

**Design Review Committee
Videoconference
Meeting Minutes**

April 15, 2020

I. Call to Order

Jonathan Love called to order the regular meeting of the Design Review Committee at 6:00 PM on April 15, 2020 via Zoom Video Conferencing.

II. Roll Call

Jonathan Love conducted a roll call. The following persons were present Brian Gregory, John Stalvey, Lynn Patterson (staff) and Michael Smith (staff). Karl Dufrenne joined after the vote on the meeting minutes.

Legal advised that all votes would be done by a roll call of each member.

III. Meeting Minutes

The Committee reviewed the minutes from February 19, 2020. Mr. Stalvey made a motion to approve the minutes. Mr. Gregory seconded; motion carried 3-0.

IV. New Business

- a) 845 North Central Avenue – Bianca Howard attending
Mr. Gregory made a motion to approve the application as applied. Mr. Love seconded; motion carried 4-0.
- b) 3409 North Fulton Avenue – Aleksandr Holub (not attending)
Mr. Stalvey made a motion to table the application until the next meeting on May 20, 2020. Mr. Love seconded; motion carried 4-0.
- c) 3272 North Whitney Avenue – Alex Arias attending
Mr. Dufrenne made a motion to approve the application contingent on the applicant receiving a variance for construction in the set-back from the Board of Appeals. The Committee requested that the applicant update the drawings as noted in the Planner's report and re-submit. The applicant indicated he will also add a 6x6 post in the middle of the railings centered between the columns on the front façade. A design exception was granted for the portion of the front porch in front of the bump out that is less than 8-feet. Mr. Stalvey seconded; motion carried 4-0.
- d) 3580 Perkins Street – Thach Tran attending
Mr. Stalvey made a motion to approve the application with the requirement that the windows use snap-in-grids and not only the grid-between-glass as currently installed. Applicant indicated that they planned to follow the deck/patio building standards for the rear fire escape that is being replaced. Mr. Dufrenne seconded; motion carried 4-0.

e) 3571, 3581, 0 South Fulton Avenue – Kenneth Ellsworth attending
Mr. Gregory made a motion to approve the application with the following conditions:

1. Revise the plans to indicate a 12-inch roof overhand on the end units
2. Design exception for the window trim material (fiber-cement)
3. Design exception for the hip-roof on end-units with a low slope

Mr. Love seconded; motion carried 4-0.

V. Work Session

Discussion on the new development planned for Spring Haven Avenue.

Ms. Patterson introduced the project along with the development team for a high-density, single-family home community along Spring Haven Avenue and North Avenue. The DRC members were advised to review section 93 of the code for our role in this new development. The members discussed briefly some ideas on sidewalks and landscaping.

VI. Next Meeting

Next scheduled meeting is Wednesday, May 20, 2020 at 6:00 PM.

VII. Adjournment

Jonathan Love made a motion to adjourn the meeting at 8:04 PM. Mr. Dufrenne seconded; motion carried 4-0.

Minutes submitted by: _____
Brian Gregory, Secretary

Minutes approved by: _____
Jonathan Love, Chairman