

Mayor and Council Session

3444 N Fulton Avenue
Hapeville, GA 30354

Online at: <https://us02web.zoom.us/j/86944662973>
Or, Dial 877 853 5247 (Toll Free) Webinar ID: 869 4466 2973

June 16, 2020 6:00 PM

Agenda

1. Call to Order
2. Roll Call
Alan Hallman
Mike Rast
Travis Horsley
Mark Adams
Chloe Alexander
3. Welcome
4. Presentation
4.I. Introduction of Commissioner Elect Khadijah Abdur-Rahman
5. Public Hearing -In addition to the public comments made by citizens at the meeting, interested parties may submit written comments to the City Clerk via email or telephonically by 5PM on June 15th. In order for comments to be read into the record at the meeting, all correspondence must include the sendee's name, address, agenda item and position regarding public hearing (pro or con). All sendees must confirm receipt of their public comment with the City Clerk prior to the deadline stated above. Written public comments will be read into record alternating with in-person comments.
5.I. Consideration and Action on the 2020-2021 Budget Ordinance - 2nd Reading
Background:
On May 18, 2020, the City made available the initial draft Fiscal 2021 Hapeville Proposed Budget. The City advertised the public hearing in the South Fulton Neighbor newspaper. A copy of the draft line item detail budget is posted to the City website along with a copy of the detailed line items supporting the budget proposal. The 2021 COVID 19 global outbreak has significantly impacted Hapeville, and every other municipalities to varying degrees. Since March of this year, Georgia has been under a Public Health Emergency by Governor's orders. By executive orders, many businesses were stopped and are now under phased reopening. Revenue streams of the budget, particularly Local Option Sales Tax and Hotel Motel Tax, have been profoundly affected.

This FY2021 budget calls for approximately \$15.2M in General Fund expenditures. In comparison, the FY2020 budget has \$14.4M of expenditures. The increase of year over year expenditures is driven by the expected delivery of the previously fire truck, approved in FY 2020 with anticipated delivery of August 2021. Operational cash inflows are initially budgeted at \$12.9M, with the additional \$2.3M covered by City reserves. This budget is meant to be conservative in prior years. Given the changing factors in this economy, City staff expects to re-budget at least twice this year, once after the City has received its approved tax digest from Fulton County and again near January 2021 after realized collections. Some opportunities may lessen the impact of General Fund cash expenditures, and City Manager and staff will continue to work toward improving the City's net financial condition.

In fiscal 2020, the City was successful in focusing on strengthening the position of Public Safety in both staffing and equipment investments. Police officer and firefighter retention are up. The City also completed the restoration of the Academy Theatre. Railway and beautification projects were substantially completed. Currently, as of this budget hearing, City staff is not planning other considerable investments in equipment. The City is planning to effect repairs to roofs at the Police Department and City Hall. With TSPLOST, the City expects to Railroad Silent Crossings to get underway with completion in the calendar year 2021.

The budget is our initial best estimate and our projection for the next 12 months. As assumptions and actual circumstances significantly change, Mayor, Council, and staff will revisit our plans to best steward the resources of the City.

Staff Comments:

Applicant Comments:

Public Comments:

Documents:

1. City of Hapeville_Ordinance - Budget FY 2021
2. FY2020-2021 PROPOSED BUDGET SUMMARY - EXHIBIT A
3. FY2020-2021 PROPOSED BUDGET WORKSHEET DETAIL - EXHIBIT B

6. Questions on Agenda Items

The public is encouraged to communicate their questions, concerns, and suggestions during Public Comments. The Council does listen to your concerns and will have Staff follow-up on any questions you raise. Any and all comments should be addressed to the Governing Body, not to the general public and delivered in a civil manner in keeping with common courtesy and decorum.

7. Consent Agenda

7.I. Consideration and Action to Sign Letter of Intent for the Georgia Initiative for Community Housing (GICH) Program

Background:

Upon completion of the Housing Profile document created with the help of the Atlanta Regional Commission, ARC recommended participation in the GICH Program. GICH is a program that helps communities improve their quality of life and economic vitality through the development of locally based housing and revitalization strategies. This is achieved through technical assistance, collaboration, expert presenters, training, facilitation, consensus building, networking and mentoring. This is a 3 year program of technical assistance and cross-community sharing. Staff are recruiting and will recommend to Council a group of about 18 people (Bankers, Developers, Nonprofit Representatives, etc.) who will be a part of the Housing Team. Some team members will attend retreats, which will happen twice a year for the three year program. The whole team will identify issues and needs, available resources, and potential obstacles while developing new ideas about enhancing community development and learning about best practices and available resources and funding for housing and community development. Previous participants have been able to target distressed neighborhood for revitalization, remove abandoned or dilapidated homes, obtain first CHIP grants, develop a rehabilitation program, etc. Upon acceptance, the City must commit \$3,000-5,000 per year to support travel cost of retreat participants.

Documents:

1. Hapeville Letter of Intent – GICH
- 7.II. Consideration and Action to Enter Agreement with the National Main Street Center, Inc. for Hapeville Main Street Program
Background:
The National Main Street Center, Inc. (NMSC) operates a coordinating membership program, which is available statewide, regional or citywide. Agreement shows City in good standing and allows Coordinating Program (Hapeville) rights to use NMSC's name and trademarks, including Main Street America and Main Street.

Documents:

1. GA_2020 Accredited Member Sublicense Form_FINAL_encrypted_
- 7.III. Consideration And Action On Agreement With Georgia Department Of Transportation (GDOT) For **Project Identification ("PI") No. 0017134**, The Atlanta Regional Connected Vehicle Program - Fy 2020
Background:
The Regional Connected Vehicle program led by the Georgia Department of Transportation in partnership with the Atlanta Regional Commission, is a program to improve certain transportation facilities by developing a regional data exchange platform involving the deployment of current and pioneering traffic sensor/detection technology in targeted areas throughout Metropolitan Atlanta. Applications that are possible with connected vehicle technology are Emergency vehicle preemption, Transit signal priority and Freight signal priority just to name a few.

Phase one of the program will include 1,000 contiguous signalized intersections in the metro Atlanta region which includes the City of Hapeville. The project will be multi-phased with the intention of further deployments in future fiscal years as participation and funding allows. We are asking for support from the City of Hapeville to cover 16% (\$11,200) of the 20% match for the 7 signalized intersections identified in the city's boundaries. The AACID will add the additional 4%. There are a total of 56 total signalized intersections identified in the Aerotropolis CIDs boundaries and AACIDs has committed to contributing 20%. This would be a FY 2021 item and can be funded through TSPLOST dollars.

Please see attached map and funding breakdown.

Documents:

1. Updated Intersections Estimated Cost Breakdown
2. Intersections in Hapeville
3. Agreement
4. Regional Connected Vehicle Program 12192020
- 7.IV. Consideration and Action on Pedestrian Bridge Stair Mural
Background:

At the request of City staff, Dashboard Inc. has provided an option to paint the stairs of the downtown pedestrian bridge with a "lenticular design" mural that spells out "Hapeville" when viewed from different angles. This mural would be in addition to the previously approved public art project for the bridge. The Main Street Board has committed funding of up to \$9,000 for this project utilizing an arts grant from Fulton County and Main Street funds. If approved, the mural would be completed by June 30th to meet the deadline for the grant from Fulton County.

Documents:

1. Copy of Hapeville Bridge

8. Old Business

8.I. Consideration on Amended Georgia Municipal Employees Benefit System (GMEBS) Ordinance - 1st Reading

Background:

The initial ordinance was approved at the April 7 Council meeting; however, Georgia Municipal Association came across an issue with the way the original disability benefit was going to be paid out to joint survivors. When the retiree names a joint survivor, the plan says the joint survivor would receive the full 66 2/3 of the earnings without the reduction for social security benefits since the joint survivor would not receive the disability benefits. The joint survivor gets an enhanced benefit and also gets paid more than the retiree did.

GMEBS' system is unable to handle this situation and they would have to handle these types of applications manually. Generally, their administrative fees include higher charges for manual items. GMA is asking the city to consider amending its plan to take out the addendum included in our plan that allows this enhanced benefit for joint survivors of disabled retirees. Without this addendum, the joint survivor benefit would be calculated as the actual accrued benefit actuarially reduced depending on the difference in age. This is the same exact way the benefit would be calculated for any joint survivor of someone retiring under normal circumstances.

Attached for consideration and action is the amended ordinance. Staff respectfully request that Council waives first reading of the ordinance amendment.

Documents:

1. Hapeville Addendum 5 29 2020_
2. Hapeville AA 5 29 2020
3. Hapeville Cover Letter 5 29 20_

9. New Business

9.I. Discussion on 748 Virginia Avenue Façade Design

Background:

As part of the planning process for the renovation of the gas station at 748 Virginia Avenue, it was discovered that the building was originally constructed in the 1950s in an Art Deco design and updated in the 1970s to the current design. Project architects are requesting direction as to whether to return the building to its original Art Deco form during the renovation. At their June meeting, there was a consensus of Development Authority Board members to return the item to its original appearance.

Documents:

1. 2020_05_20 SD Facade Design_Options

10. City Manager Report

11. Public Comments

Members of the public wishing to speak shall sign in with the City Clerk prior to the start of the meeting. Time limitations for Registered Comments are three (3) minutes per person. The total Registered Comment session shall not last more than fifteen (15) minutes unless extended by Council. Each member of the public, who fails to sign up with the City Clerk prior to the start of the meeting, wishing to address Mayor and Council shall have a total of two (2) minutes. The entire general comment session for Unregistered Comments shall not last more than ten (10) minutes unless extended by Council.

12. Mayor and Council Comments

13. Executive Session

When Executive Session is Required one will be called for the following issues: 1) Litigation O.C.G.A. §50-14-2; 2) Real Estate O.C.G.A. §50-14-3(b)(1); or 3) Personnel O.C.G.A. §50-14-3(b)(2).

14. Adjourn

Public involvement and citizen engagement is welcome as Hapeville operates a very open, accessible and transparent government. We do however remind our attendees/residents that there are times allocated for public comments on the agenda. In order for council to conduct their necessary business at each meeting, we respectfully ask that side-bar conversations and comments be reserved for the appropriate time during the meeting. This will allow the City Council to conduct the business at hand and afford our meeting attendees ample time for comments at the appropriate time during the meeting.

1 **STATE OF GEORGIA**
2 **CITY OF HAPEVILLE**

3
4 **ORDINANCE NO. _____**

5
6 **AN ORDINANCE TO ADOPT AN ANNUAL BUDGET FOR FISCAL YEAR 2021**
7 **PURSUANT TO CHAPTER 17 (“FINANCE AND TAXATION”), ARTICLE 2**
8 **(“FINANCIAL ADMINISTRATION”), SECTION 17-2-2 (“ANNUAL BUDGET;**
9 **APPROPRIATIONS ORDINANCE”) OF THE CITY CODE, CITY OF HAPEVILLE,**
10 **GEORGIA; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING**
11 **ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND TO PROVIDE FOR**
12 **OTHER LAWFUL PURPOSES.**

13
14 **WHEREAS**, the Mayor and Council shall have full power and authority to provide for the
15 execution of all powers, functions, rights, privileges, duties and immunities of the city, its officers,
16 agencies, or employees granted by the City of Hapeville’s Charter or by state law; and,

17
18 **WHEREAS**, the municipal government of the City of Hapeville (hereinafter “City”) and
19 all powers of the City shall be vested in the Mayor and Council. The Mayor and Council shall be
20 the legislative body of the City; and,

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22 **WHEREAS**, existing ordinances, resolutions, rules and regulations of the City and its
23 agencies now lawfully in effect not inconsistent with the provisions of the City’s code shall remain
24 effective until they have been repealed, modified or amended; and,

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26 **WHEREAS**, every official act of the Mayor and Council which is to become law shall be
27 by ordinance; and,

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29 **WHEREAS**, the governing authority of the City finds it necessary to adopt the proposed
30 budget, which is a balanced budget that anticipates revenues equal to the appropriated
31 expenditures, attached and incorporated hereto as **Exhibit “A”**, as the City of Hapeville’s budget
32 for Fiscal Year 2020-2021.

33
34 **BE IT, AND IT IS HEREBY ORDAINED BY THE MAYOR AND COUNCIL OF**
35 **THE CITY OF HAPEVILLE, GEORGIA THAT:**

36
37 **Section One. Adoption of Budget for Fiscal Year 2021.** Pursuant to Chapter 17 (Finance
38 and Taxation), Article 2 (Financial Administration), Section 17-2-2 (Annual budget;
39 appropriations ordinance) of the City of Hapeville Code, the Mayor and Council hereby determine
40 that proposed budget, labeled as **Exhibit “A”**, shall be the City of Hapeville’s budget for Fiscal
41 Year 2020-2021.

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43 **Section Two. Codification and Certify.** This Ordinance adopted hereby shall be codified
44 and certified in a manner consistent with the laws of the State of Georgia and the City.

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(b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.

Section Four. Repeal of Conflicting Ordinances. All ordinances and parts of ordinances in conflict herewith are hereby expressly repealed.

ORDAINED this _____ day of _____, 2020.

Alan Hallman, Mayor

Crystal Griggs-Epps, City Clerk

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APPROVED BY:

City Attorney

**CITY OF HAPEVILLE
FISCAL YEAR 2020-2021 PROPOSED BUDGET SUMMARY**

EXHIBIT A

REVENUE/EXPENDITURES SUMMARY:	Current Budget 2019-2020	Year-To-Date Actual	Requested Budget 2020-2021
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REVENUE:

GENERAL FUND:

REVENUE DESCRIPTION				
	TOTAL TAXES	10,887,000	10,531,971	10,523,500
	TOTAL LICENSES & PERMITS	644,000	676,603	410,060
	TOTAL INTERGOVERNMENTAL REV	85,000	85,452	5,000
	TOTAL CHARGES FOR SERVICES	399,600	392,188	345,700
	TOTAL FINES AND FORFEITURES	457,500	373,748	301,500
	TOTAL INVESTMENT INCOME	6,500	5,841	6,000
	TOTAL CONTRIBUTIONS	5,500	4,630	4,500
	TOTAL MISC REVENUE	72,000	51,623	87,500
	TOTAL OTHER FINANCING SOURCES	1,810,500	1,169,098	3,679,551
TOTAL REVENUE - GENERAL FUND:		14,367,600	13,291,154	15,363,311

REVENUE SUMMARY - ALL FUNDS:

FUND #	FUND DESCRIPTION			
100	GENERAL FUND	14,367,600	13,291,154	15,363,311
201	SPECIAL REVENUE FUNDS	143,500	29,239	0
215	E-911 FUND	-	106,787	461,535
275	HOTEL & MOTEL TAX FUND	3,750,000	3,141,454	1,538,829
280	VEHICLE EXCISE FUND	-	185,503	185,503
290	TRADE & TOURISM FUND	2,343,750	1,948,497	1,147,271
301	CAPITAL PROJECTS FUND	5,272,000	1,311,116	450,000
350	T-SPLOST FUND	2,470,400	938,832	1,782,000
505	WATER & SEWER FUND	5,646,000	4,585,514	4,130,000
506	STORMWATER UTILITY FUND	180,000	181,689	180,000
540	SOLID WASTE/RECYCLING FUND	546,500	448,920	508,000
TOTAL REVENUE - ALL FUNDS:		34,719,750	26,168,705	25,746,449

**CITY OF HAPEVILLE
FISCAL YEAR 2020-2021 PROPOSED BUDGET SUMMARY**

REVENUE/EXPENDITURES SUMMARY:	Current Budget 2019-2020	Year-To-Date Actual	Requested Budget 2020-2021
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EXPENDITURES BY DEPARTMENT & FUND

GENERAL FUND - EXPENDITURES - BY DEPARTMENT

DEPT#	DEPT NAME			
1110	CITY COUNCIL	42,886	33,252	44,186
1310	MAYOR	27,243	19,878	27,243
1320	CITY MANAGER	713,468	662,541	930,413
1330	CITY CLERK	202,772	141,147	186,664
1400	ELECTIONS	12,500	5,809	5,000
1510	FINANCE & ADMINISTRATION	833,806	608,962	755,842
1530	LEGAL SERVICES	330,000	293,033	320,000
1540	HUMAN RESOURCES	211,724	158,465	375,888
1565	INFORMATION TECHNOLOGY	474,099	391,734	446,834
2650	MUNICIPAL COURT	193,700	159,270	282,619
3210	POLICE ADMINISTRATION	3,808,991	2,992,348	3,656,462
3510	FIRE ADMINISTRATION	3,335,009	2,591,498	3,743,476
4210	HIGHWAY AND STREETS	1,659,524	971,360	1,464,525
6120	PARTICIPANT RECREATION	676,512	466,811	737,436
6220	PARK AREAS & GROUNDS	1,094,241	1,002,184	1,292,114
7400	PLANNING & ZONING	193,800	120,839	113,950
7450	CODE ENFORCEMENT	176,387	93,236	170,056
7520	ECONOMIC DEVELOPMENT	492,411	1,046,807	526,468
7550	MAIN STREET	45,000	13,382	39,600
9100	OTHER FINANCING USES/TRANSFERS	(216,058)	0	244,535
TOTAL:	GENERAL FUND EXPENDITURES	14,308,015	11,772,556	15,363,311

FUND #	FUND DESCRIPTION	ALL FUNDS		
100	GENERAL FUND	14,308,015	11,772,556	15,363,311
201	SPECIAL REVENUE FUNDS	143,500	50,661	0
215	E-911 FUND	-	99,270	461,535
275	HOTEL & MOTEL TAX FUND	3,750,000	3,117,595	1,538,829
280	VEHICLE EXCISE FUND	-	0	185,503
290	TRADE & TOURISM FUND	2,343,750	2,406,356	1,147,271
301	CAPITAL PROJECTS FUND	5,272,000	1,151,185	450,000
350	T-SPLOST FUND	2,470,400	798,957	1,782,000
505	WATER & SEWER FUND	5,646,000	4,094,640	4,038,746
506	STORMWATER UTILITY FUND	180,000	182,525	180,000
540	SOLID WASTE/RECYCLING FUND	546,500	439,554	508,000
TOTAL EXPENDITURES - ALL FUNDS		34,660,165	24,113,299	25,655,195

TOTAL REVENUE OVER / (UNDER) TOTAL EXPENDITURES - ALL FUNDS	59,585	2,055,406	91,254
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CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

EXHIBIT B

100-GENERAL FUND

	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----) CURRENT BUDGET	(----- 2019-2020 -----) Y-T-D ACTUAL	PROJECTED YEAR END	(----- 2020-2021 -----) REQUESTED BUDGET	PROPOSED BUDGET
REVENUES								
TAXES								
100-0-0000-311100 Real Property-Current Year	3,153,024	3,304,774	4,157,298	4,500,000	4,605,777	0	4,750,000	
100-0-0000-311110 Special Tax Distr-Real - CY	82,336	78,756	98,730	102,000	101,740	0	102,000	
100-0-0000-311150 Public Utilities - CY	435,541	529,537	566,835	570,000	609,270	0	625,000	
100-0-0000-311160 Public Utilities - Prior Yr	267	1,228	417	0	0	0	0	
100-0-0000-311200 Real Property -Prior Year	356,400	44,649	81,996	91,000	105,297	0	100,000	
100-0-0000-311300 Personal Property-Current Yr	949,068	1,002,790	1,007,106	1,435,000	1,440,004	0	1,425,000	
100-0-0000-311310 Motor Vehicle	129,419	128,388	131,761	140,000	184,187	0	150,000	
100-0-0000-311325 Refunds (Prior Years)	0	0	(2,185)	0	0	0	0	
100-0-0000-311400 Personal Property-Prior Yr	12,755	4,156	53,210	25,000	2,627	0	5,000	
100-0-0000-311600 Real Estate Intangible Tax	46,953	47,312	78,345	54,000	64,882	0	60,000	
100-0-0000-311710 Franchise Tax-Georgia Power	504,686	493,114	526,432	530,000	535,983	0	540,000	
100-0-0000-311730 Franchise Tax-Atlanta Gas Li	50,466	51,621	54,207	40,000	42,937	0	30,000	
100-0-0000-311750 Franchise Tax-Television Cab	53,365	55,503	50,237	55,000	47,920	0	50,000	
100-0-0000-311760 Franchise Tax-Bell South	28,975	35,944	17,868	25,000	28,548	0	25,000	
100-0-0000-311790 Franchise Tax-Other	16,036	29,015	32,389	20,000	19,706	0	20,000	
100-0-0000-313100 Local Option Sales & Use	1,769,265	1,862,974	1,986,664	2,040,000	1,648,752	0	1,575,000	
100-0-0000-313910 Real Estate Transfer Tax	19,907	34,651	20,416	50,000	52,046	0	50,000	
100-0-0000-313920 Railroad Tax	2,405	0	2,931	2,000	2,856	0	2,500	
100-0-0000-314200 Alcoholic Beverage Excise	173,617	180,869	185,571	185,000	152,342	0	125,000	
100-0-0000-314300 Local Option Mixed Drink	29,230	57,188	81,821	80,000	60,516	0	40,000	
100-0-0000-316100 Occupational Tax Fee	342,922	393,934	483,836	430,000	286,808	0	350,000	
100-0-0000-316200 Insurance Premium Taxes	407,163	433,106	466,835	495,000	510,384	0	470,000	
100-0-0000-319100 Property Tax Penalties & Int	84,343	21,069	42,893	15,000	23,509	0	25,000	
100-0-0000-319500 Fi Fe	2,226	2,520	5,565	2,000	1,260	0	2,000	
100-0-0000-319600 GTS Fees	7,670	825	6,975	1,000	4,620	0	2,000	
TOTAL TAXES	8,658,037	8,793,923	10,138,153	10,887,000	10,531,971	0	10,523,500	
LICENSES AND PERMITS								
100-0-0000-321100 Alcoholic Beverage License F	139,979	169,637	177,918	165,000	142,850	0	100,000	
100-0-0000-321105 Refunds - Alcohol Bev Lic	0	(8,116)	(17,903)	0	0	0	0	
100-0-0000-321130 Liquor License Fee	250	0	0	0	48	0	0	
100-0-0000-321140 Alcohol Server ID Cards	12,980	15,580	19,910	18,000	12,315	0	10,000	
100-0-0000-321200 Business License	14,085	14,150	0	0	0	0	0	
100-0-0000-322400 Film Permit Fees	0	0	1,000	1,000	0	0	0	
100-0-0000-322900 Building Permits	546,248	328,426	160,167	460,000	521,349	0	300,000	
100-0-0000-323200 Notary Fees	44	64	40	0	41	0	60	
TOTAL LICENSES AND PERMITS	713,586	519,741	341,131	644,000	676,603	0	410,060	
INTERGOVERNMENTAL REV								
100-0-0000-331105 Fire Grant/Safety Equipment	0	0	0	0	5,000	0	5,000	
100-0-0000-331106 FIRE GRANT/SUPPLIES	0	0	0	0	1,452	0	0	
100-0-0000-331112 FEMA Reimbursements	0	0	89,276	0	0	0	0	
100-0-0000-332116 Special Events Grant	0	6,300	0	6,000	0	0	0	
100-0-0000-335200 ARC - Sharing Our Stories	7,500	0	0	0	0	0	0	
100-0-0000-335300 KaBoom Grant	0	13,000	0	0	0	0	0	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

100-GENERAL FUND

REVENUES	(----- 2019-2020 -----)(----- 2020-2021 -----)							
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
100-0-0000-336001 County Grants	0	0	10,950	9,000	9,000	0	0	
100-0-0000-336002 LCI-ARC 80%	74,560	3,040	0	70,000	70,000	0	0	
TOTAL INTERGOVERNMENTAL REV	82,060	22,340	100,226	85,000	85,452	0	5,000	
<u>CHARGES FOR SERVICES</u>								
100-0-0000-341100 Court Costs	145	409	250	200	40	0	200	
100-0-0000-341110 Technology Fee - Court	30,862	35,258	41,419	35,000	49,184	0	35,000	
100-0-0000-341120 Probation Fees/Fines	82,121	74,700	148,440	140,000	113,740	0	120,000	
100-0-0000-341125 School Bus Fines	60	0	0	0	0	0	0	
100-0-0000-341130 Restitution	147	0	0	0	0	0	0	
100-0-0000-341190 Other Charges for Services	1,268	1,741	1,023	1,500	937	0	1,500	
100-0-0000-341191 Return Check Fees	68	136	205	100	134	0	100	
100-0-0000-341300 Planning & Dev Fees & Charge	12,701	23,444	20,131	20,000	14,850	0	15,000	
100-0-0000-341910 Election Qualifying Fee	0	1,873	468	1,200	1,206	0	0	
100-0-0000-341920 Convenience Fees	14,578	16,870	16,053	13,000	13,847	0	13,000	
100-0-0000-341930 Wrecker Fees	6,050	6,850	6,375	5,000	4,250	0	5,000	
100-0-0000-341935 Booting Permits	110	420	170	300	160	0	300	
100-0-0000-342120 Accident Reports	3,752	4,127	2,546	3,500	2,030	0	2,500	
100-0-0000-342125 VIN Check Fees	705	765	795	600	600	0	600	
100-0-0000-342310 Fingerprinting Fee	4,760	4,825	4,110	4,000	3,140	0	4,000	
100-0-0000-342330 Prisoner Housing Fee	0	465	0	0	0	0	0	
100-0-0000-342600 Ambulance Fees	138,873	164,638	123,470	125,000	139,024	0	110,000	
100-0-0000-342660 Fire Department Report Fees	25	80	55	0	20	0	0	
100-0-0000-342670 Fire Dept Fees	0	5	10	800	5	0	800	
100-0-0000-342675 Plan Review	0	60	60	0	65	0	0	
100-0-0000-342680 Fire Dept Permits	1,812	180	0	200	35	0	200	
100-0-0000-342900 Criminal History	5,650	5,705	6,480	4,000	4,960	0	4,000	
100-0-0000-347200 Rec Activity Fee	210	0	159	500	0	0	250	
100-0-0000-347400 Coach's Equipment Reimb Fund	0	2,000	0	0	0	0	0	
100-0-0000-347500 Rec Rental & Miscellaneous	3,034	2,932	2,796	2,500	6,655	0	2,500	
100-0-0000-347502 Rec Cheerleading/Dance	3,290	3,455	1,205	3,000	1,755	0	1,500	
100-0-0000-347503 Rec Football	5,400	8,035	11,705	10,000	8,940	0	8,000	
100-0-0000-347504 Rec Basketball	2,685	4,170	1,734	4,500	6,381	0	4,500	
100-0-0000-347505 Rec Tournaments	1,550	0	770	1,200	744	0	750	
100-0-0000-347506 Rec Baseball/Girl's Softball	7,393	8,015	7,760	7,500	2,215	0	7,500	
100-0-0000-347507 Rec. Adult Softball	0	0	0	1,000	0	0	1,000	
100-0-0000-347508 Rec Children's Programs	25,367	20,437	10,923	15,000	16,037	0	7,500	
100-0-0000-347509 Rec Seniors Programs	0	0	0	0	1,234	0	0	
100-0-0000-349300 Bad Check Fees	0	0	68	0	0	0	0	
TOTAL CHARGES FOR SERVICES	352,615	391,595	409,179	399,600	392,188	0	345,700	
<u>FINES AND FORFEITURES</u>								
100-0-0000-351100 Court Fines	164,517	203,521	143,050	450,000	372,468	0	300,000	
100-0-0000-351150 Code Enforcement Liens/Fines	5,911	5,462	2,420	7,500	1,280	0	1,500	
100-0-0000-351300 Asset Forfeitures - DEA	10,350	83	0	0	0	0	0	
TOTAL FINES AND FORFEITURES	180,778	209,066	145,469	457,500	373,748	0	301,500	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

100-GENERAL FUND

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>INVESTMENT INCOME</u>								
100-0-0000-361100 Interest Revenues	448	781	53	6,500	5,841	0	6,000	
TOTAL INVESTMENT INCOME	448	781	53	6,500	5,841	0	6,000	
<u>CONTRIBUTIONS</u>								
100-0-0000-371200 Contributions - Community De	625	0	16,000	0	0	0	0	
100-0-0000-371250 Donations-Recreation	0	0	0	0	500	0	0	
100-0-0000-371400 Contributions & Donations	0	0	0	500	0	0	500	
100-0-0000-373210 Contributions/Donations-Poli	250	0	0	0	0	0	0	
100-0-0000-375000 Festival Contributions & Fee	11,120	5,265	1,656	5,000	4,060	0	4,000	
100-0-0000-376000 Main Street Donations	197	25	0	0	70	0	0	
TOTAL CONTRIBUTIONS	12,192	5,290	17,656	5,500	4,630	0	4,500	
<u>MISC REVENUE</u>								
100-0-0000-381001 Facilities Rental Fees	0	0	0	0	2,091	0	3,500	
100-0-0000-381100 Cell Phone Tower Lease	8,754	14,736	7,040	48,000	0	0	55,000	
100-0-0000-381110 Misc Revenue	7,181	7,675	5,600	8,000	26,223	0	8,000	
100-0-0000-381150 Insurance Reimbursements	79,653	115,805	17,829	10,000	6,401	0	10,000	
100-0-0000-381200 Other Reimbursements	10,625	16,579	21,522	5,000	14,569	0	10,000	
100-0-0000-381300 Gas South Fees	1,728	1,474	1,563	1,000	887	0	1,000	
100-0-0000-383000 Reimbursement for Damages	0	30,440	0	0	1,452	0	0	
TOTAL MISC REVENUE	107,940	186,709	53,554	72,000	51,623	0	87,500	
<u>OTHER FINANCING SOURCES</u>								
100-0-0000-393100 Lease Proceeds	319,088	92,754	0	0	0	0	0	
100-0-0000-393200 Proceeds from Loans	0	255,010	0	348,000	0	0	620,000	
100-0-0000-394400 Proceeds-Vehicle Replacement	3,000	0	0	0	0	0	0	
100-0-0000-395100 Transfer from Water-Sewer Fu	350,000	0	0	0	0	0	0	
100-0-0000-395250 Carryover	0	0	0	0	0	0	2,482,490	
100-0-0000-395280 Transfer from Vehicle Excise	0	0	106,321	0	0	0	0	
100-0-0000-395295 Transfer from Dev Auth	102,800	111,437	800	0	0	0	0	
100-0-0000-395300 Transfer from Hotel/Motel F	1,180,795	1,287,677	1,363,811	1,462,500	1,169,098	0	577,061	
TOTAL OTHER FINANCING SOURCES	1,955,683	1,746,878	1,470,932	1,810,500	1,169,098	0	3,679,551	
TOTAL REVENUES	12,063,339	11,876,323	12,676,354	14,367,600	13,291,154	0	15,363,311	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

100-GENERAL FUND
COUNCIL

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONNEL SERVICES</u>								
100-5-1110-511100 Regular Employees	30,596	31,154	0	0	0	0	0	
100-5-1110-511200 Part-time Employees	0	0	28,552	31,200	25,200	0	31,200	
100-5-1110-512200 Social Security FICA Contrib	1,913	1,934	1,683	1,934	1,562	0	1,934	
100-5-1110-512300 Medicare	447	452	407	452	365	0	452	
TOTAL PERSONNEL SERVICES	32,956	33,541	30,642	33,586	27,128	0	33,586	
<u>CONTRACTED SERVICES</u>								
100-5-1110-522050 Meeting expenses	1,086	579	53	800	165	0	2,000	
100-5-1110-523500 Travel	3,836	1,993	3,371	3,500	(278)	0	3,500	
100-5-1110-523700 Education & Training	3,545	4,210	4,984	4,000	5,997	0	4,500	
TOTAL CONTRACTED SERVICES	8,467	6,782	8,408	8,300	5,884	0	10,000	
<u>SUPPLIES & MINOR EQPT</u>								
100-5-1110-531100 Supplies	1,751	1,284	115	1,000	241	0	600	
TOTAL SUPPLIES & MINOR EQPT	1,751	1,284	115	1,000	241	0	600	
TOTAL COUNCIL	43,173	41,607	39,164	42,886	33,252	0	44,186	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

100-GENERAL FUND
MAYOR

	2016-2017	2017-2018	2018-2019	(-----	2019-2020	(-----	2020-2021	(-----
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
				BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PERSONNEL SERVICES</u>								
100-5-1310-511100 Regular Employees	8,415	8,388	0	0	0	0	0	
100-5-1310-511200 Part-time Employees	0	0	8,110	8,400	6,785	0	8,400	
100-5-1310-512200 Social Security FICA Contrib	539	756	521	521	421	0	521	
100-5-1310-512300 Medicare	126	177	122	122	98	0	122	
TOTAL PERSONNEL SERVICES	9,080	9,320	8,753	9,043	7,304	0	9,043	
<u>CONTRACTED SERVICES</u>								
100-5-1310-523500 Travel	3,013	1,691	893	1,500	0	0	1,500	
100-5-1310-523700 Education & Training	2,010	1,720	1,239	6,000	5,849	0	6,000	
TOTAL CONTRACTED SERVICES	5,023	3,411	2,132	7,500	5,849	0	7,500	
<u>SUPPLIES & MINOR EQPT</u>								
100-5-1310-531100 Supplies	8,484	5,789	10,197	10,700	6,726	0	10,700	
TOTAL SUPPLIES & MINOR EQPT	8,484	5,789	10,197	10,700	6,726	0	10,700	
TOTAL MAYOR	22,586	18,520	21,081	27,243	19,878	0	27,243	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

100-GENERAL FUND
CITY MANAGER

	2016-2017	2017-2018	2018-2019	(-----	2019-2020	(-----	2020-2021	(-----)
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
				BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PERSONNEL SERVICES</u>								
100-5-1320-511100 Regular Employees	0	96,896	97,209	96,002	78,308	0	100,006	
100-5-1320-512100 Group Insurance	0	2,298	8,416	18,720	13,043	0	9,792	
100-5-1320-512150 Group Insurance - Retirees	0	0	0	151,900	181,099	0	0	
100-5-1320-512200 Social Security - FICA	0	7,565	5,951	5,952	4,799	0	6,200	
100-5-1320-512300 Medicare	0	1,769	1,392	1,392	1,122	0	1,450	
100-5-1320-512500 Money Purchase Pension	0	4,183	12,703	12,000	9,277	0	12,501	
100-5-1320-512700 Worker's Compensation	0	0	0	1,352	0	0	1,355	
100-5-1320-512740 Auto Allowance	0	1,600	4,800	4,800	4,000	0	4,800	
TOTAL PERSONNEL SERVICES	0	114,311	130,470	292,118	291,649	0	136,104	
<u>CONTRACTED SERVICES</u>								
100-5-1320-523110 Insurance - Liability	0	0	212,573	285,000	262,155	0	285,000	
100-5-1320-523115 Insurance - Worker's Comp	0	0	94,212	125,000	103,100	0	125,000	
100-5-1320-523200 Communications	0	149	401	750	892	0	750	
100-5-1320-523300 Advertising	0	3,200	0	2,000	0	0	2,000	
100-5-1320-523500 Travel	0	1,251	901	2,000	68	0	2,000	
100-5-1320-523600 Dues & Fees	0	815	908	1,500	1,224	0	1,500	
100-5-1320-523700 Education & Training	0	935	4,139	3,000	1,669	0	3,000	
TOTAL CONTRACTED SERVICES	0	6,350	313,134	419,250	369,108	0	419,250	
<u>SUPPLIES & MINOR EQPT</u>								
100-5-1320-531100 Supplies	0	224	715	600	527	0	600	
100-5-1320-531300 Operating Lease	0	0	1,146	1,500	1,256	0	1,500	
100-5-1320-531600 Small Equipment<5000	0	20	0	0	0	0	0	
TOTAL SUPPLIES & MINOR EQPT	0	245	1,861	2,100	1,784	0	2,100	
<u>CAPITAL OUTLAYS > \$5000</u>								
<u>DEBT SERVICE</u>								
100-5-1320-580008 Trf to Dev Auth - 2019B Bond	0	0	0	0	0	0	372,959	
TOTAL DEBT SERVICE	0	0	0	0	0	0	372,959	
TOTAL CITY MANAGER	0	120,906	445,465	713,468	662,541	0	930,413	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

100-GENERAL FUND
CITY CLERK

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONNEL SERVICES</u>								
100-5-1330-511100 Regular Employees	70,745	61,805	97,428	105,135	83,964	0	104,395	
100-5-1330-511300 Overtime	5,091	1,602	318	0	47	0	0	
100-5-1330-512100 Group Insurance	11,307	6,069	468	19,440	13,589	0	19,585	
100-5-1330-512200 Social Security FICA Contrib	4,522	3,733	5,925	6,518	4,854	0	6,602	
100-5-1330-512300 Medicare	1,057	873	1,386	1,524	1,135	0	1,544	
100-5-1330-512400 Retirement Contribution	8,817	7,522	13,249	11,454	10,178	0	12,024	
100-5-1330-512700 Worker's Compensation	1,216	0	0	1,451	0	0	1,414	
TOTAL PERSONNEL SERVICES	102,754	81,604	118,773	145,522	113,768	0	145,564	
<u>CONTRACTED SERVICES</u>								
100-5-1330-521200 Professional	0	705	859	5,000	1,271	0	1,000	
100-5-1330-523200 Communications	0	0	0	0	0	0	850	
100-5-1330-523300 Advertising	8,207	465	2,553	1,500	811	0	1,500	
100-5-1330-523400 Printing & Binding	10,565	5,822	5,748	10,000	7,516	0	14,000	
100-5-1330-523500 Travel	278	0	783	1,500	(9)	0	1,500	
100-5-1330-523600 Dues & Fees	0	0	55	250	75	0	250	
100-5-1330-523700 Education & Training	415	790	909	1,500	594	0	1,500	
100-5-1330-523900 Other	160	0	0	0	0	0	0	
TOTAL CONTRACTED SERVICES	19,625	7,782	10,907	19,750	10,257	0	20,600	
<u>SUPPLIES & MINOR EQPT</u>								
100-5-1330-531100 Supplies	2,042	2,668	2,199	2,500	5,794	0	2,500	
100-5-1330-531300 Operating Lease	2,698	2,380	5,983	2,500	1,301	0	2,500	
TOTAL SUPPLIES & MINOR EQPT	4,740	5,048	8,183	5,000	7,095	0	5,000	
<u>CAPITAL OUTLAYS > \$5000</u>								
100-5-1330-542410 Technology	0	0	19,133	32,500	10,027	0	15,500	
TOTAL CAPITAL OUTLAYS > \$5000	0	0	19,133	32,500	10,027	0	15,500	
<u>OTHER COSTS (NOC)</u>								
TOTAL CITY CLERK	127,120	94,434	156,995	202,772	141,147	0	186,664	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

100-GENERAL FUND
ELECTIONS

EXPENDITURES	(----- 2019-2020 -----)(----- 2020-2021 -----)							
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONNEL SERVICES</u>								
<u>CONTRACTED SERVICES</u>								
100-5-1400-523300 Advertising	360	23	2,247	2,500	385	0	2,500	
100-5-1400-523400 Printing & Binding	0	43	0	0	0	0	0	
100-5-1400-523700 Education & Training	0	12	0	0	0	0	0	
100-5-1400-523850 Contract Labor	9,829	0	14,890	10,000	5,423	0	2,500	
TOTAL CONTRACTED SERVICES	10,189	78	17,137	12,500	5,809	0	5,000	
TOTAL ELECTIONS	10,189	78	17,137	12,500	5,809	0	5,000	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

100-GENERAL FUND
FINANCIAL ADMINISTRATION

	2016-2017	2017-2018	2018-2019	CURRENT	2019-2020	PROJECTED	REQUESTED	PROPOSED
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	BUDGET	Y-T-D	YEAR END	BUDGET	BUDGET
<u>PERSONNEL SERVICES</u>								
100-5-1510-511100 Regular Employees	260,562	247,567	259,371	359,735	279,913	0	339,917	
100-5-1510-511300 Overtime	3,196	4,273	8,162	10,000	7,273	0	10,000	
100-5-1510-512100 Group Insurance	26,409	30,231	26,738	68,040	30,465	0	58,754	
100-5-1510-512200 Social Security FICA Contrib	15,673	13,092	15,944	22,924	17,234	0	22,116	
100-5-1510-512300 Medicare	3,665	3,062	3,729	5,361	4,031	0	5,172	
100-5-1510-512400 Retirement Contribution	35,603	40,282	40,478	40,280	35,804	0	40,279	
100-5-1510-512500 Money Purchase Pension	7,864	1,496	0	0	0	0	0	
100-5-1510-512600 Unemployment Insurance	0	2,727	5,680	0	0	0	0	
100-5-1510-512700 Worker's Compensation	3,579	0	0	4,966	0	0	4,604	
100-5-1510-512740 Car Allowance	4,600	200	0	0	0	0	0	
TOTAL PERSONNEL SERVICES	361,150	342,929	360,101	511,306	374,720	0	480,842	
<u>CONTRACTED SERVICES</u>								
100-5-1510-521100 Contract Services	81,824	46,559	2,977	30,000	0	0	10,000	
100-5-1510-521200 Professional Services	151,340	150,085	192,977	115,000	103,756	0	115,000	
100-5-1510-521203 W/C - Professional Svcs	50,833	8,122	4,930	10,000	3,515	0	6,000	
100-5-1510-521204 Workers Comp Claims Expense	0	0	12,310	0	0	0	0	
100-5-1510-521205 Bank Charges	44,459	45,307	47,749	60,000	48,480	0	45,000	
100-5-1510-522200 Repairs & Maintenance	317	300	380	500	91	0	500	
100-5-1510-523100 Insurance - Other	21,431	2,500	0	0	0	0	0	
100-5-1510-523110 Insurance-Liability	200,017	263,024	0	0	0	0	0	
100-5-1510-523115 Insurance - worker's Comp	0	110,463	0	0	2,223	0	0	
100-5-1510-523200 Communications	8,549	6,630	7,779	8,000	10,159	0	10,000	
100-5-1510-523300 Advertising	1,668	991	3,183	7,500	3,604	0	5,000	
100-5-1510-523500 Travel	2,302	684	275	2,500	310	0	1,200	
100-5-1510-523600 Dues & Fees	17,200	19,273	24,683	25,000	18,471	0	20,000	
100-5-1510-523700 Education & Training	3,086	1,314	1,519	6,000	5,938	0	6,500	
100-5-1510-523750 Misc Expense	3,177	361	0	0	0	0	0	
100-5-1510-523900 Other	29	80	2,284	0	41	0	0	
TOTAL CONTRACTED SERVICES	586,233	655,693	301,046	264,500	196,586	0	219,200	
<u>SUPPLIES & MINOR EQPT</u>								
100-5-1510-531100 Supplies	15,239	16,059	15,968	15,000	13,254	0	15,000	
100-5-1510-531220 Natural Gas	1,905	1,486	2,622	2,000	1,470	0	2,000	
100-5-1510-531230 Electricity	18,182	16,122	14,765	17,000	8,161	0	15,000	
100-5-1510-531270 Gasoline/Diesel	0	0	0	500	0	0	0	
100-5-1510-531300 Operating Lease	9,615	10,139	7,028	10,000	5,148	0	10,000	
100-5-1510-531400 Books & Periodicals	301	328	822	1,000	485	0	1,000	
100-5-1510-531600 Small Equipment<5000	1,616	0	0	2,500	0	0	2,000	
TOTAL SUPPLIES & MINOR EQPT	46,857	44,133	41,204	48,000	28,517	0	45,000	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

100-GENERAL FUND
FINANCIAL ADMINISTRATION

	2016-2017	2017-2018	2018-2019	(-----	2019-2020	-----)	(-----	2020-2021	-----)
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED	
				BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET	
<u>CAPITAL OUTLAYS > \$5000</u>									
100-5-1510-542525 Equipment lease	10,800	10,800	10,800	10,000	9,138	0	10,800		
TOTAL CAPITAL OUTLAYS > \$5000	10,800	10,800	10,800	10,000	9,138	0	10,800		
<u>OTHER COSTS (NOC)</u>									
<u>DEBT SERVICE</u>									
TOTAL FINANCIAL ADMINISTRATION	1,005,040	1,053,555	713,152	833,806	608,962	0	755,842		

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

100-GENERAL FUND
LAW

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONNEL SERVICES</u>								
<u>CONTRACTED SERVICES</u>								
100-5-1530-521200 Professional - City Attorney	602,909	223,496	248,049	210,000	173,446	0	200,000	
100-5-1530-521205 Legal Settlement	22,320	13,668	0	0	0	0	0	
100-5-1530-521250 Professional - Outside Atty	0	14,175	0	0	0	0	0	
100-5-1530-521500 Other Professional Svcs	249,813	138,105	139,734	120,000	119,585	0	120,000	
100-5-1530-523900 Other	0	2	0	0	2	0	0	
TOTAL CONTRACTED SERVICES	875,042	389,447	387,784	330,000	293,033	0	320,000	
<u>SUPPLIES & MINOR EQPT</u>								
<u>CAPITAL OUTLAYS > \$5000</u>								
TOTAL LAW	875,042	389,447	387,784	330,000	293,033	0	320,000	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

100-GENERAL FUND
HUMAN RESOURCES

	2016-2017	2017-2018	2018-2019	(-----	2019-2020	(-----	2020-2021	(-----
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
				BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PERSONNEL SERVICES</u>								
100-5-1540-511100 Regular Employees	76,859	92,419	66,747	63,220	50,153	0	66,997	
100-5-1540-511300 Overtime	1,694	1,170	2,964	3,000	2,186	0	0	
100-5-1540-512100 Group Insurance	6,687	7,328	46,848	9,720	8,519	0	9,792	
100-5-1540-512150 Group Insurance - Retirees	187,835	198,408	156,864	0	0	0	160,000	
100-5-1540-512160 Medicare Reim/Stipends - Ret	89,305	86,576	64,814	105,000	82,879	0	105,000	
100-5-1540-512200 Social Security FICA Contrib	4,914	5,526	4,112	4,106	2,991	0	4,423	
100-5-1540-512300 Medicare	1,149	1,292	962	960	700	0	1,034	
100-5-1540-512400 Retirement Contribution	10,945	10,652	8,985	7,214	6,412	0	8,055	
100-5-1540-512700 Worker's Compensation	1,580	0	0	873	0	0	907	
TOTAL PERSONNEL SERVICES	380,968	403,371	352,295	194,093	153,840	0	356,208	
<u>CONTRACTED SERVICES</u>								
100-5-1540-521200 Professional	1,158	2,654	0	2,000	145	0	2,000	
100-5-1540-522200 Repairs & Maintenance	0	0	0	0	0	0	1,000	
100-5-1540-523200 Communications	0	0	0	0	0	0	850	
100-5-1540-523210 Information Technology	0	0	0	1,000	0	0	500	
100-5-1540-523300 Advertising	325	0	0	0	0	0	200	
100-5-1540-523400 Printing & Binding	0	0	0	1,500	0	0	500	
100-5-1540-523500 Travel	846	0	83	1,000	0	0	1,000	
100-5-1540-523600 Dues & Fees	299	633	589	900	50	0	900	
100-5-1540-523700 Education & Training	495	415	25	1,700	0	0	1,000	
TOTAL CONTRACTED SERVICES	3,123	3,702	697	8,100	195	0	7,950	
<u>SUPPLIES & MINOR EQPT</u>								
100-5-1540-531100 Supplies	4,945	4,411	1,556	5,000	1,870	0	3,000	
100-5-1540-531300 Operating Lease	2,698	2,380	1,700	2,531	1,301	0	2,530	
100-5-1540-531400 Books & Periodicals	0	0	0	0	0	0	200	
100-5-1540-531600 Small Equipment<5000	0	0	0	2,000	1,259	0	1,000	
TOTAL SUPPLIES & MINOR EQPT	7,643	6,792	3,256	9,531	4,430	0	6,730	
<u>CAPITAL OUTLAYS > \$5000</u>								
100-5-1540-542410 Technology	0	0	0	0	0	0	5,000	
TOTAL CAPITAL OUTLAYS > \$5000	0	0	0	0	0	0	5,000	
<u>OTHER COSTS (NOC)</u>								
TOTAL HUMAN RESOURCES	391,733	413,865	356,249	211,724	158,465	0	375,888	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

100-GENERAL FUND
INFORMATION TECHNOLOGY

	2016-2017	2017-2018	2018-2019	(-----	2019-2020	-----)	(-----	2020-2021	-----)
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED	
				BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>									
100-5-1565-512400 Retirement Contribution	1,722	0	0	0	0	0	0	0	
TOTAL PERSONNEL SERVICES	1,722	0	0	0	0	0	0	0	
<u>CONTRACTED SERVICES</u>									
100-5-1565-521100 Contract Services	171,512	269,081	162,589	175,000	150,316	0	169,000		
100-5-1565-522200 Repairs & Maintenance	2,845	0	5,578	0	0	0	0		
100-5-1565-523200 Communications	155,825	195,795	112,891	111,000	110,891	0	100,000		
100-5-1565-523210 Information Technology	13,096	131,871	13,072	16,265	67	0	6,000		
TOTAL CONTRACTED SERVICES	343,278	596,747	294,129	302,265	261,273	0	275,000		
<u>SUPPLIES & MINOR EQPT</u>									
<u>CAPITAL OUTLAYS > \$5000</u>									
100-5-1565-542400 Computers	80	3,154	0	30,000	3,638	0	30,000		
100-5-1565-542410 Technology	320,437	0	0	15,000	0	0	15,000		
100-5-1565-542500 Equipment	300	0	(41,717)	0	0	0	0		
100-5-1565-543200 Equipment lease	72,146	123,669	1	126,834	126,823	0	126,834		
TOTAL CAPITAL OUTLAYS > \$5000	392,962	126,823	(41,717)	171,834	130,461	0	171,834		
<u>DEBT SERVICE</u>									
100-5-1565-581220 Principal Capital Lease	0	0	147,356	0	0	0	0		
100-5-1565-582220 Interest Capital Lease	0	0	14,929	0	0	0	0		
TOTAL DEBT SERVICE	0	0	162,285	0	0	0	0		
<u>OTHER FINANCING USES</u>									
TOTAL INFORMATION TECHNOLOGY	737,962	723,570	414,697	474,099	391,734	0	446,834		

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

100-GENERAL FUND
MUNICIPAL COURT

EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL	(----- PROJECTED YEAR END	(----- 2020-2021 REQUESTED BUDGET	(----- PROPOSED BUDGET
<u>PERSONNEL SERVICES</u>								
100-5-2650-511100 Regular Employees	40,101	40,825	45,166	75,847	61,591	0	74,360	
100-5-2650-511300 Overtime	2,761	(1,430)	751	3,000	2,167	0	3,000	
100-5-2650-511325 Incentive Wages	0	0	0	0	0	0	2,000	
100-5-2650-512100 Group Insurance	6,845	9,846	8,751	19,440	8,449	0	19,585	
100-5-2650-512200 Social Security FICA Contrib	2,630	2,426	2,558	4,703	3,741	0	4,703	
100-5-2650-512300 Medicare	615	567	598	1,100	875	0	1,100	
100-5-2650-512400 Retirement Contribution	6,067	5,111	7,087	8,263	7,346	0	8,564	
100-5-2650-512700 Worker's Compensation	724	0	0	1,047	0	0	1,007	
TOTAL PERSONNEL SERVICES	59,745	57,346	64,911	113,400	84,170	0	114,319	
<u>CONTRACTED SERVICES</u>								
100-5-2650-521200 Professional	58,188	54,410	54,500	51,000	42,310	0	62,000	
100-5-2650-523210 Information Technology	8,523	13,922	27,947	25,000	29,906	0	15,000	
100-5-2650-523400 Printing & Binding	335	274	110	500	452	0	500	
100-5-2650-523500 Travel	200	0	0	1,200	395	0	1,200	
100-5-2650-523600 Dues & Fees	1,239	1,432	975	800	797	0	800	
100-5-2650-523700 Education & Training	0	225	225	500	225	0	500	
TOTAL CONTRACTED SERVICES	68,485	70,262	83,757	79,000	74,086	0	80,000	
<u>SUPPLIES & MINOR EQPT</u>								
100-5-2650-531100 Supplies	169	0	0	500	421	0	500	
100-5-2650-531600 Small Equipment<5000	0	929	0	800	593	0	800	
TOTAL SUPPLIES & MINOR EQPT	169	929	0	1,300	1,014	0	1,300	
<u>CAPITAL OUTLAYS > \$5000</u>								
<u>OTHER COSTS (NOC)</u>								
100-5-2650-572800 Other Costs (NOC)	0	0	0	0	0	0	87,000	
TOTAL OTHER COSTS (NOC)	0	0	0	0	0	0	87,000	
TOTAL MUNICIPAL COURT	128,399	128,537	148,668	193,700	159,270	0	282,619	

100-GENERAL FUND
POLICE ADMINISTRATION

				2019-2020		2020-2021		
	2016-2017	2017-2018	2018-2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PERSONNEL SERVICES</u>								
100-5-3210-511100 Regular Employees	1,643,816	1,723,604	1,570,576	2,023,906	1,580,614	0	2,164,250	
100-5-3210-511110 Dispatch Salaries	(86,608)	(95,271)	(168,584)	(110,000)	0	0	(244,535)	
100-5-3210-511200 Part-time employees	0	0	99,814	161,200	40,792	0	161,200	
100-5-3210-511300 Overtime	62,953	106,434	105,541	58,000	115,167	0	60,000	
100-5-3210-511325 Incentive Wages	0	0	100	15,000	0	0	10,000	
100-5-3210-512100 Group Insurance	283,083	300,304	269,750	408,242	338,145	0	411,277	
100-5-3210-512200 Social Security FICA Contrib	36,578	33,520	29,600	51,660	23,498	0	53,045	
100-5-3210-512300 Medicare	24,746	25,403	24,556	33,149	22,974	0	35,234	
100-5-3210-512400 Retirement Contribution	227,958	217,532	287,955	231,491	205,769	0	256,178	
100-5-3210-512700 Worker's Compensation	33,012	7,472	1,821	28,490	9,725	0	29,313	
TOTAL PERSONNEL SERVICES	2,225,538	2,318,997	2,221,130	2,901,138	2,336,684	0	2,935,962	
<u>CONTRACTED SERVICES</u>								
100-5-3210-521200 Professional	6,935	12,310	7,494	7,000	6,993	0	10,000	
100-5-3210-522200 Repairs & Maintenance	55,460	65,739	81,630	60,000	63,004	0	70,000	
100-5-3210-522310 Fingerprinting Expense	1,614	2,147	2,054	2,500	123	0	2,500	
100-5-3210-523200 Communications	9,812	46,269	75,933	60,000	90,252	0	60,000	
100-5-3210-523210 Information Technology	52,005	69,424	71,254	72,000	70,259	0	70,000	
100-5-3210-523230 E-911 Communications	127,151	93,997	0	138,000	0	0	0	
100-5-3210-523300 Advertising	450	0	0	500	0	0	300	
100-5-3210-523400 Printing & Binding	2,109	1,737	2,592	2,000	951	0	1,200	
100-5-3210-523500 Travel	811	804	1,592	1,400	961	0	1,200	
100-5-3210-523600 Dues & Fees	4,108	3,440	4,048	3,000	3,465	0	2,000	
100-5-3210-523700 Education & Training	593	4,166	388	5,000	7,521	0	5,000	
100-5-3210-523900 Prisoner Housing	53,395	48,715	54,540	58,000	37,205	0	50,000	
TOTAL CONTRACTED SERVICES	314,442	348,747	301,527	409,400	280,733	0	272,200	
<u>SUPPLIES & MINOR EQPT</u>								
100-5-3210-531100 Supplies	17,858	15,411	18,896	18,000	13,399	0	18,000	
100-5-3210-531220 Natural Gas	1,277	2,797	2,048	2,500	1,163	0	2,500	
100-5-3210-531230 Electricity	6,769	3,858	26,557	12,000	18,315	0	12,000	
100-5-3210-531270 Gasoline/Diesel	61,835	75,774	78,487	85,000	71,685	0	80,000	
100-5-3210-531300 Operating Leases	21,817	21,109	14,834	13,000	10,977	0	13,000	
100-5-3210-531400 Books & Periodicals	0	154	380	2,000	0	0	800	
100-5-3210-531600 Small Equipment<5000	4,802	17,653	4,543	4,500	3,625	0	5,000	
100-5-3210-531700 Other Supplies-Uniforms	16,110	15,066	19,128	20,000	25,138	0	20,000	
TOTAL SUPPLIES & MINOR EQPT	130,469	151,822	164,873	157,000	144,300	0	151,300	
<u>CAPITAL OUTLAYS > \$5000</u>								
100-5-3210-542200 Vehicles	0	92,754	0	0	0	0	35,000	
100-5-3210-542500 Equipment	64,921	37,727	54,906	135,000	179,385	0	68,000	
100-5-3210-542516 Safetyville expenses	154	736	216	1,200	0	0	0	
TOTAL CAPITAL OUTLAYS > \$5000	65,075	131,217	55,122	136,200	179,385	0	103,000	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

100-GENERAL FUND
POLICE ADMINISTRATION

EXPENDITURES	(----- 2019-2020 -----)(----- 2020-2021 -----)							
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
OTHER COSTS (NOC)								
DEBT SERVICE								
100-5-3210-580400 Transfers to Debt Service Fu	0	0	0	0	0	0	90,000	
100-5-3210-580402 Principal Phase 2 Lease	25,168	51,535	29,881	51,000	11,145	0	28,000	
100-5-3210-580404 Principal Phase 3 Lease	31,377	0	30,129	64,253	23,290	0	0	
100-5-3210-580419 P & I - Regions 2019	0	0	0	90,000	16,568	0	76,000	
100-5-3210-580500 AT&T Leases	34,765	0	0	0	0	0	0	
100-5-3210-582404 Interest Phase 3 Lease	0	0	14,020	0	242	0	0	
TOTAL DEBT SERVICE	91,309	51,535	74,031	205,253	51,245	0	194,000	
TOTAL POLICE ADMINISTRATION	2,826,833	3,002,317	2,816,682	3,808,991	2,992,348	0	3,656,462	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

100-GENERAL FUND
FIRE ADMINISTRATION

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONNEL SERVICES</u>								
100-5-3510-511100 Regular Employees	1,476,938	1,560,299	1,568,099	2,012,706	1,592,785	0	1,985,242	
100-5-3510-511300 Overtime	52,503	89,951	115,881	50,000	151,934	0	50,000	
100-5-3510-512100 Group Insurance	291,403	273,036	268,011	340,202	324,259	0	342,731	
100-5-3510-512200 Social Security FICA Contrib	2,349	7,351	(320)	2,734	4,497	0	2,734	
100-5-3510-512300 Medicare	20,507	22,220	23,089	29,909	24,080	0	30,087	
100-5-3510-512400 Retirement Contribution	193,633	190,246	251,929	224,715	199,746	0	234,293	
100-5-3510-512700 Worker's Compensation	27,018	3,847	3,097	27,786	5,452	0	26,889	
TOTAL PERSONNEL SERVICES	2,064,350	2,146,951	2,229,785	2,688,052	2,302,753	0	2,671,976	
<u>CONTRACTED SERVICES</u>								
100-5-3510-521200 Professional Fees	602	35	69	0	745	0	0	
100-5-3510-521205 Legal Settlement	68,402	0	(1,770)	0	0	0	0	
100-5-3510-521210 Licenses	0	0	20,381	32,000	28,111	0	32,000	
100-5-3510-522200 Repairs & Maintenance	58,077	51,619	48,197	55,000	39,191	0	60,000	
100-5-3510-523100 Insurance Other Than Emp Ben	962	0	0	0	0	0	0	
100-5-3510-523200 Communications	3,233	6,019	6,198	6,500	28,253	0	7,500	
100-5-3510-523500 Travel	1,231	1,927	946	3,000	0	0	3,000	
100-5-3510-523600 Dues & Fees	3,967	2,050	1,749	2,000	935	0	2,000	
100-5-3510-523700 Education & Training	12,989	3,444	5,683	20,000	609	0	20,000	
100-5-3510-523850 Community Risk Reduction	0	0	0	10,000	1,209	0	10,000	
TOTAL CONTRACTED SERVICES	149,464	65,094	81,452	128,500	99,054	0	134,500	
<u>SUPPLIES & MINOR EQPT</u>								
100-5-3510-531100 Supplies	6,731	4,901	4,976	8,000	5,881	0	8,000	
100-5-3510-531220 Natural Gas	6,241	5,069	4,929	7,000	3,326	0	7,000	
100-5-3510-531230 Electricity	20,621	18,093	21,084	20,000	13,767	0	20,000	
100-5-3510-531270 Gasoline/Diesel	11,299	13,940	14,809	16,000	12,348	0	15,000	
100-5-3510-531300 Operating Lease	6,006	4,595	5,696	7,800	6,945	0	8,000	
100-5-3510-531400 Books & Periodicals	652	0	108	2,000	0	0	2,000	
100-5-3510-531600 Small Equipment<5000	1,943	1,948	2,071	0	515	0	2,000	
100-5-3510-531700 Uniform Supplies	20,527	19,721	16,829	23,000	17,077	0	24,000	
100-5-3510-531710 EMS	45,391	46,286	45,847	55,000	25,806	0	60,000	
TOTAL SUPPLIES & MINOR EQPT	119,411	114,552	116,348	138,800	85,665	0	146,000	
<u>CAPITAL OUTLAYS > \$5000</u>								
100-5-3510-542200 Vehicles	0	0	0	100,000	0	0	590,000	
100-5-3510-542300 Furniture & Fixtures	1,349	1,532	1,838	5,000	654	0	5,000	
100-5-3510-542400 Computers	0	0	0	10,000	3,894	0	10,000	
100-5-3510-542500 Equipment	39,898	18,310	17,712	63,000	41,948	0	63,000	
TOTAL CAPITAL OUTLAYS > \$5000	41,248	19,842	19,550	178,000	46,496	0	668,000	

CITY OF HAPEVILLE
 PROPOSED BUDGET WORKSHEET
 AS OF: APRIL 30TH, 2020

100-GENERAL FUND
 FIRE ADMINISTRATION

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>OTHER COSTS (NOC)</u>								
<u>DEBT SERVICE</u>								
100-5-3510-580401 Principal Phase 1 Lease	59,947	50,558	38,154	40,357	36,400	0	21,000	
100-5-3510-580402 P&I Phase 2 Lease	28,373	16,551	0	28,400	0	0	60,000	
100-5-3510-580403 Principal Fire Truck	88,469	88,469	62,595	129,500	17,627	0	42,000	
100-5-3510-582401 Interest Phase 1 Lease	0	0	2,202	3,400	3,504	0	0	
100-5-3510-582403 Interest Fire Truck	0	0	25,873	0	0	0	0	
TOTAL DEBT SERVICE	176,788	155,577	128,825	201,657	57,531	0	123,000	
TOTAL FIRE ADMINISTRATION	2,551,261	2,502,016	2,575,961	3,335,009	2,591,498	0	3,743,476	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

100-GENERAL FUND
HIGHWAY AND STREETS ADMIN

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONNEL SERVICES</u>								
100-5-4210-511100 Regular Employees	245,757	238,339	309,961	429,884	320,463	0	397,802	
100-5-4210-511300 Overtime	12,438	8,496	16,215	10,000	14,526	0	10,000	
100-5-4210-512100 Group Insurance	71,908	73,505	78,148	97,201	79,657	0	88,131	
100-5-4210-512200 Social Security FICA Contrib	15,771	14,452	19,218	27,273	18,474	0	25,777	
100-5-4210-512300 Medicare	3,688	3,380	4,495	6,378	5,610	0	6,028	
100-5-4210-512400 Retirement Contribution	36,797	36,330	57,801	47,922	40,102	0	46,945	
100-5-4210-512700 Worker's Compensation	5,424	768	6	5,935	0	0	5,388	
TOTAL PERSONNEL SERVICES	391,784	375,270	485,844	624,593	478,832	0	580,071	
<u>CONTRACTED SERVICES</u>								
100-5-4210-521200 Professional	685	152	94	500	80	0	500	
100-5-4210-522200 Repairs & Maintenance	36,761	29,645	41,694	51,500	36,112	0	79,500	
100-5-4210-523210 Information Technology	0	1,757	0	0	0	0	0	
100-5-4210-523600 Dues & Fees	280	261	0	0	0	0	0	
100-5-4210-523700 Education & Training	35	392	35	350	185	0	350	
TOTAL CONTRACTED SERVICES	37,760	32,207	41,822	52,350	36,377	0	80,350	
<u>SUPPLIES & MINOR EQPT</u>								
100-5-4210-531100 Supplies	33,645	23,750	32,313	37,000	41,718	0	60,000	
100-5-4210-531230 Electricity	227,786	218,396	225,427	200,000	171,453	0	200,000	
100-5-4210-531270 Gasoline/Diesel	8,580	12,275	7,619	8,000	6,973	0	10,000	
100-5-4210-531600 Small Equipment<5000	0	699	0	0	0	0	0	
TOTAL SUPPLIES & MINOR EQPT	270,011	255,120	265,358	245,000	220,144	0	270,000	
<u>CAPITAL OUTLAYS > \$5000</u>								
100-5-4210-541200 Site Improvements	31,663	0	18,357	14,700	22,108	0	30,000	
100-5-4210-542200 Vehicles	0	0	0	0	0	0	31,000	
100-5-4210-542500 Equipment	0	0	0	50,000	32,000	0	0	
TOTAL CAPITAL OUTLAYS > \$5000	31,663	0	18,357	64,700	54,108	0	61,000	
<u>OTHER COSTS (NOC)</u>								
<u>DEBT SERVICE</u>								
100-5-4210-580009 Trf to Dev Auth - 2019A	0	0	0	0	0	0	396,502	
100-5-4210-580399 Trf to Dev Auth-2004B Bd	50	64,495	249,837	250,000	0	0	0	
100-5-4210-580401 Trf to Dev Auth- 2004A Bd	519,891	233,458	68,959	233,675	181,900	0	0	
100-5-4210-580402 Trf to Dev Auth - 2007 Bd	112,524	115,932	112,668	112,604	0	0	0	
100-5-4210-580403 P&I Phase 1 Lease	812	0	0	0	0	0	0	
100-5-4210-580405 Trf to Dev Auth - 2014 Bds	42,386	136,808	64,495	76,602	0	0	76,602	
TOTAL DEBT SERVICE	675,662	550,693	495,958	672,881	181,900	0	473,104	
TOTAL HIGHWAY AND STREETS ADMIN	1,406,880	1,213,290	1,307,340	1,659,524	971,360	0	1,464,525	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

100-GENERAL FUND
PARTICIPANT RECREATION

EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----) CURRENT BUDGET	(----- 2019-2020 -----) Y-T-D ACTUAL	(----- 2019-2020 -----) PROJECTED YEAR END	(----- 2020-2021 -----) REQUESTED BUDGET	(----- 2020-2021 -----) PROPOSED BUDGET
<u>PERSONNEL SERVICES</u>								
100-5-6120-511100 Regular Employees	285,191	240,462	192,914	236,847	183,313	0	247,710	
100-5-6120-511200 Part Time Employees	0	0	41,386	93,440	39,268	0	93,440	
100-5-6120-511300 Overtime	4,207	6,201	11,064	7,500	2,801	0	7,500	
100-5-6120-512100 Group Insurance	43,510	45,103	64,770	58,320	55,978	0	58,754	
100-5-6120-512200 Social Security FICA Contrib	18,492	14,422	12,586	20,943	12,609	0	22,039	
100-5-6120-512300 Medicare	4,325	3,373	5,355	4,898	2,949	0	5,154	
100-5-6120-512400 Retirement Contribution	18,544	26,435	35,735	26,620	23,662	0	29,588	
100-5-6120-512700 Worker's Compensation	2,568	2	0	3,244	0	0	3,351	
TOTAL PERSONNEL SERVICES	376,835	335,998	363,811	451,812	320,580	0	467,536	
<u>CONTRACTED SERVICES</u>								
100-5-6120-521301 Technical - Baseball	5,908	5,993	6,352	6,500	180	0	7,500	
100-5-6120-521302 Technical - Basketball	5,964	6,039	6,000	6,000	5,402	0	7,000	
100-5-6120-521303 Technical - Football	5,984	7,285	10,660	7,000	7,000	0	8,000	
100-5-6120-521304 Technical -Girl's Softball	2,262	1,953	2,386	2,400	2,180	0	2,400	
100-5-6120-521305 Technical - Tournments	1,575	1,435	1,467	1,500	1,645	0	1,500	
100-5-6120-521306 Technical - Adult Softball	2,344	5,139	4,883	5,000	4,970	0	5,000	
100-5-6120-521307 Technical - Soccer	1,000	0	1,935	2,000	1,992	0	2,000	
100-5-6120-522000 Festivals/Events	13,423	45,593	38,483	35,000	33,331	0	50,000	
100-5-6120-522200 Repairs & Maintenance	3,840	3,230	1,446	2,000	1,797	0	2,000	
100-5-6120-523200 Communications	1,432	1,276	1,476	2,000	768	0	2,000	
100-5-6120-523210 Information Technology	0	0	889	0	0	0	0	
100-5-6120-523300 Advertising	0	0	0	250	198	0	250	
100-5-6120-523400 Printing & Binding	0	339	0	0	172	0	200	
100-5-6120-523500 Travel	897	933	857	1,000	1,313	0	1,000	
100-5-6120-523600 Dues & Fees	2,899	2,750	1,934	3,000	2,840	0	3,000	
100-5-6120-523700 Education & Training	1,464	2,754	2,968	3,000	2,989	0	3,000	
100-5-6120-523850 Contract Labor	11,995	8,098	8,602	10,000	8,051	0	10,000	
100-5-6120-523900 Other - Seniors	4,982	4,561	4,935	5,000	3,619	0	5,000	
TOTAL CONTRACTED SERVICES	65,968	97,380	95,274	91,650	78,448	0	109,850	
<u>SUPPLIES & MINOR EQPT</u>								
100-5-6120-531100 Supplies	12,665	8,547	14,654	15,000	5,723	0	10,000	
100-5-6120-531101 Supplies-Baseball/Girls Soft	1,938	6,904	6,866	7,000	85	0	9,000	
100-5-6120-531102 Supplies - Basketball	5,987	6,049	5,997	6,000	5,396	0	6,500	
100-5-6120-531103 Supplies - Football	11,988	11,874	13,624	12,000	12,188	0	13,000	
100-5-6120-531104 Supplies - Adult Softball	1,866	0	0	1,500	829	0	1,500	
100-5-6120-531105 Supplies - Tournaments	1,459	1,183	910	1,500	540	0	1,500	
100-5-6120-531106 Supplies - Senior Citizens	1,456	1,577	0	1,500	555	0	1,500	
100-5-6120-531107 Supplies - Soccer	1,342	2,000	1,100	0	0	0	2,000	
100-5-6120-531108 Supplies - Children's Progra	3,521	3,930	4,054	5,000	1,366	0	7,500	
100-5-6120-531109 Supplies-Cheerleading/Dance	2,500	2,500	2,500	2,500	1,796	0	2,500	
100-5-6120-531110 Equip Exp - Coach's Reimb Fu	0	1,500	0	0	0	0	2,500	
100-5-6120-531111 Supplies-Special Programs	107	0	0	0	0	0	10,000	
100-5-6120-531220 Natural Gas	7,378	7,365	8,683	10,000	5,583	0	10,000	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

100-GENERAL FUND
PARTICIPANT RECREATION

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
100-5-6120-531230 Electricity	33,078	25,207	26,028	27,000	17,188	0	25,000	
100-5-6120-531270 Gasoline/Diesel	1,555	1,923	2,841	3,500	2,830	0	3,500	
100-5-6120-531300 Operating Lease	6,838	6,047	4,443	4,400	3,526	0	4,400	
100-5-6120-531400 Books & Periodicals	0	1,610	1,380	0	0	0	0	
100-5-6120-531590 Other	6,056	4,930	6,043	10,100	7,559	0	10,100	
100-5-6120-531600 Small Equipment<5000	0	1,062	4,018	4,000	1,440	0	16,000	
100-5-6120-531700 Other Supplies	5,515	4,791	8,202	8,550	1,179	0	8,550	
TOTAL SUPPLIES & MINOR EQPT	105,250	99,000	111,342	119,550	67,784	0	145,050	
<u>CAPITAL OUTLAYS > \$5000</u>								
100-5-6120-542200 Vehicles	0	0	0	11,500	0	0	0	
100-5-6120-542300 Furniture & Fixtures	0	2,000	750	2,000	0	0	2,000	
100-5-6120-542400 Computers	0	0	0	0	0	0	3,000	
TOTAL CAPITAL OUTLAYS > \$5000	0	2,000	750	13,500	0	0	5,000	
<u>OTHER COSTS (NOC)</u>								
<u>DEBT SERVICE</u>								
100-5-6120-580401 P&I Phase 2 Lease	5,033	2,936	0	0	0	0	10,000	
TOTAL DEBT SERVICE	5,033	2,936	0	0	0	0	10,000	
TOTAL PARTICIPANT RECREATION	553,086	537,314	571,177	676,512	466,811	0	737,436	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

100-GENERAL FUND
PARK AREAS & GROUNDS

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONNEL SERVICES</u>								
100-5-6220-511100 Regular Employees	223,926	362,936	291,061	346,733	287,933	0	360,693	
100-5-6220-511200 Part Time Employees	0	0	23,170	0	0	0	0	
100-5-6220-511300 Overtime	19,202	24,628	21,052	15,000	15,068	0	16,000	
100-5-6220-511600 Holiday	36	0	0	0	0	0	0	
100-5-6220-512100 Group Insurance	61,135	96,524	103,356	116,641	101,433	0	117,508	
100-5-6220-512200 Social Security FICA Contrib	14,435	22,756	19,882	22,427	15,866	0	23,740	
100-5-6220-512300 Medicare	3,376	5,322	4,650	5,245	7,562	0	5,552	
100-5-6220-512400 Retirement Contribution	30,319	27,592	52,140	39,408	35,029	0	43,236	
100-5-6220-512700 Worker's Compensation	4,100	1,895	0	4,787	2,401	0	4,885	
TOTAL PERSONNEL SERVICES	356,529	541,652	515,312	550,241	465,291	0	571,614	
<u>CONTRACTED SERVICES</u>								
100-5-6220-522200 Repairs & Maintenance	192,993	110,391	148,335	120,000	119,618	0	160,000	
100-5-6220-523600 Dues & Fees	477	199	144	2,500	1,340	0	2,500	
100-5-6220-523800 Technical Inspections	285,966	173,297	78,225	230,000	257,498	0	250,000	
100-5-6220-523850 Contract Labor	3,844	4,282	7,857	8,000	4,492	0	8,000	
TOTAL CONTRACTED SERVICES	483,279	288,168	234,562	360,500	382,948	0	420,500	
<u>SUPPLIES & MINOR EQPT</u>								
100-5-6220-531100 Supplies	82,243	81,128	86,562	70,000	75,445	0	80,000	
100-5-6220-531220 Natural Gas	4,431	6,352	5,239	5,000	5,088	0	5,000	
100-5-6220-531230 Electricity	22,600	19,746	17,451	14,000	11,242	0	14,000	
100-5-6220-531270 Gasoline/Diesel	7,500	7,430	10,771	10,000	8,926	0	14,000	
100-5-6220-531300 Operating Lease	10,640	10,095	7,379	7,500	6,367	0	7,000	
TOTAL SUPPLIES & MINOR EQPT	127,414	124,751	127,402	106,500	107,067	0	120,000	
<u>CAPITAL OUTLAYS > \$5000</u>								
100-5-6220-541200 Site Improvements	91,750	25,083	53,384	65,000	39,172	0	150,000	
100-5-6220-542500 Equipment	0	0	0	12,000	7,705	0	30,000	
TOTAL CAPITAL OUTLAYS > \$5000	91,750	25,083	53,384	77,000	46,877	0	180,000	
<u>OTHER COSTS (NOC)</u>								
TOTAL PARK AREAS & GROUNDS	1,058,972	979,655	930,660	1,094,241	1,002,184	0	1,292,114	

CITY OF HAPEVILLE
 PROPOSED BUDGET WORKSHEET
 AS OF: APRIL 30TH, 2020

100-GENERAL FUND
 INSPECTION

			(----- 2019-2020 -----)		(----- 2020-2021 -----)			
EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONNEL SERVICES</u>	_____	_____	_____	_____	_____	_____	_____	_____
<u>CONTRACTED SERVICES</u>	_____	_____	_____	_____	_____	_____	_____	_____
<u>SUPPLIES & MINOR EQPT</u>	_____	_____	_____	_____	_____	_____	_____	_____

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

100-GENERAL FUND
PLANNING & ZONING

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
PERSONNEL SERVICES								
CONTRACTED SERVICES								
100-5-7400-521200 Professional	57,937	88,691	85,325	85,000	73,193	0	90,000	
100-5-7400-521201 Planning/Zoning Board	3,210	2,950	4,600	5,000	4,900	0	5,000	
100-5-7400-521202 Appeals Board	450	1,200	1,850	1,250	2,000	0	2,500	
100-5-7400-521300 Technical	10,726	24,066	9,440	10,000	13,625	0	10,000	
100-5-7400-521400 ARC-.CDAP Grant Expense	0	0	6,000	0	0	0	0	
100-5-7400-522100 ARC-LCI Grant Expense	93,200	3,800	35,629	87,500	22,614	0	0	
100-5-7400-523200 Communications	0	143	25	0	0	0	0	
100-5-7400-523210 Information Technology	0	0	0	0	0	0	500	
100-5-7400-523300 Advertising	1,787	930	1,406	1,000	1,020	0	1,000	
100-5-7400-523600 Dues & Fees	0	29	55	250	48	0	250	
100-5-7400-523700 Education & Training	0	450	0	500	0	0	1,000	
100-5-7400-523900 OTHER	0	44	0	100	0	0	100	
TOTAL CONTRACTED SERVICES	167,310	122,302	144,328	190,600	117,400	0	110,350	
SUPPLIES & MINOR EQPT								
100-5-7400-531100 Supplies	195	100	53	100	710	0	500	
100-5-7400-531400 Books & Periodicals	0	0	0	100	0	0	100	
TOTAL SUPPLIES & MINOR EQPT	195	100	53	200	710	0	600	
CAPITAL OUTLAYS > \$5000								
100-5-7400-542410 Technology	0	0	0	3,000	2,729	0	3,000	
TOTAL CAPITAL OUTLAYS > \$5000	0	0	0	3,000	2,729	0	3,000	
OTHER COSTS (NOC)								
TOTAL PLANNING & ZONING	167,505	122,402	144,381	193,800	120,839	0	113,950	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

100-GENERAL FUND
CODE ENFORCEMENT

EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	2019-2020 Y-T-D ACTUAL	PROJECTED YEAR END	2020-2021 REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONNEL SERVICES</u>								
100-5-7450-511100 Regular Employees	43,580	23,985	3,645	74,606	54,136	0	84,032	
100-5-7450-511200 Part-time Employees	0	0	3,401	6,000	925	0	0	
100-5-7450-511300 Overtime	2,519	1,236	297	1,500	1,880	0	1,500	
100-5-7450-511325 Incentive Wages	0	0	0	0	0	0	2,000	
100-5-7450-512100 Group Insurance	26,186	1,666	27	19,440	1,160	0	19,585	
100-5-7450-512200 Social Security FICA Contrib	2,837	1,589	345	5,091	3,091	0	5,787	
100-5-7450-512300 Medicare	663	372	81	1,191	927	0	1,353	
100-5-7450-512400 Retirement Contribution	9,312	9,216	13,829	8,291	7,370	0	9,861	
100-5-7450-512700 Worker's Compensation	1,368	0	0	1,028	0	0	1,138	
TOTAL PERSONNEL SERVICES	86,466	38,065	21,626	117,147	69,489	0	125,256	
<u>CONTRACTED SERVICES</u>								
100-5-7450-521200 Professional	20,948	14,369	(2,828)	28,000	22,421	0	30,000	
100-5-7450-521300 Technical	0	0	0	8,000	0	0	3,000	
100-5-7450-522200 Repairs & Maintenance	2,068	876	0	4,000	0	0	3,000	
100-5-7450-523200 Communications	779	1,099	667	1,140	584	0	500	
100-5-7450-523210 Information Technology	0	0	0	8,000	0	0	1,000	
100-5-7450-523500 Travel	0	0	0	1,000	0	0	0	
100-5-7450-523600 Dues & Fees	260	0	45	2,000	550	0	1,000	
100-5-7450-523700 Education & Training	0	0	0	1,000	0	0	500	
TOTAL CONTRACTED SERVICES	24,055	16,343	(2,116)	53,140	23,555	0	39,000	
<u>SUPPLIES & MINOR EQPT</u>								
100-5-7450-531100 Supplies	83	361	5	500	59	0	200	
100-5-7450-531270 Gasoline/Diesel	3,690	2,138	206	5,000	133	0	5,000	
100-5-7450-531700 other Supplies	0	0	382	600	0	0	600	
TOTAL SUPPLIES & MINOR EQPT	3,773	2,499	593	6,100	192	0	5,800	
<u>CAPITAL OUTLAYS > \$5000</u>								
<u>OTHER COSTS (NOC)</u>								
TOTAL CODE ENFORCEMENT	114,294	56,907	20,103	176,387	93,236	0	170,056	

100-GENERAL FUND
ECONOMIC DEVELOPMENT

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONNEL SERVICES</u>								
100-5-7520-511100 Regular Employees	20,743	152,848	146,879	153,295	121,710	0	158,654	
100-5-7520-511300 Overtime	838	9,221	14,954	13,000	13,027	0	6,000	
100-5-7520-512100 Group Insurance	944	31,238	34,207	29,160	33,320	0	29,377	
100-5-7520-512200 Social Security FICA Contrib	690	9,337	9,486	9,876	7,854	0	10,405	
100-5-7520-512300 Medicare	161	2,184	2,219	2,310	1,837	0	2,433	
100-5-7520-512400 Retirement Contribution	0	22,007	28,882	17,354	15,426	0	18,950	
100-5-7520-512500 Money Purchase Pension	2,181	499	0	0	0	0	0	
100-5-7520-512700 Worker's Compensation	0	0	0	2,116	0	0	2,149	
100-5-7520-512740 Auto Allowance	200	200	0	0	0	0	0	
TOTAL PERSONNEL SERVICES	25,757	227,532	236,627	227,111	193,175	0	227,968	
<u>CONTRACTED SERVICES</u>								
100-5-7520-521200 Professional	3,370	18,140	63,463	70,000	78,841	0	90,000	
100-5-7520-521204 Consulting	8,313	28,713	52,246	80,000	15,521	0	60,000	
100-5-7520-521430 KaBoom Grant Expense	0	939	6,722	0	0	0	0	
100-5-7520-522000 Festivals & Events	833	7,744	4,434	7,000	4,675	0	7,000	
100-5-7520-522125 Special Exhibits - South Art	3,740	16,100	12,020	15,000	9,137	0	15,000	
100-5-7520-522145 Special Promotions	0	1,043	4,460	5,000	2,831	0	5,000	
100-5-7520-522160 Special Events - Council	1,500	1,005	2,612	18,500	16,500	0	18,500	
100-5-7520-522200 Repairs & Maintenance	0	306	3,646	2,500	2,775	0	3,000	
100-5-7520-523200 Communications	0	0	0	0	0	0	2,500	
100-5-7520-523300 Advertising	12,342	12,803	11,424	20,000	9,504	0	15,000	
100-5-7520-523400 Printing & Binding	1,322	2,255	0	0	0	0	0	
100-5-7520-523500 Travel	582	730	2,022	1,000	1,630	0	1,000	
100-5-7520-523600 Dues & Fees	0	219	2,009	1,000	3,405	0	1,000	
100-5-7520-523700 Education & Training	820	1,979	55	2,000	475	0	2,000	
100-5-7520-523850 Contract Labor	0	2,500	0	1,000	0	0	1,000	
TOTAL CONTRACTED SERVICES	32,823	94,475	165,111	223,000	145,294	0	221,000	
<u>SUPPLIES & MINOR EQPT</u>								
100-5-7520-531100 Supplies	595	5,618	2,169	3,000	2,651	0	2,500	
100-5-7520-531200 Supplies - Christ Church	0	1,170	65	1,000	0	0	1,000	
100-5-7520-531230 Electricity	401	3,721	5,157	3,500	3,720	0	3,500	
100-5-7520-531270 Gasoline/Diesel	98	112	202	250	166	0	250	
100-5-7520-531300 Operating Lease	657	2,380	1,445	2,000	1,301	0	2,000	
100-5-7520-531400 Books & Periodicals	0	0	0	100	0	0	0	
100-5-7520-531600 Small Equipment<5000	0	0	0	450	0	0	2,500	
100-5-7520-531700 Other Supplies	65	148	0	500	480	0	500	
TOTAL SUPPLIES & MINOR EQPT	1,815	13,150	9,038	10,800	8,319	0	12,250	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

100-GENERAL FUND
ECONOMIC DEVELOPMENT

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>CAPITAL OUTLAYS > \$5000</u>								
100-5-7520-541200 Site Improvements-CC&Depot	0	9,150	12,475	15,000	686,019	0	50,000	
100-5-7520-542300 Furniture & Fixtures	0	0	0	500	0	0	250	
100-5-7520-542400 Computers	0	689	759	1,000	0	0	0	
100-5-7520-542410 Technology	0	1,746	0	0	0	0	0	
TOTAL CAPITAL OUTLAYS > \$5000	0	11,585	13,234	16,500	686,019	0	50,250	
<u>OTHER COSTS (NOC)</u>								
100-5-7520-575100 Hapeville Community Imp Dist	0	15,950	14,248	15,000	14,000	0	15,000	
TOTAL OTHER COSTS (NOC)	0	15,950	14,248	15,000	14,000	0	15,000	
<u>DEBT SERVICE</u>								
<u>OTHER FINANCING USES</u>								
TOTAL ECONOMIC DEVELOPMENT	60,395	362,692	438,259	492,411	1,046,807	0	526,468	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

100-GENERAL FUND
MAIN STREET

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)		
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET
PERSONNEL SERVICES							
CONTRACTED SERVICES							
100-5-7550-521200 Professional	0	0	0	0	594	0	0
100-5-7550-522000 Festivals	0	300	9,522	25,000	10,889	0	20,000
100-5-7550-522100 ARC - Sharing Our Stories	22,609	14,914	0	0	0	0	0
100-5-7550-523300 Advertising	0	0	0	250	39	0	4,000
100-5-7550-523400 Printing & Binding	0	600	0	2,650	663	0	1,000
100-5-7550-523500 Travel	0	0	0	200	0	0	5,000
100-5-7550-523600 Dues & Fees	0	350	350	350	196	0	600
100-5-7550-523700 Education & Training	0	0	0	1,000	350	0	1,000
100-5-7550-523850 Contract Labor	0	0	0	0	90	0	0
TOTAL CONTRACTED SERVICES	22,609	16,164	9,872	29,450	12,821	0	31,600
SUPPLIES & MINOR EQPT							
100-5-7550-531100 Supplies	0	41	2,002	200	561	0	200
100-5-7550-531700 Other Supplies	0	0	0	300	0	0	300
TOTAL SUPPLIES & MINOR EQPT	0	41	2,002	500	561	0	500
CAPITAL OUTLAYS > \$5000							
100-5-7550-541200 Site Improvements	4,700	11,411	38,829	15,050	0	0	7,500
TOTAL CAPITAL OUTLAYS > \$5000	4,700	11,411	38,829	15,050	0	0	7,500
OTHER COSTS (NOC)							
TOTAL MAIN STREET	27,309	27,616	50,703	45,000	13,382	0	39,600

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

100-GENERAL FUND
OTHER FINANCING USES

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>INTERFUND TRANSACTIONS</u>								
100-5-9100-590301 Transfer to Cap Proj Funds	33,064	28,589	0	0	0	0	0	
100-5-9100-591001 Reserve for Contingency	<u>0</u>	<u>0</u>	<u>0</u>	(216,058)	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL INTERFUND TRANSACTIONS	33,064	28,589	0	(216,058)	0	0	0	
<u>OTHER FINANCING USES</u>								
100-5-9100-611215 Transfer to E911	<u>0</u>	<u>0</u>	<u>160,445</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>244,535</u>	
TOTAL OTHER FINANCING USES	0	0	160,445	0	0	0	244,535	
TOTAL OTHER FINANCING USES	33,064	28,589	160,445	(216,058)	0	0	244,535	
TOTAL EXPENDITURES	<u>12,140,844</u>	<u>11,817,316</u>	<u>11,716,103</u>	<u>14,308,015</u>	<u>11,772,556</u>	<u>0</u>	<u>15,363,311</u>	
REVENUE OVER/(UNDER) EXPENDITURES	<u>(77,505)</u>	<u>59,007</u>	<u>960,251</u>	<u>59,585</u>	<u>1,518,598</u>	<u>0</u>	<u>0</u>	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

201-SPECIAL REVENUE FUNDS

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>TAXES</u>								
<u>INTERGOVERNMENTAL REV</u>								
201-0-0000-333600 Car Rental Tax Revenue 31390	23,170	21,978	0	25,000	0	0	0	
201-0-0000-334105 Bright Start Grant Income	9,591	4,523	3,655	5,000	0	0	0	
TOTAL INTERGOVERNMENTAL REV	32,761	26,501	3,655	30,000	0	0	0	
<u>CHARGES FOR SERVICES</u>								
201-0-0000-342500 E-911	86,608	95,271	0	110,000	29,239	0	0	
TOTAL CHARGES FOR SERVICES	86,608	95,271	0	110,000	29,239	0	0	
<u>CONTRIBUTIONS</u>								
201-0-0000-371150 Chili Cook-Off	650	0	0	500	0	0	0	
201-0-0000-371235 Coffee and Chrome	4,550	5,000	1,500	3,000	0	0	0	
TOTAL CONTRIBUTIONS	5,200	5,000	1,500	3,500	0	0	0	
<u>OTHER FINANCING SOURCES</u>								
TOTAL REVENUES	124,570	126,772	5,155	143,500	29,239	0	0	

CITY OF HAPEVILLE
 PROPOSED BUDGET WORKSHEET
 AS OF: APRIL 30TH, 2020

201-SPECIAL REVENUE FUNDS
 SPECIAL REVENUE

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>DEBT SERVICE</u>								
201-5-5910-580430 E-911 Expenditures	86,608	95,271	0	110,000	47,309	0	0	
201-5-5910-580440 Car Rental Tax Expenditures	23,170	21,978	0	25,000	0	0	0	
201-5-5910-580555 Coffee & Chrome - Expense	1,129	3,424	1,534	3,000	1,130	0	0	
201-5-5910-580565 Bright Start- Expenditures	8,805	4,511	5,309	5,000	2,222	0	0	
201-5-5910-580580 Chili Cookoff (Park Fountain)	0	0	0	500	0	0	0	
TOTAL DEBT SERVICE	119,713	125,185	6,843	143,500	50,661	0	0	
TOTAL SPECIAL REVENUE	119,713	125,185	6,843	143,500	50,661	0	0	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

201-SPECIAL REVENUE FUNDS
DEVELOPMENT AUTHORITY

	2016-2017	2017-2018	2018-2019	(-----	2019-2020	-----)	(-----	2020-2021	-----)
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED	
				BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET	
OTHER COSTS (NOC)	_____	_____	_____	_____	_____	_____	_____	_____	_____
OTHER FINANCING USES	_____	_____	_____	_____	_____	_____	_____	_____	_____
TOTAL EXPENDITURES	119,713 =====	125,185 =====	6,843 =====	143,500 =====	50,661 =====	0 =====	0 =====		
REVENUE OVER/(UNDER) EXPENDITURES	4,857 =====	1,587 =====	(1,687) =====	0 =====	(21,423) =====	0 =====	0 =====		

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

215-E911 FUND

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>CHARGES FOR SERVICES</u>								
215-0-0000-342500 E-911 Revenue	0	0	160,445	0	106,787	0	217,000	
TOTAL CHARGES FOR SERVICES	0	0	160,445	0	106,787	0	217,000	
<u>OTHER FINANCING SOURCES</u>								
215-0-0000-391100 Transfer from General Fund	0	0	160,445	0	0	0	244,535	
TOTAL OTHER FINANCING SOURCES	0	0	160,445	0	0	0	244,535	
TOTAL REVENUES	0	0	320,890	0	106,787	0	461,535	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

215-E911 FUND
E911

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONNEL SERVICES</u>								
215-5-3800-511100 Regular Salaries - (Dispatch	0	0	168,584	0	0	0	237,224	
215-5-3800-512200 Social Security FICA Contrub	0	0	0	0	0	0	3,871	
215-5-3800-512300 Medicare	0	0	0	0	0	0	3,440	
TOTAL PERSONNEL SERVICES	0	0	168,584	0	0	0	244,535	
<u>CONTRACTED SERVICES</u>								
215-5-3800-521100 Contract Services	0	0	112,434	0	10,506	0	50,000	
215-5-3800-523200 Communications	0	0	0	0	85,866	0	50,000	
TOTAL CONTRACTED SERVICES	0	0	112,434	0	96,373	0	100,000	
<u>SUPPLIES & MINOR EQPT</u>								
215-5-3800-531100 Supplies	0	0	5,107	0	0	0	17,000	
TOTAL SUPPLIES & MINOR EQPT	0	0	5,107	0	0	0	17,000	
<u>CAPITAL OUTLAYS > \$5000</u>								
<u>DEBT SERVICE</u>								
215-5-3800-581200 Principal Capital Lease	0	0	30,440	0	2,897	0	100,000	
215-5-3800-582200 Interest Capital Lease	0	0	4,325	0	0	0	0	
TOTAL DEBT SERVICE	0	0	34,765	0	2,897	0	100,000	
 TOTAL E911	 0	 0	 320,890	 0	 99,270	 0	 461,535	
 TOTAL EXPENDITURES	 0	 0	 320,890	 0	 99,270	 0	 461,535	
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0	0	7,518	0	0	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

275-HOTEL & MOTEL TAX FUND

REVENUES	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>TAXES</u>								
275-0-0000-314120 Hotel/Motel Taxes	2,771,189	3,108,228	3,636,830	3,750,000	3,141,454	0	1,538,829	
TOTAL TAXES	2,771,189	3,108,228	3,636,830	3,750,000	3,141,454	0	1,538,829	
TOTAL REVENUES	2,771,189	3,108,228	3,636,830	3,750,000	3,141,454	0	1,538,829	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

275-HOTEL & MOTEL TAX FUND
HOTEL-MOTEL

	2016-2017	2017-2018	2018-2019	(-----	2019-2020	-----)	(-----	2020-2021	-----)
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED	
				BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET	
DEBT SERVICE									
275-5-5910-580400 Transfers to HATT - 4%	1,309,251	0	0	0	0	0	0	0	
275-5-5910-580405 DMO -TCT Trf Out	144,000	932,427	1,591,113	1,640,625	1,363,948	0	673,238		
275-5-5910-580410 Tourism B-TPD Trf Out	137,143	888,124	681,906	703,125	584,549	0	288,530		
275-5-5910-580415 Gen Fund Allocation	198,857	1,287,677	1,363,811	1,406,250	1,169,098	0	577,061		
275-5-5910-580420 Transfer to Gen Fd- 3%	981,938	0	0	0	0	0	0	0	
TOTAL DEBT SERVICE	2,771,189	3,108,228	3,636,830	3,750,000	3,117,595	0	1,538,829		
TOTAL HOTEL-MOTEL	2,771,189	3,108,228	3,636,830	3,750,000	3,117,595	0	1,538,829		
TOTAL EXPENDITURES	2,771,189	3,108,228	3,636,830	3,750,000	3,117,595	0	1,538,829		
	=====	=====	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0	0	23,860	0	0		
	=====	=====	=====	=====	=====	=====	=====	=====	=====

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

280-VEHICLE EXCISE FUND

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>INTERGOVERNMENTAL REV</u>								
280-0-0000-333600 Car Rental Tax Revenue 31390	0	0	106,322	0	185,503	0	185,503	
TOTAL INTERGOVERNMENTAL REV	0	0	106,322	0	185,503	0	185,503	
TOTAL REVENUES	0	0	106,322	0	185,503	0	185,503	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

280-VEHICLE EXCISE FUND
OTHER SOURCES & USES

	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL	(----- PROJECTED YEAR END	(----- 2020-2021 REQUESTED BUDGET	(----- PROPOSED BUDGET
EXPENDITURES								
OTHER FINANCING USES								
280-5-9000-611290 Transfer to TPD	0	0	0	0	0	0	185,503	
TOTAL OTHER FINANCING USES	0	0	0	0	0	0	185,503	
TOTAL OTHER SOURCES & USES	0	0	0	0	0	0	185,503	
TOTAL EXPENDITURES	0	0	0	0	0	0	185,503	
	=====	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	0	0	106,322	0	185,503	0	0	
	=====	=====	=====	=====	=====	=====	=====	=====

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

290-TRADE AND TOURISM

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>TAXES</u>	_____	_____	_____	_____	_____	_____	_____	_____
<u>INTERGOVERNMENTAL REV</u>	_____	_____	_____	_____	_____	_____	_____	_____
<u>MISC REVENUE</u>	_____	_____	_____	_____	_____	_____	_____	_____
<u>OTHER FINANCING SOURCES</u>								
290-0-0000-391275 Transfer from Hotel/Motel Fd	1,309,251	0	0	0	0	0	0	_____
290-0-0000-391280 DMO-TCT trf fr H/M	144,000	932,427	1,591,113	1,640,625	1,363,948	0	673,238	_____
290-0-0000-391281 Transfer from Vehicle Excise	0	0	0	0	0	0	185,503	_____
290-0-0000-391285 Tourism B=TPD trf fr H/M	137,143	888,124	681,905	703,125	584,549	0	288,530	_____
TOTAL OTHER FINANCING SOURCES	1,590,394	1,820,551	2,273,018	2,343,750	1,948,497	0	1,147,271	_____
TOTAL REVENUES	1,590,394	1,820,551	2,273,018	2,343,750	1,948,497	0	1,147,271	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

290-TRADE AND TOURISM
Hoyt Smith Center

EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----)		(----- 2020-2021 -----)		PROPOSED BUDGET
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	
<u>PERSONNEL SERVICES</u>								
290-5-6121-511100 Regular Employees	33,519	95,962	51,991	43,322	34,312	0	89,850	
290-5-6121-511200 Part Time Employees	0	0	37,003	45,240	35,514	0	30,160	
290-5-6121-511300 Overtime	279	1,219	755	1,000	609	0	1,000	
290-5-6121-512100 Group Insurance	1,184	7,179	8,211	9,720	8,098	0	19,585	
290-5-6121-512200 Social Security FICA Contrib	2,095	5,928	5,526	5,462	4,330	0	7,651	
290-5-6121-512300 Medicare	490	1,386	1,292	1,277	1,013	0	1,789	
290-5-6121-512400 Retirement Contribution	9,160	0	5,336	4,888	5,930	0	10,529	
290-5-6121-512700 Worker's Compensation	1,400	0	0	601	0	0	1,217	
TOTAL PERSONNEL SERVICES	48,128	111,673	110,114	111,510	89,806	0	161,781	
<u>CONTRACTED SERVICES</u>								
290-5-6121-521200 Professional Services	0	80	0	0	0	0	10,000	
290-5-6121-521205 Bank Charges	0	12	0	0	0	0	0	
290-5-6121-522200 Repairs and Maintenance	20,258	0	7,300	16,500	21,815	0	35,000	
290-5-6121-523600 Dues & Fees	0	0	0	0	83	0	0	
TOTAL CONTRACTED SERVICES	20,258	92	7,300	16,500	21,898	0	45,000	
<u>SUPPLIES & MINOR EQPT</u>								
290-5-6121-531100 Supplies	0	0	0	5,000	0	0	5,000	
TOTAL SUPPLIES & MINOR EQPT	0	0	0	5,000	0	0	5,000	
<u>CAPITAL OUTLAYS > \$5000</u>								
290-5-6121-541200 Site Improvements	0	29,532	69,747	0	2,108	0	40,000	
TOTAL CAPITAL OUTLAYS > \$5000	0	29,532	69,747	0	2,108	0	40,000	
<u>DEBT SERVICE</u>								
TOTAL Hoyt Smith Center	68,386	141,297	187,161	133,010	113,813	0	251,781	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

290-TRADE AND TOURISM
CS - Parks & Grounds

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONNEL SERVICES</u>								
290-5-6221-511100 Regular Employees	143,824	0	0	0	108	0	0	
290-5-6221-511300 Overtime (237)		0	0	0	2,601	0	0	
290-5-6221-512100 Group Insurance	42,065	0	0	0	0	0	0	
290-5-6221-512200 Social Security FICA Contrib	9,226	0	0	0	0	0	0	
290-5-6221-512300 Medicare	2,158	0	0	0	0	0	0	
290-5-6221-512400 Retirement Contribution	13,744	0	0	0	0	0	0	
290-5-6221-512700 Worker's Compensation	2,316	0	0	0	0	0	0	
TOTAL PERSONNEL SERVICES	213,095	0	0	0	2,709	0	0	
<u>CONTRACTED SERVICES</u>								
TOTAL CS - Parks & Grounds	213,095	0	0	0	2,709	0	0	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

290-TRADE AND TOURISM
Economic Development

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
PERSONNEL SERVICES								
290-5-7520-511100 Regular Employees	177,735	0	0	0	0	0	0	
290-5-7520-511300 Overtime	10,937	0	0	0	755	0	0	
290-5-7520-512100 Group Insurance	38,106	0	0	0	0	0	0	
290-5-7520-512200 Social Security FICA Contrib	12,166	0	0	0	0	0	0	
290-5-7520-512300 Medicare	2,845	0	0	0	0	0	0	
290-5-7520-512400 Retirement Contribution	27,375	0	0	0	0	0	0	
290-5-7520-512500 Money Purchase Pension	2,841	0	0	0	0	0	0	
290-5-7520-512700 Worker's Compensation	3,944	0	0	0	0	0	0	
TOTAL PERSONNEL SERVICES	275,950	0	0	0	755	0	0	
CONTRACTED SERVICES								
290-5-7520-521200 Professional Services	4,255	1,476,427	1,600,364	1,640,625	1,365,960	0	673,238	
290-5-7520-521204 Consulting	73,493	0	0	0	0	0	0	
290-5-7520-521205 Bank Charges	18	0	0	0	0	0	0	
290-5-7520-522000 Festivals and Events	28,845	0	0	0	0	0	0	
290-5-7520-522125 Special Exhibits- South Arts	7,596	0	0	0	5,716	0	0	
290-5-7520-522160 Special Events- Council	3,000	0	0	0	0	0	0	
290-5-7520-523200 Communications	370	0	0	0	0	0	0	
290-5-7520-523300 Advertising	32,207	0	0	0	0	0	0	
290-5-7520-523400 Printing and Binding	9,486	0	0	0	0	0	0	
290-5-7520-523500 Travel Expense	1,374	0	0	0	0	0	0	
290-5-7520-523600 Dues and Fees	6,327	0	0	0	0	0	0	
290-5-7520-523700 Education and Training	2,755	0	0	0	0	0	0	
290-5-7520-523850 Contract Labor	1,913	0	0	0	0	0	0	
TOTAL CONTRACTED SERVICES	171,638	1,476,427	1,600,364	1,640,625	1,371,676	0	673,238	
SUPPLIES & MINOR EQPT								
290-5-7520-531100 Supplies	2,952	0	0	0	0	0	0	
290-5-7520-531200 Christ Church	250	0	0	0	0	0	0	
290-5-7520-531220 Natural Gas	0	0	0	0	684	0	0	
290-5-7520-531230 Electricity	3,488	0	0	0	0	0	0	
290-5-7520-531270 Gasoline and Diesel	76	0	0	0	0	0	0	
290-5-7520-531300 Operating Lease	2,042	0	0	0	0	0	0	
TOTAL SUPPLIES & MINOR EQPT	8,807	0	0	0	684	0	0	
CAPITAL OUTLAYS > \$5000								
290-5-7520-541200 Site Improvements	14,983	0	3,250	570,115	401,907	0	222,252	
290-5-7520-541280 Theatre - 599 N Central Aven	0	0	1,808,807	0	514,666	0	0	
290-5-7520-541289 LMIG Grant Expenditures	0	0	0	0	145	0	0	
TOTAL CAPITAL OUTLAYS > \$5000	14,983	0	1,812,057	570,115	916,719	0	222,252	

290-TRADE AND TOURISM
Economic Development

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
DEBT SERVICE								
OTHER FINANCING USES								
TOTAL Economic Development	471,379	1,476,427	3,412,421	2,210,740	2,289,834	0	895,490	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

290-TRADE AND TOURISM
Main Street

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)	
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END REQUESTED BUDGET PROPOSED BUDGET
<u>CONTRACTED SERVICES</u>						
290-5-7550-523400 Printing & Binding	1,235	0	0	0	0	0
290-5-7550-523500 Travel	315	0	0	0	0	0
290-5-7550-523700 Education & Training	<u>1,976</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL CONTRACTED SERVICES	3,526	0	0	0	0	0
<u>SUPPLIES & MINOR EQPT</u>						
290-5-7550-531100 Supplies	<u>46</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL SUPPLIES & MINOR EQPT	46	0	0	0	0	0
<u>CAPITAL OUTLAYS > \$5000</u>						
290-5-7550-541200 Site Improvements	<u>5,437</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL CAPITAL OUTLAYS > \$5000	5,437	0	0	0	0	0
TOTAL Main Street	9,010	0	0	0	0	0

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

290-TRADE AND TOURISM
Other Financing Uses

	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL	(----- PROJECTED YEAR END	(----- REQUESTED BUDGET	2020-2021 ----- PROPOSED BUDGET
EXPENDITURES								
<u>INTERFUND TRANSACTIONS</u>								
290-5-9100-590009 Transfer to Capital Projects	31,967	0	0	0	0	0	0	
TOTAL INTERFUND TRANSACTIONS	31,967	0	0	0	0	0	0	
TOTAL Other Financing Uses	31,967	0	0	0	0	0	0	
TOTAL EXPENDITURES	793,837	1,617,724	3,599,581	2,343,750	2,406,356	0	1,147,271	
REVENUE OVER/(UNDER) EXPENDITURES	796,557	202,827	(1,326,563)	0	(457,859)	0	0	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

301-CAPITAL PROJECTS FUND

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>INTERGOVERNMENTAL REV</u>								
301-0-0000-331347 DOT - LMIG Program Rev	119,805	0	0	72,000	79,561	0	18,000	
301-0-0000-331350 Virginia Ave Grant Revenue	0	0	150,000	0	0	0	0	
301-0-0000-331365 Earmark Loop Road Grant Rev	66,759	31,141	1,541,651	1,040,000	388,073	0	0	
301-0-0000-331460 N. Central Streetscape	0	52,363	(9,511)	0	0	0	0	
301-0-0000-331480 Grant Revenue-Dogwood Drive	261,211	1,419,189	180,047	0	0	0	0	
301-0-0000-331486 CDBG - Sidewalks--CDBG	0	6,750	0	160,000	68,316	0	350,000	
301-0-0000-331497 Rail Facilities Grant Revenue	0	317,128	2,119,635	1,529,600	775,166	0	0	
TOTAL INTERGOVERNMENTAL REV	447,775	1,826,570	3,981,822	2,801,600	1,311,116	0	368,000	
<u>MISC REVENUE</u>								
301-0-0000-381150 Insurance Reimbursements	128,969	0	0	0	0	0	0	
TOTAL MISC REVENUE	128,969	0	0	0	0	0	0	
<u>OTHER FINANCING SOURCES</u>								
301-0-0000-391125 Transfers from General Fund	33,064	28,589	0	0	0	0	0	
301-0-0000-391147 DOT - LMIG Program Revenues	0	72,550	72,159	0	0	0	0	
301-0-0000-391200 Transfer from Trade & Touris	31,967	0	10,438	0	0	0	0	
301-0-0000-391295 Transfer from Development Au	319,711	0	0	0	0	0	0	
301-0-0000-391350 Transfer from T-SPLST	0	0	0	2,470,400	0	0	82,000	
301-0-0000-393500 Proceeds from Capital Lease	0	0	554,564	0	0	0	0	
TOTAL OTHER FINANCING SOURCES	384,741	101,139	637,161	2,470,400	0	0	82,000	
TOTAL REVENUES	961,485	1,927,709	4,618,983	5,272,000	1,311,116	0	450,000	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

301-CAPITAL PROJECTS FUND
CAPITAL PROJ - DO NOT USE

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
EXPENDITURES								
CONTRACTED SERVICES								

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

301-CAPITAL PROJECTS FUND
CAPITAL PROJECTS

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>CONTRACTED SERVICES</u>								
301-5-5920-522200 Parking Master Plan	5,636	0	0	0	0	0	0	
301-5-5920-522204 City Hall Improvements	314,075	0	0	0	0	0	0	
301-5-5920-522205 597 N. Central (Theatre)	6,500	34,614	0	0	0	0	0	
TOTAL CONTRACTED SERVICES	326,211	34,614	0	0	0	0	0	
<u>CAPITAL OUTLAYS > \$5000</u>								
301-5-5920-541260 North Central Ave Streetscap	805	66,524	4,876	0	0	0	0	
301-5-5920-541272 Earmark Loop Road Exp	69,816	31,141	1,541,951	1,300,000	476,921	0	0	
301-5-5920-541273 Railroad Construction	32,394	284,734	2,137,195	1,912,000	615,016	0	0	
301-5-5920-541275 Dogwood-N.Ave Street	337,884	1,416,297	180,047	0	0	0	0	
301-5-5920-541280 599 N Central Ave (	290)	6,444	0	0	0	0	0	
301-5-5920-541281 Theatre - 597 N. Central Ave	24,641	(0)	0	0	0	0	0	
301-5-5920-541289 Silent Crossing Project Exp	0	0	0	1,500,000	0	0	0	
301-5-5920-541360 CDBG	0	8,437	161,352	160,000	56,518	0	350,000	
301-5-5920-541375 DOT -LMIG Program Expenditur	82,816	100,998	140,357	400,000	2,729	0	100,000	
301-5-5920-542500 Equipment	0	0	554,564	0	0	0	0	
TOTAL CAPITAL OUTLAYS > \$5000	548,067	1,914,575	4,720,341	5,272,000	1,151,185	0	450,000	
<u>DEBT SERVICE</u>								
TOTAL CAPITAL PROJECTS	874,277	1,949,189	4,720,341	5,272,000	1,151,185	0	450,000	
TOTAL EXPENDITURES	874,277	1,949,189	4,720,341	5,272,000	1,151,185	0	450,000	
REVENUE OVER/(UNDER) EXPENDITURES	87,208	(21,480)	(101,359)	0	159,931	0	0	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

350-T-SPLST

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>TAXES</u>								
350-0-0000-313200 T-SPLST Revenue	257,628	1,123,090	1,175,392	2,470,400	938,832	0	1,000,000	
TOTAL TAXES	257,628	1,123,090	1,175,392	2,470,400	938,832	0	1,000,000	
<u>OTHER FINANCING SOURCES</u>								
350-0-0000-395250 Carryover	0	0	0	0	0	0	782,000	
TOTAL OTHER FINANCING SOURCES	0	0	0	0	0	0	782,000	
TOTAL REVENUES	257,628	1,123,090	1,175,392	2,470,400	938,832	0	1,782,000	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

350-T-SPLOST
CAPITAL PROJECTS

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)	
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END REQUESTED BUDGET PROPOSED BUDGET
CAPITAL OUTLAYS > \$5000						
350-5-5920-541272 Earmark Loop Road	0	14,785	443,688	0	97,288	0 0
350-5-5920-541273 Railroad Construction Proj	0	0	804,467	0	0	0 0
350-5-5920-541275 Dogwood-North Ave Streetscap	0	354,074	60,195	0	0	0 0
350-5-5920-542100 TSPLOST - Technical	0	31,104	26,211	0	602,926	0 0
350-5-5920-542120 TSPLOST Capital	0	0	0	2,470,400	98,743	0 1,782,000
TOTAL CAPITAL OUTLAYS > \$5000	0	399,964	1,334,562	2,470,400	798,957	0 1,782,000
TOTAL CAPITAL PROJECTS	0	399,964	1,334,562	2,470,400	798,957	0 1,782,000

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

350-T-SPLOST
OTHER FINANCING USES

	2016-2017	2017-2018	2018-2019	(-----	2019-2020	-----)	(-----	2020-2021	-----)
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED	
				BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET	
<u>INTERFUND TRANSACTIONS</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL EXPENDITURES	0	399,964	1,334,562	2,470,400	798,957	0	1,782,000		
	=====	=====	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	257,628	723,126	(159,169)	0	139,874	0	0		
	=====	=====	=====	=====	=====	=====	=====	=====	=====

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

505-WATER & SEWER FUND

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>CHARGES FOR SERVICES</u>								
505-0-0000-341191 Return Check Fees	0	340	347	0	170	0	0	
505-0-0000-341900 Water/Sewer Misc	0	0	2,780	0	20	0	0	
505-0-0000-344210 Water Charges	2,823,494	2,744,308	2,797,775	2,419,000	2,213,811	0	2,650,000	
505-0-0000-344211 Water Tap Fee	20	0	20	0	0	0	0	
505-0-0000-344230 Sewage Charges	1,843,083	1,789,489	1,843,386	1,598,000	1,396,010	0	1,400,000	
505-0-0000-344231 Sewer Tap Fee	0	0	0	0	1,500	0	0	
505-0-0000-344290 Late Fee	101,707	113,361	135,097	129,000	91,942	0	80,000	
505-0-0000-344292 Reconnect Water Fee	0	0	35	0	0	0	0	
TOTAL CHARGES FOR SERVICES	4,768,304	4,647,498	4,779,440	4,146,000	3,703,454	0	4,130,000	
<u>INVESTMENT INCOME</u>								
<u>MISC REVENUE</u>								
505-0-0000-383000 Reimbursement for Damages	50,000	0	0	0	0	0	0	
505-0-0000-389000 Other	0	0	1	1,500,000	882,060	0	0	
TOTAL MISC REVENUE	50,000	0	1	1,500,000	882,060	0	0	
<u>OTHER FINANCING SOURCES</u>								
505-0-0000-391295 Transfers from Dev Authority	0	9,677	0	0	0	0	0	
TOTAL OTHER FINANCING SOURCES	0	9,677	0	0	0	0	0	
TOTAL REVENUES	4,818,304	4,657,175	4,779,441	5,646,000	4,585,514	0	4,130,000	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

505-WATER & SEWER FUND
SEWAGE COLLECTION & DISPO

EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL	(----- PROJECTED YEAR END	(----- 2020-2021 REQUESTED BUDGET	(----- PROPOSED BUDGET
<u>PERSONNEL SERVICES</u>								
<u>CONTRACTED SERVICES</u>								
505-5-4330-522200 Repairs & Maintenance	0	0	0	0	102	0	0	
TOTAL CONTRACTED SERVICES	0	0	0	0	102	0	0	
<u>SUPPLIES & MINOR EQPT</u>								
505-5-4330-531210 water/Sewerage	285,156	369,604	419,446	0	276,775	0	400,000	
TOTAL SUPPLIES & MINOR EQPT	285,156	369,604	419,446	0	276,775	0	400,000	
<u>CAPITAL OUTLAYS > \$5000</u>								
TOTAL SEWAGE COLLECTION & DISPO	285,156	369,604	419,446	0	276,877	0	400,000	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

505-WATER & SEWER FUND
WATER SUPPLY

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONNEL SERVICES</u>								
505-5-4420-511100 Regular Employees	351,642	349,690	351,484	348,701	267,808	0	381,942	
505-5-4420-511300 Overtime	24,680	26,147	53,459	10,000	38,769	0	20,000	
505-5-4420-512100 Group Insurance	58,035	62,847	77,363	77,760	73,740	0	88,131	
505-5-4420-512200 Social Security FICA Contrib	22,406	22,069	23,671	21,893	17,779	0	24,774	
505-5-4420-512300 Medicare	5,240	5,161	5,536	5,120	4,158	0	5,794	
505-5-4420-512400 Retirement Contribution	42,760	45,357	58,225	40,277	34,969	0	45,119	
505-5-4420-512401 Pension Expense (725)	(725)	(26,389)	30,513	0	0	0	0	
505-5-4420-512402 OPEB Cost	18,298	(56,402)	65,382	0	0	0	0	
505-5-4420-512700 Worker's Compensation	6,056	520	0	4,930	1,755	0	5,173	
TOTAL PERSONNEL SERVICES	528,392	429,000	665,632	508,681	438,977	0	570,933	
<u>CONTRACTED SERVICES</u>								
505-5-4420-521200 Professional	146,558	109,143	303,591	316,000	194,202	0	250,000	
505-5-4420-522200 Repairs & Maintenance	44,591	154,336	328,778	520,000	466,328	0	450,000	
505-5-4420-523200 Communications	27,725	29,724	27,688	20,330	22,385	0	30,000	
505-5-4420-523400 Printing & Binding	0	0	1,800	0	0	0	0	
505-5-4420-523500 Travel	0	187	0	0	0	0	0	
505-5-4420-523600 Dues & Fees	4,248	270	2,111	5,000	2,191	0	5,000	
505-5-4420-523700 Education & Training	2,098	2,491	2,402	2,000	2,222	0	2,000	
505-5-4420-523750 Bad Debt Expense	80,797	(2,027)	99,823	0	(1,012)	0	0	
505-5-4420-523900 Other	0	0	0	6,000	0	0	6,000	
TOTAL CONTRACTED SERVICES	306,017	294,124	766,193	869,330	686,316	0	743,000	
<u>SUPPLIES & MINOR EQPT</u>								
505-5-4420-531100 Supplies	58,063	72,965	87,541	59,000	59,773	0	70,000	
505-5-4420-531220 Natural Gas	5,631	4,338	5,532	4,800	5,488	0	4,800	
505-5-4420-531230 Electricity	15,033	12,485	13,291	11,000	11,368	0	11,000	
505-5-4420-531270 Gasoline/Diesel	5,250	5,337	10,457	10,000	10,678	0	10,000	
505-5-4420-531600 Small Equipment<5000	0	2,415	0	0	0	0	0	
TOTAL SUPPLIES & MINOR EQPT	83,977	97,539	116,822	84,800	87,307	0	95,800	
<u>CAPITAL OUTLAYS > \$5000</u>								
505-5-4420-541400 Infrastructure	0	0	0	1,200,000	806,998	0	0	
505-5-4420-542200 Vehicles	0	0	0	0	0	0	30,000	
505-5-4420-542400 Computers	1,666	0	1,716	0	0	0	0	
TOTAL CAPITAL OUTLAYS > \$5000	1,666	0	1,716	1,200,000	806,998	0	30,000	
<u>DEPRECIATION & AMORT</u>								
505-5-4420-561000 Depreciation	272,949	240,200	393,014	0	0	0	393,000	
TOTAL DEPRECIATION & AMORT	272,949	240,200	393,014	0	0	0	393,000	

505-WATER & SEWER FUND
WATER SUPPLY

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)		
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET
PROPOSED BUDGET							
OTHER COSTS (NOC)							
DEBT SERVICE							
505-5-4420-580402 P & I - Lease II	5,069	2,957	0	0	0	0	0
505-5-4420-582100 Trf to Dev Auth- 2004A Bond	453,394	453,182	452,129	453,605	353,100	0	0
505-5-4420-582109 Trf to Dev Auth - 2019A	0	0	0	0	0	0	454,361
505-5-4420-582111 Amortization of Capacity Rig	110,177	110,177	0	0	0	0	0
505-5-4420-582115 Transfer to General Fund	350,000	0	10,438	0	0	0	0
505-5-4420-582125 Trf to Dev Auth- 2007 Bonds	63,295	496,829	63,376	63,340	0	0	0
505-5-4420-582295 Transfer to Development Auth	0	0	0	0	279,942	0	0
505-5-4420-582506 Trf Assets to Stormwater Fd	610,906	0	0	0	0	0	0
505-5-4420-583100 Trf to Dev Auth 2014 A1 & A2	748,788	527,146	431,617	512,642	0	0	511,652
TOTAL DEBT SERVICE	2,341,628	1,590,292	957,561	1,029,587	633,042	0	966,013
TOTAL WATER SUPPLY	3,534,628	2,651,155	2,900,938	3,692,398	2,652,640	0	2,798,746

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

505-WATER & SEWER FUND
WATER DISTRIBUTION

EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- CURRENT BUDGET	2019-2020 Y-T-D ACTUAL	(----- PROJECTED YEAR END	(----- 2020-2021 REQUESTED BUDGET	(----- PROPOSED BUDGET
<u>PERSONNEL SERVICES</u>								
<u>CONTRACTED SERVICES</u>								
<u>SUPPLIES & MINOR EQPT</u>								
505-5-4440-531510 Water Purchases For Resale	1,627,772	1,596,743	1,658,651	1,514,000	1,165,123	0	800,000	
TOTAL SUPPLIES & MINOR EQPT	1,627,772	1,596,743	1,658,651	1,514,000	1,165,123	0	800,000	
<u>CAPITAL OUTLAYS > \$5000</u>								
505-5-4440-542500 Equipment	0	0	0	40,000	0	0	40,000	
TOTAL CAPITAL OUTLAYS > \$5000	0	0	0	40,000	0	0	40,000	
<u>DEPRECIATION & AMORT</u>								
<u>DEBT SERVICE</u>								
505-5-4440-582100 Net Revenues	0	0	0	399,602	0	0	0	
TOTAL DEBT SERVICE	0	0	0	399,602	0	0	0	
TOTAL WATER DISTRIBUTION	1,627,772	1,596,743	1,658,651	1,953,602	1,165,123	0	840,000	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

505-WATER & SEWER FUND
OTHER FINANCING USES

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>INTERFUND TRANSACTIONS</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
TOTAL EXPENDITURES	5,447,557	4,617,503	4,979,035	5,646,000	4,094,640	0	4,038,746	
	=====	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	(629,253)	39,672	(199,594)	0	490,874	0	91,254	
	=====	=====	=====	=====	=====	=====	=====	=====

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

506-STORMWATER FUND

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>CHARGES FOR SERVICES</u>								
506-0-0000-344210 Stormwater Charges	<u>325,160</u>	<u>276,292</u>	<u>265,370</u>	<u>180,000</u>	<u>181,689</u>	<u>0</u>	<u>180,000</u>	<u> </u>
TOTAL CHARGES FOR SERVICES	325,160	276,292	265,370	180,000	181,689	0	180,000	
<u>INVESTMENT INCOME</u>								
<u>CONTRIBUTIONS</u>								
506-0-0000-371200 Capital Contributions	<u>550,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u> </u>
TOTAL CONTRIBUTIONS	550,000	0	0	0	0	0	0	
<u>MISC REVENUE</u>								
<u>OTHER FINANCING SOURCES</u>								
506-0-0000-391505 Trf fr Water & Sewer Fd	<u>610,906</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u> </u>
TOTAL OTHER FINANCING SOURCES	610,906	0	0	0	0	0	0	
 TOTAL REVENUES	 1,486,066	 276,292	 265,370	 180,000	 181,689	 0	 180,000	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

506-STORMWATER FUND
STORMWATER

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONNEL SERVICES</u>								
506-5-4320-511100 Regular Employees	0	0	68,682	71,864	60,158	0	71,864	
506-5-4320-511300 Overtime	0	0	2,519	0	1,270	0	0	
506-5-4320-512100 Group Insurance	0	0	(13)	19,440	474	0	19,585	
506-5-4320-512200 Social Security FICA Contrib	0	0	4,096	4,456	4,427	0	4,456	
506-5-4320-512300 Medicare	0	0	933	1,042	1,035	0	1,063	
506-5-4320-512400 Retirement Contribution	0	0	10,672	8,197	7,098	0	8,277	
506-5-4320-512401 Pension Expense	0	0	7,791	0	0	0	0	
506-5-4320-512402 OPEB Cost	0	0	144,670	0	0	0	0	
506-5-4320-512700 Worker's Compensation	0	0	0	1,033	145	0	973	
TOTAL PERSONNEL SERVICES	0	0	239,351	106,032	74,607	0	106,218	
<u>CONTRACTED SERVICES</u>								
506-5-4320-521200 Professional	0	0	0	0	55	0	0	
506-5-4320-521300 Technical	0	11,359	56,714	37,723	66,080	0	38,000	
506-5-4320-522200 Repairs & Maintenance	0	8,401	121,175	34,245	41,783	0	21,782	
506-5-4320-523750 Bad Debt Expense	103,480	21,055	22,150	0	0	0	0	
TOTAL CONTRACTED SERVICES	103,480	40,815	200,039	71,968	107,918	0	59,782	
<u>SUPPLIES & MINOR EQPT</u>								
506-5-4320-531100 Supplies	0	446	0	2,000	0	0	2,000	
TOTAL SUPPLIES & MINOR EQPT	0	446	0	2,000	0	0	2,000	
<u>CAPITAL OUTLAYS > \$5000</u>								
506-5-4320-542500 Equipment	0	0	0	0	0	0	12,000	
TOTAL CAPITAL OUTLAYS > \$5000	0	0	0	0	0	0	12,000	
<u>DEPRECIATION & AMORT</u>								
506-5-4320-561000 Depreciation	34,370	29,023	29,023	0	0	0	0	
TOTAL DEPRECIATION & AMORT	34,370	29,023	29,023	0	0	0	0	
<u>DEBT SERVICE</u>								
TOTAL STORMWATER	137,850	70,283	468,413	180,000	182,525	0	180,000	
TOTAL EXPENDITURES	137,850	70,283	468,413	180,000	182,525	0	180,000	
REVENUE OVER/(UNDER) EXPENDITURES	1,348,216	206,008	(203,043)	0	(836)	0	0	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

540-SOLID WASTE FUND

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
REVENUES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>CHARGES FOR SERVICES</u>								
540-0-0000-344110 Refuse Collection Charges	484,345	491,399	502,891	490,000	414,056	0	480,000	_____
540-0-0000-344115 Refuse Collection - Misc	0	650	855	0	800	0	0	_____
540-0-0000-344130 Solid waste Scrap	0	524	352	0	422	0	0	_____
540-0-0000-344140 Allied Waste Commissions	24,372	23,003	24,585	27,000	12,175	0	4,000	_____
540-0-0000-344150 Clean & Green Revenue	17,532	17,570	17,889	17,500	15,293	0	17,500	_____
540-0-0000-344290 Late Fee	<u>10,199</u>	<u>11,153</u>	<u>12,031</u>	<u>12,000</u>	<u>6,174</u>	<u>0</u>	<u>6,500</u>	<u>_____</u>
TOTAL CHARGES FOR SERVICES	536,448	544,300	558,603	546,500	448,920	0	508,000	_____
<u>OTHER FINANCING SOURCES</u>	_____	_____	_____	_____	_____	_____	_____	_____
TOTAL REVENUES	536,448	544,300	558,603	546,500	448,920	0	508,000	

540-SOLID WASTE FUND
SOLID WASTE/RECYCLING

EXPENDITURES	(----- 2019-2020 -----) (----- 2020-2021 -----)							
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONNEL SERVICES</u>								
540-5-4510-511100 Regular Employees	249,612	247,523	182,294	42,268	25,083	0	17,129	
540-5-4510-511200 Part-Time Wages	0	0	0	0	(2,281)	0	0	
540-5-4510-511300 Overtime	16,724	20,773	29,103	10,000	12,595	0	12,000	
540-5-4510-512100 Group Insurance	36,776	42,006	47,506	14,580	46,479	0	4,896	
540-5-4510-512200 Social Security FICA Contrib	15,651	15,598	12,096	2,958	2,862	0	1,703	
540-5-4510-512300 Medicare	3,660	3,648	2,829	692	436	0	398	
540-5-4510-512400 Retirement Contribution	25,635	26,456	38,411	5,442	2,659	0	3,102	
540-5-4510-512401 Pension Expense	(434)	(15,394)	20,130	0	0	0	0	
540-5-4510-512402 OPEB Cost	50,974	(54,088)	(94,665)	0	0	0	0	
540-5-4510-512700 Worker's Compensation	3,396	3,055	0	542	0	0	232	
TOTAL PERSONNEL SERVICES	401,994	289,577	237,703	76,482	87,832	0	39,460	
<u>CONTRACTED SERVICES</u>								
540-5-4510-521200 Professional Fees	0	39	0	420,000	308,739	0	400,000	
540-5-4510-521205 Legal Settlements	0	1,866	0	0	0	0	0	
540-5-4510-522110 Disposal service	111,858	123,756	162,265	30,000	10,411	0	26,540	
540-5-4510-522200 Repairs & Maintenance	32,225	30,635	29,376	10,018	12,280	0	12,000	
540-5-4510-523750 Bad Debt Expense	22,193	0	22,434	0	(399)	0	0	
TOTAL CONTRACTED SERVICES	166,275	156,296	214,075	460,018	331,032	0	438,540	
<u>SUPPLIES & MINOR EQPT</u>								
540-5-4510-531100 Supplies	17,161	15,003	16,867	5,000	10,728	0	14,000	
540-5-4510-531270 Gasoline/Diesel	15,997	15,655	19,968	5,000	9,962	0	16,000	
TOTAL SUPPLIES & MINOR EQPT	33,158	30,658	36,835	10,000	20,690	0	30,000	
<u>CAPITAL OUTLAYS > \$5000</u>								
<u>DEPRECIATION & AMORT</u>								
540-5-4510-561000 Depreciation	15,290	15,599	15,905	0	0	0	0	
TOTAL DEPRECIATION & AMORT	15,290	15,599	15,905	0	0	0	0	
<u>OTHER COSTS (NOC)</u>								
<u>DEBT SERVICE</u>								
TOTAL SOLID WASTE/RECYCLING	616,717	492,130	504,518	546,500	439,554	0	508,000	

CITY OF HAPEVILLE
PROPOSED BUDGET WORKSHEET
AS OF: APRIL 30TH, 2020

540-SOLID WASTE FUND
OTHER FINANCING USES

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	(----- 2020-2021 -----)			
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
INTERFUND TRANSACTIONS								
TOTAL EXPENDITURES	616,717	492,130	504,518	546,500	439,554	0	508,000	
	=====	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	(80,269)	52,170	54,085	0	9,366	0	0	
	=====	=====	=====	=====	=====	=====	=====	=====



ALAN HALLMAN
MAYOR

MIKE RAST
ALDERMAN AT LARGE

TRAVIS HORSLEY
COUNCILMAN AT LARGE

MARK ADAMS
COUNCILMAN WARD I

CHLOE ALEXANDER
COUNCILMAN WARD II

Mr. Jermaine Durham
Dawson Hall
305 Sanford Drive
Athens, GA 30602

Dear Jermaine Durham,

This written letter documents the commitment and support of the City of Hapeville and its application for the Georgia Initiative Community Housing Program. Please accept this letter as verification that Hapeville will provide the necessary resources needed to complete the program.

In 2017, the City completed its LCI/Comprehensive Plan, which broadly addressed the community's housing needs, including encouraging reinvestment and rehabilitation of deteriorated housing. Since the LCI/Comprehensive Plan, the City has taken steps to further identify housing needs by collaborating with Atlanta Regional Commission (ARC) to develop a Housing Profile for the City. With the help of ARC, the City was able to identify the most challenging issues, which includes the rapidly increasing housing costs and cost-burden; the displacement of City residents; the lack of housing diversity; and the political and public opposition to housing development.

Examining the challenges, the City also identified four priority strategies: develop housing leadership; mitigate the potential for displacement; increase homeownership to stabilize existing neighborhoods; and diversify the housing supply. From the priorities came recommendations, including participating in the GICH Program. Hapeville supports this program and hope you keep our community in mind when making program decisions.

All pre-application communication can be directed to Bianca Howard, City of Hapeville's Main Street & Grants Coordinator, at 404-669-8269 or bhoward@hapeville.org.

Sincerely,

Alan Hallman,
Mayor City of Hapeville

3468 North Fulton Avenue, Hapeville, Georgia 30354
City Hall 404.669.2100 www.hapeville.org

Community Service
3474 N. Fulton Avenue
404-669-2120

Economic Development
3468 N. Fulton Avenue
404-669-8269

Fire Department
606 King Arnold Street
404-669-2141

Police Department
700 Doug Davis Drive
404-768-7171

Recreation Department
3444 N. Fulton Avenue
404-669-2136

TRADEMARK SUBLICENSE AGREEMENT

This Trademark Sublicense Agreement (“Sublicense Agreement”) is entered into between Georgia Department of Community Affairs (“**Coordinating Program**”) and _____ (“**Sublicensee**”), effective as of the last date written below. For good and valuable consideration, the receipt and sufficiency of which are acknowledged, the parties agree as follows:

1. Background.

A. The National Main Street Center, Inc. (“NMSC”) operates a membership program called MAIN STREET AMERICA™. As a part of that program, MAIN STREET AMERICA™ Coordinating Program Membership is available to statewide, regional or citywide organizations that oversee multiple local downtown and neighborhood programs within their service area and work to preserve and revitalize commercial districts. Local Program membership in the MAIN STREET AMERICA™ program is available at the Affiliate or Accredited levels to individual programs or organizations that satisfy the membership eligibility criteria described on the NMSC website (currently located at: https://higherlogicdownload.s3.amazonaws.com/NMSC/390e0055-2395-4d3b-af60-81b53974430d/UploadedImages/Join/Main_Street_America_Tier_System_Overview_-_2019_Update.pdf).

B. Organization is a Coordinating Program member of NMSC in good standing and has entered into a Trademark License Agreement with the NMSC which grants to the Coordinating Program the right to sublicense to its Local Programs the use of the NMSC name and trademarks described below.

C. Sublicensee is a Local Program Member in good standing of the MAIN STREET AMERICA™ program at the Accredited level. Sublicensee is also located within the Coordinating Program’s geographic service area. Therefore, Sublicensee has the opportunity to enter into this Trademark License Agreement, which grants certain rights to use the NMSC’s name and trademarks, including MAIN STREET AMERICA™ and MAIN STREET®, as described below.

D. The NMSC’s parent entity, the National Trust for Historic Preservation (“National Trust”), owns the following registered trademarks, which it has delegated to the NMSC the right to sublicense. NMSC and Coordinating Program have entered into a Trademark Licensing Agreement which grants the Coordinating Program the right to sublicense the following registered trademarks:

Mark	U.S. Registration Number
MAIN STREET	Reg. Nos. 3,365,568 and 2,057,207
NATIONAL MAIN STREET CENTER	Reg. No. 2,013,837

These registered trademarks owned by the National Trust, together with the MAIN STREET AMERICA™ word marks and logos referred to in Section 2.A.1 below, the NATIONAL MAIN STREET CENTER logo referred to in Section 2.A.ii below are referred to herein as the “Trademarks.”

E. The Trademarks are well known and recognized by the general public and associated in the public mind with the NMSC and the National Trust. The Coordinating Program and the Sublicensee recognize the mutual benefits that accrue from the Sublicensee’s use of the Trademarks in accordance with the terms and conditions of this Sublicense Agreement, including the recognition and credibility brought to the Sublicensee through its use of these Trademarks and the benefit to the Coordinating Program and NMSC from association with high-performing Local Programs.

**National Main Street Center
Local Program Accredited Member Sublicensing Agreement**

2. Grant of Sub-License.

A. Subject to the terms and conditions of this Sublicense Agreement, the Coordinating Program hereby grants the Sublicensee the non-exclusive right and license to use the Trademarks to identify and promote its participation in the MAIN STREET AMERICA™ program, as well as its relationship and association with the Coordinating Program and NMSC, in connection with the following activities:

- i. **MAIN STREET AMERICA™ word and logo marks.** The Sublicensee's rights to use the MAIN STREET AMERICA™ word mark and the following MAIN STREET AMERICA logo are limited to Sublicensees which are members in good standing at the Accredited membership level of the MAIN STREET AMERICA™ program:

For use by Local Programs who are Designated Members at the Accredited Level:



As a Main Street America™ Accredited program, INSERT NAME HERE is a recognized leading program among the national network of more than 1,200 neighborhoods and communities who share both a commitment to creating high-quality places and to building stronger communities through preservation-based economic development. All Main Street America™ Accredited programs meet a set of National Accreditation Standards of Performance as outlined by the National Main Street Center.

- ii. **NATIONAL MAIN STREET CENTER® word and logo marks.** The Sublicensee's right to use the NATIONAL MAIN STREET CENTER word mark and the following NATIONAL MAIN STREET CENTER logo solely and exclusively to indicate its association with the National Main Street Center:



- iii. **MAIN STREET® word mark.** The Sublicensee's right to use the MAIN STREET trademark is limited to use made to identify Sublicensee and/or its activities, including as part of the name of the Licensee (e.g. "Main Street Iowa"), in connection with commercial district revitalization and related consultation, education, and training.

3. Scope of and Limitations on Use. Use of the Trademarks by the Sublicensee will be subject to the following limitations:

A. Sublicensee must display the Accredited level MAIN STREET AMERICA membership mark on their website. All uses of the MAIN STREET AMERICA word mark and logo by Sublicensee must follow the specific mark, color, and character usage set forth in the Brand Identity Guidelines which are incorporated by reference as if fully set forth herein. Sublicensee will not use or develop any different

**National Main Street Center
Local Program Accredited Member Sublicensing Agreement**

logos or designs (including any symbols or stylized presentations), in connection with the MAIN STREET AMERICA mark or logo. Use of the MAIN STREET AMERICA word mark and logos by Sublicensee is a mandatory condition of membership in the MAIN STREET AMERICA program.

B. The MAIN STREET mark, as part of the name and identity of Sublicensee's organization, programs, and activities, can be used on materials designed to promote the work of Sublicensee (e.g., website, brochures, newsletter, letterhead or other printed promotional materials). The right to use the MAIN STREET mark by the Sublicensee is an optional benefit of membership in the MAIN STREET AMERICA program.

C. All uses of the NATIONAL MAIN STREET CENTER logo by Sublicensee must follow the specific mark, color, and character usage set forth in the Brand Identity Guidelines attached as Exhibit A, which are incorporated by reference as if fully set forth herein. Sublicensee will not use or develop any different logos or designs (including any symbols or stylized presentations) in connection with the NATIONAL MAIN STREET CENTER mark. Use of the NATIONAL MAIN STREET CENTER logo by Sublicensee is an optional benefit of membership in the MAIN STREET AMERICA program.

D. This Sublicense Agreement is subject to the terms, conditions, and limitations of the Trademark License Agreement between NMSC and the Coordinating Program.

E. Sublicensee will not apply to register any of the Trademarks, or any other trademark that incorporates any part of the Trademarks or "National Trust for Historic Preservation." Sublicensee will not state or imply that it owns any such trademarks.

F. The Sublicensee will not use the Trademarks in combination with or in juxtaposition with other trademarks except as may be approved in writing by the NMSC. The Sublicensee will apply and display the ® symbol and the ™ symbol next to or with respect to the Trademarks as directed by the Coordinating Program.

G. Other than as specifically provided herein, Sublicensee is not granted any other rights to use, license or sublicense the Trademarks.

4. Term. This Sublicense Agreement will become effective immediately upon the date of last signature below, and, unless terminated early under Sections 5 or 10, will be effective through December 31, 2020, at which time it may be renewed by mutual written agreement of the parties hereto.

5. Conditions. This Sublicense Agreement between Coordinating Program and Sublicensee is conditioned upon Sublicensee having an active MAIN STREET AMERICA membership at the Accredited level with NMSC. The requirements of this membership are currently available at: [https://higherlogicdownload.s3.amazonaws.com/NMSC/390e0055-2395-4d3b-af60-81b53974430d/UploadedImages/Join/Main Street America Tier System Overview - 2019 Update.pdf](https://higherlogicdownload.s3.amazonaws.com/NMSC/390e0055-2395-4d3b-af60-81b53974430d/UploadedImages/Join/Main%20Street%20America%20Tier%20System%20Overview%202019%20Update.pdf), and are incorporated herein by reference.

6. Acknowledgment of Ownership. Use of the Trademarks indicates acknowledgment by the Sublicensee of the NMSC's and the National Trust's rights and title to the Trademarks, (i.e. MAIN STREET AMERICA, NATIONAL MAIN STREET CENTER, and MAIN STREET), and that Sublicensee will not at any time do, or permit to be done, any act or thing that will in any way impair the rights of the NMSC or the National Trust. All use of the Trademarks by the Sublicensee will inure to the benefit of the NMSC and the National Trust.

**National Main Street Center
Local Program Accredited Member Sublicensing Agreement**

7. Good will and promotional value. Sublicensee recognizes and acknowledges the value of good will associated with the Trademarks and agrees that it will not conduct any activity, provide any service, or produce or distribute goods which in any way damages or reflects adversely upon the NMSC or the National Trust.

8. Non-assignment. This Sublicense Agreement is personal to the Sublicensee, and may not be assigned to any other individual, program, organization, or agency. Any attempted assignment will be null and void.

9. Compliance Verification. It is the responsibility of the Sublicensee to verify compliance with the terms of this Sublicense Agreement, and to provide complete and accurate usage reports to the Coordinating Program. If the Coordinating Program or the NMSC has reason to believe that the Sublicensee is in violation of this Sublicense Agreement, the Coordinating Program or NMSC shall have the right to make inquiries with Sublicensee as necessary to determine compliance. In such case, the Sublicensee will cooperate with the Coordinating Program and/or NMSC in its investigation and provide in a timely fashion any and all information that is requested.

10. Termination.

A. Coordinating Program may terminate this Sublicense Agreement if the Sublicensee violates any of the provisions of this Sublicense Agreement or fails to satisfy the membership criteria established by the NMSC for Accredited Local Programs. Such termination will be effective thirty (30) days after the Coordinating Program sends written notice of such termination to Sublicensee. During this thirty (30) day period, Sublicensee may attempt to cure such violation. If the violation is not cured during this period, the termination will be effective upon the expiration of the thirty (30) day period.

B. This Sublicense Agreement will automatically terminate immediately without any notice required, notwithstanding the above paragraph, if the Coordinating Program or NMSC determines: (i) that sublicensee's actions could negatively affect the goodwill, image, or reputation of the NMSC, the National Trust for Historic Preservation, the Coordinating Program, or any of the Trademarks; (ii) the Sublicensee discontinues all or a significant portion of its business; (iii) the National Trust terminates, revokes, or fails to renew the NMSC's rights to use, license, or sublicense the Trademarks; or (iv) the NMSC terminates, revokes or fails to renew the Coordinating Program's rights to use, license or sublicense the Trademarks.

C. Upon the expiration or early termination of this Agreement, the Sublicensee will discontinue use of the Trademarks and will destroy and delete tangible and electronic documents and files containing any such marks, except for a limited number of copies retained for archival purposes only.

11. Governing Law. This Agreement is entered into in the District of Columbia and will be governed by and construed in accordance with the laws of the District of Columbia, USA, without giving effect to conflict of laws provisions.

12. Annual Report, Notices, Other Communication. Upon request by the Coordinating Program or NMSC, Sublicensee shall submit samples of any materials on which the Trademarks licensed under this agreement were used during the year. Such samples shall be submitted within ten business days of receipt of a written request from the Coordinating Program or NMSC.

13. Notices. Any notices which either party is required or may desire to serve upon the other party shall be in writing and may be served either personally or by depositing the same in the mail (first class

National Main Street Center
Local Program Accredited Member Sublicensing Agreement

postage prepaid, certified and return receipt requested) or with a reputable overnight express delivery service (with confirmed delivery, charge prepaid or billed to shipper), addressed to the party to be served as follows, unless a different address is designated in writing by the party to be served. Notice shall also be required to be given by electronic mail on the same date as deposited in the mail. Notice given by mail alone shall not be sufficient.

To Coordinating Program:

Name: Jessica Reynolds
Address: 60 Executive Park South, NE
Atlanta, GA 30329
Phone: 404.679.4859
Email: Jessica.Reynolds@dca.ga.gov

To Sublicensee:

Name: _____
Address: _____

Phone: _____
Email: _____

14. Successors. This Agreement shall be binding upon, and will inure to the benefit of, the parties and their respective permitted successors and assigns.

15. Modification. No amendment or modification of the terms or conditions of this License Agreement will be valid unless in writing and signed by both parties.

16. Waiver. The failure of either party to partially or fully exercise any right or the waiver by either party of any breach, shall not prevent a subsequent exercise of such right or be deemed a waiver of any subsequent breach of the same or any other term of this Sublicense Agreement. No waiver shall be valid or binding unless in writing and signed by the waiving party.

17. Severability. If any provision of this Sublicense Agreement or the application of any provision hereof to any person or circumstances is held to be void, invalid, or inoperative, the remaining provisions of this Agreement shall not be affected and shall continue in effect and the invalid provision shall be deemed modified to the least degree necessary to remedy such invalidity.

18. Entire Agreement. This Sublicense Agreement is the entire agreement between the parties with respect to the matters referred to herein and it supersedes and replaces all prior and contemporaneous oral and written understandings pertaining to the subject matter hereof.

Coordinating Program

By: _____

Date: _____

Sublicensee

By: _____

Date: _____

ESTIMATED COST BREAKDOWN

Jurisdiction	Intersections	GDOT (80%)	City Contribution (16%)	CIDs Contribution (4%)	Total Cost
City of South Fulton	10	\$ 80,000	\$ 16,000	\$ 4,000	\$ 100,000
City of East Point	21	\$ 168,000	\$ 33,600	\$ 8,400	\$ 210,000
City of College Park	18	\$ 144,000	\$ 28,800	\$ 7,200	\$ 180,000
City of Hapeville	7	\$ 56,000	\$ 11,200	\$ 2,800	\$ 70,000
Total Cost:		\$ 448,000	\$ 89,600	\$ 22,400	\$ 560,000

CV-1K Intersections in Hapeville



AGREEMENT

By and Between

GEORGIA DEPARTMENT OF TRANSPORTATION

And

**CITY OF HAPEVILLE
for**

**PROJECT IDENTIFICATION (“PI”) NO. 0017134,
ATLANTA REGIONAL CONNECTED VEHICLE PROGRAM - FY 2020**

THIS AGREEMENT (“Agreement”) is made and entered into this ____ day of _____, 2020 (“Effective Date”), by and between the Georgia Department of Transportation, a department within the executive branch of government of the State of Georgia (“DEPARTMENT”), and the **CITY OF HAPEVILLE**, a body corporate and politic of the State of Georgia, acting by and through its Board of Commissioners (“LOCAL GOVERNMENT”), hereinafter sometimes individually referred to as “Party”, or collectively referred to as the “Parties”.

WHEREAS, the LOCAL GOVERNMENT desires to improve certain transportation facilities as part of the Atlanta Regional Commission’s Regional Connected Vehicle Deployment Program; and

WHEREAS, the Regional Connected Vehicle Deployment Program is part of the Atlanta Regional Commission’s transportation planning priorities as set forth in its approved Transportation Improvement Program, which is funded in part by federal funds pursuant to 23 U.S.C. § 450.308; and

WHEREAS, the purpose of the Regional Connected Vehicle Deployment Program is to develop a regional data exchange platform involving the deployment of current and pioneering traffic sensor/detection technology in targeted areas throughout Metropolitan Atlanta; and

WHEREAS, the Regional Connected Vehicle Deployment Program will have a profound impact on the enhancement of transportation safety and mobility in the State of Georgia through the expanded use of connected vehicle technologies; and,

WHEREAS, the DEPARTMENT has been designated by the Atlanta Regional Commission to serve as the administrator for the Regional Connected Vehicle Deployment Program; and

WHEREAS, the LOCAL GOVERNMENT’s desired transportation facility improvement project has been approved for implementation as part of the Regional Connected Vehicle Deployment Program, and assigned the DEPARTMENT Project Identification (“PI”) Number, 0017134; and,

WHEREAS, the project, PI #0017134, shall consist of a pre-deployment phase, deployment phase and one (1) year post-deployment maintenance phase (hereinafter each project phase collectively referred to as the “PROJECT”); and

WHEREAS, as a condition of said approval, the LOCAL GOVERNMENT must contribute local funding toward the deployment phase of the PROJECT as further described in this Agreement; and,

WHEREAS, the LOCAL GOVERNMENT has represented to the DEPARTMENT that it has committed funding in the amount of **FOURTEEN THOUSAND DOLLARS (\$14,000.00)** for the deployment phase of the PROJECT and that said funding commitment shall be sponsored by **AIRPORT WEST CID**, and the DEPARTMENT has relied upon such representation.

NOW THEREFORE, the DEPARTMENT and the LOCAL GOVERNMENT, governmental entities of the State of Georgia, pursuant to the provisions of Article IX, Section III, Paragraph I(a) of the Constitution of 1983 and O.C.G.A. §§ 32-2-2, 32-2-60 and 32-4-42(1), are authorized to enter into this Agreement, and in consideration of the mutual promises made and of the benefits to flow from one to the other, the DEPARTMENT and the LOCAL GOVERNMENT hereby agree as follows:

A. **Preamble and Recitals.** The Preamble and Recitals hereto are a part of this Agreement and are incorporated herein by reference.

B. **DEPARTMENT Responsibilities.** The DEPARTMENT shall:

1. Be responsible for all pre-deployment activities associated with the PROJECT, which shall include:
 - a. Any pre-deployment engineering (design) activities; and,
 - b. All solicitation activities associated with the selection of a contractor to conduct the work for the deployment phase and post-deployment maintenance phase of the PROJECT, which shall include development and advertisement of the solicitation, and awarding and executing the contract for the deployment phase of the PROJECT.
2. Manage the resulting contract and provide oversight during the deployment and post-deployment maintenance phases of the PROJECT.
3. Reserve the right to review and exercise its approval authority for all aspects of the PROJECT provided, however, this review and approval does not relieve the LOCAL GOVERNMENT of its responsibilities under the terms of this Agreement.
4. Reserve the right to notify the LOCAL GOVERNMENT of any damage to the PROJECT equipment installed, and to require the repair or removal of such equipment in accordance with the applicable equipment warranty, where deemed necessary by the DEPARTMENT for safety, or any other concerns. The DEPARTMENT reserves the right to address any maintenance or other issues which present an immediate threat to the safety of the traveling public, or to the property of the DEPARTMENT or that of third parties.

C. **LOCAL GOVERNMENT Responsibilities.** The LOCAL GOVERNMENT shall:

1. Provide funding for the deployment phase of the PROJECT, which shall represent the LOCAL GOVERNMENT's local match for the PROJECT, pursuant to Section E of this Agreement, *Compensation and Payment*.
2. Coordinate activities with the selected contractor to ensure timely completion of the deployment phase of the PROJECT with minimal impact to the traveling public.
3. Notify the DEPARTMENT when the deployment phase of the PROJECT is completed and, prior to the DEPARTMENT's inspection and final acceptance, submit to the DEPARTMENT

written documentation of its acceptance of the deployment phase work and certification that the PROJECT work in the deployment phase has been completed in accordance with the applicable standards and specifications.

4. Upon completion and final acceptance of the deployment phase work, assume all of the duties, liabilities and obligations with respect to the installed PROJECT equipment. The LOCAL GOVERNMENT agrees to execute any subsequent documentation required by the DEPARTMENT to effectuate this.
5. At the conclusion of the one (1) year post-deployment maintenance phase of the PROJECT, assume full responsibility for and bear all costs and liability associated with the ongoing operation, management and maintenance of any and all equipment installed by the contractor within the PROJECT limits. The LOCAL GOVERNMENT shall also be responsible for the continual maintenance and operation of all components and technology constructed and installed as part of this PROJECT. All maintenance responsibilities of the LOCAL GOVERNMENT shall be performed consistent with DEPARTMENT standards. In the event the LOCAL GOVERNMENT desires that its ongoing operation, management and maintenance responsibilities be performed by a third-party ("Contractor"), the LOCAL GOVERNMENT and the Contractor shall enter into a separate agreement. Further, the LOCAL GOVERNMENT agrees and shall ensure that the Contractor is prequalified by the DEPARTMENT.
6. Obtain prior written consent from the DEPARTMENT should it want to alter, modify, or remove the PROJECT equipment in whole, or any part, component, or accessory thereof.
7. Understand and agree that any deployment activities outside the PROJECT limits will be the subject of another agreement between the DEPARTMENT and the LOCAL GOVERNMENT.

D. **Responsibility for Claims and Liability.**

1. To the extent allowed by law, the LOCAL GOVERNMENT hereby indemnifies and holds harmless the DEPARTMENT and all of its officers, members and employees (hereinafter collectively referred to as the "Indemnitees") from and against any and all claims, demands, lawsuits, causes of action, liabilities, losses, damages, judgments, costs or expenses (including but not limited to attorneys' fees) of every kind and nature whatsoever due to liability to a third party or parties, for any loss due to bodily injury (including but not limited to death), personal injury (including but not limited to death), and property damage (including but not limited to inverse condemnation and theft) arising out of, in connection with, or resulting from the performance of the PROJECT work under this Agreement, except to the extent caused by the sole negligence of the Indemnitees.
2. The indemnification obligation set forth herein survives termination of this Agreement.

E. **Compensation and Payment.**

1. It is understood and agreed that the LOCAL GOVERNMENT shall provide a local match for the deployment phase of the PROJECT in the estimated amount of **FOURTEEN THOUSAND DOLLARS (\$14,000.00)**.
2. The LOCAL GOVERNMENT shall remit a lump sum payment to the DEPARTMENT within forty-five (45) days following execution of this Agreement.

- F. **Time is of the Essence.** The Parties hereby acknowledge that Time is of the Essence for the PROJECT. It is agreed that both Parties shall adhere to the PROJECT schedule that will be developed upon selection of the contractor to conduct the work activities associated with the PROJECT's deployment and post-deployment maintenance phases. In the completion of respective commitments contained herein, if a change in the schedule is needed, the LOCAL GOVERNMENT shall notify the DEPARTMENT in writing of the proposed schedule change.
- G. **Commencement Date; Term; Time Extension.**
1. The responsibilities set out in this Agreement shall commence on the Effective Date and shall expire three (3) years thereafter, unless earlier terminated or otherwise extended by mutual agreement by the Parties. The Parties agree that the DEPARTMENT has two (2) options to renew this Agreement for additional terms of up to one (1) year.
 2. Time Extension. This Agreement may be extended by mutual consent of the Parties. However, such an extension shall not be valid without a written amendment to this Agreement approved and executed by both Parties.
- H. **Termination.** The Parties reserve the right to terminate this Agreement for convenience upon thirty (30) days advance written notice to the other party. If the DEPARTMENT terminates the Agreement prior to its expiration, the DEPARTMENT will reimburse the LOCAL GOVERNMENT the full amount of the local match payment remitted that is set forth in Section E of this Agreement, *Compensation and Payment*, less the amount expended for any work performed through the effective date of the termination based upon the percentage of work completed. This reimbursement obligation shall survive termination.
- I. **Publication and Publicity**
1. In the event, the Parties wish to develop talking points to guide the discourse in the public and in the media regarding the PROJECT and so as to ensure that the same message and information is being relayed to the public by all Parties, the Parties will work together and in cooperation with the Atlanta Regional Commission to develop such talking points regarding the PROJECT to be used in any and all press releases, presentations, interviews, social media posts, website posts, publications, articles, papers, bulletins, data, statistics, interim or final reports, oral transmittals or any other materials addressing the PROJECT ("Public Statements"). It is the intention of the Parties that this should apply only to official publicity surrounding the PROJECT. Neither Party, nor those entities to whom responsibilities may be delegated under this Agreement, shall make any Public Statements regarding this PROJECT until such talking points have been agreed upon by the Parties.
 2. Should the release of information relating to the PROJECT be required under the Georgia Open Records Act, O.C.G.A. Section 50-18-70, *et. seq.*, the restrictions in Section I(1) shall not apply. Any request for information directed to the LOCAL GOVERNMENT, or to those entities to whom the LOCAL GOVERNMENT may delegate responsibilities under this Agreement, pursuant to the Georgia Open Records Act, for documents that are either received or maintained by the LOCAL GOVERNMENT or those entities in the performance of PROJECT activities shall be released pursuant to provisions of the Georgia Open Records Act. Further, when specifically requested by the DEPARTMENT, and to the extent reasonably possible in light of the deadlines for responding to Open Records Act requests, the LOCAL GOVERNMENT agrees to consult with the DEPARTMENT prior to releasing the requested documents. For avoidance of doubt, the Parties each reserve its rights under the Georgia Open Records Act to withhold, or cause to be withheld, certain documents from public disclosure

under O.C.G.A. Section 50-18-72, including pursuant to the provisions set forth in O.C.G.A. Section 50-18-72(a)(34) and (35) regarding trade secrets and proprietary information.

- J. **Amendments.** Any and all modifications to this Agreement shall be in writing and signed by both Parties. The Parties shall execute extension(s) of time, or changes to budget or scope in writing with the same formality as the execution of the original Agreement.
- K. **Notices.** Any notices, requests, demands and other communications which may be required hereunder shall be in writing and shall either be mailed or transmitted by either first class United States certified mail, return receipt requested; delivery by carrier or personally delivered to the appropriate party; or facsimile transmission, immediately followed by a telephone call to confirm delivery to:

If to the DEPARTMENT: Georgia Department of Transportation
600 W. Peachtree Street, NW
Atlanta, Georgia 30308
ATTN: _____
Email: _____
Phone: _____

If to the LOCAL GOVERNMENT: _____
ATTN: _____
Email: _____
Phone: _____

The date on which such notice is delivered will be deemed the date thereof. Either party may from time to time, by five (5) days' prior notice to the other party in writing, specify a different address to which notices will be sent. Rejection or refusal to accept a notice or inability to deliver a notice because of a changed address of which no notice was given will be deemed a delivery of the notice on the date when postmarked.

- L. **Relationship of the Parties.** The Parties acknowledge and agree that the neither is an agent, employee, assignee or servant of the other.
- M. **Certifications by the LOCAL GOVERNMENT.** By execution of this Agreement, the undersigned certifies under penalty of law, on behalf of the LOCAL GOVERNMENT, that:
1. It is currently and shall continue to be in compliance with the provisions of the Service Delivery Strategy law (O.C.G.A. Sec. 36-70-20 et seq.), as amended, for the duration of this Agreement.
 2. It has read and understands the regulations for State Audit Requirements and will comply in full with said provisions of O.C.G.A. § 36-81-7 throughout the Agreement period.
 3. The provisions of O.C.G.A. § 13-10-91, relating to the "Georgia Security and Immigration Compliance Act" have been complied with in full as stated in Appendix A, "Georgia Security and Immigration Compliance Act Affidavit".
 4. The provisions of Section 50-24-1 through 50-24-6 of the Official Code of Georgia

Annotated relating to the Drug-Free Workplace Act set forth in Appendix B, “Certification of Local Government: Drug-Free Workplace”, have been complied with in full.

5. It shall comply with the State of Georgia’s Sexual Harassment Prevention Policy as described further in Appendix C.
6. The LOCAL GOVERNMENT acknowledges and agrees that failure to comply with or complete the certifications set forth above, or the submission of a false certification shall result in the termination of this Agreement.

N. **Exhibits and Appendices.** The Parties acknowledge that the following exhibits and appendices to this Agreement are hereby incorporated into and made a part of this Agreement as though expressly written herein:

Appendix A – Georgia Security and Immigration Compliance Act Affidavit
Appendix B – Certification of Local Government Drug-Free Workplace
Appendix C – Certification of Compliance with the State of Georgia’s Sexual Harassment Prevention Policy

O. **Miscellaneous.**

1. **Assignment.** This Agreement shall not be assigned by any party to any other person or entity whatsoever unless agreed to by the Parties.
2. **Continuity.** Each of the provisions of this Agreement will be binding upon and inure to the benefit and detriment of the Parties and the successors and assigns of the Parties.
3. **Interpretation.** The Parties stipulate that for good business reasons, each party has determined to negotiate, and each party has had significant voice in the preparation of this Agreement. Should any provision of this Agreement require judicial interpretation, it is agreed that the Court interpreting or construing it shall not construe the Agreement more strictly against either party because it drafted a particular provision, or the provision was for the party’s benefit, or the party enjoyed a superior bargaining position.
4. **No Third-Party Beneficiaries.** Nothing contained herein shall be construed as conferring upon or giving to any person, other than the Parties hereto, any rights or benefits under or by reason of this Agreement.
5. **Risk Allocation.** Each party shall conduct its own functions under this Agreement in accord with state law at its sole cost, risk and responsibility.
6. **Severability.** If any provision of this Agreement is determined to be invalid or unenforceable, the remaining provisions shall remain in force and unaffected to the fullest extent permitted by law and regulation.
7. **Governing Law.** This Agreement will be governed, construed under, performed and enforced in accordance with the laws of the State of Georgia. Any dispute arising from this contractual relationship shall be governed by the laws of the State of Georgia and shall be decided solely and exclusively by the Superior Court of Fulton County, Georgia to the extent that such venue is permitted by law.

8. Personal Liability; Immunities. Nothing herein shall be construed as creating any individual or personal liability on the part of any of either PARTY's elected or appointed officials, officers, boards, commissions, employees, representatives, consultants, servants, agents, attorneys or volunteers. Nothing contained in this Agreement shall be construed to be a waiver of a party's sovereign immunity or any individual's qualified, good faith or official immunities.
9. Title VI and E-verify Compliance. In performance of this Agreement, each party shall comply with applicable Title VI and E-verify requirements.
10. Execution in Counterparts. This Agreement may be executed in any number of counterparts with the same effect as if all Parties had all signed the same document. All counterparts will be construed together and will constitute one Agreement.
11. Force Majeure. Neither party shall be liable for its respective non-negligent or non-willful failure to perform or shall be deemed in default with respect to the failure to perform (or cure a failure to perform) any of its respective duties or obligations under this Agreement or for any delay in such performance due to: (i) any cause beyond its respective reasonable control; (ii) any act of God; (iii) any change in applicable governmental rules or regulations rendering the performance of any portion of this Agreement legally impossible; (iv) earthquake, fire, explosion or flood; (v) strike or labor dispute; (vi) delay or failure to act by any governmental or military authority; or (vii) any war, hostility, embargo, sabotage, civil disturbance, riot, insurrection or invasion. In such event, the time for performance shall be extended by an amount of time equal to the period of delay caused by such acts, and all other obligations shall remain intact.
12. Authority/Signature. The individual signing this Agreement on behalf of each Party represents that (s)he has the actual authority to sign this Agreement on behalf of such Party, and to bind such Party to the terms and conditions of this Agreement.
13. Complete Agreement. This Agreement constitutes the entire understanding between the Parties with respect to the subject matter; all prior agreements, representations, statements, negotiations and undertakings are superseded hereby.

[Signatures on the following page.]

IN WITNESS WHEREOF, said Parties have hereunto set their hand and affixed their seals the day and year above first written.

**GEORGIA DEPARTMENT OF
TRANSPORTATION**

[ENTER NAME OF LOCAL GOVERNMENT]

BY: _____ (Seal)
Commissioner

BY: _____ (Seal)
Name: _____
Title: _____

ATTEST:

Treasurer

Signed, sealed and delivered this ____ day of ____
_____, 20____, in the presence
of:

Witness

Notary Public

This Agreement approved by LOCAL GOVERNMENT,
the ____ day of _____, 20__ .

ATTEST: _____

FEIN: _____

APPENDIX "A"
GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

Name of Contracting Entity: _____

Contract No. and Name: _____

By executing this affidavit, the undersigned person or entity verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or entity which is contracting with the Georgia Department of Transportation has registered with, is authorized to participate in, and is participating in the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91.

The undersigned person or entity further agrees that it will continue to use the federal work authorization program throughout the contract period, and it will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the undersigned with the information required by O.C.G.A. § 13-10-91(b).

The undersigned person or entity further agrees to maintain records of such compliance and provide a copy of each such verification to the Georgia Department of Transportation within five (5) business days after any subcontractor is retained to perform such service.

Federal Work Authorization User Identification Number
(EEV/E-Verify Company Identification Number)

Date of Authorization

Name of Contracting Entity

**I hereby declare under penalty of perjury that the
Foregoing is true and correct.**

Printed Name (of Authorized Officer or Agent)

Title (of Authorized Officer or Agent)

Signature (of Authorized Officer or Agent)

Date Signed

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
____ DAY OF _____, 201

Notary Public

[NOTARY SEAL]

My Commission Expires: _____

APPENDIX "B"

CERTIFICATION OF LOCAL GOVERNMENT

DRUG-FREE WORKPLACE

I hereby certify that I am a principal and duly authorized representative of _____
_____ whose address is _____
_____ and also that:

1. The provisions of Section 50-24-1 through 50-24-6 of the Official Code of Georgia Annotated, relating to the "Drug-Free Workplace Act" have been complied with in full; and
2. A drug-free workplace will be provided for the LOCAL GOVERNMENT's employees during the performance of the contract; and
3. Each consultant, subconsultant, contractor, and subcontractor hired by the LOCAL GOVERNMENT shall be required to ensure that their employees are provided a drug-free workplace. The LOCAL GOVERNMENT shall secure from each consultant, subconsultant, contractor, and subcontractor the following written certification: "As part of the subcontracting agreement with _____, _____ certifies to the LOCAL GOVERNMENT that a drug-free workplace will be provided for the subcontractor's employees during the performance of this contract pursuant to paragraph (7) of subsection (b) of the Official Code of Georgia Annotated Section 50-24-3"; and
4. It is certified that the undersigned will not engage in unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.

Date

Signature

APPENDIX “C”

CERTIFICATION OF COMPLIANCE WITH THE STATE OF GEORGIA’S SEXUAL HARASSMENT PREVENTION POLICY

The State of Georgia promotes respect and dignity and does not tolerate sexual harassment in the workplace. The State is committed to providing a workplace and environment free from sexual harassment for its employees and for all persons who interact with state government. All State of Georgia employees are expected and required to interact with all persons including other employees, SPONSOR, contractors, and customers in a professional manner that contributes to a respectful work environment free from sexual harassment. Furthermore, the State of Georgia maintains an expectation that SPONSOR, its contractors and their employees and subcontractors will interact with entities of the State of Georgia, their customers, and other contractors of the State in a professional manner that contributes to a respectful work environment free from sexual harassment.

Pursuant to the State of Georgia’s Statewide Sexual Harassment Prevention Policy (the “Policy”), SPONSOR and all contractors who are regularly on State premises or who regularly interact with State personnel must complete sexual harassment prevention training on an annual basis.

SPONSOR, including its employees and subcontractors, who have violated the Policy, including but not limited to engaging in sexual harassment and/or retaliation may be subject to appropriate corrective action. Such action may include, but is not limited to, notification to the employer, removal from State premises, restricted access to State premises and/or personnel, termination of contract, and/or other corrective action(s) deemed necessary by the State.

- (i) If SPONSOR is an individual who is regularly on State premises or who will regularly interact with State personnel, SPONSOR certifies that:
 - (a) SPONSOR has received, reviewed, and agreed to comply with the State of Georgia’s Statewide Sexual Harassment Prevention Policy located at <http://doas.ga.gov/human-resources-administration/board-rules-policy-and-compliance/jointly-issued-statewide-policies/sexual-harassment-prevention-policy>;
 - (b) SPONSOR has completed sexual harassment prevention training in the last year; or will complete the Georgia Department of Administrative Services’ sexual harassment prevention training located at <http://doas.ga.gov/human-resources-administration/sexual-harassment-prevention/hr-professionals/employee-training> (scroll down to section for entities without a section) <https://www.youtube.com/embed/NjVt0DDnc2s?rel=0> prior to accessing State premises and prior to interacting with State employees; and on an annual basis thereafter; and,
 - (c) Upon request by the State, SPONSOR will provide documentation substantiating the completion of sexual harassment training.
- (ii) If SPONSOR has employees and subcontractors that are regularly on State premises or who will regularly interact with State personnel, SPONSOR certifies that:
 - (a) SPONSOR will ensure that such employees and subcontractors have received, reviewed, and agreed to comply with the State of Georgia’s Statewide Sexual Harassment Prevention Policy located at <http://doas.ga.gov/human-resources-administration/board-rules-policy-and-compliance/jointly-issued-statewide-policies/sexual-harassment-prevention-policy>;
 - (b) SPONSOR has provided sexual harassment prevention training in the last year to such employees and subcontractors and will continue to do so on an annual basis; or SPONSOR will ensure that such employees and subcontractors complete the Georgia Department of Administrative Services’ sexual harassment prevention training located at <http://doas.ga.gov/human-resources-administration/sexual-harassment-prevention/hr-professionals/employee-training> (scroll down to section for entities without a LMS section) or this direct link <https://www.youtube.com/embed/NjVt0DDnc2s7reN0> prior to accessing State premises and prior to interacting with State employees; and on an annual basis thereafter; and

- (c) Upon request of the State of the Georgia Department of Transportation, SPONSOR will provide documentation substantiating such employees and subcontractors' acknowledgment of the State of Georgia's Statewide Sexual Harassment Prevention Policy and annual completion of sexual harassment prevention training.

Signature: _____

Name: _____

Position: _____

Company: _____

Regional Connected Vehicle Program

Project Overview

The Atlanta metro region is already home to one of the largest connected vehicle technology deployments in the United States. The Regional Connected Vehicle Program seeks to build on that success by deploying interoperable connected vehicle infrastructure at signalized intersections and other feasible locations throughout the metro Atlanta region. The program will provide for the necessary infrastructure configuration, deployment, and support over several years with participating local governments. As a multi-phase deployment, the program will initially deploy devices in the field as budget and resources dictate. The initial phase aims to deploy at 1,000 contiguous intersections across the region.

The program will use both proven and brand-new technologies operating within the 5.9 GHz safety spectrum to deliver safety and mobility-based applications to public and private users. It will also facilitate the support needed to configure, operate, and maintain connected vehicle infrastructures in partnership with local maintaining agencies. A turnkey services agreement will facilitate all facets of deployment, including project management, device procurement, device testing, configuration, licensing, deployment, testing, validation, and application development. Local governments are encouraged to review available applications to help determine which will be included in the contract. These applications will then be made available to all participating local governments but will not be required in order to facilitate context-sensitive applications and best balance local needs.

Technology

The program will focus on deploying Dedicated Short Range Communications (DSRC) protocol based devices as well as LTE point-to-point communications protocol based devices (C-V2X). Though “Dual Mode” technologies are currently being researched to allow these technologies to operate within the same frequencies, the program will also consider conventional “either/or” technology. All devices and technologies deployed shall operate in a manner that is consistent with national standards. Regional and national interoperability is paramount for this and any connected vehicle deployment.

There have been tremendous investments in transportation technology infrastructure in the past decade across the region, including the deployment of “connected vehicle ready” signal controllers, software, and communications. Deployments of additional technology should leverage that investment as much as possible.

Applications

Though the list of applications that are possible from connected vehicle technologies is long, the following vehicle to infrastructure applications are targeted as a priority for deployment at scale through this program:

1. Intersection based applications
 - a. Signal phasing and timing broadcast
 - b. MAP message broadcast

- c. Emergency vehicle preemption
 - d. Transit signal priority
 - e. Freight signal priority
- 2. Non-intersection based applications
 - a. Traveler information messages

Interoperability

The program will deploy technologies and applications that are interoperable with existing connected vehicle regional deployments. All technologies must comply with national standards and will require extensive validation for conformity and accuracy of data transmitted. Cybersecurity and verification of user-side data must be interoperable with existing regional security deployments and national credentialing systems.

Project Scope

The project will employ a turn-key approach to the deployment of connected vehicle technologies at signalized intersections in the metro Atlanta region. The project will be multi-phased with the intention of further deployments in future fiscal years as participation and funding allows. The initial phase will include the local governments and intersections as listed in **Exhibit A – List of Municipalities and Intersections**.

The project will consist of the procurement of radios, their licensing with appropriate state and federal agencies and authorities, their configuration for operation, their installation, testing and validation of messages, and associated application demonstrations.

Turn-key Project Elements

The following items are considered to be the turn-key project elements to be delivered through services and equipment procured as a part of this project:

1. Project Management
 - a. Kick-off meeting
 - i. A kick-off meeting shall occur no later than fifteen (15) business days after contract effective date. The Offeror shall attend a kick-off meeting to be held at 935 United Avenue, Building 24, Atlanta, GA 30316 with the Department Project Manager (DPM), DOT representatives, and others to ensure that all parties have a common understanding of the contract requirements and Department expectations. The Offeror shall bring its key personnel (project manager, relevant key team leads) to this meeting and the Department Project Manager will arrange the location, the agenda, and the list of other attendees.
 - b. Project schedule
 - i. The Offeror shall submit, to the Department, a project schedule within 30 days after the effective date of the contract. The schedule shall include at a minimum, the major deliverables and milestones. Every 30 days thereafter, the Offeror shall update the schedule to show the percent complete of every major deliverable, and submit to the Department. Any changes to due dates must be approved by the Department's Project Manager (DPM).

The Project Schedule shall be updated monthly. The Project Schedule shall describe the following:

1. Name of the work activity
2. Expected start and end dates
3. Name of the individual with the primary responsibility for accomplishing the work
4. Dependencies with other work activities in the Project Schedule
5. All deliverables, procurements, or milestones resulting from the work activity

The project schedule shall be delivered in draft to the DPM. After receiving the DPM's comments and resolving them, the Offeror shall provide the "final" version of the project schedule and management plan and its related documents. The Department must accept and approve all comment resolutions before the revised document is considered final.

c. Routine coordination, status meetings, and reporting

- i. The Offeror will be responsible for providing monthly reports of the progress of the project deployment (submittal with invoicing is acceptable), including milestone dates, and how the deployment team will meet these goals. The reports shall be in format as directed by the Department and, at a minimum, include the following items:

1. A clear account of the work performed under each task during the reporting period.
2. An outline of the work to be accomplished during the next reporting period.
3. A description of any problem encountered or anticipated that will affect the completion of any work within the timeframe set, together with recommended solutions to such problems; or, a statement that no problems were encountered.
4. Financial updates of budgets and delivery progress.

The Department may require the Offeror to provide the progress report information in an electronic medium and/or enter the progress report information directly in the electronic system.

- ii. The Offeror shall conduct at minimum, monthly status meetings with the project team.

2. Device procurement

a. Roadside equipment

The offeror shall be responsible for the selection, procurement, and installation of roadside equipment. A "dual mode" device is not required, but preferred. Roadside equipment shall be capable of broadcasting in both dedicated short range communications (DSRC) and cellular-vehicle to everything (C-V2X) protocols as defined by the following standards:

1. DSRC
 - a. Broadcast frequency in the 5.860GHz – 5.920GHz spectrum.

- b. Capable of broadcasting on radio channels 172, 174, 176, 178, 180, 182, and 184.
 - c. Channel bandwidth of 10MHz.
 - d. Transmit power of 20dBm (typical) (BW 10MHz mode)(CFR 47 Part 90 Class C)
 - e. Conforms to the following standards as applicable:
 - i. IEEE 802.11p
 - ii. IEEE 1609.2, 1609.3, 1609.4
 - iii. USDOT RSU 4.1
 - f. Broadcasts messages conforming to the following standard formats:
 - i. SAE J2735_201603
 - ii. SAE J2945/1
 - g. Device must be OmniAir certified.
2. C-V2X
- a. Broadcast frequency in the 5.860GHz – 5.920GHz spectrum (LTE B47).
 - b. Capable of broadcasting on radio channels 172, 174, 176, 178, 180, 182, and 184.
 - c. Channel bandwidth of 10MHz (PC5 sidelink).
 - d. Transmit power of 20dBm (typical) (power class 3)
 - e. Conforms to the following standards as applicable:
 - i. 3GPP C-V2X Rel. 14
 - ii. IEEE 1609.2, 1609.3,
 - iii. USDOT RSU 4.1
 - f. Broadcasts messages conforming to the following standard formats:
 - i. SAE J2735_201603
 - ii. SAE J2945/1
 - g. Device manufacturer must be familiar with OmniAir certification and have intentions to certify when C-V2X certification is available.

Communications technologies and associated products are limited to that which does not require a fee for service. No proprietary communications technology shall be considered which precludes use of open system architecture and stands and prohibits competitive procurement of the technology for deployment and implementation. Technology not in a field testable status, but still in a laboratory environment where research reports indicate potential performance will not be considered. Specific manufacturer's names and associated equipment models must be stated.

GDOT IT shall review all network interface components prior to installation and activation of access points. Demonstration and security certification may be required by GDOT prior to acceptance and deployment.

b. Traffic Signal Cabinet Equipment

- i. GDOT shall provide at no cost a software resource (MaxTime – CV) for seamless integration into existing Intelight traffic signal controller software (MaxTime). Output from this software is acceptable for a roadside unit to operate in an immediate forward state and fulfill the requirements of this proposal. The offeror will be responsible for ensuring integration with the Intelight MaxTime – CV application with their proposed roadside equipment. Additional configuration and integration will be required for jurisdictions that do not have Intelight MaxTime deployed at their traffic signals and shall be the responsibility of the offeror to complete.
- ii. Any additional cabinet equipment required for the successful operation to the requirements of this proposal must take into consideration the physical space and power requirements of the traffic signal cabinet. No adverse effects on the operation of the traffic signal shall be permitted. Any additional hardware or components shall not produce any excess heat or interrupt in the heat venting of the signal cabinet. Any additional hardware shall not have any direct connection to the signal controller or traffic signal cabinet outputs.

c. Security and networking

- i. Any equipment procured through this project shall in no way connect to an outside network, such as a cloud service. All network traffic must be through the primary network connection of the local agency owner, or GDOT network. For security credentialing purposes, it should be assumed that communications for renewed certificates will occur through a centralized proxy by GDOT or the owner agency.
- ii. Devices and components procured through this project shall be accessible via SSH from the local agency owner for centralized device management and firmware updates.
- iii. Devices and components procured through this project shall be capable of SNMP monitoring.

3. FCC licensing

a. Standard licensing for dedication short range communications.

- i. The offeror will be responsible for all field survey work, paperwork, and submittal of documentation for licensing of roadside equipment with the Federal Communications Commission. All licensing will be completed under existing umbrella licensing for GDOT.

b. Experimental licensing for cellular vehicle to everything usage.

- i. The offeror will be responsible for all field survey work, paperwork, and submittal of documentation for licensing of roadside equipment with the Federal Communications Commission. All licensing will be completed under existing umbrella licensing for GDOT. Any additional research and reporting that is

required as part of the experimental licensure will be the responsibility of the offeror.

4. Device testing and configuration

- a. Device testing for conformance to specifications.
- b. Standard configuration of roadside equipment prior to deployment.
 - i. Roadside equipment shall be required to be capable of standard configuration and setup with a preference to an automated process. Options and features must be capable of being enabled or disabled through a user interface on the roadside equipment.
 - ii. Offeror shall be responsible for all configuration of roadside equipment prior to deployment.
- c. Identifying, provisioning, and assigning IP addresses for radios
 - i. Offeror will be responsible for obtaining and assigning static IP addresses for all roadside equipment. Coordination with GDOT IT, GDOT Regional Traffic Operations Program, and Local Government IT for appropriate IP addressing is required.
- d. Ensuring appropriate network provisions for remote access and management of roadside infrastructure by GDOT and local governments
 - i. Offeror will be responsible for coordinating with local governments to ensure that all roadside equipment is capable of remote management and remote firmware updates from a central location. Preference is for connections from GDOT's network, but at a minimum, devices must be accessible from a local governments network.
- e. Coordination with GDOT IT and local government IT.
 - i. Offeror shall be responsible for routine communication and coordination with GDOT IT and local government IT.
- f. Application of security credentialing certificates and appropriate enrollment for interoperability with GDOT specified credentialing services.
 - i. Roadside equipment shall be capable of CAMP Application Certificate Provisioning process and the RSE Bootstrapping process.

5. MAP message creation

- a. The offeror shall be responsible for the creation of MAP messages for all intersections. At minimum the MAP must meet the technical output requirements as those produced by the USDOT ISD tool (<https://webapp2.connectedvcs.com/>). Format must be provided in UPER ASN.1 hex string.

6. Device deployment

- a. Offeror shall be responsible for the deployment of all roadside equipment. Prior to deployment, the offeror will be responsible for submitting the following information:
 - i. Installation plan
 - ii. Traffic control plan
 - iii. Installation schedule

7. Validation and testing

- a. The offeror shall, at a minimum, demonstrate support for the following connected vehicle applications:

- i. Signal Phasing and Timing (SPaT): application which provides information from the traffic signal controller to an on-board unit inside of a vehicle via a roadside unit in a SAE J2735_201603 format at a rate of 10 Hz. A properly formatted MAP message must also be broadcast at a rate of 1 Hz. Information must be transmitted in a point-to-point manner (RSU to OBU) with no other intermediate network provider required.
 - ii. Vehicle Preemption and Priority: application which provides a request for either traffic signal preemption or traffic signal priority over an SSM/SRM message format. Successful completion of this requirement will demonstrate a traffic signal controller being able to receive a request directly from an on-board unit inside a vehicle for both preemption and priority, depending on the vehicle type classification. Information must be transmitted in a point-to-point manner (RSU to OBU) with no other intermediate network provider required.
 - iii. Traveler Information Message (TIM): application provides alerts from a central or local source to appear within vehicles equipped with on-board equipment. Information must be transmitted in a point-to-point manner (RSU to OBU) with no other intermediate network provider required.
 - iv. Basic Safety Message (BSM): system must demonstrate the ability to receive a BSM from an equipped vehicle and transport it over the network to a specified location. Information must be transmitted in a point-to-point manner (RSU to OBU) with no other intermediate network provider required.
- b. The offeror shall provide for the means to develop, implement, and fine tune emergency vehicle preemption and transit signal priority programming on traffic signal controllers. Coordination with local governments, transit operators, and emergency service providers will be required in order to facilitate appropriate routes and programming that fit the needs of the local agency. Post-implementation monitoring for performance will be required to ensure that preferential treatments do not overly impact the operations of the associated intersections and/or corridors.
- c. The offeror shall develop and application deployment plan and submit for approval. The application deployment plan shall detail how the offeror intends to meet and validate all compliance with specified applications.
- d. The offeror shall demonstrate, test, and validate the following specific elements related to SPaT and MAP:
 - i. Broadcast elements including, at a minimum:
 - 1. Broadcast/reception of both Map and SPaT messages for each intersection
 - 2. Transmit rate of each message type
 - 3. Properly formatted, J2735-compliant messages
 - 4. Identifying ingress lanes that include a "ConnectsTo" but the egress lane is not defined (or is not defined as an egress)
 - 5. Identifying ingress lanes that do not include a ConnectsTo
 - 6. Identifying ingress lanes that do not include a signal phase/approachId
 - 7. Incorrect or missing ingress/egress definitions for each approach
 - 8. Overlap/underlap of lanes and widths
 - 9. Incorrect 'ConnectsTo' lanes

- 10. General layout and structure of lane paths/geometries/number of lanes
 - 11. GPS offsets in the Map definitions
 - 12. Signal phases being reported as “dark” or “unavailable”
 - 13. Correctness of the time remaining values
 - 14. Inconsistency of the reported minTime and maxTime (ie. min greater than max, etc)
 - 15. Unexpected changes in minTime and maxTime
 - 16. Accuracy of the reported phase vs the actual physical signal head
 - ii. Properly formatted SAE J2735_201603 compliant messages received from radio broadcasts ten times per second with all mandatory fields correctly populated.
 - iii. MAP message validation and accuracy.
 - iv. Correct phase state indication for all signal phase movements.
 - v. SPaT components are reported correctly (e.g. minTime, maxTime, likelyTime, confidence).
 - vi. Interoperability with existing GDOT infrastructure, including on-board equipment deployments and applications.
8. Maintenance
- a. Offeror shall include at minimum one year of device maintenance. Maintenance can be assumed to be defined as:
 - i. 24 hour minimum acknowledgement of reported issue by local agency owner.
 - ii. 72 hour response time to diagnose device.
 - iii. Replacement of devices if deemed faulted at no cost to local agency, including the removal and reinstallation of the device.
 - iv. Troubleshooting of all issues related to correct operation of device.
 - v. Firmware and security updates provided by device manufacturer.
 - b. Additional years of maintenance through the life of the contract shall be offered as part of additional services, but not included as part of the cost evaluation.
9. Training (?)

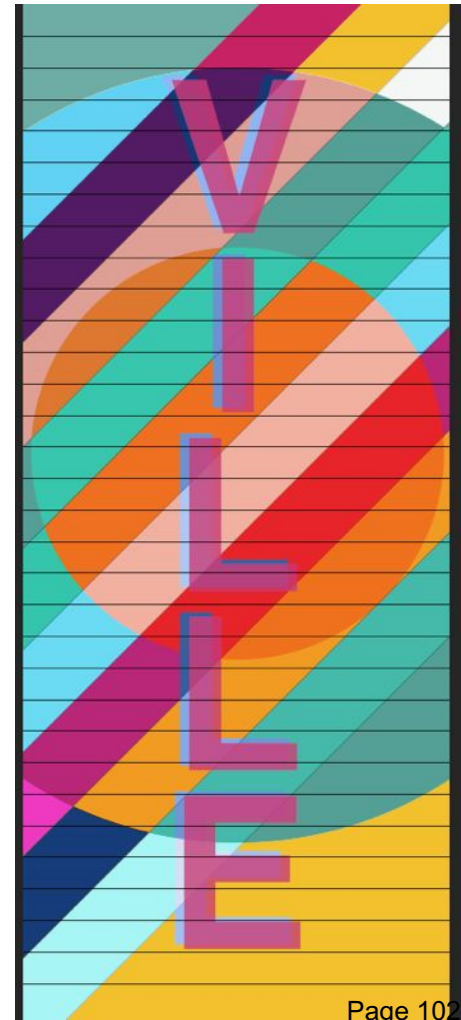
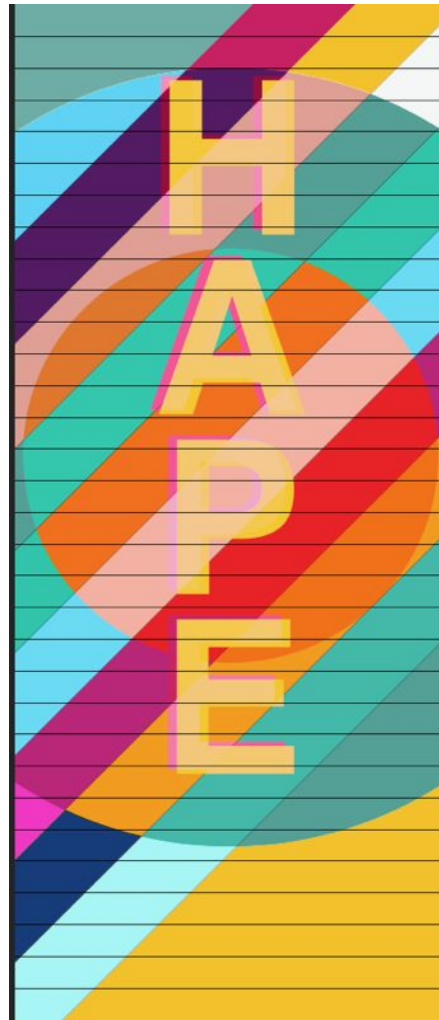
Multiphase Deployment Support

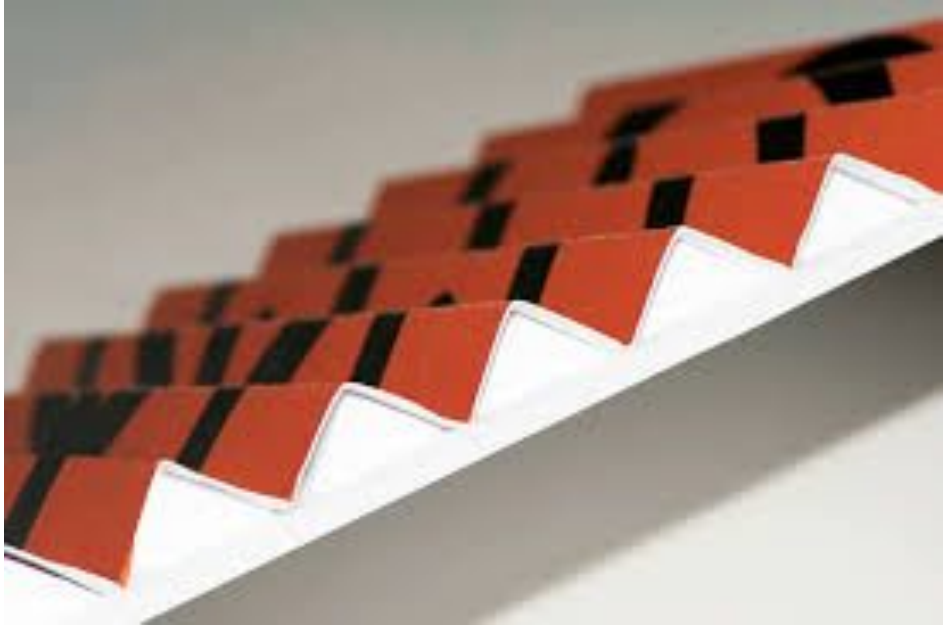
The initial deployment will consist of jurisdictions and intersections listed within **Exhibit A – List of Municipalities and Intersections**. It is the intention of the department, and its partners, to facilitate and fund future phase deployments as agreements and funding become available. The offeror shall provide proposals and cost structures to enable indefinite delivery/indefinite quantity of future phases of the initial project scope. The expanded deployment is contingent upon acceptable results and performance from the initial deployment, as well as continued Federal support for the technology.

Additional services may also be proposed by offeror outside of provided line items. All additional services will not be evaluated on a qualifications or cost basis for award and are simply provided for possible contractual execution in the future, if needed.

Painting Hapeville Bridge Stairs

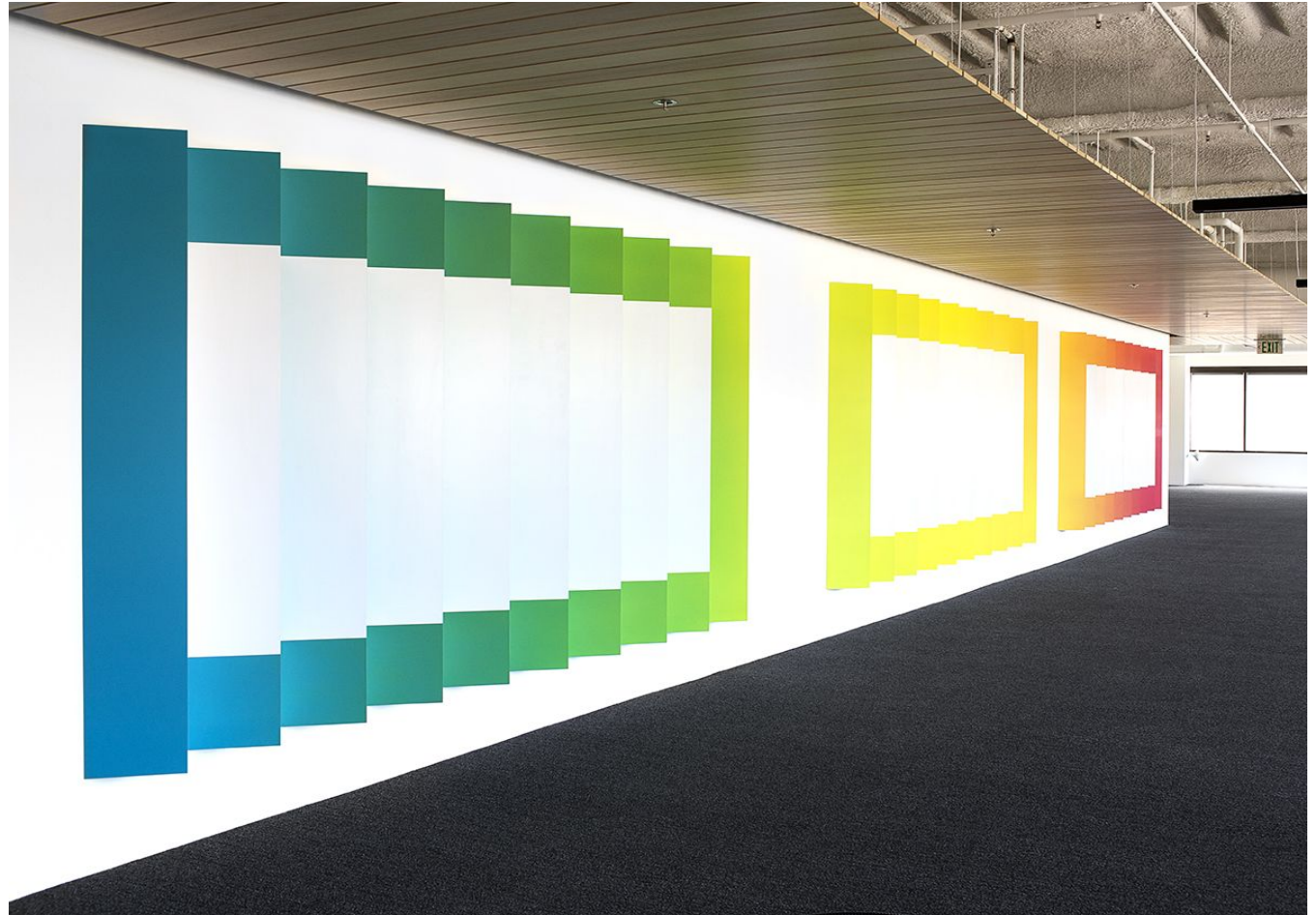
Lenticular Design - “Hapeville”
on the Steps. From a distance the
steps would appear as colorful
geometric shapes, and then at two
separate vantage points the viewer
would be able to read HAPEVILLE







Example of Lenticular Art Work and color gradation







**GENERAL ADDENDUM TO THE
GEORGIA MUNICIPAL EMPLOYEES BENEFIT SYSTEM
DEFINED BENEFIT RETIREMENT PLAN
ADOPTION AGREEMENT**

This is an Addendum to the Adoption Agreement completed by the City of Hapeville, Georgia, as follows (complete one or more sections, as applicable):

***** Items (1) through (14) of General Addendum – Not Applicable *****

(15) Other (May include, but shall not be limited to, provisions relating to Master Plan Sections 6.03, 6.06, 8.04, 8.06, 8.08, 8.09, 8.10, 8.12, 9.01, and 9.02) (must specify):

- (a) Plan Background. This is a continuation of the “City of Hapeville Defined Benefit Pension Plan”, which was originally approved March 1, 1976, and subsequently amended. Pursuant to a contract between the City and the Joint Municipal Employees’ Retirement System (“JMERS”), JMERS, and its successor, the Georgia Municipal Employees Benefit System (“GMEBS”) administered the plan on behalf of the City and managed the plan’s assets until July 1, 2007, on which date the City terminated its agreement with GMEBS and directed GMEBS to transfer administration of the plan and all assets in the trust fund to a successor administrator and trustee. Effective June 2, 2020, the City of Hapeville transferred administration of the plan and all assets in the trust fund to GMEBS. Prior to transferring assets and administration back to GMEBS, the plan was most recently restated effective May 11, 2010.**
- (b) Transfer of Assets and Administration. Administration of this Plan was transferred to GMEBS effective June 2, 2020, with the express intent that a minimum of 85% of Plan assets be transferred to GMEBS no later than June 5, 2020, with the remainder of the Plan’s assets to be transferred to GMEBS no later than August 3, 2020, in order to allow GMEBS to make Retirement benefit payments to Retired Participants (and their beneficiaries) on July 1, 2020, and each month thereafter. The trustee, custodian, fund administrator, third party administrator,**

and other employees or agents of the City of Hapeville who were responsible for the administration of the City's defined benefit retirement plan immediately prior to June 2, 2020, are authorized and directed to take any and all reasonably necessary actions in order to effect the transfer of at least 85% of retirement plan assets to GMEBS by June 5, 2020, and the remainder by August 3, 2020.

- (i) **Required Data.** On or before June 2, 2020, the City of Hapeville will provide (or will ensure that its employees or agents provide) GMEBS with records and information reasonably requested or necessary to facilitate the timely transfer of plan administration (plan administration will include the payment of current retirees and beneficiaries in pay status as of July 1, 2020. Information and records to be provided include, but are not limited to the following concerning active Participants, Terminated Vested Participants, Retired Participants and beneficiaries: name, address, social security number, birth date, years and months of credited service, 60-month Earnings history, Employee Contribution history and equity account balances, accrued monthly Normal Retirement benefits, Cost-of-Living adjustments, beneficiary designation forms, Retirement applications, and direct deposit forms, tax withholding forms, and 1099 tax reporting information for current retirees and beneficiaries.
- (ii) **Treatment of Terminated Vested Participants and Retired Participants; Lump Sum Post-Retirement Death Benefit; No Pre-Retirement Death Benefit.** In particular with respect to Vested Participants who Terminated prior to June 2, 2020, but had not Retired as of such date, the City will ensure that GMEBS is provided with a listing indicating the amount of each such Terminated Vested Participant's accrued Normal Retirement benefit and Normal Retirement eligibility date. Retirement benefits for said Terminated Vested Participants will be paid based upon said information (unless the Participant returns to service with the City of Hapeville after June 2, 2020) in accordance with the Retirement benefit payment options

(including factors used to determine benefit reductions associated with survivor beneficiaries and/or early retirement benefits, and factors used to determine Actuarial Equivalent amounts) available under the GMEBS Master Plan or the City's non-GMEBS plan document, as applicable, in effect as of each said Participant's effective Retirement date

- (iii) Continuation of Benefits for Retirees (and Their Beneficiaries) in Pay Status as of June 2, 2020. Benefits will continue be paid to Retired Participants (and their beneficiaries, if applicable) in pay status prior to June 2, 2020, in accordance with the form of benefit payment required or selected by the Retired Participant under the applicable terms of the retirement plan in effect prior to June 2, 2020, and based upon the benefit payment amounts determined prior to June 2, 2020, and furnished to GMEBS.
- (iv) Effect of Failure to Timely Transfer Assets. Notwithstanding any provision to the contrary, the terms of this paragraph shall apply in the event the City fails to liquidate (or have liquidated) all assets currently invested in the City of Hapeville Defined Benefit Pension Plan trust fund and transfer (or have transferred) at least 85% of such liquidated assets to the GMEBS Retirement Trust by June 5, 2020. In such event, the City, and not GMEBS, will be responsible for processing and distributing all July 1, 2020, benefit payments under the Plan to Participants (and their beneficiaries) in pay status as of such date. Thereafter, the City shall remain responsible for processing benefit payments under the Plan until the first day of the first month that begins at least 20 days after the date on which at least 85% of the liquidated assets describe in this paragraph 15(b)(vi) have been transferred to GMEBS. GMEBS shall otherwise be responsible for administering the Plan effective June 2, 2020, including but not limited to processing Retirement benefit applications and requests for death benefits and determining the amounts of any benefits newly payable under the Plan, and will notify the City of the amounts of any benefits which become newly payable after

June 2, 2020, and until the date on which GMEBS assumes responsibility for processing benefit payments. The City shall process payments of any benefits which become newly payable after June 2, 2020, until the date GMEBS assumes responsibility for processing benefit payments (i.e., the first day of the first month that begins at least 20 days after the date on which at least 85% of the liquidated assets describe in this paragraph 15(b)(vi) have been transferred to GMEBS) in accordance with the information provided by GMEBS.

- (c) Administration of Benefits to Terminated Vested Participants Who Terminated Prior to June 2, 2020; Insufficient Information Relating to Calculation of Benefits under Prior Plan. Recognizing that documentation by previous plan administrators of the accrued benefits of Participants who Terminated prior to June 2, 2020, may not provide adequate information relating to the computation of retirement benefits under the Plan to accurately determine a Participant's Vested status or the amount of a Participant's monthly Retirement benefit, the following provisions shall govern the administration of Retirement benefits with respect to a Participant who Terminated employment with the City prior to June 2, 2020 (i.e., the effective date of the City's current GMEBS Plan) and who applies for Retirement benefits on or after such date.**
- (i) GMEBS shall accept the City's determination regarding whether a Participant who Terminated prior to June 2, 2020 has been deemed Terminated Vested as of such date, provided, however, that in the event the City had deemed such a Participant not Vested and information is subsequently presented suggesting that such Participant was Vested, GMEBS shall, in its sole discretion determine whether said Participant was Vested upon his or her Termination prior to June 2, 2020.**
- (ii) Where sufficient information necessary to compute such a Participant's benefits is available, including applicable prior plan documents, GMEBS will compute the**

Participant's Retirement benefits in accordance with such plan documents and supporting information.

- (iii) Where sufficient information necessary to compute such a Participant's benefits is not available, if the accrued benefits of such a Participant were calculated by the plan administrator in place at the time of the Participant's termination, and GMEBS has written documentation of such calculation, GMEBS will administer retirement benefits to that Participant in accordance with the greater of:**

 - (A) The prior administrator's calculation of the Participant's Retirement benefits, applying the GMEBS Retirement factors and the Plan's early retirement factors in effect at the time of the Participant's Retirement to determine the monthly Retirement benefit amount payable to the Participant; or**
 - (B) GMEBS's calculation of the Participant's Retirement benefits, using the terms of the GMEBS Plan in effect at the time of the Participant's Retirement, including the benefit formula, the definition of Final Average Earnings and any applicable factors.**
- (iv) Where sufficient information necessary to compute such a Participant's benefits is not available and GMEBS does not have documentation of a prior administrator's calculation of the accrued benefits of such a Participant, GMEBS will apply the terms of the GMEBS Plan in effect at the time of the Participant's application for Retirement benefits, including the benefit formula, the definition of Final Average Earnings and any applicable factors, to calculate the Participant's Retirement benefits.**
- (v) In the event information relating to such a Participant's Earnings necessary to compute Retirement benefits is insufficient or unavailable, salary information obtained from the Social Security Administration, or other information provided by the City as Earnings, will be used as a proxy to determine the Participant's Final Average**

Earnings. The City and/or the Participant will be responsible for obtaining Earnings information necessary to compute retirement benefits under the Plan and providing such information to GMEBS.

- (vi) Notwithstanding any provision to the contrary, the provisions of Article VII, Section 5 and the table in Article X, Section 9, shall apply with respect to the calculation of benefits for Participant who Terminated employment with the City prior to June 2, 2020 (i.e., the effective date of the City's current GMEBS Plan) and who applies for Retirement benefits on or after such date.

(d) Definitions; Participant Classes.

- (i) **Class 3 Participants.** Class 3 Participants are Eligible Regular Employees initially employed or reemployed on or after March 1, 1976, from whose Earnings Social Security contributions are regular deducted; however, Class 3 does not include any Employee initially employed or reemployed after October 4, 2005.
- (ii) **Class 4 Participants.** Class 4 Participants are Eligible Regular Employees initially employed or reemployed as Certified Public Safety Employees on or after March 1, 1976, from whose Earnings Social Security contributions are not regularly deducted; however, Class 4 does not include any Employee initially employed or reemployed after October 4, 2005.
- (iii) **Class 5 Participants.** Class 5 Participants are Eligible Regular Employees initially employed or reemployed after October 4, 2005, from whose Earnings Social Security contributions are regularly deducted.
- (iv) **Class 6 Participants.** Class 6 Participants are Eligible Regular Employees initially employed or reemployed as Certified Public Safety Employees after October 4, 2005 from whose Earnings Social Security contributions are not regularly deducted.

- (v) **Certified Public Safety Employees.** “Certified Public Safety Employees” means a Firefighter as defined in Section 2.34 of the Master Plan or a Police Officer as defined in Section 2.51 of the Master Plan.
- (vi) **Class 1 and Class 2 Participants.** Class 1 and Class 2 Participants were defined in the City’s plan which took effect on May 11, 2010 as (in part) Eligible Regular Employees who were employed as of March 1, 1976. As of June 2, 2020, no active or Terminated Vested Class 1 or Class 2 Participants remain in the Plan. Any benefits payable to or on behalf of a Class 1 or Class 2 Participant shall be governed by the City’s May 11, 2010 retirement plan documents or, if the Class 1 or Class 2 Participant last Terminated prior to May 11, 2010, by the applicable terms of the plan in effect on the Class 1 or Class 2 Participant’s latest Termination of employment.
- (e) **Benefits for Former Elected or Appointed Members of the Governing Authority.** Elected or appointed members of the Governing Authority who initially take office on or after March 1, 1994, are not eligible to participate in the Plan. Benefits of elected or appointed members of the Governing Authority who entered office prior to March 1, 1994, shall be determined in accordance with the terms of the City’s retirement plan in effect as of March 1, 1994, or if earlier, the date of the Participant’s Termination vacation of such office. Elected or appointed members of the Governing Authority who first took office prior to March 1, 1994, and who return to office on or after June 2, 2020, shall not be eligible to participate in the Plan following said return to office on or after June 2, 2020.
- (f) **Reservation of Rights.** The Employer reserves the right to amend the Plan at any time, retroactively or otherwise, by action approved by the Mayor and Council, subject to approval by the Administrator. The Employer expects and intends to continue the Plan indefinitely, but reserves the right to Terminate the Plan at any time. However, no amendment or Termination of the Plan shall authorize any part of the Fund to be used for, or diverted to, purposes other than for the exclusive benefit of Participants and their Beneficiaries.

- (g) **Reliance by GMEBS on Information Provided by City; Litigation over Transfer of Assets and Administration.** GMEBS is not responsible for errors in and is entitled to rely on all information provided to GMEBS by the City, including but not limited to information required pursuant to subsection 15(a) of this Addendum. The City certifies that the information provided is true and correct to the best of its knowledge. Notwithstanding any provision to the contrary, the City of Hapeville, and not GMEBS, shall bear the cost of any litigation or other claims relating to the transfer of assets and administration to GMEBS.
- (h) **Service with GMEBS Employers Not Applicable to Participants Who Terminated Prior to June 2, 2020; Portability Service –** Notwithstanding Section 9.05 of the Master Plan or any other provision to the contrary, Service with other GMEBS Employers shall not count as portability service under this Plan for Employees who Terminated employment with the City of Hapeville prior to June 2, 2020, unless such Employees participated in City's GMEBS Plan prior to July 1, 2007, or participate in the City's GMEBS Plan on or after June 2, 2020. Provisions relating to portability between GMEBS Employers in the City's prior GMEBS Plan, which was originally effective March 1, 1976, and which was terminated and transferred to a successor administrator and trust effective July 1, 2007, shall apply with respect to Participants in said prior GMEBS Plan. Service with the City of Hapeville between July 1, 2007, and June 2, 2020, shall not count as portability service with respect to any other GMEBS Employer unless the Participant was in Service with the City of Hapeville on June 2, 2020, or except as otherwise provided under the City's prior GMEBS plan.
- (i) **IRS Filings.** The City will complete at its expense any IRS filings (including payment of associated IRS filing fees and tax attorney fees) that GMEBS reasonably requests in order to protect the 401(a)-qualified status of the GMEBS volume submitter plan and/or to confirm the 401(a)-qualified status of the City's Adoption Agreement and Addendum.

The terms of the foregoing Addendum to the Adoption Agreement are approved by the Mayor and Council of the City of Hapeville, Georgia this _____ day of _____, 20____.

Attest:

CITY OF HAPEVILLE, GEORGIA

City Clerk

Mayor

(SEAL)

Approved:

City Attorney

The terms of the foregoing Addendum are approved by the Board of Trustees of the Georgia Municipal Employees Benefit System.

IN WITNESS WHEREOF, the Board of Trustees of the Georgia Municipal Employees Benefit System has caused its Seal and the signatures of its duly authorized officers to be affixed this _____ day of _____, 20____.

Board of Trustees
Georgia Municipal Employees
Benefit System

(SEAL)

Secretary

GEORGIA MUNICIPAL EMPLOYEES
BENEFIT SYSTEM

DEFINED BENEFIT RETIREMENT PLAN

AN ORDINANCE
and
ADOPTION AGREEMENT
for
City of Hapeville

Form Volume Submitter Adoption Agreement
Amended and Restated as of January 1, 2013
(With Amendments Taking Effect on or Before January 1, 2017)

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I. AN ORDINANCE

An Ordinance to amend and restate the Retirement Plan for the Employees of the City of Hapeville, Georgia in accordance with and subject to the terms and conditions set forth in the attached Adoption Agreement, any Addendum to the Adoption Agreement, the Georgia Municipal Employees Benefit System (GMEBS) Master Plan Document, and the GMEBS Trust Agreement. When accepted by the authorized officers of the City and GMEBS, the foregoing shall constitute a Contract between the City and GMEBS, all as authorized and provided by O.C.G.A. § 47-5-1 et seq.

BE IT ORDAINED by the Mayor and Council of the City of Hapeville, Georgia, and it is hereby ordained by the authority thereof:

Section 1. The Retirement Plan for the Employees of the City of Hapeville, Georgia is hereby amended and restated as set forth in and subject to the terms and conditions stated in the following Adoption Agreement, any Addendum to the Adoption Agreement, the Georgia Municipal Employees Benefit System (GMEBS) Master Plan Document, and the GMEBS Trust Agreement.

Ordinance continued on page 37

II. GMEBS DEFINED BENEFIT RETIREMENT PLAN **ADOPTION AGREEMENT**

1. ADMINISTRATOR

Georgia Municipal Employees Benefit System
201 Pryor Street, SW
Atlanta, Georgia 30303
Telephone: 404-688-0472
Facsimile: 404-577-6663

2. ADOPTING EMPLOYER

Name: **City of Hapeville**

3. GOVERNING AUTHORITY

Name: **Mayor and Council of the City of Hapeville**
Address: **3468 N. Fulton Ave., Hapeville, Georgia 30354**
Phone: **404-669-2100**
Facsimile: **404-669-3113**

4. PLAN REPRESENTATIVE

[To represent Governing Authority in all communications with GMEBS and Employees]
(See Section 2.49 of Master Plan)

Name: **City Manager**
Address: **3468 N. Fulton Ave., Hapeville, Georgia 30354**
Phone: **404-669-2100**
Facsimile: **404-669-3113**

5. PENSION COMMITTEE

[Please designate members by position. If not, members of Pension Committee shall be determined in accordance with Article XIV of Master Plan]

Position:

Position:

Position:

Position:

Position:

Pension Committee Secretary: **Human Resources Manager**

Address: **3468 N. Fulton Ave., Hapeville, Georgia 30354**

Phone: **404-669-2100**

Facsimile: **404-669-3113**

6. TYPE OF ADOPTION

This Adoption Agreement is for the following purpose (**check one**):

- ☐ This is a new defined benefit plan adopted by the Adopting Employer for its Employees. This plan does not replace or restate an existing defined benefit plan.
- ☐ This is an amendment and restatement of the Adopting Employer's preexisting non-GMEBS defined benefit plan.
- ☒ This is an amendment and restatement of the Adoption Agreement previously adopted by the Employer, as follows (**check one or more as applicable**):
 - ☒ To update the Plan to comply with PPA, HEART, WRERA, and other applicable federal laws and guidance.
 - ☒ To make the following amendments to the Adoption Agreement (**must specify below revisions made in this Adoption Agreement; all provisions must be completed in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i): This is an amendment to remove Section 9 of the General Addendum relating to minimum disability benefits (see General Addendum).**

7. EFFECTIVE DATE

NOTE: This Adoption Agreement and any Addendum, with the accompanying Master Plan Document, is designed to comply with Internal Revenue Code Section 401(a), as applicable to a governmental qualified defined benefit plan, and is part of the GMEBS Defined Benefit Retirement Plan. Plan provisions designed to comply with certain provisions of the Pension Protection Act of 2006 ("PPA"); the Heroes Earnings Assistance and Relief Tax Act of 2008 ("HEART"); and the Worker, Retiree, and Employer Recovery Act of 2008 ("WRERA"); and

Plan provisions designed to comply with certain provisions of additional changes in federal law and guidance from the Internal Revenue Service under Internal Revenue Service Notice 2012-76 (the 2012 Cumulative List) are effective as of the applicable effective dates set forth in the Adoption Agreement and Master Plan Document. By adopting this Adoption Agreement, with its accompanying Master Plan Document, the Adopting Employer is adopting a plan document intended to comply with Internal Revenue Code Section 401(a), as updated by PPA, HEART, WRERA, and the 2012 Cumulative List with the applicable effective dates.

- (1) Complete this item (1) only if this is a new defined benefit plan which does not replace or restate an existing defined benefit plan.**

The effective date of this Plan is _____.

(insert effective date of this Adoption Agreement not earlier than January 1, 2013).

- (2) Complete this item (2) only if this Plan is being adopted to replace a non-GMEBS defined benefit plan.**

Except as otherwise specifically provided in the Master Document or in this Adoption Agreement, the effective date of this restatement shall be _____ **(insert effective date of this Adoption Agreement not earlier than January 1, 2013)**. This Plan is intended to replace and serve as an amendment and restatement of the Employer's preexisting plan, which became effective on _____ **(insert original effective date of preexisting plan)**.

- (3) Complete this item (3) only if this is an amendment and complete restatement of the Adopting Employer's existing GMEBS defined benefit plan.**

Except as otherwise specifically provided in the Master Document or in this Adoption Agreement, the effective date of this restatement shall be **June 2, 2020** **(insert effective date of this Adoption Agreement not earlier than January 1, 2013)**.

This Plan is adopted as an amendment and restatement of the Employer's preexisting GMEBS Adoption Agreement, which became effective on **June 2, 2020** **(insert effective date of most recent Adoption Agreement preceding this Adoption Agreement)**.

The Employer's first Adoption Agreement became effective **June 2, 2020** **(insert effective date of Employer's first GMEBS Adoption Agreement)**. The Employer's GMEBS Plan was originally effective **June 2, 2020** **(insert effective date of Employer's original GMEBS Plan)**. (If the Employer's Plan was originally a non-GMEBS Plan, then the Employer's non-GMEBS Plan was originally effective **March 1, 1976** **(if applicable, insert effective date of Employer's original non-GMEBS Plan)**.)

8. PLAN YEAR

Plan Year means **(check one)**:

- ☒ Calendar Year
☐ Employer Fiscal Year commencing _____.
☐ Other **(must specify month and day commencing)**: _____.

9. CLASSES OF ELIGIBLE EMPLOYEES

Only Employees of the Adopting Employer who meet the Master Plan's definition of "Employee" may be covered under the Adoption Agreement. Eligible Employees shall not include non-governmental employees, independent contractors, leased employees, nonresident aliens, or any other ineligible individuals, and this Section 9 must not be completed in a manner that violates the "exclusive benefit rule" of Internal Revenue Code Section 401(a)(2).

A. Eligible Regular Employees

Regular Employees include Employees, other than elected or appointed members of the Governing Authority or Municipal Legal Officers, who are regularly employed in the services of the Adopting Employer. Subject to the other conditions of the Master Plan and the Adoption Agreement, the following Regular Employees are eligible to participate in the Plan (**check one**):

- ☐ **ALL** - All Regular Employees, provided they satisfy the minimum hour and other requirements specified under "Eligibility Conditions" below.
- ☒ **ALL REGULAR EMPLOYEES EXCEPT** for the following employees (**must specify; specific positions are permissible; specific individuals may not be named**): The City Manager is excluded from participation in the Plan.

B. Elected or Appointed Members of the Governing Authority

An Adopting Employer may elect to permit participation in the Plan by elected or appointed members of the Governing Authority and/or Municipal Legal Officers, provided they otherwise meet the Master Plan's definition of "Employee" and provided they satisfy any other requirements specified by the Adopting Employer. Municipal Legal Officers to be covered must be specifically identified by position. Subject to the above conditions, the Employer hereby elects the following treatment for elected and appointed officials:

(1) Elected or Appointed Members of the Governing Authority (check one):

- ☒ **ARE NOT** eligible to participate in the Plan.
- ☐ **ARE** eligible to participate in the Plan.

Please specify any limitations on eligibility to participate here (e.g., service on or after certain date, or special waiting period provision): _____.

(2) Municipal Legal Officers (check one):

- ☒ **ARE NOT** eligible to participate in the Plan.
- ☐ **ARE** eligible to participate in the Plan. The term "Municipal Legal Officer" shall include only the following positions (**must specify - specific positions are permissible; specific individuals may not be named**): _____.

Please specify any limitations on eligibility to participate here (e.g., service on or after certain date) **(must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i))**: _____.

10. ELIGIBILITY CONDITIONS

A. Hours Per Week (Regular Employees)

The Adopting Employer may specify a minimum number of work hours per week which are required to be scheduled by Regular Employees in order for them to become and remain "Eligible Regular Employees" under the Plan. **It is the responsibility of the Adopting Employer to determine whether these requirements are and continue to be satisfied.** The Employer hereby elects the following minimum hour requirement for Regular Employees:

- ☐ No minimum
- ☐ 20 hours/week (regularly scheduled)
- ☐ 30 hours/week (regularly scheduled)
- ☒ Other: **40 hours/week (regularly scheduled)** (must not exceed 40 hours/week regularly scheduled)

Exceptions: If a different minimum hour requirement applies to a particular class or classes of Regular Employees, please specify below the classes to whom the different requirement applies and indicate the minimum hour requirement applicable to them.

Class(es) of Regular Employees to whom exception applies **(must specify - specific positions are permissible; specific individuals may not be named)**: _____.

Minimum hour requirement applicable to excepted Regular Employees:

- ☐ No minimum
- ☐ 20 hours/week (regularly scheduled)
- ☐ 30 hours/week (regularly scheduled)
- ☐ Other: _____ (must not exceed 40 hours/week regularly scheduled)

B. Months Per Year (Regular Employees)

The Adopting Employer may specify a minimum number of work months per year which are required to be scheduled by Regular Employees in order for them to become and remain "Eligible Employees" under the Plan. **It is the responsibility of the Adopting Employer to determine whether these requirements are and continue to be satisfied.** The Employer hereby elects the following minimum requirement for Regular Employees:

- ☐ No minimum
- ☒ At least **5** months per year (regularly scheduled)

Exceptions: If different months per year requirements apply to a particular class or classes of Regular Employees, the Employer must specify below the classes to whom the different requirements apply and indicate below the requirements applicable to them.

Regular Employees to whom exception applies (**must specify - specific positions are permissible; specific individuals may not be named**): _____.

The months to year requirement for excepted class(es) are:

- ☐ No minimum
- ☐ At least ____ months per year (regularly scheduled)

11. WAITING PERIOD

Except as otherwise provided in Section 4.02(b) of the Master Plan, Eligible Regular Employees shall not have a waiting period before participating in the Plan. Likewise, elected or appointed members of the Governing Authority and Municipal Legal Officers, if eligible to participate in the Plan, shall not have a waiting period before participating in the Plan.

12. ESTABLISHING PARTICIPATION IN THE PLAN

Participation in the Plan is considered mandatory for all Eligible Employees who satisfy the eligibility conditions specified in the Adoption Agreement, except as provided in Section 4.03(e) of the Master Plan. However, the Employer may specify below that participation is optional for certain classes of Eligible Employees, including Regular Employees, elected or appointed members of the Governing Authority, Municipal Legal Officers, City Managers, and/or Department Heads. If participation is optional for an Eligible Employee, then in order to become a Participant, he must make a written election to participate within 120 days after employment, election or appointment to office, or if later, the date he first becomes eligible to participate in the Plan. The election is irrevocable, and the failure to make the election within the 120 day time limit shall be deemed an irrevocable election not to participate in the Plan.

Classes for whom participation is optional (**check one**):

- ☒ None (Participation is mandatory for all Eligible Employees except as provided in Section 4.03(e) of the Master Plan).
- ☐ Participation is optional for the following Eligible Employees (**must specify - specific positions are permissible; specific individuals may not be named; all positions or classes specified must be Eligible Employees**): _____.

13. CREDITED SERVICE

In addition to Current Credited Service the Adopting Employer may include as Credited Service the following types of service:

A. Credited Past Service with Adopting Employer

Credited Past Service means the number of years and complete months of Service with the Adopting Employer prior to the date an Eligible Employee becomes a Participant which are treated as credited service under the Plan.

(1) Eligible Employees Employed on Original Effective Date of GMEBS Plan.
With respect to Eligible Employees who are employed by the Adopting Employer on the original

Effective Date of the Employer's GMEBS Plan, Service with the Adopting Employer prior to the date the Eligible Employee becomes a Participant (including any Service prior to the Effective Date of the Plan) shall be treated as follows **(check one)**:

- ☒ All Service prior to the date the Eligible Employee becomes a Participant shall be credited (as Credited Past Service).
- ☐ All Service prior to the date the Eligible Employee becomes a Participant shall be credited (as Credited Past Service), except for Service rendered prior to _____ **(insert date)**.
- ☐ All Service prior to the date the Eligible Employee becomes a Participant shall be credited (as Credited Past Service), except as follows **(must specify other limitation in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i))**: _____.
- ☐ No Service prior to the date the Eligible Employee becomes a Participant shall be credited (as Credited Past Service).

(2) Previously Employed, Returning to Service after Original Effective Date. If an Eligible Employee is not employed on the original Effective Date of the Employer's GMEBS Plan, but he returns to Service with the Adopting Employer sometime after the Effective Date, his Service prior to the date he becomes a Participant (including any Service prior the Effective Date) shall be treated as follows **(check one)**:

- ☒ All Service prior to the date the Eligible Employee becomes a Participant shall be credited (as Credited Past Service), subject to any limitations imposed above with respect to Eligible Employees employed on the Effective Date.
- ☐ All Service prior to the date the Eligible Employee becomes a Participant shall be credited (as Credited Past Service), provided that after his return to employment, the Eligible Employee performs Service equal to the period of the break in Service or one (1) year, whichever is less. Any limitations imposed above with respect to Eligible Employees employed on the Effective Date shall also apply.
- ☐ No Service prior to the date the Eligible Employee becomes a Participant shall be credited (as Credited Past Service).

Other limitation(s) on Recognition of Credited Past Service **(must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i))**: **Any Class 2 or Class 4 Employee who did not elect to become a Participant as of the date he or she first qualified to do so became a Participant on March 1, 1994, but the Credited Past Service of such Participant shall not include the period of Service from the date he or she first qualified to become a Participant to the date he or she becomes a Participant, or any creditable Past Service due him or her on the date he or she was first qualified to become a Participant under the Plan.**

(3) Eligible Employees Initially Employed After Effective Date. If an Eligible Employee's initial employment date is after the original Effective Date of the Employer's GMEBS Plan, his Credited Past Service shall include only the number of years and complete months of Service from his initial employment date to the date he becomes a Participant in the Plan.

(4) Newly Eligible Classes of Employees. If a previously ineligible class of Employees becomes eligible to participate in the Plan, the Employer must specify in an addendum to this Adoption Agreement whether and to what extent said Employees' prior service with the Employer shall be treated as Credited Past Service under the Plan.

B. Prior Military Service

Note: This Section does not concern military service required to be credited under USERRA – See Section 3.02 of the Master Plan for rules on the crediting of USERRA Military Service.

(1) Credit for Prior Military Service.

The Adopting Employer may elect to treat military service rendered prior to a Participant's initial employment date or reemployment date as Credited Service under the Plan. Unless otherwise specified by the Employer under "Other Conditions" below, the term "Military Service" shall be as defined in the Master Plan. Except as otherwise required by federal or state law or under "Other Conditions" below, Military Service shall not include service which is credited under any other local, state, or federal retirement or pension plan.

Military Service credited under this Section shall not include any service which is otherwise required to be credited under the Plan by federal or state law. Prior Military Service shall be treated as follows **(check one)**:

- ☐ Prior Military Service is **not** creditable under the Plan **(if checked, skip to Section 13.C. – Prior Governmental Service)**.
- ☒ Prior Military Service shall be counted as Credited Service for the following purposes (check one or more as applicable):
 - ☒ Computing amount of benefits payable.
 - ☐ Meeting minimum service requirements for vesting.
 - ☐ Meeting minimum service requirements for benefit eligibility.

(2) Maximum Credit for Prior Military Service.

Credit for Prior Military Service shall be limited to a maximum of 5 years **(insert number)**.

(3) Rate of Accrual for Prior Military Service.

Credit for Prior Military Service shall accrue at the following rate **(check one)**:

- ☐ One month of military service credit for every _____ month(s) **(insert number)** of Credited Service with the Adopting Employer.
- ☒ One year of military service credit for every **1** year(s) **(insert number)** of Credited Service with the Adopting Employer.
- ☐ All military service shall be creditable (subject to any caps imposed above) after the Participant has completed _____ years **(insert number)** of Credited Service with the Employer.
- ☐ Other requirement **(must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i))**: _____.

(4) Payment for Prior Military Service Credit (check one):

- ☒ Participants shall **not** be required to pay for military service credit.
- ☐ Participants shall be required to pay for military service credit as follows:
 - ☐ The Participant must pay _____% of the actuarial cost of the service credit (as defined below).
 - ☐ The Participant must pay an amount equal to **(must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i))**: _____.

Other Conditions for Award of Prior Military Service Credit **(must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i))**: To receive Military Service credit hereunder, the Participant must provide the Pension Committee with documentation that the Committee deems sufficient to establish the Participant's entitlement to such credit, including but not limited to a copy of the Participant's DD-214.

(5) Limitations on Service Credit Purchases. Unless otherwise specified in an Addendum to the Adoption Agreement, for purposes of this Section and Section 13.C. concerning prior governmental service credit, the term "actuarial cost of service credit" is defined as set forth in the Service Credit Purchase Addendum. In the case of a service credit purchase, the Participant shall be required to comply with any rules and regulations established by the GMEBS Board of Trustees concerning said purchases.

C. Prior Governmental Service

Note: A Participant's prior service with other GMEBS employers shall be credited for purposes of satisfying the minimum service requirements for Vesting and eligibility for Retirement and pre-retirement death benefits as provided under Section 9.05 of the Master Plan, relating to portability service. This Section 13(C) does not need to be completed in

order for Participants to receive this portability service credit pursuant to Section 9.05 of the Master Plan.

(1) Credit for Prior Governmental Service.

The Adopting Employer may elect to treat governmental service rendered prior to a Participant's initial employment date or reemployment date as creditable service under the Plan. Subject to any limitations imposed by law, the term "prior governmental service" shall be as defined by the Adopting Employer below. The Employer elects to treat prior governmental service as follows **(check one)**:

- ☒ Prior governmental service is **not** creditable under the Plan **(if checked, skip to Section 13.D. – Unused Sick/Vacation Leave)**.
- ☐ Prior governmental service shall be counted as Credited Service for the following purposes under the Plan **(check one or more as applicable)**:
 - ☐ Computing amount of benefits payable.
 - ☐ Meeting minimum service requirements for vesting.
 - ☐ Meeting minimum service requirements for benefit eligibility.

(2) Definition of Prior Governmental Service.

Prior governmental service shall be defined as follows: **(must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i))**: _____.

Unless otherwise specified above, prior governmental service shall include only full-time service (minimum hour requirement same as that applicable to Eligible Regular Employees).

(3) Maximum Credit for Prior Governmental Service.

Credit for prior governmental service shall be limited to a maximum of _____ years **(insert number)**.

(4) Rate of Accrual for Prior Governmental Service Credit.

Credit for prior governmental service shall accrue at the following rate **(check one)**:

- ☐ One month of prior governmental service credit for every _____ month(s) **(insert number)** of Credited Service with the Adopting Employer.
- ☐ One year of prior governmental service credit for every _____ year(s) **(insert number)** of Credited Service with the Adopting Employer.
- ☐ All prior governmental service shall be creditable (subject to any caps imposed above) after the Participant has completed _____ years **(insert number)** of Credited Service with the Adopting Employer.

- ☐ Other requirement **(must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)):** _____.

(5) Payment for Prior Governmental Service Credit.

- ☐ Participants shall **not** be required to pay for governmental service credit.
- ☐ Participants shall be required to pay for governmental service credit as follows:
 - ☐ The Participant must pay ____% of the actuarial cost of the service credit.
 - ☐ The Participant must pay an amount equal to **(must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)):** _____.

Other Conditions for Award of Prior Governmental Service Credit **(must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)):** _____.

D. Leave Conversion for Unused Paid Time Off (e.g., Sick, Vacation, or Personal Leave)

(1) Credit for Unused Paid Time Off.

Subject to the limitations in Section 3.01 of the Master Plan, an Adopting Employer may elect to treat accumulated days of unused paid time off for a terminated Participant, for which the Participant is not paid, as Credited Service. The only type of leave permitted to be credited under this provision is leave from a paid time off plan which qualifies as a bona fide sick and vacation leave plan (which may include sick, vacation or personal leave) and which the Participant may take as paid leave without regard to whether the leave is due to illness or incapacity. The Credited Service resulting from the conversion of unused paid time off must not be the only Credited Service applied toward the accrual of a normal retirement benefit under the Plan. The Pension Committee shall be responsible to certify to GMEBS the total amount of unused paid time off that is creditable hereunder.

Important Note: Leave cannot be converted to Credited Service in lieu of receiving a cash payment. If the Employer elects treating unused paid time off as Credited Service, the conversion to Credited Service will be automatic, and the Participant cannot request a cash payment for the unused paid time off.

The Employer elects the following treatment of unused paid time off:

- ☐ Unused paid time off shall **not** be treated as Credited Service **(if checked, skip to Section 14 – Retirement Eligibility).**

- ☒ The following types of unused paid time off for which the Participant is not paid shall be treated as Credited Service under the Plan **(check one or more as applicable)**:
- ☒ Unused sick leave
 - ☐ Unused vacation leave
 - ☐ Unused personal leave
 - ☐ Other paid time off **(must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i))**: _____.

(2) Minimum Service Requirement.

In order to receive credit for unused paid time off, a Participant must meet the following requirement at termination **(check one)**:

- ☒ The Participant must be 100% vested in a normal retirement benefit.
- ☐ The Participant must have at least _____ years **(insert number)** of Total Credited Service (not including leave otherwise creditable under this Section).
- ☐ Other **(must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i))**: _____.

(3) Use of Unused Paid Time Off Credit. Unused paid time off for which the Participant is not paid shall count as Credited Service for the following purposes under the Plan **(check one or more as applicable)**:

- ☒ Computing amount of benefits payable.
- ☐ Meeting minimum service requirements for vesting.
- ☐ Meeting minimum service requirements for benefit eligibility.

(4) Maximum Credit for Unused Paid Time Off.

Credit for unused paid time off for which the Participant is not paid shall be limited to a maximum of _____ months **(insert number)**.

(5) Computation of Unused Paid Time Off.

Unless otherwise specified by the Adopting Employer under "Other Conditions" below, each twenty (20) days of creditable unused paid time off shall constitute one (1) complete month of Credited Service under the Plan. Partial months shall not be credited.

(6) Other Conditions (please specify, subject to limitations in Section 3.01 of Master Plan; must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)): Notwithstanding any provision to the contrary, for Participants employed prior to January 3, 1990, unused sick leave creditable

hereunder shall also be counted for purposes of meeting the minimum Service requirements for Vesting and benefit eligibility.

14. RETIREMENT ELIGIBILITY

A. Early Retirement Qualifications

Early retirement qualifications are (check one or more as applicable):

- ☒ Attainment of age **55** (insert number)
- ☒ Completion of **10** years (insert number) of Total Credited Service

Exceptions: If different early retirement eligibility requirements apply to a particular class or classes of Eligible Employees, the Employer must specify below the classes to whom the different requirements apply and indicate below the requirements applicable to them.

Eligible Employees to whom exception applies (must specify - specific positions are permissible; specific individuals may not be named): **Eligible Regular Employees employed on October 4, 2005, provided they are not Terminated and reemployed after such date.**

Early retirement qualifications for excepted class(es) are (check one or more as applicable):

- ☒ Attainment of age **50** (insert number)
- ☒ Completion of **10** years (insert number) of Total Credited Service

B. Normal Retirement Qualifications

Note: Please complete this Section and also list "Alternative" Normal Retirement Qualifications, if any, in Section 14.C.

(1) Regular Employees

Normal retirement qualifications for Regular Employees are (check one or more as applicable):

- ☒ Attainment of age **65** (insert number)
- ☒ Completion of **5** years (insert number) of Total Credited Service
- ☐ In-Service Distribution to Eligible Employees permitted (i.e., a qualifying Participant may commence receiving retirement benefits while in service without first incurring a Bona Fide Separation from Service), if Participant meets minimum age and service requirements specified immediately above and is at least age 62 (unless a lower safe-harbor age is permitted under applicable federal law), subject to applicable Plan provisions concerning recalculation and offset applied at re-retirement to account for the value of benefits received prior to re-retirement. This rule shall apply to (check one): ☐ all Participants ☐ only the following class(es) of Participants (must specify - specific positions are permissible; specific individuals may not be named): _____.

Exceptions: If different normal retirement qualifications apply to a particular class or classes of Regular Employees, the Employer must specify below the classes to whom the different requirements apply and indicate below the requirements applicable to them.

Class(es) of Regular Employees to whom exception applies (**must specify - specific positions are permissible; specific individuals may not be named**): **Eligible Regular Employees employed on October 4, 2005, provided they are not Terminated and reemployed after such date.**

Normal retirement qualifications for excepted class(es) are (**check one or more as applicable**):

- ☒ Attainment of age **60** (**insert number**)
- ☒ Completion of **5** years (**insert number**) of Total Credited Service
- ☐ In-Service Distribution to Eligible Employees permitted (*i.e.*, a qualifying Participant may commence receiving retirement benefits while in service without first incurring a Bona Fide Separation from Service), if Participant meets minimum age and service requirements specified immediately above and is at least age 62 (unless a lower safe-harbor age is permitted under applicable federal law), subject to applicable Plan provisions concerning recalculation and offset applied at re-retirement to account for the value of benefits received prior to re-retirement. This rule shall apply to (**check one**): ☐ all Participants ☐ only the following class(es) of Participants (**must specify - specific positions are permissible; specific individuals may not be named**): _____.

(2) **Elected or Appointed Members of Governing Authority**

Complete this Section only if elected or appointed members of the Governing Authority or Municipal Legal Officers are permitted to participate in the Plan. Normal retirement qualifications for this class are (**check one or more as applicable**):

- ☐ Attainment of age _____ (**insert number**)
- ☐ Completion of _____ years (**insert number**) of Total Credited Service
- ☐ In-Service Distribution to Eligible Employees permitted (*i.e.*, a qualifying Participant may commence receiving retirement benefits while in service without first incurring a Bona Fide Separation from Service), if Participant meets minimum age and service requirements specified immediately above and is at least age 62 (unless a lower safe-harbor age is permitted under applicable federal law), subject to applicable Plan provisions concerning recalculation and offset applied at re-retirement to account for the value of benefits received prior to re-retirement. This rule shall apply to (**check one**): ☐ all Participants ☐ only the following class(es) of Participants (**must specify - specific positions are permissible; specific individuals may not be named**): _____.

Exceptions: If different normal retirement qualifications apply to particular elected or appointed members of the Governing Authority or Municipal Legal Officers, the Employer must specify

below to whom the different requirements apply and indicate below the requirements applicable to them.

Particular elected or appointed members of the Governing Authority or Municipal Legal Officers to whom exception applies **(must specify - specific positions are permissible; specific individuals may not be named)**: _____.

Normal retirement qualifications for excepted elected or appointed members of the Governing Authority or Municipal Legal Officers are **(check one or more as applicable)**:

- ☐ Attainment of age _____ **(insert number)**
- ☐ Completion of _____ years **(insert number)** of Total Credited Service
- ☐ In-Service Distribution to Eligible Employees permitted (*i.e.*, a qualifying Participant may commence receiving retirement benefits while in service without first incurring a Bona Fide Separation from Service), if Participant meets minimum age and service requirements specified immediately above and is at least age 62 (unless a lower safe-harbor age is permitted under applicable federal law), subject to applicable Plan provisions concerning recalculation and offset applied at re-retirement to account for the value of benefits received prior to re-retirement. This rule shall apply to **(check one)**: ☐ all Participants ☐ only the following class(es) of Participants **(must specify - specific positions are permissible; specific individuals may not be named)**: _____.

C. Alternative Normal Retirement Qualifications

The Employer may elect to permit Participants to retire with unreduced benefits after they satisfy service and/or age requirements other than the regular normal retirement qualifications specified above. The Employer hereby adopts the following alternative normal retirement qualifications:

Alternative Normal Retirement Qualifications (check one or more, as applicable):

- (1) ☐ Not applicable (the Adopting Employer does not offer alternative normal retirement benefits under the Plan).
- (2) ☐ **Alternative Minimum Age & Service Qualifications (if checked, please complete one or more items below, as applicable):**
 - ☐ Attainment of age _____ **(insert number)**
 - ☐ Completion of _____ years **(insert number)** of Total Credited Service
 - ☐ In-Service Distribution to Eligible Employees permitted (*i.e.*, a qualifying Participant may commence receiving retirement benefits while in service without first incurring a Bona Fide Separation from Service), if Participant meets minimum age and service requirements specified immediately above and is at least age 62 (unless a lower safe-harbor age is permitted

under applicable federal law), subject to applicable Plan provisions concerning recalculation and offset applied at re-retirement to account for the value of benefits received prior to re-retirement. This rule shall apply to **(check one)**: ☐ all Participants ☐ only the following class(es) of Participants **(must specify - specific positions are permissible; specific individuals may not be named)**: _____.

This alternative normal retirement benefit is available to:

- ☐ All Participants who qualify.
- ☐ Only the following Participants **(must specify - specific positions are permissible; specific individuals may not be named)**: _____.

A Participant **(check one)**: ☐ is required ☐ is not required to be in the service of the Employer at the time he satisfies the above qualifications in order to qualify for this alternative normal retirement benefit.

Other eligibility requirement **(must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i))**: _____.

- (3) ☐ **Rule of _____ (insert number).** The Participant's combined Total Credited Service and age must equal or exceed this number. Please complete additional items below:

To qualify for this alternative normal retirement benefit, the Participant **(check one or more items below, as applicable)**:

- ☐ Must have attained at least age _____ **(insert number)**
- ☐ Must not satisfy any minimum age requirement
- ☐ In-Service Distribution to Eligible Employees permitted (i.e., a qualifying Participant may commence receiving retirement benefits while in service without first incurring a Bona Fide Separation from Service), if the Participant meets the minimum age and service requirements specified immediately above and is at least age 62 (unless a lower safe-harbor age is permitted under applicable federal law), subject to applicable Plan provisions concerning recalculation and offset applied at re-retirement to account for the value of benefits received prior to re-retirement. This rule shall apply to **(check one)**: ☐ all Participants ☐ only the following class(es) of Participants **(must specify - specific positions are permissible; specific individuals may not be named)**: _____.

This alternative normal retirement benefit is available to:

- ☐ All Participants who qualify.

- ☐ Only the following Participants (**must specify - specific positions are permissible; specific individuals may not be named**): _____.

A Participant (**check one**): ☐ is required ☐ is not required to be in the service of the Employer at the time he satisfies the Rule in order to qualify for this alternative normal retirement benefit.

Other eligibility requirement (**must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)**): _____.

- (4) ☒ **Alternative Minimum Service.** A Participant is eligible for an alternative normal retirement benefit if he has at least **35** years (**insert number**) of Total Credited Service, regardless of the Participant's age.

- ☐ In-Service Distribution to Eligible Employees permitted (*i.e.*, a qualifying Participant may commence receiving retirement benefits while in service without first incurring a Bona Fide Separation from Service), if the Participant meets the minimum service requirement specified immediately above and is at least age 62 (unless a lower safe-harbor age is permitted under applicable federal law), subject to applicable Plan provisions concerning recalculation and offset applied at re-retirement to account for the value of benefits received prior to re-retirement. This rule shall apply to (**check one**): ☐ all Participants ☐ only the following class(es) of Participants (**must specify - specific positions are permissible; specific individuals may not be named**): _____.

This alternative normal retirement benefit is available to:

- ☐ All Participants who qualify.
- ☒ Only the following Participants (**must specify - specific positions are permissible; specific individuals may not be named**): **Class 6 Participants.**

A Participant (**check one**): ☒ is required ☐ is not required to be in the service of the Employer at the time he satisfies the qualifications for this alternative normal retirement benefit.

Other eligibility requirement (**must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)**): _____.

- (5) ☒ **Other Alternative Normal Retirement Benefit.**

Must specify qualifications (in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely

determinable requirement of Treasury Regulation 1.401-1(b)(1)(i): A Participant is eligible for an Alternative Normal Retirement benefit if he or she has at least 30 years of Total Credited Service, regardless of the Participant's age.

- ☐ In-Service Distribution to Eligible Employees permitted (i.e., a qualifying Participant may commence receiving retirement benefits while in service without first incurring a Bona Fide Separation from Service), if the Participant meets minimum age and service requirements specified immediately above and is at least age 62 (unless a lower safe-harbor age is permitted under applicable federal law), subject to applicable Plan provisions concerning recalculation and offset applied at re-retirement to account for the value of benefits received prior to re-retirement. This rule shall apply to **(check one)**: ☐ all Participants ☐ only the following class(es) of Participants **(must specify - specific positions are permissible; specific individuals may not be named)**: _____.

This alternative normal retirement benefit is available to:

- ☐ All Participants who qualify.
- ☒ Only the following Participants **(must specify - specific positions are permissible; specific individuals may not be named)**: **Eligible Regular Employees employed on October 4, 2005, provided they are not Terminated and reemployed after such date.**

A Participant **(check one)**: ☒ is required ☐ is not required to be in the service of the Employer at the time he satisfies the qualifications for this alternative normal retirement benefit.

Other eligibility requirement **(must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i))**: _____.

- (6)** ☐ **Other Alternative Normal Retirement Benefit for Public Safety Employees Only.**

Must specify qualifications (in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)): _____.

- ☐ In-Service Distribution to Eligible Employees who are Public Safety Employees permitted (i.e., a qualifying Participant may commence receiving retirement benefits while in service without first incurring a Bona Fide Separation from Service), if the Participant meets minimum age and service requirements specified immediately above and is at least age 50 (unless a lower safe-harbor age is permitted under applicable federal

law), subject to applicable Plan provisions concerning recalculation and offset applied at re-retirement to account for the value of benefits received prior to re-retirement. This rule shall apply to **(check one)**: ☐ all Participants ☐ only the following class(es) of Participants **(must specify - specific positions are permissible; specific individuals may not be named)**: _____.

This alternative normal retirement benefit is available to:

- ☐ All public safety employee Participants who qualify.
- ☐ Only the following public safety employee Participants **(must specify - specific positions are permissible; specific individuals may not be named)**: _____.

A public safety employee Participant **(check one)**: ☐ is required ☐ is not required to be in the service of the Employer at the time he satisfies the qualifications for this alternative normal retirement benefit.

Other eligibility requirement **(must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i))**: _____.

Note: "Public safety employees" are defined under the Internal Revenue Code for this purpose as employees of a State or political subdivision of a State who provide police protection, firefighting services, or emergency medical services for any area within the jurisdiction of such State or political subdivision.

D. Disability Benefit Qualifications

Subject to the other terms and conditions of the Master Plan and except as otherwise provided in an Addendum to this Adoption Agreement, disability retirement qualifications are based upon Social Security Administration award criteria or as otherwise provided under Section 2.23 of the Master Plan. The Disability Retirement benefit shall commence as of the Participant's Disability Retirement Date under Section 2.24 of the Master Plan.

To qualify for a disability benefit, a Participant must have the following minimum number of years of Total Credited Service **(check one)**:

- ☐ Not applicable (the Adopting Employer does not offer disability retirement benefits under the Plan).
- ☒ No minimum.
- ☐ _____ years **(insert number)** of Total Credited Service.

Other eligibility requirement **(must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i))**: _____.

15. RETIREMENT BENEFIT COMPUTATION

A. Maximum Total Credited Service

The number of years of Total Credited Service which may be used to calculate a benefit is (check one or all that apply):

- ☒ not limited.
- ☐ limited to _____ years for all Participants.
- ☐ limited to _____ years for the following classes of Eligible Regular Employees:
 - ☐ All Eligible Regular Employees.
 - ☐ Only the following Eligible Regular Employees: _____.
- ☐ limited to _____ years as an elected or appointed member of the Governing Authority.
- ☐ limited to _____ years as a Municipal Legal Officer.
- ☐ Other (must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)): _____.

B. Monthly Normal Retirement Benefit Amount

(1) Regular Employee Formula

The monthly normal retirement benefit for Eligible Regular Employees shall be 1/12 of (check and complete one or more as applicable):

- ☒ (a) **Flat Percentage Formula. 1.32% (insert percentage) of Final Average Earnings multiplied by years of Total Credited Service as an Eligible Regular Employee.**

This formula applies to:

- ☐ All Participants who are Regular Employees.
- ☒ Only the following Participants (must specify - specific positions are permissible; specific individuals may not be named): **Class 5 Participants.**
- ☒ (b) **Alternative Flat Percentage Formula. 2.0% (insert percentage) of Final Average Earnings multiplied by years of Total Credited Service as an Eligible Regular Employee. This formula applies to the following Participants (must specify - specific positions are permissible; specific individuals may not be named): Class 6 Participants.**

- ☒ (b.1) **Alternative Flat Percentage Formula.** 2.5% (insert percentage) of Final Average Earnings multiplied by years of Total Credited Service as an Eligible Regular Employee. This formula applies to the following Participants (must specify - specific positions are permissible; specific individuals may not be named): Class 4 Participants.
- ☒ (c) **Split Final Average Earnings Formula.** 1.0% (insert percentage) of Final Average Earnings up to the amount of **Covered Compensation** (see subsection (2) below for definition of Covered Compensation), plus 1.75% (insert percentage) of Final Average Earnings in excess of said Covered Compensation, multiplied by years of Total Credited Service as an Eligible Regular Employee.

This formula applies to:

- ☐ All Participants who are Regular Employees.
- ☒ Only the following Participants (must specify - specific positions are permissible; specific individuals may not be named): Class 3 Participants.
- ☐ (d) **Alternative Split Final Average Earnings Formula.** _____ % (insert percentage) of Final Average Earnings up to the amount of **Covered Compensation** (see subsection (2) below for definition of Covered Compensation), plus _____ % (insert percentage) of Final Average Earnings in excess of said Covered Compensation, multiplied by years of Total Credited Service as an Eligible Regular Employee.

This formula applies to:

- ☐ All Participants.
- ☐ Only the following Participants (must specify - specific positions are permissible; specific individuals may not be named): _____.

[Repeat above subsections as necessary for each applicable benefit formula and Participant class covered under the Plan.]

(2) Covered Compensation (complete only if Split Formula(s) is checked above):

Covered Compensation is defined as (check one or more as applicable):

- ☐ (a) **A.I.M.E. Covered Compensation** as defined in Section 2.18 of the Master Plan. This definition of Covered Compensation shall apply to (check one):
 - ☐ All Participants who are Regular Employees.
 - ☐ Only the following Participants (must specify - specific positions are permissible; specific individuals may not be named): _____.

- ☐ (b) **Dynamic Break Point** Covered Compensation as defined in Section 2.19 of the Master Plan. This definition of Covered Compensation shall apply to **(check one)**:
- ☐ All Participants who are Regular Employees.
- ☐ Only the following Participants **(must specify - specific positions are permissible; specific individuals may not be named)**:_____.
- ☒ (c) **Table Break Point** Covered Compensation as defined in Section 2.20 of the Master Plan. This definition of Covered Compensation shall apply to **(check one)**:
- ☐ All Participants who are Regular Employees.
- ☒ Only the following class(es) of Participants **(must specify - specific positions are permissible; specific individuals may not be named)**: Class 3 Participants.
- ☐ (d) **Covered Compensation** shall mean a Participant's annual Earnings that do not exceed \$ _____ **(specify amount)**. This definition shall apply to **(check one)**:
- ☐ All Participants who are Regular Employees.
- ☐ Only the following Participants **(must specify - specific positions are permissible; specific individuals may not be named)**:_____.

(3) Final Average Earnings

Unless otherwise specified in an Addendum to the Adoption Agreement, Final Average Earnings is defined as the monthly average of Earnings paid to a Participant by the Adopting Employer for the 60 **(insert number not to exceed 60)** consecutive months of Credited Service preceding the Participant's most recent Termination in which the Participant's Earnings were the highest, multiplied by 12. Note: GMEBS has prescribed forms for calculation of Final Average Earnings that must be used for this purpose.

This definition of Final Average Earnings applies to:

- ☒ All Participants who are Regular Employees.
- ☐ Only the following Participants **(must specify - specific positions are permissible; specific individuals may not be named)**: _____.

[Repeat above subsection as necessary for each applicable definition and Participant class covered under the Plan.]

(4) Formula for Elected or Appointed Members of the Governing Authority

The monthly normal retirement benefit for members of this class shall be as follows **(check one)**:

- ☒ Not applicable (elected or appointed members of the Governing Authority or Municipal Legal Officers are not permitted to participate in the Plan).

- ☐ \$_____ (**insert dollar amount**) per month for each year of Total Credited Service as an elected or appointed member of the Governing Authority or Municipal Legal Officer or major fraction thereof (6 months and 1 day).

This formula applies to:

- ☐ All elected or appointed members of the Governing Authority or Municipal Legal Officers eligible to participate.
- ☐ Only the following elected or appointed members of the Governing Authority or Municipal Legal Officers eligible to participate (**must specify - specific positions are permissible; specific individuals may not be named**): _____.

[Repeat above subsection as necessary for each applicable formula for classes of elected or appointed members covered under the Plan.]

C. Monthly Early Retirement Benefit Amount

Check and complete one or more as applicable:

- ☒ (1) **Standard Early Retirement Reduction Table.** The monthly Early Retirement benefit shall be computed in the same manner as the monthly Normal Retirement benefit, but the benefit shall be reduced on an Actuarially Equivalent basis in accordance with Section 12.01 of the Master Plan to account for early commencement of benefits. This provision shall apply to:
- ☒ All Participants.
- ☐ Only the following Participants (**must specify - specific positions are permissible; specific individuals may not be named**):_____.
- ☐ (2) **Alternative Early Retirement Reduction Table.** The monthly Early Retirement benefit shall be computed in the same manner as the monthly Normal Retirement benefit, but the benefit shall be reduced to account for early commencement of benefits based on the following table. This table shall apply to:
- ☐ All Participants.
- ☐ Only the following Participants (**must specify - specific positions are permissible; specific individuals may not be named**):_____.

Alternative Early Retirement Reduction Table

<u>Number of Years Before</u> <u>[Age (Insert Normal</u> <u>Retirement Age)]</u> (check as applicable)	<u>Percentage of</u> <u>Normal Retirement Benefit*</u> (complete as applicable)
☐ 0	1.000
☐ 1	0.____
☐ 2	0.____
☐ 3	0.____
☐ 4	0.____
☐ 5	0.____
☐ 6	0.____
☐ 7	0.____
☐ 8	0.____
☐ 9	0.____
☐ 10	0.____
☐ 11	0.____
☐ 12	0.____
☐ 13	0.____
☐ 14	0.____
☐ 15	0.____

*Interpolate for whole months

D. Monthly Late Retirement Benefit Amount (check one):

- ☒ (1) The monthly Late Retirement benefit shall be computed in the same manner as the Normal Retirement Benefit, based upon the Participant's Accrued Benefit as of his Late Retirement Date.
- ☐ (2) The monthly Late Retirement benefit shall be the greater of: (1) the monthly retirement benefit accrued as of the Participant's Normal Retirement Date, actuarially increased in accordance with the actuarial table contained in Section 12.05 of the Master Plan; or (2) the monthly retirement benefit accrued as of the Participant's Late Retirement Date, without further actuarial adjustment under Section 12.06 of the Master Plan.

E. Monthly Disability Benefit Amount

The amount of the monthly Disability Benefit shall be computed in the same manner as the Normal Retirement benefit, based upon the Participant's Accrued Benefit as of his Disability Retirement Date.

Minimum Disability Benefit. The Adopting Employer may set a minimum Disability Benefit. The Employer elects the following minimum Disability benefit **(check one)**:

- ☐ Not applicable (the Adopting Employer does not offer disability retirement benefits under the Plan).
- ☐ No minimum is established.
- ☐ No less than **(check one):** ☐ 20% ☐ 10% ☐ ____% **(if other than 20% or 10% insert percentage amount)** of the Participant's average monthly Earnings for the 12 calendar month period (excluding any period of unpaid leave of absence) immediately preceding his Termination of Employment as a result of a Disability. (Unless otherwise specified in an Addendum to the Adoption Agreement, no minimum will apply to elected or appointed members of the Governing Authority or Municipal Legal Officers.)
- ☒ No less than **(check one):** ☒ 66 2/3 % ☐ ____% **(if other than 66 2/3%, insert percentage amount)** of the Participant's average monthly Earnings for the 12 calendar month period (excluding any period of unpaid leave of absence) immediately preceding his Termination of Employment as a result of a Disability, less any monthly benefits paid from federal Social Security benefits as a result of disability as reported by the Employer. (Unless otherwise specified in an Addendum to the Adoption Agreement, no minimum will apply to elected or appointed members of the Governing Authority or Municipal Legal Officers.)

Note: The Adopting Employer is responsible for reporting to GMEBS any amounts to be used in an offset.

F. Minimum/Maximum Benefit For Elected Officials

In addition to any other limitations imposed by federal or state law, the Employer may impose a cap on the monthly benefit amount that may be received by elected or appointed members of the Governing Authority. The Employer elects **(check one):**

- ☒ Not applicable (elected or appointed members of the Governing Authority do not participate in the Plan).
- ☐ No minimum or maximum applies.
- ☐ Monthly benefit for Service as an elected or appointed member of the Governing Authority may not exceed 100% of the Participant's final salary as an elected or appointed member of the Governing Authority.
- ☐ Other minimum or maximum **(must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)):** _____.

16. SUSPENSION OF BENEFITS FOLLOWING BONA FIDE SEPARATION OF SERVICE; COLA

A. Re-Employment as Eligible Employee After Normal, Alternative Normal, or Early Retirement and Following Bona Fide Separation of Service (see Master Plan Section 6.06(c) Regarding Re-Employment as an Ineligible Employee and Master Plan Section 6.06(e) and (f) Regarding Re-Employment After Disability Retirement)

(1) **Reemployment After Normal or Alternative Normal Retirement.** In the event that a Retired Participant 1) is reemployed with the Employer as an Eligible Employee (as defined in the Plan) after his Normal or Alternative Normal Retirement Date and after a Bona Fide Separation from Service, or 2) is reemployed with the Employer in an Ineligible Employee class, and subsequently again becomes an Eligible Employee (as defined in the Plan) due to the addition of such class to the Plan after his Normal or Alternative Normal Retirement Date, the following rule shall apply (**check one**):

- ☒ (a) The Participant's benefit shall be suspended in accordance with Section 6.06(a)(1) of the Master Plan for as long as the Participant remains employed.
- ☐ (b) The Participant may continue to receive his retirement benefit in accordance with Section 6.06(b) of the Master Plan. This rule shall apply to (**check one**): ☐ all Retired Participants ☐ only the following classes of Retired Participants (**must specify (specific positions are permissible; specific individuals may not be named) - benefits of those Retired Participants not listed shall be suspended in accordance with Section 6.06(a) of the Master Plan if they return to work with the Employer**): _____.

(2) **Reemployment After Early Retirement.** In the event a Participant Retires with an Early Retirement benefit after a Bona Fide Separation from Service 1) is reemployed with the Employer as an Eligible Employee before his Normal Retirement Date; or 2) is reemployed with the Employer in an Ineligible Employee class, and subsequently again becomes an Eligible Employee (as defined in the Plan) before his Normal Retirement Date due to the addition of such class to the Plan, the following rule shall apply (**check one or more as applicable**):

- (a) ☒ The Participant's Early Retirement benefit shall be suspended in accordance with Section 6.06(a)(1) of the Master Plan for as long as the Participant remains employed.

This rule shall apply to (**check one**): ☒ all Retired Participants; ☐ only the following classes of Retired Participants (**must specify - specific positions are permissible; specific individuals may not be named**): _____.

- (b) ☐ The Participant's Early Retirement benefit shall be suspended in accordance with Section 6.06(a)(1) of the Master Plan. However, the Participant may begin receiving benefits after he satisfies the

qualifications for Normal Retirement or Alternative Normal Retirement, as applicable, and after satisfying the minimum age parameters of Section 6.06(a)(3) of the Master Plan, in accordance with Section 6.06(b)(2)(B)(i) of the Master Plan.

This rule shall apply to **(check one)**: ☐ all Retired Participants; ☐ only the following classes of Retired Participants **(must specify - specific positions are permissible; specific individuals may not be named)**:
_____.

- (c) ☐ The Participant's Early Retirement benefit shall continue in accordance with Section 6.06(b)(2)(B)(ii) of the Master Plan.

This rule shall apply to **(check one)**: ☐ all Retired Participants; ☐ only the following classes of Retired Participants **(must specify - specific positions are permissible; specific individuals may not be named)**:
_____.

B. Cost Of Living Adjustment

The Employer may elect to provide for an annual cost-of-living adjustment (COLA) in the amount of benefits being received by Retired Participants and Beneficiaries, which shall be calculated and paid in accordance with the terms of the Master Plan. The Employer hereby elects the following **(check one)**:

- ☐ (1) No cost-of-living adjustment.
- ☐ (2) Variable Annual cost-of-living adjustment not to exceed _____% **(insert percentage)**.
- ☒ (3) Fixed annual cost-of-living adjustment equal to **1.0%** **(insert percentage)**.

The above cost-of-living adjustment shall apply with respect to the following Participants (and their Beneficiaries) **(check one)**:

- ☒ All Participants (and their Beneficiaries).
- ☐ Participants (and their Beneficiaries) who terminate employment on or after _____ **(insert date)**.
- ☐ Other **(must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)); specific positions are permissible; specific individuals may not be named)**: _____.

The Adjustment Date for the above cost-of-living adjustment shall be (if not specified, the Adjustment Date shall be January 1): _____.

17. TERMINATION OF EMPLOYMENT BEFORE RETIREMENT; VESTING

A. Eligible Regular Employees

Subject to the terms and conditions of the Master Plan, a Participant who is an Eligible Regular Employee and whose employment is terminated for any reason other than death or retirement shall earn a vested right in his accrued retirement benefit in accordance with the following schedule (**check one**):

- ☐ **No vesting schedule (immediate vesting).**
- ☒ **Cliff Vesting Schedule.** Benefits shall be 100% vested after the Participant has a minimum of 5 years (**insert number not to exceed 10**) of Total Credited Service. Benefits remain 0% vested until the Participant satisfies this minimum.
- ☐ **Graduated Vesting Schedule.** Benefits shall become vested in accordance with the following schedule (**insert percentages**):

<u>COMPLETED YEARS OF TOTAL CREDITED SERVICE</u>	<u>VESTED PERCENTAGE</u>
1	%
2	%
3	%
4	%
5	%
6	%
7	%
8	%
9	%
10	%

Exceptions: If a vesting schedule other than that specified above applies to a special class(es) of Regular Employees, the Employer must specify the different vesting schedule below and the class(es) to whom the different vesting schedule applies.

Regular Employees to whom exception applies (**must specify - specific positions are permissible; specific individuals may not be named**): _____.

Vesting Schedule for excepted class (**must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)**): _____.

B. Elected or Appointed Members of the Governing Authority

Subject to the terms and conditions of the Master Plan, a Participant who is an elected or appointed member of the Governing Authority or a Municipal Legal Officer shall earn a vested right in his accrued retirement benefit for Credited Service in such capacity in accordance with the following schedule (**check one**):

- ☒ Not applicable (elected or appointed members of the Governing Authority are not permitted to participate in the Plan).
 - ☐ No vesting schedule (immediate vesting).
 - ☐ Other vesting schedule **(must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)):**
-

18. PRE-RETIREMENT DEATH BENEFITS

A. In-Service Death Benefit

Subject to the terms and conditions of the Master Plan, the Employer hereby elects the following in-service death benefit, to be payable in the event that an eligible Participant's employment with the Employer is terminated by reason of the Participant's death prior to Retirement **(check and complete one)**:

- (1) ☒ **Auto A Death Benefit.** A monthly benefit payable to the Participant's Pre-Retirement Beneficiary, equal to the decreased monthly retirement benefit that would have otherwise been payable to the Participant, had he elected a 100% joint and survivor benefit under Section 7.03 of the Master Plan. In order to be eligible for this benefit, a Participant must meet the following requirements **(check one)**:
 - ☐ The Participant must be vested in a normal retirement benefit.
 - ☐ The Participant must have _____ years **(insert number)** of Total Credited Service.
 - ☐ The Participant must be eligible for Early or Normal Retirement.
 - ☒ Other eligibility requirement **(must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)):** **The Participant shall be eligible upon becoming an Eligible Regular Employee.**
- (2) ☐ **Actuarial Reserve Death Benefit.** A monthly benefit payable to the Participant's Pre-Retirement Beneficiary, actuarially equivalent to the reserve required for the Participant's anticipated Normal Retirement benefit, provided the Participant meets the following eligibility conditions **(check one)**:
 - ☐ The Participant shall be eligible upon satisfying the eligibility requirements of Section 8.02(c) of the Master Plan.
 - ☐ The Participant must have _____ years **(insert number)** of Total Credited Service.

- ☐ Other eligibility requirement (**must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i):** _____).

Imputed Service. For purposes of computing the actuarial reserve death benefit, the Participant's Total Credited Service shall include (**check one**):

- ☐ Total Credited Service accrued prior to the date of the Participant's death.
- ☐ Total Credited Service accrued prior to the date of the Participant's death, plus (**check one**): ☐ one-half ($\frac{1}{2}$) ☐ _____ (**insert other fraction**) of the Service between such date of death and what would otherwise have been the Participant's Normal Retirement Date. (**See Master Plan Section 8.02(b) regarding 10-year cap on additional Credited Service.**)

Minimum In-Service Death Benefit for Vested Employees Equal to Terminated Vested Death Benefit. Unless otherwise specified under "Exceptions" below, if a Participant's employment is terminated by reason of the Participant's death prior to Retirement, and if as of the date of death the Participant is vested but he does not qualify for the in-service death benefit, then the Auto A Death Benefit will be payable, provided the Auto A Death Benefit is made available to terminated vested employees under the Adoption Agreement (see "Terminated Vested Death Benefit" below).

(3) Exceptions: If an in-service death benefit other than that specified above applies to one or more classes of Participants, the Employer must specify below the death benefit payable, the class(es) to whom the different death benefit applies, and the eligibility conditions for said death benefit.

Alternative Death Benefit (**must specify formula that satisfies the definite written program and definitely determinable requirements of Treasury Regulations Sections 1.401-1(a)(2) and 1.401-1(b)(1)(i) and does not violate limits applicable to governmental plans under Code Sections 401(a)(17) and 415:** _____).

Participants to whom alternative death benefit applies (**must specify - specific positions are permissible; specific individuals may not be named**): _____.

Eligibility conditions for alternative death benefit (**must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i):** _____).

B. Terminated Vested Death Benefit

(1) Complete this Section only if the Employer offers a terminated vested death benefit. The Employer may elect to provide a terminated vested death benefit, to be payable in the event that a Participant who is vested dies after termination of employment but before Retirement benefits commence. Subject to the terms and conditions of the Master Plan, the Employer hereby elects the following terminated vested death benefit (**check one**):

- ☒ **Auto A Death Benefit.** A monthly benefit payable to the Participant's Pre-Retirement Beneficiary, equal to the decreased monthly retirement benefit that would have otherwise been payable to the Participant had he elected a 100% joint and survivor benefit under Section 7.03 of the Master Plan.
- ☐ **Accrued Retirement Benefit.** A monthly benefit payable to the Participant's Pre-Retirement Beneficiary which shall be actuarially equivalent to the Participant's Accrued Normal Retirement Benefit determined as of the date of death.

(2) Exceptions: If a terminated vested death benefit other than that specified above applies to one or more classes of Participants, the Employer must specify below the death benefit payable, the class(es) to whom the different death benefit applies, and the eligibility conditions for said death benefit.

Alternative Death Benefit (must specify formula that satisfies the definite written program and definitely determinable requirements of Treasury Regulations Sections 1.401-1(a)(2) and 1.401-1(b)(1)(i) and does not violate limits applicable to governmental plans under Code Sections 401(a)(17) and 415): _____.

Participants to whom alternative death benefit applies (must specify - specific positions are permissible; specific individuals may not be named): _____.

Eligibility conditions for alternative death benefit (must specify in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i): _____.

19. EMPLOYEE CONTRIBUTIONS

(1) Employee contributions (check one):

- ☒ Are not required.
- ☐ Are required in the amount of _____ % (insert percentage) of Earnings for all Participants.
- ☐ Are required in the amount of _____ % (insert percentage) of Earnings for Participants in the following classes (must specify - specific positions are permissible; specific individuals may not be named): _____.

[Repeat above subsection as necessary if more than one contribution rate applies.]

(2) Pre-Tax Treatment of Employee Contributions. If Employee Contributions are required in Subsection (1) above, an Adopting Employer may elect to "pick up" Employee Contributions to the Plan in accordance with IRC Section 414(h). In such case, Employee Contributions shall be made on a pre-tax rather than a post-tax basis, provided the requirements of IRC Section 414(h) are met. If the Employer elects to pick up Employee Contributions, it is

the Employer's responsibility to ensure that Employee Contributions are paid and reported in accordance with IRC Section 414(h). The Adopting Employer must not report picked up contributions as wages subject to federal income tax withholding.

The Employer hereby elects **(check one)**:

- ☐ To pick up Employee Contributions. By electing to pick up Employee Contributions, the Adopting Employer specifies that the contributions, although designated as Employee Contributions, are being paid by the Employer in lieu of Employee Contributions. The Adopting Employer confirms that the executor of this Adoption Agreement is duly authorized to take this action as required to pick up contributions. This pick-up of contributions applies prospectively, and it is evidenced by this contemporaneous written document. On and after the date of the pick-up of contributions, a Participant does not have a cash or deferred election right (within the meaning of Treasury Regulation Section 1.401(k)-1(a)(3)) with respect to the designated Employee Contributions, which includes not having the option of receiving the amounts directly instead of having them paid to the Plan.
- ☐ Not to pick up Employee Contributions.

(3) Interest on Employee Contributions. The Adopting Employer may elect to pay interest on any refund of Employee Contributions.

- ☐ Interest shall not be paid.
- ☐ Interest shall be paid on a refund of Employee Contributions at a rate established by GMEBS from time to time.
- ☐ Other rate of interest **(must specify rate in a manner that satisfies the definite written program requirement of Treasury Regulation 1.401-1(a)(2) and the definitely determinable requirement of Treasury Regulation 1.401-1(b)(1)(i)):**
_____.

20. MODIFICATION OF THE TERMS OF THE ADOPTION AGREEMENT

If an Adopting Employer desires to amend any of its elections contained in this Adoption Agreement (or any Addendum), the Governing Authority by official action must adopt an amendment of the Adoption Agreement (or any Addendum) or a new Adoption Agreement (or Addendum) must be adopted and forwarded to the Board for approval. The amendment of the new Adoption Agreement (or Addendum) is not effective until approved by the Board and other procedures required by the Plan have been implemented.

The Administrator will timely inform the Adopting Employer of any amendments made by the Board to the Plan.

21. TERMINATION OF THE ADOPTION AGREEMENT

This Adoption Agreement (and any Addendum) may be terminated only in accordance with the Plan. The Administrator will inform the Adopting Employer in the event the Board should decide to discontinue this volume submitter program.

22. EMPLOYER ADOPTION AND AUTHORIZATION FOR AMENDMENTS

Adoption. The Adopting Employer hereby adopts the terms of the Adoption Agreement and any Addendum, which is attached hereto and made a part of this ordinance. The Adoption Agreement (and, if applicable, the Addendum) sets forth the Employees to be covered by the Plan, the benefits to be provided by the Adopting Employer under the Plan, and any conditions imposed by the Adopting Employer with respect to, but not inconsistent with, the Plan. The Adopting Employer reserves the right to amend its elections under the Adoption Agreement and any Addendum, so long as the amendment is not inconsistent with the Plan or the Internal Revenue Code or other applicable law and is approved by the Board of Trustees of GMEBS. The Adopting Employer acknowledges that it may not be able to rely on the volume submitter advisory letter if it makes certain elections under the Adoption Agreement or the Addendum.

The Adopting Employer hereby agrees to abide by the Master Plan, Trust Agreement, and rules and regulations adopted by the Board of Trustees of GMEBS, as each may be amended from time to time, in all matters pertaining to the operation and administration of the Plan. It is intended that the Act creating the Board of Trustees of GMEBS, this Plan, and the rules and regulations of the Board are to be construed in harmony with each other. In the event of a conflict between the provisions of any of the foregoing, they shall govern in the following order:

- (1) The Act creating the Board of Trustees of The Georgia Municipal Employees' Benefit System, O.C.G.A. Section 47-5-1 *et seq.* (a copy of which is included in the Appendix to the Master Defined Benefit Plan Document) and any other applicable provisions of O.C.G.A. Title 47;
- (2) The Master Defined Benefit Plan Document and Trust Agreement;
- (3) This Ordinance and Adoption Agreement (and any Addendum); and
- (4) The rules and regulations of the Board.

In the event that any section, subsection, sentence, clause or phrase of this Plan shall be declared or adjudged invalid or unconstitutional, such adjudication shall in no manner affect the previously existing provisions or the other section or sections, subsections, sentences, clauses or phrases of this Plan, which shall remain in full force and effect, as if the section, subsection, sentence, clause or phrase so declared or adjudicated invalid or unconstitutional were not originally a part hereof. The Governing Authority hereby declares that it would have passed the remaining parts of this Plan or retained the previously existing provisions if it had known that such part or parts hereof would be declared or adjudicated invalid or unconstitutional.

This Adoption Agreement (and any Addendum) may only be used in conjunction with Georgia Municipal Employees Benefit System Master Defined Benefit Retirement Plan Document approved by the Internal Revenue Service under advisory letter J501718a dated March 30, 2018. The Adopting Employer understands that failure to properly complete this Adoption Agreement (or any Addendum), or to operate and maintain the Plan and Trust in accordance with the terms of the completed Adoption Agreement (and any Addendum), Master Plan Document and Trust, may result in disqualification of the Adopting Employer's Plan under the Internal Revenue Code. Inquiries regarding the adoption of the Plan, the meaning of Plan provisions, or the effect of the IRS advisory letter should be directed to the Administrator. The Administrator is Georgia Municipal Employees Benefit System, with its primary business offices located at: 201 Pryor Street, SW, Atlanta, Georgia, 30303. The business telephone number is: (404) 688-0472. The primary person to contact is: GMEBS Legal Counsel.

Authorization for Amendments. Effective on and after February 17, 2005, the Adopting Employer hereby authorizes the volume submitter practitioner who sponsors the Plan on behalf of GMEBS to prepare amendments to the Plan, for approval by the Board, on its behalf as provided under Revenue Procedure 2005-16, as superseded by Revenue Procedure 2015-36, Revenue Procedure 2011-49, and Announcement 2005-37. Effective January 1, 2013, Georgia Municipal Association, Inc., serves as the volume submitter practitioner for the Plan. Employer notice and signature requirements were met for the Adopting Employer before the effective date of February 17, 2005. The Adopting Employer understands that the implementing amendment reads as follows:

On and after February 17, 2005, the Board delegates to the Practitioner the authority to advise and prepare amendments to the Plan, for approval by the Board, on behalf of all Adopting Employers, including those Adopting Employers who have adopted the Plan prior to the January 1, 2013, restatement of the Plan, for changes in the Code, the regulations thereunder, revenue rulings, other statements published by Internal Revenue Service, including model, sample, or other required good faith amendments (but only if their adoption will not cause such Plan to be individually designed), and for corrections of prior approved plans. These amendments shall be applied to all Adopting Employers. Employer notice and signature requirements have been met for all Adopting Employers before the effective date of February 17, 2005. In any event, any amendment prepared by the Practitioner and approved by the Board will be provided by the Administrator to Adopting Employers.

Notwithstanding the foregoing paragraph, no amendment to the Plan shall be prepared on behalf of any Adopting Employer as of either:

- the date the Internal Revenue Service requires the Adopting Employer to file Form 5300 as an individually designed plan as a result of an amendment by the Adopting Employer to incorporate a type of Plan not allowable in a volume submitter plan as described in Revenue Procedure 2015-36; or
- as of the date the Plan is otherwise considered an individually designed plan due to the nature and extent of the amendments.

If the Adopting Employer is required to obtain a determination letter for any reason in order to maintain reliance on the advisory letter, the Practitioner's authority to amend the Plan on behalf of the Adopting Employer is conditioned on the Plan receiving a favorable determination letter.

The Adopting Employer further understands that, if it does not give its authorization hereunder or, in the alternative, adopt another pre-approved plan, its Plan will become an individually designed plan and will not be able to rely on the volume submitter advisory letter.

AN ORDINANCE (continued from page 1)

Section 2. Except as otherwise specifically required by law or by the terms of the Master Plan or Adoption Agreement (or any Addendum), the rights and obligations under the Plan with respect to persons whose employment with the City was terminated or who vacated his office with the City for any reason whatsoever prior to the effective date of this Ordinance are fixed and shall be governed by such Plan, if any, as it existed and was in effect at the time of such termination.

Section 3. The effective date of this Ordinance shall be June 2, 2020.

Section 4. All Ordinances and parts of ordinances in conflict herewith are expressly repealed.

Approved by the Mayor and Council of the City of Hapeville, Georgia this _____ day of _____, 20____.

Attest:

CITY OF HAPEVILLE, GEORGIA

City Clerk

Mayor

(SEAL)

Approved:

City Attorney

The terms of the foregoing Adoption Agreement are approved by the Board of Trustees of Georgia Municipal Employees Benefit System.

IN WITNESS WHEREOF, the Board of Trustees of Georgia Municipal Employees Benefit System has caused its Seal and the signatures of its duly authorized officers to be affixed this _____ day of _____, 20____.

Board of Trustees
Georgia Municipal Employees
Benefit System

(SEAL)

Secretary



RISK MANAGEMENT AND
EMPLOYEE BENEFIT SERVICES
BOARD OF TRUSTEES

June 1, 2020

Chairman
W. D. Palmer, III
Councilmember, Camilla

Vice Chairman
Rebecca L. Tydings
City Attorney, Centerville

Secretary-Treasurer
Larry H. Hanson
Executive Director

Trustees:

Shelly Berryhill
Councilmember, Hawkinsville

Linda Blechinger
Mayor, Auburn

Ronald Feldner
City Manager, Garden City

Marcia Hampton
City Manager,
Douglasville

Meg Kelsey
City Manager, LaGrange

Sam Norton
Mayor, Dahlonega

David Nunn
City Manager, Madison

James F. Palmer
Mayor, Calhoun

John Reid
Mayor, Eatonton

Kenneth L. Usry
Mayor, Thomson

Clemontine Washington
Mayor Pro Tem, Midway

Donna Whitener

Vince Williams
Mayor, Union City

TRANSMITTED VIA E-MAIL
(tyoung@hapeville.org)

Mr. Tim Young
City Manager
City of Hapeville
3468 N. Fulton Avenue
Hapeville, GA 30354

**RE: City of Hapeville Georgia Municipal Employees Benefit System (GMEBS)
Defined Benefit Retirement Plan; Amendment to Standardize Survivor
Disability Benefits**

Dear Mr. Young:

Enclosed please find a draft amended Adoption Agreement and General Addendum for the City of Hapeville's Georgia Municipal Employees Benefit System ("GMEBS") Defined Benefit Retirement Plan ("Plan"). The amendment to the Plan removes Section 9 of the General Addendum which did not require an offset for ancillary benefits when calculating the amount of a survivor benefit (see General Addendum). The survivor disability benefit will now be consistent with the terms of the Master Plan.

The Adoption Agreement provides that the amendment will become effective June 2, 2020. It is our understanding the City intends for the enclosed Adoption Agreement and General Addendum to replace and supersede the Adoption Agreement and General Addendum that were adopted on April 7, 2020, which also take effect on June 2, 2020. Accordingly, the enclosed Adoption Agreement and General Addendum have been marked "Rev." to distinguish between the two sets of documents. **Please note that per O.C.G.A § 47-5-40, the Adoption Agreement has been drafted in the form of an ordinance.**

If the draft Adoption Agreement and General Addendum are acceptable as drafted, please have the designated representatives sign and date both documents and return them by email to Ms. Gina Gresham at rgresham@gacities.com. Please let us know if you have any questions about, or revisions to, the draft Adoption Agreement or General Addendum.

Sincerely,

Caroline Dorsey
Associate General Counsel

Encl.

HISTORY OF THE BUILDING

WE KNOW THE AMOCO GAS STATION AT 748 VIRGINIA AVE WAS BUILT IN THE 1950'S, BUT DID YOU KNOW IT LIKELY USED TO LOOK MORE LIKE THIS?





EXISTING BUILDING



1950'S ORIGINAL AMOCO GAS STATION

WE'VE FOUND CLUES
THAT THE EXISTING GAS
STATION WAS BUILT IN
THIS 1950'S STYLE



1970'S AMOCO GAS STATION RENOVATION

BUT... WAS RENOVATED
SOMETIME IN THE
1970'S OR 80'S TO LOOK
LIKE THIS

TAKE A LOOK AT THE SUBTLE DIFFERENCES IN OUR STATION AND THIS AMOCO STATION BUILT IN 1971 ...

DIFFERENT PROPORTIONS AT TRIM

NO BATHROOM WINDOWS



EXISTING BUILDING



1971 AMOCO STATION IN MICHIGAN

NO BUMPOUT AT MAIN ENTRANCE

THESE CLUES TELL US THAT THE CURRENT EXTERIOR WAS LIKELY RENOVATED TO MATCH 1970'S AMOCO PROTOTYPE

WE CAN ALSO SEE EVIDENCE
OF THE ORIGINAL 1950'S STYLE
SHINING THROUGH



INTERIOR CURVED
STOREFRONT CORNER



CORNER INFILL



EXISTING BUILDING

STEEL BATHROOM
WINDOWS & EXTERIOR
DOOR



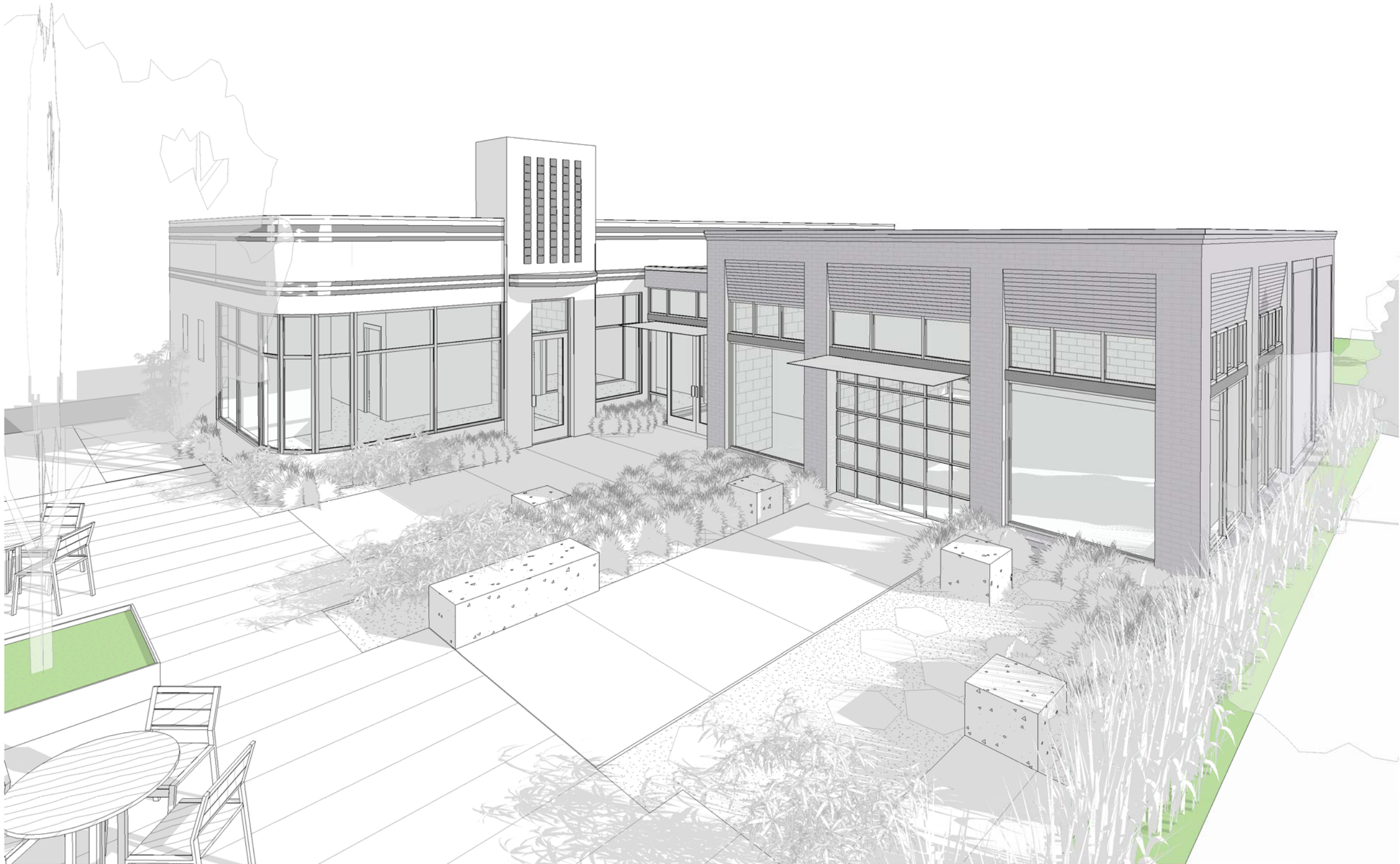
MAIN
ENTRANCE
BUMPOUT



1950'S AMOCO STATION IN BRUNSWICK, GA

HOW CAN WE BRING BACK MORE OF THE ORIGINAL 1950'S GAS STATION AND SHOWCASE HAPEVILLE'S HISTORY?





1 3D VIEW OF FRONT
SD-3.3



1 3D VIEW OF FRONT
SD-3.3