



Hapeville
georgia

CIVILITY PLEDGE

The way we govern ourselves is often as important as the positions we take. Our collective decisions will be better when differing views have had the opportunity to be fully vetted and considered. All people have the right to be treated with respect, courtesy and openness. We value all input. We commit to conduct ourselves at all times with civility and courtesy to each other.

MAIN STREET BOARD

3468 N Fulton Ave.
Hapeville, GA 30354

April 8, 2026 6:00 PM

AGENDA

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
 - Charlotte Rentz
 - Melanie Rabb
 - Derrick Booker
 - David Burt
 - Lee Duke
 - Lorenne Fey
 - Ellen Free
- 3. PUBLIC COMMENTS:**
- 4. APPROVAL OF MINUTES:**
 - 4.I. March 11, 2026
- 5. APPROVAL OF FINANCIAL STATEMENT:**
 - 5.I. February 2026
- 6. OLD BUSINESS:**
 - 6.I. 2025-2026 Workplan
 - 6.II. Butterfly Lantern Parade Recap
- 7. NEW BUSINESS:**
 - 7.I. Vacant Board Positions
 - 7.II. Art Container Signs & Exterior Improvements
 - 7.III. Gallery Crawl - June 13
- 8. ANNOUNCEMENT(S):**
- 9. NEXT MEETING:**
 - 9.I. May 13, 2026
- 10. ADJOURN:**

Hapeville Main Street Board of Directors Meeting
March 11, 2026, at 6:00 PM

Present: Charlotte Rentz, Susan Bailey, Derrick Booker, Lee Duke, Lorenne Fey, Ellen Free, Melanie Rabb, Nikki Cales

Absent: David Burt

Guest:

Call to Order

- Charlotte Rentz called the meeting to order at 6:04 PM and welcomed all Board members and guests.

Roll Call

Charlotte Rentz- *Present*

Susan Bailey- *Present*

Derrick Booker- *Present*

David Burt- *Absent*

Lee Duke- *Present*

Lorenne Fey- *Present*

Ellen Free- *Present*

Melanie Rabb- *Present*

Vacant

Approval of Minutes

- **A motion was made by Ellen Free to approve January 14, 2026 minutes. Lee Duke seconded the motion. Carried 7; 0 Abstained.**

Approval of Financial Statements

- **A motion was made by Lee Duke and seconded by Ellen Free to approve the Financial Statement for January 2026. All Approved. Carried.**

OLD BUSINESS:

Butterfly Lantern Parade

- Staff provided an update on the event preparations including the Road Closure Map, Vendor Map, Creation Station, Enchanted Forest Installation, and entertainment.
- We are still in need of food vendors.
- Ellen Free updated us on her discussions with N Central Ave business owners, encouraging them to participate in the event. Ellen and Derrick brought the Business Information Packets to the businesses.

- Lorene Fey let us know that Academy Theatre will be hosting Karaoke during the event.
- The City Booth will sell Tshirts and bags during the event.
- Staff brought flowers for the board to take home and cut out for the creation station.
- Staff will also be handmaking Crepe Paper Flowers and stands to line N Central Ave.
- We will have a golf cart for Charlotte Rentz to participate in the parade with a councilmember driving.

Board Applicant Meet and Greet

- Discussion about the scheduled Meet and Greet where board applicants came to meet board members. Main Street Board members present included Charlotte, Derrick, Ellen, and David. Applicants present included Christine Reid, Thomas Schaefer, Charlita Varner, and Kamille Rigsby.
- Christine and Thomas will be volunteering at the Butterfly Parade, which will fulfil the requirement to join the board. Charlita will be participating as a business.
- We are interested in pursuing a board structure where there are 9 voting members with additional members that are non-voting. Nikki Cales will reach out to DCA to see if there is any guidance.

NEW BUSINESS:

- Staff brought 3418 Dogwood Dr. into the conversation. The building owner is interested in getting feedback on what type of business would be beneficial for this property. Staff will be setting up a meeting to discuss some options to include a Makers Market idea similar to Motherlode.
- Staff let Lorene Fey know to tag or send all Academy Theatre events to Hapeville Main Street Instagram to ensure that their events get added to the downtown website calendar and are shared through Instagram.

Next Meeting –

- **May 13 at 6:00 PM**

Announcements

None.

Public Comments

None.

Adjourn

A motion was made by Ellen Free and seconded by Lee Duke to adjourn March 11, 2026 meeting. All approved. The meeting was adjourned at 7:57 pm.

Charlotte C. Rentz, President

Nikki Cales, Secretary

CITY OF HAPEVILLE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 28TH, 2026

100-GENERAL FUND
DEPARTMENT - MAIN STREET

% OF YEAR COMPLETED: 41.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET	BEGINNING BALANCE	CURRENT MONTH	CURRENT BALANCE	BUDGET BALANCE	% OF BUDGET
PERSONNEL SERVICES							
100-5-7550-511400 Vacation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-511500 Sick	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-511600 Holiday	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTED SERVICES							
100-5-7550-521200 Professional	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-521300 LCI Grant Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-521309 Art Grant-Fulton Count	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-521400 GM Grant Exp-Main Stre	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-521450 Georgia Power Grant Ex	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-522000 Festivals	53,000.00	53,000.00	28,738.63	2,063.76	30,802.39	22,197.61	58.12
100-5-7550-522100 ARC - Sharing Our Stor	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-523200 Communications	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-523300 Advertising	2,000.00	2,000.00	125.86	0.00	125.86	1,874.14	6.29
100-5-7550-523400 Printing & Binding	0.00	0.00	60.00	0.00	60.00	60.00	0.00
100-5-7550-523500 Travel	2,000.00	2,000.00	417.41	0.00	417.41	1,582.59	20.87
100-5-7550-523600 Dues & Fees	1,500.00	1,500.00	103.00	375.00	478.00	1,022.00	31.87
100-5-7550-523700 Education & Training	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
100-5-7550-523850 Contract Labor	2,000.00	2,000.00	1,080.00	0.00	1,080.00	920.00	54.00
TOTAL CONTRACTED SERVICES	61,500.00	61,500.00	30,524.90	2,438.76	32,963.66	28,536.34	53.60
SUPPLIES & MINOR EQPT							
100-5-7550-531100 Supplies	1,800.00	1,800.00	955.19	229.61	1,184.80	615.20	65.82
100-5-7550-531400 Books & Periodicals	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-531600 Small Equipment<5000	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-531700 Other Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES & MINOR EQPT	1,800.00	1,800.00	955.19	229.61	1,184.80	615.20	65.82
CAPITAL OUTLAYS > \$5000							
100-5-7550-541200 Site Improvements	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	0.00
100-5-7550-542300 Furniture & Fixtures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-542400 Computers	0.00	0.00	0.00	0.00	0.00	0.00	0.00
100-5-7550-542410 Technology	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAYS > \$5000	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	0.00
OTHER COSTS (NOC)							
100-5-7550-579000 Contingencies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER COSTS (NOC)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MAIN STREET	75,300.00	75,300.00	31,480.09	2,668.37	34,148.46	41,151.54	45.35
TOTAL EXPENDITURES	75,300.00	75,300.00	31,480.09	2,668.37	34,148.46	41,151.54	45.35
REVENUES OVER/(UNDER) EXPENSES	(75,300.00)	(75,300.00)	(31,480.09)	(2,668.37)	(34,148.46)	(41,151.54)	45.35

Gallery Crawl

June 13. What time? Business owners suggested changing the time to 4pm-8pm, because there wasn't much traffic from 8pm-9pm.

TASKS:

- Confirm participating businesses
- Book music for loading dock & depot plaza. Confirm of Folk Art and Corner Tavern will be hosting music on their patios.
- Find artists for exhibitions
- Work with Freeside Atlanta to get more "!" made
- Book alcohol vendor for depot plaza
- Book WM Events for seating
- Book interactive art activities
- Coordinate with Goat Farm Satellite.
- Notify PD, Fire, and Recreation about the event
- Marketing material and promotion
- Academy Theatre: how will you participate?
- Dashboard Installation?
- Artist for the Fauxto Booth
- Do we want to book a food truck or encourage one of the businesses to offer grab n go items?