------------------------------|
| TOTAL PERSONNEL SERVICES    | 117,147                         | 125,256                         |
| TOTAL CONTRACTED SERVICES   | 53,140                          | 39,000                          |
| TOTAL SUPPLIES & MINOR EQPT | 6,100                           | 5,800                           |
| <b>CODE ENFORCEMENT</b>     | <b>176,387</b>                  | <b>170,056</b>                  |

The Code Enforcement FY20-21 budget request is 4% less than the FY19-20 budget. All budget line items are relatively the same as the previous year.

**Economic Development \$523,968.00**

|                                | APPROVED<br>2019-2020<br>BUDGET | PROPOSED<br>2020-2021<br>BUDGET |
|--------------------------------|---------------------------------|---------------------------------|
| TOTAL PERSONNEL SERVICES       | 227,111                         | 227,968                         |
| TOTAL CONTRACTED SERVICES      | 223,000                         | 218,500                         |
| TOTAL SUPPLIES & MINOR EQPT    | 10,800                          | 12,250                          |
| TOTAL CAPITAL OUTLAYS > \$5000 | 16,500                          | 50,250                          |
| TOTAL OTHER COSTS (NOC)        | 15,000                          | 15,000                          |
| <b>ECONOMIC DEVELOPMENT</b>    | 492,411                         | 523,968                         |

The Economic Development Department is requesting a 6% increase over the FY19-20 budget. The increase is due to the newly purchased Dogwood property. A request for increased funding in professional services and site improvement will cover necessary improvements for 3266 Dogwood Drive.

**Main Street \$39,350.00**

|                                | APPROVED<br>2019-2020<br>BUDGET | PROPOSED<br>2020-2021<br>BUDGET |
|--------------------------------|---------------------------------|---------------------------------|
| TOTAL CONTRACTED SERVICES      | 29,450                          | 31,350                          |
| TOTAL SUPPLIES & MINOR EQPT    | 500                             | 500                             |
| TOTAL CAPITAL OUTLAYS > \$5000 | 15,050                          | 7,500                           |
| <b>MAIN STREET</b>             | 45,000                          | 39,350                          |

The Main Street FY20-21 budget request is 13% less than the FY19-20 budget. All budget line items are relatively the same as the previous year's budget. A few highlights of the Main Street budget are the \$4,000 advertising budget which includes implementation of a new marketing effort. The board will hire independent artists to design "post cards" that will be distributed all around the world through the help of everyday people (Guerilla Marketing). A second highlight is the travel budget which includes the National Main Street Conference - \$1600 (includes travel

by plane + car, accommodations, registration, and food for one person), Georgia Downtown Association Conference - \$1260 (includes travel by car, accommodations, registration, and food for one person). Additional funds will go towards trainings offered by DCA throughout the year and board members who want to attend training. Last, site Improvements of \$15,000 will consist of public art projects (murals, art structures and statues).

Funds 290/505/506/540

## Appendix

DRAFT



## 2020 F-150 XL



[View Local Inventory](#)

[Build & Price](#)

[Cookie Settings](#)

Starting at<sup>1</sup>  
**\$28,745**

Seating for  
**6**

Some Models Finance at <sup>6</sup> ⓘ  
[View all offers](#) for 30354  
**\$345/mo**

This website uses cookies to enhance user experience and to analyze performance and traffic on our website. We also share information about your use of our site with our social media, advertising, and analytics partners. [Privacy Policy](#) (<https://www.ford.com/help/privacy/>).



Buy from Home: Have your vehicle delivered to you and complete your paperwork at home.

[Learn More](#)



**\$500 Bonus Cash available for this vehicle**

For a limited time, enjoy an additional \$500 Bonus Cash toward the purchase of select few Dodge vehicles when you register at TrueCar.

[Get Your Offer Code](#)

[Change Vehicle](#)

[Enter Your Zip](#)

**Your 2020 Dodge Charger**

[Edit Your Vehicle](#) [View 2019](#)



**SXT RWD**

Gas 3.6L V6, Rear Wheel Drive

**Color, Options and Packages**

[View Full Summary >](#)

**MSRP**

Window sticker price

~~\$31,490~~

**Market Average**

Avg. savings of \$1,040 Off MSRP

**\$30,450**

**TruePrice**

Discounted price you'll pay

[See TruePrice](#)

[See TruePrice on Local Inventory](#)

There is **1 incentive** you may qualify for [View and Edit](#)



1-877-264-8074



2016 BOBCAT S530

**\$18,880**

3548 Hours, Used Skid Steers EARTHMOVING In Rome, GA 30165 - 67 Miles Away

## POPULARITY STATS



This listing has been **seen 175 times** (last 30 days)



Be the first user to



The price recently **decreased by \$1,000**

DETAILS

SPECS

## DETAILS FROM SELLER

2016 BOBCAT, S530 Skid Steers - Wheel, \$18,880 or \$0 down \$379/60mos! WAC plus tax/ins/fees O51 Option Package, Suspension Seat with 2 Point Belt, Deluxe Instrumentation Panel, Hydraulic Bucket Positioning This machine has also passed a rigorous front to back inspection by a certified bobcat technician. \*\*\*30 Day Warranty Included\*\*\* We deliver anytime-anywhere! Buy reputable, buy Rhinehart Equipment. A Bobcat factory authorized Dealer. Call 800-489-3305 Prices and product availability are subject to change without notice. All specials and promotions limited to stock on hand. Call for current prices., Serial Number: ALR815112

## MESSAGE FROM RHINEHART EQUIPMENT

We have served Rome, Georgia and the surrounding area for over 60 years. We pride ourselves on our responsiveness to the needs of our customers!

**Condition:** Used  
**Year:** 2016  
**Make:** BOBCAT  
**Model:** S530

To offer you a better experience, this site uses profile cookies, even from third parties. By continuing to use this website, you consent to the use of cookies. For more information or to select your preferences, consult our Privacy Policy.

[Cookie Settings](#)

✓ OK