

Mayor and Council Work Session

700 Doug Davis Drive
Hapeville, GA 30354

October 20, 2020 6:00 PM

Agenda

1. Call to Order
2. Roll Call
Alan Hallman
Mike Rast
Travis Horsley
Mark Adams
Chloe Alexander
3. Welcome
4. Public Hearing - In addition to the public comments made by citizens at the meeting, interested parties may submit written comments to the City Clerk via email or telephonically by 5PM on October 19th. In order for comments to be read into the record at the meeting, all correspondence must include the sendee's name, address, agenda item and position regarding public hearing (pro or con). All sendees must confirm receipt of their public comment with the City Clerk prior to the deadline stated above. Written public comments will be read into record alternating with in-person comments.

4.I. Consideration and Action on Alcohol Beverage License for Rudra Enterprises, LLC DBA Your Pie Hapeville 109 located at 925 Virginia Avenue, Suite C

Background:

Your Pie Hapeville 109 has completed all of the necessary steps in the alcohol license application process, and therefore, they are requesting approval from Mayor and Council. All departmental reports have been received, advertising has been completed, and staff has no questions or major concerns with this application. City Manager and Staff recommends approval.

Staff Comments:

Applicant Comments:

Public Comments:

Documents:

1. Your Pie Alcohol Beverage License Application_Redacted
5. Questions on Agenda Items
The public is encouraged to communicate their questions, concerns, and suggestions during Public Comments. The Council does listen to your concerns and will have Staff follow-up on any questions you raise. Any and all comments should be addressed to the Governing Body, not to the general public and delivered in a civil manner in keeping with common courtesy and decorum.
 6. Consent Agenda
6.I. Consideration and Action On Agreement with Hannah Burton to Facilitate Workshops related to Dia de los Muertos Celebration

Background:

The Screen Printer Workshop on October 31 - November 1, 2020, will be in conjunction with the second annual Dia de los Muertos (Day of the Dead) Event, which will be held November 1, 2020. This outdoor, socially distanced event will be in compliance with local ordinances and participants will be required to wear masks.

Documents:

1. Workshop Facilitation Agreement Hannah Burton DOTD 2020
- 6.II. Consideration and Action On Agreement with Jesus Andres Lugo Gomez to Provide a Public Screening of 20 Films (Listed in Contract) during Dia de Los Muertos at Jess Lucas Park.

Background:

Hapeville is preparing for the second annual Dia de Los Muertos (Day of the Dead) Event, which will be held October 31st – November 1st. This outdoor event will practice social distancing and attendance will be monitored. The event will include workshops, Latinx film screenings, vendors live music and local artists.

Documents:

1. Media Artists Agreement Jesus
- 6.III. Consideration and Action On Agreement with Edgar Litumasoto to Provide a Temporary Facade Improvement at Jess Lucas Park in Celebration of Dia de Muertos.

Background:

Hapeville is preparing for the second annual Dia de Los Muertos (Day of the Dead) Event, which will be November 1, 2020. This outdoor event will practice social distancing and attendance will be monitored. The event will include workshops, Latinx film screenings, vendors live music and local artists.

Documents:

1. Mural Agreement with Edgar Litumasoto DOTD 2020
- 6.IV. Consideration and Action On Agreement with Monica Alexander to Provide a Temporary Facade Improvement at Jess Lucas Park in Celebration of Dia de Muertos.

Background:

Hapeville is preparing for the second annual Dia de Los Muertos (Day of the Dead) Event, which will be November 1, 2020. This outdoor event will practice social distancing and attendance will be monitored. The event will include workshops, Latinx film screenings, vendors live music and local artists.

Documents:

1. Mural Agreement with Monica Alexander DOTD 2020
- 6.V. Consideration and Action On Agreement with Laura Vela to Provide a Temporary Facade Improvement at Jess Lucas Park in Celebration of Dia de Los Muertos.

Background:

Hapeville is preparing for the second annual Dia de Los Muertos (Day of the Dead) Event, which will be November 1, 2020. This outdoor event will practice social distancing and

attendance will be monitored. The event will include workshops, Latinx film screenings, vendors live music and local artists.

Documents:

1. Temporary Mural Agreement - Laura Vela DOTD 2020

7. Old Business

7.I. Consideration and Action on 2020-2021 Budget – Qtr. 1 Budget Amendment - 2nd Reading

Background:

The FY2021 budget was approved on June 23, 2020. The original budget called for \$15.3M in general fund expenditures with an initial revenue listed at \$12.9M. The funding shortfall of \$2.4M is to be covered by the City's reserves. Finance has revisited the original revenue forecasts. As the new fiscal year is underway, several key revenue projections are coming to focus. As revenue receipts increase, the City's reliance on the City's cash reserves has decreased by \$326,578.00. Finance requests the Mayor and Council review and ratify the updated budget in an official amendment.

We are increasing the cash receipts projections by \$473,892.00 based on the following factors; CARES funding allotted to the City of Hapeville by Fulton County, October 2020 billing of personal and real property taxes, and higher than projected Local Option Sales Tax (LOST) distributions.

The attached budget amendment will include:

1. Tax revenue has been updated to reflect \$6,302,540.10 in real and property tax billing, with a projected collection rate of 96% of \$6,050,438.50.

2020 Real Property	Billed- \$4,916,145.06	Projected collection -\$4,719,499.26
2020 Personal Property	Billed- \$1,386,395.04	Projected collection- \$1,330,939.24

2. Local Option Sales Tax, LOST has increased incrementally with a new forecasted \$1,750,000.00, up from \$1,575,000.00 for the year.
3. Loan proceeds of \$151,454.00 due to previously budgeted Public Safety vehicles
 - a) Ladder Truck (Fire Administration)
 - b) Explorer (Fire Administration)
 - c) Dodge Durangos (Police Administration)
4. CARES funding for \$272,000.00.

A review of City expenditures and budget realignment will take place on the Qtr2 budget amendment. As of September 30, 2020, all City expenditures are 20 % or less YTD burn rate.

The updated 2020-2021 budget will be uploaded to the City's website after Mayor and Council approval.

Documents:

1. Ordinance to Amend Budget for Fiscal Year 2020-2021
2. FY2020-2021 Proposed Budget Amendment Report - September 2020

7.II. Consideration and Action on Stormwater Ordinance Revision for Post-Construction on New Developments and Redevelopments-2nd Reading

Background:

The Georgia Environmental Protection Division (EPD) requires local jurisdictions to adopt and update stormwater ordinances to be in compliance with their MS4 permits. This latest model ordinance addresses development and redevelopment and enforcement of post-construction stormwater controls. The biggest change to the ordinance is the requirement that stormwater management systems be designed to retain the first 1.0 inch of rainfall on the site, to the maximum extent practicable. The rest of the changes are definitions and clarifications on calculating stormwater runoff for developments.

Documents:

1. Ordinance - Post-Construction Stormwater Management (02559015xA0B3B)

7.III. Consideration and Action on Resolution to Allow Installment Payments of Alcohol License Fees

Background:

On October 6, Mayor and Council discussed installment payments for 2021 alcohol license renewal fees. Legal has drafted the attached resolution amending and updating the fee schedule and an Emergency Financial Relief Payment Schedule form for consideration and action.

Documents:

1. Resolution - Update Fee Schedule
2. Exhibit A - Schedule of Fees (2)
3. Emergency Relief Fund Payment Schedule_

8. New Business

8.I. Consideration and Action to enter into an Intergovernmental Agreement with Fulton County regarding the Hapeville Memorial Stadium

Background:

The previous IGA between the City of Hapeville and Fulton County has expired. The new one is for five years and contains the same arrangements as the previous one except for the demolition of the press box and fencing of the football field as requested by the city. Once approved by Mayor and Council the document will be presented to Fulton County for approval during their November meeting.

Documents:

1. City of Hapeville IGA for use and lease of facilities at Hapeville E.S_

8.II. Consideration and Action to change a job title from Custodian to Full Time Recreation Aide within the Recreation Department

Background:

The Recreation Department has a full-time position currently labeled as Custodian. The department will like to replace the Custodian job title with Full Time Recreation Aide. The change in title will enable the department to have an employee that can assist in administration duties, provide support in our programs as well as handle light custodial duties. The salary range will not need adjusting as both positions salaries mirror one another. This position is currently budgeted.

9. City Manager Report

10. Public Comments

Members of the public wishing to speak shall sign in with the City Clerk prior to the start of the meeting. Time limitations for Registered Comments are three (3) minutes per person. The total Registered Comment session shall not last more than fifteen (15) minutes unless extended by Council. Each member of the public, who fails to sign up with the City Clerk prior to the start of the meeting, wishing to address Mayor and Council shall have a total of two (2) minutes. The entire general comment session for Unregistered Comments shall not last more than ten (10) minutes unless extended by Council.

11. Mayor and Council Comments

12. Executive Session

When Executive Session is Required one will be called for the following issues: 1) Litigation O.C.G.A. §50-14-2; 2) Real Estate O.C.G.A. §50-14-3(b)(1); or 3) Personnel O.C.G.A. §50-14-3(b)(2).

13. Adjourn

Public involvement and citizen engagement is welcome as Hapeville operates a very open, accessible and transparent government. We do however remind our attendees/residents that there are times allocated for public comments on the agenda. In order for council to conduct their necessary business at each meeting, we respectfully ask that side-bar conversations and comments be reserved for the appropriate time during the meeting. This will allow the City Council to conduct the business at hand and afford our meeting attendees ample time for comments at the appropriate time during the meeting.