

Design Review Committee Meeting Minutes

July 15, 2020

I. Call to Order

Jonathan Love called to order the regular meeting of the Design Review Committee at 6:03 PM on July 15, 2020 at the Hoyt Smith Center.

II. Roll Call

Jonathan Love conducted a roll call. The following persons were present Brian Gregory, John Stalvey, Karl Dufrenne and Planner, Lynn Patterson (non-voting).

III. Meeting Minutes

The Committee reviewed the minutes from June 24, 2020. Mr. Stalvey made a motion to approve the minutes. Mr. Love seconded; motion carried 3-0.

IV. Applications

- a) 3409 North Fulton Ave - Aleksandr Holub attending
Mr. Gregory made a motion to approve the application as submitted. Mr. Dufrenne seconded; motion carried 4-0.
- b) 3259 Dogwood Drive – Reginald Thomas attending
Mr. Stalvey made motion to conditionally approve the application as the applicant agreed to address the outstanding items identified in the Planner’s Report. It was noted in the report that the awning must be at least 5-feet in depth. Additionally, the board did not object to the curved awning style. Mr. Dufrenne seconded; motion carried 4-0.
- c) 551 Woodrow Avenue – Christopher Nieboer attending
Mr. Dufrenne made a motion to approve the application as submitted. Mr. Love seconded; motion carried 4-0.
The applicant expressed a desire for gable over the front-entry. This application does not include a gable over the front entryway and porch and would need to be permitted through a separate application effort.
- d) 3409 Dogwood Drive – Miller Lowry attending
Mr. Gregory made a motion to approve the application as submitted with the following design exceptions and one condition:
 - 1. For existing window style (not changed as part of application)
 - 2. To not have a transom window over doors
 - 3. For the building height less than the required minimum height
 - 4. To allow parking in the supplemental area
 - 5. To not have a lead walkway to the sidewalk
 - 6. For not having landscaping in the supplemental area
 - 7. For awning material (metal)

The applicant agreed to install 4 linear planters under the windows in addition to the planters indicated on the plans. Mr. Stalvey seconded; motion carried 4-0.

- e) 3273 Old Jonesboro Road – Terrence Adams attending
Mr. Stalvey made a motion to conditionally approve the application upon receipt of an approved tree plan. The applicant agreed to address the outstanding items identified in the Planner’s Report. Mr. Dufrenne seconded; motion carried 4-0.
- f) 817 Custer Street – Ardina Pierre attending and Sami Freiji (via phone) attending
Mr. Gregory made a motion to table the application until such a time a complete application is submitted. Mr. Stalvey seconded; motion carried 4-0.
- g) 244 Mt. Zion Road – Justin Honore (via phone) attending
Mr. Gregory made a motion to table the application until such a time the applicant has addressed all outstanding items identified in the Planner’s Report, especially the site plan concerns. Mr. Stalvey seconded; motion carried 4-0.
- h) 3206 Oakdale Road – Ranjan Avasthi attending
Mr. Gregory made a motion to conditionally approve the application with the following conditions:
1. Update the notes on page A-6 to remove the “existing” terms, as this is new construction
 2. Entire foundation walls will be brick covered
 3. Add corner boards on all elevations
 4. Add trim to all doors to match windows
 5. Correct the eaves details on drawings to be shown per the wall section
 6. On side elevations on A-4, add a brick foundation (minimum 18-inches) to the porch
 7. Update drawings to indicate square, tapered columns on front porch
 8. Add porch beam to front-elevation
 9. On rear master-bedroom balcony, remove the columns and add angle brackets below the balcony
 10. Address all items identified in the Planner’s Report
- Mr. Dufrenne seconded; motion and it carried 4-0.

V. New Business

None

VI. Next Meeting

Next scheduled meeting is Wednesday, August 19, 2020 at 6:00 PM

VII. Adjournment

Jonathan Love adjourned the meeting at 8:34 PM.

Minutes submitted by: _____
Brian Gregory, Secretary

Minutes approved by: _____
Jonathan Love, Chairman