

AGENDA
Main Street Board of Directors Meeting
July 14, 2021 at 6PM
Municipal Court
700 Doug Davis Drive

Mission Statement: The mission of the Hapeville Main Street Program is to promote, facilitate, enhance, and encourage quality growth and development in Downtown Hapeville while preserving the City's historic character and supporting a vibrant arts district.

- I. Call to Order**
- II. Guest Welcome/Public Comments**
- III. Approval of Minutes**
- IV. Approval of Financial Statement**
- V. Old Business**
 - Project Reports/2021 Workplan
- VI. New Business**
- VII. Announcements**
- VIII. Next Meeting – Wednesday, August 11, 2021 – 6PM**
- IX. Adjourn – 7:30PM**

Hapeville Main Street Board of Directors Meeting
June 9, 2021 at 6:00PM
Dial 1-646-558-8656; Meeting ID 870 0429 0032#

Present: Charlotte Rentz, Susan Bailey, Melanie Rabb, Ellen Free, Michael Gibbs, Lee Duke, Lorene Fey, and Bianca Howard (Staff)

Absent: David Burt and Derrick Booker

Call to Order

- Charlotte Rentz called the meeting to order at 6:16PM and welcomed all Board members and guests.

Guest Welcome/Public Comments

Approval of Minutes

- A motion was made by Susan Bailey to approve May 12, 2021, minutes. Lee Duke seconded and all approved.

Approval of Financial Statements

- A motion was made by Lorene Fey and seconded by Ellen Free to approve the Financial Statement for the period ending May 31, 2021. All approved.

Old Business

- Project Reports/2020 Workplan –
 - Pole Lighting – Ellen Free motioned to allocate \$4715 plus any additional money leftover in the fiscal years' budget to go towards payment to Allen Electric for pole lighting. Michael Gibbs seconded the motioned and all approved.
 - Atlanta Celebrates Photography – Susan motioned to approve Virginie Kippelen's invoice of \$4051.20. Lorene seconded the motion and all approved.
 - Chapman's 100th Anniversary – Ellen Free will create a program for the event.
 - Capitol Campaigns – T-Mobile has a quarterly grant opportunity that the Board will apply for within the coming months for an extended stage for the Gazebo, including electrical work needed for Jess Lucas Park's electrical outlets.

New Business

- None

Announcements

- None

Adjourn

- A motion was made by Ellen Free and seconded by Lee Duke to adjourn the meeting. Charlotte Rentz adjourned the meeting at 7:34PM.

Charlotte C. Rentz, President

Secretary

City of Hapeville
Statement of Revenues & Expenditures
 With Budget Comparisons
 Main Street Department
 Twelfth Month Ended June 30, 2021

	Current Month	12 Month Ended 30-Jun-21	Annual Budget	Over (Under)
Revenues:				
MS Donations				
Expenditures:				
Professional	-	-	-	-
Festivals	4,129	14,895	20,000	5,105
Advertising	0	0	4,000	4,000
Printing & binding	0	753	1,000	247
Travel	0	0	5,000	5,000
Dues & fees	0	625	600	(25)
Education & training	164	364	1,000	636
Contract Labor	0	2,300	-	(2,300)
Supplies	0	132	200	68
Other supplies	0	0	300	300
Site improvements	5,666	20,596	7,500	(13,096)
Total Expenditures	\$9,960	39,665	39,600	(65)

Transactions: 6
Festivals
 Atlanta Celebrates Photography/Virginie Kippelen - \$2,818.98
 Atlanta Celebrates Photography/Virginie Kippelen - \$1310.34
Education & Training
 MSB Retreat Food Bill (Corner Tavern) - \$164.35
Site Improvements
 Reimbursement for Depot Hanging Lights - \$338.30
 Allen Electric Installation Charge Alley- \$4715
 Allen Electric Installation Charge Depot -\$613

100-GENERAL FUND
DEPARTMENT - MAIN STREET

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PERSONNEL SERVICES						
100-5-7550-511400 Vacation	0	0.00	0.00	0.00	0.00	0.00
100-5-7550-511500 Sick	0	0.00	0.00	0.00	0.00	0.00
100-5-7550-511600 Holiday	0	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL SERVICES	0	0.00	0.00	0.00	0.00	0.00
CONTRACTED SERVICES						
100-5-7550-521200 Professional	0	0.00	0.00	0.00	0.00	0.00
100-5-7550-521300 ICI Grant Expenses	0	0.00	0.00	0.00	0.00	0.00
100-5-7550-521309 Art Grant-Fulton Count	0	0.00	0.00	0.00	0.00	0.00
100-5-7550-522000 Festivals	20,000	4,129.32	14,894.72	0.00	5,105.28	74.47
100-5-7550-522100 ARC - Sharing Our Stor	0	0.00	0.00	0.00	0.00	0.00
100-5-7550-522300 Communications	0	0.00	0.00	0.00	0.00	0.00
100-5-7550-523300 Advertising	4,000	0.00	0.00	0.00	4,000.00	0.00
100-5-7550-523400 Printing & Binding	1,000	0.00	752.89	0.00	247.11	75.29
100-5-7550-523500 Travel	5,000	0.00	0.00	0.00	5,000.00	0.00
100-5-7550-523600 Dues & Fees	600	0.00	624.50	0.00	24.50	104.08
100-5-7550-523700 Education & Training	1,000	164.35	364.35	0.00	635.65	36.44
100-5-7550-523850 Contract Labor	0	0.00	2,300.00	0.00	2,300.00	0.00
TOTAL CONTRACTED SERVICES	31,600	4,293.67	18,936.46	0.00	12,663.54	59.93
SUPPLIES & MINOR EQPT						
100-5-7550-531100 Supplies	200	0.00	131.89	0.00	68.11	65.95
100-5-7550-531400 Books & Periodicals	0	0.00	0.00	0.00	0.00	0.00
100-5-7550-531600 Small Equipment<5000	0	0.00	0.00	0.00	0.00	0.00
100-5-7550-531700 Other Supplies	300	0.00	0.00	0.00	300.00	0.00
TOTAL SUPPLIES & MINOR EQPT	500	0.00	131.89	0.00	368.11	26.38
CAPITAL OUTLAYS > \$5000						
100-5-7550-541200 Site Improvements	7,500	5,666.30	20,596.30	0.00	13,096.30	274.62
100-5-7550-542300 Furniture & Fixtures	0	0.00	0.00	0.00	0.00	0.00
100-5-7550-542400 Computers	0	0.00	0.00	0.00	0.00	0.00
100-5-7550-542410 Technology	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAYS > \$5000	7,500	5,666.30	20,596.30	0.00	13,096.30	274.62
OTHER COSTS (NOC)						
100-5-7550-579000 Contingencies	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER COSTS (NOC)	0	0.00	0.00	0.00	0.00	0.00
TOTAL MAIN STREET	39,600	9,959.97	39,664.65	0.00	64.65	100.16