

Mayor and Council Work Session

3444 N Fulton Avenue

Hapeville, GA 30354

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July 21, 2020 6:00 PM

Agenda

1. Call to Order
2. Roll Call
Alan Hallman
Mike Rast
Travis Horsley
Mark Adams
Chloe Alexander
3. Welcome
4. Public Hearing - In addition to the public comments made by citizens at the meeting, interested parties may submit written comments to the City Clerk via email or telephonically by 5PM on July 20th. In order for comments to be read into the record at the meeting, all correspondence must include the sendee's name, address, agenda item and position regarding public hearing (pro or con). All sendees must confirm receipt of their public comment with the City Clerk prior to the deadline stated above. Written public comments will be read into record alternating with in-person comments.

4.I. Consideration on Sign Ordinance Revision - 1st Reading

Background:

Consideration of an amendment to the Code of Ordinances, City of Hapeville, Georgia, Chapter 93 (Zoning), Article 3.3 (Signs and Murals) for the purpose of updating the City's sign ordinance.

At the request of City Council, Staff has prepared an update to the City of Hapeville's Sign Ordinance. The revisions are intended to be more permissive towards creative or alternative designs for signs or other displays while maintaining the City's standards for signs overall. Some smaller and routine signs, such as temporary stake signs would now be exempt from review. The proposed updates, if enacted, would make sign regulations simpler to understand, follow, and ultimately enforce.

The Planning Commission considered this item on June 9, 2020 and recommended approval. Staff supports their recommendation.

Documents:

1. Planner's Report Text Amendment Sign Ordinance Revision Updates 06.04.20 (002)
 2. Ordinance - Sign Text Amendment (02349868xA0B3B)
 3. MINUTES - 06-09-2020
 4. LEGAL ADV - 07-21-2020_Sign Ordinance
- 4.II. Consideration and Action on Text Amendment for the Purpose of Amending Residential Uses in the A-D Zone - 2nd Reading
- Background:

Consideration and action on an amendment to the Code of Ordinances, City of Hapeville, Georgia Chapter 93 (Zoning), Article 28 (A-D Zone Arts District Overlay), Section 93-28-7.5 (Residential Uses) for the purpose of amending residential uses in the A-D Zone.

City Code currently prohibits any new residential construction unless it is part of a mixed-use development with a commercial use at the ground floor in the A-D, Arts District overlay. While ground floor commercial and retail uses are encouraged, this may preclude the development of medium to higher density residential uses such as townhomes and multi-family dwellings. A text amendment to permit residential uses with entrances at street level was reviewed by the Planning Commission and recommended for approval.

During their review of said text amendment, it came to the attention of the Planning Commission that the Code currently allows for a specific type of "artist housing" that only permits residents who are "artists" as determined by a "Juried Commission," a body the City does not currently have. The Planning Commission requested that this use be reviewed by the City's attorney and, should the Code as written fail legal scrutiny, be replaced. The attorney determined the Code as written could not stand, and staff has prepared a replacement "live-work" housing use. Rather than relying on a juried commission to determine the credentials of an "artist," this new use allows residents in possession of certain occupational tax certificates to occupy a live-work unit.

Staff Comments:

Applicant Comments:

Public Comments:

Documents:

1. Planner's Report Text Amendment A-D Residential CC
2. Ordinance - Text Amendment Live-Work Units (02402992xA0B3B)
3. LEGAL ADV. - 07-07-2020_A-D Residential Uses
4. MINUTES - 12-12-2019

4.III. Consideration on Text Amendment for Single Family Attached (SFA) Special Provisions - 2nd Reading

Background:

Consideration of a text amendment to the Code of Ordinances, Chapter 93 (Zoning), Article 2 (General Provisions), Section 93-2-10 (Single Family Attached Developments (SFA, Special Provisions) for the purpose of amending special provisions for single-family attached developments.

The text amendment would remove Sec. 93-2-10(3) in its entirety and allow site design and building construction to instead be regulated by our Architectural Design Standards and the International Residential Code, respectively.

The Planning Commission considered this item on April 14, 2020 and recommend the Mayor and Council approve the text amendment. Staff supported their recommendation.

Staff Comments:

Applicant Comments:

Public Comments:

Documents:

1. Ordinance - Text Amendment SFA Special Provisions (02421592xA0B3B)
2. Planner's Report Text Amendment SFA Construction Standards
3. LEGAL ADV. - 07-07-2020_SFA
4. MINUTES 4-14-2020_draft

4.IV. Consideration on Text Amendment for Curb Breaks - 2nd ReadingBackground:

Consideration of an amendment to the Code of Ordinances, City of Hapeville, Georgia Chapter 93 (Zoning), Article 23 (Off-street parking and loading), Section 93-23-2 (Entrance and exit points) for the purpose of amending and updating the entrance and exit point regulations.

The proposed changes would eliminate minimum curb break requirements, allow exceptions to maximum widths without the need for a Variance from the Board of Appeals, address three lane entrances and exits, and add safety protections for crossing pedestrians.

The Planning Commission considered this item on April 14, 2020 and recommended the Mayor and Council approve the text amendment subject to a minor grammatical correction. Staff supported their recommendation.

Staff Comments:

Applicant Comments:

Public Comments:

Documents:

1. Ordinance - Text Amendment Curb Breaks (02403010xA0B3B)
2. Planner's Report Text Amendment Curb Breaks Upd. 4-8-20
3. MINUTES 4-14-2020_draft
4. LEGAL ADV. - 07-07-2020_Entrance and exit points

5. Questions on Agenda Items

The public is encouraged to communicate their questions, concerns, and suggestions during Public Comments. The Council does listen to your concerns and will have Staff follow-up on any questions you raise. Any and all comments should be addressed to the Governing Body, not to the general public and delivered in a civil manner in keeping with common courtesy and decorum.

6. Old Business**6.I. Consideration on FY2019-2020 Budget Amendment Ordinance - 2nd Reading**Background:

Calendar Fiscal 2020 has completed and the Finance team is now preparing for the Fiscal 2020 audit. Prior to the audit, Finance has identified several areas that Mayor and Council should ratify in official amendment now, prior to the audit inception. Several major events after December 2019 had an impact on City financials, most significantly the COVID19 pandemic has impacted revenues, and the purchase of 3266 Dogwood impacted expenditures, and changed the expenditure mix for the City.

The General Fund mid-year budget was approved for \$14.31M in expenditures with projected \$14.37 of receipts. COVID 19 impacted the FY 2020 revenues stream by a minimum of \$400K. The proposed budget amendment calls for \$14.34M of expenditures, inclusive of the property purchase and repairs of \$675K, cash receipts of \$13.9M and use of 400K cash reserves. Included in the packet is a line by line detail of current position and amended projections.

Additionally, there are proposed budget increases in new E-911 Fund and new Vehicle Excise Fund in the total net amount of \$154K. Increases in these two funds are due to higher than projected actual collected revenues. Expenditures for these items are a direct function of receipts. These two funds were once included in the Special Revenue Fund and now separated for better reporting purpose.

Proposed budget amendment also calls for an increase in the Solid Waste/Recycling Fund in the total amount of \$46K. This increase is due to higher than projected expenditures.

For purposes of reporting to the auditors, staff requests Mayor and Council approve these amendments. Upon audit completion there may be subsequent adjustments needed but at this time the City does not expect any material impact to our year end estimate.

Documents:

1. Ordinance to Amend Budget for Fiscal Year 2019-2020
2. FY2019-2020 PROPOSED BUDGET AMENDMENT - SUMMARY DETAIL - ALL FUNDS – UPDATED

7. New Business

7.I. 2020 Property Tax Planning

Background:

On July 6th, 2020, Fulton County Tax Commissioner's Office delivered the 2020 values provided by the Fulton County Board of Tax Assessors. Adjusted net digest values for 2020 are \$435,137,502, an increase of \$6,536,130 over 2019. The City Manager will lead a discussion for proposed 2020 Property Tax billings.

Documents:

1. Property Tax Discussion

7.II. Consideration and Action on Agreement with the Georgia Department of Revenue Concerning the Use of DRIVES EServices to Place or Remove Holds for Violations Identified by Optotrafic and Authorization for the Mayor to Sign All Necessary Documents

Background:

The Georgia Department of Revenue ("DOR") has been charged with administrative obligations under certain provisions of O.C.G.A. §§ 40-6-163 and 40-14-18 which are met systematically upon request of the Governing Body or its agent. By signing this agreement, the Local Government acknowledges the guidelines in place for use of the DOR's DRIVES EService system.

Additionally, the governing body is required to designate one person or entity to serve as contact person for payment of penalties and late fees. Attached is a letter of designation appointing

Optotrafic representative, Salem Trad as the City of Hapeville's contact person.

Documents:

1. Hapeville_hb978_local_governing_body_agreement
2. DRIVES E-Services Authorization Letter

7.III. Discussion on Fireworks Restriction Resolution

Background:

Attached for discussion is a resolution encouraging Representatives and Senator representing the City of Hapeville, along with other members of the general assembly, to put in place legislation restricting the use of fireworks, specifically in residential areas.

Documents:

1. Resolution – Fireworks

7.IV. Discussion on Support for a Mask Mandate Resolution

Background:

Attached for discussion is a resolution requesting that the Governor, Representatives, and Senator representing the City of Hapeville, along with other members of the General Assembly, put in place legislation and/or an executive order requiring the wearing of facial coverings.

Documents:

1. Resolution - Support for a Mask Mandate

7.V. Discussion on Body Cameras for the Police Department

Background:

Council requested staff search police body camera solutions for the City. After an extensive review of systems in June, Hapeville PD has recommended Axon systems. Lt. Kemal Ozee led the research and will address Council of the recommendation

Documents:

1. Body Cameras – Axon

8. City Manager Report

9. Public Comments

Members of the public wishing to speak shall sign in with the City Clerk prior to the start of the meeting. Time limitations for Registered Comments are three (3) minutes per person. The total Registered Comment session shall not last more than fifteen (15) minutes unless extended by Council. Each member of the public, who fails to sign up with the City Clerk prior to the start of the meeting, wishing to address Mayor and Council shall have a total of two (2) minutes. The entire general comment session for Unregistered Comments shall not last more than ten (10) minutes unless extended by Council.

10. Mayor and Council Comments

11. Executive Session

When Executive Session is Required one will be called for the following issues: 1) Litigation O.C.G.A. §50-14-2; 2) Real Estate O.C.G.A. §50-14-3(b)(1); or 3) Personnel O.C.G.A. §50-14-3(b)(2).

12. Adjourn

Public involvement and citizen engagement is welcome as Hapeville operates a very open, accessible and transparent government. We do however remind our attendees/residents that there are times allocated for public comments on the agenda. In order for council to conduct their necessary business at each meeting, we respectfully ask that side-bar conversations and comments be reserved for the appropriate time during the meeting. This will allow the City Council to conduct the business at hand and afford our meeting attendees ample time for comments at the appropriate time during the meeting.



**Department of Planning and Zoning
Planner's Report**

DATE: June 1, 2020
TO: Adrienne Senter
FROM: Lynn Patterson, Consulting Planner for City of Hapeville
RE: **Sign Ordinance Revision**

BACKGROUND

At the request of City Council, Staff has prepared an update to the City of Hapeville's Sign Ordinance. The revisions are intended to be more permissive towards creative or alternative designs for signs or other displays while maintaining the City's standards for signs overall. Some smaller and routine signs, such as temporary stake signs would now be exempt from review. The proposed updates, if enacted, would make sign regulations simpler to understand, follow, and ultimately enforce.

KEY HIGHLIGHTS

1. "Sign area" is now calculated as the net geometric area measured by the smallest possible combination of rectangles enclosing the displace surface of the sign, not including decorative architectural design elements.
2. Changes to sign faces that otherwise maintain the shape and size of a sign shall be exempt from review.
3. Awning sign regulations have been updated to permit marquee signs and signs mounted to canopies.
4. Residential front yards may have up to 12 square feet of 5 square foot or smaller signs without a permit.
5. Businesses are permitted to post a limited amount of temporary signage in windows and temporary signage on walls without permits.
6. Multi-tenant signs providing information for multiple commercial tenants at one property are now permitted to exceed the dimensional restrictions for typical pole and monument signs, based on sign district and number of tenants at the property.
7. The sign area for all signs on a lot is no longer limited by linear feet of lot frontage. Instead, wall, awning, and projecting signs shall be limited in aggregate square footage to the linear feet of building or tenant façade.

ARTICLE 3.3. - SIGNS AND MURALS

DIVISION 1. - SIGNS

Replace in entirety with the following

Sec. 93-3.3-1. - Statement of purpose and intent.

This division seeks to create the legal framework necessary to ensure a comprehensive and balanced system of signs within the city. A comprehensive regulation is necessary to ensure that signs installed in the city are compatible with the unique nature and character of the community. The purpose of this division is to preserve the right of free speech and expression, facilitate appropriate communication between people and their environment, promote the public health, safety and welfare, and avoid the visual clutter that is potentially harmful to traffic and pedestrian safety, property values, business opportunities, and community appearance. With these concepts in mind, the provisions in this division, which regulate signs by such factors as design, size, height, spacing and location, but not on the basis of any message conveyed by such signs, and also regulate the maintenance of signs, are hereby established to achieve the following purposes:

- (1) To protect the health, safety, general welfare and property values of residents and property owners of the city.
 - (2) To promote and implement the goals, objectives and policies adopted in the comprehensive plan.
 - (3) To effectively balance public and private objectives by allowing adequate signs for the needs of business and developers.
 - (4) To regulate the installation and placement of signs in order to provide safe operating conditions for pedestrians and motorists by eliminating unsafe, cluttered, distracting, or illegal signs.
 - (5) To promote the use of signs that are aesthetically pleasing, of appropriate scale, integrated with surrounding buildings and landscape, and compatible with the character of the surrounding area.
 - (6) To ensure the protection of free speech rights provided by the United States Constitution and the Georgia Constitution.
- b) It is the intent of this division to:
- 1) Provide functional flexibility, encourage variety and relate signage to basic principles of good design.
 - 2) Balance the rights of individuals to convey messages through signs and the right of the public to be protected against the unrestricted proliferation of signs by regulating signs on the basis of such factors as design, height, spacing, and location, but not on the basis of the content of any message conveyed thereby.
 - 3) Provide an enhanced visual environment for residents and visitors and protect existing view sheds in the community.
 - 4) Promote economic development.
 - 5) Ensure the fair and consistent enforcement of sign regulations.

Sec. 93-3.3-2. - Definitions.

For the purposes of this article, the following definitions shall have the meanings ascribed to them in this section, unless specifically stated otherwise:

Abandoned sign. A sign which is left in a state of neglect for a period of 180 days.

Aerial view sign. This includes, but is not limited to, any sign horizontally affixed to a roof or attached to a roof such that the sign is not readily viewable from the surrounding ground.

Aggregate sign area. The total area of all signs on a lot. Exempt signs shall not be considered in the calculation of aggregate sign area.

Animated sign. A sign that features movement or a change of lighting to depict action or to create a special effect or scene. Animated signs exclude changeable copy signs meeting the standards of this article.

Awning sign. Any sign applied directly to or attached directly to an awning.

Balloon Sign. A lighter-than-air, gas-filled balloon, tethered in a fixed location, which contains a message on its surface or attached to the balloon in any manner.

Banner. Any cloth, bunting, plastic, paper, or similar non-rigid material attached to any structure, staff, pole, rope, wire, or framing which is anchored on two or more edges or at all four corners. Banners are temporary in nature and do not include flags.

Billboard sign. Any pole sign having an area of 300 square feet or greater. Billboard signs may display a traditional static image, a "multiple message sign" accomplished by a mechanical transition to a second or third image or a "large screen video display" utilizing full motion video technology and commonly referred to as digital or LED billboards. See Sec. 93-3.3-22 for specific requirements.

Building frontage. The maximum linear width of a building measured in a single straight line parallel, or essentially parallel, with the abutting public street or parking lot.

Canopy. A structure other than an awning made of fabric, metal, or other material that is supported by columns or posts affixed to the ground and may also be connected to a building.

Canopy sign. Any sign that is part of, or attached to, a canopy.

Changeable copy sign. Any sign with an area under 300 square feet that incorporates changing lettering, images, or displays to form a message or messages, whether such changes are accomplished electronically, digitally or manually.

Clearance. The distance above the walkway, or other surface if specified, to the bottom edge of a sign. This term can also refer to a horizontal distance between two objects.

Decision date. The date upon which the city planner makes a final decision on the approval or denial of a complete sign permit application.

Erect. To build, paint, construct, attach, hang, place, suspend, or affix.

Externally illuminated signs. Any sign illuminated by an external light source directed primarily toward such sign.

Feather flag sign. Any cloth, fabric, plastic or similar lightweight, nonrigid material, designed for advertisement, display, identification, description, illustration, or conveying a message or information, visible from any public place or exposed to the general public, and attached to a vertical or near-vertical pole mounted into the ground or on a portable structure such that the material is not free to furl and

unfurl as a flag would do. The term "feather flag" shall also include similar devices or terms, such as blade, teardrop or shark fin signs or flags, and sign flags. A feather flag may or may not exhibit a text message or symbol of any kind and may be a single color or multiple colors. This includes sign flags.

Festoon. A decorative chain, strip or ornamentation hanging between two points.

Flashing sign. Any sign the illumination of which changes in intensity, scrolls, flashes or changes message or appearance more often than once every ten seconds. This definition does not include changeable copy signs or digital displays that meet the requirements set forth herein.

Incidental sign. A permanent sign erected at the entrance or exit from private property onto a public street that provides traffic direction to entering or exiting traffic.

Incidental window sign. A small sign erected to be seen through a window of a non-residential establishment not exceeding one (1) square foot.

Inflatable sign. A sign that is an air-inflated object, which may be of various shapes, made of flexible fabric, resting on the ground or structure and equipped with a portable blower motor that provides a constant flow of air into the device.

Interactive sign. An electronic or animated sign that reacts to the behavior or electronic signals of motor vehicle drivers.

Internally illuminated signs. Any sign which has characters, letters, figures, designs or outlines illuminated by electric lights, LEDs or luminous tubes located within the interior of the sign.

Lawn sign. A stake sign located in the supplemental area of a single-family or two-family dwelling for a temporary period.

Light trespass. Light emitted by a lighting installation, which extends beyond the boundaries of the property on which the installation is sited.

Marquee. A roof-like structure, often bearing a signboard, projecting over an entrance, as to a theater or hotel.

Median. A paved or planted strip dividing any public or private right-of-way, road or highway into lanes parallel to the direction of travel.

Message sequencing. The spreading of one message across more than one sign structure.

Monument sign. A sign permanently affixed to the ground and independent of any building for its support. The base of a monument sign is mounted flush with the ground.

Multi-Tenant sign. A freestanding sign used by multiple tenants that occupy a building or set of buildings.

Mural. A large picture or image which is painted, constructed, or affixed directly onto a vertical building wall, which may or may not contain text, logos, and/or symbols.

Noncombustible material. Any material that will not ignite at or below a temperature of 1,200 degrees Fahrenheit and will not continue to burn or glow at that temperature.

Nonconforming sign. A sign that was legally erected and maintained at the effective date of this Ordinance, or amendment thereto, that does not currently comply with sign regulations of the district in which it is located.

Official sign. A sign erected or required by government agencies or utilities, on property controlled by such entities. Official sign includes, but is not limited to, those permanent and temporary signs

identified in the Manual of Uniform Traffic Control Devices for the purpose of controlling vehicular and pedestrian traffic on public roadways.

Pennant. A triangular or irregular piece of fabric or other material, commonly attached in strings or strands, or supported on small poles intended to flap in the wind.

Pole sign. A freestanding sign that is permanently supported in a fixed location by a structure of one or more poles, posts, uprights, or braces from the ground and not supported by a building or a base structure.

Person. Any individual, entity, firm, partnership, association, corporation, company or organization of any kind.

Primary facade. The exterior wall of the building most nearly parallel to widest street on which the building fronts.

Projecting sign. A building-mounted, double-sided sign with the two faces generally perpendicular to the building wall or, on corner lots, projecting away from a building corner towards an adjacent street intersection. Such signs do not include signs located on a canopy, awning, or marquee. (Also known as blade sign).

Reflective sign. A sign containing any material or device which has the effect of intensifying reflected light.

Roofline. The highest continuous horizontal line of a roof. On a sloping roof, the roofline is the principal ridgeline, or the highest line common to one or more principal slopes of roof. On a flat roof, the roofline is the highest continuous line of the roof or parapet, whichever is the higher.

Roof sign. Any sign attached to a building or structure and displayed above the lowest horizontal line of the building roof.

Sandwich board sign. A type of freestanding, portable, temporary sign consisting of two faces connected and hinged at the top and whose message is oriented to pedestrians (Also known as A-frame sign).

Secondary facade. Any exterior wall of a building that is most nearly parallel to an adjoining street that is not the primary facade. A secondary facade may also be to the rear of the primary facade and may adjoin a parking lot rather than a street. The end elevation of a building shall also be considered a secondary facade.

Sign. Any device, structure, fixture, painting, emblem, or visual that uses words, graphics, colors, illumination, symbols, numbers, or letters for the purpose of communicating a message. Sign includes the sign faces as well as any sign supporting structure.

Sign area. The total area of a sign face used to display information, messages, advertising, logos, or symbols. For double-faced signs, the side with the largest sign area shall be used in computing sign area. The sign area of a double-faced sign having unequal faces shall be the area of the larger face. The sign area of wall signs shall be the net geometric area measured by the smallest possible rectangle or combination of rectangles enclosing the display surface of the sign, including the outer extremities of all letters, characters and delineations. Double-faced signs having an interior angle formed by the faces greater than 45 degrees shall be considered individual sign faces and the area of each face shall be used in computing sign area. Window sign area shall be measured in the same manner as wall signs. Decorative architectural or design elements on a building surface or window shall not count toward the sign area (e.g., borders).

Sign face. The part or parts of a sign that is/are used or can be used to convey information visually.

Sign structure height. The vertical dimension of a sign as measured as the distance from the highest portion of the sign to the mean finished grade of the street closest to the sign. In the case of a sign located greater than 100 feet from a public street, height shall be measured to the mean grade at the base of the sign. Clearance for freestanding and projecting signs shall be measured as the smallest vertical distance between finished grade and the lowest point of the sign, including any framework or other structural elements. The permitted maximum height for all signs is determined by the sign type and the zoning district in which the sign is located using the sign measuring standards.

Sign district. A portion of the city believed to share a common character and identified on the city "Sign District Map," Figure 1.1. Sign districts or character areas establish sign standards for properties located in these districts. See section 93-3.3-2-1.

Sign supporting structure. Poles, posts, walls, frames, brackets, or other supports holding a sign in place.

Snipe sign. A sign tacked, nailed, posted, pasted, glued, or otherwise attached to trees, poles, stakes, fences, public benches, streetlights, or other objects, or placed on any public property or in the public right-of-way or on any private property without the permission of the property owner. (Also known as bandit sign).

Stake sign. Any sign supported by uprights placed in the ground and not supported by or suspended from any building with a maximum sign area of five square feet. Unless otherwise specified, such signs are intended to be temporary.

Storefront. The primary facade of a commercial building or a single, undivided tenant space that may be located in a multi-tenant commercial building.

Streamers. A display made of lightweight, flexible materials, consisting of long, narrow, wavy strips hung individually or in a series, with or without a logo or advertising message printed or painted on them and typically designed to move in the wind.

Street frontage. The side or sides of a lot abutting on a public street or right-of-way.

Street pole banner. A banner suspended above a public sidewalk and attached to a single street pole.

Structural change or repair. Any reinforcement, replacement, bolstering, augmenting or substitution of a support element of a sign structure, including but not limited to alteration or replacement of the foundation, support structures, columns or beams, sign frame or sign head for any purpose other than to render the sign structure safe.

Structural trim. The molding, battens, cappings, nailing strips, latticing, and platforms which are attached to a sign structure, but which do not contribute to the conveying of a message.

Submission date. The date stamped on a sign application indicating the date the application was received in the community services department.

Temporary sign. A sign erected on a non-permanent basis, or a sign originally designed to be transportable and moved from one location to another, or a sign composed of materials not designed to withstand the elements for extended periods of time.

Temporary window sign. Any window sign consisting of a temporary sign that that is not permanently or semi-permanently affixed to or integrated with the window surface.

Vehicular sign. A sign affixed to a vehicle in such a manner that the sign is used primarily as a stationary message for the property on which the vehicle sits or is otherwise not incidental to the vehicle's primary purpose.

Wall sign. Any sign which is attached parallel to or painted on an exterior building wall.

Vending machine sign. A sign fabricated into the cabinet of a vending machine by the manufacturer of that machine.

Wall sign. A building-mounted sign which is either attached to, displayed on, or painted on an exterior wall in a manner parallel with the wall surface. A sign installed on a false or mansard roof is also considered a wall sign. (Also known as: fascia sign, parallel wall sign, or band sign).

Window sign. Any sign that is applied, painted, or affixed to a window, or placed inside a window, within three (3) feet of the glass, facing the outside of the building, and easily seen from the outside. Customary displays of merchandise or objects and material behind a store window are not considered signs.

Zoning district. The classification of parcels of land as defined under the city zoning chapter.

Sec. 93-3.3-2-1. - Sign district map.

Figure 1.1 Sign District Map (See Attached)

Sec. 93-3.3-3. - Permit required.

Except where specifically excluded from permit requirements by a provision in this division, it shall be unlawful for any person to place, erect, repair, alter, relocate, change, modify or maintain any sign structure without first obtaining a permit from the Community Services Department in the manner set forth in this chapter and otherwise complying with the terms herein. Changes to sign faces made without any other changes to the size, shape, or type of sign do not require a new permit.

Sec. 93-3.3-4. - Permit application submission, requirements, decision, and appeal.

- (a) Submission of sign permit applications. Sign permit applications must be delivered to the Department of Community Services. All permit applications must be stamped Department of Community Services personnel indicating the submission date.
- (b) An application for a permit to erect a sign shall be made on a form or forms provided by the community services department and shall contain the following information:
 - 1. Name of applicant and property address for sign.
 - 2. Name, address, and telephone number of the property owner, and the signature of the property owner or duly authorized agent for the owner.
 - 3. Contact person and contact information.
 - 4. Description of the activities occurring on the site where the sign will be installed.
 - 5. Description, including dimensions, of any existing signage that will remain on the site. Current photographs showing existing signs on the premises and certifying the date on which photographs were taken.
 - 6. Identification of the type of sign(s) to be erected by the applicant.
 - 7. Site plan depicting the locations of proposed signage and existing remaining signage.
 - 8. Two copies of a plan drawn to scale depicting:

- a. Lot dimensions, building frontage, and existing rights-of-way and driveways.
 - b. The design of each sign face and sign structure, including dimensions, total sign area, sign height, depth, color scheme, structural details, materials, lighting scheme and proposed location.
 - c. Building elevations, existing and proposed facades, parapet walls, eave line and the location and size of all proposed and existing permanent signage.
- (c) Decision of the city planner.
 - (1) Provided that the application is complete, all permit fees have been paid, the city planner shall render a determination for compliance with the Code requirements and shall inform the Community Services Department of his or her decision within thirty (30) calendar days of the application submission date. The Community Services Department shall give notice to the applicant of the planner's decision on or before the 30th day.
 - (2) The city planner shall reject any application that includes violations of the terms of this article, is incomplete, or contains false material information or omissions within thirty (30) calendar days of the application submission date. Applications subsequently submitted in conformity with this section shall be deemed to have been submitted on the date of resubmission rather than the original submission date.
 - (3) If the City determines that a previously issued sign permit was issued pursuant to an application that contained violations of the terms of this article, false material information or omissions, he or she shall promptly revoke such permit and the sign shall be immediately removed.
- (d) Appeal. An applicant who is dissatisfied by a decision of the city planner on the application for a sign permit has the right to appeal that decision. Any such appeal shall occur under the following procedures:
 - (1) The applicant shall deliver a written notice of appeal to the city planner within 14 calendar days of his or her receipt of the notice of the decision. In the event that that no appeal is made within the 14-day period, the decision of the city planner shall become final. In the event that an appeal is filed, the city planner shall promptly transmit to the board of appeals all documents constituting the record upon which the decision appealed from was made.
 - (2) The board of appeals shall (a) hold a hearing on any timely filed appeal no more than 30 days after the notice of appeal was received; and (b) make its final determination of the appeal not more than 30 days after the date of such hearing. The review by the board of appeals shall be limited to a determination of whether or not the decision of the city planner was clearly erroneous.
 - (3) Any appeal of the decision of the board of appeals shall be taken to the superior court of Fulton County by a petition for a writ of certiorari.

Sec. 93-3.3-5. –Variances for signs in this division.

- a) Variance. The Board of Appeals shall judge a request for a variance from the terms of this division based on the following criteria:
 - 1) All existing permitted signs and structures on the subject property are in conformance with this division; and

- 2) The topography adjacent to the roadway is such that a sign conforming to the physical standards of this ordinance will not be visible to passing traffic in the same manner as signs of other similar establishments.
- b) Financial loss to the appellant is not sufficient grounds by itself to justify a variance.
- c) Peculiar conditions or circumstances that are the result of actions of the current or former owner of the property covered by the application cannot be considered as grounds to justify a variance.
- d) The authority to erect and maintain additional signs as may be permitted under any such variance shall terminate upon the subdivision of the lot for which such variance was granted. Any appeal of the decision of the board of appeals shall be taken to the superior court of Fulton County by a petition for a writ of certiorari.

Sec. 93-3.3-6. - Permit expiration date.

If work authorized under a permit has not been completed within six months after the date of issuance, the permit shall become null and void.

Sec. 93-3.3-7. - Permit fees.

Each application for a sign permit must be accompanied by a payment for the permit fee. The fee for a sign permit shall be as established by mayor and council from time to time. A copy of the fee schedule shall be available electronically on the city website or as hard copy in the community services department.

Sec. 93-3.3-8. - General sign regulations.

In addition to the limitations set forth in the other sections of this division, the following limitations shall apply to these specific types of signs:

- a. No sign shall be placed in such a position as to endanger pedestrians, bicyclists, or traffic on a street by obscuring the view or by interfering with official street signs or signals by virtue of position or color.
- b. No sign may interfere with vision clearance at corners(see Sec. 93-2-7).
- c. Signs and their supporting structures shall maintain clearance and noninterference with all surface and underground utility and communications lines or equipment.
- d. Signs may be double-sided.
- e. *Wall signs.*
 - 1) No wall sign shall cover wholly or partially any wall opening, nor project beyond the ends or top of the wall to which it is attached.
- f. *Projecting signs.*
 - 1) No projecting sign may be placed over any street, any alley, or any other public right-of-way available for vehicular traffic.
 - 2) Any projecting sign located at a commercial business that is illuminated, either internally or externally, shall be illuminated between sunset and the close of business, on each side thereof, by lighting of at least five watts per square foot of sign surface, but in no case lighting that is more than 60 watts for each sign surface.
 - 3) All projecting signs must be installed at a 90-degree angle to the building façade, unless installed on a building corner facing a street intersection, in which case a projecting sign may be installed at a 135-degree angle to the building, towards the intersection

4) Projecting signs shall not project above the roofline.

g. *Awning and Canopy signs.*

1) An awning sign must be painted or installed directly on the awning or canopy.

2) The sign area of any awning sign shall not exceed 50 percent of the linear front of the awning.

h. *Incidental signs.*

1) All incidental signs shall be placed on private property and set back from the right-of-way by no less than 10 feet. Only one incidental sign per driveway entrance shall be permitted.

2) The sign area of any incidental sign shall not exceed two square feet.

i. *Window signs.*

1) Window signs may be arranged as a single sign or as multiple signs. Window signs shall be limited to ground floor windows.

2) Temporary window signs that do not exceed three square feet in sign area per tenant or building façade and are subject to the following requirements:

a) There is a limit of two temporary window signs not exceeding three square feet in sign area posted at any one time. This does not include interior neon or LED signs as described in (b).

b) One temporary interior neon or LED sign not to exceed a maximum of two square feet is permitted per building or tenant façade, except in the Downtown Historic sign district, in which such signs shall not exceed a maximum of one square foot.

c) The aggregate window area of both permanent and temporary window signs per building or tenant façade shall not exceed the area allowed for window signs by sign district per Sec. 93-3.3-21.

d) Temporary window signs meeting the above requirements shall not require a permit.

3) Temporary window signs that exceed three square feet in sign area per tenant or building façade are subject to the following requirements:

a) The aggregate window area of both permanent and temporary window signs per building or tenant façade shall not exceed the area allowed for window signs by sign district per Sec. 93-3.3-21.

b) Temporary window signs exceeding three square feet but not more than the aggregate window area as allowed above shall be limited to installations of 60 days once per year.

c) Temporary window signs exceeding three square feet require a permit.

4) Changeable copy signs are not permitted as window signs.

j. *Sandwich board signs.*

1) The owner of a building or occupant of a tenant space in a building in the downtown district, neighborhood commercial district or commercial mixed-use district may display one sandwich board sign for each business having a storefront. Such signs must be constructed of wood, metal or durable plastic. The surface of any sandwich board sign may be chalkboard, whiteboard or other durable material.

- 2) No sandwich board sign may be placed as to restrict the flow of pedestrians. A minimum sidewalk clear zone of five feet shall be maintained. Sandwich board signs shall be removed at the end of each business day.
 - 3) The maximum sign area of a sandwich board sign shall be six (6) square feet.
- k. *Changeable copy signs, excluding billboards.*
- 1) An owner or a permittee may incorporate up to 40 percent of the allowable sign area of a sign as a changeable copy sign, which shall be physically part of that sign. The changeable copy portion of the sign may not be installed absent the remaining 60 percent of the sign that shall be non-changeable copy or static in nature, excluding framing and other structural elements.
 - 2) No changeable copy sign may change more often than six times per minute and no message shall change more often than once every ten seconds. Signs shall accomplish message transitions as a hard cut, with no animation or delay between images. The brightness of such signs shall not have an illumination level of more than three-tenths of a foot-candle above the average ambient light level measured 100 feet from the face of the sign.
- 3) Changeable copy signs with digital or electronic displays shall be subject to the following additional requirements:
- a) Digital changeable copy signs shall only be located in the general commercial sign district.
 - b) The area of each display panel shall not exceed ten percent of the total sign face.
 - c) Digital changeable copy signs shall be equipped with an automatic dimming device that shall lower the intensity of the sign illumination to ensure that a hazardous condition for motorists or pedestrians is not created.
 - d) Digital changeable copy signs shall remain, and appear to be, fixed and static. In no instance shall the displayed content move, change, flash, or be animated or appear to move, change, flash, or be animated in any way.
 - e) The color of any characters, symbols, text, mark or the like must contrast with the field of the sign to provide for maximum visibility and legibility, and each character, symbol, text, mark or the like on the display panel must be the same color. The background or field of the sign shall be a solid color.
 - f) Individual display panels erected at fuel stations shall not exceed a size of two feet and no panel shall be larger than 30 square feet or face any property zoned for single-family residential use.
 - g) No digital changeable copy sign shall be located within 150 feet of any single-family residence, or any property zoned for single-family residential use.

Sec. 93-3.3-9. - Nonconforming signs.

- a) The city finds that nonconforming signs may adversely affect the public health, safety and welfare. Such signs may adversely affect the aesthetic character of the city and may adversely affect public safety due to the visual impact and structural characteristics of such signs on motorists.
- b) Signs which on the effective date of this division were approved and legally erected under previous sign regulations and which became nonconforming with respect to the requirements of this division may continue in existence subject to the following restrictions:

- 1) No change shall be made in the size of any nonconforming sign, nor shall any structural change be made to any such sign, unless the sign is brought into compliance with the provisions of this division.
- 2) Any nonconforming sign declared to be unsafe by the City shall be removed or rendered safe and brought into compliance with the provisions of this division.
- 3) No nonconforming sign damaged by fire or other causes to the extent of more than 50 percent of its assessed value shall be repaired or rebuilt except in compliance with this division. Repair work must take place within six months of the incident that caused the damage.
- 4) Any sign erected on public property or in a public right-of-way in violation of this division may be removed by duly authorized employees of the city and the responsible party may be cited for such violation.
- 5) A nonconforming sign shall not be replaced by another nonconforming sign, except the substitution or interchange of sign face on nonconforming signs shall be permitted, provided such materials do not constitute structural elements.
- 6) Minor repairs and maintenance of nonconforming signs shall be permitted. However, no structural repair or change in the size, shape or height of a nonconforming sign shall be permitted except to bring the sign into compliance with the requirements of this division.
- 7) A nonconforming sign which meets all requirements of the City Code when erected may remain in place until one of the following conditions occurs:
 - a) The deterioration of the sign or damage to the sign renders the sign a hazard; or
 - b) The sign has been damaged to such extent that structural repairs are required to restore the sign. Structural repairs are any repairs necessary to maintain the stability and structural integrity of the sign and are not merely aesthetic in nature.
- 8) No structural repair, change in shape, size, height or design of a nonconforming sign shall be permitted except to render such sign in compliance with all requirements of this division.
- 9) The above notwithstanding, any nonconforming sign damaged or destroyed by an Act of God may be restored to its extent immediately prior to said damage or destruction.

Sec. 93-3.3-10. - Applicability.

The provisions of this division shall apply to all signs erected within the corporate limits of the city.

Sec. 93-3.3-11. - Prohibited signs.

The following signs are prohibited:

- a) Abandoned signs.
- b) Aerial signs
- c) Animated signs involving motion or sound unless approved by special use permit.
- d) Any sign in a public right-of-way or on city property.
- e) Signs that exhibit statements, words, or pictures of obscene or pornographic subjects as determined by the City of Hapeville.

- f) Any sign that due to its color, shape, size, height, lighting, location, position and/or design appears to be in imitation of, or may be confused by motorists and pedestrians with, an official traffic control sign or signal.
- g) Any sign that impedes the view of an official traffic control sign or signal.
- h) Any sign that is erected or maintained in such a manner so as to interfere with safe and free ingress and egress of any door, any window, any emergency exit or any fire escape. In addition, no sign shall be attached or otherwise affixed to any standpipe, any emergency exit, or any fire escape.
- i) Any sign that obstructs the sight of motorists or pedestrians so as to create a traffic safety hazard.
- j) Any sign that promotes illegal activity.
- k) Balloon signs.
- l) Building, window and door lighting having an intensity greater than 0.2 foot-candles measured at the boundary of any abutting property.
- m) Feather flag signs.
- n) Flashing, blinking, or varying light intensity signs, with the exception of changeable copy signs that meet the requirements of section 93-3.3-8.
- o) Interactive signs.
- p) Inflatable devices, signs, balloons, or festoons.
- q) Mechanical movement signs.
- r) Pennants, streamers or searchlights.
- s) Reflective signs or signs containing mirrors.
- t) Roof signs.
- u) Sandwich board signs located in any residential zoning district.
- v) Signs which emit smoke, visible vapors, particulate matters, sound, odor or contain open flames.
- w) Snipe signs.
- x) Street pole banner signs attached to telephone, electrical power or light poles.
- y) Vehicle signs with a total sign area in excess of six square feet, where the vehicle upon which the sign is painted, drawn or otherwise affixed meets any of the following:
 - 1) If parked on a non-residential lot, the vehicle is not being used for the purpose of providing transportation for the owners, employees, inventory, merchandise, supplies or materials concerning a business operating on the lot; and
 - 2) Any part of the vehicle is parked for more than three consecutive hours within 100 feet of any public right-of-way;
 - 3) The vehicle is not being actively loaded or unloaded;
 - 4) The vehicle is visible from any public right-of-way;
 - 5) There are other available and accessible locations on or about the lot where the vehicle can be parked, which are not within 100 feet of any public right-of-way and visible from such.

Sec. 93-3.3-15. - Signs requiring a special use permit.

The following signs require a special use permit, pursuant to Sec. 93-3.2-5. These signs must be historic in nature and must not include sound, flashing or blinking lights or lights of varying intensity.

- (1) An animated sign that rotates.

Sec. 93-3.3-16. - Signs exempt from permit.

- a) The following signs are allowed and exempt from the permit regulations contained in this division but, notwithstanding, must comply with all other applicable requirements in this division and the Code:
 - 1) Address numerals not exceeding four inches in height in the single-family residential district and 10 inches in height in all other districts.
 - 2) Any sign not visible from a public right-of-way.
 - 3) One temporary sign per street frontage erected in conjunction with any subdivision, development, improvement, or other construction project. Such sign shall be limited to an area of 60 square feet.
 - 4) Incidental window signs. Such signs shall have a maximum combined area of one square foot.
 - 5) Incidental signs (see Sec. 93-3.3-8(h)).
 - 6) Temporary window signs. Such signs are not exempt from maximum area calculations for window signs (see Sec. 93-3.3-8(l) (3)).
 - 7) Official signs.
 - 8) One temporary stake sign per each lot that is less than 3 square feet in sign area. For corner lots, one temporary stake sign shall be exempt per street frontage.
 - 9) One wall sign that does not exceed one square foot in sign area.
 - 10) Lawn signs in residential areas that meet requirements found in Section 93-3.3-21.
 - 11) Any signs erected in relation to a federal, state, Fulton County, or city election or referendum. Such signs shall be regulated pursuant to Georgia law.
- b) Unless otherwise stated, any sign erected under this section shall not be calculated as part of the overall sign area allowed per lot by another section in this division. No sign erected under this section shall be internally or externally illuminated.

Sec. 93-3.3-17. - Temporary signs.

- a) Unless otherwise allowed by this Division, temporary signs are limited to additional restrictions listed in Sec. 93-3.3-21 for the Sign District in which they are located.
- b) Temporary signs shall be limited to a maximum of two signs allowed twice per year for a period not to exceed 30 consecutive days. This restriction shall not apply to temporary window signs or temporary signs located in the Single-Family Residential sign district. Temporary signs shall not be placed in any public right-of-way.
- c) All temporary signs shall be securely installed and shall meet all applicable safety standards as prescribed by the building code, electrical code and life safety code.
- d) The City may give a written notice of violation to the owner of any temporary sign erected or maintained in violation of this division or any other city ordinances or laws and to the owner of the property or premises on which the sign is located. Such notice would contain a request for a written

plan of action within five days from receipt of notice. The notice shall be sent via certified mail. Within this plan of action, the permittee or owner shall outline a remedy to address the violation. If the permittee or owner wishes to appeal the violation, they may request a variance through the Board of Appeals or opt for a citation and address it with the City of Hapeville Municipal Court. Should the Court confirm the violation, the sign must be removed by the owner or by City at the owner's expense.

- e) No fee shall be required for issuance of a permit for temporary signs.

Sec. 93-3.3-19. - Maintenance.

- (a) All signs regulated by this division shall be kept clean, neatly painted, and free from all electrical and mechanical hazards, including, but not limited to, faulty wiring and loose connections. The premises surrounding all signs shall be maintained by the owner in a sanitary and inoffensive condition, free of weeds, rubbish, and debris. The City of Hapeville may cause any sign which shows gross neglect, becomes dilapidated, or the ground area around such a sign is not well maintained to be removed after due notice.
- (b) The City shall give the permittee or owner of any sign which shows gross neglect or has become dilapidated or which the ground area around the sign is not well maintained a written notice of violation with a request for a written plan of action within five days. The five day period shall commence on the day the letter is received by the permittee or owner. The notice shall be mailed via certified mail. Within this plan of action, the permittee or owner shall outline a remedy to address the violation. If the permittee or owner wishes to appeal the violation, they may request a variance through the Board of Appeals or opt for a citation and address it with the City of Hapeville Municipal Court. Should the Court confirm the violation, the sign must be removed by the owner or by City at the owner's expense.

Sec. 93-3.3-20. - Illumination.

- (a) Internal illumination. The illumination of internally lit signs shall not exceed 0.2 foot-candles of incandescent light measured at the boundary of any abutting property.
- (b) External illumination. Indirectly lit signs shall be lighted so that no light source is positioned in such a manner that creates a hazardous condition for motorists or pedestrians.
- (c) Illuminated signs shall be installed in a manner that prevents light trespass on adjacent properties or public rights-of-way. No illuminated sign shall be installed within the Single-Family Residential sign district.

Sec. 93-3.3-21. - Sign standards by sign district.

Any sign not specifically allowed in a sign district under this section shall be prohibited in that district, except as otherwise provided for under this division. Size, height, setback, quantity, and type of sign shall be regulated under sections 93-3.3-21 and 93-3.3-8 of this division. Unless otherwise stated, listed restrictions in the following subsections are per parcel or lot.

- (a) Single-family residential.
 - 1) Permitted sign types and regulations for signs in the single-family residential sign district in the city:
 - a) Monument signs at the entrance of a subdivision. Monument signs may only be illuminated externally and may only be illuminated from dusk to dawn.
 - (b) Lawn signs, not to exceed a combined 12 square feet of sign area Such signs shall be exempt from permitting requirements.

(c) Temporary signs not to exceed 10 square feet each. For regulations regarding temporary signs, see section 93-3.3-17.

b) All signs shall be set back a minimum of 10' from the back of curb.

Single-Family Residential

	Monument Sign	Lawn Sign	Temporary Sign
Maximum Height Sign Structure	4 feet	3 feet	
Maximum Width Sign Structure	8 feet	3 feet	
Maximum Sign Area	32 square feet	5 square feet per sign / 12 square feet total	10 square feet
Maximum Number	1		2

(b) Commercial mixed use.

1) Permitted sign types and regulations for signs in the commercial mixed-use sign district include:

- a) Awning Signs
- b) Billboards, subject to section 93-3.3-22.
- c) Flags.
- d) Pole signs/Monument signs, which must be setback a minimum of ten feet from back of curb.

(1) Where a sign contains information for more than one commercial entity, an additional 5 square feet per tenant is permitted, up to a maximum sign area of 50 square feet. Such signs may be increased in height by 2 feet per tenant, up to a maximum of 20 feet tall.

- e) Projecting Signs, not to exceed a projection of four feet from the face of the building. Signs must provide for eight feet of minimum clear space between the bottom of any Sign and the sidewalk or ground.
- f) Sandwich board signs, which must be removed at the end of each business day and must allow at least five feet of unobstructed passageway. No sandwich board sign shall exceed six square feet in sign area.
- g) Temporary signs.
- h) Wall signs.
- i) Window signs.

2) The aggregate square footage of all wall signs, awning signs, and projecting signs shall not exceed the linear width of the building or tenant façade.

- 3) All signs shall be set back a minimum of 25 feet from the I-85 and I-75 rights-of-way.
- 4) All exterior lighting shall comply with FAA requirements related to aircraft safety, and all exterior lighting shall be maintained in accordance with plans and specifications submitted to and approved by the building official.

Commercial Mixed Use

	Pole Sign / Monument Sign	Projecting Sign	Wall Sign	Window Signs	Temporary Sign
Maximum Height Sign Structure	10 feet	4 feet/ Not above roofline			6 feet
Maximum Width Sign Structure	5 feet	5 feet	50% of façade width		8 feet
Maximum Sign Area	20 square feet	20 square feet	1 SF/LF of building or tenant façade	30% of window area	32 square feet
Maximum Number	1	1/primary facade; 1/secondary facade	1/primary facade; 1/secondary facade	30% of window area	2

(c) Downtown district.

1) Permitted sign types and regulations for signs in the downtown sign district include:

- a) Awning signs.
- b) Flags.
- c) Pole signs, which must be setback a minimum of six feet from back of curb.
 - (1) Where a sign contains information for more than one commercial entity, an additional 4 square feet per tenant is permitted, up to a maximum sign area of 40 square feet. Such signs may be increased in height by 2 feet per tenant, up to a maximum of 20 feet tall.
- d) Marquees.

- e) Projecting signs, which shall not exceed a projection of either four feet from any building or one-third of the width of any sidewalk, whichever is less. Projecting signs must provide for a minimum of eight feet of space between the bottom of the sign and the sidewalk or ground.
 - f) Sandwich board signs that must be removed at the end of each business day and must accommodate a minimum of five feet of unobstructed walkway. No sandwich board sign shall exceed six square feet in sign area.
 - g) Wall signs.
 - h) Window signs shall not exceed 30 percent of the window area. A second window sign of the same dimension shall be allowed on buildings with multiple frontages fronting on a public street. Incidental window signs do not count toward the aggregate sign area.
 - i) Temporary signs.
- 2) Other than Window signs, the total number of Signs in this district shall not exceed one sign of any allowed type for the primary building or tenant facade and one sign of any allowed type for each secondary building or tenant facade.
 - 3) The aggregate square footage of all wall signs, awning signs, and projecting signs shall not exceed the linear width of the building or tenant facade.

Downtown District

	Pole Sign	Projecting Sign	Wall Sign	Window Signs	Awning Sign	Temporary Sign
Maximum Height Sign Structure	10 feet	Not above roofline				6 feet
Maximum Width Sign Structure	5 feet	4 feet	50% of façade width			8 feet
Maximum Sign Area Primary Facade	16 square feet	12 square feet	1 SF/LF of building or tenant façade	30% of window area	50% of awning length	32 square feet
Maximum Sign Area Secondary Facade		12 square feet	1 SF/LF of building or tenant façade	30% of window area		
Maximum Number	1	1/primary facade;	1/primary facade;		2	1

		1/secondary facade	1/secondary facade			
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(d) General commercial.

1) Permitted sign types and regulations for signs in the general commercial sign district include:

- a) Awning signs.
- b) Billboards, subject to the requirements and limitations in section 93-3.3-22.
- c) Flags.
- d) Pole signs/Monument signs, which must be setback a minimum of ten feet from back of curb.

(1) Where a sign contains information for more than one commercial entity, an additional 10 square feet per tenant is permitted, up to a maximum sign area of 100 square feet. Such signs may be increased in height by 3 feet per tenant, up to maximum height of 30 feet tall.

- e) Projecting signs, which shall not exceed a projection of six feet from the face of any building.
- f) Wall signs.
- g) Window signs.
- h) Temporary signs.

2) The aggregate square footage of all wall signs, awning signs, and projecting signs shall not exceed the linear width of the building or tenant façade.

3) Except as provided in subsection 93-3.3-23(f), no wall sign or window sign shall be permitted above the ground floor of any building.

General Commercial

	Pole Sign / Monument Sign	Projecting Sign	Wall Sign	Window Sign	Temporary Sign	Awning Sign
Maximum Height Sign Structure	15 feet	Not above roofline			6 feet	
Maximum Width Sign Structure	8 feet	6 feet	50% of façade width		8 feet	

Maximum Sign Area	50 square feet	32 square feet	1 SF/LF of building or tenant façade	50% of window area	32 square feet	50% of awning length
Maximum Number	2	1/primary facade; 1/secondary facade	1/primary facade; 1/secondary facade	No Maximum	2/year	2

(f) Industrial.

1) Permitted sign types and regulations for signs in the industrial sign district in the city:

- a) Awning signs.
- b) Billboards, subject to the requirements and limitations in section 93-3.3-22.
- c) Flags.
- d) Pole signs/Monument signs. The maximum number of Pole signs and Monument signs shall be one for every 500 linear feet of frontage or fraction thereof on a single frontage. Frontage on one street shall not be allocated to sign area on another street. Pole signs and Monument signs must be set back a minimum of ten feet from back of curb.
 - (1) Where a sign contains information for more than one commercial entity, an additional 10 square feet per tenant is permitted, up to a maximum sign area of 100 square feet. Such signs may be increased in height by 3 feet per tenant, up to a maximum of 30 feet tall
- e) Projecting signs, which shall not exceed a projection of six feet from the face of any building. Any projecting sign must provide a minimum of eight feet of space between the bottom of such Sign and the sidewalk or ground.
- f) Temporary signs.
- g) Wall signs.
- h) Window signs.

2) The aggregate square footage of all wall signs, awning signs, and projecting signs shall not exceed the linear width of the building or tenant façade.

3) All signs shall be setback a minimum of 25 feet from the I-85 and I-75 rights-of-way.

Industrial

	Pole Sign/Monument Sign	Projecting Sign	Wall Sign	Temporary Sign	Window Sign	Awning Sign
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Maximum Height	15 feet	Not above roofline				
Maximum Width	15 feet	6 feet	50% of façade width	8 feet		
Maximum Area	50 square feet	32 square feet	1 SF/LF of building or tenant façade	32 square feet	50% of window area	50% of awning length
Maximum Number	1 per 500 linear feet of frontage or fraction thereof	1/primary facade; 1/secondary facade	1/primary facade; 1/secondary facade		No Maximum	2

(g) Neighborhood commercial.

1) Permitted sign types and regulations for signs in the neighborhood commercial sign district include:

- a) Awning signs.
 - b) Flags.
 - c) Pole signs/Monument signs, which must be set back at least six feet from back of curb.
 - 1. Where a sign contains information for more than one commercial entity, an additional 5 square feet per tenant is permitted, up to a maximum sign area of 50 square feet. Such signs may be increased in height by 2 feet and width by 6 inches per tenant, up to a maximum of 12 feet tall and 6 feet wide.
 - d) Projecting signs, which shall not exceed a projection of either four feet from any building or one-third of the width of the sidewalk, whichever is less. Any projecting sign must provide for a minimum of eight feet of minimum space between the bottom of such sign and the sidewalk or ground.
 - e) Sandwich board signs, which must be removed at the end of each business day and must allow at least five feet of unobstructed passageway. A sandwich board sign shall not exceed six square feet in sign area.
 - f) Wall signs.
 - g) Window signs.
 - h) Temporary signs
- 3) Other than Window signs, the total number of Signs in this district shall not exceed two signs of any allowed type for the primary facade and one sign of any allowed type for each secondary facade.

- 4) The aggregate square footage of all wall signs, awning signs, and projecting signs shall not exceed the linear width of the building or tenant façade.

Neighborhood Commercial

	Pole Sign /Monument Sign	Projecting Sign	Wall Sign	Window Sign	Temporary Sign	Awning Sign
Maximum Height	6 feet	Not above roofline				
Maximum Width	4 feet	4 feet	50% of façade width		8 feet	
Maximum Area	20 square feet	10 square feet	1 SF/LF of building or tenant façade	50% of window area	32 square feet	50% of awning area
Maximum	1	1/primary	1/primary	No Maximum		2
Number		facade; 1/secondary facade	facade; 1/secondary facade			

(h) Multi-family residential.

- 1) Permitted sign types and regulations for signs in the multi-family residential sign district include:
 - a) Monument Sign
 - b) Projecting Sign
 - c) Wall Sign
 - d) Temporary signs.
- 1) The sign area for any lot in this district shall not exceed one square foot for every linear foot of lot frontage, regardless of the construction, placement or type of sign or signs.

Multi-family Residential

	Monument Signs	Projecting Sign	Wall Sign	Temporary Sign
Maximum Height	6 feet	12	6 feet	6 feet

Maximum Width	12 feet	4	10 % of linear frontage	8 feet
Maximum Area	50 square feet	48 square feet		32 square feet
Maximum Number	1 per road frontage	1 per facade	1 per facade	2/year

- (i) Public institutional. The standards for signs to be erected on those lots or upon buildings in the public institutional sign district shall be subject to the standards of the neighborhood commercial sign district.

Sec. 93-3.3-22. - Billboard signs.

- (a) The regulation and design of all billboard signs shall be governed by this section, subject to the following standards:
- (1) Billboard signs are permitted on any property having frontage on an interstate and located in any of the following sign districts: the commercial mixed-use sign district; the general commercial sign district; and the industrial sign district.
 - (2) A billboard sign shall not be located more than 100 feet from an interstate right-of-way.
 - (3) In addition to the other information required in section 93-3.3-4, a permit issued by the state department of transportation authorizing the installation of the proposed billboard sign shall be submitted to the city planner simultaneously with the application for a permit to erect said sign.
 - (4) No billboard sign shall be located within 300 feet of a residentially zoned property as measured from the outermost edge of the sign to the closest point of the residential property.
 - (5) A billboard sign shall meet the setback standards of the zoning district, provided the structure setback from any interstate right-of-way shall be a minimum of 25 feet.
 - (6) No billboard sign shall exceed a height of 65 feet as measured from the ground to the top of the sign.
 - (7) A billboard sign shall have a maximum width of 48 feet and a maximum sign face area of 672 square feet.
 - (8) No billboard sign shall be located within 500 linear feet of any other billboard sign on the same side of the street, road or highway, including any such sign located outside of the city limits, as measured along the right-of-way.
 - (9) The sign area of a billboard sign located adjacent to an interstate right-of-way shall not be used in calculating "aggregate sign area" For other signage on the same parcel.
- (b) Multiple message billboard signs shall be subject to the following standards:
- (1) Multiple message billboard signs shall not be located within 500 feet of the nearest residentially zoned property, park, playground, recreation area, scenic area or cemetery, as measured from the outermost edge of such sign to the closest point of the above-referenced property line.

- (2) When a message is changed mechanically, the transition shall be accomplished in three seconds or less.
- (3) No multiple message billboard sign shall be placed within 5,000 feet of another multiple message billboard sign on the same side of the street, road, or highway.
- (c) Digital billboards present a different set of circumstances regarding their impact on the community, such signs shall be governed by the following additional standards:
 - (1) Digital billboards shall be limited to parcels fronting on interstate highways only, and shall be positioned for viewing from such interstate highways.
 - (2) No digital billboard shall be located within 500 feet of another billboard on the same side of the interstate highway. Billboard signs located outside the city limits shall be included in determining this distance.
 - (3) No digital billboard shall be located within 5,000 feet of another multiple message billboard, including any other digital billboard, on the same side of the highway. Billboard signs located outside the city limits shall be included in determining this distance.
 - (4) Digital billboards shall not be located within 500 feet of the nearest residentially zoned property, park, playground, recreation area, scenic area or cemetery, as measured from the outermost edge of the sign to the closest point of the above-referenced property line.
 - (5) All digital billboard images must remain stationary and not contain any visible moving parts, alternating, "crawling" or other moving messages or have the appearance of having moving parts or messages.
 - (6) The display, background or other message medium on a digital billboard shall not change more often than once every ten seconds, with a transition period of one second or less.
 - (8) A digital billboard shall contain a default design that will freeze the sign in one position should a malfunction occurs.
 - (9) Any maximum size limitations shall apply to the side of the multiple message sign with the greater area.
 - (10) The owner of a digital billboard shall arrange for an annual certification of the foot-candle intensity measured in foot-candles by an independent contractor showing compliance and provide such certification to the code enforcement officer.
 - (11) All digital billboards shall have installed an ambient light monitor that will continuously monitor and automatically adjust the brightness of the display based on ambient light conditions. Maximum brightness levels for digital billboards shall not exceed three-tenths foot-candles over ambient light levels measured as prescribed in a "Recommended Night-time Brightness Levels for On-Premise Electronic Message Centers (EMC's)" published by the International Sign Association, April 2011. Certification that the sign has been preset to automatically adjust the brightness to this level or lower must be provided to the code enforcement officer.
 - (12) Digital billboards shall meet the same installation and permitting requirements and inspections as adopted for electrified signs and all other signs.
 - (13) The owner or permittee of a digital billboard shall coordinate with the city in displaying, when appropriate, emergency information important to the travelling public including, but not limited to, Amber Alerts or alerts concerning terrorist attacks or natural disasters. Emergency

information messages shall remain in the advertising rotation according to the protocols of the agency that issues such information.

- (14) The owner of a digital billboard shall provide contact information to the Community Services Department for an individual who is available at any time and who is capable of turning off said sign promptly following a malfunction.
- (15) At any time more than five percent of the LED display lights on a digital billboard malfunction or are no longer working, the owner or billboard permittee shall repair said sign within thirty (30) calendar days or the sign will be subject to removal.
- (16) In the event the City of Hapeville finds that a digital billboard causes glare, impairs the vision of a motorist, or otherwise poses a traffic safety hazard to motorists or pedestrians, the owner of said sign shall reduce the intensity of lighting on such sign to a level sufficient to eliminate the hazard within 24 hours of receipt of written notice by the code enforcement officer.
- (17) Each digital billboard must comply with all state department of transportation rules and regulations applicable to electronic changeable message signs where not in conflict with this section.

Sec. 93-3.3-23. - Special requirements for all signs.

- (a) *Applicability.* All lots, buildings, structures or property shall be regulated under the requirements of this division.
- (b) *Placement.* All signs must be placed on a lot as defined in other sections of the zoning ordinance and the subdivision regulations. No sign may be placed on any lot where such lot does not meet the minimum requirements of the zoning ordinance and subdivision regulations. With the exception of Billboards, no sign may be placed on any lot that has road frontage only on an interstate or intrastate highway.
- (c) *Covering architectural elements.* No placement of any sign shall cover or conceal architectural fenestrations, adornments, details, doors or windows unless the design review committee determines that the placement of such sign cannot be more appropriately located and that the placement of such sign will not adversely affect access to the building, cause unnecessary glare into the building or adversely impact the historic character or architectural theme of the building.
- (d) *Posting on trees, poles, etc.* No sign shall be allowed to be tacked, painted, posted, marked, or otherwise affixed on trees, utility poles, or other similar structures, or on rocks, the ground itself, or other natural features.
- (e) *No posting on supports.* No message may be displayed on any portion of the structural supports of any sign.
- (f) *Special situations; buildings of three stories or more.* Those developments having buildings of three or more stories may be permitted one wall sign on the primary and secondary building or tenant facade not to exceed 50 percent of the width of the building or tenant facade and not exceeding an area of one square foot for each horizontal linear foot of building or tenant facade. Such wall signs shall be limited to the ground floor wall, only. A single wall sign may be installed on each facade of the highest floor, subject to a maximum width of 20 percent of the building façade length and a maximum area of ten percent of the exterior wall area of that floor; the sign area and width allowance for such wall signs apply to each individual building facade and are not cumulative.

Sec. 93-3.3-24. - Construction standards for all signs.

- (a) *Building code compliance.* All signs shall be constructed and maintained in accordance with the provisions of the building code and, to the extent a sign contains electrical components, electrical code as adopted and from time to time amended (hereinafter referred to as the "city building code") except that no building permit shall be required unless the building official determines that a structure must be built to support the sign.
- (b) *Materials required.* All signs for which a permit is required by this division (excluding temporary signs) shall be designed and fabricated to conform to industry performance standards as concerns UV/sunlight exposure, abrasion, extreme temperatures, weather, chemicals and solvents, cleaning processes and graffiti. All signs for which a permit is required by this division (excluding temporary signs) shall be constructed of durable, noncombustible material with the exception of chemically treated plywood, also known as medium density overlay (MDO) plywood, redwood, sand blasted or carved wood having a minimum thickness of four inches and may also consist of aluminum, anodized aluminum, stainless steel, brass, polycarbonate, acrylic, and vinyl.
- (c) *Reflectors.* Gooseneck reflectors and lights shall be permitted on pole signs, monument signs, projecting signs, and wall signs; provided, however, the reflectors shall be provided with proper glass lenses so that no light creates a hazardous or dangerous condition.
- (d) *Other code compliance.* All building, zoning, or other relevant codes excluding building permitting (other than that permitting required elsewhere herein) shall be applicable to the location, construction and siting of signs and shall be read in harmony with this division.

Sec. 93-3.3-25. - Unsafe or unlawful signs.

Any sign determined by the City of Hapeville to be unsafe or unstable, a menace to the public health or safety, abandoned, dilapidated, or erected or maintained in violation of this division shall cause the City to notify the permittee, owner, or occupant of the property on which the sign is located of such violation with a request for a written plan of action within five days. The five day period shall commence on the day the letter is received by the permittee or owner. The notice shall be mailed via certified mail. Should the permittee, owner, or occupant of the property on which the sign is located cannot be contacted, the City having affixed the notice to the sign or to the building on which the sign is erected for a period of ten days shall be deemed to have effected notice.

Within this plan of action, the permittee or owner shall outline a remedy to address the violation. If the permittee or owner wishes to appeal the violation, they may request a variance through the Board of Appeals or opt for a citation and address it with the City of Hapeville Municipal Court. Should the Court confirm the violation, the sign must be removed by the owner or by City at the owner's expense.

The City may cause any unsafe or unlawful sign that constitutes an immediate threat to the physical safety of persons or adjoining property to be removed summarily and without notice and cause the cost of removal to be placed as a lien on the property on which the sign is located.

Sec. 93-3.3-26. - Penalties.

Any person found in violation of any provision of this division shall be subject to a fine not to exceed \$1,000.00 per day. A separate offense shall be deemed committed each day during or on which a violation occurs or is permitted to continue. Any sign erected or maintained in violation of this division shall be subject to removal by the city upon an order of the municipal court and all costs related to such removal shall be charged against the property and may be collected by lien or otherwise.

ARTICLE 28. - A-D ZONE (ARTS DISTRICT OVERLAY)

Sec. 93-28-13. - Signs.

Replace:

Signs with lights and movable elements that contribute to the unique character of the district shall be permitted. Such signs shall be subject to approval by the design review committee.

With:

Signs with lights and movable elements that contribute to the unique character of the district shall be permitted. Such signs shall be limited to dimensional requirements outlined in Sec. 93-3.3-21. - Sign standards by sign district in Article 3 and subject to approval by the design review committee.

**STATE OF GEORGIA
CITY OF HAPEVILLE**

ORDINANCE NO. _____

AN ORDINANCE TO AMEND CHAPTER 93 (“ZONING”), ARTICLE 3.3 (“SIGNS AND MURALS”), DIVISION 1 (“SIGNS”), SECTIONS 93-3.3-1 (“STATEMENT OF PURPOSE AND INTENT”) THROUGH AND INCLUDING SECTION 93-3.3-25 (“SUBSTITUTION”); TO CREATE CHAPTER 93 (“ZONING”), ARTICLE 3.3 (“SIGNS AND MURALS”), DIVISION 1 (“SIGNS”), SECTIONS 93-3.3-26 (“PENALTIES”); TO AMEND CHAPTER 93 (“ZONING”), ARTICLE 28 (“A-D ZONE (ARTS DISTRICT OVERLAY)”); SECTION 93-28-13 (“SIGNS”), OF THE CODE OF ORDINANCES, CITY OF HAPEVILLE, GEORGIA; TO PROVIDE FOR THE REGULATION OF SIGNS; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND TO PROVIDE FOR OTHER LAWFUL PURPOSES.

WHEREAS, the Mayor and Council shall have full power and authority to provide for the execution of all powers, functions, rights, privileges, duties and immunities of the city, its officers, agencies, or employees granted by the City of Hapeville’s Charter or by state law; and,

WHEREAS, the municipal government of the City of Hapeville (hereinafter “City”) and all powers of the City shall be vested in the Mayor and Council. The Mayor and Council shall be the legislative body of the City; and,

WHEREAS, existing ordinances, resolutions, rules and regulations of the City and its agencies now lawfully in effect not inconsistent with the provisions of the City’s charter shall remain effective until they have been repealed, modified or amended; and,

WHEREAS, amendments to any of the provisions of the City’s Code may be made by amending such provisions by specific reference to the section number of the City’s Code; and,

WHEREAS, every official act of the Mayor and Council which is to become law shall be by ordinance; and,

WHEREAS, the procedures required for amending the City’s zoning ordinance have been satisfied, including, but not limited to, notice and public hearings; and,

WHEREAS, the governing authority of the City finds it desirable to make updates and text amendments regarding the City’s sign ordinance.

BE IT, AND IT IS HEREBY ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF HAPEVILLE, GEORGIA THAT:

Section One. Chapter 93 (Zoning), Article 3.3 (Signs and Murals), Division 1 (Signs), Sections 93-3.3-1 (Statement of Purpose and Intent) through and including Section 93-3.3-25

(Substitution) of the City Code of Ordinances is hereby amended by striking said division and titles in its entirety and replacing it with the following language and subsections:

Sec. 93-3.3-1. - Statement of purpose and intent.

This division seeks to create the legal framework necessary to ensure a comprehensive and balanced system of signs within the city. A comprehensive regulation is necessary to ensure that signs installed in the city are compatible with the unique nature and character of the community. The purpose of this division is to preserve the right of free speech and expression, facilitate appropriate communication between people and their environment, promote the public health, safety and welfare, and avoid the visual clutter that is potentially harmful to traffic and pedestrian safety, property values, business opportunities, and community appearance. With these concepts in mind, the provisions in this division, which regulate signs by such factors as design, size, height, spacing and location, but not on the basis of any message conveyed by such signs, and also regulate the maintenance of signs, are hereby established to achieve the following purposes:

- (1) To protect the health, safety, general welfare and property values of residents and property owners of the city.
 - (2) To promote and implement the goals, objectives and policies adopted in the comprehensive plan.
 - (3) To effectively balance public and private objectives by allowing adequate signs for the needs of business and developers.
 - (4) To regulate the installation and placement of signs in order to provide safe operating conditions for pedestrians and motorists by eliminating unsafe, cluttered, distracting, or illegal signs.
 - (5) To promote the use of signs that are aesthetically pleasing, of appropriate scale, integrated with surrounding buildings and landscape, and compatible with the character of the surrounding area.
 - (6) To ensure the protection of free speech rights provided by the United States Constitution and the Georgia Constitution.
- b) It is the intent of this division to:
- 1) Provide functional flexibility, encourage variety and relate signage to basic principles of good design.
 - 2) Balance the rights of individuals to convey messages through signs and the right of the public to be protected against the unrestricted proliferation of signs by regulating signs on the basis of such factors as design, height, spacing, and location, but not on the basis of the content of any message conveyed thereby.
 - 3) Provide an enhanced visual environment for residents and visitors and protect existing view sheds in the community.

- 4) Promote economic development.
- 5) Ensure the fair and consistent enforcement of sign regulations.

Sec. 93-3.3-2. - Definitions.

For the purposes of this article, the following definitions shall have the meanings ascribed to them in this section, unless specifically stated otherwise:

Abandoned sign. A sign which is left in a state of neglect for a period of 180 days.

Aerial view sign. This includes, but is not limited to, any sign horizontally affixed to a roof or attached to a roof such that the sign is not readily viewable from the surrounding ground.

Aggregate sign area. The total area of all signs on a lot. Exempt signs shall not be considered in the calculation of aggregate sign area.

Animated sign. A sign that features movement or a change of lighting to depict action or to create a special effect or scene. Animated signs exclude changeable copy signs meeting the standards of this article.

Awning sign. Any sign applied directly to or attached directly to an awning.

Balloon Sign. A lighter-than-air, gas-filled balloon, tethered in a fixed location, which contains a message on its surface or attached to the balloon in any manner.

Banner. Any cloth, bunting, plastic, paper, or similar non-rigid material attached to any structure, staff, pole, rope, wire, or framing which is anchored on two or more edges or at all four corners. Banners are temporary in nature and do not include flags.

Billboard sign. Any pole sign having an area of 300 square feet or greater. Billboard signs may display a traditional static image, a "multiple message sign" accomplished by a mechanical transition to a second or third image or a "large screen video display" utilizing full motion video technology and commonly referred to as digital or LED billboards. See Sec. 93-3.3-22 for specific requirements.

Building frontage. The maximum linear width of a building measured in a single straight line parallel, or essentially parallel, with the abutting public street or parking lot.

Canopy. A structure other than an awning made of fabric, metal, or other material that is supported by columns or posts affixed to the ground and may also be connected to a building.

Canopy sign. Any sign that is part of, or attached to, a canopy.

Changeable copy sign. Any sign with an area under 300 square feet that incorporates changing lettering, images, or displays to form a message or messages, whether such changes are accomplished electronically, digitally or manually.

Clearance. The distance above the walkway, or other surface if specified, to the bottom edge of a sign. This term can also refer to a horizontal distance between two objects.

Decision date. The date upon which the city planner makes a final decision on the approval or denial of a complete sign permit application.

Erect. To build, paint, construct, attach, hang, place, suspend, or affix.

Externally illuminated signs. Any sign illuminated by an external light source directed primarily toward such sign.

Feather flag sign. Any cloth, fabric, plastic or similar lightweight, nonrigid material, designed for advertisement, display, identification, description, illustration, or conveying a message or information, visible from any public place or exposed to the general public, and attached to a vertical or near-vertical pole mounted into the ground or on a portable structure such that the material is not free to furl and unfurl as a flag would do. The term "feather flag" shall also include similar devices or terms, such as blade, teardrop or shark fin signs or flags, and sign flags. A feather flag may or may not exhibit a text message or symbol of any kind and may be a single color or multiple colors. This includes sign flags.

Festoon. A decorative chain, strip or ornamentation hanging between two points.

Flashing sign. Any sign the illumination of which changes in intensity, scrolls, flashes or changes message or appearance more often than once every ten seconds. This definition does not include changeable copy signs or digital displays that meet the requirements set forth herein.

Incidental sign. A permanent sign erected at the entrance or exit from private property onto a public street that provides traffic direction to entering or exiting traffic.

Incidental window sign. A small sign erected to be seen through a window of a non-residential establishment not exceeding one (1) square foot.

Inflatable sign. A sign that is an air-inflated object, which may be of various shapes, made of flexible fabric, resting on the ground or structure and equipped with a portable blower motor that provides a constant flow of air into the device.

Interactive sign. An electronic or animated sign that reacts to the behavior or electronic signals of motor vehicle drivers.

Internally illuminated signs. Any sign which has characters, letters, figures, designs or outlines illuminated by electric lights, LEDs or luminous tubes located within the interior of the sign.

Lawn sign. A stake sign located in the supplemental area of a single-family or two-family dwelling for a temporary period.

Light trespass. Light emitted by a lighting installation, which extends beyond the boundaries of the property on which the installation is sited.

Marquee. A roof-like structure, often bearing a signboard, projecting over an entrance, as to a theater or hotel.

Median. A paved or planted strip dividing any public or private right-of-way, road or highway into lanes parallel to the direction of travel.

Message sequencing. The spreading of one message across more than one sign structure.

Monument sign. A sign permanently affixed to the ground and independent of any building for its support. The base of a monument sign is mounted flush with the ground.

Multi-Tenant sign. A freestanding sign used by multiple tenants that occupy a building or set of buildings.

Mural. A large picture or image which is painted, constructed, or affixed directly onto a vertical building wall, which may or may not contain text, logos, and/or symbols.

Noncombustible material. Any material that will not ignite at or below a temperature of 1,200 degrees Fahrenheit and will not continue to burn or glow at that temperature.

Nonconforming sign. A sign that was legally erected and maintained at the effective date of this Ordinance, or amendment thereto, that does not currently comply with sign regulations of the district in which it is located.

Official sign. A sign erected or required by government agencies or utilities, on property controlled by such entities. Official sign includes, but is not limited to, those permanent and temporary signs identified in the Manual of Uniform Traffic Control Devices for the purpose of controlling vehicular and pedestrian traffic on public roadways.

Pennant. A triangular or irregular piece of fabric or other material, commonly attached in strings or strands, or supported on small poles intended to flap in the wind.

Pole sign. A freestanding sign that is permanently supported in a fixed location by a structure of one or more poles, posts, uprights, or braces from the ground and not supported by a building or a base structure.

Person. Any individual, entity, firm, partnership, association, corporation, company or organization of any kind.

Primary facade. The exterior wall of the building most nearly parallel to widest street on which the building fronts.

Projecting sign. A building-mounted, double-sided sign with the two faces generally perpendicular to the building wall or, on corner lots, projecting away from a building corner towards an adjacent street intersection. Such signs do not include signs located on a canopy, awning, or marquee. (Also known as blade sign).

Reflective sign. A sign containing any material or device which has the effect of intensifying reflected light.

Roofline. The highest continuous horizontal line of a roof. On a sloping roof, the roofline is the principal ridgeline, or the highest line common to one or more principal slopes of roof. On a flat roof, the roofline is the highest continuous line of the roof or parapet, whichever is the higher.

Roof sign. Any sign attached to a building or structure and displayed above the lowest horizontal line of the building roof.

Sandwich board sign. A type of freestanding, portable, temporary sign consisting of two faces connected and hinged at the top and whose message is oriented to pedestrians (Also known as A-frame sign).

Secondary facade. Any exterior wall of a building that is most nearly parallel to an adjoining street that is not the primary facade. A secondary facade may also be to the rear of the primary facade and may adjoin a parking lot rather than a street. The end elevation of a building shall also be considered a secondary facade.

Sign. Any device, structure, fixture, painting, emblem, or visual that uses words, graphics, colors, illumination, symbols, numbers, or letters for the purpose of communicating a message. Sign includes the sign faces as well as any sign supporting structure.

Sign area. The total area of a sign face used to display information, messages, advertising, logos, or symbols. For double-faced signs, the side with the largest sign area shall be used in computing sign area. The sign area of a double-faced sign having unequal faces shall be the area of the larger face. The sign area of wall signs shall be the net geometric area measured by the smallest possible rectangle or combination of rectangles enclosing the display surface of the sign, including the outer extremities of all letters, characters and delineations. Double-faced signs having an interior angle formed by the faces greater than 45 degrees shall be considered individual sign faces and the area of each face shall be used in computing sign area. Window sign area shall be measured in the same manner as wall signs. Decorative architectural or design elements on a building surface or window shall not count toward the sign area (e.g., borders).

Sign face. The part or parts of a sign that is/are used or can be used to convey information visually.

Sign structure height. The vertical dimension of a sign as measured as the distance from the highest portion of the sign to the mean finished grade of the street closest to the sign. In the case of a sign located greater than 100 feet from a public street, height shall be measured to the mean grade at the base of the sign. Clearance for freestanding and projecting signs shall be measured as the smallest vertical distance between finished grade and the lowest point of the sign, including any framework or other structural elements. The permitted maximum height for all signs is determined by the sign type and the zoning district in which the sign is located using the sign measuring standards.

Sign district. A portion of the city believed to share a common character and identified on the city "Sign District Map," Figure 1.1. Sign districts or character areas establish sign standards for properties located in these districts. See section 93-3.3-2-1.

Sign supporting structure. Poles, posts, walls, frames, brackets, or other supports holding a sign in place.

Snipe sign. A sign tacked, nailed, posted, pasted, glued, or otherwise attached to trees, poles, stakes, fences, public benches, streetlights, or other objects, or placed on any public property or in the public right-of-way or on any private property without the permission of the property owner. (Also known as bandit sign).

Stake sign. Any sign supported by uprights placed in the ground and not supported by or suspended from any building with a maximum sign area of five square feet. Unless otherwise specified, such signs are intended to be temporary.

Storefront. The primary facade of a commercial building or a single, undivided tenant space that may be located in a multi-tenant commercial building.

Streamers. A display made of lightweight, flexible materials, consisting of long, narrow, wavy strips hung individually or in a series, with or without a logo or advertising message printed or painted on them and typically designed to move in the wind.

Street frontage. The side or sides of a lot abutting on a public street or right-of-way.

Street pole banner. A banner suspended above a public sidewalk and attached to a single street pole.

Structural change or repair. Any reinforcement, replacement, bolstering, augmenting or substitution of a support element of a sign structure, including but not limited to alteration or replacement of the foundation, support structures, columns or beams, sign frame or sign head for any purpose other than to render the sign structure safe.

Structural trim. The molding, battens, cappings, nailing strips, latticing, and platforms which are attached to a sign structure, but which do not contribute to the conveying of a message.

Submission date. The date stamped on a sign application indicating the date the application was received in the community services department.

Temporary sign. A sign erected on a non-permanent basis, or a sign originally designed to be transportable and moved from one location to another, or a sign composed of materials not designed to withstand the elements for extended periods of time.

Temporary window sign. Any window sign consisting of a temporary sign that that is not permanently or semi-permanently affixed to or integrated with the window surface.

Vehicular sign. A sign affixed to a vehicle in such a manner that the sign is used primarily as a stationary message for the property on which the vehicle sits or is otherwise not incidental to the vehicle's primary purpose.

Wall sign. Any sign which is attached parallel to or painted on an exterior building wall.

Vending machine sign. A sign fabricated into the cabinet of a vending machine by the manufacturer of that machine.

Wall sign. A building-mounted sign which is either attached to, displayed on, or painted on an exterior wall in a manner parallel with the wall surface. A sign installed on a false or mansard roof is also considered a wall sign. (Also known as: fascia sign, parallel wall sign, or band sign).

Window sign. Any sign that is applied, painted, or affixed to a window, or placed inside a window, within three (3) feet of the glass, facing the outside of the building, and easily seen from the outside. Customary displays of merchandise or objects and material behind a store window are not considered signs.

Zoning district. The classification of parcels of land as defined under the city zoning chapter.

Sec. 93-3.3-2-1. - Sign district map.

Figure 1.1 Sign District Map (See Attached)

1 **Sec. 93-3.3-3. - Permit required.**

2 Except where specifically excluded from permit requirements by a provision in this
3 division, it shall be unlawful for any person to place, erect, repair, alter, relocate, change, modify
4 or maintain any sign structure without first obtaining a permit from the Community Services
5 Department in the manner set forth in this chapter and otherwise complying with the terms herein.
6 Changes to sign faces made without any other changes to the size, shape, or type of sign do not
7 require a new permit.

8
9 **Sec. 93-3.3-4. - Permit application submission, requirements, decision, and appeal.**

10 (a) Submission of sign permit applications. Sign permit applications must be delivered to the
11 Department of Community Services. All permit applications must be stamped Department of
12 Community Services personnel indicating the submission date.

13 (b) An application for a permit to erect a sign shall be made on a form or forms provided by the
14 community services department and shall contain the following information:

- 15 1. Name of applicant and property address for sign.
- 16 2. Name, address, and telephone number of the property owner, and the signature of the
17 property owner or duly authorized agent for the owner.
- 18 3. Contact person and contact information.
- 19 4. Description of the activities occurring on the site where the sign will be installed.
- 20 5. Description, including dimensions, of any existing signage that will remain on the site.
21 Current photographs showing existing signs on the premises and certifying the date on
22 which photographs were taken.
- 23 6. Identification of the type of sign(s) to be erected by the applicant.
- 24 7. Site plan depicting the locations of proposed signage and existing remaining signage.
- 25 8. Two copies of a plan drawn to scale depicting:
 - 26 a. Lot dimensions, building frontage, and existing rights-of-way and driveways.
 - 27 b. The design of each sign face and sign structure, including dimensions, total sign
28 area, sign height, depth, color scheme, structural details, materials, lighting scheme
29 and proposed location.
 - 30 c. Building elevations, existing and proposed facades, parapet walls, eave line and the
31 location and size of all proposed and existing permanent signage.

32 (c) Decision of the city planner.

- 33 (1) Provided that the application is complete, all permit fees have been paid, the city planner
34 shall render a determination for compliance with the Code requirements and shall inform
35 the Community Services Department of his or her decision within thirty (30) calendar
36 days of the application submission date. The Community Services Department shall give
37 notice to the applicant of the planner's decision on or before the 30th day.

(2) The city planner shall reject any application that includes violations of the terms of this article, is incomplete, or contains false material information or omissions within thirty (30) calendar days of the application submission date. Applications subsequently submitted in conformity with this section shall be deemed to have been submitted on the date of resubmission rather than the original submission date.

(3) If the City determines that a previously issued sign permit was issued pursuant to an application that contained violations of the terms of this article, false material information or omissions, he or she shall promptly revoke such permit and the sign shall be immediately removed.

(d) Appeal. An applicant who is dissatisfied by a decision of the city planner on the application for a sign permit has the right to appeal that decision. Any such appeal shall occur under the following procedures:

(1) The applicant shall deliver a written notice of appeal to the city planner within 14 calendar days of his or her receipt of the notice of the decision. In the event that that no appeal is made within the 14-day period, the decision of the city planner shall become final. In the event that an appeal is filed, the city planner shall promptly transmit to the board of appeals all documents constituting the record upon which the decision appealed from was made.

(2) The board of appeals shall (a) hold a hearing on any timely filed appeal no more than 30 days after the notice of appeal was received; and (b) make its final determination of the appeal not more than 30 days after the date of such hearing. The review by the board of appeals shall be limited to a determination of whether or not the decision of the city planner was clearly erroneous.

(3) Any appeal of the decision of the board of appeals shall be taken to the superior court of Fulton County by a petition for a writ of certiorari.

Sec. 93-3.3-5. –Variances for signs in this division.

a) Variance. The Board of Appeals shall judge a request for a variance from the terms of this division based on the following criteria:

a) All existing permitted signs and structures on the subject property are in conformance with this division; and

b) The topography adjacent to the roadway is such that a sign conforming to the physical standards of this ordinance will not be visible to passing traffic in the same manner as signs of other similar establishments.

b) Financial loss to the appellant is not sufficient grounds by itself to justify a variance.

c) Peculiar conditions or circumstances that are the result of actions of the current or former owner of the property covered by the application cannot be considered as grounds to justify a variance.

- d) The authority to erect and maintain additional signs as may be permitted under any such variance shall terminate upon the subdivision of the lot for which such variance was granted. Any appeal of the decision of the board of appeals shall be taken to the superior court of Fulton County by a petition for a writ of certiorari.

Sec. 93-3.3-6. - Permit expiration date.

If work authorized under a permit has not been completed within six months after the date of issuance, the permit shall become null and void.

Sec. 93-3.3-7. - Permit fees.

Each application for a sign permit must be accompanied by a payment for the permit fee. The fee for a sign permit shall be as established by mayor and council from time to time. A copy of the fee schedule shall be available electronically on the city website or as hard copy in the community services department.

Sec. 93-3.3-8. - General sign regulations.

In addition to the limitations set forth in the other sections of this division, the following limitations shall apply to these specific types of signs:

- a. No sign shall be placed in such a position as to endanger pedestrians, bicyclists, or traffic on a street by obscuring the view or by interfering with official street signs or signals by virtue of position or color.
- b. No sign may interfere with vision clearance at corners (see Sec. 93-2-7).
- c. Signs and their supporting structures shall maintain clearance and noninterference with all surface and underground utility and communications lines or equipment.
- d. Signs may be double-sided.
- e. *Wall signs.*
 - 1) No wall sign shall cover wholly or partially any wall opening, nor project beyond the ends or top of the wall to which it is attached.
- f. *Projecting signs.*
 - 1) No projecting sign may be placed over any street, any alley, or any other public right-of-way available for vehicular traffic.
 - 2) Any projecting sign located at a commercial business that is illuminated, either internally or externally, shall be illuminated between sunset and the close of business, on each side thereof, by lighting of at least five watts per square foot of sign surface, but in no case lighting that is more than 60 watts for each sign surface.

111 3) All projecting signs must be installed at a 90-degree angle to the building façade, unless
112 installed on a building corner facing a street intersection, in which case a projecting sign
113 may be installed at a 135-degree angle to the building, towards the intersection

114 4) Projecting signs shall not project above the roofline.

115 g. *Awning and Canopy signs.*

116 1) An awning sign must be painted or installed directly on the awning or canopy.

117 2) The sign area of any awning sign shall not exceed 50 percent of the linear front of the
118 awning.

119 h. *Incidental signs.*

120 1) All incidental signs shall be placed on private property and set back from the right-of-way
121 by no less than 10 feet. Only one incidental sign per driveway entrance shall be permitted.

122 2) The sign area of any incidental sign shall not exceed two square feet.

123 i. *Window signs.*

124 1) Window signs may be arranged as a single sign or as multiple signs. Window signs shall
125 be limited to ground floor windows.

126 2) Temporary window signs that do not exceed three square feet in sign area per tenant or
127 building façade and are subject to the following requirements:

128 a) There is a limit of two temporary window signs not exceeding three square feet in sign
129 area posted at any one time. This does not include interior neon or LED signs as
130 described in (b).

131 b) One temporary interior neon or LED sign not to exceed a maximum of two square
132 feet is permitted per building or tenant façade, except in the Downtown Historic sign
133 district, in which such signs shall not exceed a maximum of one square foot.

134 c) The aggregate window area of both permanent and temporary window signs per
135 building or tenant façade shall not exceed the area allowed for window signs by sign
136 district per Sec. 93-3.3-21.

137 d) Temporary window signs meeting the above requirements shall not require a permit.
138

139 3) Temporary window signs that exceed three square feet in sign area per tenant or building
140 façade are subject to the following requirements:

141 a) The aggregate window area of both permanent and temporary window signs per
142 building or tenant façade shall not exceed the area allowed for window signs by sign
143 district per Sec. 93-3.3-21.

144 b) Temporary window signs exceeding three square feet but not more than the aggregate
145 window area as allowed above shall be limited to installations of 60 days once per
146 year.

- 147 c) Temporary window signs exceeding three square feet require a permit.
- 148 4) Changeable copy signs are not permitted as window signs.
- 149 j. *Sandwich board signs.*
- 150 1) The owner of a building or occupant of a tenant space in a building in the downtown
- 151 district, neighborhood commercial district or commercial mixed-use district may display
- 152 one sandwich board sign for each business having a storefront. Such signs must be
- 153 constructed of wood, metal or durable plastic. The surface of any sandwich board sign may
- 154 be chalkboard, whiteboard or other durable material.
- 155 2) No sandwich board sign may be placed as to restrict the flow of pedestrians. A minimum
- 156 sidewalk clear zone of five feet shall be maintained. Sandwich board signs shall be
- 157 removed at the end of each business day.
- 158 3) The maximum sign area of a sandwich board sign shall be six (6) square feet.
- 159 k. *Changeable copy signs, excluding billboards.*
- 160 1) An owner or a permittee may incorporate up to 40 percent of the allowable sign area of a
- 161 sign as a changeable copy sign, which shall be physically part of that sign. The changeable
- 162 copy portion of the sign may not be installed absent the remaining 60 percent of the sign
- 163 that shall be non-changeable copy or static in nature, excluding framing and other structural
- 164 elements.
- 165 2) No changeable copy sign may change more often than six times per minute and no message
- 166 shall change more often than once every ten seconds. Signs shall accomplish message
- 167 transitions as a hard cut, with no animation or delay between images. The brightness of
- 168 such signs shall not have an illumination level of more than three-tenths of a foot-candle
- 169 above the average ambient light level measured 100 feet from the face of the sign.
- 170 3) Changeable copy signs with digital or electronic displays shall be subject to the following
- 171 additional requirements:
- 172 a) Digital changeable copy signs shall only be located in the general commercial sign
- 173 district.
- 174 b) The area of each display panel shall not exceed ten percent of the total sign face.
- 175 c) Digital changeable copy signs shall be equipped with an automatic dimming device
- 176 that shall lower the intensity of the sign illumination to ensure that a hazardous
- 177 condition for motorists or pedestrians is not created.
- 178 d) Digital changeable copy signs shall remain, and appear to be, fixed and static. In no
- 179 instance shall the displayed content move, change, flash, or be animated or appear to
- 180 move, change, flash, or be animated in any way.

- e) The color of any characters, symbols, text, mark or the like must contrast with the field of the sign to provide for maximum visibility and legibility, and each character, symbol, text, mark or the like on the display panel must be the same color. The background or field of the sign shall be a solid color.
- f) Individual display panels erected at fuel stations shall not exceed a size of two feet and no panel shall be larger than 30 square feet or face any property zoned for single-family residential use.
- g) No digital changeable copy sign shall be located within 150 feet of any single-family residence, or any property zoned for single-family residential use.

Sec. 93-3.3-9. - Nonconforming signs.

- a) The city finds that nonconforming signs may adversely affect the public health, safety and welfare. Such signs may adversely affect the aesthetic character of the city and may adversely affect public safety due to the visual impact and structural characteristics of such signs on motorists.
- b) Signs which on the effective date of this division were approved and legally erected under previous sign regulations and which became nonconforming with respect to the requirements of this division may continue in existence subject to the following restrictions:
 - 1) No change shall be made in the size of any nonconforming sign, nor shall any structural change be made to any such sign, unless the sign is brought into compliance with the provisions of this division.
 - 2) Any nonconforming sign declared to be unsafe by the City shall be removed or rendered safe and brought into compliance with the provisions of this division.
 - 3) No nonconforming sign damaged by fire or other causes to the extent of more than 50 percent of its assessed value shall be repaired or rebuilt except in compliance with this division. Repair work must take place within six months of the incident that caused the damage.
 - 4) Any sign erected on public property or in a public right-of-way in violation of this division may be removed by duly authorized employees of the city and the responsible party may be cited for such violation.
 - 5) A nonconforming sign shall not be replaced by another nonconforming sign, except the substitution or interchange of sign face on nonconforming signs shall be permitted, provided such materials do not constitute structural elements.
 - 6) Minor repairs and maintenance of nonconforming signs shall be permitted. However, no structural repair or change in the size, shape or height of a nonconforming sign shall be permitted except to bring the sign into compliance with the requirements of this division.

217 7) A nonconforming sign which meets all requirements of the City Code when erected may
218 remain in place until one of the following conditions occurs:

219 a) The deterioration of the sign or damage to the sign renders the sign a hazard; or

220 b) The sign has been damaged to such extent that structural repairs are required to restore
221 the sign. Structural repairs are any repairs necessary to maintain the stability and
222 structural integrity of the sign and are not merely aesthetic in nature.

223 8) No structural repair, change in shape, size, height or design of a nonconforming sign shall
224 be permitted except to render such sign in compliance with all requirements of this division.

225 9) The above notwithstanding, any nonconforming sign damaged or destroyed by an Act of
226 God may be restored to its extent immediately prior to said damage or destruction.

227
228 **Sec. 93-3.3-10. - Applicability.**

229 The provisions of this division shall apply to all signs erected within the corporate limits of
230 the city.

231
232 **Sec. 93-3.3-11. - Prohibited signs.**

233 The following signs are prohibited:

234 a) Abandoned signs.

235 b) Aerial signs

236 c) Animated signs involving motion or sound unless approved by special use permit.

237 d) Any sign in a public right-of-way or on city property.

238 e) Signs that exhibit statements, words, or pictures of obscene or pornographic subjects as
239 determined by the City of Hapeville.

240 f) Any sign that due to its color, shape, size, height, lighting, location, position and/or design
241 appears to be in imitation of, or may be confused by motorists and pedestrians with, an official
242 traffic control sign or signal.

243 g) Any sign that impedes the view of an official traffic control sign or signal.

244 h) Any sign that is erected or maintained in such a manner so as to interfere with safe and free
245 ingress and egress of any door, any window, any emergency exit or any fire escape. In addition,
246 no sign shall be attached or otherwise affixed to any standpipe, any emergency exit, or any fire
247 escape.

248 i) Any sign that obstructs the sight of motorists or pedestrians so as to create a traffic safety
249 hazard.

250 j) Any sign that promotes illegal activity.

- k) Balloon signs.
- l) Building, window and door lighting having an intensity greater than 0.2 foot-candles measured at the boundary of any abutting property.
- m) Feather flag signs.
- n) Flashing, blinking, or varying light intensity signs, with the exception of changeable copy signs that meet the requirements of section 93-3.3-8.
- o) Interactive signs.
- p) Inflatable devices, signs, balloons, or festoons.
- q) Mechanical movement signs.
- r) Pennants, streamers or searchlights.
- s) Reflective signs or signs containing mirrors.
- t) Roof signs.
- u) Sandwich board signs located in any residential zoning district.
- v) Signs which emit smoke, visible vapors, particulate matters, sound, odor or contain open flames.
- w) Snipe signs.
- x) Street pole banner signs attached to telephone, electrical power or light poles.
- y) Vehicle signs with a total sign area in excess of six square feet, where the vehicle upon which the sign is painted, drawn or otherwise affixed meets any of the following:
 - 1) If parked on a non-residential lot, the vehicle is not being used for the purpose of providing transportation for the owners, employees, inventory, merchandise, supplies or materials concerning a business operating on the lot; and
 - 2) Any part of the vehicle is parked for more than three consecutive hours within 100 feet of any public right-of-way;
 - 3) The vehicle is not being actively loaded or unloaded;
 - 4) The vehicle is visible from any public right-of-way;
 - 5) There are other available and accessible locations on or about the lot where the vehicle can be parked, which are not within 100 feet of any public right-of-way and visible from such.

Sec. 93-3.3-12 – Reserved.

Sec. 93-3.3-13 – Reserved.

283
284 **Sec. 93-3.3-14 – Reserved.**
285

286 **Sec. 93-3.3-15. - Signs requiring a special use permit.**

287 The following signs require a special use permit, pursuant to Sec. 93-3.2-5. These signs must
288 be historic in nature and must not include sound, flashing or blinking lights or lights of varying
289 intensity.

- 290 (1) An animated sign that rotates.
291

292 **Sec. 93-3.3-16. - Signs exempt from permit.**

293 a) The following signs are allowed and exempt from the permit regulations contained in this
294 division but, notwithstanding, must comply with all other applicable requirements in this
295 division and the Code:

- 296 1) Address numerals not exceeding four inches in height in the single-family residential
297 district and 10 inches in height in all other districts.
- 298 2) Any sign not visible from a public right-of-way.
- 299 3) One temporary sign per street frontage erected in conjunction with any subdivision,
300 development, improvement, or other construction project. Such sign shall be limited to an
301 area of 60 square feet.
- 302 4) Incidental window signs. Such signs shall have a maximum combined area of one square
303 foot.
- 304 5) Incidental signs (see Sec. 93-3.3-8(h)).
- 305 6) Temporary window signs. Such signs are not exempt from maximum area calculations
306 for window signs (see Sec. 93-3.3-8(I) (3)).
- 307 7) Official signs.
- 308 8) One temporary stake sign per each lot that is less than 3 square feet in sign area. For corner
309 lots, one temporary stake sign shall be exempt per street frontage.
- 310 9) One wall sign that does not exceed one square foot in sign area.
- 311 10) Lawn signs in residential areas that meet requirements found in Section 93-3.3-21.
- 312 11) Any signs erected in relation to a federal, state, Fulton County, or city election or
313 referendum. Such signs shall be regulated pursuant to Georgia law.

314 b) Unless otherwise stated, any sign erected under this section shall not be calculated as part of
315 the overall sign area allowed per lot by another section in this division. No sign erected under
316 this section shall be internally or externally illuminated.

317 **Sec. 93-3.3-17. - Temporary signs.**

- 318 a) Unless otherwise allowed by this Division, temporary signs are limited to additional
319 restrictions listed in Sec. 93-3.3-21 for the Sign District in which they are located.
- 320 b) Temporary signs shall be limited to a maximum of two signs allowed twice per year for a
321 period not to exceed 30 consecutive days. This restriction shall not apply to temporary window
322 signs or temporary signs located in the Single-Family Residential sign district. Temporary
323 signs shall not be placed in any public right-of-way.
- 324 c) All temporary signs shall be securely installed and shall meet all applicable safety standards as
325 prescribed by the building code, electrical code and life safety code.
- 326 d) The City may give a written notice of violation to the owner of any temporary sign erected or
327 maintained in violation of this division or any other city ordinances or laws and to the owner
328 of the property or premises on which the sign is located. Such notice would contain a request
329 for a written plan of action within five days from receipt of notice. The notice shall be sent via
330 certified mail. Within this plan of action, the permittee or owner shall outline a remedy to
331 address the violation. If the permittee or owner wishes to appeal the violation, they may request
332 a variance through the Board of Appeals or opt for a citation and address it with the City of
333 Hapeville Municipal Court. Should the Court confirm the violation, the sign must be removed
334 by the owner or by City at the owner's expense.
- 335 e) No fee shall be required for issuance of a permit for temporary signs.
- 336

337 **Sec. 93-3.3-18 – Reserved.**

338

339 **Sec. 93-3.3-19. - Maintenance.**

- 340 (a) All signs regulated by this division shall be kept clean, neatly painted, and free from all
341 electrical and mechanical hazards, including, but not limited to, faulty wiring and loose
342 connections. The premises surrounding all signs shall be maintained by the owner in a sanitary
343 and inoffensive condition, free of weeds, rubbish, and debris. The City of Hapeville may cause
344 any sign which shows gross neglect, becomes dilapidated, or the ground area around such a
345 sign is not well maintained to be removed after due notice.
- 346 (b) The City shall give the permittee or owner of any sign which shows gross neglect or has
347 become dilapidated or which the ground area around the sign is not well maintained a written
348 notice of violation with a request for a written plan of action within five days. The five day
349 period shall commence on the day the letter is received by the permittee or owner. The notice
350 shall be mailed via certified mail. Within this plan of action, the permittee or owner shall
351 outline a remedy to address the violation. If the permittee or owner wishes to appeal the
352 violation, they may request a variance through the Board of Appeals or opt for a citation and
353 address it with the City of Hapeville Municipal Court. Should the Court confirm the violation,
354 the sign must be removed by the owner or by City at the owner's expense.

Sec. 93-3.3-20. - Illumination.

- (a) Internal illumination. The illumination of internally lit signs shall not exceed 0.2 foot-candles of incandescent light measured at the boundary of any abutting property.
- (b) External illumination. Indirectly lit signs shall be lighted so that no light source is positioned in such a manner that creates a hazardous condition for motorists or pedestrians.
- (c) Illuminated signs shall be installed in a manner that prevents light trespass on adjacent properties or public rights-of-way. No illuminated sign shall be installed within the Single-Family Residential sign district.

Sec. 93-3.3-21. - Sign standards by sign district.

Any sign not specifically allowed in a sign district under this section shall be prohibited in that district, except as otherwise provided for under this division. Size, height, setback, quantity, and type of sign shall be regulated under sections 93-3.3-21 and 93-3.3-8 of this division. Unless otherwise stated, listed restrictions in the following subsections are per parcel or lot.

- a) Single-family residential.
 - 1) Permitted sign types and regulations for signs in the single-family residential sign district in the city:
 - a) Monument signs at the entrance of a subdivision. Monument signs may only be illuminated externally and may only be illuminated from dusk to dawn.
 - b) Lawn signs, not to exceed a combined 12 square feet of sign area. Such signs shall be exempt from permitting requirements.
 - c) Temporary signs not to exceed 10 square feet each. For regulations regarding temporary signs, see section 93-3.3-17.
 - b) All signs shall be set back a minimum of 10' from the back of curb.

Single-Family Residential

	Monument Sign	Lawn Sign	Temporary Sign
Maximum Height Sign Structure	4 feet	3 feet	
Maximum Width Sign Structure	8 feet	3 feet	
Maximum Sign Area	32 square feet	5 square feet per sign / 12 square feet total	10 square feet

Maximum Number	1		2
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(b) Commercial mixed use.

1) Permitted sign types and regulations for signs in the commercial mixed-use sign district include:

a) Awning Signs

b) Billboards, subject to section 93-3.3-22.

c) Flags.

d) Pole signs/Monument signs, which must be setback a minimum of ten feet from back of curb.

(1) Where a sign contains information for more than one commercial entity, an additional 5 square feet per tenant is permitted, up to a maximum sign area of 50 square feet. Such signs may be increased in height by 2 feet per tenant, up to a maximum of 20 feet tall.

e) Projecting Signs, not to exceed a projection of four feet from the face of the building. Signs must provide for eight feet of minimum clear space between the bottom of any Sign and the sidewalk or ground.

f) Sandwich board signs, which must be removed at the end of each business day and must allow at least five feet of unobstructed passageway. No sandwich board sign shall exceed six square feet in sign area.

g) Temporary signs.

h) Wall signs.

i) Window signs.

2) The aggregate square footage of all wall signs, awning signs, and projecting signs shall not exceed the linear width of the building or tenant façade.

3) All signs shall be set back a minimum of 25 feet from the I-85 and I-75 rights-of-way.

4) All exterior lighting shall comply with FAA requirements related to aircraft safety, and all exterior lighting shall be maintained in accordance with plans and specifications submitted to and approved by the building official.

Commercial Mixed Use

	Pole Sign / Monument Sign	Projecting Sign	Wall Sign	Window Signs	Temporary Sign
Maximum Height Sign Structure	10 feet	4 feet/ Not above roofline			6 feet
Maximum Width Sign Structure	5 feet	5 feet	50% of façade width		8 feet
Maximum Sign Area	20 square feet	20 square feet	1 SF/LF of building or tenant façade	30% of window area	32 square feet
Maximum Number	1	1/primary facade; 1/secondary facade	1/primary facade; 1/secondary facade	30% of window area	2

(c) Downtown district.

1) Permitted sign types and regulations for signs in the downtown sign district include:

- a) Awning signs.
- b) Flags.
- c) Pole signs, which must be setback a minimum of six feet from back of curb.
 - (1) Where a sign contains information for more than one commercial entity, an additional 4 square feet per tenant is permitted, up to a maximum sign area of 40 square feet. Such signs may be increased in height by 2 feet per tenant, up to a maximum of 20 feet tall.
- d) Marquees.
- e) Projecting signs, which shall not exceed a projection of either four feet from any building or one-third of the width of any sidewalk, whichever is less. Projecting signs must provide for a minimum of eight feet of space between the bottom of the sign and the sidewalk or ground.

- f) Sandwich board signs that must be removed at the end of each business day and must accommodate a minimum of five feet of unobstructed walkway. No sandwich board sign shall exceed six square feet in sign area.
- g) Wall signs.
- h) Window signs shall not exceed 30 percent of the window area. A second window sign of the same dimension shall be allowed on buildings with multiple frontages fronting on a public street. Incidental window signs do not count toward the aggregate sign area.
- i) Temporary signs.
- 2) Other than Window signs, the total number of Signs in this district shall not exceed one sign of any allowed type for the primary building or tenant facade and one sign of any allowed type for each secondary building or tenant facade.
- 3) The aggregate square footage of all wall signs, awning signs, and projecting signs shall not exceed the linear width of the building or tenant façade.

Downtown District

	Pole Sign	Projecting Sign	Wall Sign	Window Signs	Awning Sign	Temporary Sign
Maximum Height Sign Structure	10 feet	Not above roofline				6 feet
Maximum Width Sign Structure	5 feet	4 feet	50% of façade width			8 feet
Maximum Sign Area Primary Facade	16 square feet	12 square feet	1 SF/LF of building or tenant façade	30% of window area	50% of awning length	32 square feet
Maximum Sign Area Secondary Facade		12 square feet	1 SF/LF of building or tenant façade	30% of window area		
Maximum Number	1	1/primary facade; 1/secondary facade	1/primary facade; 1/secondary facade		2	1

(d) General commercial.

1) Permitted sign types and regulations for signs in the general commercial sign district include:

a) Awning signs.

b) Billboards, subject to the requirements and limitations in section 93-3.3-22.

c) Flags.

d) Pole signs/Monument signs, which must be setback a minimum of ten feet from back of curb.

(1) Where a sign contains information for more than one commercial entity, an additional 10 square feet per tenant is permitted, up to a maximum sign area of 100 square feet. Such signs may be increased in height by 3 feet per tenant, up to maximum height of 30 feet tall.

e) Projecting signs, which shall not exceed a projection of six feet from the face of any building.

f) Wall signs.

g) Window signs.

h) Temporary signs.

2) The aggregate square footage of all wall signs, awning signs, and projecting signs shall not exceed the linear width of the building or tenant façade.

3) Except as provided in subsection 93-3.3-23(f), no wall sign or window sign shall be permitted above the ground floor of any building.

General Commercial

	Pole Sign / Monument Sign	Projecting Sign	Wall Sign	Window Sign	Temporary Sign	Awning Sign
Maximum Height Sign Structure	15 feet	Not above roofline			6 feet	

Maximum Width Sign Structure	8 feet	6 feet	50% of façade width		8 feet	
Maximum Sign Area	50 square feet	32 square feet	1 SF/LF of building or tenant façade	50% of window area	32 square feet	50% of awning length
Maximum Number	2	1/primary facade; 1/secondary facade	1/primary facade; 1/secondary facade	No Maximum	2/year	2

(f) Industrial.

1) Permitted sign types and regulations for signs in the industrial sign district in the city:

- a) Awning signs.
- b) Billboards, subject to the requirements and limitations in section 93-3.3-22.
- c) Flags.
- d) Pole signs/Monument signs. The maximum number of Pole signs and Monument signs shall be one for every 500 linear feet of frontage or fraction thereof on a single frontage. Frontage on one street shall not be allocated to sign area on another street. Pole signs and Monument signs must be set back a minimum of ten feet from back of curb.
 - (1) Where a sign contains information for more than one commercial entity, an additional 10 square feet per tenant is permitted, up to a maximum sign area of 100 square feet. Such signs may be increased in height by 3 feet per tenant, up to a maximum of 30 feet tall
- e) Projecting signs, which shall not exceed a projection of six feet from the face of any building. Any projecting sign must provide a minimum of eight feet of space between the bottom of such Sign and the sidewalk or ground.
- f) Temporary signs.
- g) Wall signs.
- h) Window signs.

2) The aggregate square footage of all wall signs, awning signs, and projecting signs shall not exceed the linear width of the building or tenant façade.

3) All signs shall be setback a minimum of 25 feet from the I-85 and I-75 rights-of-way.

Industrial

	Pole Sign/Monument Sign	Projecting Sign	Wall Sign	Temporary Sign	Window Sign	Awning Sign
Maximum Height	15 feet	Not above roofline				
Maximum Width	15 feet	6 feet	50% of façade width	8 feet		
Maximum Area	50 square feet	32 square feet	1 SF/LF of building or tenant façade	32 square feet	50% of window area	50% of awning length
Maximum Number	1 per 500 linear feet of frontage or fraction thereof	1/primary façade; 1/secondary façade	1/primary façade; 1/secondary façade		No Maximum	2

(g) Neighborhood commercial.

1) Permitted sign types and regulations for signs in the neighborhood commercial sign district include:

- a) Awning signs.
- b) Flags.
- c) Pole signs/Monument signs, which must be set back at least six feet from back of curb.
 1. Where a sign contains information for more than one commercial entity, an additional 5 square feet per tenant is permitted, up to a maximum sign area of 50 square feet. Such signs may be increased in height by 2 feet and width by 6 inches per tenant, up to a maximum of 12 feet tall and 6 feet wide.
- d) Projecting signs, which shall not exceed a projection of either four feet from any building or one-third of the width of the sidewalk, whichever is less. Any projecting sign must provide for a minimum of eight feet of minimum space between the bottom of such sign and the sidewalk or ground.

- e) Sandwich board signs, which must be removed at the end of each business day and must allow at least five feet of unobstructed passageway. A sandwich board sign shall not exceed six square feet in sign area.
- f) Wall signs.
- g) Window signs.
- h) Temporary signs
- 3) Other than Window signs, the total number of Signs in this district shall not exceed two signs of any allowed type for the primary facade and one sign of any allowed type for each secondary facade.
- 4) The aggregate square footage of all wall signs, awning signs, and projecting signs shall not exceed the linear width of the building or tenant façade.

Neighborhood Commercial

	Pole Sign /Monument Sign	Projecting Sign	Wall Sign	Window Sign	Temporary Sign	Awning Sign
Maximum Height	6 feet	Not above roofline				
Maximum Width	4 feet	4 feet	50% of façade width		8 feet	
Maximum Area	20 square feet	10 square feet	1 SF/LF of building or tenant façade	50% of window area	32 square feet	50% of awning area
Maximum	1	1/primary	1/primary	No Maximum		2
Number		facade; 1/secondary facade	facade; 1/secondary facade			

(h) Multi-family residential.

- 1) Permitted sign types and regulations for signs in the multi-family residential sign district include:
- a) Monument Sign
- b) Projecting Sign

c) Wall Sign

d) Temporary signs.

- 1) The sign area for any lot in this district shall not exceed one square foot for every linear foot of lot frontage, regardless of the construction, placement or type of sign or signs.

Multi-family Residential

	Monument Signs	Projecting Sign	Wall Sign	Temporary Sign
Maximum Height	6 feet	12	6 feet	6 feet
Maximum Width	12 feet	4	10 % of linear frontage	8 feet
Maximum Area	50 square feet	48 square feet		32 square feet
Maximum Number	1 per road frontage	1 per facade	1 per facade	2/year

- (i) Public institutional. The standards for signs to be erected on those lots or upon buildings in the public institutional sign district shall be subject to the standards of the neighborhood commercial sign district.

Sec. 93-3.3-22. - Billboard signs.

- (a) The regulation and design of all billboard signs shall be governed by this section, subject to the following standards:
- (1) Billboard signs are permitted on any property having frontage on an interstate and located in any of the following sign districts: the commercial mixed-use sign district; the general commercial sign district; and the industrial sign district.
 - (2) A billboard sign shall not be located more than 100 feet from an interstate right-of-way.
 - (3) In addition to the other information required in section 93-3.3-4, a permit issued by the state department of transportation authorizing the installation of the proposed billboard sign shall be submitted to the city planner simultaneously with the application for a permit to erect said sign.
 - (4) No billboard sign shall be located within 300 feet of a residentially zoned property as measured from the outermost edge of the sign to the closest point of the residential property.

- (5) A billboard sign shall meet the setback standards of the zoning district, provided the structure setback from any interstate right-of-way shall be a minimum of 25 feet.
- (6) No billboard sign shall exceed a height of 65 feet as measured from the ground to the top of the sign.
- (7) A billboard sign shall have a maximum width of 48 feet and a maximum sign face area of 672 square feet.
- (8) No billboard sign shall be located within 500 linear feet of any other billboard sign on the same side of the street, road or highway, including any such sign located outside of the city limits, as measured along the right-of-way.
- (9) The sign area of a billboard sign located adjacent to an interstate right-of-way shall not be used in calculating "aggregate sign area" For other signage on the same parcel.
- (b) Multiple message billboard signs shall be subject to the following standards:
- (1) Multiple message billboard signs shall not be located within 500 feet of the nearest residentially zoned property, park, playground, recreation area, scenic area or cemetery, as measured from the outermost edge of such sign to the closest point of the above-referenced property line.
- (2) When a message is changed mechanically, the transition shall be accomplished in three seconds or less.
- (3) No multiple message billboard sign shall be placed within 5,000 feet of another multiple message billboard sign on the same side of the street, road, or highway.
- (c) Digital billboards present a different set of circumstances regarding their impact on the community, such signs shall be governed by the following additional standards:
- (1) Digital billboards shall be limited to parcels fronting on interstate highways only, and shall be positioned for viewing from such interstate highways.
- (2) No digital billboard shall be located within 500 feet of another billboard on the same side of the interstate highway. Billboard signs located outside the city limits shall be included in determining this distance.
- (3) No digital billboard shall be located within 5,000 feet of another multiple message billboard, including any other digital billboard, on the same side of the highway. Billboard signs located outside the city limits shall be included in determining this distance.
- (4) Digital billboards shall not be located within 500 feet of the nearest residentially zoned property, park, playground, recreation area, scenic area or cemetery, as measured from the outermost edge of the sign to the closest point of the above-referenced property line.
- (5) All digital billboard images must remain stationary and not contain any visible moving parts, alternating, "crawling" or other moving messages or have the appearance of having moving parts or messages.
- (6) The display, background or other message medium on a digital billboard shall not change more often than once every ten seconds, with a transition period of one second or less.

- (8) A digital billboard shall contain a default design that will freeze the sign in one position should a malfunction occurs.
- (9) Any maximum size limitations shall apply to the side of the multiple message sign with the greater area.
- (10) The owner of a digital billboard shall arrange for an annual certification of the foot-candle intensity measured in foot-candles by an independent contractor showing compliance and provide such certification to the code enforcement officer.
- (11) All digital billboards shall have installed an ambient light monitor that will continuously monitor and automatically adjust the brightness of the display based on ambient light conditions. Maximum brightness levels for digital billboards shall not exceed three-tenths foot-candles over ambient light levels measured as prescribed in a "Recommended Night-time Brightness Levels for On-Premise Electronic Message Centers (EMC's)" published by the International Sign Association, April 2011. Certification that the sign has been preset to automatically adjust the brightness to this level or lower must be provided to the code enforcement officer.
- (12) Digital billboards shall meet the same installation and permitting requirements and inspections as adopted for electrified signs and all other signs.
- (13) The owner or permittee of a digital billboard shall coordinate with the city in displaying, when appropriate, emergency information important to the travelling public including, but not limited to, Amber Alerts or alerts concerning terrorist attacks or natural disasters. Emergency information messages shall remain in the advertising rotation according to the protocols of the agency that issues such information.
- (14) The owner of a digital billboard shall provide contact information to the Community Services Department for an individual who is available at any time and who is capable of turning off said sign promptly following a malfunction.
- (15) At any time more than five percent of the LED display lights on a digital billboard malfunction or are no longer working, the owner or billboard permittee shall repair said sign within thirty (30) calendar days or the sign will be subject to removal.
- (16) In the event the City of Hapeville finds that a digital billboard causes glare, impairs the vision of a motorist, or otherwise poses a traffic safety hazard to motorists or pedestrians, the owner of said sign shall reduce the intensity of lighting on such sign to a level sufficient to eliminate the hazard within 24 hours of receipt of written notice by the code enforcement officer.
- (17) Each digital billboard must comply with all state department of transportation rules and regulations applicable to electronic changeable message signs where not in conflict with this section.

Sec. 93-3.3-23. - Special requirements for all signs.

- (a) *Applicability.* All lots, buildings, structures or property shall be regulated under the requirements of this division.

- (b) *Placement.* All signs must be placed on a lot as defined in other sections of the zoning ordinance and the subdivision regulations. No sign may be placed on any lot where such lot does not meet the minimum requirements of the zoning ordinance and subdivision regulations. With the exception of Billboards, no sign may be placed on any lot that has road frontage only on an interstate or intrastate highway.
- (c) *Covering architectural elements.* No placement of any sign shall cover or conceal architectural fenestrations, adornments, details, doors or windows unless the design review committee determines that the placement of such sign cannot be more appropriately located and that the placement of such sign will not adversely affect access to the building, cause unnecessary glare into the building or adversely impact the historic character or architectural theme of the building.
- (d) *Posting on trees, poles, etc.* No sign shall be allowed to be tacked, painted, posted, marked, or otherwise affixed on trees, utility poles, or other similar structures, or on rocks, the ground itself, or other natural features.
- (e) *No posting on supports.* No message may be displayed on any portion of the structural supports of any sign.
- (f) *Special situations; buildings of three stories or more.* Those developments having buildings of three or more stories may be permitted one wall sign on the primary and secondary building or tenant facade not to exceed 50 percent of the width of the building or tenant facade and not exceeding an area of one square foot for each horizontal linear foot of building or tenant facade. Such wall signs shall be limited to the ground floor wall, only. A single wall sign may be installed on each facade of the highest floor, subject to a maximum width of 20 percent of the building facade length and a maximum area of ten percent of the exterior wall area of that floor; the sign area and width allowance for such wall signs apply to each individual building facade and are not cumulative.

Sec. 93-3.3-24. - Construction standards for all signs.

- (a) *Building code compliance.* All signs shall be constructed and maintained in accordance with the provisions of the building code and, to the extent a sign contains electrical components, electrical code as adopted and from time to time amended (hereinafter referred to as the "city building code") except that no building permit shall be required unless the building official determines that a structure must be built to support the sign.
- (b) *Materials required.* All signs for which a permit is required by this division (excluding temporary signs) shall be designed and fabricated to conform to industry performance standards as concerns UV/sunlight exposure, abrasion, extreme temperatures, weather, chemicals and solvents, cleaning processes and graffiti. All signs for which a permit is required by this division (excluding temporary signs) shall be constructed of durable, noncombustible material with the exception of chemically treated plywood, also known as medium density overlay (MDO) plywood, redwood, sand blasted or carved wood having a minimum thickness of four inches and may also consist of aluminum, anodized aluminum, stainless steel, brass, polycarbonate, acrylic, and vinyl.

(c) *Reflectors.* Gooseneck reflectors and lights shall be permitted on pole signs, monument signs, projecting signs, and wall signs; provided, however, the reflectors shall be provided with proper glass lenses so that no light creates a hazardous or dangerous condition.

(d) *Other code compliance.* All building, zoning, or other relevant codes excluding building permitting (other than that permitting required elsewhere herein) shall be applicable to the location, construction and siting of signs and shall be read in harmony with this division.

Sec. 93-3.3-25. - Unsafe or unlawful signs.

Any sign determined by the City of Hapeville to be unsafe or unstable, a menace to the public health or safety, abandoned, dilapidated, or erected or maintained in violation of this division shall cause the City to notify the permittee, owner, or occupant of the property on which the sign is located of such violation with a request for a written plan of action within five days. The five day period shall commence on the day the letter is received by the permittee or owner. The notice shall be mailed via certified mail. Should the permittee, owner, or occupant of the property on which the sign is located cannot be contacted, the City having affixed the notice to the sign or to the building on which the sign is erected for a period of ten days shall be deemed to have effected notice.

Within this plan of action, the permittee or owner shall outline a remedy to address the violation. If the permittee or owner wishes to appeal the violation, they may request a variance through the Board of Appeals or opt for a citation and address it with the City of Hapeville Municipal Court. Should the Court confirm the violation, the sign must be removed by the owner or by City at the owner's expense.

The City may cause any unsafe or unlawful sign that constitutes an immediate threat to the physical safety of persons or adjoining property to be removed summarily and without notice and cause the cost of removal to be placed as a lien on the property on which the sign is located.

Sec. 93-3.3-26. - Penalties.

Any person found in violation of any provision of this division shall be subject to a fine not to exceed \$1,000.00 per day. A separate offense shall be deemed committed each day during or on which a violation occurs or is permitted to continue. Any sign erected or maintained in violation of this division shall be subject to removal by the city upon an order of the municipal court and all costs related to such removal shall be charged against the property and may be collected by lien or otherwise.

Section Two. Chapter 93 (Zoning), Article 28 (A-D Zone (Arts District Overlay)), Sections 93-28-13 (Signs) of the City Code of Ordinances is hereby amended by striking said section in its entirety and replacing it with the following language:

Signs with lights and movable elements that contribute to the unique character of the district shall be permitted. Such signs shall be limited to dimensional requirements outlined in Sec. 93-3.3-21. - Sign standards by sign district in Article 3 and subject to approval by the design review committee.

Section Three. Codification and Certify. This Ordinance adopted hereby shall be codified and certified in a manner consistent with the laws of the State of Georgia and the City.

Section Four. Severability.

(a) It is hereby declared to be the intention of the Mayor and Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the Mayor and Council to be fully valid, enforceable and constitutional.

(b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

Section Five. Repeal of Conflicting Ordinances. All ordinances and parts of ordinances in conflict herewith are hereby expressly repealed.

Section Six. Effective Date. The effective date of this Ordinance shall be the date of adoption unless otherwise stated herein.

ORDAINED this _____ day of _____, 2020.

CITY OF HAPEVILLE, GEORGIA

Alan Hallman, Mayor

ATTEST:

City Clerk

APPROVED BY:

City Attorney



Chairman, Brian Wismer
Vice Chairman, Jeanne Rast
Leah Davis
Lucy Dolan
Larry Martin
Charlotte Rentz
Cliff Thomas

Planning Commission Meeting
700 Doug Davis Drive, Hapeville, Georgia 30354
June 9, 2020 6:00 PM

MINUTES

1. Call to Order

Chairman Brian Wismer called the meeting to order at 6:07 p.m.

2. Roll Call

Brian Wismer, Chairman
Jeanne Rast, Vice Chairman (teleconference)
Leah Davis
Lucy Dolan (teleconference)
Larry Martin
Charlotte Rentz (teleconference)
Cliff Thomas

3. Approval of Minutes

3.1. Minutes of April 14, 2020

MOTION ITEM: Larry Martin made a motion, Cliff Thomas seconded to approve the minutes of April 14, 2020 with noted change. Motion Carried: 6-0.

4. Old Business

4.1. Willingham Drive at Colville Avenue

Site Plan Review

Background:

Miller Lowry of Miller Lowry Development requested approval of a revised site plan for a mixed-use townhome development for the property located at Willingham Drive, South Central Avenue and Colville Avenue, Parcel Identification Numbers 14 012700020429 and 14 012700020379. This item was previously approved by the Planning Commission on May 14, 2019.

The original plans, approved with variances from the Board of Appeals, were for a 20-townhome development with two commercial buildings. The updated plans removed one of the commercial buildings to make room for five additional townhomes, while also providing for a slightly rearranged layout of the remaining townhomes. The property is zoned V, Village and is within the A-D, Arts District overlay.

City of Hapeville's Economic Development Consultant, David Burt, spoke on behalf of the applicant. Mr. Burt has worked closely with the applicant on behalf of the Development

Authority and the City.

The original site plan indicated an optional gate between the residential and commercial buildings. The revised plan indicates the gate is required. In addition, staff recommended a second entry gate on the west side of Willingham Drive which will be set into the property which will allow for stacking. Signage will also be placed at the entrance on Willingham Drive to indicate resident access only.

In addition, staff asked the Commission to allow the applicant to work with the arborist and staff to maximize the tree save plan along Willingham Drive and accommodate the proposed sidewalk.

Staff Recommendation

The revised site plan shows a change in the arrangement of the residential buildings, additional townhomes along Willingham Drive, revised driveway layout, and significantly modified commercial building from the previously approved site plan. There remain a few deficiencies:

- The closest distance between townhomes must be shown on the plans for units 17 and 18.
- The wall/fence plans along South Central Avenue must be shown and approved by the Design Review Committee.
- The Tree Conservation Plan must adhere to the Tree Conservation Ordinance. Trees in the right of way do not qualify as part of the tree save count.

Public Comment: None.

MOTION ITEM: Larry Martin made a motion, Lucy Dolan seconded to approve the site plan for the property located at Willingham Drive at Colville Avenue subject to the deficiencies outlined in the staff report. In addition, the location of the sidewalk must adhere to staff approval. Motion Carried: 6-0.

5. New Business

5.1. Sign Ordinance

Text Amendment

Background:

Consideration of a text amendment to the Code of Ordinances, Chapter 93 (Zoning), Article 3.3 (Signs and Murals) for the purpose of updating the Sign Ordinance.

Chairman Wismer inquired regarding the restriction of balloons and festoons as it relates to helium balloons and string lights. Dr. Patterson stated the intent is not to prohibit helium balloons or decorative string lights.

MOTION ITEM: Cliff Thomas made a motion, Lucy Dolan seconded to recommend approval of the sign ordinance text amendment to the Mayor and Council. Motion Carried 6-0.

6. Next Meeting Date – Thursday, June 25, 2020 at 6 p.m.

Staff requested a called Planning Commission meeting to review the final plat for The Landings at Virginia Park located at Elkins Street and Orchard Street. The called meeting will be held on Thursday, June 25, 2020 at 6 p.m.

5. Adjourn

MOTION ITEM: Lucy Dolan made a motion, Larry Martin seconded to adjourn the meeting at 7:16 p.m. Motion Carried: 6-0.

Respectfully submitted by,

Brian Wismer, Chairman

Adrienne Senter, Secretary



CITY OF HAPEVILLE
3468 NORTH FULTON AVENUE
ATLANTA, GA 30354

THE DAILY REPORT
136 Pryor Street, SW
Suite CB14
Atlanta, GA 30303

PUBLISHER'S AFFIDAVIT

STATE OF GEORGIA
COUNTY OF FULTON

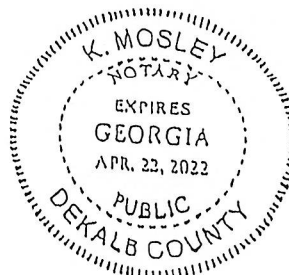
In Re: Ad # 0000 476900

Before me, the undersigned, a Notary Public, this day personally came the undersigned who, being duly sworn, according to law, says she is an agent for the ALM, LLC publishers of the Daily Report, the official legal organ of Fulton County, published in Atlanta, Georgia, in said county and state, and that the publication, of which is annexed is true copy, was published in said newspaper as provided by law on the following dates: 07/06/20, _____, _____, _____

Alexia Leab
Agent of the Daily Report

Sworn to and subscribed before me this
16th day of July, ~~2019~~ 2020

K. Mosley
Signature, Notary Public
K. Mosley



My Commission Expires Apr. 22, 2022
Location: Fulton County, Georgia

NOTICE
City of Hapeville

A Public Hearing will be held by the City of Hapeville Mayor and Council on **Tuesday, July 21, 2020 at 6:00 p.m.** at the City of Hapeville Hoyt Smith Center located at 3444 North Fulton Avenue, Hapeville, Georgia 30354. All attendees will be required to wear a face covering and practice social distancing in accordance with the requirements set forth by state law and public health regulations. The meeting will also be made available to the public by live streaming only via teleconference/videoconference in accordance with O.C.G.A § 50-14-1(g) at <https://us02web.zoom.us/j/89494020525> , or by dialing 1-888-788-0099 (Toll Free), Webinar ID: 894 9402 0525 to consider the following:

Consideration of an amendment to the Code of Ordinances, City of Hapeville, Georgia Chapter 93 (Zoning), Article 3.3 (Signs and Murals), Section 9.-3.3-1 (Statement of purpose and intent) through and including Section 93-3.3-25 (Substitution) to create Chapter 93 (Zoning), Article 3.3 (Signs and Murals), Division 1 (Signs), Section 93-3.3-26 (Penalties) to amend Chapter 93 (Zoning), Article 28 (A-D Zone (Arts District Overlay)), Section 93-28-13 (Signs) for the purpose of updating the City's sign ordinance.

Public Hearing Comments: For those who are unable to physically attend the meeting, citizen comments must be emailed to the City Clerk at cepps@hapeville.org or called in at 404-766-3004 no later than 5:00 p.m. on July 20, 2020. When emailing or verbally delivering your comment to the City Clerk, please include your name, address, the agenda item, and the comment for or against the item. All comments submitted to the City Clerk will be read into the record as well as shared on the screen during the meeting. Citizens may not make comments on public hearing agenda items via livestream or video conference.

Questions on the Agenda or General Public Comments: Members of the public wishing to ask a question or make a public comment during the video meeting/conference shall contact the City Clerk prior to the start of the meeting by sending an email to cepps@hapeville.org or calling 404-766-3004. Those unable to attend the meeting and wishing to ask a question or make a public comment must let the City Clerk know their name, address, and the question or comment. All questions and comments received by the City Clerk by 5:00 p.m. on July 20, 2020, will be read into the record as well as shared on the screen during the meeting.
#0000476906:7/06-1AS



**Department of Planning and Zoning
Planner's Report**

DATE: March 12, 2020
TO: Adrienne Senter
FROM: Lynn Patterson, Consulting Planner for City of Hapeville
RE: **Text Amendment – Changes to Residential Uses in the Arts District**

BACKGROUND

City Code currently prohibits any new residential construction unless it is part of a mixed-use development with a commercial use at the ground floor in the A-D, Arts District overlay. While ground floor commercial and retail uses are encouraged, this may preclude the development of medium to higher density residential uses such as townhomes and multi-family dwellings. A text amendment to permit residential uses with entrances at street level was reviewed by the Planning Commission and recommended for approval.

During their review of said text amendment, it came to the attention of the Planning Commission that the Code currently allows for a specific type of “artist housing” that only permits residents who are “artists” as determined by a “Juried Commission,” a body the City does not currently have. The Planning Commission requested that this use be reviewed by the City’s attorney and, should the Code as written fail legal scrutiny, be replaced. The attorney determined the Code as written could not stand, and staff has prepared a replacement “live-work” housing use. Rather than relying on a juried commission to determine the credentials of an “artist,” this new use allows residents in possession of certain occupational tax certificates to occupy a live-work unit.

The following text amendment thus makes two changes to one section of the Code:

1. Permits residential development with entrances at street level, as originally recommended by the Planning Commission.
2. Replaces the artists housing use and standards currently in the Code with a new live-work housing use that uses clearer guidelines for acceptable residents and unit standards.

CODE

Sec. 93-28-2. – Definitions.

Add

Live-work unit. A unit configured for both residential and non-residential use in which the primary activity is the non-residential use and the residential use is ancillary to the primary activity; which contains essential living facilities including a sleeping area, cooking facilities, and sanitary facilities; and in which the living and working areas have separate entrances and are shown as separate areas on the floor plan. The live-work unit shall be the primary dwelling of the occupant.

Remove “Juried commission”

Sec. 93-28-7.5. – Residential uses.

Remove “Live-work and artist housing...” and replace with:

Live-work units, subject to the following stipulations

- (1) The residential portion of a live-work unit shall contain sleeping areas, cooking facilities, and complete sanitary facilities.
- (2) The residential occupancy of a live-work unit shall include, at a minimum, one person who possesses an Occupational Tax Certificate for one of the following:
 - a. Artist studios.
 - b. Architecture studios.
 - c. Fashion, graphic, interior and other design studios.
 - d. Arts related businesses and services such as craft shops, galleries and studios within which is conducted the preparation, display, or sale of art products such as antiques, collectibles, custom apparel, jewelry, paintings, photography, picture framing, pottery, sculpture, stained glass and similar arts, crafts merchandise, and activities such as set design and restoration of artwork.
 - e. Craftsman or artisan shops.
 - f. Photographic studio.
 - g. Video and audio recording studios, provided appropriate soundproofing is installed.
 - h. One-on-one instruction, such as art lessons and training studios.
 - i. Hair stylists, tailors, and other personal services.
- (3) In addition to the permitted uses above, the City Planner may authorize other uses using reasonable discretion, as long as such other uses are not otherwise precluded by law.
- (4) The non-residential portion of a live-work unit shall be limited to two employees per shift, including the person living in the unit that is associated with the business. The non-residential space must be occupied by the tenant of the residential space, and no portion of the live-work unit may be rented or sold separately.
- (5) The minimum floor area of a live-work unit shall be 500 square feet. A minimum of fifty percent (50%) of a unit must be for non-residential purposes. Each unit must contain a minimum residential floor area of 250 square feet. Sanitary facilities may be considered residential or non-residential.

- (6) One off-street parking space is required per live-work unit. Additional parking shall be provided as required by underlying zoning based on the use and square footage of the non-residential space.

Change:

No residential use shall front on a public street, sidewalk or alley at the ground floor or street level. All ground level uses fronting on a public street, sidewalk or alley shall be non-residential uses.

To:

Ground level uses fronting on a public street, sidewalk, or alley are encouraged as non-residential uses.

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1 **STATE OF GEORGIA**
2 **CITY OF HAPEVILLE**

3
4 **ORDINANCE NO. _____**
5

6 **AN ORDINANCE TO AMEND CHAPTER 93 (“ZONING”), ARTICLE 28 (“A-D ZONE**
7 **(ARTS DISTRICT OVERLAY)”), SECTION 93-28-2 (“DEFINITIONS”) AND SECTION**
8 **93-28-7.5 (“RESIDENTIAL USES”) OF THE CODE OF ORDINANCES, CITY OF**
9 **HAPEVILLE, GEORGIA; TO PROVIDE FOR SEVERABILITY; TO REPEAL**
10 **CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND TO**
11 **PROVIDE FOR OTHER LAWFUL PURPOSES.**
12

13 **WHEREAS**, the Mayor and Council shall have full power and authority to provide for the
14 execution of all powers, functions, rights, privileges, duties and immunities of the city, its officers,
15 agencies, or employees granted by the City of Hapeville’s Charter or by state law; and,
16

17 **WHEREAS**, the municipal government of the City of Hapeville (hereinafter “City”) and
18 all powers of the City shall be vested in the Mayor and Council. The Mayor and Council shall be
19 the legislative body of the City; and,
20

21 **WHEREAS**, amendments to any of the provisions of the City’s Code may be made by
22 amending such provisions by specific reference to the section number of the City’s Code; and,
23

24 **WHEREAS**, existing ordinances, resolutions, rules and regulations of the City and its
25 agencies now lawfully in effect not inconsistent with the provisions of the City’s charter shall
26 remain effective until they have been repealed, modified or amended; and,
27

28 **WHEREAS**, every official act of the Mayor and Council which is to become law shall be
29 by ordinance; and,
30

31 **WHEREAS**, the procedures required for amending the City’s zoning ordinance have been
32 satisfied, including, but not limited to, notice and public hearings; and,
33

34 **WHEREAS**, the governing authority of the City finds it desirable to amend and update the
35 live-work unit regulations in the A-D Zone.
36

37 **BE IT, AND IT IS HEREBY ORDAINED BY THE MAYOR AND COUNCIL OF**
38 **THE CITY OF HAPEVILLE, GEORGIA THAT:**
39

40 **Section One.** Chapter 93 (Zoning), Article 28 (A-D Zone (Arts District Overlay)), Section
41 93-28-2 (Definitions) of the City Code of Ordinances is hereby amended by adding the definition
42 of “Live-work unit,” which shall state as follows:
43

44 *Live-work unit.* A unit configured for both residential and non-residential use in which the
45 primary activity is the non-residential use and the residential use is ancillary to the primary activity;
46 which contains essential living facilities including a sleeping area, cooking facilities, and sanitary

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facilities; and in which the living and working areas have separate entrances and are shown as separate areas on the floor plan. The live-work unit shall be the primary dwelling of the occupant.

Section Two. Chapter 93 (Zoning), Article 28 (A-D Zone (Arts District Overlay)), Section 93-28-2 (Definitions) of the City Code of Ordinances is hereby amended by deleting the definition of “Juried Commission,” which shall state as follows:

Juried commission. The commission that determines whether individual(s) are eligible to occupy live-work and artist housing unit(s) in the arts district overlay. The juried commission will consist of five members. Three of these members must be an artist, architect, landscape architect, arts educator, or gallery owner. Lay persons with sufficient knowledge, experience, and judgment who have an interest in public art shall make up the balance of the juried commission. The members of the juried commission shall each be appointed by the mayor and council of the city. Three of the initial five members shall be appointed for a term of two years, and two of the initial five members shall be appointed for a term of three years. Thereafter, each new member shall be appointed for a term of two years.

Section Three. Chapter 93 (Zoning), Article 28 (A-D Zone (Arts District Overlay)), Section 93-28-7.5 (Residential Uses) of the City Code of Ordinances is hereby amended by striking the section in its entirety and inserting in lieu thereof the following language:

(a) Live-work units, subject to the following stipulations:

- (1) The residential portion of a live-work unit shall contain sleeping areas, cooking facilities, and complete sanitary facilities.
- (2) The residential occupancy of a live-work unit shall include, at a minimum, one person who possesses an Occupational Tax Certificate for one of the following:
 - a. Artist studios.
 - b. Architecture studios.
 - c. Fashion, graphic, interior and other design studios.
 - d. Arts related businesses and services such as craft shops, galleries and studios within which is conducted the preparation, display, or sale of art products such as antiques, collectibles, custom apparel, jewelry, paintings, photography, picture framing, pottery, sculpture, stained glass and similar arts, crafts merchandise, and activities such as set design and restoration of artwork.
 - e. Craftsman or artisan shops.
 - f. Photographic studio.
 - g. Video and audio recording studios, provided appropriate soundproofing is installed.
 - h. One-on-one instruction, such as art lessons and training studios.
 - i. Hair stylists, tailors, and other personal services.
- (3) In addition to the permitted uses above, the City Planner may authorize other uses using reasonable discretion, as long as such other uses are not otherwise precluded by law.

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- (4) The non-residential portion of a live-work unit shall be limited to two employees per shift, including the person living in the unit that is associated with the business. The non-residential space must be occupied by the tenant of the residential space, and no portion of the live-work unit may be rented or sold separately.
- (5) The minimum floor area of a live-work unit shall be 500 square feet. A minimum of fifty percent (50%) of a unit must be for non-residential purposes. Each unit must contain a minimum residential floor area of 250 square feet. Sanitary facilities may be considered residential or non-residential.
- (6) One off-street parking space is required per live-work unit. Additional parking shall be provided as required by underlying zoning based on the use and square footage of the non-residential space.

(b) The maximum number of dwelling units in a single building shall not be limited, provided that no development shall exceed 50 units. The parking requirement for such uses shall be one space for each dwelling unit. No minimum lot area shall apply in the arts district overlay provided all other development standards of this article are met.

(c) Ground level uses fronting on a public street, sidewalk, or alley are encouraged as non-residential uses.

(d) Single-family detached units, duplexes and triplexes are prohibited as incompatible with such higher density settings in recognition of the urban character of the arts district overlay and the need to preserve land for arts and entertainment uses.

(e) Nothing contained in this section is intended to remove or restrict the potential of other residential uses for property within the arts district overlay that may be permitted or authorized pursuant to the city's zoning code.

Section Four. Codification and Certify. This Ordinance adopted hereby shall be codified and certified in a manner consistent with the laws of the State of Georgia and the City.

Section Five. Severability.

(a) It is hereby declared to be the intention of the Mayor and Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the Mayor and Council to be fully valid, enforceable and constitutional.

(b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.

DRAFT

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

Section Six. Repeal of Conflicting Ordinances. All ordinances and parts of ordinances in conflict herewith are hereby expressly repealed.

Section Seven. Effective Date. The effective date of this Ordinance shall be the date of adoption unless otherwise stated herein.

ORDAINED this _____ day of _____, 2020.

CITY OF HAPEVILLE, GEORGIA

Alan Hallman, Mayor

ATTEST:

Crystal Griggs-Epps, City Clerk

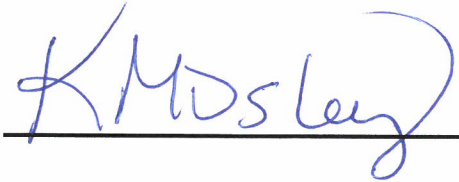
APPROVED BY:

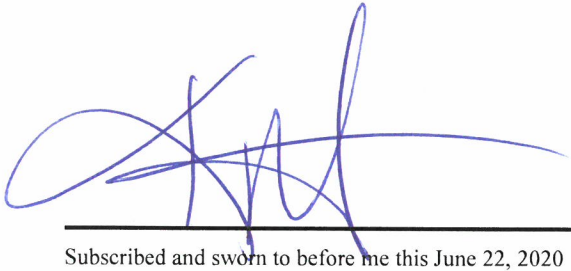
City Attorney

PUBLISHER'S AFFIDAVIT

STATE OF GEORGIA
COUNTY OF FULTON

Before me, the undersigned, a Notary Public, this day personally came the undersigned who, being duly sworn, according to law, says she is an agent of ALM Media, LLC., publishers of the **Daily Report**, the official newspaper published in Atlanta, GA, in said county and state, and that the publication, of which the annexed is a true copy, was published in said newspaper as provided by law on the following dates: 06/22/2020.





Subscribed and sworn to before me this June 22, 2020



NOTICE

A Public Hearing will be held by the City of Hapeville Mayor and Council on **Tuesday, July 7, 2020 at 6:00 p.m.** at the City of Hapeville Hoyt Smith Center located at 3444 North Fulton Avenue, Hapeville, Georgia 30354. All attendees will be required to wear a face covering and practice social distancing in accordance with the requirements set forth by state law and public health regulations. The meeting will also be made available to the public by live streaming only via teleconference and videoconference in accordance with O.C.G.A. § 50-14-1(g) at <https://us02web.zoom.us/j/81479305960>, or by dialing 1-888-788-0099 (Toll Free), Webinar ID: 814 7930 5960 to consider the following:

Consideration of an amendment to the Code of Ordinances, City of Hapeville, Georgia Chapter 93 (Zoning), Article 28 (A-D Zone Arts District Overlay), Section 93-28-7.5 (Residential Uses) for the purpose of amending residential uses in the A-D Zone.

Public Hearing Comments: For those who are unable to physically attend the meeting, citizen comments must be emailed to the City Clerk at cepps@hapeville.org or called in at 404-766-3004 no later than 5:00 p.m. on July 6, 2020. When emailing or verbally delivering your comment to the City Clerk, please include your name, address, the agenda item, and the comment for or against the item. All comments submitted to the City Clerk will be read into the record as well as shared on the screen during the meeting. Citizens may not make comments on public hearing agenda items via livestream or video conference.

Questions on the Agenda or General Public Comments: Members of the public wishing to ask a question or make a public comment during the video meeting/conference shall contact the City Clerk prior to the start of the meeting by sending an email to cepps@hapeville.org or calling 404-766-3004. Those unable to attend the meeting and wishing to ask a question or make a public comment must let the City Clerk know their name, address, and the question or comment. All questions and comments received by the City Clerk by 5:00 p.m. on July 6, 2020, will be read into the record as well as shared on the screen during the meeting.

#0000474745:6/22-1AS

Planning Commission Meeting

**700 Doug Davis Drive
Hapeville, Georgia 30354**

December 14, 2019 6:00PM

1. Welcome and Introduction

Vice Chairman Jeanne Rast called the meeting to order at 6:00 p.m. in the City of Hapeville Municipal Annex located at 700 Doug Davis Drive, Hapeville, Georgia 30354. Members in attendance included Leah Davis, Larry Martin and Cliff Thomas. City Planner Lynn Patterson and Secretary Adrienne Senter were also present.

Chairman Brian Wismer and Commissioners Lucy Dolan and Charlotte Rentz were unable to attend the meeting.

2. Approval of Minutes

2.I. November 12, 2019

MOTION ITEM: Larry Martin made a motion, Cliff Thomas seconded to approve the minutes of November 12, 2019 as submitted. Motion Carried: 3-0.

3. New Business

3.I. Future Land Use Map Update

Consideration of a resolution to adopt an update to the Future Land Use Map.

Summary

The purpose of the FLUM is to define areas within the City that are suitable for various land use activities. In 2018, City Council amended the FLUM to change a portion of Hapeville on the northwest edge of the City from High Intensity Mixed-Use to Residential. Council did this to accommodate a small number of single-family detached residences still in the area. However, the area remains primarily commercial in nature, and is currently zoned C-1, Retail Commercial. To reconcile these uses, and to encourage the existing residential community to remain while fostering the uses recommended by the Comprehensive Plan, staff proposes a change to the FLUM for this area from Residential to Low Intensity Mixed-Use.

Public Comment: None.

MOTION ITEM: Larry Martin made a motion, Cliff Thomas seconded to recommend the Mayor and Council approve the Future Land Use Map update to change the northwest edge of the City from Residential to Low Intensity Mixed-Use. Motion Carried: 3-0.

3.II. Zoning Map Amendment

Text Amendment

Consideration of a text amendment to update the zoning map.

Summary

The City is initiating a zoning map amendment for parcels currently zoned C-1, Retail Commercial in the City and are located north of Baker Drive and Cofield Drive, between Sylvan Road and Interstate 85.

The proposed area slated for rezoning is located within a greater mixed-use residential and commercial region, with general commercial uses to the south in the City of Hapeville and a mix of residences and retail commercial uses to the north in the City of East Point and the City of Atlanta. In recognition of the desired redevelopment of this area of Hapeville and in keeping with the vision outlined in the Hapeville Comprehensive Plan (2017), the Future Land Use Map is being updated to identify these parcels as Low-Intensity Mixed-Use. The proposed rezoning will allow single-family development as a permitted use, thus returning the existing residential properties to conformity with zoning.

Public Comment: None.

MOTION ITEM: Cliff Thomas made a motion, Larry Martin seconded to recommend the Mayor and Council approve the Zoning Map Amendment for the properties located at the northwest edge of the City from C-1, Retail Commercial to V, Village. Motion Carried: 3-0.

3.III. Arts District Overlay (Food Trucks)

Text Amendment

Consideration of a Text Amendment to amend Article 28 (A-D, Arts District Overlay) for the purpose of updating the food truck regulations within the A-D Zone.

Summary

The proposed text amendment would re-structure the food truck court section of the Code to better reflect contemporary trends in food truck courts and, more broadly, outdoor public events. The new regulations would make operating food truck courts simpler by removing a layer of bureaucracy while still ensuring such operations are safe and compatible with neighboring uses. They would also allow food truck courts as a primary use requiring a Special Use Permit on any private commercial lot.

Public Comment: None.

MOTION ITEM: Leah Davis made a motion, Larry Martin seconded to recommend the Mayor and Council approve the Arts District Overlay amendment as it relates to food trucks. Motion Carried: 3-0.

3.IV. Arts District Overlay (Residential Uses)

Text Amendment

Consideration of a text amendment to amend Article 28 (A-D, Arts District Overlay), Section 93-28-7.5 (Residential Uses).

Summary

City Code currently prohibits any new residential construction unless it is part of a mixed-use development with a commercial use at the ground floor in the A-D, Arts District overlay. While ground floor commercial and retail uses are encouraged, this may preclude the development of medium to higher density residential uses such as townhomes and multi-family dwellings. The following text permits residential development with entrances at street level:

Code:

Sec. 93-28-7.5. – Residential uses.

Change: No residential use shall front on a public street, sidewalk or alley at the ground floor or street level. All ground level uses fronting on a public street, sidewalk or alley shall be non-residential uses.

To: Ground level uses fronting on a public street, sidewalk, or alley are encouraged as non-residential uses.

In addition, staff addressed concerns regarding the language in Sec. 93-28-7.5, lines 45-64, as it relates to limiting occupancy to “artist” occupancy only. Staff is working with legal to revise this language.

Public Comment: None.

MOTION ITEM: Larry Martin made a motion, Cliff Thomas seconded to recommend the Mayor and Council approve the Arts District overlay text amendment in Sec. 93-28-7.5 by striking “*No residential use shall front on a public street, sidewalk or alley at the ground floor or street level. All ground level uses fronting on a public street, sidewalk or alley shall be non-residential uses*” and replace it with “*Ground level uses fronting on a public street, sidewalk, or alley are encouraged as non-residential uses.*” In addition, the Planning Commission advised staff to revisit the language outlined in Sec. 93-28-7.5, lines 45-64 that relates to limiting occupancy to “artist” housing as this language may be discriminatory. Motion Carried: 3-0.

3.V. Administrative Variance

Text Amendment

Consideration of a text amendment to create Section 93-1-3.1 (Administrative Variances) for the purpose of allowing the City Planner to grant Administrative Variances.

Summary

In an effort to provide applicants in the city be given another route to obtaining minor and routine variances, limited administrative variance powers may streamline the process without adversely affecting the intent of the Code. The text amendment would introduce the power for the City Planner to grant Administrative Variances of up to 20% of the stated dimensional requirements for a use or structure, or 10% of stated dimensional requirements for a sign. Such decisions shall follow a rigorous set of standards and any given decision will be given in the form of a detailed report explaining the Planner's rationale. Should an applicant disagree with the decision, they may appeal to the Board of Appeals for a traditional variance.

Commissioner Martin expressed concern regarding the percentage amount for administrative variances and the process for public notification.

After further discussion, the Planning Commission advised staff to consider implementing a process for notification to the public for administrative variances.

Staff requested this item be tabled to consult with legal for guidance on procedures for public notification.

MOTION ITEM: Larry Martin made a motion, Cliff Thomas seconded to table this item until next meeting on January 14, 2020. MOTION CARRIED: 3-0.

4. Old Business

4.1. Meeting Packet Delivery Discussion

Summary

Open discussion regarding changing to an electronic meeting packet delivery and discontinue the delivery of printed meeting materials.

This discussion was postponed at the November 12, 2019 meeting.

Discussion ensued regarding the process for electronic delivery of meeting materials. Commissioners were in support of keeping the current process and elected to continue receiving printed packets.

No action was taken.

5. Next Meeting Date

5.1. Tuesday, January 14, 2020 at 6:00 p.m.

6. Adjourn

MOTION ITEM: Leah Davis made a motion, Larry Martin seconded to adjourn the meeting at 7:23 p.m. Motion Carried: 3-0.

Respectfully submitted by,

Jeanne Rast, Vice Chairman

Adrienne Senter, Secretary

DRAFT

1 **STATE OF GEORGIA**
2 **CITY OF HAPEVILLE**

3
4 **ORDINANCE NO. _____**
5

6 **AN ORDINANCE TO AMEND CHAPTER 93 (“ZONING”), ARTICLE 2 (“GENERAL**
7 **PROVISIONS”), SECTION 93-2-10 (“SINGLE-FAMILY ATTACHED DEVELOPMENTS**
8 **(SFA), SPECIAL PROVISIONS”) OF THE CODE OF ORDINANCES, CITY OF**
9 **HAPEVILLE, GEORGIA; TO PROVIDE FOR SEVERABILITY; TO REPEAL**
10 **CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND TO**
11 **PROVIDE FOR OTHER LAWFUL PURPOSES.**
12

13 **WHEREAS**, the Mayor and Council shall have full power and authority to provide for the
14 execution of all powers, functions, rights, privileges, duties and immunities of the city, its officers,
15 agencies, or employees granted by the City of Hapeville’s Charter or by state law; and,
16

17 **WHEREAS**, the municipal government of the City of Hapeville (hereinafter “City”) and
18 all powers of the City shall be vested in the Mayor and Council. The Mayor and Council shall be
19 the legislative body of the City; and,
20

21 **WHEREAS**, amendments to any of the provisions of the City’s Code may be made by
22 amending such provisions by specific reference to the section number of the City’s Code; and,
23

24 **WHEREAS**, existing ordinances, resolutions, rules and regulations of the City and its
25 agencies now lawfully in effect not inconsistent with the provisions of the City’s charter shall
26 remain effective until they have been repealed, modified or amended; and,
27

28 **WHEREAS**, every official act of the Mayor and Council which is to become law shall be
29 by ordinance; and,
30

31 **WHEREAS**, the procedures required for amending the City’s zoning ordinance have been
32 satisfied, including, but not limited to, notice and public hearings; and,
33

34 **WHEREAS**, the governing authority of the City finds it desirable to amend the special
35 provisions for single-family attached developments.
36

37 **BE IT, AND IT IS HEREBY ORDAINED BY THE MAYOR AND COUNCIL OF**
38 **THE CITY OF HAPEVILLE, GEORGIA THAT:**
39

40 **Section One.** Chapter 93 (Zoning), Article 2 (General Provisions), Section 93-2-10
41 (Single-family attached developments (SFA), special provisions) of the City Code of Ordinances
42 is hereby amended by striking the entirety of the section, and replacing it with the following
43 language:
44

45 (a) No building permit or certificate of occupancy shall be issued for single-family attached
46 units unless:

DRAFT

- (1) The regulations and procedures of the city's subdivision regulations have been met including final approval of the subdivision plat.
- (2) The book and page in which any covenants and restrictions are recorded shall be shown on the final plat of the subdivision.

Section Two. Codification and Certify. This Ordinance adopted hereby shall be codified and certified in a manner consistent with the laws of the State of Georgia and the City.

Section Three. Severability.

(a) It is hereby declared to be the intention of the Mayor and Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the Mayor and Council to be fully valid, enforceable and constitutional.

(b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

Section Four. Repeal of Conflicting Ordinances. All ordinances and parts of ordinances in conflict herewith are hereby expressly repealed.

Section Five. Effective Date. The effective date of this Ordinance shall be the date of adoption unless otherwise stated herein.

ORDAINED this _____ day of _____, 2020.

CITY OF HAPEVILLE, GEORGIA

Alan Hallman, Mayor

DRAFT

ATTEST:

Crystal Griggs-Epps, City Clerk

APPROVED BY:

City Attorney



**Department of Planning and Zoning
Planner's Report**

DATE: March 4, 2020
TO: Adrienne Senter
FROM: Lynn Patterson, Consulting Planner for City of Hapeville
RE: **Single-Family Attached Code Requirements**

BACKGROUND

Sec. 93-2-10. – *Single-family attached developments (SFA), special provisions* of the zoning code places special requirements on the development of townhomes in the City of Hapeville. Specifically, subsection (3), which is concerned with building and site regulations, is out of date.

Sec. 93-2-10(a)(3)a. requires all townhomes to have “an enclosure wall six feet in height of suitable materials for visual and acoustical privacy, which shall completely enclose all rear and side yard areas of each unit.” This restrictive construction standard has been superseded by the Architectural Design Standards, which have their own screening requirements for yards, and by individual zoning district codes. In addition, the current language, dating back to 1981, does not reflect contemporary trends in townhome design that favor openness and inclusivity with surrounding neighborhoods and businesses.

Sec. 93-2-10(a)(3)b. requires a masonry firewall to be built between each unit, up to a height of three feet above the roofline. This section cites nonexistent building code and, per the city's building code consultant SafeBuilt, is obsolete. As such, in practice, the City follows current building code regulations and does not use the untenable standard in the zoning code.

The following text amendment would remove Sec. 93-2-10(3) in its entirety and allow site design and building construction to instead be regulated by our Architectural Design Standards and the International Residential Code, respectively.

CODE

ARTICLE 2 – GENERAL PROVISIONS

Sec. 93-2-10. - Single-family attached developments (SFA), special provisions.

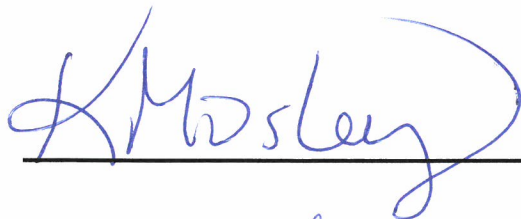
Change to the following:

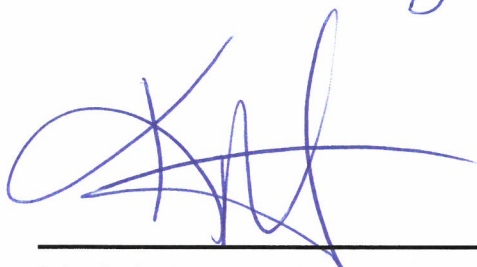
- (a) No building permit or certificate of occupancy shall be issued for single-family attached units unless:
 - (1) The regulations and procedures of the city's subdivision regulations have been met including final approval of the subdivision plat.
 - (2) The book and page in which any covenants and restrictions are recorded shall be shown on the final plat of the subdivision.

PUBLISHER'S AFFIDAVIT

STATE OF GEORGIA
COUNTY OF FULTON

Before me, the undersigned, a Notary Public, this day personally came the undersigned who, being duly sworn, according to law, says she is an agent of ALM Media, LLC., publishers of the **Daily Report**, the official newspaper published in Atlanta, GA, in said county and state, and that the publication, of which the annexed is a true copy, was published in said newspaper as provided by law on the following dates: 06/22/2020.





Subscribed and sworn to before me this June 22, 2020



NOTICE

A Public Hearing will be held by the City of Hapeville Mayor and Council on **Tuesday, July 7, 2020 at 6:00 p.m.** at the City of Hapeville Hoyt Smith Center located at 3444 North Fulton Avenue, Hapeville, Georgia 30354. All attendees will be required to wear a face covering and practice social distancing in accordance with the requirements set forth by state law and public health regulations. The meeting will also be made available to the public by live streaming only via teleconference and videoconference in accordance with O.C.G.A. § 50-14-1(g) at <https://us02web.zoom.us/j/81479305960>, or by dialing 1-888-788-0099 (Toll Free), Webinar ID: 814 7930 5960 to consider the following:

Consideration of an amendment to the Code of Ordinances, City of Hapeville, Georgia Chapter 93 (Zoning), Article 2 (General Provisions), Section 93-2-10 (Single-family Attached Developments (SFA), Special Provisions) for the purpose of amending the special provisions for single-family attached developments.

Public Hearing Comments: For those who are unable to physically attend the meeting, citizen comments must be emailed to the City Clerk at cepps@hapeville.org or called in at 404-766-3004 no later than 5:00 p.m. on July 6, 2020. When emailing or verbally delivering your comment to the City Clerk, please include your name, address, the agenda item, and the comment for or against the item. All comments submitted to the City Clerk will be read into the record as well as shared on the screen during the meeting. Citizens may not make comments on public hearing agenda items via livestream or video conference.

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#0000474746:6/22-1AS

Planning Commission Meeting

Videoconference

Join from a PC, Mac, iPad, iPhone or Android device:

URL: <https://zoom.us/j/642783342>

877 853 5247 (Toll Free) Webinar ID: 642 783 342

April 14, 2020 6:00PM

MINUTES

1. Call to Order:

Chairman Brian Wismer called the meeting to order at 6:00pm.

2. Roll Call

Brian Wismer, Chairman
Jeanne Rast, Vice Chairman
Leah Davis
Lucy Dolan
Larry Martin
Charlotte Rentz
Cliff Thomas

3. Welcome

4. Approval of Minutes

MOTION ITEM: Cliff Thomas made a motion, Lucy Dolan seconded to approve the minutes of March 10, 2020 as submitted. Motion Carried: 6-0.

5. Old Business

5.I. 3234 Dogwood Drive

Special Use Permit

Background:

Claudette Eley requested approval of a special use permit to operate a personal care home at 3234 Dogwood Drive, Parcel Identification Number 14-0094-0001-013-0. The property is zoned V, Village and is subject to the zoning regulations under Sec. 93-1.1-5 of the City of Hapeville Zoning Ordinance. *This item was tabled at the March 10, 2020 meeting.*

Staff Comment: The City of Hapeville received a request for a Special Use Permit to operate a personal care home within an existing structure. The structure has previously operated as a mortuary and is currently vacant. Per the provided site plan and floor plan, the property has eight regular parking spaces, one handicapped space, and a one-car garage.

The building is approximately 8,000 square feet and would have up to ten dwelling units with 24 residents.

The proposed use of a personal care home is compatible with the Village Zoning District and poses no foreseeable conflict with the intent of the district. There are concerns regarding the number of overnight residents, parking, and traffic movement during peak transition times. From a zoning compliance perspective, the special use permit application may be recommended by the Planning Commission and approved by the City Council with the following conditions:

1. The number of total residents must be restricted by the limits imposed by State law.
2. A shared parking agreement to accommodate overflow parking should be arranged with nearby property owners (within 400 ft) and approved by the Board of Appeals.
3. The applicant should demonstrate with a dimensioned site plan that drop-offs and pick-ups of adult day care clients will not impede access of the shared driveway.
4. The owner must furnish a list of all residents living in the facility with disabilities and special needs to the Hapeville Police and Fire Departments with every new admission to and patient permanent exit from the facility.
5. The owner must provide copies of all relevant federal and/or state permits to the Department of Community Services prior to obtaining a Certificate of Occupancy.

Applicant Comment: Ms. Eley stated that the facility includes a private driveway on the northside of the property for drop off and emergency vehicles. The driveway which serves level 2 is for residents and visitors. There is a 2-lane driveway on the southside of the property. The facility will include a common area on each floor for the residents.

Chairman Brian Wismer suggested restricting the parking of vehicles for all permanent residents.

Commissioner Lucy Dolan expressed concern regarding the pickup and drop offs on level one and inadequate parking.

Commissioner Leah Davis inquired regarding the total number of parking spaces. Staff confirmed there is a total of 10 spaces.

Commissioner Larry Martin expressed concern with pickup and drop off and cars possibly stacking on Dogwood Drive.

Commissioner Charlotte Rentz agreed that permanent residents should not be allowed to have a vehicle on site and agreed with requiring a shared parking agreement.

MOTION ITEM: Lucy Dolan made a motion, Jeanne Rast seconded to waive public comment.

Discussion: Commissioner Larry Martin confirmed that all written public comments would be read into the record. **Motion Carried: 6-0.**

Public Comment: None.

MOTION ITEM: Larry Martin made a motion, Cliff Thomas seconded to recommend the Mayor and Council grant the special exception request to operate a personal care home at 3234 Dogwood Drive subject to the applicant providing a shared parking agreement to accommodate the overflow parking.

Discussion: Discussion ensued regarding residents having a permanent parking space. Commissioner Martin stated the applicant can work through any issues related to resident parking.

Motion Carried: 6-0.

5.II. 3140 Dogwood Drive

Subdivision Plat Review

Background:

Wilson Smith requested subdivision plat approval to subdivide an existing 0.28-acre lot located at 3140 Dogwood Drive, Parcel Identification Number 14 0094 0002 005 5. The property is zoned R-SF, Residential Single Family. *This item was tabled at the March 10, 2020 meeting pending submittal of revised drawings.*

The subdivision plat, as submitted, had a number of deficiencies and cannot be approved at this time.

MOTION ITEM: Jeanne Rast made a motion, Lucy Dolan seconded to deny the subdivision plat application for 3140 Dogwood Drive. **Motion Carried: 6-0.**

5.III. Off-Street Parking Entrance & Exit Points

Text Amendment

Background:

Consideration of a text amendment to amend Chapter 93 (Zoning), Article 23 (Off-street parking and loading), Section 93-23-2 (Entrance and exit points) for the purpose of updating the requirements for curb breaks at entrance and exit points for off-street parking access. *This item was tabled at the March 10, 2020 meeting.*

Staff comment: The text amendment updates the requirements for curb breaks at entrance and exit points for off-street parking access. The proposed changes would eliminate minimum curb break requirements, allow exceptions to maximum widths without the need for a Variance from the Board of Appeals, address three lane entrances and exits, and add safety protections for crossing pedestrians.

Commissioner Larry Martin expressed concerns with the proposed driveway width, the language that pertains to concrete pavers and adding signage for pedestrians.

MOTION ITEM: Leah Davis made a motion, Lucy Dolan seconded to give a favorable recommendation to Mayor and Council for the Text Amendment for Off-Street Parking Entrance and Exit Points to include all the changes identified in the Planner's report and all minor grammatical changes discussed.

Discussion: Commissioner Martin stated the ordinance should be changed to remove the sign requirements for pedestrian safety as this may distract drivers. Commissioner Rentz asked if any specifications were available for the pedestrian sign. Dr. Patterson stated the sign would be an incidental sign such as an entry/exit sign. Chairman Wismer asked staff to relate the concerns regarding the pedestrian sign issue to Council.

Motion Carried: 5-1; Larry Martin opposed.

6. New Business

6.I. 3264 Springhaven Avenue

Rezoning Request

Background:

Alex Popham of Epic Development requested approval to rezone the property located at 3264 Springhaven Avenue on Land Lot 98 of the 14th District, Fulton County (City of Hapeville), Parcel Identification Number 14-0098-0009-048-4 from V, Village to P-D, Planned Unit Development for the purpose of constructing a residential subdivision.

Staff Comment: The proposed land use is a planned residential community consisting of primarily of approximately 62 single-family homes, arranged around shared amenities and with pedestrian access to public streets and shared greenspaces.

The property itself is vacant. It is bordered to the north and east by single-family and two-family neighborhoods, and an extended-stay hotel to the southwest.

There is a pipe creek running northwest to southeast through the middle of the parcel, bisecting it. Accordingly, there is a Zone A flood hazard present and the project will require mitigation to be approved by the City Engineer.

The proposed development with the P-D zoning would have a higher density, however, it would allow for a smaller dwelling footprint and arguably address a gap in the lower price point for new housing. The site layout is designed to increase social interaction and walkability and would strength the character of the area.

Staff recommends approval. Per the City Code, the Design Review Committee will establish setbacks and other site requirements for the project.

Applicant Comment: Mr. Alex Popham of Epic Development stated the development will include 62 homes with a common amenity and recreational improvements and gathering

space. The homes will feature a diverse color palette and create a village feel for the community.

Commissioner Dolan expressed concerns related to parking and possible sewer issues and protection of wildlife. Mr. Popham explained that each home will have 2 parking spaces per unit. In addition, there will be on-street parking along Springhaven Avenue. Also, they intend to work with a wildlife rehabilitation center to relocate any wildlife.

Chairman Wismer inquired if there are any plans to use pervious materials on the alleyways. Mr. Jonathan Hicks stated that no pervious surfaces are planned partially because if they are not meticulously maintained they can become a liability, but they are planning to utilize an underground detention system to mitigate water runoff.

Commissioner Rentz inquired if the parking along Springhaven and North Avenue would be parallel parking and if a sidewalk would be installed along the perimeter of the project. Mr. Popham stated parallel parking is proposed along Springhaven Avenue and North Avenue and new sidewalks will be installed. Commissioner Rentz asked if the open space would be located along North Avenue and the location of the wall. Mr. Popham stated the retaining wall will be installed for the detention pond. The plans included several amenities including a swimming pool, which is tentative.

Commissioner Cliff Thomas asked if a traffic study was completed. Mr. Popham stated that a traffic study has not been completed.

Chairman Wismer asked if a market study for demand had been completed. Mr. Popham stated that a market study for affordability was completed.

Commissioner Martin stated he does not support the zoning recommendation as it pertains to affordability. Mr. Martin also stated that the project is not in line with the Council's vision for medium density and the area as proposed is best suited for light retail. Mr. Martin support the Village zone lot width of 50' and is concerned that this development will increase traffic, create noise and water runoff issues.

Chairman Wismer spoke in favor of the proposed design and the overall development. Mr. Wismer also stated that single-family developments supports home ownership and this development offers a unique opportunity for the community.

Mr. Popham added that Epic Development's is driven by design and the City will be proud of the overall development.

Public Comment

Susan Bailey, President of Azalea Park Neighborhood Assoc., in favor of the development.

Anne Newman, 811 North Avenue, does not support the development.

Sharron Hope, 793 North Avenue, does not support the development.

End of Public Comment

Brian Eskew, Hapeville Fire Marshal, stated he worked with Mr. Popham regarding life safety access and the plan as proposed meets code.

Commissioner Davis stated support of the overall development but expressed concern regarding the density as it relates to the proposed square footage of the homes.

Chairman Wismer asked the applicant if a market research had been completed as it relate to the demand of homes this size. Mr. Popham stated that a market research was completed, and the proposed 1,200 square feet fits within the demand for this area.

Vice Chairman Rast stated there is a perception that a smaller footprint or lower price point means lower quality as opposed to a high-end development.

Commissioner Davis inquired regarding the number of homeowners versus renters. Mr. Popham explained the homes are intended to be sold not rented and their target market is for potential homeowners. Ms. Davis stated that she would like to see some restrictions put in place to limit the number of rental homes. Mr. Popham stated he would look into this concern.

MOTION ITEM: Lucy Dolan made a motion, Charlotte Rentz seconded to recommend the Mayor and Council approve the rezoning request for 3264 Springhaven Avenue from V, Village to P-D, Planned Unit Development.

Discussion: Commissioner Martin stated that he supports the Village zone density.

Motion Carried: 5-1; Larry Martin opposed.

6.II. Single-Family Attached Developments (SFA)

Text Amendment

Background:

Consideration of a text amendment to the Code of Ordinances, Chapter 93 (Zoning), Article 2 (General Provisions), Section 93-2-10 (Single Family Attached Developments (SFA, Special Provisions) for the purpose of amending special provisions for single-family attached developments.

The text amendment would remove Sec. 93-2-10(3) in its entirety and allow site design and building construction to instead be regulated by our Architectural Design Standards and the International Residential Code.

Public Comment: None.

MOTION ITEM: Jeanne Rast made a motion, Lucy Dolan seconded to recommend the Mayor and Council approve the text amendment for Single-Family Attached Developments as proposed. Motion Carried: 6-0.

6.III. 3571, 3581, 0 South Fulton Avenue

Site Plan Review

Background:

Kenneth Ellsworth requested site plan review to construct eight townhomes to be located at 3571, 3581, and 0 South Fulton Avenue, Parcel Identification Numbers 14-0098-0021-074-4, 14-0098-0021-075-1, 14-0098-0021-076-9. Each unit will be approximately 2,268-sf and will be three stories high with a 2-car garage. The properties are zoned RMU, Residential Mixed- Use and are 0.338 acres.

Staff Comment: The project will include a common greenspace and walking paths. Each townhome will be approximately 2,268 square feet and 41'-6" (three stories) high. All three parcels are currently vacant and cleared, having been intended for townhome development in the past.

There was brief discussion regarding the street trees along South Fulton Avenue.

Public Comment: None.

MOTION ITEM: Lucy Dolan made a motion, Cliff Thomas seconded to approve the site plan request for 3571, 3581, 0 South Fulton Avenue subject to the deficiencies outlined in the City Engineer and City Planner's reports.

Discussion: Chairman Wismer stated the issue related to item #1 in the Planner's report must be addressed.

MOTION ITEM: Lucy Dolan amended the motion to include item #1 outlined in the Planner's report which states:

The applicant should provide building setbacks/build-to line, ensuring the development is no further than 15' from the property line. Cliff Thomas seconded.

Motion Carried: 6-0.

7. Next Meeting Date - May 12, 2020 at 6:00 PM

8. Adjourn

MOTION ITEM: Larry Martin made a motion, Leah Davis seconded to adjourn the meeting at 9:21 p.m. **Motion Carried: 6-0.**

Respectfully submitted by,

Brian Wismer, Chairman

Adrienne Senter, Secretary

DRAFT

1 **STATE OF GEORGIA**
2 **CITY OF HAPEVILLE**

3
4 **ORDINANCE NO.** _____
5

6 **AN ORDINANCE TO AMEND CHAPTER 93 (“ZONING”), ARTICLE 23 (“OFF-**
7 **STREET PARKING AND LOADING”), SECTION 93-23-2 (“ENTRANCE AND EXIT**
8 **POINTS”) OF THE CODE OF ORDINANCES, CITY OF HAPEVILLE, GEORGIA; TO**
9 **PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO**
10 **PROVIDE AN EFFECTIVE DATE; AND TO PROVIDE FOR OTHER LAWFUL**
11 **PURPOSES.**

12
13 **WHEREAS**, the Mayor and Council shall have full power and authority to provide for the
14 execution of all powers, functions, rights, privileges, duties and immunities of the city, its officers,
15 agencies, or employees granted by the City of Hapeville’s Charter or by state law; and,
16

17 **WHEREAS**, the municipal government of the City of Hapeville (hereinafter “City”) and
18 all powers of the City shall be vested in the Mayor and Council. The Mayor and Council shall be
19 the legislative body of the City; and,
20

21 **WHEREAS**, amendments to any of the provisions of the City’s Code may be made by
22 amending such provisions by specific reference to the section number of the City’s Code; and,
23

24 **WHEREAS**, existing ordinances, resolutions, rules and regulations of the City and its
25 agencies now lawfully in effect not inconsistent with the provisions of the City’s charter shall
26 remain effective until they have been repealed, modified or amended; and,
27

28 **WHEREAS**, every official act of the Mayor and Council which is to become law shall be
29 by ordinance; and,
30

31 **WHEREAS**, the procedures required for amending the City’s zoning ordinance have been
32 satisfied, including, but not limited to, notice and public hearings; and,
33

34 **WHEREAS**, the governing authority of the City finds it desirable to amend and update the
35 entrance and exit point regulations.
36

37 **BE IT, AND IT IS HEREBY ORDAINED BY THE MAYOR AND COUNCIL OF**
38 **THE CITY OF HAPEVILLE, GEORGIA THAT:**
39

40 **Section One.** Chapter 93 (Zoning), Article 23 (Off-Street Parking and Loading), Section
41 93-23-2 (Entrance and Exit Points) of the City Code of Ordinances is hereby amended by striking
42 the section in its entirety and inserting in lieu thereof the following language:
43

- 44 1. Curb breaks shall not be more than 20 feet for one-way entrances, 24 feet for two way
45 entrances or shared driveways, or 36 feet for entrances with three lanes, unless otherwise

DRAFT

permitted by the City of Hapeville Community Services department. Aprons may be flared up to an additional two feet on either side.

2. Sidewalks shall be clearly continued across any intervening driveway. Such effect may be accomplished by continuing sidewalk paving materials, the use of brick pavers, paint, or any other similar high contrast material (examples are on file with Planning Commission staff). Other than on driveways serving single-family detached or two-family dwellings, a corresponding interior sign or painted bar or the driveway shall be provided adjacent to the sidewalk paving as it intersects the driveway which shall communicate that vehicles must stop or yield for intervening sidewalks.
3. In no case shall there be less than 50 feet from the closest sides of any two-driveway curblines.
4. Curb breaks shall be located at least 25 feet from the nearest intersection of two curblines as measured along one of the curblines.
5. Business establishments on contiguous lots are encouraged to consolidate entrance and exit points.
6. Suitable provisions, including a five-foot-wide planted buffer strip between the right-of-way and parking area shall be made to prevent entrance or exit from other than at designated entrance or exit points.

Section Two. Codification and Certify. This Ordinance adopted hereby shall be codified and certified in a manner consistent with the laws of the State of Georgia and the City.

Section Three. Severability.

(a) It is hereby declared to be the intention of the Mayor and Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the Mayor and Council to be fully valid, enforceable and constitutional.

(b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any

DRAFT

of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

Section Four. Repeal of Conflicting Ordinances. All ordinances and parts of ordinances in conflict herewith are hereby expressly repealed.

Section Five. Effective Date. The effective date of this Ordinance shall be the date of adoption unless otherwise stated herein.

ORDAINED this _____ day of _____, 2020.

CITY OF HAPEVILLE, GEORGIA

Alan Hallman, Mayor

ATTEST:

Crystal Griggs-Epps, City Clerk

APPROVED BY:

City Attorney



**Department of Planning and Zoning
Planner's Report**

DATE: January 13, 2020
TO: Adrienne Senter
FROM: Lynn Patterson, Consulting Planner for City of Hapeville
RE: **Text Amendment – Off-Street Parking Entrance & Exit Points**

BACKGROUND

The following text amendment updates the requirements for curb breaks at entrance and exit points for off-street parking access. The proposed changes would eliminate minimum curb break requirements, allow exceptions to maximum widths without the need for a Variance from the Board of Appeals, address three lane entrances and exits, and add safety protections for crossing pedestrians.

CODE

Sec. 93-23-2. - Entrance and exit points.

Change:

Except in districts zoned R-0, R-1, R-2 and R-3, curb breaks shall not be more than 30 feet in width, nor less than 25 feet in width. In no case shall there be less than 50 feet from the closest sides of any two-driveway curblines. Curb breaks shall be located at least 25 feet from the nearest intersection of two curblines as measured along one of the curblines. Business establishments on contiguous lots are encouraged to consolidate entrance and exit points. Suitable provisions, including a five-foot-wide planted buffer strip between the right-of-way and parking area shall be made to prevent entrance or exit from other than at designated entrance or exit points.

To:

1. Curb breaks shall not be more than 20 feet for one-way entrances, 24 feet for two way entrances or shared driveways, or 36 feet for entrances with three lanes, unless otherwise permitted by the City of Hapeville Community Services department. Aprons may be flared up to an additional two feet on either side.
2. Sidewalks shall be clearly continued across any intervening. Such effect may be accomplished by continuing sidewalk paving materials, the use of brick pavers, paint, or any other similar high contrast material (see figures 1 and 2 for examples). Other than on driveways serving single-family

detached or two-family dwellings, a corresponding interior sign or painted bar on the driveway shall be provided adjacent to the sidewalk paving as it intersects the driveway which shall communicate that vehicles must stop or yield for the intervening sidewalk.



Figure 1 – Continuous sidewalk material



Figure 2 – Brick pavers across a driveway

3. In no case shall there be less than 50 feet from the closest sides of any two-driveway curblines.
4. Curb breaks shall be located at least 25 feet from the nearest intersection of two curblines as measured along one of the curblines.
5. Business establishments on contiguous lots are encouraged to consolidate entrance and exit points.
6. Suitable provisions, including a five-foot-wide planted buffer strip between the right-of-way and parking area shall be made to prevent entrance or exit from other than at designated entrance or exit points.

Planning Commission Meeting

Videoconference

Join from a PC, Mac, iPad, iPhone or Android device:

URL: <https://zoom.us/j/642783342>

877 853 5247 (Toll Free) Webinar ID: 642 783 342

April 14, 2020 6:00PM

MINUTES

1. Call to Order:

Chairman Brian Wismer called the meeting to order at 6:00pm.

2. Roll Call

Brian Wismer, Chairman
Jeanne Rast, Vice Chairman
Leah Davis
Lucy Dolan
Larry Martin
Charlotte Rentz
Cliff Thomas

3. Welcome

4. Approval of Minutes

MOTION ITEM: Cliff Thomas made a motion, Lucy Dolan seconded to approve the minutes of March 10, 2020 as submitted. Motion Carried: 6-0.

5. Old Business

5.I. 3234 Dogwood Drive

Special Use Permit

Background:

Claudette Eley requested approval of a special use permit to operate a personal care home at 3234 Dogwood Drive, Parcel Identification Number 14-0094-0001-013-0. The property is zoned V, Village and is subject to the zoning regulations under Sec. 93-1.1-5 of the City of Hapeville Zoning Ordinance. *This item was tabled at the March 10, 2020 meeting.*

Staff Comment: The City of Hapeville received a request for a Special Use Permit to operate a personal care home within an existing structure. The structure has previously operated as a mortuary and is currently vacant. Per the provided site plan and floor plan, the property has eight regular parking spaces, one handicapped space, and a one-car garage.

The building is approximately 8,000 square feet and would have up to ten dwelling units with 24 residents.

The proposed use of a personal care home is compatible with the Village Zoning District and poses no foreseeable conflict with the intent of the district. There are concerns regarding the number of overnight residents, parking, and traffic movement during peak transition times. From a zoning compliance perspective, the special use permit application may be recommended by the Planning Commission and approved by the City Council with the following conditions:

1. The number of total residents must be restricted by the limits imposed by State law.
2. A shared parking agreement to accommodate overflow parking should be arranged with nearby property owners (within 400 ft) and approved by the Board of Appeals.
3. The applicant should demonstrate with a dimensioned site plan that drop-offs and pick-ups of adult day care clients will not impede access of the shared driveway.
4. The owner must furnish a list of all residents living in the facility with disabilities and special needs to the Hapeville Police and Fire Departments with every new admission to and patient permanent exit from the facility.
5. The owner must provide copies of all relevant federal and/or state permits to the Department of Community Services prior to obtaining a Certificate of Occupancy.

Applicant Comment: Ms. Eley stated that the facility includes a private driveway on the northside of the property for drop off and emergency vehicles. The driveway which serves level 2 is for residents and visitors. There is a 2-lane driveway on the southside of the property. The facility will include a common area on each floor for the residents.

Chairman Brian Wismer suggested restricting the parking of vehicles for all permanent residents.

Commissioner Lucy Dolan expressed concern regarding the pickup and drop offs on level one and inadequate parking.

Commissioner Leah Davis inquired regarding the total number of parking spaces. Staff confirmed there is a total of 10 spaces.

Commissioner Larry Martin expressed concern with pickup and drop off and cars possibly stacking on Dogwood Drive.

Commissioner Charlotte Rentz agreed that permanent residents should not be allowed to have a vehicle on site and agreed with requiring a shared parking agreement.

MOTION ITEM: Lucy Dolan made a motion, Jeanne Rast seconded to waive public comment.

Discussion: Commissioner Larry Martin confirmed that all written public comments would be read into the record. **Motion Carried: 6-0.**

Public Comment: None.

MOTION ITEM: Larry Martin made a motion, Cliff Thomas seconded to recommend the Mayor and Council grant the special exception request to operate a personal care home at 3234 Dogwood Drive subject to the applicant providing a shared parking agreement to accommodate the overflow parking.

Discussion: Discussion ensued regarding residents having a permanent parking space. Commissioner Martin stated the applicant can work through any issues related to resident parking.

Motion Carried: 6-0.

5.II. 3140 Dogwood Drive

Subdivision Plat Review

Background:

Wilson Smith requested subdivision plat approval to subdivide an existing 0.28-acre lot located at 3140 Dogwood Drive, Parcel Identification Number 14 0094 0002 005 5. The property is zoned R-SF, Residential Single Family. *This item was tabled at the March 10, 2020 meeting pending submittal of revised drawings.*

The subdivision plat, as submitted, had a number of deficiencies and cannot be approved at this time.

MOTION ITEM: Jeanne Rast made a motion, Lucy Dolan seconded to deny the subdivision plat application for 3140 Dogwood Drive. **Motion Carried: 6-0.**

5.III. Off-Street Parking Entrance & Exit Points

Text Amendment

Background:

Consideration of a text amendment to amend Chapter 93 (Zoning), Article 23 (Off-street parking and loading), Section 93-23-2 (Entrance and exit points) for the purpose of updating the requirements for curb breaks at entrance and exit points for off-street parking access. *This item was tabled at the March 10, 2020 meeting.*

Staff comment: The text amendment updates the requirements for curb breaks at entrance and exit points for off-street parking access. The proposed changes would eliminate minimum curb break requirements, allow exceptions to maximum widths without the need for a Variance from the Board of Appeals, address three lane entrances and exits, and add safety protections for crossing pedestrians.

Commissioner Larry Martin expressed concerns with the proposed driveway width, the language that pertains to concrete pavers and adding signage for pedestrians.

MOTION ITEM: Leah Davis made a motion, Lucy Dolan seconded to give a favorable recommendation to Mayor and Council for the Text Amendment for Off-Street Parking Entrance and Exit Points to include all the changes identified in the Planner's report and all minor grammatical changes discussed.

Discussion: Commissioner Martin stated the ordinance should be changed to remove the sign requirements for pedestrian safety as this may distract drivers. Commissioner Rentz asked if any specifications were available for the pedestrian sign. Dr. Patterson stated the sign would be an incidental sign such as an entry/exit sign. Chairman Wismer asked staff to relate the concerns regarding the pedestrian sign issue to Council.

Motion Carried: 5-1; Larry Martin opposed.

6. New Business

6.I. 3264 Springhaven Avenue

Rezoning Request

Background:

Alex Popham of Epic Development requested approval to rezone the property located at 3264 Springhaven Avenue on Land Lot 98 of the 14th District, Fulton County (City of Hapeville), Parcel Identification Number 14-0098-0009-048-4 from V, Village to P-D, Planned Unit Development for the purpose of constructing a residential subdivision.

Staff Comment: The proposed land use is a planned residential community consisting of primarily of approximately 62 single-family homes, arranged around shared amenities and with pedestrian access to public streets and shared greenspaces.

The property itself is vacant. It is bordered to the north and east by single-family and two-family neighborhoods, and an extended-stay hotel to the southwest.

There is a pipe creek running northwest to southeast through the middle of the parcel, bisecting it. Accordingly, there is a Zone A flood hazard present and the project will require mitigation to be approved by the City Engineer.

The proposed development with the P-D zoning would have a higher density, however, it would allow for a smaller dwelling footprint and arguably address a gap in the lower price point for new housing. The site layout is designed to increase social interaction and walkability and would strength the character of the area.

Staff recommends approval. Per the City Code, the Design Review Committee will establish setbacks and other site requirements for the project.

Applicant Comment: Mr. Alex Popham of Epic Development stated the development will include 62 homes with a common amenity and recreational improvements and gathering

space. The homes will feature a diverse color palette and create a village feel for the community.

Commissioner Dolan expressed concerns related to parking and possible sewer issues and protection of wildlife. Mr. Popham explained that each home will have 2 parking spaces per unit. In addition, there will be on-street parking along Springhaven Avenue. Also, they intend to work with a wildlife rehabilitation center to relocate any wildlife.

Chairman Wismer inquired if there are any plans to use pervious materials on the alleyways. Mr. Jonathan Hicks stated that no pervious surfaces are planned partially because if they are not meticulously maintained they can become a liability, but they are planning to utilize an underground detention system to mitigate water runoff.

Commissioner Rentz inquired if the parking along Springhaven and North Avenue would be parallel parking and if a sidewalk would be installed along the perimeter of the project. Mr. Popham stated parallel parking is proposed along Springhaven Avenue and North Avenue and new sidewalks will be installed. Commissioner Rentz asked if the open space would be located along North Avenue and the location of the wall. Mr. Popham stated the retaining wall will be installed for the detention pond. The plans included several amenities including a swimming pool, which is tentative.

Commissioner Cliff Thomas asked if a traffic study was completed. Mr. Popham stated that a traffic study has not been completed.

Chairman Wismer asked if a market study for demand had been completed. Mr. Popham stated that a market study for affordability was completed.

Commissioner Martin stated he does not support the zoning recommendation as it pertains to affordability. Mr. Martin also stated that the project is not in line with the Council's vision for medium density and the area as proposed is best suited for light retail. Mr. Martin support the Village zone lot width of 50' and is concerned that this development will increase traffic, create noise and water runoff issues.

Chairman Wismer spoke in favor of the proposed design and the overall development. Mr. Wismer also stated that single-family developments supports home ownership and this development offers a unique opportunity for the community.

Mr. Popham added that Epic Development's is driven by design and the City will be proud of the overall development.

Public Comment

Susan Bailey, President of Azalea Park Neighborhood Assoc., in favor of the development.

Anne Newman, 811 North Avenue, does not support the development.

Sharron Hope, 793 North Avenue, does not support the development.

End of Public Comment

Brian Eskew, Hapeville Fire Marshal, stated he worked with Mr. Popham regarding life safety access and the plan as proposed meets code.

Commissioner Davis stated support of the overall development but expressed concern regarding the density as it relates to the proposed square footage of the homes.

Chairman Wismer asked the applicant if a market research had been completed as it relate to the demand of homes this size. Mr. Popham stated that a market research was completed, and the proposed 1,200 square feet fits within the demand for this area.

Vice Chairman Rast stated there is a perception that a smaller footprint or lower price point means lower quality as opposed to a high-end development.

Commissioner Davis inquired regarding the number of homeowners versus renters. Mr. Popham explained the homes are intended to be sold not rented and their target market is for potential homeowners. Ms. Davis stated that she would like to see some restrictions put in place to limit the number of rental homes. Mr. Popham stated he would look into this concern.

MOTION ITEM: Lucy Dolan made a motion, Charlotte Rentz seconded to recommend the Mayor and Council approve the rezoning request for 3264 Springhaven Avenue from V, Village to P-D, Planned Unit Development.

Discussion: Commissioner Martin stated that he supports the Village zone density.

Motion Carried: 5-1; Larry Martin opposed.

6.II. Single-Family Attached Developments (SFA)

Text Amendment

Background:

Consideration of a text amendment to the Code of Ordinances, Chapter 93 (Zoning), Article 2 (General Provisions), Section 93-2-10 (Single Family Attached Developments (SFA, Special Provisions) for the purpose of amending special provisions for single-family attached developments.

The text amendment would remove Sec. 93-2-10(3) in its entirety and allow site design and building construction to instead be regulated by our Architectural Design Standards and the International Residential Code.

Public Comment: None.

MOTION ITEM: Jeanne Rast made a motion, Lucy Dolan seconded to recommend the Mayor and Council approve the text amendment for Single-Family Attached Developments as proposed. Motion Carried: 6-0.

6.III. 3571, 3581, 0 South Fulton Avenue

Site Plan Review

Background:

Kenneth Ellsworth requested site plan review to construct eight townhomes to be located at 3571, 3581, and 0 South Fulton Avenue, Parcel Identification Numbers 14-0098-0021-074-4, 14-0098-0021-075-1, 14-0098-0021-076-9. Each unit will be approximately 2,268-sf and will be three stories high with a 2-car garage. The properties are zoned RMU, Residential Mixed- Use and are 0.338 acres.

Staff Comment: The project will include a common greenspace and walking paths. Each townhome will be approximately 2,268 square feet and 41'-6" (three stories) high. All three parcels are currently vacant and cleared, having been intended for townhome development in the past.

There was brief discussion regarding the street trees along South Fulton Avenue.

Public Comment: None.

MOTION ITEM: Lucy Dolan made a motion, Cliff Thomas seconded to approve the site plan request for 3571, 3581, 0 South Fulton Avenue subject to the deficiencies outlined in the City Engineer and City Planner's reports.

Discussion: Chairman Wismer stated the issue related to item #1 in the Planner's report must be addressed.

MOTION ITEM: Lucy Dolan amended the motion to include item #1 outlined in the Planner's report which states:

The applicant should provide building setbacks/build-to line, ensuring the development is no further than 15' from the property line. Cliff Thomas seconded.

Motion Carried: 6-0.

7. Next Meeting Date - May 12, 2020 at 6:00 PM

8. Adjourn

MOTION ITEM: Larry Martin made a motion, Leah Davis seconded to adjourn the meeting at 9:21 p.m. **Motion Carried: 6-0.**

Respectfully submitted by,

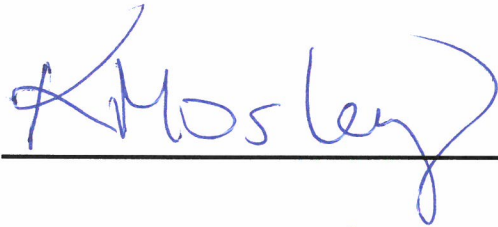
Brian Wismer, Chairman

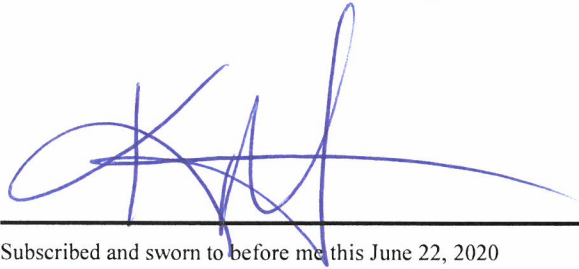
Adrienne Senter, Secretary

PUBLISHER'S AFFIDAVIT

STATE OF GEORGIA
COUNTY OF FULTON

Before me, the undersigned, a Notary Public, this day personally came the undersigned who, being duly sworn, according to law, says she is an agent of ALM Media, LLC., publishers of the **Daily Report**, the official newspaper published in Atlanta, GA, in said county and state, and that the publication, of which the annexed is a true copy, was published in said newspaper as provided by law on the following dates: 06/22/2020.





Subscribed and sworn to before me this June 22, 2020



NOTICE

A Public Hearing will be held by the City of Hapeville Mayor and Council on **Tuesday, July 7, 2020 at 6:00 p.m.** at the City of Hapeville Hoyt Smith Center located at 3444 North Fulton Avenue, Hapeville, Georgia 30354. All attendees will be required to wear a face covering and practice social distancing in accordance with the requirements set forth by state law and public health regulations. The meeting will also be made available to the public by live streaming only via teleconference and videoconference in accordance with O.C.G.A. § 50-14-1(g) at <https://us02web.zoom.us/j/81479305960>, or by dialing 1-888-788-0099 (Toll Free), Webinar ID: 814 7930 5960 to consider the following:

Consideration of an amendment to the Code of Ordinances, City of Hapeville, Georgia Chapter 93 (Zoning), Article 23 (Off-street parking and loading), Section 93-23-2 (Entrance and exit points) for the purpose of amending and updating the entrance and exit point regulations.

Public Hearing Comments: For those who are unable to physically attend the meeting, citizen comments must be emailed to the City Clerk at cepps@hapeville.org or called in at 404-766-3004 no later than 5:00 p.m. on July 6, 2020. When emailing or verbally delivering your comment to the City Clerk, please include your name, address, the agenda item, and the comment for or against the item. All comments submitted to the City Clerk will be read into the record as well as shared on the screen during the meeting. Citizens may not make comments on public hearing agenda items via livestream or video conference.

Questions on the Agenda or General Public Comments: Members of the public wishing to ask a question or make a public comment during the video meeting/conference shall contact the City Clerk prior to the start of the meeting by sending an email to cepps@hapeville.org or calling 404-766-3004. Those unable to attend the meeting and wishing to ask a question or make a public comment must let the City Clerk know their name, address, and the question or comment. All questions and comments received by the City Clerk by 5:00 p.m. on July 6, 2020, will be read into the record as well as shared on the screen during the meeting.

#0000474743:6/22-1AS

1 **STATE OF GEORGIA**
2 **CITY OF HAPEVILLE**

3
4 **ORDINANCE NO. _____**

5
6 **AN ORDINANCE TO AMEND THE ANNUAL BUDGET FOR THE 2019 - 2020**
7 **FISCAL YEAR TO REFLECT THE ADJUSTMENT OF REVENUE AND**
8 **EXPENDITURES PURSUANT TO SECTION 17-2-3 OF THE CODE OF ORDINANCES,**
9 **CITY OF HAPEVILLE, GEORGIA; TO PROVIDE FOR SEVERABILITY; TO REPEAL**
10 **CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND TO**
11 **PROVIDE FOR OTHER LAWFUL PURPOSES.**

12
13 **WHEREAS**, the mayor and council shall have full power and authority to provide for the
14 execution of all powers, functions, rights, privileges, duties and immunities of the city, its officers,
15 agencies, or employees granted by the City of Hapeville's Charter or by state law; and,
16

17 **WHEREAS**, the municipal government of the City of Hapeville (hereinafter "City") and
18 all powers of the City shall be vested in the mayor and council. The mayor and council shall be
19 the legislative body of the City; and,
20

21 **WHEREAS**, the mayor and council approved the annual budget for the 2019 - 2020
22 fiscal year on 06/18/2019; and
23

24 **WHEREAS**, accounting standards require the use of year-end adjustments for accrual
25 accounting, and amendments to the Fiscal Year 2019 - 2020 budget are needed to apply the
26 adjustments to budgeted revenues and expenditures in compliance with State law; and
27

28 **WHEREAS**, every official act of the mayor and council which is to become law shall be
29 by ordinance;
30

31 **WHEREAS**, the governing authority of the City finds it desirable to amend the 2019 -
32 2020 fiscal year annual budget.
33

34 **BE IT, AND IT IS HEREBY ORDAINED BY THE MAYOR AND COUNCIL OF**
35 **THE CITY OF HAPEVILLE, GEORGIA THAT:**
36

37 **Section One.** That the Fiscal Year 2019 - 2020 Annual Budget be amended to reflect
38 the adjustment of revenues and expenditures as follows:
39

40 See Attachment labeled as "**Exhibit A**". Exhibit A shall be incorporated fully herein by
41 reference.
42

43 **Section Two. Codification and Certify.** This Ordinance adopted hereby shall be codified
44 and certified in a manner consistent with the laws of the State of Georgia and the City.
45
46

47 **Section Three. Severability.**

48
49 (a) It is hereby declared to be the intention of the Mayor and Council that all sections,
50 paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment,
51 believed by the Mayor and Council to be fully valid, enforceable and constitutional.
52

53 (b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest
54 extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this
55 Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this
56 Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the
57 greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance
58 is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this
59 Ordinance.
60

61 (c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance
62 shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable
63 by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of
64 the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the
65 greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any
66 of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance and that, to
67 the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and
68 sections of the Ordinance shall remain valid, constitutional, enforceable, and of full force and
69 effect.
70

71 **Section Four. Repeal of Conflicting Ordinances.** All ordinances and parts of ordinances
72 in conflict herewith are hereby expressly repealed.
73

74 **Section Five. Effective Date.** The effective date of this Ordinance shall be the date of
75 adoption unless otherwise stated herein.
76

77 **ORDAINED** this _____ day of _____, 2020.

78 **CITY OF HAPEVILLE, GEORGIA**
79
80
81

82 _____
83 **Alan Hallman, Mayor**
84
85

86 **ATTEST:**
87
88
89
90

91 _____
Crystal Griggs-Epps, City Clerk

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APPROVED BY:

City Attorney

CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
REVENUE SUMMARY - 100 GENERAL FUND					
	DESCRIPTION				
	TAXES	10,887,000	10,944,243	58,396	10,945,396
	LICENSES AND PERMITS	644,000	700,895	59,000	703,000
	INTERGOVERNMENTAL REV	85,000	85,452	6,400	91,400
	CHARGES FOR SERVICES	399,600	428,826	37,100	436,700
	FINES AND FORFEITURES	457,500	297,217	0	276,400
	INVESTMENT INCOME	6,500	5,844	0	6,500
	CONTRIBUTIONS	5,500	4,630	0	5,500
	MISC REVENUE	72,000	156,522	79,000	151,000
	OTHER FINANCING SOURCES	1,810,500	1,293,830	(82,778)	1,727,722
TOTAL REVENUES		14,367,600	13,917,459	157,118	14,343,618
EXPENDITURE SUMMARY - 100 GENERAL FUND					
DEPT#	DEPT NAME				
1110	CITY COUNCIL	42,886	38,618	(3,499)	39,387
1310	MAYOR	27,243	20,977	(4,700)	22,543
1320	CITY MANAGER	713,468	710,904	24,835	738,303
1330	CITY CLERK	202,772	175,526	(19,784)	182,988
1400	ELECTIONS	12,500	5,809	0	12,500
1510	FINANCE & ADMINISTRATION	833,806	703,829	(77,033)	756,773
1530	LEGAL SERVICES	330,000	342,411	14,000	344,000
1540	HUMAN RESOURCES	211,724	201,721	(4,384)	207,340
1565	INFORMATION TECHNOLOGY	474,099	441,411	0	474,099
2650	MUNICIPAL COURT	193,700	185,575	(6,359)	187,341
3210	POLICE ADMINISTRATION	3,808,991	3,548,556	(273,650)	3,535,341
3510	FIRE ADMINISTRATION	3,335,009	3,262,966	27,915	3,362,924
4210	HIGHWAY AND STREETS	1,659,524	1,386,603	(463,687)	1,195,837
6120	PARTICIPANT RECREATION	676,512	566,596	(47,854)	628,658
6220	PARK AREAS & GROUNDS	1,094,241	1,114,361	48,892	1,143,133
7400	PLANNING & ZONING	193,800	131,323	(57,500)	136,300
7450	CODE ENFORCEMENT	176,387	119,812	(41,844)	134,543
7520	ECONOMIC DEVELOPMENT	492,411	1,142,254	704,199	1,196,610
7550	MAIN STREET	45,000	25,282	0	45,000
9100	OTHER FINANCING USES/TRANSFERS	(216,058)	0	216,058	0
TOTAL EXPENDITURES:		14,308,015	14,124,534	35,603	14,343,618
REVENUE OVER/(UNDER) EXPENDITURES					
		59,585	(207,075)	121,515	(0)

CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
DETAIL					
100-GENERAL FUND					
REVENUES					
TAXES					
100-0-0000-311100	Real Property-Current Year	4,500,000	4,623,546	123,600	4,623,600
100-0-0000-311110	Special Tax Distr-Real - CY	102,000	101,740	0	102,000
100-0-0000-311150	Public Utilities - CY	570,000	609,270	39,000	609,000
100-0-0000-311200	Real Property -Prior Year	91,000	106,345	17,000	108,000
100-0-0000-311210	Special Distr Tax-Real- Pri	0	0	0	0
100-0-0000-311300	Personal Property-Current Yr	1,435,000	1,440,052	5,000	1,440,000
100-0-0000-311310	Motor Vehicle	140,000	195,974	60,000	200,000
100-0-0000-311400	Personal Property-Prior Yr	25,000	2,803	(22,400)	2,600
100-0-0000-311600	Real Estate Intangible Tax	54,000	74,882	21,000	75,000
100-0-0000-311710	Franchise Tax-Georgia Power	530,000	535,983	6,000	536,000
100-0-0000-311730	Franchise Tax-Atlanta Gas Li	40,000	57,422	18,000	58,000
100-0-0000-311750	Franchise Tax-Television Cab	55,000	47,920	(8,000)	47,000
100-0-0000-311760	Franchise Tax-Bell South	25,000	28,548	3,000	28,000
100-0-0000-311790	Franchise Tax-Other	20,000	23,747	4,000	24,000
100-0-0000-313100	Local Option Sales & Use	2,040,000	1,894,842	(145,804)	1,894,196
100-0-0000-313910	Real Estate Transfer Tax	50,000	56,272	5,000	55,000
100-0-0000-313920	Railroad Tax	2,000	2,856	0	2,000
100-0-0000-314200	Alcoholic Beverage Excise	185,000	183,675	(1,000)	184,000
100-0-0000-314300	Local Option Mixed Drink	80,000	64,616	(16,000)	64,000
100-0-0000-316100	Occupational Tax Fee	430,000	350,030	(80,000)	350,000
100-0-0000-316200	Insurance Premium Taxes	495,000	510,484	15,000	510,000
100-0-0000-319100	Property Tax Penalties & Int	15,000	26,555	11,000	26,000
100-0-0000-319500	Fi Fe	2,000	1,512	0	2,000
100-0-0000-319600	GTS Fees	1,000	5,170	4,000	5,000
TOTAL TAXES		10,887,000	10,944,243	58,396	10,945,396
LICENSES AND PERMITS					
100-0-0000-321100	Alcoholic Beverage License F	165,000	142,850	(20,000)	145,000
100-0-0000-321140	Alcohol Server ID Cards	18,000	12,375	(6,000)	12,000
100-0-0000-322400	Film Permit Fees	1,000	0	0	1,000
100-0-0000-322900	Building Permits	460,000	545,581	85,000	545,000
100-0-0000-323200	Notary Fees	0	41	0	0
TOTAL LICENSES AND PERMITS		644,000	700,895	59,000	703,000
INTERGOVERNMENTAL REV					
100-0-0000-331105	Fire Grant/Safety Equipment	0	5,000	5,000	5,000
100-0-0000-331106	FIRE GRANT/SUPPLIES	0	1,452	1,400	1,400
100-0-0000-332116	Special Events Grant	6,000	0	0	6,000
100-0-0000-336001	County Grants	9,000	9,000	0	9,000
100-0-0000-336002	LCI-ARC 80%	70,000	70,000	0	70,000
TOTAL INTERGOVERNMENTAL REV		85,000	85,452	6,400	91,400
CHARGES FOR SERVICES					
100-0-0000-341100	Court Costs	200	40	0	200
100-0-0000-341110	Technology Fee - Court	35,000	53,339	18,000	53,000
100-0-0000-341120	Probation Fees/Fines	140,000	128,703	(12,000)	128,000
100-0-0000-341190	Other Charges for Services	1,500	937	0	1,500
100-0-0000-341191	Return Check Fees	100	134	0	100
100-0-0000-341300	Planning & Dev Fees & Charge	20,000	16,100	(5,000)	15,000
100-0-0000-341910	Election Qualifying Fee	1,200	1,206	0	1,200

CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
100-0-0000-341920	Convenience Fees	13,000	16,886	3,000	16,000
100-0-0000-341930	Wrecker Fees	5,000	5,325	0	5,000
100-0-0000-341935	Booting Permits	300	160	0	300
100-0-0000-342120	Accident Reports	3,500	2,265	0	3,500
100-0-0000-342125	VIN Check Fees	600	720	0	600
100-0-0000-342310	Fingerprinting Fee	4,000	3,140	0	4,000
100-0-0000-342600	Ambulance Fees	125,000	148,449	23,000	148,000
100-0-0000-342660	Fire Department Report Fees	0	20	0	0
100-0-0000-342670	Fire Dept Fees	800	202	0	800
100-0-0000-342675	Plan Review	0	65	0	0
100-0-0000-342680	Fire Dept Permits	200	35	0	200
100-0-0000-342900	Criminal History	4,000	7,140	3,000	7,000
100-0-0000-347200	Rec Activity Fee	500	0	0	500
100-0-0000-347500	Rec Rental & Miscellaneous	2,500	6,655	4,200	6,700
100-0-0000-347502	Rec Cheerleading/Dance	3,000	1,755	0	3,000
100-0-0000-347503	Rec Football	10,000	8,940	0	10,000
100-0-0000-347504	Rec Basketball	4,500	6,381	1,900	6,400
100-0-0000-347505	Rec Tournaments	1,200	744	0	1,200
100-0-0000-347506	Rec Baseball/Girl's Softball	7,500	2,215	0	7,500
100-0-0000-347507	Rec. Adult Softball	1,000	0	0	1,000
100-0-0000-347508	Rec Children's Programs	15,000	16,037	1,000	16,000
100-0-0000-347509	Rec Seniors Programs	0	1,234	0	0
TOTAL CHARGES FOR SERVICES		399,600	428,826	37,100	436,700
FINES AND FORFEITURES					
100-0-0000-351100	Court Fines	450,000	295,937	(175,000)	275,000
100-0-0000-351150	Code Enforcement Liens/Fines	7,500	1,280	(6,100)	1,400
TOTAL FINES AND FORFEITURES		457,500	297,217	(181,100)	276,400
INVESTMENT INCOME					
100-0-0000-361100	Interest Revenues	6,500	5,844	0	6,500
TOTAL INVESTMENT INCOME		6,500	5,844	0	6,500
CONTRIBUTIONS					
100-0-0000-371250	Donations-Recreation	0	500	0	0
100-0-0000-371400	Contributions & Donations	500	0	0	500
100-0-0000-375000	Festival Contributions & Fee	5,000	4,060	0	5,000
100-0-0000-376000	Main Street Donations	0	70	0	0
TOTAL CONTRIBUTIONS		5,500	4,630	0	5,500
MISC REVENUE					
100-0-0000-381001	Facilities Rental Fees	0	2,091	0	0
100-0-0000-381100	Cell Phone Tower Lease	48,000	103,184	52,000	100,000
100-0-0000-381110	Misc Revenue	8,000	24,472	18,000	26,000
100-0-0000-381150	Insurance Reimbursements	10,000	6,401	(4,000)	6,000
100-0-0000-381200	Other Reimbursements	5,000	18,034	13,000	18,000
100-0-0000-381300	Gas South Fees	1,000	887	0	1,000
100-0-0000-383000	Reimbursement for Damages	0	1,452	0	0
TOTAL MISC REVENUE		72,000	156,522	79,000	151,000
OTHER FINANCING SOURCES					
100-0-0000-393200	Proceeds from Loans	348,000	46,710	(81,209)	266,791
100-0-0000-395250	Carryover	0	0	407,181	407,181
100-0-0000-395300	Transfer from Hotel/Motel F	1,462,500	1,247,120	(408,750)	1,053,750
TOTAL OTHER FINANCING SOURCES		1,810,500	1,293,830	(82,778)	1,727,722
TOTAL REVENUES		14,367,600	13,917,457	(23,982)	14,343,618

CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
100-GENERAL FUND					
EXPENDITURES					
COUNCIL					
PERSONNEL SERVICES					
100-5-1110-511200	Part-time Employees	31,200	31,200	0	31,200
100-5-1110-512200	Social Security FICA Contrib	1,934	1,934	0	1,934
100-5-1110-512300	Medicare	452	452	0	452
TOTAL PERSONNEL SERVICES		33,586	33,587	1	33,587
CONTRACTED SERVICES					
100-5-1110-522050	Meeting expenses	800	408	0	800
100-5-1110-523500	Travel	3,500	(278)	(3,500)	0
100-5-1110-523700	Education & Training	4,000	4,337	0	4,000
TOTAL CONTRACTED SERVICES		8,300	4,466	(3,500)	4,800
SUPPLIES & MINOR EQPT					
100-5-1110-531100	Supplies	1,000	565	0	1,000
TOTAL SUPPLIES & MINOR EQPT		1,000	565	0	1,000
TOTAL COUNCIL		42,886	38,618	(3,499)	39,387

**CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT**

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
MAYOR					
PERSONNEL SERVICES					
100-5-1310-511200	Part-time Employees	8,400	8,400	0	8,400
100-5-1310-512200	Social Security FICA Contrib	521	521	(0)	521
100-5-1310-512300	Medicare	122	122	(0)	122
TOTAL PERSONNEL SERVICES		9,043	9,043	(0)	9,043
CONTRACTED SERVICES					
100-5-1310-523500	Travel	1,500	0	(1,000)	500
100-5-1310-523700	Education & Training	6,000	5,124	(500)	5,500
TOTAL CONTRACTED SERVICES		7,500	5,124	(1,500)	6,000
SUPPLIES & MINOR EQPT					
100-5-1310-531100	Supplies	10,700	6,811	(3,200)	7,500
100-5-1310-531600	Small Equipment<5000	0	0	0	0
TOTAL SUPPLIES & MINOR EQPT		10,700	6,811	(3,200)	7,500
TOTAL MAYOR		27,243	20,977	(4,700)	22,543

CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
CITY MANAGER					
PERSONNEL SERVICES					
100-5-1320-511100	Regular Employees	96,002	97,539	1,547	97,549
100-5-1320-512100	Group Insurance	18,720	14,416	(4,330)	14,390
100-5-1320-512150	Group Insurance - Retirees	151,900	195,173	56,100	208,000
100-5-1320-512200	Social Security - FICA	5,952	5,979	96	6,048
100-5-1320-512300	Medicare	1,392	1,398	22	1,414
100-5-1320-512500	Money Purchase Pension	12,000	11,781	125	12,125
100-5-1320-512700	Worker's Compensation	1,352	0	24	1,376
100-5-1320-512740	Auto Allowance	4,800	4,800	0	4,800
TOTAL PERSONNEL SERVICES		292,118	331,085	53,585	345,703
CONTRACTED SERVICES					
100-5-1320-521200	Professional	0	0	0	0
100-5-1320-522200	Repairs & Maintenance	0	0	0	0
100-5-1320-523100	Insurance Other	0	0	0	0
100-5-1320-523110	Insurance - Liability	285,000	271,184	(10,000)	275,000
100-5-1320-523115	Insurance - Worker's Comp	125,000	103,100	(15,000)	110,000
100-5-1320-523200	Communications	750	975	0	750
100-5-1320-523300	Advertising	2,000	0	0	2,000
100-5-1320-523500	Travel	2,000	68	(1,750)	250
100-5-1320-523600	Dues & Fees	1,500	1,364	0	1,500
100-5-1320-523700	Education & Training	3,000	784	(2,000)	1,000
TOTAL CONTRACTED SERVICES		419,250	377,475	(28,750)	390,500
SUPPLIES & MINOR EQPT					
100-5-1320-531100	Supplies	600	878	0	600
100-5-1320-531300	Operating Lease	1,500	1,465	0	1,500
TOTAL SUPPLIES & MINOR EQPT		2,100	2,343	0	2,100
TOTAL CITY MANAGER		713,468	710,904	24,835	738,303

CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
CITY CLERK					
PERSONNEL SERVICES					
100-5-1330-511100	Regular Employees	105,135	104,030	198	105,333
100-5-1330-511300	Overtime	0	68	0	0
100-5-1330-512100	Group Insurance	19,440	16,825	(2,642)	16,798
100-5-1330-512200	Social Security FICA Contrib	6,518	6,062	13	6,531
100-5-1330-512300	Medicare	1,524	1,418	3	1,527
100-5-1330-512400	Retirement Contribution	11,454	11,841	387	11,841
100-5-1330-512700	Worker's Compensation	1,451	0	6	1,457
100-5-1330-512800	Vacant positions	0	0	0	0
TOTAL PERSONNEL SERVICES		145,522	140,243	(2,034)	143,488
CONTRACTED SERVICES					
100-5-1330-521200	Professional	5,000	3,687	0	5,000
100-5-1330-523200	Communications	0	152	0	0
100-5-1330-523300	Advertising	1,500	1,411	0	1,500
100-5-1330-523400	Printing & Binding	10,000	10,000	0	10,000
100-5-1330-523500	Travel	1,500	(9)	(1,000)	500
100-5-1330-523600	Dues & Fees	250	155	0	250
100-5-1330-523700	Education & Training	1,500	594	(750)	750
TOTAL CONTRACTED SERVICES		19,750	15,990	(1,750)	18,000
SUPPLIES & MINOR EQPT					
100-5-1330-531100	Supplies	2,500	5,880	0	7,000
100-5-1330-531300	Operating Lease	2,500	1,510	0	2,500
TOTAL SUPPLIES & MINOR EQPT		5,000	7,390	0	9,500
CAPITAL OUTLAYS > \$5,000					
100-5-1330-542410	Technology	32,500	11,902	(16,000)	12,000
TOTAL CAPITAL OUTLAYS > \$5000		32,500	11,902	(16,000)	12,000
TOTAL CITY CLERK		202,772	175,526	(19,784)	182,988

CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
ELECTIONS					
CONTRACTED SERVICES					
100-5-1400-523300	Advertising	2,500	385	0	2,500
100-5-1400-523850	Contract Labor	10,000	5,423	0	10,000
TOTAL CONTRACTED SERVICES		12,500	5,809	0	12,500
TOTAL ELECTIONS		12,500	5,809	0	12,500

CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
FINANCIAL ADMINISTRATION					
PERSONNEL SERVICES					
100-5-1510-511100	Regular Employees	359,735	346,172	(10,617)	349,118
100-5-1510-511300	Overtime	10,000	9,438	0	10,000
100-5-1510-512100	Group Insurance	68,040	20,526	(47,558)	20,482
100-5-1510-512200	Social Security FICA Contrib	22,924	21,197	(659)	22,265
100-5-1510-512300	Medicare	5,361	4,957	(154)	5,207
100-5-1510-512400	Retirement Contribution	40,280	40,373	92	40,372
100-5-1510-512700	Worker's Compensation	4,966	0	(137)	4,829
TOTAL PERSONNEL SERVICES		511,306	442,663	(59,033)	452,273
CONTRACTED SERVICES					
100-5-1510-521100	Contract Services	30,000	0	(5,000)	25,000
100-5-1510-521200	Professional Services	115,000	110,143	0	115,000
100-5-1510-521203	W/C - Professional Svcs	10,000	3,515	0	7,000
100-5-1510-521205	Bank Charges	60,000	52,793	(6,000)	53,000
100-5-1510-522200	Repairs & Maintenance	500	91	0	500
100-5-1510-523115	Insurance - Worker's Comp	0	2,223	0	0
100-5-1510-523200	Communications	8,000	11,148	0	11,000
100-5-1510-523300	Advertising	7,500	3,604	0	6,000
100-5-1510-523500	Travel	2,500	310	0	1,700
100-5-1510-523600	Dues & Fees	25,000	21,705	0	23,000
100-5-1510-523700	Education & Training	6,000	6,088	0	8,000
100-5-1510-523900	Other	0	41	0	0
TOTAL CONTRACTED SERVICES		264,500	211,659	(11,000)	250,200
SUPPLIES & MINOR EQPT					
100-5-1510-531100	Supplies	15,000	15,747	0	15,800
100-5-1510-531220	Natural Gas	2,000	1,760	0	2,000
100-5-1510-531230	Electricity	17,000	8,919	(7,000)	10,000
100-5-1510-531270	Gasoline/Diesel	500	0	0	500
100-5-1510-531300	Operating Lease	10,000	6,514	0	8,000
100-5-1510-531400	Books & Periodicals	1,000	485	0	1,000
100-5-1510-531600	Small Equipment<5000	2,500	4,867	0	5,000
TOTAL SUPPLIES & MINOR EQPT		48,000	38,291	(7,000)	42,300
CAPITAL OUTLAYS > \$5,000					
100-5-1510-542525	Equipment lease	10,000	11,215	0	12,000
TOTAL CAPITAL OUTLAYS > \$5000		10,000	11,215	0	12,000
TOTAL FINANCIAL ADMINISTRATION					
		833,806	703,829	(77,033)	756,773

**CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT**

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
LAW					
CONTRACTED SERVICES					
100-5-1530-521200	Professional - City Attorney	210,000	221,235	12,000	222,000
100-5-1530-521500	Other Professional Svcs	120,000	121,134	2,000	122,000
100-5-1530-522200	Repairs & Maintenance	0	0	0	0
100-5-1530-523900	Other	0	41	0	0
TOTAL CONTRACTED SERVICES		330,000	342,411	14,000	344,000
SUPPLIES & MINOR EQPT					
TOTAL LAW		330,000	342,411	14,000	344,000

CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
HUMAN RESOURCES					
PERSONNEL SERVICES					
100-5-1540-511100	Regular Employees	63,220	60,461	0	63,220
100-5-1540-511300	Overtime	3,000	2,186	0	3,000
100-5-1540-512100	Group Insurance	9,720	3,671	(6,065)	3,655
100-5-1540-512150	Group Insurance - Retirees	0	4,431	0	0
100-5-1540-512160	Medicare Reim/Stipends - Ret	105,000	110,505	10,000	115,000
100-5-1540-512200	Social Security FICA Contrib	4,106	3,736	(0)	4,106
100-5-1540-512300	Medicare	960	874	0	960
100-5-1540-512400	Retirement Contribution	7,214	7,444	230	7,444
100-5-1540-512700	Worker's Compensation	873	0	1	874
TOTAL PERSONNEL SERVICES		194,093	193,308	4,166	198,259
CONTRACTED SERVICES					
100-5-1540-521200	Professional	2,000	145	(1,200)	500
100-5-1540-523200	Communications	0	330	0	300
100-5-1540-523210	Information Technology	1,000	0	(750)	250
100-5-1540-523400	Printing & Binding	1,500	0	(1,250)	0
100-5-1540-523500	Travel	1,000	0	(750)	0
100-5-1540-523600	Dues & Fees	900	82	(650)	250
100-5-1540-523700	Education & Training	1,700	0	(1,450)	0
TOTAL CONTRACTED SERVICES		8,100	557	(6,050)	1,300
SUPPLIES & MINOR EQPT					
100-5-1540-531100	Supplies	5,000	5,086	(2,500)	3,250
100-5-1540-531300	Operating Lease	2,531	1,510	0	2,531
100-5-1540-531600	Small Equipment<5000	2,000	1,259	0	2,000
TOTAL SUPPLIES & MINOR EQPT		9,531	7,855	(2,500)	7,781
TOTAL HUMAN RESOURCES					
		211,724	201,721	(4,384)	207,340

CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
INFORMATION TECHNOLOGY					
CONTRACTED SERVICES					
100-5-1565-521100	Contract Services	175,000	178,006	0	180,000
100-5-1565-523200	Communications	111,000	132,878	0	126,000
100-5-1565-523210	Information Technology	16,265	67	0	16,265
TOTAL CONTRACTED SERVICES		302,265	310,950	0	322,265
SUPPLIES & MINOR EQPT					
100-5-1565-542400	Computers	30,000	3,638	0	10,000
100-5-1565-542410	Technology	15,000	0	0	15,000
100-5-1565-543200	Equipment lease	126,834	126,823	0	126,834
TOTAL CAPITAL OUTLAYS > \$5000		171,834	130,461	0	151,834
DEBT SERVICE					
TOTAL INFORMATION TECHNOLOGY		474,099	441,411	0	474,099

CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
MUNICIPAL COURT					
PERSONNEL SERVICES					
100-5-2650-511100	Regular Employees	75,847	75,941	0	75,847
100-5-2650-511300	Overtime	3,000	2,881	0	3,000
100-5-2650-512100	Group Insurance	19,440	7,758	(11,690)	7,750
100-5-2650-512200	Social Security FICA Contrib	4,703	4,633	186	4,889
100-5-2650-512300	Medicare	1,100	1,083	43	1,143
100-5-2650-512400	Retirement Contribution	8,263	8,864	601	8,864
100-5-2650-512700	Worker's Compensation	1,047	0	2	1,049
TOTAL PERSONNEL SERVICES		113,400	101,160	(10,859)	102,541
CONTRACTED SERVICES					
100-5-2650-521200	Professional	51,000	48,310	(2,500)	48,500
100-5-2650-523210	Information Technology	25,000	31,995	7,000	32,000
100-5-2650-523400	Printing & Binding	500	682	0	700
100-5-2650-523500	Travel	1,200	395	0	400
100-5-2650-523600	Dues & Fees	800	895	0	900
100-5-2650-523700	Education & Training	500	225	0	240
TOTAL CONTRACTED SERVICES		79,000	82,502	4,500	82,740
SUPPLIES & MINOR EQPT					
100-5-2650-531100	Supplies	500	1,255	0	1,260
100-5-2650-531600	Small Equipment<5000	800	658	0	800
TOTAL SUPPLIES & MINOR EQPT		1,300	1,912	0	2,060
TOTAL MUNICIPAL COURT					
		193,700	185,575	(6,359)	187,341

CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
POLICE ADMINISTRATION					
PERSONNEL SERVICES					
100-5-3210-511100	Regular Employees	2,023,906	1,968,084	43,000	2,066,906
100-5-3210-511110	Dispatch Salaries	(110,000)	0	(217,852)	(327,852)
100-5-3210-511200	Part-time employees	161,200	49,601	0	161,200
100-5-3210-511300	Overtime	58,000	131,544	72,000	130,000
100-5-3210-511325	Incentive Wages	15,000	0	(15,000)	0
100-5-3210-512100	Group Insurance	408,242	346,519	(62,112)	346,130
100-5-3210-512200	Social Security FICA Contrib	51,660	28,945	(20,862)	30,798
100-5-3210-512300	Medicare	33,149	28,721	1,044	34,193
100-5-3210-512400	Retirement Contribution	231,491	246,974	15,483	246,974
100-5-3210-512700	Worker's Compensation	28,490	9,854	(17,435)	11,055
TOTAL PERSONNEL SERVICES		2,901,138	2,810,243	(201,735)	2,699,403
CONTRACTED SERVICES					
100-5-3210-521200	Professional	7,000	8,938	1,100	8,100
100-5-3210-522200	Repairs & Maintenance	60,000	79,303	17,000	77,000
100-5-3210-522310	Fingerprinting Expense	2,500	123	0	2,500
100-5-3210-523200	Communications	60,000	98,061	40,000	100,000
100-5-3210-523210	Information Technology	72,000	80,782	0	82,000
100-5-3210-523230	E-911 Communications	138,000	0	(138,000)	0
100-5-3210-523300	Advertising	500	0	0	500
100-5-3210-523400	Printing & Binding	2,000	1,189	0	2,000
100-5-3210-523500	Travel	1,400	2,056	0	1,400
100-5-3210-523600	Dues & Fees	3,000	4,044	0	3,000
100-5-3210-523700	Education & Training	5,000	7,521	0	5,000
100-5-3210-523900	Prisoner Housing	58,000	37,205	(6,000)	42,000
TOTAL CONTRACTED SERVICES		409,400	319,222	(85,900)	323,500
SUPPLIES & MINOR EQPT					
100-5-3210-531100	Supplies	18,000	14,767	0	18,000
100-5-3210-531220	Natural Gas	2,500	1,391	0	2,500
100-5-3210-531230	Electricity	12,000	22,487	10,000	22,000
100-5-3210-531270	Gasoline/Diesel	85,000	81,753	0	85,000
100-5-3210-531300	Operating Leases	13,000	13,314	0	13,000
100-5-3210-531400	Books & Periodicals	2,000	125	0	2,000
100-5-3210-531600	Small Equipment<5000	4,500	3,719	0	4,500
100-5-3210-531700	Other Supplies-Uniforms	20,000	28,007	10,000	30,000
TOTAL SUPPLIES & MINOR EQPT		157,000	165,563	20,000	177,000
CAPITAL OUTLAYS > \$5,000					
100-5-3210-542200	Vehicles	0	10,000	0	0
100-5-3210-542500	Equipment	135,000	89,715	45,000	180,000
100-5-3210-542516	Safetyville expenses	1,200	0	0	1,200
TOTAL CAPITAL OUTLAYS > \$5000		136,200	99,715	45,000	181,200
DEBT SERVICE					
100-5-3210-580402	Principal Phase 2 Lease	51,000	0	(51,000)	0
100-5-3210-580404	Principal Phase 3 Lease	64,253	64,238	(15)	64,238
100-5-3210-580419	P & I - Regions 2019	90,000	89,575	0	90,000
TOTAL DEBT SERVICE		205,253	153,813	(51,015)	154,238
TOTAL POLICE ADMINISTRATION		3,808,991	3,548,556	(273,650)	3,535,341

CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
FIRE ADMINISTRATION					
PERSONNEL SERVICES					
100-5-3510-511100	Regular Employees	2,012,706	1,968,699	(0)	2,012,706
100-5-3510-511300	Overtime	50,000	168,229	125,000	175,000
100-5-3510-512100	Group Insurance	340,202	342,500	1,913	342,115
100-5-3510-512200	Social Security FICA Contrib	2,734	4,981	(0)	2,734
100-5-3510-512300	Medicare	29,909	29,508	1,813	31,722
100-5-3510-512400	Retirement Contribution	224,715	245,941	21,224	245,939
100-5-3510-512700	Worker's Compensation	27,786	5,452	(21,786)	6,000
TOTAL PERSONNEL SERVICES		2,688,052	2,765,310	128,165	2,816,217
CONTRACTED SERVICES					
100-5-3510-521200	Professional Fees	0	995	0	0
100-5-3510-521210	Licenses	32,000	28,445	0	32,000
100-5-3510-522200	Repairs & Maintenance	55,000	64,599	0	55,000
100-5-3510-523200	Communications	6,500	30,387	23,500	30,000
100-5-3510-523500	Travel	3,000	0	0	3,000
100-5-3510-523600	Dues & Fees	2,000	935	0	2,000
100-5-3510-523700	Education & Training	20,000	5,215	0	8,000
100-5-3510-523850	Community Risk Reduction	10,000	1,209	(7,000)	3,000
TOTAL CONTRACTED SERVICES		128,500	131,786	16,500	133,000
SUPPLIES & MINOR EQPT					
100-5-3510-531100	Supplies	8,000	7,126	0	8,000
100-5-3510-531220	Natural Gas	7,000	4,081	(2,000)	5,000
100-5-3510-531230	Electricity	20,000	16,474	0	20,000
100-5-3510-531270	Gasoline/Diesel	16,000	13,943	0	16,000
100-5-3510-531300	Operating Lease	7,800	7,524	0	7,800
100-5-3510-531400	Books & Periodicals	2,000	0	0	2,000
100-5-3510-531600	Small Equipment<5000	0	515	0	0
100-5-3510-531700	Uniform Supplies	23,000	17,682	(3,000)	20,000
100-5-3510-531710	EMS	55,000	31,724	(23,000)	32,000
TOTAL SUPPLIES & MINOR EQPT		138,800	99,068	(28,000)	110,800
CAPITAL OUTLAYS > \$5,000					
100-5-3510-542200	Vehicles	100,000	46,709	(40,000)	72,000
100-5-3510-542300	Furniture & Fixtures	5,000	654	(4,000)	1,000
100-5-3510-542400	Computers	10,000	7,471	0	10,000
100-5-3510-542500	Equipment	63,000	42,067	(13,000)	50,000
TOTAL CAPITAL OUTLAYS > \$5000		178,000	96,901	(57,000)	133,000
DEBT SERVICE					
100-5-3510-580401	Principal Phase 1 Lease	40,357	40,356	0	40,357
100-5-3510-580402	P&I Phase 2 Lease	28,400	0	(28,400)	0
100-5-3510-580403	Principal Fire Truck	129,500	129,544	50	129,550
100-5-3510-582401	Interest Phase 1 Lease	3,400	0	(3,400)	0
TOTAL DEBT SERVICE		201,657	169,900	(31,750)	169,907
TOTAL FIRE ADMINISTRATION		3,335,009	3,262,966	27,915	3,362,924

CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
HIGHWAY AND STREETS ADMIN					
PERSONNEL SERVICES					
100-5-4210-511100	Regular Employees	429,884	397,487	(25,756)	404,128
100-5-4210-511300	Overtime	10,000	19,982	10,000	20,000
100-5-4210-512100	Group Insurance	97,201	71,960	(25,359)	71,842
100-5-4210-512200	Social Security FICA Contrib	27,273	23,403	(977)	26,296
100-5-4210-512300	Medicare	6,378	6,762	(228)	6,150
100-5-4210-512400	Retirement Contribution	47,922	47,680	(242)	47,680
100-5-4210-512700	Worker's Compensation	5,935	0	(345)	5,590
TOTAL PERSONNEL SERVICES		624,593	567,273	(42,908)	581,685
CONTRACTED SERVICES					
100-5-4210-521200	Professional	500	80	0	500
100-5-4210-522200	Repairs & Maintenance	51,500	38,852	(6,500)	45,000
100-5-4210-523700	Education & Training	350	185	0	350
TOTAL CONTRACTED SERVICES		52,350	39,117	(6,500)	45,850
SUPPLIES & MINOR EQPT					
100-5-4210-531100	Supplies	37,000	44,865	0	43,000
100-5-4210-531230	Electricity	200,000	212,559	0	194,000
100-5-4210-531270	Gasoline/Diesel	8,000	7,961	0	8,000
TOTAL SUPPLIES & MINOR EQPT		245,000	265,385	0	245,000
CAPITAL OUTLAYS > \$5,000					
100-5-4210-541200	Site Improvements	14,700	24,808	0	22,700
100-5-4210-542500	Equipment	50,000	32,000	0	42,000
TOTAL CAPITAL OUTLAYS > \$5000		64,700	56,808	0	64,700
DEBT SERVICE					
100-5-4210-580009	Trf to Dev Auth - 2019A	0	207,370	208,000	208,000
100-5-4210-580399	Trf to Dev Auth-2004B Bd	250,000	0	(250,000)	0
100-5-4210-580401	Trf to Dev Auth- 2004A Bd	233,675	181,900	(51,675)	182,000
100-5-4210-580402	Trf to Dev Auth - 2007 Bd	112,604	0	(112,604)	0
100-5-4210-580405	Trf to Dev Auth - 2014 Bds	76,602	68,750	0	76,602
TOTAL DEBT SERVICE		672,881	458,020	(414,279)	258,602
TOTAL HIGHWAY AND STREETS ADMIN		1,659,524	1,386,603	(463,687)	1,195,837

CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
PARTICIPANT RECREATION					
PERSONNEL SERVICES					
100-5-6120-511100	Regular Employees	236,847	225,850	(604)	236,243
100-5-6120-511200	Part Time Employees	93,440	42,105	(30,160)	63,280
100-5-6120-511300	Overtime	7,500	2,801	0	7,500
100-5-6120-512100	Group Insurance	58,320	63,854	5,476	63,796
100-5-6120-512200	Social Security FICA Contrib	20,943	15,272	(1,908)	19,035
100-5-6120-512300	Medicare	4,898	3,572	(446)	4,452
100-5-6120-512400	Retirement Contribution	26,620	27,469	781	27,401
100-5-6120-512700	Worker's Compensation	3,244	0	6	3,250
TOTAL PERSONNEL SERVICES		451,812	380,923	(26,854)	424,958
CONTRACTED SERVICES					
100-5-6120-521301	Technical - Baseball	6,500	6,955	0	6,500
100-5-6120-521302	Technical - Basketball	6,000	5,770	0	6,000
100-5-6120-521303	Technical - Football	7,000	7,000	0	7,000
100-5-6120-521304	Technical -Girl's Softball	2,400	2,300	0	2,400
100-5-6120-521305	Technical - Tournments	1,500	1,645	0	1,500
100-5-6120-521306	Technical - Adult Softball	5,000	4,970	0	5,000
100-5-6120-521307	Technical - Soccer	2,000	1,992	0	2,000
100-5-6120-522000	Festivals/Events	35,000	34,211	0	35,000
100-5-6120-522200	Repairs & Maintenance	2,000	1,797	0	2,000
100-5-6120-523200	Communications	2,000	1,027	0	2,000
100-5-6120-523300	Advertising	250	198	0	250
100-5-6120-523400	Printing & Binding	0	172	0	0
100-5-6120-523500	Travel	1,000	2,417	0	1,000
100-5-6120-523600	Dues & Fees	3,000	2,840	0	3,000
100-5-6120-523700	Education & Training	3,000	2,989	0	3,000
100-5-6120-523850	Contract Labor	10,000	9,648	0	10,000
100-5-6120-523900	Other - Seniors	5,000	4,949	0	5,000
TOTAL CONTRACTED SERVICES		91,650	90,881	0	91,650
SUPPLIES & MINOR EQPT					
100-5-6120-531100	Supplies	15,000	15,691	0	15,000
100-5-6120-531101	Supplies-Baseball/Girls Soft	7,000	4,385	0	7,000
100-5-6120-531102	Supplies - Basketball	6,000	5,396	0	6,000
100-5-6120-531103	Supplies - Football	12,000	12,188	0	12,000
100-5-6120-531104	Supplies - Adult Softball	1,500	829	0	1,500
100-5-6120-531105	Supplies - Tournaments	1,500	540	0	1,500
100-5-6120-531106	Supplies - Senior Citizens	1,500	1,194	0	1,500
100-5-6120-531108	Supplies - Children's Progra	5,000	1,366	0	5,000
100-5-6120-531109	Supplies-Cheerleading/Dance	2,500	1,796	0	2,500
100-5-6120-531220	Natural Gas	10,000	6,450	(2,500)	7,500
100-5-6120-531230	Electricity	27,000	19,054	(7,000)	20,000
100-5-6120-531270	Gasoline/Diesel	3,500	2,894	0	3,500
100-5-6120-531300	Operating Lease	4,400	4,272	0	4,400
100-5-6120-531590	Other	10,100	9,717	0	10,100
100-5-6120-531600	Small Equipment<5000	4,000	1,440	0	4,000
100-5-6120-531700	Other Supplies	8,550	3,476	0	4,443
TOTAL SUPPLIES & MINOR EQPT		119,550	90,686	(9,500)	105,943
CAPITAL OUTLAYS > \$5,000					
100-5-6120-542200	Vehicles	11,500	0	(11,500)	0
100-5-6120-542300	Furniture & Fixtures	2,000	0	0	2,000
TOTAL CAPITAL OUTLAYS > \$5000		13,500	0	(11,500)	2,000

CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
DEBT SERVICE					
100-5-6120-580401	P&I Phase 2 Lease	0	4,107	0	4,107
TOTAL DEBT SERVICE		0	4,107	0	4,107
TOTAL PARTICIPANT RECREATION		676,512	566,596	(47,854)	628,658

CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
PARK AREAS & GROUNDS					
PERSONNEL SERVICES					
100-5-6220-511100	Regular Employees	346,733	353,106	13,960	360,693
100-5-6220-511300	Overtime	15,000	18,336	4,000	19,000
100-5-6220-512100	Group Insurance	116,641	94,056	(22,666)	93,975
100-5-6220-512200	Social Security FICA Contrib	22,427	19,875	866	23,293
100-5-6220-512300	Medicare	5,245	8,503	203	5,448
100-5-6220-512400	Retirement Contribution	39,408	42,235	2,827	42,235
100-5-6220-512700	Worker's Compensation	4,787	2,911	202	4,989
TOTAL PERSONNEL SERVICES		550,241	539,021	(608)	549,633
CONTRACTED SERVICES					
100-5-6220-522200	Repairs & Maintenance	120,000	124,867	20,000	140,000
100-5-6220-523600	Dues & Fees	2,500	1,340	0	2,500
100-5-6220-523800	Technical Inspections	230,000	259,759	30,000	260,000
100-5-6220-523850	Contract Labor	8,000	5,217	0	8,000
TOTAL CONTRACTED SERVICES		360,500	391,183	50,000	410,500
SUPPLIES & MINOR EQPT					
100-5-6220-531100	Supplies	70,000	90,005	15,000	85,000
100-5-6220-531220	Natural Gas	5,000	6,534	2,500	7,500
100-5-6220-531230	Electricity	14,000	13,391	0	14,000
100-5-6220-531270	Gasoline/Diesel	10,000	10,188	0	10,000
100-5-6220-531300	Operating Lease	7,500	7,577	0	7,500
TOTAL SUPPLIES & MINOR EQPT		106,500	127,694	17,500	124,000
CAPITAL OUTLAYS > \$5,000					
100-5-6220-541200	Site Improvements	65,000	48,759	(15,000)	50,000
100-5-6220-542500	Equipment	12,000	7,705	(3,000)	9,000
100-5-6220-543200	GMA Lease Payments	0	0	0	0
TOTAL CAPITAL OUTLAYS > \$5000		77,000	56,464	(18,000)	59,000
TOTAL PARK AREAS & GROUNDS					
		1,094,241	1,114,361	48,892	1,143,133

CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
PLANNING & ZONING					
CONTRACTED SERVICES					
100-5-7400-521200	Professional	85,000	81,860	0	85,000
100-5-7400-521201	Planning/Zoning Board	5,000	5,550	0	5,000
100-5-7400-521202	Appeals Board	1,250	2,375	0	1,250
100-5-7400-521300	Technical	10,000	13,797	5,000	15,000
100-5-7400-522100	ARC-LCI Grant Expense	87,500	22,614	(62,500)	25,000
100-5-7400-523300	Advertising	1,000	1,639	0	1,000
100-5-7400-523600	Dues & Fees	250	48	0	250
100-5-7400-523700	Education & Training	500	0	0	500
100-5-7400-523900	OTHER	100	0	0	100
TOTAL CONTRACTED SERVICES		190,600	127,883	(57,500)	133,100
SUPPLIES & MINOR EQPT					
100-5-7400-531100	Supplies	100	710	0	100
100-5-7400-531400	Books & Periodicals	100	0	0	100
TOTAL SUPPLIES & MINOR EQPT		200	710	0	200
CAPITAL OUTLAYS > \$5,000					
100-5-7400-542410	Technology	3,000	2,729	0	3,000
TOTAL CAPITAL OUTLAYS > \$5000		3,000	2,729	0	3,000
TOTAL PLANNING & ZONING		193,800	131,323	(57,500)	136,300

CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
CODE ENFORCEMENT					
PERSONNEL SERVICES					
100-5-7450-511100	Regular Employees	74,606	70,300	0	74,606
100-5-7450-511200	Part-time Employees	6,000	925	0	6,000
100-5-7450-511300	Overtime	1,500	2,583	0	1,500
100-5-7450-512100	Group Insurance	19,440	5,340	(14,110)	5,330
100-5-7450-512200	Social Security FICA Contrib	5,091	4,119	(0)	5,091
100-5-7450-512300	Medicare	1,191	1,167	(0)	1,191
100-5-7450-512400	Retirement Contribution	8,291	8,556	265	8,556
100-5-7450-512700	Worker's Compensation	1,028	0	2	1,030
TOTAL PERSONNEL SERVICES		117,147	92,990	(13,844)	103,303
CONTRACTED SERVICES					
100-5-7450-521200	Professional	28,000	24,897	(3,000)	25,000
100-5-7450-521300	Technical	8,000	0	(7,750)	250
100-5-7450-522200	Repairs & Maintenance	4,000	275	(3,500)	500
100-5-7450-523200	Communications	1,140	833	0	1,140
100-5-7450-523210	Information Technology	8,000	0	(7,000)	1,000
100-5-7450-523500	Travel	1,000	0	(750)	250
100-5-7450-523600	Dues & Fees	2,000	550	(1,250)	750
100-5-7450-523700	Education & Training	1,000	0	(750)	250
TOTAL CONTRACTED SERVICES		53,140	26,555	(24,000)	29,140
SUPPLIES & MINOR EQPT					
100-5-7450-531100	Supplies	500	59	0	500
100-5-7450-531270	Gasoline/Diesel	5,000	207	(4,000)	1,000
100-5-7450-531600	Small Equipment<500	0	0	0	0
100-5-7450-531700	Other Supplies	600	0	0	600
TOTAL SUPPLIES & MINOR EQPT		6,100	266	(4,000)	2,100
TOTAL CODE ENFORCEMENT					
		176,387	119,812	(41,844)	134,543

CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
ECONOMIC DEVELOPMENT					
PERSONNEL SERVICES					
100-5-7520-511100	Regular Employees	153,295	151,982	(1,391)	151,904
100-5-7520-511300	Overtime	13,000	13,429	1,000	14,000
100-5-7520-512100	Group Insurance	29,160	38,512	9,313	38,473
100-5-7520-512200	Social Security FICA Contrib	9,876	9,656	(86)	9,790
100-5-7520-512300	Medicare	2,310	2,258	(20)	2,290
100-5-7520-512400	Retirement Contribution	17,354	17,751	397	17,751
100-5-7520-512700	Worker's Compensation	2,116	0	(15)	2,101
TOTAL PERSONNEL SERVICES		227,111	233,588	9,199	236,310
CONTRACTED SERVICES					
100-5-7520-521200	Professional	70,000	91,281	0	100,000
100-5-7520-521202	Appeals Board	0	350	0	0
100-5-7520-521204	Consulting	80,000	17,821	0	50,000
100-5-7520-522000	Festivals & Events	7,000	5,285	0	7,000
100-5-7520-522125	Special Exhibits - South Art	15,000	9,137	0	15,000
100-5-7520-522145	Special Promotions	5,000	5,225	0	5,000
100-5-7520-522160	Special Events - Council	18,500	16,500	0	18,500
100-5-7520-522200	Repairs & Maintenance	2,500	2,775	0	2,500
100-5-7520-523200	Communications	0	447	0	0
100-5-7520-523300	Advertising	20,000	12,504	0	20,000
100-5-7520-523400	Printing & Binding	0	203	0	0
100-5-7520-523500	Travel	1,000	1,699	0	1,000
100-5-7520-523600	Dues & Fees	1,000	3,405	0	1,000
100-5-7520-523700	Education & Training	2,000	475	0	2,000
100-5-7520-523850	Contract Labor	1,000	0	0	1,000
TOTAL CONTRACTED SERVICES		223,000	167,106	0	223,000
SUPPLIES & MINOR EQPT					
100-5-7520-531100	Supplies	3,000	2,904	0	3,000
100-5-7520-531200	Supplies - Christ Church	1,000	0	0	1,000
100-5-7520-531230	Electricity	3,500	4,261	0	3,500
100-5-7520-531270	Gasoline/Diesel	250	198	0	250
100-5-7520-531300	Operating Lease	2,000	1,510	0	2,000
100-5-7520-531400	Books & Periodicals	100	0	0	100
100-5-7520-531600	Small Equipment<5000	450	0	0	450
100-5-7520-531700	Other Supplies	500	480	0	500
TOTAL SUPPLIES & MINOR EQPT		10,800	9,354	0	10,800
CAPITAL OUTLAYS > \$5,000					
100-5-7520-541200	Site Improvements	15,000	708,206	695,000	710,000
100-5-7520-542300	Furniture & Fixtures	500	0	0	500
100-5-7520-542400	Computers	1,000	0	0	1,000
TOTAL CAPITAL OUTLAYS > \$5000		16,500	708,206	695,000	711,500
OTHER COSTS (NOC)					
100-5-7520-575100	Hapeville Community Imp Dist	15,000	24,000	0	15,000
TOTAL OTHER COSTS (NOC)		15,000	24,000	0	15,000
TOTAL ECONOMIC DEVELOPMENT					
		492,411	1,142,254	704,199	1,196,610

**CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT**

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
MAIN STREET					
CONTRACTED SERVICES					
100-5-7550-521200	Professional	0	594	0	0
100-5-7550-522000	Festivals	25,000	13,039	0	25,000
100-5-7550-523300	Advertising	250	39	0	250
100-5-7550-523400	Printing & Binding	2,650	663	0	2,650
100-5-7550-523500	Travel	200	0	0	200
100-5-7550-523600	Dues & Fees	350	571	0	350
100-5-7550-523700	Education & Training	1,000	725	0	1,000
100-5-7550-523850	Contract Labor	0	90	0	0
TOTAL CONTRACTED SERVICES		29,450	15,721	0	29,450
SUPPLIES & MINOR EQPT					
100-5-7550-531100	Supplies	200	561	0	200
100-5-7550-531700	Other Supplies	300	0	0	300
TOTAL SUPPLIES & MINOR EQPT		500	561	0	500
CAPITAL OUTLAYS > \$5,000					
100-5-7550-541200	Site Improvements	15,050	9,000	0	15,050
TOTAL CAPITAL OUTLAYS > \$5000		15,050	9,000	0	15,050
TOTAL MAIN STREET		45,000	25,282	0	45,000

CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
OTHER FINANCING USES					
INTERFUND TRANSACTIONS					
100-5-9100-591001	Reserve for Contingency	(216,058)	0	216,058	0
TOTAL INTERFUND TRANSACTIONS		(216,058)	0	216,058	0
TOTAL OTHER FINANCING USES		(216,058)	0	216,058	0
TOTAL EXPENDITURES - 100 GENERAL FUND		14,308,015	14,124,534	35,603	14,343,618
REVENUE OVER/(UNDER) EXPENDITURES		59,585	(207,077)	(59,585)	(0)

CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
REVENUE SUMMARY - OTHER FUNDS					
201-SPECIAL REVENUE FUNDS		143,500	3,385	(135,000)	8,500
215-E-911 FUND		0	163,587	610,617	610,617
275-HOTEL/MOTEL FUND		3,750,000	3,359,462	(940,000)	2,810,000
280-VEHICLE EXCISE FUND		0	195,008	195,008	195,008
290-TRADE & TOURISM FUND		2,343,750	2,283,541	545,959	2,889,709
301-CAPITAL PROJECTS FUND		5,272,000	1,311,116	(4,007,900)	1,264,100
350-T-SPLOST FUND		2,470,400	1,104,501	(1,270,400)	1,200,000
505-WATER & SEWER FUND		5,646,000	5,434,168	0	5,646,000
506-STORMWATER FUND		180,000	206,624	41,000	221,000
540-SOLID WASTE FUND		546,500	537,763	0	546,500
TOTAL REVENUES - OTHER FUNDS		20,352,150	14,599,155	(4,960,716)	15,391,434
EXPENDITURES SUMMARY - OTHER FUNDS					
EXPENDITURES					
FUNDS/DEPARTMENTS					
201-SPECIAL REVENUE FUND		143,500	(5,383)	(135,000)	8,500
215-E911 FUND		0	207,999	610,617	610,617
275-HOTEL/MOTEL FUND		3,750,000	3,325,653	(940,000)	2,810,000
280-VEHICLE FUND		0	0	195,008	195,008
290-6121 - HOYT-SMITH		133,010	131,761	30,959	163,969
290-6221-CS-PARKS & GROUNDS		0	2,709	0	0
290-7520-ECONOMIC DEVELOPMENT		2,210,740	2,461,153	515,000	2,725,740
301-CAPITAL PROJECTS FUND		5,272,000	1,240,044	(4,007,900)	1,264,100
350-TSPLOST FUND		2,470,400	873,523	(1,270,400)	1,200,000
505-WATER/SEWER FUND		5,646,000	5,506,669	409,541	6,055,541
506-STORMWATER FUND		180,000	238,840	49,407	229,407
540-SOLID WASTE FUND		546,500	482,012	1,393	547,893
TOTAL OTHER FUNDS		20,352,150	14,464,980	(4,541,375)	15,810,775
REVENUES OVER/(UNDER) EXPENDITURES		0	134,175	(419,341)	(419,341)

CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
DETAIL - OTHER FUNDS					
201-SPECIAL REVENUE FUNDS					
REVENUES					
INTERGOVERNMENTAL REV					
201-0-0000-333600	Car Rental Tax Revenue 31390	25,000	3,385	(25,000)	0
201-0-0000-334105	Bright Start Grant Income	5,000	0	(5,000)	0
TOTAL INTERGOVERNMENTAL REV		30,000	3,385	(30,000)	0
CHARGES FOR SERVICES					
201-0-0000-342500	E-911	110,000	0	(110,000)	0
TOTAL CHARGES FOR SERVICES		110,000	0	(110,000)	0
CONTRIBUTIONS					
201-0-0000-371150	Chili Cook-Off	500	0	(500)	0
201-0-0000-371235	Coffee and Chrome	3,000	0	(3,000)	0
TOTAL CONTRIBUTIONS		3,500	0	(3,500)	0
OTHER FINANCING SOURCES					
201-0-0000-395201	Carryover	0	0	8,500	8,500
TOTAL OTHER FINANCING SOURCES		0	0	8,500	8,500
TOTAL REVENUES - 201 FUND		143,500	3,385	(135,000)	8,500

**CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT**

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
EXPENDITURES					
SPECIAL REVENUE					
DEBT SERVICE					
201-5-5910-580430	E-911 Expenditures	110,000	(8,735)	(110,000)	0
201-5-5910-580440	Car Rental Tax Expenditures	25,000	0	(25,000)	0
201-5-5910-580555	Coffee & Chrome - Expense	3,000	1,130	0	3,000
201-5-5910-580565	Bright Start- Expenditures	5,000	2,222	0	5,000
201-5-5910-580580	Chili Cookoff (Park Fountain	500	0	0	500
TOTAL DEBT SERVICE		143,500	(5,383)	(135,000)	8,500
TOTAL SPECIAL REVENUE		143,500	(5,383)	(135,000)	8,500
TOTAL EXPENDITURES - 201 FUND		143,500	(5,383)	(135,000)	8,500
REVENUE OVER/(UNDER) EXPENDITURES		0	8,767	0	0

**CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT**

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
215-E911 FUND					
REVENUES					
CHARGES FOR SERVICES					
215-0-0000-342500	E-911	0	163,587	110,000	110,000
TOTAL CHARGES FOR SERVICES		0	163,587	110,000	110,000
OTHER FINANCING SOURCES					
215-0-0000-391100	Transfer from General Fund	0	0	500,617	500,617
TOTAL OTHER FINANCING SOURCES		0	0	500,617	500,617
TOTAL REVENUES - 215 FUND		0	163,587	610,617	610,617
EXPENDITURES					
PERSONNEL SERVICES					
215-5-3800-511100	Regular Salaries - (Dispatch	0	0	327,852	327,852
TOTAL PERSONNEL SERVICES		0	0	327,852	327,852
CONTRACTED SERVICES					
215-5-3800-521100	Contract Services	0	57,815	110,000	110,000
215-5-3800-523200	Communications	0	115,419	138,000	138,000
TOTAL CONTRACTED SERVICES		0	173,234	248,000	248,000
215-5-3800-581200	Principal Capital Lease	0	34,765	34,765	34,765
TOTAL DEBT SERVICE		0	34,765	34,765	34,765
TOTAL E911		0	207,999	610,617	610,617
TOTAL EXPENDITURES - 215 FUND		0	207,999	610,617	610,617
REVENUE OVER/(UNDER) EXPENDITURES		0	(44,412)	0	0

CITY OF HAPEVILLE
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		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
275-HOTEL & MOTEL TAX FUND					
REVENUES					
TAXES					
275-0-0000-314120	Hotel/Motel Taxes	3,750,000	3,359,462	(940,000)	2,810,000
TOTAL TAXES		3,750,000	3,359,462	(940,000)	2,810,000
TOTAL REVENUES - 275 FUND					
		3,750,000	3,359,462	(940,000)	2,810,000
EXPENDITURES					
DEBT SERVICE					
275-5-5910-580405	DMO -TCT Trf Out	1,640,625	1,454,973	(411,250)	1,229,375
275-5-5910-580410	Tourism B-TPD Trf Out	703,125	623,560	(176,250)	526,875
275-5-5910-580415	Gen Fund Allocation	1,406,250	1,247,120	(352,500)	1,053,750
TOTAL DEBT SERVICE		3,750,000	3,325,653	(940,000)	2,810,000
TOTAL HOTEL-MOTEL					
		3,750,000	3,325,653	(940,000)	2,810,000
TOTAL EXPENDITURES - 275 FUND					
		3,750,000	3,325,653	(940,000)	2,810,000
REVENUE OVER/(UNDER) EXPENDITURES		0	33,809	0	0

**CITY OF HAPEVILLE
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		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
280-VEHICLE EXCISE					
REVENUES					
INTERGOVERNMENTAL					
280-0-0000-333600	Car Rental Tax Revenue 31390	0	195,008	195,008	195,008
TOTAL INTERGOVERNMENTAL REV		0	195,008	195,008	195,008
TOTAL REVENUES - 280 FUND		0	195,008	195,008	195,008
EXPENDITURES					
OTHER FINANCING USES					
280-5-9000-611290	Transfer to TPD	0	0	195,008	195,008
TOTAL OTHER FINANCING USES		0	0	195,008	195,008
TOTAL EXPENDITURES - 280 FUND		0	0	195,008	195,008
REVENUE OVER/(UNDER) EXPENDITURES		0	195,008	0	0

**CITY OF HAPEVILLE
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		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
290-TRADE AND TOURISM					
REVENUES					
TAXES					
INTERGOVERNMENTAL					
290-0-0000-335100	Arts Council Grant Revenue	0	10,000	0	0
TOTAL INTERGOVERNMENTAL REV		0	10,000	0	0
OTHER FINANCING SOURCES					
290-0-0000-391280	DMO-TCT trf fr H/M	1,640,625	1,454,973	0	1,640,625
290-0-0000-391281	Transfer from Vehicle Excise	0	195,008	195,008	195,008
290-0-0000-391285	Tourism B=TPD trf fr H/M	703,125	623,560	0	703,125
290-0-0000-395250	P/Y Carryover	0	0	350,951	350,951
TOTAL OTHER FINANCING SOURCES		2,343,750	2,273,541	545,959	2,889,709
TOTAL REVENUES - 290 FUND					
		2,343,750	2,283,541	545,959	2,889,709

CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
EXPENDITURES					
Hoyt Smith Center					
PERSONNEL SERVICES					
290-5-6121-511100	Regular Employees	43,322	42,360	17,519	60,841
290-5-6121-511200	Part Time Employees	45,240	46,794	15,080	60,320
290-5-6121-511300	Overtime	1,000	730	0	1,000
290-5-6121-512100	Group Insurance	9,720	3,197	(6,534)	3,186
290-5-6121-512200	Social Security FICA Contrib	5,462	5,529	2,112	7,574
290-5-6121-512300	Medicare	1,277	1,293	494	1,771
290-5-6121-512400	Retirement Contribution	4,888	6,884	2,064	6,952
290-5-6121-512700	Worker's Compensation	601	0	224	825
TOTAL PERSONNEL SERVICES		111,510	106,787	30,959	142,469
CONTRACTED SERVICES					
290-5-6121-522200	Repairs and Maintenance	16,500	22,783	0	16,500
290-5-6121-523600	Dues & Fees	0	83	0	0
TOTAL CONTRACTED SERVICES		16,500	22,866	0	16,500
SUPPLIES & MINOR EQPT					
290-5-6121-531100	Supplies	5,000	0	0	5,000
TOTAL SUPPLIES & MINOR EQPT		5,000	0	0	5,000
CAPITAL OUTLAYS > \$5,000					
290-5-6121-541200	Site Improvements	0	2,108	0	0
TOTAL CAPITAL OUTLAYS > \$5000		0	2,108	0	0
TOTAL EXPENDITURES 290 - 6121 Hoyt Smith Center		133,010	131,761	30,959	163,969
CS - Parks & Grounds					
PERSONNEL SERVICES					
290-5-6221-511100	Regular Employees	0	108	0	0
290-5-6221-511300	Overtime	0	2,601	0	0
TOTAL PERSONNEL SERVICES		0	2,709	0	0
TOTAL EXPENDITURES - 290-6221 - CS - Parks & Grounds		0	2,709	0	0
Economic Development					
CONTRACTED SERVICES					
290-5-7520-521200	Professional Services	1,640,625	1,456,986	0	1,640,625
290-5-7520-522125	Special Exhibits- South Arts	0	5,716	0	0
290-5-7520-522200	Repairs and Maintenance	0	575	0	0
TOTAL CONTRACTED SERVICES		1,640,625	1,463,277	0	1,640,625
SUPPLIES & MINOR EQPT					
290-5-7520-531220	Natural Gas	0	684	0	0
TOTAL SUPPLIES & MINOR EQPT		0	684	0	0

**CITY OF HAPEVILLE
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		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
CAPITAL OUTLAYS > \$5,000					
290-5-7520-541200	Site Improvements	570,115	481,625	0	570,115
290-5-7520-541280	Theatre - 599 N Central Aven	0	514,666	515,000	515,000
290-5-7520-541289	LMIG Grant Expenditures	0	145	0	0
TOTAL CAPITAL OUTLAYS > \$5000		570,115	996,437	515,000	1,085,115
TOTAL EXPENDITURES-290-7520-Economic Dev		2,210,740	2,461,153	515,000	2,725,740
TOTAL EXPENDITURES - 290 FUND		2,343,750	2,595,623	545,959	2,889,709
REVENUE OVER/(UNDER) EXPENDITURES		0	(312,082)	(0)	(0)

CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
301-CAPITAL PROJECTS FUND					
REVENUES					
INTERGOVERNMENTAL REV					
301-0-0000-331347	DOT - LMIG Program Rev	72,000	79,561	8,000	80,000
301-0-0000-331365	Earmark Loop Road Grant Rev	1,040,000	388,073	(640,000)	400,000
301-0-0000-331486	CDBG - Sidewalks--CDBG	160,000	68,316	0	160,000
301-0-0000-331497	Rail Facilities Grant Revenu	1,529,600	775,166	(1,049,600)	480,000
TOTAL INTERGOVERNMENTAL REV		2,801,600	1,311,116	(1,681,600)	1,120,000
OTHER FINANCING SOURCES					
301-0-0000-391350	Transfer from T-SPLOST	2,470,400	0	(2,326,300)	144,100
301-0-0000-391505	Bond Proceeds	0	0	0	0
301-0-0000-393500	Proceeds from Capital Lease	0	0	0	0
TOTAL OTHER FINANCING SOURCES		2,470,400	0	(2,326,300)	144,100
TOTAL REVENUES - 301 FUND		5,272,000	1,311,116	(4,007,900)	1,264,100
EXPENDITURES					
CAPITAL OUTLAYS > \$5,000					
301-5-5920-541272	Earmark Loop Road Exp	1,300,000	476,921	(800,000)	500,000
301-5-5920-541273	Railroad Construction	1,912,000	588,166	(1,312,000)	600,000
301-5-5920-541289	Silent Crossing Project Exp	1,500,000	0	(1,500,000)	0
301-5-5920-541360	CDBG	160,000	167,718	0	160,000
301-5-5920-541375	DOT -LMIG Program Expenditur	400,000	7,238	(395,900)	4,100
301-5-5920-542500	Equipment	0	0	0	0
TOTAL CAPITAL OUTLAYS > \$5000		5,272,000	1,240,044	(4,007,900)	1,264,100
TOTAL CAPITAL PROJECTS		5,272,000	1,240,044	(4,007,900)	1,264,100
TOTAL EXPENDITURES - 301 FUND		5,272,000	1,240,044	(4,007,900)	1,264,100
REVENUE OVER/(UNDER) EXPENDITURES		0	71,072	0	0

CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
350-T-SPLOST					
REVENUES					
TAXES					
350-0-0000-313200	T-SPLOST Revenue	2,470,400	1,104,501	(1,270,400)	1,200,000
TOTAL TAXES		2,470,400	1,104,501	(1,270,400)	1,200,000
TOTAL REVENUES - 350 FUND		2,470,400	1,104,501	(1,270,400)	1,200,000
EXPENDITURES					
CAPITAL PROJECTS					
CAPITAL OUTLAYS > \$5,000					
350-5-5920-541272	Earmark Loop Road	0	97,288	0	0
350-5-5920-542100	TSPLOST - Technical	0	676,764	0	0
350-5-5920-542120	TSPLOST Capital	2,470,400	99,471	(1,270,400)	1,200,000
TOTAL CAPITAL OUTLAYS > \$5000		2,470,400	873,523	(1,270,400)	1,200,000
TOTAL CAPITAL PROJECTS		2,470,400	873,523	(1,270,400)	1,200,000
TOTAL EXPENDITURES - 350 FUND		2,470,400	873,523	(1,270,400)	1,200,000
REVENUE OVER/(UNDER) EXPENDITURES		0	230,978	0	0

CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
505-WATER & SEWER FUND					
REVENUES					
CHARGES FOR SERVICES					
505-0-0000-341191	Return Check Fees	0	204	0	0
505-0-0000-341900	Water/Sewer Misc	0	520	0	0
505-0-0000-344210	Water Charges	2,419,000	2,625,452	0	2,419,000
505-0-0000-344230	Sewage Charges	1,598,000	1,667,524	0	1,598,000
505-0-0000-344231	Sewer Tap Fee	0	1,500	0	0
505-0-0000-344290	Late Fee	129,000	91,942	0	129,000
TOTAL CHARGES FOR SERVICES		4,146,000	4,387,141	0	4,146,000
MISC REVENUE					
505-0-0000-389000	Other	1,500,000	1,047,027	0	1,500,000
TOTAL MISC REVENUE		1,500,000	1,047,027	0	1,500,000
TOTAL REVENUES - 505 FUND		5,646,000	5,434,168	0	5,646,000
EXPENDITURES					
SEWAGE COLLECTION & DISPOSAL					
CONTRACTED SERVICES					
505-5-4330-522200	Repairs & Maintenance	0	102	0	0
TOTAL CONTRACTED SERVICES		0	102	0	0
SUPPLIES & MINOR EQPT					
505-5-4330-531210	Water/Sewerage	0	378,811	380,000	380,000
TOTAL SUPPLIES & MINOR EQPT		0	378,811	380,000	380,000
TOTAL SEWAGE COLLECTION & DISPOSAL		0	378,913	380,000	380,000
WATER SUPPLY					
PERSONNEL SERVICES					
505-5-4420-511100	Regular Employees	348,701	333,206	0	360,591
505-5-4420-511300	Overtime	10,000	51,867	45,000	55,000
505-5-4420-512100	Group Insurance	77,760	72,083	(15,459)	72,021
505-5-4420-512200	Social Security FICA Contrib	21,893	22,398	(0)	22,977
505-5-4420-512300	Medicare	5,120	5,255	(0)	5,374
505-5-4420-512400	Retirement Contribution	40,277	41,661	0	41,661
505-5-4420-512700	Worker's Compensation	4,930	1,755	(0)	4,988
TOTAL PERSONNEL SERVICES		508,681	528,226	29,541	562,612
CONTRACTED SERVICES					
505-5-4420-521200	Professional	316,000	226,887	0	278,910
505-5-4420-522200	Repairs & Maintenance	520,000	546,627	0	520,000
505-5-4420-523200	Communications	20,330	28,870	0	20,330
505-5-4420-523600	Dues & Fees	5,000	2,191	0	5,000
505-5-4420-523700	Education & Training	2,000	3,847	0	2,000
505-5-4420-523750	Bad Debt Expense	0	(1,012)	0	0
505-5-4420-523900	Other	6,000	0	0	6,000
TOTAL CONTRACTED SERVICES		869,330	807,410	0	832,240

CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
SUPPLIES & MINOR EQPT					
505-5-4420-531100	Supplies	59,000	63,677	0	65,000
505-5-4420-531220	Natural Gas	4,800	5,914	0	6,500
505-5-4420-531230	Electricity	11,000	13,854	0	13,000
505-5-4420-531270	Gasoline/Diesel	10,000	11,600	0	13,000
TOTAL SUPPLIES & MINOR EQPT		84,800	95,046	0	97,500
CAPITAL OUTLAYS > \$5,000					
505-5-4420-541400	Infrastructure	1,200,000	970,618	0	1,200,000
TOTAL CAPITAL OUTLAYS > \$5000		1,200,000	970,618	0	1,200,000
DEBT SERVICE					
505-5-4420-582100	Trf to Dev Auth- 2004A Bond	453,605	353,100	0	453,605
505-5-4420-582109	Trf to Dev Auth - 2019A	0	237,630	0	0
505-5-4420-582125	Trf to Dev Auth- 2007 Bonds	63,340	0	0	63,340
505-5-4420-582295	Transfer to Development Auth	0	279,942	0	0
505-5-4420-583100	Trf to Dev Auth 2014 A1 & A2	512,642	481,250	0	512,642
TOTAL DEBT SERVICE		1,029,587	1,351,922	0	1,029,587
TOTAL WATER SUPPLY		3,692,398	3,753,221	29,541	3,721,939
WATER DISTRIBUTION					
SUPPLIES & MINOR EQPT					
505-5-4440-531510	Water Purchases For Resale	1,514,000	1,374,536	0	1,514,000
TOTAL SUPPLIES & MINOR EQPT		1,514,000	1,374,536	0	1,514,000
CAPITAL OUTLAYS > \$5,000					
505-5-4440-542500	Equipment	40,000	0	0	40,000
TOTAL CAPITAL OUTLAYS > \$5000		40,000	0	0	40,000
DEBT SERVICE					
505-5-4440-582100	Net Revenues	399,602	0	0	399,602
TOTAL DEBT SERVICE		399,602	0	0	399,602
TOTAL WATER DISTRIBUTION		1,953,602	1,374,536	0	1,953,602
OTHER FINANCING USES					
TOTAL EXPENDITURES - 505 FUND		5,646,000	5,506,669	409,541	6,055,541
REVENUE OVER/(UNDER) EXPENDITURES		0	(72,501)	(409,541)	(409,541)

CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
506-STORMWATER FUND					
REVENUES					
CHARGES FOR SERVICES					
506-0-0000-344210	Stormwater Charges	180,000	206,624	41,000	221,000
TOTAL CHARGES FOR SERVICES		180,000	206,624	41,000	221,000
TOTAL REVENUES - 506 FUND		180,000	206,624	41,000	221,000
EXPENDITURES					
STORMWATER					
PERSONNEL SERVICES					
506-5-4320-511100	Regular Employees	71,864	73,978	1,437	73,301
506-5-4320-511300	Overtime	0	1,558	0	0
506-5-4320-512100	Group Insurance	19,440	4,264	(15,196)	4,244
506-5-4320-512200	Social Security FICA Contrib	4,456	5,283	89	4,545
506-5-4320-512300	Medicare	1,042	1,236	21	1,063
506-5-4320-512400	Retirement Contribution	8,197	8,240	43	8,240
506-5-4320-512700	Worker's Compensation	1,033	145	(19)	1,014
TOTAL PERSONNEL SERVICES		106,032	94,704	(13,625)	92,407
CONTRACTED SERVICES					
506-5-4320-521200	Professional	0	55	0	0
506-5-4320-521300	Technical	37,723	81,593	32,277	70,000
506-5-4320-522200	Repairs & Maintenance	34,245	62,488	30,755	65,000
TOTAL CONTRACTED SERVICES		71,968	144,136	63,032	135,000
SUPPLIES & MINOR EQPT					
506-5-4320-531100	Supplies	2,000	0	0	2,000
TOTAL SUPPLIES & MINOR EQPT		2,000	0	0	2,000
TOTAL STORMWATER		180,000	238,840	49,407	229,407
TOTAL EXPENDITURES - 506 FUND		180,000	238,840	49,407	229,407
REVENUE OVER/(UNDER) EXPENDITURES		0	(32,216)	(8,407)	(8,407)

CITY OF HAPEVILLE
FY2019-2020 PROPOSED BUDGET AMENDMENT

		Current	Year-To-Date	Amendment Request	Amended
		Approved Budget	Actual	Increase (Decrease)	Budget
540-SOLID WASTE FUND					
REVENUES					
CHARGES FOR SERVICES					
540-0-0000-344110	Refuse Collection Charges	490,000	499,710	0	490,000
540-0-0000-344115	Refuse Collection - Misc	0	900	0	0
540-0-0000-344130	Solid Waste Scrap	0	422	0	0
540-0-0000-344140	Allied Waste Commissions	27,000	12,175	0	27,000
540-0-0000-344150	Clean & Green Revenue	17,500	18,381	0	17,500
540-0-0000-344290	Late Fee	12,000	6,174	0	12,000
TOTAL CHARGES FOR SERVICES		546,500	537,763	0	546,500
TOTAL REVENUES - 540 FUND		546,500	537,763	0	546,500
EXPENDITURES					
SOLID WASTE/RECYCLING					
PERSONNEL SERVICES					
540-5-4510-511100	Regular Employees	42,268	28,427	0	17,471
540-5-4510-511200	Part-Time Wages	0	(2,281)	0	0
540-5-4510-511300	Overtime	10,000	12,756	0	10,000
540-5-4510-512100	Group Insurance	14,580	6,263	1,393	6,253
540-5-4510-512200	Social Security FICA Contrib	2,958	3,066	0	1,703
540-5-4510-512300	Medicare	692	483	0	398
540-5-4510-512400	Retirement Contribution	5,442	3,088	0	3,088
540-5-4510-512700	Worker's Compensation	542	0	(0)	242
TOTAL PERSONNEL SERVICES		76,482	51,802	1,393	39,155
CONTRACTED SERVICES					
540-5-4510-521200	Professional Fees	420,000	376,731	0	438,720
540-5-4510-522110	Disposal service	30,000	16,114	0	30,000
540-5-4510-522200	Repairs & Maintenance	10,018	14,257	0	15,018
540-5-4510-523750	Bad Debt Expense	0	(399)	0	0
TOTAL CONTRACTED SERVICES		460,018	406,703	0	483,738
SUPPLIES & MINOR EQPT					
540-5-4510-531100	Supplies	5,000	11,911	0	15,000
540-5-4510-531270	Gasoline/Diesel	5,000	11,596	0	10,000
TOTAL SUPPLIES & MINOR EQPT		10,000	23,508	0	25,000
TOTAL SOLID WASTE/RECYCLING		546,500	482,012	1,393	547,893
OTHER FINANCING USES					
TOTAL EXPENDITURES - 540 FUND		546,500	482,012	1,393	547,893
REVENUE OVER/(UNDER) EXPENDITURES		0	55,751	(1,393)	(1,393)

Fulton County Tax Commissioner's Office

July 6, 2020



Tim Young
City Manager
3468 North Fulton Avenue
Hapeville, GA 30354

Dear Tim Young,

Attached are the 2020 values provided by the Fulton County Board of Tax Assessors. Please review each document carefully and inform my office if you have any questions or need additional information.

The following documents are included:

- Copy of the final 2019 Consolidation Sheet
 - The recent 2020 Consolidation Sheet
 - Explanation of Tax Districts
 - Millage Rate Rollback Calculation Worksheet (PT 32.1)
- The values on this worksheet begin with the totals from the final 2019 consolidation sheet and end with an estimation of values/exemptions for 2020.

If you have not advertised, please complete the rollback calculation worksheet to determine if you are required to advertise a tax increase and hold public hearings in accordance with OCGA §48-5-32.1. The rollback calculation worksheet may be downloaded from the State of Georgia's website at:

<http://dor.georgia.gov/documents/computation-millage-rate-rollback-and-percentage-increase>

The values/exemptions provided at this time are estimates as indicated by the Board of Tax Assessors and likely will change between now and when the 2020 digest is submitted. You will be given copies of the final consolidation sheets after the digest is approved by the Revenue Commissioner.

Sincerely,

Arthur E. Ferdinand
Tax Commissioner

Enclosures

c: Dwight Robinson, Fulton County Chief Appraiser

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CONSOLIDATION AND EVALUATION OF DIGEST 2020

COUNTY NAME: Fulton										COUNTY NO: 60										Sheet # 32 - CITY OF HAPEVILLE (30 - 30Z)										Total Parcel Count: 2,541																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																						
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R1	1,935	521.78	92,751,320	J3	0	0.00	0.00	E0	0	0.00	0.00	E1	78	59,166,080	2,670,040	E2	25	10,600	42,430	E3	2	12,160	164,040	E4	1	42,430	136,560	E5	1	42,430	62,201,910	Residential Real	2,092	523.94	128,145,200	Residential Personal	5	5,480	128,150,680	Residential Trans.	0	0.00	0.00	Historic	2	0.75	116,520	Agricultural Real	0	0.00	0.00	Agricultural Personal	0	0.00	0.00	Agricultural Total	0	0.00	0.00	Preferential	0	0.00	0.00	Conservation Use	0	0.00	0.00	Environmentally Sen	0	0.00	0.00	Commercial Real	313	282.43	185,112,080	Commercial Personal	410	77,448,680	Commercial Total	723	282.43	262,560,760	Industrial Real	24	62.02	17,322,760	Industrial Personal	0	0.00	0.00	Industrial Total	24	62.02	17,322,760	Forest Land Con Use	0	0.00	0.00	Brownfield Property	0	0.00	0.00	Qualified Timberland	0	0.00	0.00	Real Total	2,431	869.14	330,696,560	Personal Total	415	77,454,160	Digest Total	2,846	869.14	408,150,720	Public Utility	17	0.00	37,538,572	Motor Vehicle	927	1,281,810	Mobile Home	0	0.00	0.00	Timber - 100%	0	0.00	0.00	Heavy Duty Equip.	0	0.00	0.00	Gross Digest Total	3,790	869.14	446,971,102	Exemptions-Bonds	0	0.00	0.00	Net Bond Digest	0	0.00	0.00	Gross Digest Total	3,790	869.14	446,971,102	Exemptions-M & O	0	0.00	0.00	Net M & O Digest	0	0.00	0.00	ASSESSED	435,137,502	TAX	446,839,142																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																
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T1	0	0.00	0.00	W3	0	0.00	0.00	S1	0	0.00	0.00	S2	0	0.00	0.00	S3	0	0.00	0.00	S4	0	0.00	0.00	S5	0	0.00	0.00	S6	0	0.00	0.00	S7	0	0.00	0.00	S8	0	0.00	0.00	S9	0	0.00	0.00	S10	0	0.00	0.00	S11	0	0.00	0.00	S12	0	0.00	0.00	S13	0	0.00	0.00	S14	0	0.00	0.00	S15	0	0.00	0.00	S16	0	0.00	0.00	S17	0	0.00	0.00	S18	0	0.00	0.00	S19	0	0.00	0.00	S20	0	0.00	0.00	S21	0	0.00	0.00	S22	0	0.00	0.00	S23	0	0.00	0.00	S24	0	0.00	0.00	S25	0	0.00	0.00	S26	0	0.00	0.00	S27	0	0.00	0.00	S28	0	0.00	0.00	S29	0	0.00	0.00	S30	0	0.00	0.00	S31	0	0.00	0.00	S32	0	0.00	0.00	S33	0	0.00	0.00	S34	0	0.00	0.00	S35	0	0.00	0.00	S36	0	0.00	0.00	S37	0	0.00	0.00	S38	0	0.00	0.00	S39	0	0.00	0.00	S40	0	0.00	0.00	S41	0	0.00	0.00	S42	0	0.00	0.00	S43	0	0.00	0.00	S44	0	0.00	0.00	S45	0	0.00	0.00	S46	0	0.00	0.00	S47	0	0.00	0.00	S48	0	0.00	0.00	S49	0	0.00	0.00	S50	0	0.00	0.00	S51	0	0.00	0.00	S52	0	0.00	0.00	S53	0	0.00	0.00	S54	0	0.00	0.00	S55	0	0.00	0.00	S56	0	0.00	0.00	S57	0	0.00	0.00	S58	0	0.00	0.00	S59	0	0.00	0.00	S60	0	0.00	0.00	S61	0	0.00	0.00	S62	0	0.00	0.00	S63	0	0.00	0.00	S64	0	0.00	0.00	S65	0	0.00	0.00	S66	0	0.00	0.00	S67	0	0.00	0.00	S68	0	0.00	0.00	S69	0	0.00	0.00	S70	0	0.00	0.00	S71	0	0.00	0.00	S72	0	0.00	0.00	S73	0	0.00	0.00	S74	0	0.00	0.00	S75	0	0.00	0.00	S76	0	0.00	0.00	S77	0	0.00	0.00	S78	0	0.00	0.00	S79	0	0.00	0.00	S80	0	0.00	0.00	S81	0	0.00	0.00	S82	0	0.00	0.00	S83	0	0.00	0.00	S84	0	0.00	0.00	S85	0	0.00	0.00	S86	0	0.00	0.00	S87	0	0.00	0.00	S88	0	0.00	0.00	S89	0	0.00	0.00	S90	0	0.00	0.00	S91	0	0.00	0.00	S92	0	0.00	0.00	S93	0	0.00	0.00	S94	0	0.00	0.00	S95	0	0.00	0.00	S96	0	0.00	0.00	S97	0	0.00	0.00	S98	0	0.00	0.00	S99	0	0.00	0.00	S100	0	0.00	0.00	S101	0	0.00	0.00	S102	0	0.00	0.00	S103	0	0.00	0.00	S104	0	0.00	0.00	S105	0	0.00	0.00	S106	0	0.00	0.00	S107	0	0.00	0.00	S108	0	0.00	0.00	S109	0	0.00	0.00	S110	0	0.00	0.00	S111	0	0.00	0.00	S112	0	0.00	0.00	S113	0	0.00	0.00	S114	0	0.00	0.00	S115	0	0.00	0.00	S116	0	0.00	0.00	S117	0	0.00	0.00	S118	0	0.00	0.00	S119	0	0.00	0.00	S120	0	0.00	0.00	S121	0	0.00	0.00	S122	0	0.00	0.00	S123	0	0.00	0.00	S124	0	0.00	0.00	S125	0	0.00	0.00	S126	0	0.00	0.00	S127	0	0.00	0.00	S128	0	0.00	0.00	S129	0	0.00	0.00	S130	0	0.00	0.00	S131	0	0.00	0.00	S132	0	0.00	0.00	S133	0	0.00	0.00	S134	0	0.00	0.00	S135	0	0.00	0.00	S136	0	0.00	0.00	S137	0	0.00	0.00	S138	0	0.00	0.00	S139	0	0.00	0.00	S140	0	0.00	0.00	S141	0	0.00	0.00	S142	0	0.00	0.00	S143	0	0.00	0.00	S144	0	0.00	0.00	S145	0	0.00	0.00	S146	0	0.00	0.00	S147	0	0.00	0.00	S148	0	0.00	0.00	S149	0	0.00	0.00	S150	0	0.00	0.00	S151	0	0.00	0.00	S152	0	0.00	0.00	S153	0	0.00	0.00	S154	0	0.00	0.00	S155	0	0.00	0.00	S156	0	0.00	0.00	S157	0	0.00	0.00	S158	0	0.00	0.00	S159	0	0.00	0.00	S160	0	0.00	0.00	S161	0	0.00	0.00	S162	0	0.00	0.00	S163	0	0.00	0.00	S164	0	0.00	0.00	S165	0	0.00	0.00	S166	0	0.00	0.00	S167	0	0.00	0.00	S168	0	0.00	0.00	S169	0	0.00	0.00	S170	0	0.00	0.00	S171	0	0.00	0.00	S172	0	0.00	0.00	S173	0	0.00	0.00	S174	0	0.00	0.00	S175	0	0.00	0.00	S176	0	0.00	0.00	S177	0	0.00	0.00	S178	0	0.00	0.00	S179	0	0.00	0.00	S180	0	0.00	0.00	S181	0	0.00	0.00	S182	0	0.00	0.00	S183	0	0.00	0.00	S184	0	0.00	0.00	S185	0	0.00	0.00	S186	0	0.00	0.00	S187	0	0.00	0.00	S188	0	0.00	0.00	S189	0	0.00	0.00	S190	0	0.00	0.00	S191	0	0.00	0.00	S192	0	0.00	0.00	S193	0	0.00	0.00	S194	0	0.00	0.00	S195	0	0.00	0.00	S196	0	0.00	0.00	S197	0	0.00	0.00	S198	0	0.00	0.00	S199	0	0.00	0.00	S200	0	0.00	0.00	S201	0	0.00	0.00	S202	0	0.00	0.00	S203	0	0.00	0.00	S204	0	0.00	0.00	S205	0	0.00	0.00	S206	0	0.00	0.00	S207	0	0.00	0.00	S208	0	0.00	0.00	S209	0	0.00	0.00	S210	0	0.00	0.00	S211	0	0.00	0.00	S212	0	0.00	0.00	S213	0	0.00	0.00	S214	0	0.00	0.00	S215	0	0.00	0.00	S216	0	0.00	0.00	S217	0	0.00	0.00	S218	0	0.00	0.00	S219	0	0.00	0.00	S220	0	0.00	0.00	S221	0	0.00	0.00	S222	0	0.00	0.00	S223	0	0.00	0.00	S224	0	0.00	0.00	S225	0	0.00	0.00	S226	0	0.00	0.00	S227	0	0.00	0.00	S228	0	0.00	0.00	S229	0	0.00	0.00	S230	0	0.00	0.00	S231	0	0.00	0.00	S232	0	0.00	0.00	S233	0	0.00	0.00	S234	0	0.00	0.00	S235	0	0.00	0.00	S236	0	0.00	0.00	S237	0	0.00	0.00	S238	0	0.00	0.00	S239	0	0.00	0.00	S240	0	0.00	0.00	S241	0	0.00	0.00	S242	0	0.00	0.00	S243	0	0.00	0.00	S244	0	0.00	0.00	S245	0	0.00	0.00	S246	0	0.00	0.00	S247	0	0.00	0.00	S248	0	0.00	0.00	S249	0	0.00	0.00	S250	0	0.00	0.00	S251	0	0.00	0.00	S252	0	0.00	0.00	S253	0	0.00	0.00	S254	0	0.00	0.00	S255	0	0.00	0.00	S256	0	0.00	0.00	S257	0	0.00	0.00	S258	0	0.00	0.00	S259	0	0.00	0.00	S260	0	0.00	0.00	S261	0	0.00	0.00	S262	0	0.00	0.00	S263	0	0.00	0.00	S264

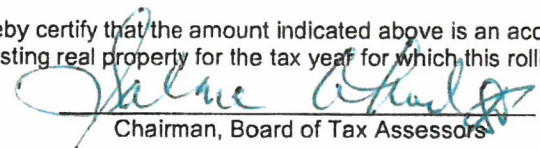
PT32.1 - Computation of MILLAGE RATE ROLLBACK AND PERCENTAGE INCREASE IN PROPERTY TAXES 2020

COUNTY	FULTON	TAXING JURISDICTION	32 - HAPEVILLE	
INFORMATION FOR THE SHADED PORTIONS OF THIS SECTION MUST BE ENTERED				
This information will be the actual values and millage rates certified to the Department of Revenue for the applicable tax years.				
DESCRIPTION	2019 DIGEST	REASSESSMENT OF EXISTING REAL PROP	OTHER CHANGES TO TAXABLE DIGEST	2020 DIGEST
REAL	309,321,880	6,868,080	14,506,600	330,696,560
PERSONAL	125,498,642		-10,505,910	114,992,732
MOTOR VEHICLES	1,584,490		-302,680	1,281,810
MOBILE HOMES				
TIMBER - 100%				
HEAVY DUTY EQUIP				
GROSS DIGEST	436,405,012	6,868,080	3,698,010	446,971,102
EXEMPTIONS	7,803,640	4,027,340	2,620	11,833,600
NET DIGEST	428,601,372	2,840,740	3,695,390	435,137,502
FLPA Reimbursement Value				
Adjusted NET DIGEST	428,601,372	2,840,740	3,695,390	435,137,502
	(PYD)	(RVA)	(NAG)	(CYD)
2019 MILLAGE RATE	.01611	2020 PROPOSED MILLAGE RATE >>>		
THIS SECTION WILL CALCULATE AUTOMATICALLY UPON ENTRY OF INFORMATION ABOVE				
DESCRIPTION	ABBREVIATION	AMOUNT	FORMULA	
2019 Net Digest	PYD	428,601,372		
Net Value Added-Reassessment of Existing Real Property	RVA	2,840,740		
Other Net Changes to Taxable Digest	NAG	3,695,390		
2020 Net Digest	CYD	435,137,502	(PYD+RVA+NAG)	
2019 Millage Rate	PYM	.016110		
Millage Equivalent of Reassessed Value Added	ME	.00011	(RVA/CYD) * PYM	
Rollback Millage Rate for 2020	RR	.016000	PYM - ME	

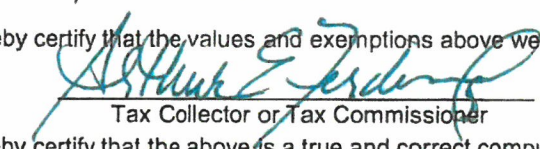
COMPUTATION OF PERCENTAGE INCREASE IN PROPERTY TAXES		
If the 2020 Proposed Millage Rate for this Taxing Jurisdiction exceeds Rollback Millage Rate computed above, this section will automatically calculate the amount of increase in property taxes that is part of the notice required in O.C.G.A. Section 48-5-32.1(c) (2)	Rollback Millage Rate	.016000
	2020 Millage Rate	
	Percentage Increase	

CERTIFICATIONS

I hereby certify that the amount indicated above is an accurate accounting of the total net assessed value added by the reassessment of existing real property for the tax year for which this rollback millage rate is being computed.

 7/6/20
Date

I hereby certify that the values and exemptions above were provided by the Board of Tax Assessors as accurate for 2020.

 7/6/20
Date

I hereby certify that the above is a true and correct computation of the rollback millage rate in accordance with O.C.G.A. Section 48-5-32.1 for the taxing jurisdiction for tax year 2020 and that the final millage rate set by the authority of this taxing jurisdiction for tax year 2020 is _____

CHECK THE APPROPRIATE PARAGRAPH BELOW THAT APPLIES TO THIS TAXING JURISDICTION

____ If the final millage rate set by the authority of the taxing jurisdiction for tax year 2020 exceeds the rollback rate, I further certify that the required advertisements, notices, and public hearings have been conducted in accordance with O.C.G.A. Sections 48-5-32 and 48-5-32.1 as evidenced by the attached copies of the published five year history and current digest advertisement, the "Notice of Intent to Increase Taxes" showing the times and places when and where the required public hearings were held, and a copy of the press release provided to the local media.

____ If the final millage rate set by the authority of the taxing jurisdiction for tax year 2020 does not exceed the rollback rate, I further certify that the required five year history and current digest advertisement have been published in accordance with O.C.G.A. Section 48-5-32 as evidenced by the attached copy of such advertised report.

Signature of Responsible Party

Title

Date

**ACKNOWLEDGEMENT OF AGREEMENT BETWEEN THE
GEORGIA DEPARTMENT OF REVENUE
AND**

The City of Hapeville

Governing Body

The governing body of the law enforcement agency (“Governing Body”) above acknowledges and understands the following:

1. Under O.C.G.A. § 40-6-163, the owner of a motor vehicle may be held liable for a civil monetary penalty if his/her vehicle is found, as evidenced by recorded images, to have met or overtaken, from either direction, a stopped school bus when there are in operation on the school bus the visual signals as specified in O.C.G.A. §§ 40-8-111 and 40-8-115.
2. Under O.C.G.A. § 40-14-18, the owner of a motor vehicle may be held liable for a civil monetary penalty if his/her vehicle is found, as evidenced by photographically recorded images, to have been operated in disregard or disobedience of the speed limit within any school zone, and such disregard or disobedience was not otherwise authorized by law, during the time designated in O.C.G.A. § 40-14-18(a)(1), and when such violations are in excess of 10 miles per hour over the speed limit.
3. The Georgia Department of Revenue (“DOR”) has been charged with administrative obligations under certain provisions of O.C.G.A. §§ 40-6-163 and 40-14-18 which will be met systematically upon request of the Governing Body or its agent.
4. For auditing purposes, copies of the three notices required by O.C.G.A. §§ 40-6-163 and 40-14-18 to be sent to the motor vehicle owner by a law enforcement agency, Governing Body, or their agent must be retained in the files of the Governing Body for at least one year from the date of referral to DOR.
5. The Governing Body understands that the procedure for placing and removing holds is at the sole discretion of DOR. As of September 1, 2019, the Governing Body or its agent will be required to utilize DRIVES e-Services to place and remove holds.
6. The Governing Body must designate one person or entity (“Designee”) to be the administrator for all addition or removal of users utilizing e-Services to place and remove holds with DOR in order to ensure the effective enforcement of O.C.G.A. §§ 40-6-163 and 40-14-18. Such Designee will be identified in e-Services.
7. If the Governing Body or its agent provides adequate verification through e-Services that a violation of either statute has occurred, the violation has not been contested, and the assessed penalty has not been paid, the Governing Body or its agent may place a hold in e-Services, no earlier than 30 days after the third and final notice has been sent to the owner of the motor vehicle.
8. When the Governing Body or its agent places a hold on a vehicle in e-Services, this will prevent the renewal of the registration of such vehicle and title transfer of such vehicle within this state, unless and until the Governing Body or its agent removes the hold in e-Services.
9. DOR will send a notice in compliance with O.C.G.A. §§ 40-6-163(d)(9) or 40-14-18(i) to the

registered owner of the motor vehicle. The Governing Body must designate one person or entity (“Point of Contact”) that the vehicle owner can contact to pay the penalty and any late fee. The following individual or entity shall be the Governing Body’s Point of Contact for vehicle owners:

Name of Point of Contact	Salem Trad
Phone Number	(866)979-4824
Website (optional)	www.onlinecitationpayment.com

10. The Governing Body is responsible for removing the hold in e-Services no later than one business day after receipt of payment of the penalty (and any late fee, if applicable).

I, as an authorized signor for the Governing Body, hereby consent to and acknowledge the above on behalf of the Governing Body.

Signature: _____

Date: _____

Printed Name: _____

Title: _____



ALAN HALLMAN
MAYOR

MIKE RAST
ALDERMAN AT LARGE

TRAVIS HORSLEY
COUNCILMAN AT LARGE

MARK ADAMS
COUNCILMAN WARD I

CHLOE ALEXANDER
COUNCILMAN WARD II

TO BE UPLOADED VIA DRIVES E-SERVICES

In accordance with the requirements of O.C.G.A. §§ 40-6-163 and 40-14-1.1, **City of Hapeville** (the “Governing Body”) is designating **Salem Trad** as its “Agent,” as that term is defined in O.C.G.A. § 40-14-1.1. I hereby represent, on behalf of the Governing Body, that the Governing Body has authorized this designation and that I am authorized to make this representation on behalf of the Governing Body.

If the Motor Vehicle Division of the Department of Revenue has any questions about the placement or removal of holds, the primary contact at the Agent that can provide that information, on behalf of the Governing Body, is listed as follows:

Contact Name at the Agent: Salem Trad

Phone Number of Agent Contact: (866)979-4824

E-mail Address of Agent Contact: salem.trad@optotraffic.com

Sincerely,

(seal)

Alan Hallman,
Mayor

3468 North Fulton Avenue, Hapeville, Georgia 30354
City Hall 404.669.2100 www.hapeville.org

Community Service
3474 N. Fulton Avenue
404-669-2120

Economic Development
3468 N. Fulton Avenue
404-669-8269

Fire Department
606 King Arnold Street
404-669-2141

Police Department
700 Doug Davis Drive
404-768-7171

Recreation Department
3444 N. Fulton Avenue
404-669-2136

1 **CITY OF HAPEVILLE**
2 **STATE OF GEORGIA**

3
4 **RESOLUTION NO. _____**

5
6 **A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF HAPEVILLE,**
7 **GEORGIA ENCOURAGING THE ADOPTION OF LEGISLATION RESTRICTING THE**
8 **USE OF FIREWORKS; TO AUTHORIZE THE MAYOR TO SIGN ANY AND ALL**
9 **DOCUMENTS NECESSARY TO EFFECTUATE THIS RESOLUTION; TO AUTHORIZE**
10 **THE CITY ATTORNEY TO PREPARE ANY AND ALL DOCUMENTS NECESSARY TO**
11 **EFFECTUATE THIS RESOLUTION; TO AUTHORIZE THE CITY CLERK TO ATTEST**
12 **SIGNATURES AND AFFIX THE OFFICIAL SEAL OF THE CITY, AS NECESSARY; TO**
13 **REPEAL INCONSISTENT RESOLUTIONS; TO PROVIDE FOR AN EFFECTIVE**
14 **DATE; AND FOR OTHER PURPOSES**

15
16 **W I T N E S S E T H :**

17
18 **WHEREAS,** the Mayor and Council shall have full power and authority to provide for the
19 execution of all powers, functions, rights, privileges, duties and immunities of the city, its officers,
20 agencies, or employees granted by the City of Hapeville's Charter or by state law; and,
21

22 **WHEREAS,** the municipal government of the City of Hapeville (hereinafter "City") and
23 all powers of the City shall be vested in the Mayor and Council. The Mayor and Council shall be
24 the legislative body of the City; and,
25

26 **WHEREAS,** it is in the best interest for the well-being and safety of City residents that
27 stricter laws are adopted regarding the use of fireworks, including, but not limited to, use,
28 regulation, and times when allowed; and,
29

30 **WHEREAS,** the constant use of fireworks has caused there to be a decrease in the
31 enjoyment and use of private residences within the City of Hapeville; and,
32

33 **WHEREAS,** the City wishes to request that the Representative and Senator representing
34 the City of Hapeville, along with other members of the General Assembly, put in place legislation
35 restricting the use of fireworks, specifically in residential areas.
36

37
38 **THEREFORE, IT IS NOW RESOLVED BY THE CITY COUNCIL OF THE CITY**
39 **OF HAPEVILLE, GEORGIA, AS FOLLOWS:**
40

41 1. **Incorporation of Pre-Amble.** The pre-amble is incorporated herein as fully set
42 forth above.
43

44 2. **Restrictions on Fireworks.** The Hapeville City Council wishes to voice its support
45 in the restriction and regulation of the use of fireworks. A copy of this Resolution shall be delivered
46 to the Representative and Senator representing the City of Hapeville.

47
48 3. **Authorization for Mayor.** That the Hapeville City Council hereby authorizes the
49 Mayor to execute any and all documents necessary to effectuate this Resolution. A copy of said
50 documents shall be filed with the City Clerk.

51
52 4. **Attestation.** That the Hapeville City Council hereby authorizes the City Clerk or
53 Assistant City Clerk to attest the signature of the Mayor appearing on the documents, to affix the
54 official seal of the City thereto as necessary to effectuate this Resolution, and to place this
55 Resolution and an executed copy of all documents among the minutes or official records of the
56 City for future reference.

57
58 5. **Authorization for Attorney.** That the Hapeville City Council hereby authorizes
59 the City Attorney to approve this Resolution as to its form and review any and all documents
60 necessary for the City of Hapeville and to ensure all documents conform to state law.

61
62 6. **Severability.** To the extent any portion of this Resolution is declared to be invalid,
63 unenforceable, or nonbinding, that shall not affect the remaining portions of this Resolution.

64
65 7. **Repeal of Conflicting Provisions.** All City resolutions are hereby repealed to the
66 extent they are inconsistent with this Resolution.

67
68 8. **Effective Date.** This Resolution shall take effect immediately.

69
70 **RESOLVED** this ____ day of _____, 2020.

71
72 CITY OF HAPEVILLE, GEORGIA

73
74
75 _____
76 ALAN HALLMAN, MAYOR
77

78
79 ATTEST:

80
81
82 _____
83 CRYSTAL GRIGGS-EPPS, CITY CLERK
84 (seal)

85
86
87 APPROVED BY:

88
89
90 _____
91 CITY ATTORNEY

1 **CITY OF HAPEVILLE**
2 **STATE OF GEORGIA**

3
4 **RESOLUTION NO. _____**

5
6 **A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF HAPEVILLE,**
7 **GEORGIA ENCOURAGING THE ADOPTION OF AN EXECUTIVE ORDER THAT**
8 **MANDATES THE REQUIREMENT OF WEARING FACE COVERINGS IN PUBLIC**
9 **PLACES; TO AUTHORIZE THE MAYOR TO SIGN ANY AND ALL DOCUMENTS**
10 **NECESSARY TO EFFECTUATE THIS RESOLUTION; TO AUTHORIZE THE CITY**
11 **ATTORNEY TO PREPARE ANY AND ALL DOCUMENTS NECESSARY TO**
12 **EFFECTUATE THIS RESOLUTION; TO AUTHORIZE THE CITY CLERK TO ATTEST**
13 **SIGNATURES AND AFFIX THE OFFICIAL SEAL OF THE CITY, AS NECESSARY; TO**
14 **REPEAL INCONSISTENT RESOLUTIONS; TO PROVIDE FOR AN EFFECTIVE**
15 **DATE; AND FOR OTHER PURPOSES**

16
17 **W I T N E S S E T H :**
18

19 **WHEREAS,** the Mayor and Council shall have full power and authority to provide for the
20 execution of all powers, functions, rights, privileges, duties and immunities of the city, its officers,
21 agencies, or employees granted by the City of Hapeville's Charter or by state law; and,
22

23 **WHEREAS,** the municipal government of the City of Hapeville (hereinafter "City") and
24 all powers of the City shall be vested in the Mayor and Council. The Mayor and Council shall be
25 the legislative body of the City; and,
26

27 **WHEREAS,** COVID-19 is a highly contagious disease that commonly causes upper-
28 respiratory tract illnesses, and has led the world into a deep public health and humanitarian crisis;
29 and,
30

31 **WHEREAS,** COVID-19 is officially a global pandemic according to the World Health
32 Organization; and,
33

34 **WHEREAS,** it is in the best interest for the well-being and safety of City residents that
35 certain actions are required, such as wearing face coverings, to reduce the catastrophic impact of
36 the COVID-19 pandemic per the Center for Disease Control ("CDC") guidelines; and,
37

38 **WHEREAS,** the City wishes to request that the Governor, Representative, and Senator
39 representing the City of Hapeville, along with other members of the General Assembly, put in
40 place legislation and/or an executive order requiring the wearing of facial coverings.
41

42
43 **THEREFORE, IT IS NOW RESOLVED BY THE CITY COUNCIL OF THE CITY**
44 **OF HAPEVILLE, GEORGIA, AS FOLLOWS:**
45

1. **Incorporation of Pre-Amble.** The pre-amble is incorporated herein as fully set forth above.

2. **Mandate of Face Coverings.** The Hapeville Mayor and City Council wish to voice their support in the mandatory requirement of face coverings to reduce the impact of the COVID-19 pandemic. A copy of this Resolution shall be delivered to the Governor, Representative, and Senator representing the City of Hapeville.

3. **Strong Encouragement to Wear Facial Coverings.** The Hapeville Mayor and City Council strongly encourage that all residents and visitors of the City wear a face covering while outside their homes or place of residence, except when drinking, eating, or exercising outdoors.

4. **Authorization for Mayor.** That the Hapeville City Council hereby authorizes the Mayor to execute any and all documents necessary to effectuate this Resolution. A copy of said documents shall be filed with the City Clerk.

5. **Attestation.** That the Hapeville City Council hereby authorizes the City Clerk or Assistant City Clerk to attest the signature of the Mayor appearing on the documents, to affix the official seal of the City thereto as necessary to effectuate this Resolution, and to place this Resolution and an executed copy of all documents among the minutes or official records of the City for future reference.

6. **Authorization for Attorney.** That the Hapeville City Council hereby authorizes the City Attorney to approve this Resolution as to its form and review any and all documents necessary for the City of Hapeville and to ensure all documents conform to state law.

7. **Severability.** To the extent any portion of this Resolution is declared to be invalid, unenforceable, or nonbinding, that shall not affect the remaining portions of this Resolution.

8. **Repeal of Conflicting Provisions.** All City resolutions are hereby repealed to the extent they are inconsistent with this Resolution.

9. **Effective Date.** This Resolution shall take effect immediately.

RESOLVED this _____ day of _____, 2020.

CITY OF HAPEVILLE, GEORGIA

ALAN HALLMAN, MAYOR

ATTEST:

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CRYSTAL GRIGGS-EPPS, CITY CLERK
(seal)

APPROVED BY:

CITY ATTORNEY

DRAFT



Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
Phone: (800) 978-2737

Q-260164-44013.581SM

Issued: 07/01/2020



Quote Expiration: 08/15/2220

Account Number: 180126

Payment Terms: Net 30
Delivery Method: Fedex - Ground

SALES REPRESENTATIVE

Shawn Montagna

Phone:

Email: smontagna@axon.com

Fax:

PRIMARY CONTACT

Kemel Ozee

Phone: (404) 768-7171

Email: kozee@hapeville.org

SHIP TO

Kemel Ozee
Hapeville Police Dept. - GA
700 Doug Davis Dr.
Hapeville, GA 30354
US

BILL TO

Hapeville Police Dept. - GA
700 Doug Davis Dr.
Hapeville, GA 30354
US

Year 1

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages						
73746	PROFESSIONAL EVIDENCE.COM LICENSE	60	30	0.00	0.00	0.00
73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	60	30	0.00	0.00	0.00
73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	60	120	0.00	0.00	0.00
Hardware						
74210	AXON BODY 3 - 8 BAY DOCK		4	1,495.00	1,420.25	5,681.00
70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK		4	43.90	43.90	175.60
73202	AXON BODY 3 - NA10		30	699.00	664.05	19,921.50
71026	MAGNET MOUNT, FLEXIBLE REINFORCED, RAPIDLOCK		33	0.00	0.00	0.00
11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2		30	0.00	0.00	0.00
75015	SIGNAL SIDEARM KIT		30	249.00	249.00	7,470.00
71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK		60	0.00	0.00	0.00
Other						
73842	UNLIMITED EVIDENCE.COM TAP BUNDLE PAYMENT	12	30	1,068.00	1,068.00	32,040.00
73828	AB3 8 BAY DOCK TAP WARRANTY	60	4	0.00	0.00	0.00
73827	AB3 CAMERA TAP WARRANTY	60	30	0.00	0.00	0.00

Year 1 (Continued)

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Other (Continued)						
71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK		4	0.00	0.00	0.00
Services						
85144	AXON STARTER		1	2,750.00	2,750.00	2,750.00
					Subtotal	68,038.10
					Estimated Shipping	0.00
					Estimated Tax	0.00
					Total	68,038.10

Spares

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Hardware						
73202	AXON BODY 3 - NA10		1	699.00	0.00	0.00
71026	MAGNET MOUNT, FLEXIBLE REINFORCED, RAPIDLOCK		1	0.00	0.00	0.00
11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2		1	0.00	0.00	0.00
87063	TECH ASSURANCE PLAN BODY 3 CAMERA PAYMENT	12	1	336.00	0.00	0.00
Other						
73827	AB3 CAMERA TAP WARRANTY	12	1	0.00	0.00	0.00
					Subtotal	0.00
					Estimated Tax	0.00
					Total	0.00

Year 2

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Other						
73842	UNLIMITED EVIDENCE.COM TAP BUNDLE PAYMENT	12	30	1,068.00	1,068.00	32,040.00
					Subtotal	32,040.00
					Estimated Tax	0.00
					Total	32,040.00

Year 3

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Other						
73842	UNLIMITED EVIDENCE.COM TAP BUNDLE PAYMENT	12	30	1,068.00	1,068.00	32,040.00
73309	AXON BODY CAMERA REFRESH ONE		30	0.00	0.00	0.00
73689	MULTI-BAY BWC DOCK MID REFRESH		4	0.00	0.00	0.00
73309	AXON BODY CAMERA REFRESH ONE		1	0.00	0.00	0.00
Subtotal						32,040.00
Estimated Tax						0.00
Total						32,040.00

Year 4

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Other						
73842	UNLIMITED EVIDENCE.COM TAP BUNDLE PAYMENT	12	30	1,068.00	1,068.00	32,040.00
Subtotal						32,040.00
Estimated Tax						0.00
Total						32,040.00

Year 5

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Other						
73842	UNLIMITED EVIDENCE.COM TAP BUNDLE PAYMENT	12	30	1,068.00	1,068.00	32,040.00
73310	AXON BODY CAMERA REFRESH TWO		30	0.00	0.00	0.00
73688	MULTI-BAY BWC DOCK FINAL REFRESH		4	0.00	0.00	0.00
73310	AXON BODY CAMERA REFRESH TWO		1	0.00	0.00	0.00
Subtotal						32,040.00
Estimated Tax						0.00
Total						32,040.00

Grand Total	196,198.10
--------------------	-------------------

Discounts (USD)

Quote Expiration: 08/15/2220

List Amount	198,580.60
Discounts	2,382.50
Total	196,198.10

**Total excludes applicable taxes*

Summary of Payments

Payment	Amount (USD)
Year 1	68,038.10
Spares	0.00
Year 2	32,040.00
Year 3	32,040.00
Year 4	32,040.00
Year 5	32,040.00
Grand Total	196,198.10

Notes

NASPO Contract No. OK-MA-145-015 used for pricing and purchasing justification.

Tax is subject to change at order processing with valid exemption.

Axon's Sales Terms and Conditions

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature:	_____	Date:	_____
Name (Print):	_____	Title:	_____
PO# (Or write N/A):	_____		

Please sign and email to Shawn Montagna at smontagna@axon.com or fax to

Thank you for being a valued Axon customer. For your convenience on your next order, please check out our online store buy.axon.com

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Axon Internal Use Only

		SFDC Contract #:
		Order Type:
		RMA #:
		Address Used:
		SO #:
Review 1	Review 2	
Comments:		