



ALAN HALLMAN
MAYOR

MIKE RAST
ALDERMAN AT LARGE

BRETT REICHERT
COUNCILMAN AT
LARGE

MARK ADAMS
COUNCILMAN WARD I

CHLOE ALEXANDER
COUNCILMAN WARD II

MAYOR AND COUNCIL REGULAR SESSION

Join in person at 700 Doug Davis Drive, Hapeville, GA 30354 Or, visit the City's Website for live stream at
<https://hapevillega.civicclerk.com/Web/Player.aspx?id=439&key=-1&mod=-1&mk=-1&nov=0>

February 1, 2022 6:00 PM

AGENDA

1. CALL TO ORDER:

2. ROLL CALL:

Alan Hallman
Mike Rast
Brett Reichert
Mark Adams
Chloe Alexander

3. WELCOME:

4. PLEDGE OF ALLEGIANCE:

5. INVOCATION:

6. PRESENTATIONS:

6.I. Proclamation for Phi Tau Omega Chapter, Alpha Kappa Alpha Sorority

Supporting Document(s):

1. Phi Tau Omega Proclamation Hapeville

7. PUBLIC HEARING:

7.I. Consideration and action of an amendment to the Code of Ordinances, City of Hapeville, Georgia, Chapter 93 (Zoning), Article 3.1 (Zones), Section 93-3.1-2 (Zoning Map) - Second Reading

Background:

The City Council approved a rezoning for Parcel Identification Number 14 0096 LL 0585 (400 Porsche Avenue) from P-D, Planned Unit Development to B-P, Business Park on November 9, 2021. The zoning map must be updated to reflect the approved zoning change with a text amendment.

The Planning Commission considered this item on December 14, 2021 and recommended approval. Staff supports their recommendation.

Staff Comments:

Applicant Comments:

Public Comments:

Supporting Document(s):

1. Zoning Map Amendment 2022 DRAFT (02912804xAoB3B)
2. Hapeville Zoning Map_20220201
3. Planner's Report Text Amendment Zoning Change December 2021
4. Legal Adv. 1-18-2022_Zoning Map Amendment_AFF# 571062

7.II. Consideration on 2021-2022 Budget Amendment – Second Reading

Background:

Fiscal Year 2021-2022 budget was adopted on June 22, 2021. This adopted budget called for \$17.2M in General Fund expenditures with revenues listed as \$16.7M. After finance reviewed revenues and expenditures, met with the City Manager and all department heads, we are presenting the following adjustments to the City's General Fund budget.

As of December 31, 2021, we are projecting total General Fund revenues of 17.1M, which is a 65K decrease from adopted budget. This projected revenue decrease is based on eliminating the previously budgeted 1.03M in ARPA Funds – now moved to a reduction in General Fund Public Safety Expenditures, eliminating the use of previously budgeted Fund Balance of 510K, increase of 111K in projected Local Options Sales Tax, increase of 520K in Building Permits & Fees, increase of 100K in Court Fines due to addition of new traffic unit, and increase of 42K in Facility Rentals and other Miscellaneous Receipts.

A review of the City's expenditures and budget realignment has allowed Finance to project the following summarized increases to the General Fund budget. Explanations of these projected increases are included in the attached budget document.

- 1330 – City Clerk - \$20K – Professional Fees
- 1510 – Finance - \$21K – Personnel Cost
- 4210 – Highway & Streets – \$158K – Personnel Cost
- 6120 – Participant Recreation –\$41K – Personnel Cost
- 6220 – Parks Areas & Grounds – \$291K – Technical Inspections
- 7520 – Economic Development – \$13K – Personnel Cost

The updated 2021-2022 budget will be uploaded to the City's Website after Mayor and Council Approval.

Staff Comments:

Applicant Comments:

Public Comments:

Supporting Document(s):

1. Ordinance to Amend Budget for Fiscal Year 2021-2022-(01-18-2022)
2. FY2021-2022-Mid Year Proposed Budget Amendment - (Updated Review Copy)-01-18-2022 CM

8. QUESTIONS ON AGENDA ITEMS:

The public is encouraged to communicate their questions, concerns, and suggestions during Public Comments. The Council does listen to your concerns and will have Staff follow-up on any questions you raise. Any and all comments should be addressed to the Governing Body, not to the general public and delivered in a civil manner in keeping with common courtesy and decorum.

9. CONSENT AGENDA:

- 9.I. Consideration and Action to approve January 18, 2022, Council Meeting minutes.

Supporting Document(s):

1. Drafted January 18th Meeting Minutes

10. OLD BUSINESS:

11. NEW BUSINESS:

- 11.I. Consideration and Action on Board Appointment Ordinance

Background:

Attached for review is a list of members up for re-appointment and a list of new applicants. All members with expired terms would like to be reappointed, with the exception of Linda Williams of the Ethics Committee and Tania Wismer of the Development Authority and the Development Authority of the City of Hapeville.

New Applicants are here to introduce themselves and answer any questions you may have.

Supporting Document(s):

1. 2022 Board Appointment
 2. Service Board Applications_Redacted
 3. Board Appointment Ordinance
- 11.II. Consideration and Action to accept a \$28,000 grant from Georgia Recreation and Parks Association by way of the Georgia Department of Education.

Background:

The Hapeville Recreation Department was awarded a \$28,000 grant from the Georgia Recreation and Parks Association's Building Opportunities in Out-of-School Time (BOOST) Grants Program. The program seeks to leverage out-of-school time and whole child support to address learning loss in Georgia. With this grant, the department will be able to create and furnish a computer lab for its after-school program. The lab will be inside our Teen Center, and will consist of 8 – 10 laptops, furniture, and a mobile security cabinet for the electronics. An internet booster will be added to the Teen Center for consistent Wi-Fi access. This is a non-matching reimbursement grant.

Supporting Document(s):

1. BOOST MOU
 2. Conflict Of Interest Disclosure Policy
- 11.III. Consideration and Action of Employee Cost of Living Adjustment

Background:

It is the intent of City Council and management to review city finances and conditions in order to determine a cost-of-living adjustment (COLA) value for the staff. The FY 2022 budget included an assumption of a 3% COLA increase for the staff. Projections for City finances allow for the full 3% and economic conditions warrant such an increase. City Manager requests Council to consider and approve a 3% COLA for the City staff with an effective date of the pay

- 11.IV. Consideration and Action for the approval of Dr. Christopher Edens to replace Dr. James Augustine as the Fire Department's Emergency Medical Services, Medical Director.

Background:

Whereas Hapeville Fire Department Emergency Medical Services (EMS) operated under the Medical License of Dr. James Augustine since 2012, Dr. Augustine as of December 31, 2021, has retired as Medical Director. The fire department must provide its medical services under the supervision of a medical director. The responsibility of the medical director is to oversee the establishment of protocols, policies, and procedures for all patient care activities provided by emergency responders. After multiple interviews and collaborating with other departments in our area, the fire department is requesting approval from the mayor and council to fill the medical director vacancy with Dr. Christopher Edens. His experience in serving as medical director for other local agencies will be beneficial to the Hapeville Fire Department in this transition. Dr. Edens will be serving as medical director for the cities of Morrow and Forest Park, who Hapeville responds with for mutual aid on EMS calls.

Supporting Document(s):

1. Professional Service Agreement

12. CITY MANAGER REPORTS:

13. PUBLIC COMMENTS:

Members of the public wishing to speak shall sign in with the City Clerk prior to the start of the meeting. Time limitations for Registered Comments are three (3) minutes per person. The total Registered Comment session shall not last more than fifteen (15) minutes unless extended by Council. Each member of the public, who fails to sign up with the City Clerk prior to the start of the meeting, wishing to address Mayor and Council shall have a total of two (2) minutes. The entire general comment session for Unregistered Comments shall not last more than ten (10) minutes unless extended by Council.

14. MAYOR AND COUNCIL COMMENTS:

- 15. EXECUTIVE SESSION:** *When Executive Session is Required one will be called for the following issues: 1) Litigation O.C.G.A. §50-14-2; 2) Real Estate O.C.G.A. §50-14-3(b)(1); or 3) Personnel O.C.G.A. §50-14-3(b)(2).*

16. ADJOURN:

Public involvement and citizen engagement is welcome as Hapeville operates a very open, accessible and transparent government. We do however remind our attendees/residents that there are times allocated

for public comments on the agenda. In order for council to conduct their necessary business at each meeting, we respectfully ask that side-bar conversations and comments be reserved for the appropriate time during the meeting. This will allow the City Council to conduct the business at hand and afford our meeting attendees ample time for comments at the appropriate time during the meeting.