



ALAN HALLMAN
MAYOR

MIKE RAST
ALDERMAN AT LARGE

BRETT REICHERT
COUNCILMAN AT
LARGE

MARK ADAMS
COUNCILMAN WARD I

CHLOE ALEXANDER
COUNCILMAN WARD II

MAYOR AND COUNCIL REGULAR SESSION

Join in person at 700 Doug Davis Drive, Hapeville, GA 30354 Or, visit the City's Website for live stream at
<https://hapevillega.civicclerk.com/Web/Player.aspx?id=439&key=-1&mod=-1&mk=-1&nov=0>

February 1, 2022 6:00 PM

AGENDA

1. CALL TO ORDER:

2. ROLL CALL:

Alan Hallman
Mike Rast
Brett Reichert
Mark Adams
Chloe Alexander

3. WELCOME:

4. PLEDGE OF ALLEGIANCE:

5. INVOCATION:

6. PRESENTATIONS:

6.I. Proclamation for Phi Tau Omega Chapter, Alpha Kappa Alpha Sorority

Supporting Document(s):

1. Phi Tau Omega Proclamation Hapeville

7. PUBLIC HEARING:

7.I. Consideration and action of an amendment to the Code of Ordinances, City of Hapeville, Georgia, Chapter 93 (Zoning), Article 3.1 (Zones), Section 93-3.1-2 (Zoning Map) - Second Reading

Background:

The City Council approved a rezoning for Parcel Identification Number 14 0096 LL 0585 (400 Porsche Avenue) from P-D, Planned Unit Development to B-P, Business Park on November 9, 2021. The zoning map must be updated to reflect the approved zoning change with a text amendment.

The Planning Commission considered this item on December 14, 2021 and recommended approval. Staff supports their recommendation.

Staff Comments:

Applicant Comments:

Public Comments:

Supporting Document(s):

1. Zoning Map Amendment 2022 DRAFT (02912804xAoB3B)
2. Hapeville Zoning Map_20220201
3. Planner's Report Text Amendment Zoning Change December 2021
4. Legal Adv. 1-18-2022_Zoning Map Amendment_AFF# 571062

7.II. Consideration on 2021-2022 Budget Amendment – Second Reading

Background:

Fiscal Year 2021-2022 budget was adopted on June 22, 2021. This adopted budget called for \$17.2M in General Fund expenditures with revenues listed as \$16.7M. After finance reviewed revenues and expenditures, met with the City Manager and all department heads, we are presenting the following adjustments to the City's General Fund budget.

As of December 31, 2021, we are projecting total General Fund revenues of 17.1M, which is a 65K decrease from adopted budget. This projected revenue decrease is based on eliminating the previously budgeted 1.03M in ARPA Funds – now moved to a reduction in General Fund Public Safety Expenditures, eliminating the use of previously budgeted Fund Balance of 510K, increase of 111K in projected Local Options Sales Tax, increase of 520K in Building Permits & Fees, increase of 100K in Court Fines due to addition of new traffic unit, and increase of 42K in Facility Rentals and other Miscellaneous Receipts.

A review of the City's expenditures and budget realignment has allowed Finance to project the following summarized increases to the General Fund budget. Explanations of these projected increases are included in the attached budget document.

- 1330 – City Clerk - \$20K – Professional Fees
- 1510 – Finance - \$21K – Personnel Cost
- 4210 – Highway & Streets – \$158K – Personnel Cost
- 6120 – Participant Recreation – \$41K – Personnel Cost
- 6220 – Parks Areas & Grounds – \$291K – Technical Inspections
- 7520 – Economic Development – \$13K – Personnel Cost

The updated 2021-2022 budget will be uploaded to the City's Website after Mayor and Council Approval.

Staff Comments:

Applicant Comments:

Public Comments:

Supporting Document(s):

1. Ordinance to Amend Budget for Fiscal Year 2021-2022-(01-18-2022)
2. FY2021-2022-Mid Year Proposed Budget Amendment - (Updated Review Copy)-01-18-2022 CM

8. **QUESTIONS ON AGENDA ITEMS:**

The public is encouraged to communicate their questions, concerns, and suggestions during Public Comments. The Council does listen to your concerns and will have Staff follow-up on any questions you raise. Any and all comments should be addressed to the Governing Body, not to the general public and delivered in a civil manner in keeping with common courtesy and decorum.

9. **CONSENT AGENDA:**

- 9.I. Consideration and Action to approve January 18, 2022, Council Meeting minutes.

Supporting Document(s):

1. Drafted January 18th Meeting Minutes

10. **OLD BUSINESS:**

11. **NEW BUSINESS:**

- 11.I. Consideration and Action on Board Appointment Ordinance

Background:

Attached for review is a list of members up for re-appointment and a list of new applicants. All members with expired terms would like to be reappointed, with the exception of Linda Williams of the Ethics Committee and Tania Wismer of the Development Authority and the Development Authority of the City of Hapeville.

New Applicants are here to introduce themselves and answer any questions you may have.

Supporting Document(s):

1. 2022 Board Appointment
 2. Service Board Applications_Redacted
 3. Board Appointment Ordinance
- 11.II. Consideration and Action to accept a \$28,000 grant from Georgia Recreation and Parks Association by way of the Georgia Department of Education.

Background:

The Hapeville Recreation Department was awarded a \$28,000 grant from the Georgia Recreation and Parks Association's Building Opportunities in Out-of-School Time (BOOST) Grants Program. The program seeks to leverage out-of-school time and whole child support to address learning loss in Georgia. With this grant, the department will be able to create and furnish a computer lab for its after-school program. The lab will be inside our Teen Center, and will consist of 8 – 10 laptops, furniture, and a mobile security cabinet for the electronics. An internet booster will be added to the Teen Center for consistent Wi-Fi access. This is a non-matching reimbursement grant.

Supporting Document(s):

1. BOOST MOU
 2. Conflict Of Interest Disclosure Policy
- 11.III. Consideration and Action of Employee Cost of Living Adjustment

Background:

It is the intent of City Council and management to review city finances and conditions in order to determine a cost-of-living adjustment (COLA) value for the staff. The FY 2022 budget included an assumption of a 3% COLA increase for the staff. Projections for City finances allow for the full 3% and economic conditions warrant such an increase. City Manager requests Council to consider and approve a 3% COLA for the City staff with an effective date of the pay

- 11.IV. Consideration and Action for the approval of Dr. Christopher Edens to replace Dr. James Augustine as the Fire Department's Emergency Medical Services, Medical Director.

Background:

Whereas Hapeville Fire Department Emergency Medical Services (EMS) operated under the Medical License of Dr. James Augustine since 2012, Dr. Augustine as of December 31, 2021, has retired as Medical Director. The fire department must provide its medical services under the supervision of a medical director. The responsibility of the medical director is to oversee the establishment of protocols, policies, and procedures for all patient care activities provided by emergency responders. After multiple interviews and collaborating with other departments in our area, the fire department is requesting approval from the mayor and council to fill the medical director vacancy with Dr. Christopher Edens. His experience in serving as medical director for other local agencies will be beneficial to the Hapeville Fire Department in this transition. Dr. Edens will be serving as medical director for the cities of Morrow and Forest Park, who Hapeville responds with for mutual aid on EMS calls.

Supporting Document(s):

1. Professional Service Agreement

12. CITY MANAGER REPORTS:

13. PUBLIC COMMENTS:

Members of the public wishing to speak shall sign in with the City Clerk prior to the start of the meeting. Time limitations for Registered Comments are three (3) minutes per person. The total Registered Comment session shall not last more than fifteen (15) minutes unless extended by Council. Each member of the public, who fails to sign up with the City Clerk prior to the start of the meeting, wishing to address Mayor and Council shall have a total of two (2) minutes. The entire general comment session for Unregistered Comments shall not last more than ten (10) minutes unless extended by Council.

14. MAYOR AND COUNCIL COMMENTS:

- 15. EXECUTIVE SESSION:** *When Executive Session is Required one will be called for the following issues: 1) Litigation O.C.G.A. §50-14-2; 2) Real Estate O.C.G.A. §50-14-3(b)(1); or 3) Personnel O.C.G.A. §50-14-3(b)(2).*

16. ADJOURN:

Public involvement and citizen engagement is welcome as Hapeville operates a very open, accessible and transparent government. We do however remind our attendees/residents that there are times allocated

for public comments on the agenda. In order for council to conduct their necessary business at each meeting, we respectfully ask that side-bar conversations and comments be reserved for the appropriate time during the meeting. This will allow the City Council to conduct the business at hand and afford our meeting attendees ample time for comments at the appropriate time during the meeting.



PROCLAMATION RECOGNIZING PHI TAU OMEGA CHAPTER OF ALPHA KAPPA ALPHA SORORITY

WHEREAS: Alpha Kappa Alpha Sorority, Incorporated was founded on January 15, 1908 on the campus of Howard University; as the first female African American Greek letter sorority whose mission is to cultivate and encourage high scholastic and ethical standards; and

WHEREAS: The Alpha Kappa Alpha Sorority promotes unity and friendship among college women, to study and alleviate problems concerning girls and women to improve their social stature, to maintain a progressive interest in college life, and to be of service to all mankind; and

WHEREAS: Alpha Kappa Alpha Sorority, Incorporated is an international organization with more than 300,000 members and over 1,000 chapters to include undergraduate and graduate; and

WHEREAS: The Phi Tau Omega Chapter of Alpha Kappa Alpha Sorority, Incorporated was chartered January 20, 2001, as the first Greek-letter organization in the City of Hapeville, Georgia; and

WHEREAS: Since its inception, Phi Tau Omega has provided thousands of dollars in scholarships, assisted Hapeville Manor with basic need items for their residents, held voter registration campaigns, educated the community on breast cancer awareness; and

WHEREAS: January 20, 2022, marks the 21st Anniversary of Alpha Kappa Alpha Sorority, Incorporated, Phi Tau Omega Chapter of Hapeville, GA; and

THEREFORE, BE IT RESOLVED that the members of this City Council formally do hereby recognize the Alpha Kappa Alpha Sorority, Incorporated, Phi Tau Omega Chapter of Hapeville in honor of their 21st anniversary. We are immensely proud to recognize the sorority's members for the numerous ways they lend their talents to enrich and enhance the fabric of our city:



By: _____

Alan Hallman, Mayor

Attest: _____

Sharee N. Steed, City Clerk

1 **STATE OF GEORGIA**
2 **CITY OF HAPEVILLE**

3
4 **ORDINANCE NO. 2022-04**

5
6 **AN ORDINANCE TO AMEND CHAPTER 93 (“ZONING”), ARTICLE 3.1 (“ZONES”),**
7 **SECTION 93-3.1-2 (“ZONING MAP”) OF THE CODE OF ORDINANCES, CITY OF**
8 **HAPEVILLE, GEORGIA; TO UPDATE THE CITY OF HAPEVILLE ZONING MAP; TO**
9 **PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO**
10 **PROVIDE AN EFFECTIVE DATE; AND TO PROVIDE FOR OTHER LAWFUL**
11 **PURPOSES.**

12
13 **WHEREAS**, the Mayor and Council shall have full power and authority to provide for the
14 execution of all powers, functions, rights, privileges, duties and immunities of the city, its officers,
15 agencies, or employees granted by the City of Hapeville’s Charter or by state law; and,

16
17 **WHEREAS**, the municipal government of the City of Hapeville (hereinafter “City”) and
18 all powers of the City shall be vested in the mayor and council. The Mayor and Council shall be
19 the legislative body of the City; and,

20
21 **WHEREAS**, existing ordinances, resolutions, rules and regulations of the City and its
22 agencies now lawfully in effect not inconsistent with the provisions of the City’s charter shall
23 remain effective until they have been repealed, modified or amended; and,

24
25 **WHEREAS**, amendments to any of the provisions of the City’s Code may be made by
26 amending such provisions by specific reference to the section number of the City’s Code; and,

27
28 **WHEREAS**, every official act of the Mayor and Council which is to become law shall be
29 by ordinance; and,

30
31 **WHEREAS**, the procedures required for amending the City’s zoning ordinance have been
32 satisfied, including, but not limited to, notice and public hearings; and,

33
34 **WHEREAS**, the governing authority of the City finds it desirable to amend and update the
35 City of Hapeville Zoning Map; and,

36
37 **WHEREAS**, the Mayor is authorized to certify the maps as the Official Zoning Map of
38 the City upon approval by Mayor and Council.

39
40 **BE IT, AND IT IS HEREBY ORDAINED BY THE MAYOR AND COUNCIL OF**
41 **THE CITY OF HAPEVILLE, GEORGIA THAT:**

42
43 **Section One.** Section 93-3.1-2 (Zoning map) in Chapter 93 (Zoning), Article 3.1 (Zones)
44 of the City Code of Ordinances is hereby amended by striking:

45
46 November 17, 2020

and inserting in lieu thereof the following language:

January 18, 2022.

Section Two. The “zoning map” referred to in Section 93-3.1-2 (Zoning map) in Chapter 93 (Zoning), Article 3.1 (Zones) of the City Code of Ordinances is attached hereto and incorporated herein by reference as:

Exhibit “A”

The zoning map attached as Exhibit “A” shall replace the zoning map adopted on January 21, 2020.

Section Three. Codification and Certify. This Ordinance and the Zoning Map adopted hereby shall be codified and certified in a manner consistent with the laws of the State of Georgia and the City.

Section Four. Severability.

(a) It is hereby declared to be the intention of the Mayor and Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the Mayor and Council to be fully valid, enforceable and constitutional.

(b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

Section Five. Repeal of Conflicting Ordinances. All ordinances and parts of ordinances in conflict herewith are hereby expressly repealed.

Section Six. Effective Date. The effective date of this Ordinance shall be the date of adoption unless otherwise stated herein.

ORDAINED this _____ day of _____, 2022.

CITY OF HAPEVILLE, GEORGIA

Alan Hallman, Mayor

ATTEST:

City Clerk

APPROVED BY:

City Attorney

City of Hapeville Official Zoning Map

February 1, 2022: As Amended from December 21, 2020



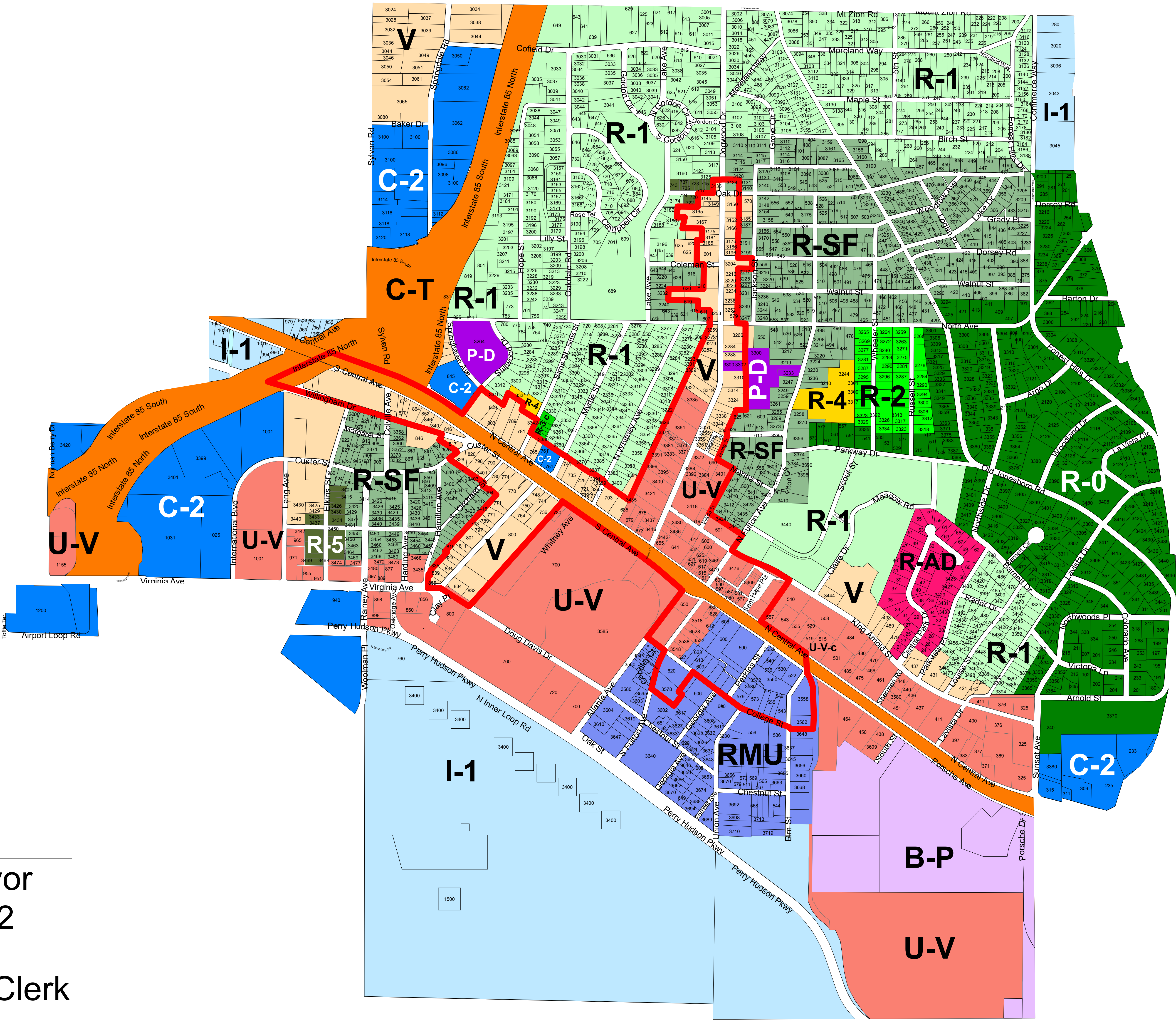
- ARTS DISTRICT OVERLAY
- R-AD RESIDENTIAL ARCHITECTURAL DESIGN
- R-SF RESIDENTIAL-SINGLE FAMILY
- R-1 ONE-FAMILY DETACHED
- R-2 TWO-FAMILY RESIDENTIAL
- R-3 SINGLE FAMILY ATTACHED
- R-4 MULTIFAMILY RESIDENTIAL
- R-5 SINGLE FAMILY ATTACHED AND DETACHED
- R-0 ONE-FAMILY DETACHED
- N-C NEIGHBORHOOD COMMERCIAL
- V VILLAGE
- U-V URBAN VILLAGE
- RMU RESIDENTIAL MIXED USE
- C-1 RETAIL COMMERCIAL
- C-2 GENERAL COMMERCIAL
- C-T COMMERCIAL TRANSPORTATION
- B-P BUSINESS PARK
- P-D PLANNED UNIT DEVELOPMENT
- I-1 LIGHT INDUSTRIAL

C - ZONING WITH CONDITION

NOTE: Addresses and parcel boundaries are based on data provided by the Fulton County Tax Assessors Office and are not guaranteed by the City of Hapeville to be accurate.

I, Sharee Steed, City Clerk of the City of Hapeville, Georgia, do hereby certify that this is the City of Hapeville Official Zoning Map, Fulton County, Georgia, adopted by the Mayor and Council of Hapeville on the ____ day of _____, and includes all subsequent amendments adopted by Mayor and Council as indicated in the Mayor and Council meeting minutes and as further indicated on this Map.

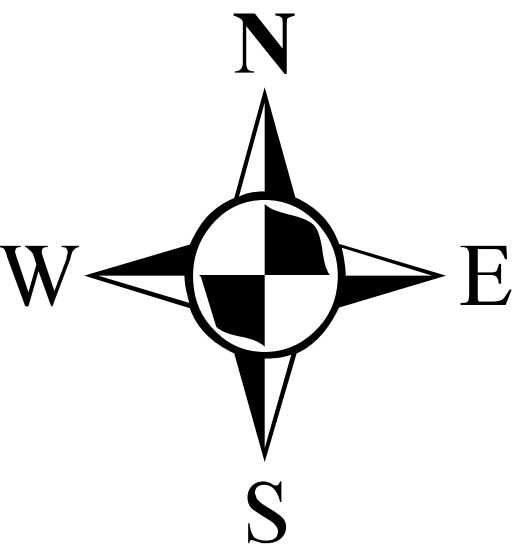
Date	Amendment



Alan Hallman, Mayor
February 1, 2022

Sharee Steed, City Clerk

City Attorney





**Department of Planning and Zoning
Planner's Report**

DATE: December 7, 2021
TO: Adrienne Senter
FROM: Lynn Patterson
RE: **Zoning Map Text Amendment**

BACKGROUND

The City Council approved a rezoning for Parcel ID 14 0096 LL 0585 (400 Porsche Ave) from P-D, Planned Unit Development to B-P Business Park on November 9, 2021. The zoning map must be updated to reflect the approved zoning change with a text amendment (see attached).

RECOMMENDATION

Staff recommends approval of the text amendment to reflect the approved zoning change.



CITY OF HAPEVILLE
3468 NORTH FULTON AVENUE
ATLANTA, GA 30354

THE DAILY REPORT
136 Pryor Street, SW
Suite CB14
Atlanta, GA 30303

PUBLISHER'S AFFIDAVIT

STATE OF GEORGIA
COUNTY OF FULTON

In Re: Ad # 511062

Before me, the undersigned, a Notary Public, this day personally came the undersigned who, being duly sworn, according to law, says she is an agent for the ALM, LLC publishers of the Daily Report, the official legal organ of Fulton County, published in Atlanta, Georgia, in said county and state, and that the publication, of which is annexed is true copy, was published in said newspaper as provided by law on the following dates: 12/29/21, _____, _____, _____

Alecia Seals
Agent of the Daily Report

Sworn to and subscribed before me this
14th day of January, 2022

K Mosley
Signature, Notary Public
K. Mosley

My Commission Expires Apr. 22, 2022
Location: Fulton County, Georgia



NOTICE
City of Hapeville

A Public Hearing will be held by the City of Hapeville Mayor and Council on **Tuesday, January 18, 2022 at 6:00 p.m.** at the City of Hapeville Municipal Annex located at 700 Doug Davis Drive, Hapeville, Georgia 30354. The meeting will be made available to the public by live streaming only via teleconference/videoconference in accordance with O.C.G.A § 50-14-1(g) at <https://ga-hapeville3.civicplus.com/562/Agendas-and-Minutes> to consider the following:

Consideration of an amendment to the Code of Ordinances, Chapter 93 (Zoning), Article 3.1 (Zones), Section 93-3.1-2 (Zoning Map) for the purpose of amending and updating the City of Hapeville Zoning Map.

Public Hearing Comments: For those who are unable to physically attend the meeting, citizen comments must be emailed to the City Clerk at ssteed@hapeville.org or called in at 404-766-3004 no later than 5:00 p.m. on January 17, 2022. When emailing or verbally delivering your comment to the City Clerk, please include your name, address, the agenda item, and the comment for or against the item. All comments submitted to the City Clerk will be read into the record during the meeting. Citizens may not make comments on public hearing agenda items via teleconference/videoconference.
#0000571062:12/29-1AS

1 **STATE OF GEORGIA**
2 **CITY OF HAPEVILLE**

3
4 **ORDINANCE NO. _____**

5
6 **AN ORDINANCE TO AMEND THE ANNUAL BUDGET FOR THE 2021 - 2022**
7 **FISCAL YEAR TO REFLECT THE ADJUSTMENT OF REVENUE AND**
8 **EXPENDITURES PURSUANT TO SECTION 17-2-3 OF THE CODE OF ORDINANCES,**
9 **CITY OF HAPEVILLE, GEORGIA; TO PROVIDE FOR SEVERABILITY; TO REPEAL**
10 **CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND TO**
11 **PROVIDE FOR OTHER LAWFUL PURPOSES.**

12
13 **WHEREAS**, the mayor and council shall have full power and authority to provide for the
14 execution of all powers, functions, rights, privileges, duties and immunities of the city, its officers,
15 agencies, or employees granted by the City of Hapeville’s Charter or by state law; and,
16

17 **WHEREAS**, the municipal government of the City of Hapeville (hereinafter “City”) and
18 all powers of the City shall be vested in the mayor and council. The mayor and council shall be
19 the legislative body of the City; and,
20

21 **WHEREAS**, the mayor and council approved the annual budget for the 2021 - 2022
22 fiscal year on 06/22/2021; and
23

24 **WHEREAS**, accounting standards require the use of year-end adjustments for accrual
25 accounting, and amendments to the Fiscal Year 2021 - 2022 budget are needed to apply the
26 adjustments to budgeted revenues and expenditures in compliance with State law; and
27

28 **WHEREAS**, every official act of the mayor and council which is to become law shall be
29 by ordinance;
30

31 **WHEREAS**, the governing authority of the City finds it desirable to amend the 2021 -
32 2022 fiscal year annual budget.
33

34 **BE IT, AND IT IS HEREBY ORDAINED BY THE MAYOR AND COUNCIL OF**
35 **THE CITY OF HAPEVILLE, GEORGIA THAT:**
36

37 **Section One.** That the Fiscal Year 2021 - 2022 Annual Budget be amended to reflect
38 the adjustment of revenues and expenditures as follows:
39

40 See Attachment labeled as “**Exhibit A**”. Exhibit A shall be incorporated fully herein by
41 reference.
42

43 **Section Two. Codification and Certify.** This Ordinance adopted hereby shall be codified
44 and certified in a manner consistent with the laws of the State of Georgia and the City.
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APPROVED BY:

City Attorney

CITY OF HAPEVILLE
FY2021-2022 PROPOSED MID-YEAR BUDGET AMENDMENT - As of December 31, 2021

	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
100 GENERAL FUND - REVENUE SUMMARY						
DESCRIPTION						
TAXES	11,110,213	10,992,200	7,355,126	110,650	11,102,850	Increased Projected Local Options Sales Tax
LICENSES AND PERMITS	580,760	576,460	822,371	520,000	1,096,460	Increased Building Permits & Fees
INTERGOVERNMENTAL REV	0	0	8,000	8,000	8,000	
CHARGES FOR SERVICES	320,895	256,585	192,243	67,125	323,710	
FINES AND FORFEITURES	492,613	376,000	282,715	100,000	476,000	Increase is due to the addition of new traffic unit in Police dept.
INVESTMENT INCOME	100	1,000	3	0	1,000	
CONTRIBUTIONS	500	1,000	705	300	1,300	
MISC REVENUE	359,204	80,295	96,689	42,201	122,496	Projected Increase in Facility Rental Receipts and Othet Misc Receipts
OTHER FINANCING SOURCES	948,112	4,925,476	565,761	(912,976)	4,012,500	ARPA (1.2M) Not Incl-Moved to Reduction in Salaries - Public Safety-Fund Balance Not Included
TOTAL REVENUES	13,812,398	17,209,016	9,323,612	(64,701)	17,144,315	
100 GENERAL FUND - EXPENDITURE SUMMARY						
DEPT#						
1110 - CITY COUNCIL	37,734	89,687	17,670	9,400	99,087	
1310 - MAYOR	9,889	23,343	9,977	1,000	24,343	
1320 - CITY MANAGER	1,005,958	587,541	429,428	7,000	594,541	
1330 - CITY CLERK	161,489	181,702	85,714	20,205	201,907	Increase Professional Fees (Office Teams)
1400 - ELECTIONS	181	32,500	11,508	0	32,500	
1510 - FINANCE & ADMINISTRATION	928,510	900,253	359,462	20,509	920,762	Increase in Personnel Cost
1530 - LEGAL SERVICES	245,600	200,000	72,742	0	200,000	
1540 - HUMAN RESOURCES	438,020	463,273	189,429	4,318	467,591	
1565 - INFORMATION TECHNOLOGY	480,023	440,688	277,752	60,000	500,688	
2650 - MUNICIPAL COURT	306,022	315,668	130,784	3,259	318,927	
3210 - POLICE ADMINISTRATION	2,858,772	3,784,011	1,606,346	(254,602)	3,529,409	
3510 - FIRE ADMINISTRATION	3,316,713	3,722,431	1,486,695	(443,266)	3,279,165	
4210 - HIGHWAY AND STREETS	1,408,681	1,519,170	572,425	157,634	1,676,804	Increase in Personnel Cost
6120 - PARTICIPANT RECREATION	607,529	824,823	362,620	40,633	865,456	Increase in Personnel Cost
6220 - PARK AREAS & GROUNDS	1,097,368	2,815,879	763,152	290,611	3,106,490	Increase in Technical Inspection Cost
7400 - PLANNING & ZONING	64,850	87,250	40,843	0	87,250	
7450 - CODE ENFORCEMENT	114,100	172,054	53,956	5,756	177,810	
7520 - ECONOMIC DEVELOPMENT	395,415	558,549	223,674	12,542	571,091	Increase in Personnel Cost
7550 - MAIN STREET	40,070	49,400	19,799	300	49,700	
9100 - OTHER FINANCING USES/TRANSFERS	295,475	440,796	0	0	440,796	
TOTAL EXPENDITURES:	13,812,398	17,209,018	6,713,976	(64,701)	17,144,317	
REVENUE OVER/(UNDER) EXPENDITURES	0	(2)	2,609,637	0	(2)	

CITY OF HAPEVILLE
FY2021-2022 PROPOSED MID-YEAR BUDGET AMENDMENT - As of December 31, 2021

	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
100 GENERAL FUND - REVENUE DETAIL						
REVENUES						
TAXES						
100-0-0000-311100 Real Property-Current	4,749,120	4,850,000	4,641,290	0	4,850,000	Collected 95.70% of Current Budget
100-0-0000-311101 Real Property- Res -CY	0	0	(878)	0	0	
100-0-0000-311110 Special Tax Distr-Real	102,000	102,000	94,610	(7,350)	94,650	Collected 92.75% of Current Budget-Decrease for updated projection
100-0-0000-311150 Public Utilities - CY	884,000	800,000	337	0	800,000	
100-0-0000-311160 Public Utilities - Pri	1,500	1,500	0	0	1,500	
100-0-0000-311200 Real Property -Prior Y	42,000	40,000	19,603	0	40,000	
100-0-0000-311300 Personal Property-Curr	1,226,000	1,250,000	714,741	(200,000)	1,050,000	Collected 57.18% of Current Budget-Decrease for updated projection
100-0-0000-311310 Motor Vehicle	149,000	125,000	90,660	0	125,000	
100-0-0000-311400 Personal Property-Prio	17,000	7,000	5,516	0	7,000	
100-0-0000-311600 Real Estate Intangible	67,000	50,000	38,247	0	50,000	
100-0-0000-311710 Franchise Tax-Georgia	490,500	520,000	0	0	520,000	
100-0-0000-311730 Franchise Tax-Atlanta	65,400	32,000	33,679	2,000	34,000	
100-0-0000-311750 Franchise Tax-Televisi	44,200	45,000	0	0	45,000	
100-0-0000-311760 Franchise Tax-Bell Sou	28,500	30,000	8,795	0	30,000	
100-0-0000-311790 Franchise Tax-Other	22,800	42,000	14,250	0	42,000	
100-0-0000-313100 Local Option Sales & U	2,027,993	1,950,000	956,328	330,000	2,280,000	Increase for updated projection
100-0-0000-313910 Real Estate Transfer T	31,000	25,000	15,045	0	25,000	
100-0-0000-313920 Railroad Tax	3,200	2,500	3,276	1,000	3,500	Collected 131.03% of Current Budget - Increase for updated projection
100-0-0000-314200 Alcoholic Beverage Exc	200,000	175,000	101,973	0	175,000	
100-0-0000-314300 Local Option Mixed Dri	55,000	53,700	43,134	0	53,700	
100-0-0000-316100 Occupational Tax Fee	326,000	310,000	26,736	0	310,000	
100-0-0000-316200 Insurance Premium Taxe	538,000	545,000	529,483	(15,000)	530,000	Reduced to match actual received
100-0-0000-319100 Property Tax Penalties	32,000	26,500	15,081	0	26,500	
100-0-0000-319500 Fi Fe	3,000	2,000	987	0	2,000	
100-0-0000-319600 GTS Fees	5,000	8,000	2,145	0	8,000	
100-0-0000-319900 Other Taxes	0	0	90	0	0	
TOTAL TAXES	11,110,213	10,992,200	7,355,126	110,650	11,102,850	
LICENSES AND PERMITS						
100-0-0000-321100 Alcoholic Beverage Lic	147,000	155,200	135,921	0	155,200	
100-0-0000-321140 Alcohol Server ID Card	11,500	10,500	6,911	0	10,500	
100-0-0000-322400 Film Permit Fees	700	700	19,525	20,000	20,700	Collected 2789% of Current Budget - Increase for updated projection
100-0-0000-322900 Building Permits	421,500	410,000	660,014	500,000	910,000	Collected 161% of Current Budget - Increase for updated projection
100-0-0000-323200 Notary Fees	60	60	0	0	60	
TOTAL LICENSES AND PERMITS	580,760	576,460	822,371	520,000	1,096,460	

CITY OF HAPEVILLE
FY2021-2022 PROPOSED MID-YEAR BUDGET AMENDMENT - As of December 31, 2021

	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
INTERGOVERNMENTAL REV						
100-0-0000-335100 Arts Council Grant	0	0	8,000	8,000	8,000	Add budget amount
TOTAL INTERGOVERNMENTAL REV	0	0	8,000	8,000	8,000	
CHARGES FOR SERVICES						
100-0-0000-341100 Court Costs	200	200	0	0	200	
100-0-0000-341110 Technology Fee - Court	43,000	35,000	20,311	0	35,000	
100-0-0000-341120 Probation Fees/Fines	69,000	40,000	30,744	15,500	55,500	Increase based on current projection
100-0-0000-341190 Other Charges for Serv	0	1,500	0	0	1,500	
100-0-0000-341191 Return Check Fees	100	100	0	0	100	
100-0-0000-341300 Planning & Dev Fees &	21,000	17,000	21,318	5,000	22,000	
100-0-0000-341910 Election Qualifying Fe	0	0	1,170	1,170	1,170	
100-0-0000-341920 Convenience Fees	13,100	12,000	6,917	0	12,000	
100-0-0000-341930 Wrecker Fees	8,000	6,000	2,950	0	6,000	
100-0-0000-341935 Booting Permits	300	100	120	0	100	
100-0-0000-342120 Accident Reports	2,500	2,000	805	0	2,000	
100-0-0000-342125 VIN Check Fees	975	675	690	125	800	
100-0-0000-342310 Fingerprinting Fee	0	2,000	240	0	2,000	
100-0-0000-342330 Prisoner Housing Fee	700	700	0	0	700	
100-0-0000-342600 Ambulance Fees	134,200	120,000	78,948	25,000	145,000	
100-0-0000-342660 Fire Department Report	20	10	0	0	10	
100-0-0000-342670 Fire Dept Fees	800	800	0	0	800	
100-0-0000-342675 Plan Review	300	300	0	0	300	
100-0-0000-342680 Fire Dept Permits	200	200	15	0	200	
100-0-0000-342900 Criminal History	7,000	7,000	2,060	0	7,000	
100-0-0000-347200 Rec Activity Fee	250	250	0	0	250	
100-0-0000-347500 Rec Rental & Miscellan	1,250	1,000	1,020	100	1,100	
100-0-0000-347502 Rec Cheerleading/Dance	0	1,000	3,230	2,230	3,230	Increase for updated projection
100-0-0000-347503 Rec Football	1,000	500	11,250	11,000	11,500	Increase for updated projection
100-0-0000-347504 Rec Basketball	7,100	2,500	1,284	0	2,500	
100-0-0000-347505 Rec Tournaments	750	750	0	0	750	
100-0-0000-347506 Rec Baseball/Girl's So	6,000	1,500	0	0	1,500	
100-0-0000-347507 Rec. Adult Softball	0	500	0	0	500	
100-0-0000-347508 Rec Children's Program	3,150	3,000	9,170	7,000	10,000	Increase for updated projection
TOTAL CHARGES FOR SERVICES	320,895	256,585	192,243	67,125	323,710	

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FY2021-2022 PROPOSED MID-YEAR BUDGET AMENDMENT - As of December 31, 2021

	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
FINES AND FORFEITURES						
100-0-0000-351100 Court Fines	492,013	375,000	282,715	100,000	475,000	
100-0-0000-351150 Code Enforcement Liens	600	1,000	0	0	1,000	
TOTAL FINES AND FORFEITURES	492,613	376,000	282,715	100,000	476,000	
INVESTMENT INCOME						
100-0-0000-361100 Interest Revenues	100	1,000	3	0	1,000	
TOTAL INVESTMENT INCOME	100	1,000	3	0	1,000	
CONTRIBUTIONS						
100-0-0000-371400 Contributions & Donati	0	500	0	0	500	
100-0-0000-375000 Festival Contributions	500	500	705	300	800	
TOTAL CONTRIBUTIONS	500	1,000	705	300	1,300	
MISC REVENUE						
100-0-0000-381001 Facilities Rental Fees	34,200	25,000	22,800	21,000	46,000	
100-0-0000-381110 Misc Revenue	27,000	35,000	38,218	5,000	40,000	
100-0-0000-381150 Insurance Reimbursemen	8,000	5,000	5,915	1,201	6,201	
100-0-0000-381160 CARES Act Funding	272,604	0	0	0	0	
100-0-0000-381200 Other Reimbursements	17,400	15,295	29,757	15,000	30,295	
100-0-0000-381300 Gas South Fees	0	0	0	0	0	
TOTAL MISC REVENUE	359,204	80,295	96,689	42,201	122,496	
OTHER FINANCING SOURCES						
100-0-0000-392200 Proceeds from Property	337,550	700,000	0	600,000	1,300,000	
100-0-0000-393200 Proceeds from Loans	855,998	1,720,000	0	0	1,720,000	
100-0-0000-395220 Transfer from ARP Gran	0	1,003,000	0	(1,003,000)	0	
100-0-0000-395250 PY Fund Balance Alloc	(1,059,970)	509,976	0	(509,976)	0	
100-0-0000-395295 Transfer from Dev Auth	56,000	55,000	0	0	55,000	
100-0-0000-395300 Transfer from Hotel/M	758,534	937,500	565,761	0	937,500	
TOTAL OTHER FINANCING SOURCES	948,112	4,925,476	565,761	(912,976)	4,012,500	
TOTAL REVENUE	13,812,398	17,209,016	9,323,612	(64,701)	17,144,315	

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	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
100-GENERAL FUND						
DEPARTMENTAL EXPENDITURES						
DEPARTMENT - COUNCIL						
PERSONNEL SERVICES						
100-5-1110-511200 Part-time Employees	31,221	31,200	14,400	0	31,200	
100-5-1110-512200 Social Security FICA C	1,936	1,934	893	0	1,934	
100-5-1110-512300 Medicare	453	452	209	0	452	
TOTAL PERSONNEL SERVICES	33,609	33,587	15,502	0	33,587	
CONTRACTED SERVICES						
100-5-1110-521206 Sponsorships		50,000	0	0	50,000	
100-5-1110-522050 Meeting expenses	3,000	2,500	210	4,500	7,000	
100-5-1110-523500 Travel	0	1,500	1,905	2,500	4,000	Council Retreat
100-5-1110-523700 Education & Training	1,025	1,500	0	2,000	3,500	GMA Annual Conference - Projected June 2022
TOTAL CONTRACTED SERVICES	4,025	55,500	2,115	9,000	64,500	
SUPPLIES & MINOR EQPT						
100-5-1110-531100 Supplies	100	600	53	400	1,000	Council Retreat
TOTAL SUPPLIES & MINOR EQPT	100	600	53	400	1,000	
TOTAL COUNCIL	37,734	89,687	17,670	9,400	99,087	

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	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
DEPARTMENT - MAYOR						
PERSONNEL SERVICES						
100-5-1310-511200 Part-time Employees	8,406	8,400	3,877	0	8,400	
100-5-1310-512200 Social Security FICA C	521	521	245	0	521	
100-5-1310-512300 Medicare	122	122	52	0	122	
TOTAL PERSONNEL SERVICES	9,049	9,043	4,174	0	9,043	
CONTRACTED SERVICES						
100-5-1310-523500 Travel	0	800	1,272	1,000	1,800	GMA Annual Conference - Retreat
100-5-1310-523700 Education & Training	600	3,000	0	0	3,000	
TOTAL CONTRACTED SERVICES	600	3,800	1,272	1,000	4,800	
SUPPLIES & MINOR EQPT						
100-5-1310-531100 Supplies	240	10,500	4,531	0	10,500	
TOTAL SUPPLIES & MINOR EQPT	240	10,500	4,531	0	10,500	
TOTAL MAYOR	9,889	23,343	9,977	1,000	24,343	

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	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
DEPARTMENT - CITY MANAGER						
PERSONNEL SERVICES						
100-5-1320-511100 Regular Employees	100,066	100,006	47,000	0	100,006	
100-5-1320-511335 Incentive Wages-(1TP)	0	0	0	2,000	2,000	
100-5-1320-512100 Group Insurance	11,738	11,938	6,551	0	11,938	
100-5-1320-512200 Social Security - FICA	6,127	6,200	2,943	0	6,200	
100-5-1320-512300 Medicare	1,433	1,450	634	0	1,450	
100-5-1320-512500 Money Purchase Pension	13,513	12,501	4,327	0	12,501	
100-5-1320-512700 Worker's Compensation	0	1,337	0	0	1,337	
100-5-1320-512740 Auto Allowance	4,803	4,800	2,200	0	4,800	
TOTAL PERSONNEL SERVICES	137,680	138,232	63,655	2,000	140,232	
CONTRACTED SERVICES						
100-5-1320-522200 Repairs & Maintenance	0	0	188	0	0	
100-5-1320-523110 Insurance - Liability	337,219	290,209	215,643	0	290,209	
100-5-1320-523115 Insurance - Worker's C	148,400	150,000	141,611	0	150,000	
100-5-1320-523200 Communications	1,600	1,200	774	0	1,200	
100-5-1320-523300 Advertising	0	1,000	0	0	1,000	
100-5-1320-523500 Travel	0	500	1,815	3,000	3,500	
100-5-1320-523600 Dues & Fees	2,500	1,400	486	0	1,400	
100-5-1320-523700 Education & Training	2,200	2,000	3,155	2,000	4,000	
TOTAL CONTRACTED SERVICES	491,919	446,309	363,673	5,000	451,309	
SUPPLIES & MINOR EQPT						
100-5-1320-531100 Supplies	1,600	1,500	1,485	0	1,500	
100-5-1320-531300 Operating Lease	800	1,500	615	0	1,500	
100-5-1320-531600 Small Equipment<5000	1,000	0	0	0	0	
TOTAL SUPPLIES & MINOR EQPT	3,400	3,000	2,100	0	3,000	
DEBT SERVICE						
100-5-1320-580008 Trf to Dev Auth - 2019	372,959	0	0	0	0	
TOTAL DEBT SERVICE	372,959	0	0	0	0	
TOTAL CITY MANAGER	1,005,958	587,541	429,428	7,000	594,541	

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FY2021-2022 PROPOSED MID-YEAR BUDGET AMENDMENT - As of December 31, 2021

	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
DEPARTMENT - CITY CLERK						
PERSONNEL SERVICES						
100-5-1330-511100 Regular Employees	100,964	109,773	43,613	(1,176)	108,597	
100-5-1330-511300 Overtime	47	100	0	0	100	
100-5-1330-511335 Incentive Wages-(1TP)	0	0	0	2,109	2,109	
100-5-1330-512100 Group Insurance	4,253	11,938	8,109	0	11,938	
100-5-1330-512200 Social Security FICA C	6,208	6,818	2,608	0	6,818	
100-5-1330-512300 Medicare	1,452	1,595	550	0	1,595	
100-5-1330-512400 Retirement Contributio	11,079	14,677	0	4,273	18,950	
100-5-1330-512700 Worker's Compensation	0	1,451	0	0	1,451	
TOTAL PERSONNEL SERVICES	124,003	146,352	54,881	5,205	151,557	
CONTRACTED SERVICES						
100-5-1330-521200 Professional	8,600	1,000	10,781	10,000	11,000	Payment to Office Teams - Mary Johnson - Backup for Receptionist
100-5-1330-523200 Communications	500	850	162	0	850	
100-5-1330-523300 Advertising	1,750	1,750	25	0	1,750	
100-5-1330-523400 Printing & Binding	9,000	10,000	1,845	0	10,000	
100-5-1330-523500 Travel	0	700	977	900	1,600	GMA Annual Conference
100-5-1330-523600 Dues & Fees	125	250	260	250	500	More subscriptions
100-5-1330-523700 Education & Training	825	500	100	500	1,000	GMA Annual Conference
TOTAL CONTRACTED SERVICES	20,800	15,050	14,149	11,650	26,700	
SUPPLIES & MINOR EQPT						
100-5-1330-531100 Supplies	2,650	2,300	371	0	2,300	
100-5-1330-531300 Operating Lease	836	2,500	661	0	2,500	
100-5-1330-531600 Small Equipment<5000	1,700	0	151	350	350	Fauntis Water Company - Equipment Lease
TOTAL SUPPLIES & MINOR EQPT	5,186	4,800	1,182	350	5,150	
CAPITAL OUTLAYS > \$5000						
100-5-1330-542300 Furniture & Fixtures	0	0	2,908	3,000	3,000	Office Furniture Purchase
100-5-1330-542410 Technology	11,500	15,500	12,594	0	15,500	
TOTAL CAPITAL OUTLAYS > \$5000	11,500	15,500	15,502	3,000	18,500	
TOTAL CITY CLERK	161,489	181,702	85,714	20,205	201,907	

CITY OF HAPEVILLE
FY2021-2022 PROPOSED MID-YEAR BUDGET AMENDMENT - As of December 31, 2021

	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
DEPARTMENT - ELECTIONS						
100-5-1400-523300 Advertising	181	2,500	0	0	2,500	
100-5-1400-523850 Contract Labor	0	30,000	11,508	0	30,000	
TOTAL CONTRACTED SERVICES	181	32,500	11,508	0	32,500	
TOTAL ELECTIONS	181	32,500	11,508	0	32,500	

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	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
DEPARTMENT - FINANCIAL ADMINISTRATION						
PERSONNEL SERVICES						
100-5-1510-511100 Regular Employees	344,629	356,504	154,116	(1,730)	354,774	
100-5-1510-511300 Overtime	4,887	10,000	952	0	10,000	
100-5-1510-511335 Incentive Wages-(1TP)	0	0	0	6,889	6,889	
100-5-1510-512100 Group Insurance	31,484	35,813	14,516	0	35,813	
100-5-1510-512200 Social Security FICA C	18,889	23,343	9,213	0	23,343	
100-5-1510-512300 Medicare	4,892	5,459	1,982	0	5,459	
100-5-1510-512400 Retirement Contributio	38,328	48,956	0	14,605	63,561	
100-5-1510-512600 Unemployment Insurance	4,772	0	0	0	0	
100-5-1510-512700 Worker's Compensation	(0)	4,717	0	0	4,717	
TOTAL PERSONNEL SERVICES	447,879	484,793	180,778	19,764	504,557	
CONTRACTED SERVICES						
100-5-1510-521100 Contract Services	1,220	2,000	0	0	2,000	
100-5-1510-521200 Professional Services	319,000	235,000	111,672	0	235,000	
100-5-1510-521203 W/C - Professional Sv	2,437	6,000	2,572	0	6,000	
100-5-1510-521205 Bank Charges	68,500	68,000	30,937	0	68,000	
100-5-1510-522200 Repairs & Maintenance	0	500	0	0	500	
100-5-1510-523115 Insurance - Worker's C	1,060	1,060	1,205	145	1,205	
100-5-1510-523200 Communications	9,100	10,000	4,679	0	10,000	
100-5-1510-523300 Advertising	370	2,600	2,813	600	3,200	
100-5-1510-523500 Travel	16	0	0	0	0	
100-5-1510-523600 Dues & Fees	24,083	25,000	4,651	0	25,000	
100-5-1510-523700 Education & Training	2,400	9,500	1,751	0	9,500	
100-5-1510-523900 Other	45	0	(10)	0	0	
TOTAL CONTRACTED SERVICES	428,231	359,660	160,269	745	360,405	
SUPPLIES & MINOR EQPT						
100-5-1510-531100 Supplies	13,000	15,000	5,274	0	15,000	
100-5-1510-531220 Natural Gas	2,000	2,000	699	0	2,000	
100-5-1510-531230 Electricity	11,200	15,000	3,755	0	15,000	
100-5-1510-531300 Operating Lease	16,485	10,000	3,107	0	10,000	
100-5-1510-531400 Books & Periodicals	600	1,000	595	0	1,000	
100-5-1510-531600 Small Equipment<5000	3,000	2,000	0	0	2,000	
TOTAL SUPPLIES & MINOR EQPT	46,285	45,000	13,430	0	45,000	

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	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
CAPITAL OUTLAYS > \$5000						
100-5-1510-542400 Computers	5,700	0	0	0	0	
100-5-1510-542525 Equipment lease	416	10,800	4,985	0	10,800	
TOTAL CAPITAL OUTLAYS > \$5000	6,116	10,800	4,985	0	10,800	
TOTAL FINANCIAL ADMINISTRATION	928,510	900,253	359,462	20,509	920,762	

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	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
DEPARTMENT - LAW						
CONTRACTED SERVICES						
100-5-1530-521200 Professional - City At	245,400	200,000	72,741	0	200,000	
100-5-1530-523900 Other	200	0	1	0	0	
TOTAL CONTRACTED SERVICES	245,600	200,000	72,742	0	200,000	
TOTAL LAW	245,600	200,000	72,742	0	200,000	

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FY2021-2022 PROPOSED MID-YEAR BUDGET AMENDMENT - As of December 31, 2021

	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
DEPARTMENT - HUMAN RESOURCES						
PERSONNEL SERVICES						
100-5-1540-511100 Regular Employees	67,972	70,377	37,659	(852)	69,525	
100-5-1540-511335 Incentive Wages-(1TP)	0	0	0	1,350	1,350	
100-5-1540-512100 Group Insurance	2,031	0	739	0	0	
100-5-1540-512150 Group Insurance - Reti	187,000	185,000	88,139	0	185,000	
100-5-1540-512160 Medicare Reim/Stipends	117,660	130,000	57,240	0	130,000	
100-5-1540-512200 Social Security FICA C	3,949	4,363	2,034	0	4,363	
100-5-1540-512300 Medicare	924	1,020	499	0	1,020	
100-5-1540-512400 Retirement Contributio	7,454	9,401	0	2,720	12,121	
100-5-1540-512700 Worker's Compensation	(0)	932	0	0	932	
TOTAL PERSONNEL SERVICES	386,990	401,093	186,310	3,218	404,311	
CONTRACTED SERVICES						
100-5-1540-521200 Professional	45,000	45,000	0	0	45,000	
100-5-1540-522200 Repairs & Maintenance	0	1,000	0	0	1,000	
100-5-1540-523200 Communications	500	550	202	0	550	
100-5-1540-523210 Information Technology	0	500	0	0	500	
100-5-1540-523300 Advertising	0	200	0	0	200	
100-5-1540-523400 Printing & Binding	510	500	0	0	500	
100-5-1540-523500 Travel	0	1,200	0	0	1,200	
100-5-1540-523600 Dues & Fees	520	900	299	0	900	
100-5-1540-523700 Education & Training	0	1,100	500	1,100	2,200	SHRM Certification + Conference
TOTAL CONTRACTED SERVICES	46,530	50,950	1,001	1,100	52,050	
SUPPLIES & MINOR EQPT						
100-5-1540-531100 Supplies	1,800	2,500	1,028	0	2,500	
100-5-1540-531300 Operating Lease	800	2,530	615	0	2,530	
100-5-1540-531400 Books & Periodicals	0	200	0	0	200	
100-5-1540-531600 Small Equipment<5000	1,900	1,000	400	0	1,000	
TOTAL SUPPLIES & MINOR EQPT	4,500	6,230	2,042	0	6,230	
CAPITAL OUTLAYS > \$5000						
100-5-1540-542400 Computers	0	2,000	75	0	2,000	

CITY OF HAPEVILLE
FY2021-2022 PROPOSED MID-YEAR BUDGET AMENDMENT - As of December 31, 2021

	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
100-5-1540-542410 Technology	0	3,000	0	0	3,000	
TOTAL CAPITAL OUTLAYS > \$5000	0	5,000	75	0	5,000	
TOTAL HUMAN RESOURCES	438,020	463,273	189,429	4,318	467,591	

CITY OF HAPEVILLE
FY2021-2022 PROPOSED MID-YEAR BUDGET AMENDMENT - As of December 31, 2021

	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
DEPARTMENT - INFORMATION TECHNOLOGY						
CONTRACTED SERVICES						
100-5-1565-521100 Contract Services	194,000	200,000	105,885	0	200,000	
100-5-1565-523200 Communications	148,000	135,000	113,740	60,000	195,000	
100-5-1565-523210 Information Technology	1,500	6,000	0	0	6,000	
TOTAL CONTRACTED SERVICES	343,500	341,000	219,625	60,000	401,000	
CAPITAL OUTLAYS > \$5000						
100-5-1565-542400 Computers	1,700	30,000	0	0	30,000	
100-5-1565-542410 Technology	8,000	15,000	3,450	0	15,000	
100-5-1565-543200 Equipment lease	0	54,688	54,677	0	54,688	
TOTAL CAPITAL OUTLAYS > \$5000	9,700	99,688	58,127	0	99,688	
DEBT SERVICE						
100-5-1565-581220 Principal Capital Leas	120,465	0	0	0	0	
100-5-1565-582220 Interest Capital Lease	6,357	0	0	0	0	
TOTAL DEBT SERVICE	126,823	0	0	0	0	
TOTAL INFORMATION TECHNOLOGY	480,023	440,688	277,752	60,000	500,688	

CITY OF HAPEVILLE
FY2021-2022 PROPOSED MID-YEAR BUDGET AMENDMENT - As of December 31, 2021

	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
DEPARTMENT - MUNICIPAL COURT						
PERSONNEL SERVICES						
100-5-2650-511100 Regular Employees	83,233	88,753	40,804	(1,000)	87,753	
100-5-2650-511300 Overtime	3,535	3,000	1,917	0	3,000	
100-5-2650-511325 Incentive Wages	0	2,000	0	(1,000)	1,000	
100-5-2650-511335 Incentive Wages-(1TP)	0	0	0	1,704	1,704	
100-5-2650-512100 Group Insurance	15,443	11,938	4,108	0	11,938	
100-5-2650-512200 Social Security FICA C	5,103	5,875	2,564	0	5,875	
100-5-2650-512300 Medicare	1,193	1,374	541	0	1,374	
100-5-2650-512400 Retirement Contributio	9,515	12,256	0	3,556	15,812	
100-5-2650-512700 Worker's Compensation	(0)	1,173	0	0	1,173	
TOTAL PERSONNEL SERVICES	118,022	126,368	49,935	3,259	129,627	
CONTRACTED SERVICES						
100-5-2650-521200 Professional	44,000	60,000	25,250	0	60,000	
100-5-2650-523210 Information Technology	3,000	15,000	0	0	15,000	
100-5-2650-523400 Printing & Binding	1,500	1,500	293	0	1,500	
100-5-2650-523500 Travel	200	200	0	0	200	
100-5-2650-523600 Dues & Fees	400	800	90	0	800	
100-5-2650-523700 Education & Training	300	500	0	0	500	
TOTAL CONTRACTED SERVICES	49,400	78,000	25,633	0	78,000	
SUPPLIES & MINOR EQPT						
100-5-2650-531100 Supplies	200	500	0	0	500	
100-5-2650-531600 Small Equipment<5000	3,400	800	0	0	800	
TOTAL SUPPLIES & MINOR EQPT	3,600	1,300	0	0	1,300	
OTHER COSTS (NOC)						
100-5-2650-572800 Other Costs (NOC)	135,000	110,000	55,216	0	110,000	
TOTAL OTHER COSTS (NOC)	135,000	110,000	55,216	0	110,000	
TOTAL MUNICIPAL COURT	306,022	315,668	130,784	3,259	318,927	

CITY OF HAPEVILLE
FY2021-2022 PROPOSED MID-YEAR BUDGET AMENDMENT - As of December 31, 2021

	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
DEPARTMENT - POLICE ADMINISTRATION						
PERSONNEL SERVICES						
100-5-3210-511100 Regular Employees	2,066,962	2,156,788	907,163	166,587	2,323,375	
100-5-3210-511110 Dispatch Salaries	(295,375)	(440,796)	0	0	(440,796)	
100-5-3210-511120 Salaries - Public Safe	(610,008)	0	0	(610,008)	(610,008)	
100-5-3210-511200 Part-time employees	62,723	162,287	27,003	0	162,287	
100-5-3210-511300 Overtime	107,221	80,000	53,188	0	80,000	
100-5-3210-511325 Incentive Wages	0	10,000	0	0	10,000	
100-5-3210-511335 Incentive Wages-(1TP)	0	0	0	39,780	39,780	
100-5-3210-512100 Group Insurance	335,565	429,758	169,007	0	429,758	
100-5-3210-512200 Social Security FICA C	30,625	0	18,100	0	0	
100-5-3210-512300 Medicare	30,060	35,947	13,644	0	35,947	
100-5-3210-512400 Retirement Contributio	238,570	298,783	0	119,040	417,823	
100-5-3210-512600 Unemployment Insurance	0	0	6,935	0	0	
100-5-3210-512700 Worker's Compensation	15,992	28,513	5,752	0	28,513	
100-5-3210-512800 Vacant postions	0	185,408	0	0	185,408	
TOTAL PERSONNEL SERVICES	1,982,334	2,946,688	1,200,791	(284,602)	2,662,086	
CONTRACTED SERVICES						
100-5-3210-521200 Professional	2,600	10,000	3,149	0	10,000	
100-5-3210-522200 Repairs & Maintenance	74,400	70,000	78,646	20,000	90,000	Aging Fleet in need of repair
100-5-3210-522310 Fingerprinting Expense	0	2,500	0	0	2,500	
100-5-3210-523200 Communications	92,000	88,000	20,709	0	88,000	
100-5-3210-523210 Information Technology	87,000	80,000	86,474	10,000	90,000	To adjust budget to near actual
100-5-3210-523300 Advertising	300	300	0	0	300	
100-5-3210-523400 Printing & Binding	2,000	1,200	0	0	1,200	
100-5-3210-523500 Travel	1,200	1,200	562	0	1,200	
100-5-3210-523600 Dues & Fees	2,000	2,000	1,430	0	2,000	
100-5-3210-523700 Education & Training	600	5,000	2,740	0	5,000	
100-5-3210-523900 Prisoner Housing	24,000	28,000	14,240	0	28,000	
TOTAL CONTRACTED SERVICES	286,100	288,200	207,949	30,000	318,200	
SUPPLIES & MINOR EQPT						
100-5-3210-531100 Supplies	13,100	18,000	14,908	0	18,000	
100-5-3210-531220 Natural Gas	1,300	2,500	533	0	2,500	
100-5-3210-531230 Electricity	24,450	25,000	9,382	0	25,000	
100-5-3210-531270 Gasoline/Diesel	84,300	80,000	53,792	0	80,000	
100-5-3210-531300 Operating Leases	12,200	13,000	5,966	0	13,000	

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FY2021-2022 PROPOSED MID-YEAR BUDGET AMENDMENT - As of December 31, 2021

	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
100-5-3210-531400 Books & Periodicals	0	800	0	0	800	
100-5-3210-531600 Small Equipment<5000	4,600	5,000	4,804	0	5,000	
100-5-3210-531700 Other Supplies-Uniform	18,000	20,000	8,574	0	20,000	
TOTAL SUPPLIES & MINOR EQPT	157,950	164,300	97,960	0	164,300	
CAPITAL OUTLAYS > \$5000						
100-5-3210-542200 Vehicles	182,314	180,000	0	0	180,000	
100-5-3210-542400 Computers	63,500	0	0	0	0	
100-5-3210-542500 Equipment	69,000	34,000	14,448	0	34,000	
TOTAL CAPITAL OUTLAYS > \$5000	314,814	214,000	14,448	0	214,000	
DEBT SERVICE						
100-5-3210-580400 Transfers to Debt Serv	0	0	0	0	0	
100-5-3210-580404 Principal Phase 3 Lea	27,505	0	0	0	0	
100-5-3210-580419 Principal - Regions 20	75,190	90,000	44,787	0	90,000	
100-5-3210-582404 Interest Phase 3 Lease	495	0	0	0	0	
100-5-3210-582406 TRUIST Vehicle Lease-P	0	75,406	37,703	0	75,406	
100-5-3210-582407 TRUIST Vehicle Lease-I	0	5,417	2,709	0	5,417	
100-5-3210-582419 Interest - Regions 201	14,385	0	0	0	0	
TOTAL DEBT SERVICE	117,575	170,823	85,199	0	170,823	
TOTAL POLICE ADMINISTRATION	2,858,772	3,784,011	1,606,346	(254,602)	3,529,409	

CITY OF HAPEVILLE
FY2021-2022 PROPOSED MID-YEAR BUDGET AMENDMENT - As of December 31, 2021

	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
DEPARTMENT - FIRE ADMINISTRATION						
PERSONNEL SERVICES						
100-5-3510-511100 Regular Employees	1,970,454	2,103,539	937,118	29,321	2,132,860	
100-5-3510-511120 Salaries - Public Safe	(610,008)	0	0	(610,008)	(610,008)	
100-5-3510-511300 Overtime	206,074	174,000	121,283	0	174,000	
100-5-3510-511335 Incentive Wages-(1TP)	0	0	0	40,249	40,249	
100-5-3510-512100 Group Insurance	320,200	370,070	167,494	0	370,070	
100-5-3510-512200 Social Security FICA C	2,533	0	(63)	0	0	
100-5-3510-512300 Medicare	29,980	35,547	14,692	0	35,547	
100-5-3510-512400 Retirement Contributio	238,819	304,226	0	97,171	401,397	
100-5-3510-512700 Worker's Compensation	3,660	27,845	4,280	0	27,845	
100-5-3510-512800 Vacant Positions	0	52,535	0	0	52,535	
TOTAL PERSONNEL SERVICES	2,161,711	3,067,762	1,244,804	(443,266)	2,624,496	
CONTRACTED SERVICES						
100-5-3510-521200 Professional Fees	550	250	0	0	250	
100-5-3510-521210 Licenses	24,400	35,000	13,746	0	35,000	
100-5-3510-522200 Repairs & Maintenance	91,310	65,000	14,384	0	65,000	
100-5-3510-523200 Communications	8,200	9,000	3,558	0	9,000	
100-5-3510-523500 Travel	1,800	3,000	945	0	3,000	
100-5-3510-523600 Dues & Fees	2,000	2,000	1,103	0	2,000	
100-5-3510-523700 Education & Training	10,300	10,000	1,037	0	10,000	
100-5-3510-523850 Community Risk Reducti	0	10,000	843	0	10,000	
TOTAL CONTRACTED SERVICES	138,560	134,250	35,616	0	134,250	
SUPPLIES & MINOR EQPT						
100-5-3510-531100 Supplies	8,000	8,000	4,058	0	8,000	
100-5-3510-531220 Natural Gas	5,000	7,000	1,774	0	7,000	
100-5-3510-531230 Electricity	15,960	20,000	6,638	0	20,000	
100-5-3510-531270 Gasoline/Diesel	15,000	20,000	10,026	0	20,000	
100-5-3510-531300 Operating Lease	3,000	8,000	998	0	8,000	
100-5-3510-531400 Books & Periodicals	0	2,000	0	0	2,000	
100-5-3510-531600 Small Equipment<5000	6,600	2,000	443	0	2,000	
100-5-3510-531700 Uniform Supplies	18,000	24,000	2,090	0	24,000	
100-5-3510-531710 EMS	32,000	60,000	14,972	0	60,000	
TOTAL SUPPLIES & MINOR EQPT	103,560	151,000	40,998	0	151,000	

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FY2021-2022 PROPOSED MID-YEAR BUDGET AMENDMENT - As of December 31, 2021

	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
CAPITAL OUTLAYS > \$5000						
100-5-3510-542200 Vehicles	590,000	0	0	0	0	
100-5-3510-542300 Furniture & Fixtures	8,000	5,000	1,213	0	5,000	
100-5-3510-542400 Computers	10,000	10,000	1,972	0	10,000	
100-5-3510-542500 Equipment	115,500	63,000	11,507	0	63,000	
TOTAL CAPITAL OUTLAYS > \$5000	723,500	78,000	14,692	0	78,000	
DEBT SERVICE						
100-5-3510-580401 Principal Phase 1 Leas	49,019	29,003	0	0	29,003	
100-5-3510-580402 P&I Phase 2 Lease	8,775	10,200	0	0	10,200	
100-5-3510-580403 Principal Fire Truck	103,188	130,000	20,538	0	130,000	
100-5-3510-582401 Interest Phase 1 Lease	162	0	0	0	0	
100-5-3510-582402 Interest Phase 2 Lease	1,425	0	0	0	0	
100-5-3510-582403 Interest Fire Truck	26,812	0	0	0	0	
100-5-3510-582406 TRUIST Vehicle Lease-P	0	113,792	121,624	0	113,792	
100-5-3510-582407 TRUIST Vehicle Lease-I	0	8,423	8,423	0	8,423	
TOTAL DEBT SERVICE	189,381	291,419	150,584	0	291,419	
TOTAL FIRE ADMINISTRATION	3,316,713	3,722,431	1,486,695	(443,266)	3,279,165	

CITY OF HAPEVILLE
FY2021-2022 PROPOSED MID-YEAR BUDGET AMENDMENT - As of December 31, 2021

	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
DEPARTMENT - HIGHWAY AND STREETS ADMIN						
PERSONNEL SERVICES						
100-5-4210-511100 Regular Employees	380,040	324,531	143,772	116,608	441,139	
100-5-4210-511300 Overtime	27,030	25,000	14,715	0	25,000	
100-5-4210-511335 Incentive Wages-(1TP)	0	0	0	6,829	6,829	
100-5-4210-512100 Group Insurance	74,521	101,471	34,973	0	101,471	
100-5-4210-512200 Social Security FICA C	24,026	23,221	9,418	0	23,221	
100-5-4210-512300 Medicare	5,668	5,431	2,194	0	5,431	
100-5-4210-512400 Retirement Contributio	40,718	46,689	0	34,197	80,886	
100-5-4210-512700 Worker's Compensation	5,372	4,278	726	0	4,278	
100-5-4210-512800 Vacant Positions	0	105,428	0	0	105,428	
TOTAL PERSONNEL SERVICES	557,375	636,049	205,798	157,634	793,683	
CONTRACTED SERVICES						
100-5-4210-521200 Professional	500	500	0	0	500	
100-5-4210-522200 Repairs & Maintenance	21,000	60,000	21,765	0	60,000	
100-5-4210-523300 Advertising	0	0	105	0	0	
100-5-4210-523600 Dues & Fees	300	0	0	0	0	
100-5-4210-523700 Education & Training	0	350	0	0	350	
TOTAL CONTRACTED SERVICES	21,800	60,850	21,870	0	60,850	
SUPPLIES & MINOR EQPT						
100-5-4210-531100 Supplies	36,000	60,000	17,994	0	60,000	
100-5-4210-531230 Electricity	245,500	235,000	86,570	0	235,000	
100-5-4210-531270 Gasoline/Diesel	8,000	10,000	5,623	0	10,000	
TOTAL SUPPLIES & MINOR EQPT	289,500	305,000	110,186	0	305,000	
CAPITAL OUTLAYS > \$5000						
100-5-4210-541200 Site Improvements	16,000	15,000	0	0	15,000	
100-5-4210-542200 Vehicles	21,000	28,000	0	0	28,000	
100-5-4210-542400 Computers	20,200	0	1,350	0	0	
100-5-4210-542410 Technology	1,250	0	0	0	0	
TOTAL CAPITAL OUTLAYS > \$5000	58,450	43,000	1,350	0	43,000	

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	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
DEBT SERVICE						
100-5-4210-580009 Trf to Dev Auth - 2019	404,954	397,669	195,720	0	397,669	
100-5-4210-580405 Trf to Dev Auth - 2014	76,602	76,602	37,500	0	76,602	
TOTAL DEBT SERVICE	481,556	474,271	233,220	0	474,271	
TOTAL HIGHWAY AND STREETS ADMIN	1,408,681	1,519,170	572,425	157,634	1,676,804	

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	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
DEPARTMENT - PARTICIPANT RECREATION						
PERSONNEL SERVICES						
100-5-6120-511100 Regular Employees	236,887	291,278	131,998	19,410	310,688	
100-5-6120-511200 Part Time Employees	7,862	49,801	21,998	0	49,801	
100-5-6120-511300 Overtime	3,180	7,500	6,072	0	7,500	
100-5-6120-511335 Incentive Wages-(1TP)	0	0	0	5,736	5,736	
100-5-6120-512100 Group Insurance	61,671	71,626	36,693	0	71,626	
100-5-6120-512200 Social Security FICA C	14,429	22,077	9,116	0	22,077	
100-5-6120-512300 Medicare	3,393	5,163	2,250	0	5,163	
100-5-6120-512400 Retirement Contributio	26,321	39,910	0	15,487	55,397	
100-5-6120-512700 Worker's Compensation	(0)	3,838	0	0	3,838	
100-5-6120-512800 Vacant Postions	0	61,429	0	0	61,429	
TOTAL PERSONNEL SERVICES	353,744	552,623	208,127	40,633	593,256	
CONTRACTED SERVICES						
100-5-6120-521301 Technical - Baseball	7,500	7,500	0	0	7,500	
100-5-6120-521302 Technical - Basketball	7,000	7,000	7,000	0	7,000	
100-5-6120-521303 Technical - Football	300	8,000	7,650	0	8,000	
100-5-6120-521304 Technical -Girl's Soft	200	2,400	0	0	2,400	
100-5-6120-521305 Technical - Tournments	700	1,500	0	0	1,500	
100-5-6120-521306 Technical - Adult Soft	3,000	5,000	2,200	0	5,000	
100-5-6120-521307 Technical - Soccer	0	2,000	1,320	0	2,000	
100-5-6120-522000 Festivals/Events	64,000	52,000	42,197	0	52,000	
100-5-6120-522200 Repairs & Maintenance	2,300	2,300	1,714	0	2,300	
100-5-6120-523200 Communications	1,500	2,000	675	0	2,000	
100-5-6120-523300 Advertising	100	250	0	0	250	
100-5-6120-523400 Printing & Binding	0	200	0	0	200	
100-5-6120-523500 Travel	1,000	1,000	403	0	1,000	
100-5-6120-523600 Dues & Fees	1,800	3,000	150	0	3,000	
100-5-6120-523700 Education & Training	0	3,000	0	0	3,000	
100-5-6120-523850 Contract Labor	10,000	10,000	8,979	0	10,000	
100-5-6120-523900 Other - Seniors	5,000	5,000	4,998	0	5,000	
TOTAL CONTRACTED SERVICES	104,400	112,150	77,286	0	112,150	
SUPPLIES & MINOR EQPT						
100-5-6120-531100 Supplies	8,400	10,000	4,720	0	10,000	
100-5-6120-531101 Supplies-Baseball/Girl	9,000	9,000	0	0	9,000	
100-5-6120-531102 Supplies - Basketball	6,500	6,500	447	0	6,500	

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	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
100-5-6120-531103 Supplies - Football	13,000	13,000	12,922	0	13,000	
100-5-6120-531104 Supplies - Adult Softb	510	1,500	0	0	1,500	
100-5-6120-531105 Supplies - Tournaments	1,200	1,500	99	0	1,500	
100-5-6120-531106 Supplies - Senior Citi	675	1,500	1,467	0	1,500	
100-5-6120-531107 Supplies - Soccer	0	2,000	0	0	2,000	
100-5-6120-531108 Supplies - Children's	7,500	7,500	1,698	0	7,500	
100-5-6120-531109 Supplies-Cheerleading/	400	2,500	2,500	0	2,500	
100-5-6120-531110 Equip Exp - Coach's Re	0	2,500	0	0	2,500	
100-5-6120-531111 Supplies-Special Progr	10,000	10,000	5,065	0	10,000	
100-5-6120-531220 Natural Gas	7,000	10,000	2,454	0	10,000	
100-5-6120-531230 Electricity	22,650	25,000	9,698	0	25,000	
100-5-6120-531270 Gasoline/Diesel	2,000	3,500	1,939	0	3,500	
100-5-6120-531300 Operating Lease	4,700	4,400	2,349	0	4,400	
100-5-6120-531590 Other	11,000	10,100	7,685	0	10,100	
100-5-6120-531600 Small Equipment<5000	15,000	16,000	13,461	0	16,000	
100-5-6120-531700 Other Supplies	8,550	8,550	6,597	0	8,550	
TOTAL SUPPLIES & MINOR EQPT	128,085	145,050	73,101	0	145,050	
CAPITAL OUTLAYS > \$5000						
100-5-6120-542300 Furniture & Fixtures	0	2,000	0	0	2,000	
100-5-6120-542400 Computers	13,000	3,000	0	0	3,000	
TOTAL CAPITAL OUTLAYS > \$5000	13,000	5,000	0	0	5,000	
DEBT SERVICE						
100-5-6120-580401 Vehicles - Principal	7,300	10,000	4,107	0	10,000	
100-5-6120-582401 VEHICLES INTEREST	1,000	0	0	0	0	
TOTAL DEBT SERVICE	8,300	10,000	4,107	0	10,000	
TOTAL PARTICIPANT RECREATION	607,529	824,823	362,620	40,633	865,456	

CITY OF HAPEVILLE
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	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
DEPARTMENT - PARK AREAS & GROUNDS						
PERSONNEL SERVICES						
100-5-6220-511100 Regular Employees	368,027	407,386	182,867	13,199	420,585	
100-5-6220-511300 Overtime	22,568	24,000	19,665	0	24,000	
100-5-6220-511335 Incentive Wages-(1TP)	0	0	0	7,689	7,689	
100-5-6220-512100 Group Insurance	108,604	131,315	53,917	0	131,315	
100-5-6220-512200 Social Security FICA C	22,747	28,234	12,007	0	28,234	
100-5-6220-512300 Medicare	5,378	6,603	2,797	0	6,603	
100-5-6220-512400 Retirement Contributio	42,831	57,623	0	19,724	77,347	
100-5-6220-512700 Worker's Compensation	137	5,364	3,442	0	5,364	
100-5-6220-512800 Vacant Positions	0	30,465	0	0	30,465	
TOTAL PERSONNEL SERVICES	570,292	690,990	274,695	40,611	731,601	
CONTRACTED SERVICES						
100-5-6220-522200 Repairs & Maintenance	85,000	1,140,000	68,755	0	1,140,000	
100-5-6220-523600 Dues & Fees	400	2,500	360	0	2,500	
100-5-6220-523800 Technical Inspections	169,000	250,000	328,592	250,000	500,000	New Building Permits & Plan Reviews coming online
100-5-6220-523850 Contract Labor	5,307	8,000	3,252	0	8,000	
TOTAL CONTRACTED SERVICES	259,707	1,400,500	400,959	250,000	1,650,500	
SUPPLIES & MINOR EQPT						
100-5-6220-531100 Supplies	119,000	120,000	44,732	0	120,000	
100-5-6220-531220 Natural Gas	10,800	10,000	2,286	0	10,000	
100-5-6220-531230 Electricity	17,850	16,200	5,915	0	16,200	
100-5-6220-531270 Gasoline/Diesel	10,000	14,000	7,947	0	14,000	
100-5-6220-531300 Operating Lease	7,230	7,000	3,532	0	7,000	
100-5-6220-531600 Small Equipment<5000	1,000	0	0	0	0	
TOTAL SUPPLIES & MINOR EQPT	165,880	167,200	64,412	0	167,200	
CAPITAL OUTLAYS > \$5000						
100-5-6220-541200 Site Improvements	91,000	530,000	19,682	0	530,000	
100-5-6220-542400 Computers	1,189	1,189	0	0	1,189	
100-5-6220-542500 Equipment	9,300	26,000	3,405	0	26,000	
TOTAL CAPITAL OUTLAYS > \$5000	101,489	557,189	23,087	0	557,189	
TOTAL PARK AREAS & GROUNDS	1,097,368	2,815,879	763,152	290,611	3,106,490	

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	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
DEPARTMENT - PLANNING & ZONING						
CONTRACTED SERVICES						
100-5-7400-521200 Professional	36,000	60,000	23,475	0	60,000	
100-5-7400-521201 Planning/Zoning Board	6,500	3,200	1,641	0	3,200	
100-5-7400-521202 Appeals Board	2,500	2,500	500	0	2,500	
100-5-7400-521203 Design Review	600	4,300	1,375	0	4,300	
100-5-7400-521300 Technical	16,400	10,800	13,431	0	10,800	
100-5-7400-523210 Information Technology	500	500	0	0	500	
100-5-7400-523300 Advertising	1,600	1,000	310	0	1,000	
100-5-7400-523600 Dues & Fees	250	250	0	0	250	
100-5-7400-523700 Education & Training	0	1,000	0	0	1,000	
100-5-7400-523900 OTHER	0	100	0	0	100	
TOTAL CONTRACTED SERVICES	64,350	83,650	40,732	0	83,650	
SUPPLIES & MINOR EQPT						
100-5-7400-531100 Supplies	500	500	111	0	500	
100-5-7400-531400 Books & Periodicals	0	100	0	0	100	
TOTAL SUPPLIES & MINOR EQPT	500	600	111	0	600	
CAPITAL OUTLAYS > \$5000						
100-5-7400-542410 Technology	0	3,000	0	0	3,000	
TOTAL CAPITAL OUTLAYS > \$5000	0	3,000	0	0	3,000	
TOTAL PLANNING & ZONING	64,850	87,250	40,843	0	87,250	

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	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
DEPARTMENT - CODE ENFORCEMENT						
PERSONNEL SERVICES						
100-5-7450-511100 Regular Employees	52,279	87,910	34,757	(500)	87,410	
100-5-7450-511200 Part-time Employees	0	0	0	0	0	
100-5-7450-511300 Overtime	1,321	1,500	2,166	0	1,500	
100-5-7450-511325 Incentive Wages	0	2,000	0	0	2,000	
100-5-7450-511335 Incentive Wages-(1TP)	0	0	0	849	849	
100-5-7450-512100 Group Insurance	10,006	11,938	975	0	11,938	
100-5-7450-512200 Social Security FICA C	3,176	5,636	2,233	0	5,636	
100-5-7450-512300 Medicare	743	1,318	522	0	1,318	
100-5-7450-512400 Retirement Contributio	5,875	11,943	0	3,407	15,350	
100-5-7450-512700 Worker's Compensation	(0)	1,168	0	0	1,168	
100-5-7450-512800 Vacant Positions	0	6,180	0	0	6,180	
TOTAL PERSONNEL SERVICES	73,400	129,594	40,654	3,756	133,350	
CONTRACTED SERVICES						
100-5-7450-521200 Professional	38,000	35,360	10,316	0	35,360	
100-5-7450-521300 Technical	0	500	0	0	500	
100-5-7450-522200 Repairs & Maintenance	500	500	331	0	500	
100-5-7450-523200 Communications	1,000	800	404	0	800	
100-5-7450-523210 Information Technology	0	1,000	87	0	1,000	
100-5-7450-523600 Dues & Fees	0	500	0	0	500	
100-5-7450-523700 Education & Training	0	500	0	0	500	
TOTAL CONTRACTED SERVICES	39,500	39,160	11,138	0	39,160	
SUPPLIES & MINOR EQPT						
100-5-7450-531100 Supplies	200	200	30	0	200	
100-5-7450-531270 Gasoline/Diesel	1,000	3,000	2,134	2,000	5,000	Increased cost in fuel
100-5-7450-531700 Other Supplies	0	100	0	0	100	
TOTAL SUPPLIES & MINOR EQPT	1,200	3,300	2,164	2,000	5,300	
TOTAL CODE ENFORCEMENT	114,100	172,054	53,956	5,756	177,810	

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	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
DEPARTMENT - ECONOMIC DEVELOPMENT						
PERSONNEL SERVICES						
100-5-7520-511100 Regular Employees	160,260	165,402	59,720	2,755	168,157	
100-5-7520-511300 Overtime	2,207	6,000	954	0	6,000	
100-5-7520-511335 Incentive Wages-(1TP)	0	0	0	2,475	2,475	
100-5-7520-512100 Group Insurance	30,596	35,813	13,330	0	35,813	
100-5-7520-512200 Social Security FICA C	9,521	10,999	3,517	0	10,999	
100-5-7520-512300 Medicare	2,227	2,572	823	0	2,572	
100-5-7520-512400 Retirement Contributio	17,819	22,895	0	7,312	30,207	
100-5-7520-512700 Worker's Compensation	0	2,187	0	0	2,187	
TOTAL PERSONNEL SERVICES	222,630	245,869	78,343	12,542	258,411	
CONTRACTED SERVICES						
100-5-7520-521200 Professional	63,000	90,000	52,838	0	90,000	
100-5-7520-521204 Consulting	7,300	40,000	660	0	40,000	
100-5-7520-521300 Technical	180	180	0	0	180	
100-5-7520-522000 Festivals & Events	5,000	7,000	4,270	0	7,000	
100-5-7520-522125 Special Exhibits - Sou	8,200	13,200	9,096	0	13,200	
100-5-7520-522145 Special Promotions	2,000	5,000	0	0	5,000	
100-5-7520-522160 Special Events - Counc	3,500	18,500	19,505	0	18,500	
100-5-7520-522200 Repairs & Maintenance	3,000	3,000	105	0	3,000	
100-5-7520-523200 Communications	1,500	2,500	606	0	2,500	
100-5-7520-523300 Advertising	25,005	25,000	16,162	0	25,000	Increase to 25K Per Adrienne
100-5-7520-523400 Printing & Binding	0	0	75	0	0	
100-5-7520-523500 Travel	100	1,000	1,226	0	1,000	
100-5-7520-523600 Dues & Fees	500	1,000	12,286	0	1,000	
100-5-7520-523700 Education & Training	100	2,000	0	0	2,000	
100-5-7520-523850 Contract Labor	0	1,000	0	0	1,000	
TOTAL CONTRACTED SERVICES	119,385	209,380	116,829	0	209,380	
SUPPLIES & MINOR EQPT						
100-5-7520-531100 Supplies	2,700	2,500	436	0	2,500	
100-5-7520-531200 Supplies - Christ Chur	0	1,000	0	0	1,000	
100-5-7520-531220 Natural Gas	900	800	372	0	800	
100-5-7520-531230 Electricity	3,600	3,500	1,988	0	3,500	
100-5-7520-531270 Gasoline/Diesel	250	250	39	0	250	
100-5-7520-531300 Operating Lease	1,100	2,000	615	0	2,000	
100-5-7520-531600 Small Equipment<5000	2,600	2,500	0	0	2,500	

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	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
100-5-7520-531700 Other Supplies	0	500	0	0	500	
TOTAL SUPPLIES & MINOR EQPT	11,150	13,050	3,450	0	13,050	
CAPITAL OUTLAYS > \$5000						
100-5-7520-541200 Site Improvements	42,000	60,000	7,478	0	60,000	
100-5-7520-542200 Vehicles		15,000	17,574	0	15,000	
100-5-7520-542300 Furniture & Fixtures	250	250	0	0	250	
TOTAL CAPITAL OUTLAYS > \$5000	42,250	75,250	25,052	0	75,250	
OTHER COSTS (NOC)						
100-5-7520-575100 Hapeville Community Im	0	15,000	0	0	15,000	
TOTAL OTHER COSTS (NOC)	0	15,000	0	0	15,000	
TOTAL ECONOMIC DEVELOPMENT	395,415	558,549	223,674	12,542	571,091	

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	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
DEPARTMENT - MAIN STREET						
CONTRACTED SERVICES						
100-5-7550-522000 Festivals	14,895	20,000	10,773	0	20,000	
100-5-7550-523300 Advertising	0	4,000	0	0	4,000	
100-5-7550-523400 Printing & Binding	1,050	1,000	1,581	1,500	2,500	Expected increase in total expenses - Per Bianca
100-5-7550-523500 Travel	0	5,000	0	(2,500)	2,500	Expected decrease in total expenses - Per Bianca
100-5-7550-523600 Dues & Fees	625	600	200	0	600	
100-5-7550-523700 Education & Training	400	1,000	0	0	1,000	
100-5-7550-523850 Contract Labor	2,300	3,300	0	0	3,300	
TOTAL CONTRACTED SERVICES	19,270	34,900	12,554	(1,000)	33,900	
SUPPLIES & MINOR EQPT						
100-5-7550-531100 Supplies	200	200	789	1,300	1,500	Expected increase in total expenses - Per Bianca
100-5-7550-531700 Other Supplies	0	300	0	0	300	
TOTAL SUPPLIES & MINOR EQPT	200	500	789	1,300	1,800	
CAPITAL OUTLAYS > \$5000						
100-5-7550-541200 Site Improvements	20,600	14,000	6,456	0	14,000	
TOTAL CAPITAL OUTLAYS > \$5000	20,600	14,000	6,456	0	14,000	
TOTAL MAIN STREET	40,070	49,400	19,799	300	49,700	

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	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
OTHER FINANCING USES						
100-5-9100-611215 Transfer to E911	295,375	440,796	0	0	440,796	
100-5-9100-611220 Transfer to ARP Grant	0	0	0	0	0	
TOTAL OTHER FINANCING USES	295,475	440,796	0	0	440,796	
TOTAL EXPENDITURES	13,812,398	17,209,016	6,713,976	(64,701)	17,144,315	
REVENUE OVER/(UNDER) EXPENDITURES	0	0	2,609,637	0	0	

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	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
201-SPECIAL REVENUE FUNDS						
DEPARTMENT - SPECIAL REVENUE						
DEPARTMENTAL EXPENDITURES						
DEBT SERVICE						
201-5-5910-580555 Coffee & Chrome - Expe	0	0	0	0	0	
201-5-5910-580565 Bright Start- Expendit	0	0	3,167	0	0	
TOTAL DEBT SERVICE	0	0	3,167	0	0	
TOTAL SPECIAL REVENUE	0	0	3,167	0	0	
TOTAL EXPENDITURES	0	0	3,167	0	0	
REVENUE OVER/(UNDER) EXPENDITURES	0	0	(3,167)	0	0	

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	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
215-E911 FUND						
CHARGES FOR SERVICES						
215-0-0000-342500 E-911 Revenue	160,400	202,514	56,373	0	202,514	
TOTAL CHARGES FOR SERVICES	160,400	202,514	56,373	0	202,514	
OTHER FINANCING SOURCES						
215-0-0000-391100 Transfer from General	295,375	440,796	0	0	440,796	
TOTAL OTHER FINANCING SOURCES	295,375	440,796	0	0	440,796	
TOTAL REVENUE	455,775	643,310	56,373	0	643,310	
DEPARTMENTAL EXPENDITURES						
PERSONNEL SERVICES						
215-5-3800-511100 Regular Salaries - (Di	235,476	371,385	0	0	371,385	
215-5-3800-511300 Overtime - (Dispatch)	39,382	41,000	0	(1,618)	39,382	
215-5-3800-512200 Social Security FICA C	16,613	23,026	0	0	23,026	
215-5-3800-512300 Medicare	3,904	5,385	0	0	5,385	
TOTAL PERSONNEL SERVICES	295,375	440,796	0	(1,618)	439,178	
CONTRACTED SERVICES						
215-5-3800-521100 Contract Services	5,000	10,000	0	0	10,000	
215-5-3800-523200 Communications	130,100	175,514	59,253	0	175,514	
TOTAL CONTRACTED SERVICES	135,100	185,514	59,253	0	185,514	
SUPPLIES & MINOR EQPT						
215-5-3800-531100 Supplies	10,814	17,000	0	1,618	18,618	
TOTAL SUPPLIES & MINOR EQPT	10,814	17,000	0	1,618	18,618	
DEBT SERVICE						
215-5-3800-581200 Principal Capital Leas	14,242	0	0	0	0	
215-5-3800-582200 Interest Capital Lease	244	0	0	0	0	

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	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
TOTAL DEBT SERVICE	14,486	0	0	0	0	
TOTAL EXPENDITURES	455,775	643,310	59,253	(0)	643,310	
REVENUE OVER/(UNDER) EXPENDITURES	0	0	(2,880)	0	0	
220-ARP GRANT FUND						
REVENUES						
MISC REVENUE						
220-0-0000-381220 ARP Funding Revenue		1,003,000	0	217,016	1,220,016	
TOTAL MISC REVENUE		1,003,000	0	217,016	1,220,016	
TOTAL REVENUE		1,003,000	0	217,016	1,220,016	
DEPARTMENT - POLICE DEPARTMENT						
DEPARTMENTAL EXPENDITURES						
PERSONNEL SERVICES						
220-5-3210-511120 Public Safety Salaries	610,008	0	0	610,008	610,008	
TOTAL PERSONNEL SERVICES	610,008	0	0	610,008	610,008	
TOTAL POLICE DEPARTMENT	610,008	0	0	610,008	610,008	
PERSONNEL SERVICES						
220-5-3510-511120 Public Safety Salaries	610,008	0	0	610,008	610,008	
TOTAL PERSONNEL SERVICES		0	0	610,008	610,008	
TOTAL FIRE DEPARTMENT		0	0	610,008	610,008	
OTHER FINANCING USES						
220-5-9000-611110 Transfer to General Fd	0	1,003,000	0	(1,003,000)	0	
TOTAL OTHER FINANCING USES	0	1,003,000	0	(1,003,000)	0	
TOTAL OTHER SOURCES & USES	0	1,003,000	0	(1,003,000)	0	
TOTAL EXPENDITURES		1,003,000	0	217,016	1,220,016	

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	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0	0	0	
275-HOTEL & MOTEL TAX FUND						
TAXES						
275-0-0000-314120 Hotel/Motel Taxes	2,022,759	2,500,000	1,289,875	0	2,500,000	
TOTAL TAXES	2,022,759	2,500,000	1,289,875	0	2,500,000	
TOTAL REVENUE	2,022,759	2,500,000	1,289,875	0	2,500,000	
DEBT SERVICE						
275-5-5910-580405 DMO -TCT Trf Out	884,957	1,093,750	660,054	0	1,093,750	
275-5-5910-580410 Tourism B-TPD Trf Out	379,267	468,750	282,880	0	468,750	
275-5-5910-580415 Gen Fund Allocation	758,535	937,500	565,761	0	937,500	
TOTAL DEBT SERVICE	2,022,759	2,500,000	1,508,695	0	2,500,000	
TOTAL HOTEL-MOTEL	2,022,759	2,500,000	1,508,695	0	2,500,000	
TOTAL EXPENDITURES	2,022,759	2,500,000	1,508,695	0	2,500,000	
REVENUE OVER/(UNDER) EXPENDITURES	0	0	(218,820)	0	0	

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	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
280-VEHICLE EXCISE FUND						
INTERGOVERNMENTAL REV						
280-0-0000-333600 Car Rental Tax Revenue	221,758	185,503	152,232	0	185,503	
TOTAL INTERGOVERNMENTAL REV	221,758	185,503	152,232	0	185,503	
TOTAL REVENUE	221,758	185,503	152,232	0	185,503	
OTHER FINANCING USES						
280-5-9000-611290 Transfer to TPD	221,758	185,503	0	0	185,503	
TOTAL OTHER SOURCES & USES	221,758	185,503	0	0	185,503	
TOTAL EXPENDITURES	221,758	185,503	0	0	185,503	
REVENUE OVER/(UNDER) EXPENDITURES	0	0	152,232	0	0	

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FY2021-2022 PROPOSED MID-YEAR BUDGET AMENDMENT - As of December 31, 2021

	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
290-TRADE AND TOURISM						
INTERGOVERNMENTAL REV						
290-0-0000-335100 Arts Council Grant Rev	10,000	0	0	0	0	
TOTAL INTERGOVERNMENTAL REV	10,000	0	0	0	0	
OTHER FINANCING SOURCES						
290-0-0000-391280 DMO-TCT trf fr H/M	884,957	1,288,750	660,054	0	1,288,750	
290-0-0000-391281 Transfer from Vehicle	221,758	185,503	0	0	185,503	
290-0-0000-391285 Tourism B=TPD trf fr H	379,267	468,750	282,880	0	468,750	
290-0-0000-391295 Transfer from Dev Auth	0	0	0	1,700,000	1,700,000	
TOTAL OTHER FINANCING SOURCES	1,485,982	1,943,003	942,934	1,700,000	3,643,003	
TOTAL REVENUE	1,495,982	1,943,003	942,934	1,700,000	3,643,003	
DEPARTMENTAL EXPENDITURES						
DEPARTMENT - Hoyt Smith Center						
PERSONNEL SERVICES						
290-5-6121-511100 Regular Employees	76,274	72,110	38,454	6,580	78,690	
290-5-6121-511200 Part Time Employees	47,854	48,865	9,588	0	48,865	
290-5-6121-511300 Overtime	3,269	1,000	3,329	4,000	5,000	
290-5-6121-511335 Incentive Wages-(1TP)	0	0	0	2,528	2,528	
290-5-6121-512100 Group Insurance	8,153	11,938	4,267	0	11,938	
290-5-6121-512200 Social Security FICA C	7,809	7,848	2,855	0	7,848	
290-5-6121-512300 Medicare	1,835	1,835	670	0	1,835	
290-5-6121-512400 Retirement Contributio	8,728	10,766	0	3,979	14,745	
290-5-6121-512700 Worker's Compensation	(0)	995	0	0	995	
290-5-6121-512800 Vacant Positions	0	31,220	0	0	31,220	
TOTAL PERSONNEL SERVICES	153,922	186,576	59,164	17,087	203,663	
CONTRACTED SERVICES						
290-5-6121-521200 Professional Services	5,000	9,500	2,201	0	9,500	
290-5-6121-522200 Repairs and Maintenanc	2,100	34,000	13,428	0	34,000	
TOTAL CONTRACTED SERVICES	7,100	43,500	15,629	0	43,500	

CITY OF HAPEVILLE
FY2021-2022 PROPOSED MID-YEAR BUDGET AMENDMENT - As of December 31, 2021

	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
SUPPLIES & MINOR EQPT						
290-5-6121-531100 Supplies	3,500	5,000	115	0	5,000	
TOTAL SUPPLIES & MINOR EQPT	3,500	5,000	115	0	5,000	
CAPITAL OUTLAYS > \$5000						
290-5-6121-541200 Site Improvements	0	40,000	3,440	0	40,000	
TOTAL CAPITAL OUTLAYS > \$5000	0	40,000	3,440	0	40,000	
TOTAL Hoyt Smith Center	164,522	275,076	78,348	17,087	292,163	
DEPARTMENT - Economic Development						
CONTRACTED SERVICES						
290-5-7520-521200 Professional Services	884,957	673,238	540,183	0	673,238	
290-5-7520-522200 Repairs and Maintenanc	630	0	0	0	0	
290-5-7520-523600 Dues and Fees	0	0	10,000	0	0	
TOTAL CONTRACTED SERVICES	885,587	673,238	550,183	0	673,238	
SUPPLIES & MINOR EQPT						
290-5-7520-531100 Supplies	1,000	1,000	0	0	1,000	
290-5-7520-531220 Natural Gas	187	0	0	0	0	
TOTAL SUPPLIES & MINOR EQPT	1,187	1,000	0	0	1,000	
CAPITAL OUTLAYS > \$5000						
290-5-7520-541200 Site Improvements	352,911	993,689	23,526	0	993,689	
290-5-7520-541245 748 VA - Remediation	84,000	0	172,820	200,000	200,000	Development Authority Bond Funding Source
290-5-7520-541246 748 VA - Construction	7,200	0	335,757	600,000	600,000	Development Authority Bond Funding Source
290-5-7520-541280 Theatre - 599 N Centra	575	0	0	0	0	
290-5-7520-541289 LMIG Grant Expenditure	0	0	0	0	0	
TOTAL CAPITAL OUTLAYS > \$5000	444,686	993,689	532,103	800,000	1,793,689	
TOTAL Economic Development	1,331,460	1,667,927	1,082,285	800,000	2,467,927	
TOTAL EXPENDITURES	1,495,982	1,943,003	1,160,633	817,087	2,760,090	

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FY2021-2022 PROPOSED MID-YEAR BUDGET AMENDMENT - As of December 31, 2021

	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
REVENUE OVER/(UNDER) EXPENDITURES	0	0	(217,699)	882,913	882,913	
301-CAPITAL PROJECTS FUND						
INTERGOVERNMENTAL REV						
301-0-0000-331347 DOT - LMIG Program Rev	68,000	80,000	0	0	80,000	
301-0-0000-331486 CDBG - Sidewalks--CDBG	350,000	300,000	0	130,000	430,000	
301-0-0000-331488 CDBG Revenues	0	0	0	0	0	
TOTAL INTERGOVERNMENTAL REV	418,000	380,000	0	130,000	510,000	
OTHER FINANCING SOURCES						
301-0-0000-391350 Transfer from T-SPLOST	82,000	120,000	0	0	120,000	
TOTAL OTHER FINANCING SOURCES	82,000	120,000	0	0	120,000	
TOTAL REVENUE	500,000	500,000	0	130,000	630,000	
DEPARTMENTAL EXPENDITURES						
CAPITAL OUTLAYS > \$5000						
301-5-5920-541360 CDBG	400,000	350,000	156,712	130,000	480,000	
301-5-5920-541375 DOT -LMIG Program Expe	100,000	150,000	117,931	0	150,000	
TOTAL CAPITAL OUTLAYS > \$5000	500,000	500,000	274,643	130,000	630,000	
TOTAL EXPENDITURES	500,000	500,000	274,643	130,000	630,000	
REVENUE OVER/(UNDER) EXPENDITURES	0	0	(274,643)	0	0	

CITY OF HAPEVILLE
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	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
350-T-SPLOST						
REVENUES						
TAXES						
350-0-0000-313200 T-SPLOST Revenue	1,262,007	1,200,000	459,121	0	1,200,000	
TOTAL TAXES	1,262,007	1,200,000	459,121	0	1,200,000	
OTHER FINANCING SOURCES						
350-0-0000-395250 PY Fund Balance Alloc	532,000	0	0	0	0	
TOTAL OTHER FINANCING SOURCES	532,000	0	0	0	0	
TOTAL REVENUE	1,794,007	1,200,000	459,121	0	1,200,000	
350-T-SPLOST						
DEPARTMENTAL EXPENDITURES						
CAPITAL OUTLAYS > \$5000						
350-5-5920-541272 Earmark Loop Road	0	0	0	832,000	832,000	
350-5-5920-541278 Traffic Signage Projec	0	0	16,411	30,000	30,000	
350-5-5920-542100 TSPLOST - Technical	0	1,200,000	10,749	(862,000)	338,000	New Cabinet at Atlanta Ave & New Signal Heads Viginia & Rainey
350-5-5920-542120 TSPLOST Capital	1,794,007	0	0	0	0	Silent Crossing Project Comeplete - Per Lee
TOTAL CAPITAL OUTLAYS > \$5000	1,794,007	1,200,000	27,159	0	1,200,000	
TOTAL EXPENDITURES	1,794,007	1,200,000	27,159	0	1,200,000	
REVENUE OVER/(UNDER) EXPENDITURES	0	0	431,962	0	0	

CITY OF HAPEVILLE
FY2021-2022 PROPOSED MID-YEAR BUDGET AMENDMENT - As of December 31, 2021

	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
505-WATER & SEWER FUND						
REVENUES						
CHARGES FOR SERVICES						
505-0-0000-341191 Return Check Fees	350	0	0	0	0	
505-0-0000-341900 Water/Sewer Misc	570	0	0	0	0	
505-0-0000-344210 Water Charges	2,498,000	2,931,423	1,425,094	0	2,931,423	
505-0-0000-344211 Water Tap Fee	20	0	150,100	150,100	150,100	
505-0-0000-344230 Sewage Charges	1,678,900	1,800,000	898,546	0	1,800,000	To match actual receipts - no additional receipts expected Per Lee
505-0-0000-344231 Sewer Tap Fee	0	0	26,500	26,500	26,500	
505-0-0000-344290 Late Fee	90,000	140,000	80,710	0	140,000	To match actual receipts - no additional receipts expected Per Lee
TOTAL CHARGES FOR SERVICES	4,267,840	4,871,423	2,580,950	176,600	5,048,023	
TOTAL REVENUE	4,267,840	4,871,423	2,580,950	176,600	5,048,023	
505-WATER & SEWER FUND						
DEPARTMENT - SEWAGE COLLECTION & DISPO						
SUPPLIES & MINOR EQPT						
505-5-4330-531210 Water/Sewerage	671,552	500,000	254,513	0	500,000	
TOTAL SUPPLIES & MINOR EQPT	671,552	500,000	254,513	0	500,000	
TOTAL SEWAGE COLLECTION & DISPO	671,552	500,000	254,513	0	500,000	
DEPARTMENT - WATER SUPPLY						
PERSONNEL SERVICES						
505-5-4420-511100 Regular Employees	361,242	371,014	175,051	51,170	422,184	
505-5-4420-511300 Overtime	46,882	60,000	18,386	0	60,000	
505-5-4420-511335 Incentive Wages-(1TP)	0	0	0	5,800	5,800	
505-5-4420-512100 Group Insurance	65,119	95,502	38,247	0	95,502	
505-5-4420-512200 Social Security FICA C	23,291	30,443	11,471	0	30,443	
505-5-4420-512300 Medicare	5,503	7,120	2,683	0	7,120	
505-5-4420-512400 Retirement Contributio	43,441	57,573	0	25,881	83,454	
505-5-4420-512700 Worker's Compensation	(0)	4,912	0	0	4,912	
505-5-4420-512800 Vacant Positions	0	49,489	0	0	49,489	
TOTAL PERSONNEL SERVICES	545,478	676,053	245,837	82,850	758,903	

CITY OF HAPEVILLE
FY2021-2022 PROPOSED MID-YEAR BUDGET AMENDMENT - As of December 31, 2021

	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
CONTRACTED SERVICES						
505-5-4420-521200 Professional	163,500	210,000	76,363	0	210,000	
505-5-4420-522200 Repairs & Maintenance	596,700	523,700	277,913	160,000	683,700	
505-5-4420-523200 Communications	32,000	30,000	14,991	0	30,000	
505-5-4420-523210 Information Technology	0	0	20,740	20,740	20,740	
505-5-4420-523400 Printing & Binding	1,800	0	0	0	0	Kendall Supply Service and Support
505-5-4420-523600 Dues & Fees	1,500	5,000	3,091	0	5,000	
505-5-4420-523700 Education & Training	2,600	2,000	0	0	2,000	
505-5-4420-523750 Bad Debt Expense	13,600	0	0	0	0	
505-5-4420-523900 Other	0	6,000	0	0	6,000	
TOTAL CONTRACTED SERVICES	811,700	776,700	393,098	180,740	957,440	
SUPPLIES & MINOR EQPT						
505-5-4420-531100 Supplies	60,000	71,000	65,456	50,000	121,000	
505-5-4420-531220 Natural Gas	5,200	4,800	2,071	0	4,800	
505-5-4420-531230 Electricity	16,200	20,000	5,262	0	20,000	
505-5-4420-531270 Gasoline/Diesel	11,000	10,000	9,077	0	10,000	
505-5-4420-531600 Small Equipment<5000	1,000	0	0	0	0	
TOTAL SUPPLIES & MINOR EQPT	93,400	105,800	81,866	50,000	155,800	
0						
CAPITAL OUTLAYS > \$5000						
505-5-4420-541400 Infrastructure	18,719	18,719	0	0	18,719	
505-5-4420-541600 Infrastructure-CIP-ATL	6,000	50,000	0	0	50,000	
505-5-4420-542200 Vehicles	0	28,000	0	0	28,000	
505-5-4420-542400 Computers	1,189	0	1,738	0	0	
TOTAL CAPITAL OUTLAYS > \$5000	25,908	96,719	1,738	0	96,719	
DEPRECIATION & AMORT						
505-5-4420-561000 Depreciation	458,000	393,000	0	0	393,000	
TOTAL DEPRECIATION & AMORT	458,000	393,000	0	0	393,000	

CITY OF HAPEVILLE
FY2021-2022 PROPOSED MID-YEAR BUDGET AMENDMENT - As of December 31, 2021

	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
DEBT SERVICE						
505-5-4420-580600 PRIN & INTEREST EXP GE	6,800	30,800	30,716	0	30,800	
505-5-4420-582109 Trf to Dev Auth - 2019	464,046	455,699	224,280	0	455,699	
505-5-4420-583100 Trf to Dev Auth 2014 A	511,652	511,652	262,500	0	511,652	
TOTAL DEBT SERVICE	982,498	998,151	517,496	0	998,151	
TOTAL WATER SUPPLY	2,916,984	3,046,423	1,240,036	313,590	3,360,013	
505-WATER & SEWER FUND						
DEPARTMENT - WATER DISTRIBUTION						
SUPPLIES & MINOR EQPT						
505-5-4440-531510 Water Purchases For Re	1,417,497	1,300,000	694,480	100,000	1,400,000	
TOTAL SUPPLIES & MINOR EQPT	1,417,497	1,300,000	694,480	100,000	1,400,000	
CAPITAL OUTLAYS > \$5000						
505-5-4440-542500 Equipment	0	25,000	0	0	25,000	
TOTAL CAPITAL OUTLAYS > \$5000	0	25,000	0	0	25,000	
TOTAL WATER DISTRIBUTION	1,417,497	1,325,000	694,480	100,000	1,425,000	
TOTAL EXPENDITURES	5,006,033	4,871,423	2,189,029	413,590	5,285,013	
REVENUE OVER/(UNDER) EXPENDITURES	(738,193)	0	391,922	(236,990)	(236,990)	

CITY OF HAPEVILLE
FY2021-2022 PROPOSED MID-YEAR BUDGET AMENDMENT - As of December 31, 2021

	FY2020-21	FY2021-22	Year-To Date	Amendment Request	Proposed	Comments
	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
506-STORMWATER FUND						
REVENUES						
CHARGES FOR SERVICES						
506-0-0000-344210 Stormwater Charges	247,200	227,903	56,109	0	227,903	
TOTAL CHARGES FOR SERVICES	247,200	227,903	56,109	0	227,903	
TOTAL REVENUE	247,200	227,903	56,109	0	227,903	
DEPARTMENTAL EXPENDITURES						
PERSONNEL SERVICES						
506-5-4320-511100 Regular Employees	77,604	75,748	37,604	6,477	82,225	
506-5-4320-511300 Overtime	985	1,000	771	0	1,000	
506-5-4320-511335 Incentive Wages-(1TP)	0	0	0	1,597	1,597	
506-5-4320-512100 Group Insurance	775	11,938	422	0	11,938	
506-5-4320-512200 Social Security FICA C	4,502	4,820	2,378	0	4,820	
506-5-4320-512300 Medicare	1,053	1,127	545	0	1,127	
506-5-4320-512400 Retirement Contributio	8,133	10,252	0	4,254	14,506	
506-5-4320-512700 Worker's Compensation	(0)	999	0	0	999	
TOTAL PERSONNEL SERVICES	93,053	105,885	41,719	12,328	118,213	
CONTRACTED SERVICES						
506-5-4320-521300 Technical	42,500	50,000	970	0	50,000	
506-5-4320-522200 Repairs & Maintenance	16,500	59,018	175,670	146,652	205,670	
506-5-4320-523200 Communications	122	0	0	0	0	
TOTAL CONTRACTED SERVICES	59,122	109,018	176,640	146,652	255,670	
SUPPLIES & MINOR EQPT						
506-5-4320-531100 Supplies	1,600	2,000	0	0	2,000	
TOTAL SUPPLIES & MINOR EQPT	1,600	2,000	0	0	2,000	

CITY OF HAPEVILLE
FY2021-2022 PROPOSED MID-YEAR BUDGET AMENDMENT - As of December 31, 2021

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	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
CAPITAL OUTLAYS > \$5000						
506-5-4320-542500 Equipment	0	11,000	0	0	11,000	
TOTAL CAPITAL OUTLAYS > \$5000	0	11,000	0	0	11,000	
DEPRECIATION & AMORT						
506-5-4320-561000 Depreciation	29,023	0	0	0	0	
TOTAL DEPRECIATION & AMORT	29,023	0	0	0	0	
TOTAL EXPENDITURES	182,798	227,903	218,359	158,980	386,883	
REVENUE OVER/(UNDER) EXPENDITURES	64,402	0	(162,251)	(158,980)	(158,980)	

CITY OF HAPEVILLE
FY2021-2022 PROPOSED MID-YEAR BUDGET AMENDMENT - As of December 31, 2021

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	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
540-SOLID WASTE FUND						
CHARGES FOR SERVICES						
540-0-0000-344110 Refuse Collection Char	520,460	493,874	264,091	0	493,874	
540-0-0000-344115 Refuse Collection - Mi	405	500	675	175	675	
540-0-0000-344130 Solid Waste Scrap	760	1,000	0	0	1,000	
540-0-0000-344140 Allied Waste Commissio	4,000	1,000	1,000	0	1,000	
540-0-0000-344150 Clean & Green Revenue	18,000	17,500	9,163	0	17,500	
540-0-0000-344290 Late Fee	9,350	6,800	6,931	0	6,800	
TOTAL CHARGES FOR SERVICES	552,975	520,674	281,860	175	520,849	
TOTAL REVENUE	552,975	520,674	281,860	175	520,849	
DEPARTMENTAL EXPENDITURES						
PERSONNEL SERVICES						
540-5-4510-511100 Regular Employees	19,083	18,314	9,260	1,278	19,592	
540-5-4510-511300 Overtime	1,072	12,000	819	0	12,000	
540-5-4510-511335 Incentive Wages-(1TP)	0	0	0	761	761	
540-5-4510-512100 Group Insurance	8,215	5,969	2,802	0	5,969	
540-5-4510-512200 Social Security FICA C	1,105	2,623	589	0	2,623	
540-5-4510-512300 Medicare	258	614	138	0	614	
540-5-4510-512400 Retirement Contributio	2,087	4,049	0	1,484	5,533	
540-5-4510-512700 Worker's Compensation	0	238	0	0	238	
TOTAL PERSONNEL SERVICES	31,820	43,807	13,608	3,523	47,330	
CONTRACTED SERVICES						
540-5-4510-521200 Professional Fees	411,000	425,827	170,039	0	425,827	
540-5-4510-522110 Disposal service	29,000	26,540	7,776	0	26,540	
540-5-4510-522200 Repairs & Maintenance	47,610	32,000	51,941	20,000	52,000	
540-5-4510-523750 Bad Debt Expense	3,133	0	0	0	0	
TOTAL CONTRACTED SERVICES	490,743	484,367	229,757	20,000	504,367	

CITY OF HAPEVILLE
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	Approved Budget	Approved Budget	Actual	Increase (Decrease)	Amended Budget	Explanation / Justification for Major Increase Requests
SUPPLIES & MINOR EQPT						
540-5-4510-531100 Supplies	22,800	26,500	840	0	26,500	
540-5-4510-531270 Gasoline/Diesel	13,200	16,000	7,164	0	16,000	
TOTAL SUPPLIES & MINOR EQPT	36,000	42,500	8,004	0	42,500	
DEPRECIATION & AMORT						
540-5-4510-561000 Depreciation	14,368	0	0	0	0	
TOTAL DEPRECIATION & AMORT	14,368	0	0	0	0	
TOTAL EXPENDITURES	572,930	570,674	251,370	23,523	594,197	
REVENUE OVER/(UNDER) EXPENDITURES	(19,955)	(50,000)	30,490	(23,348)	(73,348)	



ALAN HALLMAN
MAYOR

MIKE RAST
ALDERMAN AT LARGE

BRETT REICHERT
COUNCILMAN AT LARGE

MARK ADAMS
COUNCILMAN WARD I

CHLOE ALEXANDER
COUNCILMAN WARD II

MAYOR AND COUNCIL WORK SESSION

Join in person at 700 Doug Davis Drive, Hapeville, GA 30354 Or, visit the City's Website for live stream at <https://hapevillega.civicclerk.com/Web/Player.aspx?id=498&key=-1&mod=-1&mk=-1&nov=0>

January 18, 2022 6:00 PM

MINUTES

1. **CALL TO ORDER:** by Mayor Hallman at 6:02 PM
2. **ROLL CALL:** All Members of Council were present with exception of Councilman Adams, which constituted a quorum.
 - ✓ Alan Hallman
 - ✓ Mike Rast
 - ✓ Brett Reichert
 - × Mark Adams
 - ✓ Chloe Alexander
3. **WELCOME:** Mayor Hallman welcomed all to the January 18th Meeting.
4. **PUBLIC HEARING:**
 - 4.I. Consideration and Action on Alcohol Beverage License request by Paper Plane at 816 S Central Ave, Atlanta, GA 30354.

Staff Comments: Staff informed the Governing Body that Paper Plane has completed all of the necessary steps in the alcohol license application process. **Applicant Comments:** David Hewitt **Public Comments:** There were no public comments made for this item.

MOTION: Alderman Rast made a motion to approve Alcohol Beverage License request by Paper Plane at 816 S Central Ave, Atlanta, GA 30354, Councilman Reichert provided a seconded. **Motion carried 3-0.**
 - 4.II. Consideration of an amendment to the Code of Ordinances, City of Hapeville, Georgia, Chapter 93 (Zoning), Article 3.1 (Zones), Section 93-3.1-2 (Zoning Map) - First Reading.

Discussion item only; Staff Comments: Dr. Lynn Patterson, City Planner described to Council the modifications applied to Zoning Map. **Public Comments:** There were no public comments made for this item. **No action was taken;** this stood as a first reading for this item.
 - 4.III. Consideration on 2021-2022 Budget Amendment – First Reading

Discussion item only; Staff Comments: Finance Director, Randy Brewer presented Council with a Budget amendment summary and detailed the adjustments that were prepared. **Public Comments:** There were no public comments made for this item. **No action was taken;** this stood as a first reading for this item.
 - 4.IV. Consideration and Action on a Conditional Use Permit request to operate a commercial parking lot at 0 Norman Berry Drive.

Staff Comments: Dr. Lynn Patterson, City Planner. **Applicant Comments:** Sonial Patel
Public Comments: There were no public comments made for this item.

MOTION: Alderman Rast made a motion to approve a Conditional Use Permit request to operate a commercial parking lot at O Norman Berry Drive., Councilman Reichert provided a seconded. **Motion carried 3-0.**

5. QUESTIONS ON AGENDA ITEMS:

1. Daniel Ray- Spoke on item 8.I.

6. CONSENT AGENDA:

- 6.I. Consideration and Action to approve the January 4, 2022, Council Meeting minutes.
- 6.II. Consideration and Action to approve the January 4, 2022, Executive Session Meeting minutes.

MOTION: Councilman Alexander made a motion to approve the consent agenda, Alderman Rast provided a seconded. **Motion carried 3-0.**

7. OLD BUSINESS: None

8. NEW BUSINESS:

- 8.I. Consideration and Action to approve the Solid Waste Collection Service Agreement Amendment.

MOTION: Alderman Rast made a motion to approve the the Solid Waste Collection Service Agreement Amendment, Councilman Alexander provided a seconded. **Motion carried 3-0.**

- 8.II. Consideration and Action to approve the Ordinance to Repeal Booting.

MOTION: Councilman Reichert made a motion to approve the Ordinance to Repeal Booting, Councilman Alexander provided a seconded. **Motion carried 3-0.**

- 8.III. Consideration and Action on approving A&A Asphalt in the amount of \$ 215,154 for milling and paving of Springhaven Avenue and the installation of curb and sidewalk on parts of Stillwood.

MOTION: Alderman Rast made a motion to approve the A&A Asphalt in the amount of \$ 215,154 for milling and paving of Springhaven Avenue and the installation of curb and sidewalk on parts of Stillwood. Councilman Alexander provided a seconded. **Motion carried 3-0.**

- 8.IV. Consideration and Action on Cost adjustment request to 748 Virginia Avenue construction project due to unforeseen sanitary sewer issues.

MOTION: Alderman Rast made a motion to approve the Cost adjustment request in the amount of \$63,665.00 for 748 Virginia Avenue construction project due to unforeseen sanitary sewer issues. Councilman Reichert provided a seconded. **Motion carried 3-0.**

- 8.V. Consideration and Action for a resolution to accept the agreement to purchase property for 990 & 994.

MOTION: Alderman Rast made a motion to approve a resolution to accept the agreement to purchase property for 990 & 994. Councilman Alexander provided a seconded. **Motion carried 3-0.**

- 8.VI. Consideration and Action for a resolution to accept the agreement to purchase property for 1014 & 1016.

MOTION: Councilman Alexander made a motion to approve a resolution to accept the agreement to purchase property for 1014 & 1016. Alderman Rast provided a seconded. **Motion carried 3-0.**

8.VII. Consideration and Action for a resolution to authorize and approve the use of the eminent domain to acquire 990 & 994.

MOTION: Councilman Reichert made a motion to approve a resolution to authorize and approve the use of the eminent domain to acquire 990 & 994. Alderman Rast provided a seconded. **Motion carried 3-0.**

8.VIII. Consideration and Action for a resolution to authorize and approve the use of the eminent domain to acquire 1014 & 1016.

MOTION: Alderman Rast made a motion to approve a resolution to authorize and approve the use of the eminent domain to acquire 1014 & 1016. Councilman Reichert provided a seconded. **Motion carried 3-0.**

9. **CITY MANAGER REPORTS:** City Manager, Tim Young spoke about the Following items:

- **Board Appointments** - All submitted applicants' applications would be submit to Council for review on the February 1st Council agenda.
- **Staff COLA** will also be placed for review at the February 1st meeting agenda.
- **TPD Funding Updates**
- **Audit** - Mr. Young advised the Governing that there will be a delay in the audit package this year. Additional information must be provided to the Auditors before the process is completed.

10. **PUBLIC COMMENTS:**

1. Shanaka Cameron
2. Brandon Glover
3. Ashford Richardson

11. **MAYOR AND COUNCIL COMMENTS:**

Mayor Hallman congratulated and welcomed Councilman Reichert to office as he could not attend the January 4th Council meeting. He wished everyone a New Year and thanked all for attending tonight's meeting.

- **No Comments were made by the Council members.**

12. **EXECUTIVE SESSION:** An Executive Session was not conducted at this meeting.

13. **ADJOURN:**

MOTION: Alderman Rast made a motion to adjourn at 7:24PM, Councilman Reichert provided a seconded. **Motion carried 3-0.**

Respectfully submitted,

Alan Hallman, Mayor

Sharee Steed, City Clerk

Ethics Committee (3-year terms)

Board	Position	Served on another Board/Authority	Appointed Date	Reappointed Date	Terms Ends	Seeking Re-Appointment	Resigned
Mike Simpson	Chairman	Board of Appeals	N/A	4/6/2021	12/31/2023		
Jerome Newell	Committee Member	N/A	N/A	4/6/2021	12/31/2023		
Raymond Farr	Committee Member	N/A	N/A	4/6/2021	12/31/2023		
Carolyn Routh	Committee Member	N/A	3/20/2018	4/6/2021	12/31/2023		
Robert Hall	Committee Member	N/A	N/A	3/20/2021	12/31/2022		N/A

Board of Appeals (3 year terms)							
Board	Position	Served on another Board/Authority	Appointed Date	Reappointed Date	Terms Ends	Seeking Re-Appointment	Resigned
Mike Simpson	Chairman	Ethics		4/6/2021	12/31/2023		
John Stalvey	Vice Chairman	DRC, HDA		4/6/2021	12/31/2023		
Rod Mack	Board Member	N/A		1/8/2019	12/31/2021	Yes	
William Slocumb	Board Member	N/A		4/6/2021	12/31/2023	No	Yes
Melanie Williams	Board Member	Personnel	4/6/2021	N/A	12/31/2023		
Jason Morris	Board Member	N/A	N/A	4/6/2021	12/31/2023		
Vacant	N/A	N/A	N/A	N/A	N/A		N/A

HDA (4-year terms)							
Board	Position	Served on another Board/Authority	Appointed Date	Reappointed Date	Terms Ends	Seeking Re-Appointment	Resigned
J Allen Poole	Board Member	N/A		4/6/2021	12/31/2024		
Alan Hallman	Board Member	N/A	Appointed Annually	Appointed Annually	Appointed Annually		
Katrina Bradbury	Chairman	N/A		2/18/2020	12/31/2023		
Matt Marrison	Vice Chairman	N/A	3/21/2017	4/6/2021	12/31/2024		
James Newton	Board Member	N/A	N/A	2/18/2020	12/31/2023		
Cecilia Reme	Board Member	N/A	4/6/2021	N/A	12/31/2024		
Kayla Fortner	Board Member	N/A	N/A	2/18/2020	12/31/2023		
John Stalvey	Board Member	DRC, BOA	N/A	2/18/2020	12/31/2023		
Susan Bailey	Board Member	Main Street	N/A	2/18/2020	12/31/2023		

Planning Commission (4-year terms)							
Board	Position	Served on another Board/Authority	Appointed Date	Reappointed Date	Terms Ends	Seeking Re-Appointment	Resigned
Brian Wismer	Chairman	N/A		4/6/2021	12/31/2024		
Jeanne Rast	Vice Chairman	N/A		3/20/2020	12/31/2023		
Lucille Dolan	Commissioner	N/A		3/20/2018	12/31/2021		
Leah Davis	Commissioner	N/A		4/6/2021	12/31/2024		
Charlotte Rentz	Commissioner	Main Street		3/20/2018	12/31/2021	Yes	
Larry Martin	Commissioner	N/A		3/21/2018	12/31/2021		
Cliff Thomas	Commissioner	N/A		4/6/2021	12/31/2024		

DAOCH (2-year terms*)(4-year terms)**

Board	Position	Served on another Board/Authority	Appointed Date	Reappointed Date	Terms Ends	Seeking Re-Appointment	Resigned
J. Allen Poole**		N/A		2/18/2020	12/31/2023		
Alan Hallman		N/A	Appointed Annually	Appointed Annually	Appointed Annually		
Katrina Bradbury**		N/A		2/18/2020	12/31/2023		
Matt Morrison*		N/A		4/6/2021	12/31/2024		
James Newton**		N/A		2/18/2020	12/31/2023		
Kayla Fortner*		N/A		4/6/2021	12/31/2024		
Susan Bailey**		N/A		2/18/2020	12/31/2023		
Cecilia Reme		N/A	4/6/2021	N/A	12/31/2024		
John Stalvey			2/18/2021				

Design Review Commission (3-year terms)

Board	Position	Served on another Board/Authority	Appointed Date	Reappointed Date	Terms Ends	Seeking Re-Appointment	Resigned
Jonathan Love	Chairman	N/A		4/6/2021	12/31/2023		
Brian Gregory	Secretary	N/A		4/6/2021	12/31/2023		
Gregory Morgan	Commissioner	N/A		1/8/2019	12/31/2021		
John Stalvey	Commissioner	BOA, HDA		1/8/2019	12/31/2021		
Jacquie Smyth	Commissioner	N/A		4/6/2021	12/31/2023		

Personnel Board(1-year terms)

Board	Position	Served on another Board/Authority	Appointed Date	Reappointed Date	Terms Ends	Seeking Re-Appointment	Resigned
Melanie Williams	Secretary	BOA	2/18/2020	4/6/2021	12/31/2021		
Anthony Marrero	Charirman	N/A	2/18/2020	4/6/2021	12/31/2021		
Ellen Surber-Simpson	Vice-Chairman	N/A	2/18/2020	4/6/2021	12/31/2021		

Main Street(Appointed by MSB Members)

Board	Position	Served on another Board/Authority	Appointed Date	Reappointed Date	Terms Ends	Seeking Re-Appointment	Resigned
Charlotte Rentz	President	Planning Commission	N/A	N/A	N/A		
Susan Bailey	Vice President	N/A	N/A	N/A	N/A		
Lee Duke	Board Member	N/A	N/A	N/A	N/A		
Derrick Booker	Board Member	N/A	N/A	N/A	N/A		
Lorenne Fey	Board Member	N/A	N/A	N/A	N/A		
David Burt	Board Member	N/A	N/A	N/A	N/A		
Malanie Rabb	Board Member	N/A	N/A	N/A	N/A		
Michael Gibbs	Board Member	N/A	N/A	N/A	N/A		
Ellen Free	Board Member	N/A	N/A	N/A	N/A		

Maria Rodriguez

From: noreply@civicplus.com
Sent: Thursday, December 23, 2021 2:31 PM
To: Crystal Griggs-Epps; Maria Rodriguez
Subject: Online Form Submittal: Board Application Form

The following form was submitted via your website: Board Application Form

Select the Board, Commission, or Committee applying for:: Planning & Zoning Commission

Name:: Lucille M. Dolan

Home Address:: [REDACTED]

Home Phone Number:: [REDACTED]

Business Phone Number:: [REDACTED]

Occupation:: Retired

Email Address:: [REDACTED]

Why do you want to serve on a Board or Commission?: I'm pleased to be involved in the growth and development of the City of Hapeville. I enjoy working with the other members of the Planning Commission and the professional team that helps move the city forward.

Are you available in the evenings? : Yes

If yes, which evenings are best for you? : Tuesday

Length of Residency in League City:: Hapeville

High School:: St. Joseph

College:: Georgia State University

Trade or Business School::

Hobbies:: Reading, Sewing, Geneology

Are you currently serving on other Boards, Commissions, or Committees?: Yes

If yes, which:: Planning and Zoning

Have you served on a Board, Commission, or Committee before?: No

If yes, which::

Please list organization memberships and positions held:: President, Northwoods Neighborhood Association Paper
Piecing Quilting Group of Intown Quilters

Please List Areas of Special Interest: TESOL International TESOL Arabia

Please Enter Basic Resume Information Below: GSU, 1993, Master's of Science in Applied Linguistics and ESL Taught at
GSU, Mercer, USIS in Egypt, Bi-National Fulbright Commission in Cairo, Egypt, UAE University, Al Ain

Please provide three references:: Charlotte Rentz Susan Bailey Ellen Free

Electronic Signature (First, Last): Please be aware that an electronic signature is as legally binding as a handwritten
signature.: Lucille Dolan

Additional Information:

Form submitted on: 12/23/2021 2:30:57 PM

Submitted from IP Address: 74.190.1.44

Referrer Page: No Referrer - Direct Link

Form Address: <http://www.hapeville.org/Forms.aspx?FID=118>

Maria Rodriguez

From: Maria Rodriguez
Sent: Monday, December 20, 2021 8:08 AM
To: Sharee Steed
Subject: FW: Online Form Submittal: Board Application Form

-----Original Message-----

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Sunday, December 19, 2021 3:31 PM
To: Crystal Griggs-Epps <cepps@cityofhapeville.onmicrosoft.com>; Maria Rodriguez <mrodriguez@hapeville.org>
Subject: Online Form Submittal: Board Application Form

The following form was submitted via your website: Board Application Form

Select the Board, Commission, or Committee applying for:: Planning & Zoning Commission,Board of Appeals,Design Review Committee

Name:: Miller Radford

Home Address:: [REDACTED]

Home Phone Number:: [REDACTED]

Business Phone Number:: [REDACTED]

Occupation:: Associate Asset Manager

Email Address:: [REDACTED]

Why do you want to serve on a Board or Commission?: Serving on the Planning & Zoning Commission, Board of Appeals, or Design Review Committee presents the opportunity to share best practices from invigorating public-private partnerships, build multi-variable analytical tools to interpret market data and outcomes, as well as work alongside senior leaders to advance community interests while preserving Hapeville's unique characteristics that have led to its historic charm and continued safety. While it is certainly essential to be a part of the community, it is even more worthwhile to contribute to the community as a leader. This is a position where I can become more engaged, expose myself to a variety of perspectives to fine-tune solutions, and expose others to proven and successful real estate and planning strategies. As much as there is to give, there is even more to learn. Yet when one learns more, there become even more ways to give. This is my chance to evolve with the community and bring forth balanced and fair compromises so all groups share the fruits of Hapeville's growth.

Are you available in the evenings? : Yes

If yes, which evenings are best for you? : Monday ,Tuesday,Wednesday,Thursday,Friday

Length of Residency in League City:: 6 months

High School:: The Westminster Schools

College:: University of Pennsylvania

Trade or Business School:: University of Georgia Terry College of Business

Hobbies:: Running, Dirtbiking, and International Travel

Are you currently serving on other Boards, Commissions, or Committees?: No

If yes, which::

Have you served on a Board, Commission, or Committee before?: No

If yes, which::

Please list organization memberships and positions held:: NAIOP Atlanta - Member Fulbright Scholarship - Grant Recipient Kappa Alpha Society - Member

Please List Areas of Special Interest: Real Estate Asset Management Real Estate Development Community Engagement Education and Curriculum Development

Please Enter Basic Resume Information Below: Asset Management Analyst - JAMESTOWN LP, Atlanta, GA
2018 - Present

Private Equity Real Estate

- Provide monthly financial analyses for Washington DC assets. Underwrite ~\$1B for senior management across four mixed-use assets: 700 Pennsylvania Ave (700 Penn Ave), Georgetown Renaissance (3077– 3330 M St), Georgetown Park (3222 M St), and The Ellington (1301 U St).
- Initiate recommendations for proprietary office and retail innovations consistent with Jamestown brand and mission.
- Provide written and oral analysis for redevelopment and renovation projects, COVID relief agendas, and debt placement projections.
- Maintain Argus and Excel based property models for regular budgeting, reforecasting and project reports.
- Underwrote and presented two Redevelopment scenarios for Investment Committee exceeding \$120M in incremental cost, respectively.
- Initiated multifamily portfolio-wide adopted innovations: Concierge Services, Concession Alternatives, Contract Restructurings, Resident Services Mobile Apps, Digital Leasing/Marketing Technologies, Short-Term Rental Partnerships, Smart Locks, Community Tool Share, Package Systems, Transportation Programs/Partnerships.
- Built and maintained three of four asset models for all budget, reforecast, and capital tracking (pre and post renovation).

Project Analyst - SUPERIOR BUSINESS MANAGEMENT INC., Atlanta, GA 2016-2017

Accounting, Tax and Business Management Services for HNW families, entertainers and athletes.

- Directed project support for Kris Benson (Founder & CEO).
- Managed specific projects for certain high-profile clients.
- Produced financial summaries, variance reports, and income statements for film and music projects.
- Managed GA Film Tax Credit applications and filings.
- Directly managed GA Film Tax Credit initiative for a portfolio of three production companies (RiTE Media, DDP Yoga Studios, Raymond-Braun Media Group) utilizing state sponsored credits.
- Successfully appealed two property tax assessments for HNW client rental properties.
- Supported account management for Essence Music Festival and Fourth of November.

FULBRIGHT AWARD RECIPIENT, Kota Belud, Malaysia

2015

Post-graduate education and research exchange Award Recipient -Appointed to a 12-month Teaching Assistant position in Kota Belud, Malaysia by U.S. State Department.

-Coordinated, assisted in curriculum design and taught district level English language learning programs sponsored by the Malaysian Ministry of Education.

-Directed and produced 4 short-films depicting state-level cultural exchange projects undertaken by Fulbright recipients.

Please provide three references:: Matt Bronfman - CEO, Jamestown [REDACTED] Amy Knopf - Head of Asset Management, Jamestown, [REDACTED] Mark Witschorik - Northeast Regional Director, Jamestown, [REDACTED]

Electronic Signature (First, Last): Please be aware that an electronic signature is as legally binding as a handwritten signature.: Miller Radford

Additional Information:

Form submitted on: 12/19/2021 3:30:56 PM

Submitted from IP Address: 23.113.223.188

Referrer Page: No Referrer - Direct Link

Form Address: <http://hapeville.org/Forms.aspx?FID=118>

Maria Rodriguez

From: Maria Rodriguez
Sent: Monday, December 20, 2021 8:08 AM
To: Sharee Steed
Subject: FW: Online Form Submittal: Board Application Form

-----Original Message-----

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Friday, December 17, 2021 3:39 PM
To: Crystal Griggs-Epps <cepps@cityofhapeville.onmicrosoft.com>; Maria Rodriguez <mrodriguez@hapeville.org>
Subject: Online Form Submittal: Board Application Form

The following form was submitted via your website: Board Application Form

Select the Board, Commission, or Committee applying for:: Planning & Zoning Commission,Board of Appeals

Name:: Rob

Home Address:: Hall

Home Phone Number:: [REDACTED]

Business Phone Number:: [REDACTED]

Occupation:: Real Estate Broker

Email Address:: [REDACTED]

Why do you want to serve on a Board or Commission?: I currently own two properties in Hapeville, my new construction primary residence and a rental duplex with two long standing tenants (20 years). I've fallen in love with our village and witnessing how quickly it's growing and gaining national attention excites me.

As a real estate broker with over 10 years professional experience, I feel I would be a great asset to help support and guide our town's growth. My goal will be to respect the longstanding Hapevilleians wishes to protect and preserve our town's classic small town charm, while at the same time understanding the vision of the new residents that it continues to attract. That takes balance, and a fresh new perspective that I can bring to the table. I will work to protect and uphold our zoning codes, while ensuring we maintain a good quality of life for all the entire community, our residents and guests.

Are you available in the evenings? : Yes

If yes, which evenings are best for you? : Tuesday

Length of Residency in League City:: < 1 yr

High School:: George Washington High School, Indianapolis

College:: Indiana University

Trade or Business School:: Champions School of Real Estate

Hobbies:: Investing, Outdoor Adventures, Mens Fashion and Fitness and community advocacy for at-risk/underprivileged children

Are you currently serving on other Boards, Commissions, or Committees?: No

If yes, which::

Have you served on a Board, Commission, or Committee before?: Yes

If yes, which::

Please list organization memberships and positions held:: HOA Board President, 2008.
Keller Williams Agent Leadership Council, 2019

Please List Areas of Special Interest: New construction housing, infrastructure, traffic improvement.

Please Enter Basic Resume Information Below:

Please provide three references:: Mark Jones - [REDACTED] Jeff Shumate - [REDACTED] Danielle Galimidi - [REDACTED]
[REDACTED]

Electronic Signature (First, Last): Please be aware that an electronic signature is as legally binding as a handwritten signature.: Robert Hall

Additional Information:

Form submitted on: 12/17/2021 3:38:53 PM

Submitted from IP Address: 73.43.208.22

Referrer Page: No Referrer - Direct Link

Form Address: <http://hapeville.org/Forms.aspx?FID=118>

Maria Rodriguez

From: noreply@civicplus.com
Sent: Wednesday, December 29, 2021 5:27 PM
To: Sharee Steed; Maria Rodriguez
Subject: Online Form Submittal: Board Application Form

The following form was submitted via your website: Board Application Form

Select the Board, Commission, or Committee applying for:: Planning & Zoning Commission

Name:: Charlotte C Rentz

Home Address:: [REDACTED]

Home Phone Number:: [REDACTED]

Business Phone Number:: [REDACTED]

Occupation:: Retired; Community Volunteer; Director, Hapeville Depot Museum & Visitor Center

Email Address:: [REDACTED]

Why do you want to serve on a Board or Commission?: Serving on a Hapeville board provides an opportunity to participate in shaping the future of my community. The skill set that I bring to that service is the product of training and experience both with the public and private sector. I have strong skills in research, evaluation, and probability assessment and a great deal of experience in combining expert advice with practical business considerations to reach an intended objective. I think I have made, and can continue to make, a positive contribution to Hapeville by continuing to serve on the Hapeville Planning Commission.

Are you available in the evenings? : Yes

If yes, which evenings are best for you? : Monday ,Tuesday,Wednesday,Thursday,Friday

Length of Residency in League City:: 34 years total

High School:: Hapeville High School

College:: University of Georgia (Bachelor's, Master's, & Doctor's Degrees)

Trade or Business School::

Hobbies:: Hapeville Historical Society & Depot Museum; Technology

Are you currently serving on other Boards, Commissions, or Committees?: Yes

If yes, which:: Hapeville Planning Commission, Main Street Board

Have you served on a Board, Commission, or Committee before?: Yes

If yes, which:: Personnel Board, Planning Commission, Main Street Board

Please list organization memberships and positions held:: Personnel Board (14 yrs; Chair for ~5 yrs);

Planning Commission (16 yrs; Vice Chair for 4 yrs);

Main Street Board (15 yrs, Pres/Chair 12 yrs)

Please List Areas of Special Interest:

Economic development of the City of Hapeville Promotion of Hapeville as an Arts Destination Preserving and promoting Hapeville history

Please Enter Basic Resume Information Below: Schools & degrees are referenced above, as well as residency in Hapeville and previous experiences on City Boards.

Work experience includes:

Clark County School System (Athens High School teacher: 4 yrs)

University of Ga & Ga State University (Instructor in the graduate school)

Educational Testing Service (10 years; most of those years serving as
Director, Southern Regional Office)

Orlando Regional Medical Center (4 years, Director, Management
Training)

Independent Consultant in Educational Evaluation & Testing (major
clients included local & state government & Boards of Education)

Please provide three references::

Alan Hallman 3468 North Fulton Ave, Hapeville, GA [REDACTED]
(Crown Security office)

Mike Rast 3468 North Fulton Ave., Hapeville, GA (404) 669-2103 (City
Hall)

Lee Sudduth 3474 North Fulton Ave, Hapeville, GA (404) 669-2120
(Community Services office)

Electronic Signature (First, Last): Please be aware that an electronic signature is as legally binding as a handwritten signature.: Charlotte Rentz

Additional Information:

Form submitted on: 12/29/2021 5:27:08 PM

Submitted from IP Address: 174.49.104.170

Referrer Page: No Referrer - Direct Link

Form Address: <http://www.hapeville.org/Forms.aspx?FID=118>

Maria Rodriguez

From: noreply@civicplus.com
Sent: Sunday, January 16, 2022 6:57 PM
To: Sharee Steed; Maria Rodriguez
Subject: Online Form Submittal: Board Application Form

The following form was submitted via your website: Board Application Form

Select the Board, Commission, or Committee applying for:: Planning & Zoning Commission, Planning Commission

Name:: Larry Martin

Home Address:: [REDACTED]

Home Phone Number:: [REDACTED]

Business Phone Number:: [REDACTED]

Occupation:: retired

Email Address:: [REDACTED]

Why do you want to serve on a Board or Commission?: I am a long time resident of Hapeville, and with plans to remain here, I would like to serve on a planning board to assist in making decisions to allow Hapeville to be a great city that enjoys the following: 1) a good location enabling easy access to interstate highways and the airport, 2) a close community feel that many cities do not have, 3) good and increasing property values that underscore the value of our cities' advantages.

Are you available in the evenings? : Yes

If yes, which evenings are best for you? : Monday ,Tuesday,Wednesday,Thursday

Length of Residency in League City:: 40 + years

High School:: Hapeville High School

College:: Southern Tech. Mariette, Ga. B S Mech. Engineering

Trade or Business School::

Hobbies:: antique car restoration

Are you currently serving on other Boards, Commissions, or Committees?: Yes

If yes, which:: planning comm term exp 12-31-2021

Have you served on a Board, Commission, or Committee before?: Yes

If yes, which:: board of appeals 2008 - 2020 planning comm. 2019 - 2121

Please list organization memberships and positions held::

Please List Areas of Special Interest: I am especially interested in things that will minimize the amount of time and travel that Hapeville citizens incur to be able to obtain certain goods and services that are essential, thereby providing a convenient and desirable city to reside in.

Certain businesses that we previously had such as a hardware store, a decent size grocery store, and automobile service facilities are needed to achieve this.

Please Enter Basic Resume Information Below: 2013 - present: retired

1985 - 2013: Employed as service technician with a major machine manufacturer building machines for the sheet metal fabricating industry. Job duties were service technician, technical sales rep, and assembly process engineer.

1981 - 1985: Employed with a local consulting firm involved in the design of H V A C systems for commercial/industrial buildings. Job duties were calculating heating and cooling loads for large buildings and drawing up the systems with required components.

1977 - 1981: Full time student at Southern Tech.

Please provide three references::

Laura Murphy,

Susan Bailey

Mike Rast

Electronic Signature (First, Last): Please be aware that an electronic signature is as legally binding as a handwritten signature.: Larry Martin

Additional Information:

Form submitted on: 1/16/2022 6:57:08 PM

Submitted from IP Address: 75.35.35.167

Referrer Page: No Referrer - Direct Link

Form Address: <http://www.hapeville.org/Forms.aspx?FID=118>

3. Projects included:

· Stone Creek Community by Pulte Homes; Ocala, FL · Tamarack Country Club; Greenwich, CT · Druid Hills Golf Club; Atlanta, GA · Hamilton Harbor Yacht Club, Naples, FL

November 2005 to August 2006

Ferry, Hayes, and Allen Designers; Atlanta Project Manager & Senior Designer

1. Maintained and managed ongoing communication with project architects, general contractors and client/committee contacts through all project phases.
2. Managed a team of CAD technicians in the development of construction documents for the interior design scope of country clubs new construction and renovations.
3. Projects included:
· TPC, Tournament Players Club; Sawgrass – Jacksonville, FL · Biltmore Forest Country Club; Ashville, NC · Washington Golf Country Club; Washington D.C.

August 2002 to November 2005

Self Employed, Atlanta

Independent Contractor

Design Consultation / CAD Documentation / Residential and Retail Interiors

February 1998 to August 2002

CMMI; Atlanta

Project Manager, Senior Designer, Team Leader

1. Secured high profitability on Hospitality and Senior Living projects through rigorous management of team's billable hours and focus on lean productivity
2. Managed a team of (4) designers and cad technicians in master planning, design development, contract documentation through construction.
3. Maintained a high level of communication with client to identify goals, establish design intent, and maintain satisfaction with the final product and CMMI's performance.

June 1995 to February 1998

RLG / Rich's, Lazarus, Goldsmith's; Atlanta, GA Store Planning and Project Management

1. Acted as store planning liaison to the merchant division to insure timely project completion and profitability.

2. Managed in-house design staff, outside consultant and interfaced with the in-house construction department on store interior renovations and new construction projects.

August 1991 to June 1995

Self Employed, Atlanta

Independent Contractor

Design Consultation / CAD Documentation / Retail Interiors

EDUCATION - QUALIFICATIONS

BFA, Interior Design, cum laude Summer 1991 Georgia State University, Atlanta

NCIDQ, October 2005; certificate number 021139

Certified LEED AP

AutoCAD LT 2021, Microsoft Office - Excel, Word, Power Point

Please provide three references:: Dr Lynn Patterson [REDACTED]

Jonathan Love [REDACTED]

Shannon Short [REDACTED]

Electronic Signature (First, Last): Please be aware that an electronic signature is as legally binding as a handwritten signature.: Greg Morgan

Additional Information:

Form submitted on: 1/4/2022 2:22:05 PM

Submitted from IP Address: 75.45.63.136

Referrer Page: No Referrer - Direct Link

Form Address: <http://www.hapeville.org/Forms.aspx?FID=118>

Maria Rodriguez

From: noreply@civicplus.com
Sent: Tuesday, January 25, 2022 11:48 AM
To: Sharee Steed; Maria Rodriguez
Subject: Online Form Submittal: Board Application Form

The following form was submitted via your website: Board Application Form

Select the Board, Commission, or Committee applying for:: Planning & Zoning Commission,Board of Appeals,Clean And Beautiful Commission,Hapeville Development Authority ,Development Authority of the City of Hapeville ,Main Street Board,Planning Commission

Name:: Donald W. Taylor (Donny)

Home Address:: [REDACTED]

Home Phone Number:: [REDACTED]

Business Phone Number:: [REDACTED]

Occupation:: Technology Program Manager & Flight Attendant at Delta Air Lines

Email Address:: [REDACTED]

Why do you want to serve on a Board or Commission?:

I would like to see my city continue to prosper & bring my ideas to the table that would aide in the overall mission & vitalization of Hapeville. Government has always been a interest of mine and I am beginning the process of enrolling back into college to get a degree in Public Policy & Administration. Being on a board in my city will give me insight to the inner workings of city government while I'm in school learning as well.

Are you available in the evenings? : Yes

If yes, which evenings are best for you? : Monday ,Tuesday,Wednesday,Thursday,Friday

Length of Residency in City:: 10 Months

High School:: Washington Count High Scool

College:: Troy University

Trade or Business School::

Hobbies:: Theatre, Music, Technology

Are you currently serving on other Boards, Commissions, or Committees?: No

If yes, which::

Have you served on a Board, Commission, or Committee before?: Yes

If yes, which:: Delta Air Lines Transition Team Board during Northwest airlines merger

Please list organization memberships and positions held::

Please List Areas of Special Interest: Environmental Equity & Conservation Economic Development and Improvement
Theatre/Arts Development & Improvements Community Garden

Please Enter Basic Resume Information Below: DELTA AIR LINES -Flight Attendant (2008 - Present) -Purser Flight Attendant (International Lead) (2008 - Present) -Flight Attendant Instructor (2009 - 2021) -Transition Team Board member during Northwest Airline Merger (2009 - 2010) -Continuing Qualifications Learning Coordinator (2012 - 2014) - Learning Management System Administrator (2019 - Present) -Learning Technology Hardware Administrator (2019 - Present) -Program Manager, In-Flight Service Learning - Technology (2021 - Present)

Please provide three references:: Dr. Kelly Singleton - [REDACTED] Kikki Mattocks - [REDACTED] Eleva Taylor - [REDACTED]
[REDACTED]

Electronic Signature (First, Last): Please be aware that an electronic signature is as legally binding as a handwritten signature.: Donald Taylor

Additional Information:

Form submitted on: 1/25/2022 11:47:51 AM

Submitted from IP Address: 73.43.209.129

Referrer Page: No Referrer - Direct Link

Form Address: <http://www.hapeville.org/Forms.aspx?FID=118>

Maria Rodriguez

From: noreply@civicplus.com
Sent: Friday, January 21, 2022 10:19 AM
To: Sharee Steed; Maria Rodriguez
Subject: Online Form Submittal: Board Application Form

The following form was submitted via your website: Board Application Form

Select the Board, Commission, or Committee applying for:: Board of Appeals

Name:: Richard Neal

Home Address:: [REDACTED] Hapeville GA 30354

Home Phone Number:: [REDACTED]

Business Phone Number:: [REDACTED]

Occupation:: General Construction Contractor

Email Address:: [REDACTED]

Why do you want to serve on a Board or Commission?: I would like to participate and serve the growth of the community I live in.

Are you available in the evenings? : Yes

If yes, which evenings are best for you? : Tuesday,Thursday

Length of Residency in League City:: 5 years

High School:: Jonesboro

College:: NA

Trade or Business School:: United States Air Force

Hobbies::

Are you currently serving on other Boards, Commissions, or Committees?: No

If yes, which::

Have you served on a Board, Commission, or Committee before?: No

If yes, which::

Please list organization memberships and positions held::

Please List Areas of Special Interest: Community development, planning and zoning.

Please Enter Basic Resume Information Below: I have been active in commercial and residential construction since 1986. With 30+ years of experience I have a core understanding of building and site development. I currently own and operate Southern Georgia Property Management in Hapeville.

Please provide three references:: Tonya Hutson 404-669-2100 Alan Hallman [REDACTED] Jamie Vernon [REDACTED]

Electronic Signature (First, Last): Please be aware that an electronic signature is as legally binding as a handwritten signature.: Richard Neal

Additional Information:

Form submitted on: 1/21/2022 10:18:47 AM

Submitted from IP Address: 99.158.134.220

Referrer Page: No Referrer - Direct Link

Form Address: <http://hapeville.org/Forms.aspx?FID=118>

Maria Rodriguez

From: noreply@civicplus.com
Sent: Wednesday, January 19, 2022 12:22 PM
To: Sharee Steed; Maria Rodriguez
Subject: Online Form Submittal: Board Application Form

The following form was submitted via your website: Board Application Form

Select the Board, Commission, or Committee applying for:: Board of Appeals

Name:: Jerome Lucas Newell

Home Address:: [REDACTED]

Home Phone Number:: [REDACTED]

Business Phone Number:: [REDACTED]

Occupation:: Attorney

Email Address:: [REDACTED]

Why do you want to serve on a Board or Commission?:

Are you available in the evenings? : Yes

If yes, which evenings are best for you? : Tuesday,Wednesday,Thursday

Length of Residency in League City:: ?

High School:: Englewood High School

College:: Florida Memorial University

Trade or Business School:: Atlanta's John Marshall Law School

Hobbies::

Are you currently serving on other Boards, Commissions, or Committees?: Yes

If yes, which:: Ethics Committee

Have you served on a Board, Commission, or Committee before?: No

If yes, which::

Please list organization memberships and positions held::

Please List Areas of Special Interest:

Please Enter Basic Resume Information Below:

Please provide three references::

Electronic Signature (First, Last): Please be aware that an electronic signature is as legally binding as a handwritten signature.:

Additional Information:

Form submitted on: 1/19/2022 12:21:36 PM

Submitted from IP Address: 96.83.22.93

Referrer Page: No Referrer - Direct Link

Form Address: <http://hapeville.org/Forms.aspx?FID=118>

Maria Rodriguez

From: noreply@civicplus.com
Sent: Wednesday, December 29, 2021 10:57 AM
To: Crystal Griggs-Epps; Maria Rodriguez
Subject: Online Form Submittal: Board Application Form

The following form was submitted via your website: Board Application Form

Select the Board, Commission, or Committee applying for:: Board of Appeals

Name:: Rod Mack

Home Address:: [REDACTED]

Home Phone Number:: [REDACTED]

Business Phone Number:: [REDACTED]

Occupation:: RETIRED/LOGISTICS

Email Address:: [REDACTED]

Why do you want to serve on a Board or Commission?: To continue to use my ARC Certification for small city planning for Hapeville citizens.

Are you available in the evenings? : No

If yes, which evenings are best for you? : Thursday

Length of Residency in League City:: Hapeville

High School:: Fulton

College:: Morehouse

Trade or Business School:: Atlanta Regional Commission

Hobbies:: Golf/

Are you currently serving on other Boards, Commissions, or Committees?: No

If yes, which::

Have you served on a Board, Commission, or Committee before?: Yes

If yes, which:: BOA

Please list organization memberships and positions held:: Universal Life Ministries

Please List Areas of Special Interest: Government

Please Enter Basic Resume Information Below: NA

Please provide three references:: Mayor - Alan Hallman

BOA Chairman - Mike Simpson

BOA Vice Chairman - John Stalvy

Electronic Signature (First, Last): Please be aware that an electronic signature is as legally binding as a handwritten signature.: Rod Mack

Additional Information:

Form submitted on: 12/29/2021 10:57:11 AM

Submitted from IP Address: 24.125.70.183

Referrer Page: No Referrer - Direct Link

Form Address: <http://www.hapeville.org/Forms.aspx?FID=118>

Maria Rodriguez

From: noreply@civicplus.com
Sent: Tuesday, January 4, 2022 2:22 PM
To: Sharee Steed; Maria Rodriguez
Subject: Online Form Submittal: Board Application Form

The following form was submitted via your website: Board Application Form

Select the Board, Commission, or Committee applying for:: Design Review Committee

Name:: Gregory D Morgan

Home Address:: [REDACTED]

Home Phone Number:: [REDACTED]

Business Phone Number:: [REDACTED]

Occupation:: Designer

Email Address:: [REDACTED]

Why do you want to serve on a Board or Commission?: My skill set and education in design may be useful to the committee. If they'd like me to continue, I am available.

Are you available in the evenings? : Yes

If yes, which evenings are best for you? : Wednesday

Length of Residency in League City:: Hapeville

High School:: Chamblee High School

College:: Georgia State

Trade or Business School::

Hobbies:: Art Collecting

Are you currently serving on other Boards, Commissions, or Committees?: No

If yes, which::

Have you served on a Board, Commission, or Committee before?: Yes

If yes, which:: Hapeville Design Review Committee

Please list organization memberships and positions held:: Hapeville Design Review Committee Member Hapeville Main Street Board member NCIDQ certified LEED AP

Please List Areas of Special Interest: Residential Architecture

Please Enter Basic Resume Information Below: EXPERIENCE

August 2018 to present
GMID, LLC (Greg Morgan Interior Design)
Owner and Operator

Design Development / CAD Documentation / Residential New Builds and Renovations.

August 2010 to 2018
Self Employed, Atlanta
Independent Contractor

Design Consultation / CAD Documentation / Residential and Retail Interiors

November 2007 to July 2010
CMMI; Atlanta
Senior Designer, Project Manager, Team Leader

1. Maintained a high level of communication with client contacts to identify goals, establish design intent, and maintain client satisfaction.
2. Managed a design team in master planning, design development, contract documentation, construction administration to deliver successful completion of hotel and senior living repositioning, new build, and renovation projects.
3. Corporate Clients included:
 - Omni Hotels
 - IHG
 - Kimpton Hotels
 - Atria Senior Living
 - Horizon Bay Senior Living

August 2006 to October 2007
Image Design; Atlanta
Senior Designer & Project Manager

1. Managed the interior design scope of country clubs new construction and renovations, including: design development, creation and maintenance of the FF&E budgets, client/committee presentations, and overview of purchasing and installation of design.
2. Maintained a quality level of communication with client contacts: acquiring an understanding of club functions and needs, building consensus among client/committee members, being alert to any changes in scope required, and maintaining client satisfaction.

Maria Rodriguez

From: noreply@civicplus.com
Sent: Tuesday, January 4, 2022 8:26 PM
To: Sharee Steed; Maria Rodriguez
Subject: Online Form Submittal: Board Application Form

The following form was submitted via your website: Board Application Form

Select the Board, Commission, or Committee applying for:: Design Review Committee

Name:: John Stalvey

Home Address:: [REDACTED]

Home Phone Number:: [REDACTED]

Business Phone Number:: [REDACTED]

Occupation:: Building engineer

Email Address:: [REDACTED]

Why do you want to serve on a Board or Commission?: I've been serving on this board and enjoy it. I love helping make sure that we have quality projects coming to town.

Are you available in the evenings? : Yes

If yes, which evenings are best for you? : Monday ,Tuesday,Wednesday,Thursday

Length of Residency in League City:: 15 yrs

High School:: Lowndes

College:: VSU

Trade or Business School::

Hobbies:: Fishing. Gardening

Are you currently serving on other Boards, Commissions, or Committees?: Yes

If yes, which:: Board of appeals Development Authority

Have you served on a Board, Commission, or Committee before?: Yes

If yes, which:: DRC HDA appeals alcohol review

Please list organization memberships and positions held:: Exchange club President.

Please List Areas of Special Interest:

Please Enter Basic Resume Information Below: Building engineer Meadows and Ohly 2014-current

Please provide three references:: Alan Hallman Richard Murray Allen Poole

Electronic Signature (First, Last): Please be aware that an electronic signature is as legally binding as a handwritten signature.: John Stalvey

Additional Information:

Form submitted on: 1/4/2022 8:25:54 PM

Submitted from IP Address: 73.43.210.102

Referrer Page: No Referrer - Direct Link

Form Address: <http://www.hapeville.org/Forms.aspx?FID=118>

Maria Rodriguez

From: noreply@civicplus.com
Sent: Sunday, January 23, 2022 6:54 PM
To: Sharee Steed; Maria Rodriguez
Subject: Online Form Submittal: Board Application Form

The following form was submitted via your website: Board Application Form

Select the Board, Commission, or Committee applying for:: Design Review Committee ,Design Review Committee,Hapeville Development Authority ,Development Authority of the City of Hapeville ,Planning Commission

Name:: Christa Gould

Home Address:: [REDACTED]

Home Phone Number:: [REDACTED]

Business Phone Number:: [REDACTED]

Occupation:: Office Manager, Realtor

Email Address:: [REDACTED]

Why do you want to serve on a Board or Commission?: I grew up in Hapeville and I'm still connected via friends, family, and Hapeville United Methodist Church. I'm excited about being involved in the growth of Hapeville, personally and professionally. As a realtor, I keep abreast of growth in metro Atlanta.

Are you available in the evenings? : Yes

If yes, which evenings are best for you? : Tuesday,Wednesday,Thursday

Length of Residency in League City:: Roswell

High School:: Hapeville High School

College:: Greenville Technical College

Trade or Business School:: Kennesaw Continuing Ed

Hobbies:: HOA Board, Toastmasters, Volunteer/Outreach

Are you currently serving on other Boards, Commissions, or Committees?: Yes

If yes, which:: my neighborhood HOA, Toastmasterss local chapter

Have you served on a Board, Commission, or Committee before?: Yes

If yes, which:: neighborhood HOA, Roswell FireLabs, Atlanta Board of Realtors

Please list organization memberships and positions held:: architectural controls, community outreach, professional development committee

Please List Areas of Special Interest: social media, community outreach, marketing

Please Enter Basic Resume Information Below: Linkedin profile at <https://www.linkedin.com/in/christagould/>

Please provide three references:: Alan Hallman, Mayor of Hapeville

Allen Poole [REDACTED]

Merle Land, Keller Williams Realtor [REDACTED]

Electronic Signature (First, Last): Please be aware that an electronic signature is as legally binding as a handwritten signature.: Christa Gould

Additional Information:

Form submitted on: 1/23/2022 6:54:24 PM

Submitted from IP Address: 24.158.254.168

Referrer Page: <https://hapeville.org/68/Boards-and-Commissions>

Form Address: <http://hapeville.org/Forms.aspx?FID=118>

Maria Rodriguez

From: noreply@civicplus.com
Sent: Monday, January 24, 2022 3:42 PM
To: Sharee Steed; Maria Rodriguez
Subject: Online Form Submittal: Board Application Form

The following form was submitted via your website: Board Application Form

Select the Board, Commission, or Committee applying for:: Design Review Committee, Planning Commission

Name:: Jason Morris

Home Address:: [REDACTED]

Home Phone Number:: [REDACTED]

Business Phone Number:: [REDACTED]

Occupation:: Practice Assistant

Email Address:: [REDACTED]

Why do you want to serve on a Board or Commission?: I want to expand on the progress and experience of the incumbent Design Review Committee and/or Planning Commission.

Are you available in the evenings? : Yes

If yes, which evenings are best for you? : Tuesday, Wednesday

Length of Residency in League City:: 1 year 6 months

High School:: Bob Jones Academy

College:: Herzing University

Trade or Business School::

Hobbies::

Are you currently serving on other Boards, Commissions, or Committees?: Yes

If yes, which:: Board of Appeals

Have you served on a Board, Commission, or Committee before?: Yes

If yes, which:: Board of Appeals; Herzing University Board

Please list organization memberships and positions held:: City of Hapeville Board of Appeals - Board Member 2021-2023

Herzing University Legal Studies Advisory Board - Board Member 2015-Present

Please List Areas of Special Interest:

Please Enter Basic Resume Information Below: Education:

Herzing University

September 2012 – August 2015

Bachelor of Science in Legal Studies

Magna Cum Laude

Honors: President's List, Dean's List

Employment

Holland & Knight LLP

Practice Assistant

June 2019 – Present

Draft correspondence, prepare banking & finance and real estate transactional documents, maintain files and records, process attorney expense reports, open new matters, proofread documents and make revisions, create signature pages for closing, prepare closing binder transcripts and coordinate with Atlanta and San Francisco attorneys and the client in order to track post-closing billing reimbursements and conflict waivers.

Jones Day

Legal Secretary

September 2014 – May 2019

Assisted attorneys and paralegals in preparing transactional real estate documents, proofread work product and made document revisions, opened new matters, transcribed and drafted correspondence, processed expense reports, entered time, maintained and managed files, calendars, travel reservations and client contact information, and prepared closing binders.

Greenberg Traurig, LLP

Clerk

June 2013 – September 2014

Assisted attorneys and paralegals in various litigation case actions, including, but not limited to, foreclosure confirmations, deficiency and suit-on-note, drafted demand letters, pleadings and other legal instruments, maintained Excel spreadsheets and reviewed raw data for multi-district and bellwether litigation.

Community Involvement

City of Hapeville

Board Member

May 2021 – Present

Consult and advise on matters discussed before the Board of Appeals including, but not limited to, administrative appeals and variances.

Stonewall Bar Association of Georgia, Inc.

Member

October 2016 – Present

Socialize and network with other legal professionals in order to provide support and services to the advancement of LGBTQ+ issues and causes.

Herzing University

Board Member

December 2015 – Present

Consult and advise on matters discussed before the Legal Studies Advisory Board including, but not limited to, program review, NALA Certification examination review, internships and mentoring.

Please provide three references:: Charlotte Rentz

John Stalvey

Brett Reichert

Mark Adams

Electronic Signature (First, Last): Please be aware that an electronic signature is as legally binding as a handwritten signature.: Jason Morris

Additional Information:

Form submitted on: 1/24/2022 3:42:04 PM

Submitted from IP Address: 168.149.140.56

Referrer Page: <http://hapeville.org/>

Form Address: <http://hapeville.org/Forms.aspx?FID=118>



City Clerk's Office
3468 North Fulton Avenue
Hapeville, GA 303054
Phone: (404) 766 - 3004
Fax: (404) 669-3302

Application to Serve on Appointed Board or Commission

Name of Applicant: Terri Crosby-Vega

Address: [REDACTED]

Home Telephone # [REDACTED] Work# [REDACTED]

Cell # [REDACTED] Best Contact to use: cell

E-mail address [REDACTED]

Please check the Appointed Boards you would like to be considered for:

Board of Appeals	☐	Design Review Commission	☐	Personnel Board	☐
Board of Ethics	☐	Development Authority	☐	Planning Commission	☐
Clean & Beautiful Commission	☐	Main Street Board	☐		

How long have you been a resident of the city? I have owned my house for over 20 years

Are you available to meet during the day, if so, days are best for you? No with the exception of weekends

Are you available in the evenings, if so, what days are best for you? Yes, M-Wed

What time period is ideal for you? 5-10 pm

Please estimate the amount of time you have per month to devote to an appointed position: 15 hours

Do you have a technical background in one of the following?

Legal Engineering X Architecture Planning

What do you perceive as the city's greatest asset?
The residents/employees are always the greatest asset for a city or company.

What do you perceive as the city's greatest liability?
The greatest liability for the city is advancing without planning. Advancing puts a strain on all available resources.

Why do you want to serve on a Board/Commission? I'd like to have a voice in the community and be a productive resident of the city. I would like to offer my service and expertise serving on the Board.

Volunteer Experience:

<u>Where</u>	<u>What You Did</u>	<u>Dates of Service</u>
Northside Baptist Church	work with children's programs	2012-2020
Lake Zachary Home Owners' Association	served as Secretary and President	2010,2011,2012,2018

Leadership Experience: President of the HOA, Team Lead in the Environmental Protection Agency

Awards, Hobbies or Other Interests You Would Like to Tell Us About: 2016-Diversity Manager of Year
2017-Diversity Awareness Award, 2020-Team Excellence Award, 2020-Team Bronze Medal, 2021- National Team Award

Please provide information on three references

1) Lucy Dolan	3438 Parkview Place Hapeville, GA	
Name	Address	Telephone
2) Penny Gaynor	235 Shunn Way Lilburn, GA 30047	
Name	Address	Telephone
3) Jan Martin	2527 Randall Street Atlanta, GA 30344	
Name	Address	Telephone

Signature: Terri Crosby-Vega

Please print your name: Terri Crosby-Vega

Date: 1/21/2022

The City requests that if you are in the Real Estate Industry, or Mortgage/Lending for Real Estate Projects, that you do not apply for positions on the Development Authority, Planning Commission or the Board of Zoning and Appeals

Please return the Application to the City Clerk's Office at the address above.

Maria Rodriguez

From: noreply@civicplus.com
Sent: Wednesday, January 26, 2022 2:26 PM
To: Sharee Steed; Maria Rodriguez
Subject: Online Form Submittal: Board Application Form

The following form was submitted via your website: Board Application Form

Select the Board, Commission, or Committee applying for:: Personnel Board

Name:: Ellen Surber-Simpson

Home Address:: [REDACTED]

Home Phone Number:: [REDACTED]

Business Phone Number:: [REDACTED]

Occupation:: Publisher

Email Address:: [REDACTED]

Why do you want to serve on a Board or Commission?:

Are you available in the evenings? : Yes

If yes, which evenings are best for you? : Wednesday

Length of Residency in City:: 17 years

High School::

College::

Trade or Business School::

Hobbies::

Are you currently serving on other Boards, Commissions, or Committees?: No

If yes, which::

Have you served on a Board, Commission, or Committee before?: Yes

If yes, which:: Personnel

Please list organization memberships and positions held::

Please List Areas of Special Interest:

Please Enter Basic Resume Information Below:

Please provide three references::

Electronic Signature (First, Last): Please be aware that an electronic signature is as legally binding as a handwritten signature.: Ellen E Surber-Simpson

Additional Information:

Form submitted on: 1/26/2022 2:25:36 PM

Submitted from IP Address: 67.166.219.20

Referrer Page: No Referrer - Direct Link

Form Address: <http://www.hapeville.org/Forms.aspx?FID=118>

Maria Rodriguez

From: noreply@civicplus.com
Sent: Thursday, January 20, 2022 9:12 AM
To: Sharee Steed; Maria Rodriguez
Subject: Online Form Submittal: Board Application Form

The following form was submitted via your website: Board Application Form

Select the Board, Commission, or Committee applying for:: Personnel Board

Name:: Anthony William marrero

Home Address:: [REDACTED]

Home Phone Number:: [REDACTED]

Business Phone Number:: [REDACTED]

Occupation:: Business Consultant

Email Address:: [REDACTED]

Why do you want to serve on a Board or Commission?: I'm interested in serving on a Board or Commission because there are issues that affect that community and the best way to impact the solution is by being part of the change.

Are you available in the evenings? : Yes

If yes, which evenings are best for you? : Monday ,Tuesday,Wednesday,Thursday,Friday

Length of Residency in League City:: Hapeville

High School::

College::

Trade or Business School::

Hobbies::

Are you currently serving on other Boards, Commissions, or Committees?: Yes

If yes, which:: Personnel Board

Have you served on a Board, Commission, or Committee before?: Yes

If yes, which:: Board of Ethics

Please list organization memberships and positions held:: Board Member - The ArtsXChange

Committee member - BSA Troop 1906

Finance Committee - Most Blessed Sacrament Catholic Church

Please List Areas of Special Interest: Local Art HS Swimming Boy Scouting Diversity, Equity, and Inclusion

Please Enter Basic Resume Information Below: Talent Sourcer - Protege Search Program Management Consultant - Fulton County Schools Senior Consultant - eDemand Inc Project Manager/Business Analyst - MARTA Consultant - Atlanta Public Schools

Please provide three references:: William Graham - [REDACTED] Rory Verrett - [REDACTED] Lenora Brooks - [REDACTED]

Electronic Signature (First, Last): Please be aware that an electronic signature is as legally binding as a handwritten signature.: Anthony Marrero

Additional Information:

Form submitted on: 1/20/2022 9:12:15 AM

Submitted from IP Address: 168.8.211.253

Referrer Page: No Referrer - Direct Link

Form Address: <http://www.hapeville.org/Forms.aspx?FID=118>

Maria Rodriguez

From: noreply@civicplus.com
Sent: Monday, January 24, 2022 5:50 AM
To: Sharee Steed; Maria Rodriguez
Subject: Online Form Submittal: Board Application Form

The following form was submitted via your website: Board Application Form

Select the Board, Commission, or Committee applying for:: Hapeville Development Authority ,Development Authority of the City of Hapeville

Name:: Kelly Singleton, PhD

Home Address:: [REDACTED]

Home Phone Number:: [REDACTED]

Business Phone Number:: [REDACTED]

Occupation:: Cargo Control Lead - Delta

Email Address:: [REDACTED]

Why do you want to serve on a Board or Commission?: I want to bring my experience and knowledge to Hapeville. Since living here, I have become very familiar with the city including walking the entire city over a few days just exploring. In my exploration, there are so many opportunities for development and improvement of our city. I want to bring some of the vision I see for Hapeville to fruition.

Are you available in the evenings? : Yes

If yes, which evenings are best for you? : Monday ,Tuesday,Wednesday,Thursday,Friday

Length of Residency in League City:: Hapeville

High School:: South Pike HS

College:: Ottawa - BA Walden U - PhD Public Policy

Trade or Business School:: Webster U - MBA

Hobbies:: Traveling, health & fitness, trading, runner

Are you currently serving on other Boards, Commissions, or Committees?: Yes

If yes, which:: Fulton County Community Zoning Board

Have you served on a Board, Commission, or Committee before?: Yes

If yes, which:: See below

Please list organization memberships and positions held:: Georgia Equality - Board of Directors, C-4 (Lobbying) Chair, The Main Street Academy - A Fulton County Charter School - Academic and School Performance Chair The Coalition for South Fulton Now - Board that lead to the creating of the city of South Fulton - Treasurer

Please List Areas of Special Interest: Economic Equity and Development, Environmental Equity and Conservation, Public Finance, Marketing

Please Enter Basic Resume Information Below: Lead Cargo Agent, Cargo Control Center

01/2018– Present

Delta Air Lines, Inc.

- Support the mission of the Cargo Control Center (CCC) of proactive failure prevention, and rapid service recovery
 - Monitor critical products movement across the globe to ensure operational metrics are met
 - Take any action necessary to support operational metrics, including calling the stations when critical shipments are at risk of failure
- Partner with other teams in CCC, such as Trucking, ULD Control and Air France/KLM, to resolve issues with movement of freight
- Monitor mail movement through stations utilizing various reporting tools and contact stations to ensure timely acceptance and scanning of mail

Ready Reserve, ACS

10/2014-01/2018

Delta, Air Lines, Inc.

Finance Director/Fundraiser

07/2017-11/2017

The Friends of Josh McNair, Inc.

Candidate for Fulton County Board of Commissioners District 4

- Worked with Mr. McNair to establish financial back office and fundraising structure for their campaign.
- Created and supported fundraising events as well as staffing to ensure ease of financial operations.
- Compiling and maintaining a database of community leadership

Finance Director/Fundraiser/Communications Director

04/2015-04/2017

The Committee to Elect Rafer Johnson, Inc.

Candidate for GA House District 62, City of South Fulton Mayor, & BOC D6

- Worked with Mr. Johnson to maximize the amount of donations from immediate and larger community circles to fund campaign activities
- Created and managed communications database, including vision and mission statements for the campaign, write campaign emails for fundraising, event coordination, volunteer signups, etc.
- Managed campaign account and funds to ensure maximum solvency and complete and accurate reporting of financial campaign data to the state.

Political Consultant

11/2014-05/2015

The Office of the Chairman of the Board of Commissioners

- Created and implemented a communication and marketing plan for the Chairman to more effectively communicate successes and opportunities to his constituency
- Created a business continuity plan for the Office of the Chairman to make the transition process easier
- Data mined voter data to understand voter trends and attitudes to better predict the outcome of the next election
- Created a branding strategy for the Chairman to ensure maximum visibility to the constituency of Fulton County

- Performed performance and pricing analyses on municipal bonds which were slated to be purchased in consumer and business accounts
- Researched and collected data on blocks of bonds in understanding the overall health of the municipality issuing the bond to ensure liquidity and continuity of payments of interest
- Created a survey for families to understand their risk tolerances to extract information to help our advisors to recommend the right product according to their risk preferences
- Researched strategic investment opportunities in municipalities to ensure maximum ROI

EDUCATION

- PhD, Public Policy (Policy Analysis), Walden University '17 (Atlanta, GA)
- MBA, (Finance), Webster University '07 (Louisville, KY)
- BA, (Management), Ottawa University, '06, (Jeffersonville, IN)
- Nuclear Engineering Certification, USN Nuclear Power School, '01(Goose Creek, SC)

Please provide three references:: Renitta Shannon - [REDACTED] Dr. John Eaves [REDACTED] Donny Taylor - [REDACTED]

Electronic Signature (First, Last): Please be aware that an electronic signature is as legally binding as a handwritten signature.: Dr. Kelly Singleton

Additional Information:

Form submitted on: 1/24/2022 5:49:45 AM

Submitted from IP Address: 205.174.22.25

Referrer Page: <https://ga-hapeville3.civicplus.com/68/Boards-and-Commissions>

Form Address: <http://ga-hapeville3.civicplus.com/Forms.aspx?FID=118>

Maria Rodriguez

From: noreply@civicplus.com
Sent: Wednesday, January 19, 2022 5:48 PM
To: Sharee Steed; Maria Rodriguez
Subject: Online Form Submittal: Board Application Form

The following form was submitted via your website: Board Application Form

Select the Board, Commission, or Committee applying for:: not checked

Name:: Melanie Williams

Home Address:: [REDACTED]

Home Phone Number:: [REDACTED]

Business Phone Number:: [REDACTED]

Occupation:: Attorney

Email Address:: [REDACTED]

Why do you want to serve on a Board or Commission?:

Are you available in the evenings? : Yes

If yes, which evenings are best for you? : Monday ,Tuesday,Wednesday,Thursday,Friday

Length of Residency in League City:: Hapeville

High School::

College::

Trade or Business School::

Hobbies::

Are you currently serving on other Boards, Commissions, or Committees?: Yes

If yes, which:: Appeals and personnel

Have you served on a Board, Commission, or Committee before?: Yes

If yes, which::

Please list organization memberships and positions held::

Please List Areas of Special Interest:

Please Enter Basic Resume Information Below:

Please provide three references::

Electronic Signature (First, Last): Please be aware that an electronic signature is as legally binding as a handwritten signature.:

Additional Information:

Form submitted on: 1/19/2022 5:48:28 PM

Submitted from IP Address: 172.58.3.201

Referrer Page: No Referrer - Direct Link

Form Address: <http://www.hapeville.org/Forms.aspx?FID=118>

1 **STATE OF GEORGIA**

2
3 **CITY OF HAPEVILLE**

4
5 **ORDINANCE NO. 2022-03**

6
7 **AN ORDINANCE FOR THE REAPPOINTMENT OF BOARD MEMBERS OF THE CITY**
8 **OF HAPEVILLE PURSUANT TO PART I (“CHARTER AND RELATED LAWS”),**
9 **SUBPART A (“CHARTER”), ARTICLE II (“THE MAYOR AND COUNCIL”),**
10 **CHAPTER 4 (“ORGANIZATION AND PROCEDURE”), SECTION 2-401 (“ANNUAL**
11 **ORGANIZATIONAL MEETING”) OF THE CITY CHARTER; TO PROVIDE FOR**
12 **SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN**
13 **EFFECTIVE DATE; AND TO PROVIDE FOR OTHER LAWFUL PURPOSES.**

14
15 **WHEREAS,** the Mayor and Council shall have full power and authority to provide for the
16 execution of all powers, functions, rights, privileges, duties and immunities of the city, its officers,
17 agencies, or employees granted by the City of Hapeville’s Charter or by state law; and,

18
19 **WHEREAS,** the municipal government of the City of Hapeville (hereinafter “City”) and
20 all powers of the City shall be vested in the Mayor and Council. The Mayor and Council shall be
21 the legislative body of the City; and,

22
23 **WHEREAS,** every official act of the Mayor and Council which is to become law shall be
24 by ordinance;

25
26 **WHEREAS,** the Mayor and Council has the right to establish, abolish, merge, or
27 consolidate officers, positions of employment, departments and agencies of the City that are
28 necessary and proper for the administration of the affairs and government of the City; and

29
30 **WHEREAS,** the Mayor and Council nominate and appoint the following persons for the
31 following officers for the 2022 Calendar Year in accordance with the City Charter.

32
33 **BE IT, AND IT IS HEREBY ORDAINED BY THE MAYOR AND COUNCIL OF**
34 **THE CITY OF HAPEVILLE, GEORGIA THAT:**

35
36 **Section One. Appointments of Office.** The Mayor and City Council make the following
37 appointments for the 2022 Calendar Year:

38

<u>OFFICE</u>	<u>NAME</u>
Board of Appeals	
Planning Commission	
Design Review Committee	
Hapeville Development Authority	

Development Authority of the City of Hapeville	
Ethics Committee	
Personnel Board	

Section Two. Codification and Certify. This Ordinance adopted hereby shall be codified and certified in a manner consistent with the laws of the State of Georgia and the City.

Section Three. Severability.

(a) It is hereby declared to be the intention of the Mayor and Council that all sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the Mayor and Council to be fully valid, enforceable and constitutional.

(b) It is hereby declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph, sentence, clause or phrase of this Ordinance. It is hereby further declared to be the intention of the Mayor and Council that, to the greatest extent allowed by law, no section, paragraph, sentence, clause or phrase of this Ordinance is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Ordinance.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the Mayor and Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinance and that, to the greatest extent allowed by law, all remaining phrases, clauses, sentences, paragraphs and sections of the Ordinance shall remain valid, constitutional, enforceable, and of full force and effect.

Section Four. Repeal of Conflicting Ordinances. All ordinances and parts of ordinances in conflict herewith are hereby expressly repealed.

Section Five. Effective Date. The effective date of this Ordinance shall be the date of adoption unless otherwise stated herein.

ORDAINED this _____ day of _____, 2022.

CITY OF HAPEVILLE, GEORGIA

Alan Hallman, Mayor

ATTEST:

City Clerk

APPROVED BY:

City Attorney

Georgia Recreation and Park Association – BOOST Program
2021 MOU & Assurances for Contractors Receiving American Rescue
Plan Act (ESSER) Funds

Georgia Recreation and Park Association, Inc.
Memorandum of Agreement (MOU)

Georgia Recreation and Park Association, Inc. (hereinafter referred to as “**GRPA**”), a Georgia non-profit corporation with its principal place of business located at 1285 Parker Road SE, Conyers, Georgia 30094-5957, enters into this Memorandum of Understanding (“**MOU**”) with [REDACTED] (hereinafter referred to as the “**Contractor**”) in the total amount of [REDACTED] to provide comprehensive out-of-school time services under the terms and conditions set forth in this MOU.

The Contractor agrees to deliver professional services that meet the general scope of work required for the GRPA BOOST Program, as described here:

- Operate comprehensive afterschool and/or summer programming that expands and improves high-quality learning and supports for K-12 students in the Contractor’s local community
- Combat learning loss and meet students’ well-being, connectedness, and mental health needs
- Directly support learning acceleration and whole child approaches to positive youth development
- Prepare students for success in the present and ready students for new learning
- Jump-start underperforming students into learning new concepts
- Create opportunities for struggling students to learn alongside their more successful peers
- Address students’ comprehensive needs through the shared responsibility of students, families, schools, and communities
- Acknowledge and address non-academic factors that impact academic outcomes while expanding learning opportunities
- Create environments where students are healthy, safe, engaged, supported, and challenged
- Expand access to serve more youth, with an emphasis on children who were most impacted by the pandemic
- Reduce barriers to participation to ensure access for all
- Increase programmatic quality and expand or enhance supports/services offered

As a condition of this MOU, the parties agree as follows:

1. *Use of Funds.*

The overall purpose of the services provided under this MOU is to support learning acceleration, connectedness, and well-being of Georgia’s students, utilizing a whole child approach. Funds will be expended only in accordance with this MOU and as specified as allowable in the [GRPA RFP](#) and/or in any approved budgets. Any changes in the implementation of the contracted services will require the prior written approval of GRPA.

2. *Contract Period, Invoicing & Payment.*

The contract period for this MOU **August 1, 2021 – July 31, 2022** (“**Contract Period**”), subject to the terms contained in this MOU. The Contractor shall invoice GRPA no more frequently than monthly for services provided during the Contract Period. GRPA will pay the Contractor’s invoice within 30 days *with the condition that GRPA must first successfully receive those funds from GaDOE through a separate process.*

3. *GRPA BOOST Project Administrator.* The GRPA BOOST Statewide Program Administrator (Craig Sowell) in Consultation with the GRPA Executive Director (Steve Card) will manage this Statewide Project. The GRPA BOOST Statewide Program Administrator shall direct the Program and control the manner of its performance. If the GRPA BOOST Statewide Program Administrator is no longer employed by GRPA or becomes unable or unwilling to complete the Program for any reason, the GRPA Executive Director will be the point of contact. The Contractor shall establish persons to be accountable at the local level for all funds paid under this MOU and communicate regularly and in a timely manner with the appropriate GRPA Staff. Failure to communicate in a timely manner may jeopardize current and/or future funding under the GRPA Statewide BOOST Program.

4. *Reports.* The Contractors agrees to abide by any programmatic or fiscal reporting deadlines established by GRPA to effectively administer the Program. Monthly reports shall include financial reporting for the period covered, narrative description of provided activities, dosage, duration and detailed information on Program objectives and outcomes. Other information may be required by GRPA to maintain Program compliance. The Contractor must complete the Evaluation Form and Final Reports as required. The Final Report for each year of the Program shall be due **TBA** , 2022.

Georgia Recreation and Park Association – BOOST Program
2021 MOU & Assurances for Contractors Receiving American Rescue
Plan Act (ESSER) Funds

GRPA may add supporting materials (i.e., news articles, evaluation reports, etc.) if such materials help to convey the significance of the work completed under this Program. Observation and inspection visits may be unannounced or scheduled from various partners of the GRPA BOOST Program.

5. *Accounts & Recordkeeping.*

The Contractor will be responsible for their own bookkeeping and submittal of reports to GRPA by deadlines required for reimbursement. Books and records may be requested by GRPA or GRPA's grantor, Georgia Department of Education (GaDOE), at any time during the Contract Period. Contractor shall maintain books and records regarding the Program and the funds provided under this MOU and make them available for inspection, subject to any limitations imposed by applicable law. GRPA and Contractor shall maintain copies of any records and reports under the Program for a period of at least () years after the Contract Period ends (or according to Georgia Secretary of State Record Retention Policies).

6. *Assurances, Warranties, & Representations.*

The Contractor named in this MOU is a recipient of federal ESSER funds in the GRPA BOOST Program, which utilizes relief funds provided by the American Rescue Plan Act. The Georgia Department of Education (GaDOE) is the primary grantee. As the contractor providing purchased services to the State-wide subgrantee (GRPA), you are bound to the assurances contained in this document; these assurances will be in effect for the period of the contract agreement. Failure to be in compliance with any aspect of the contract agreement, including these assurances, may result in the delay, reduction, or termination of said agreement and accompanying funds.

These assurances are integral to this MOU; by signing this MOU, the Contractor agrees to the assurances. The contractor hereby assures that it will comply with the following:

	Assurances
1.	The signatory for these assurances certifies that he/she/they has the authority to bind the Contractor.
2.	Contractor certifies that neither it nor its related corporations and vendors are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
3.	The Contractor certifies that it will have information available regarding its services that can be provided to community stakeholders upon request.
4.	The Contractor certifies the instruction and content offered are secular, neutral, and non-ideological.
5.	The services will take place in a safe and easily accessible facility. It is the responsibility of the Contractor to ensure that it meets all requirements, including but not limited to, child-care licensing, occupancy, fire, water, and transportation of students.
6.	The services will be administered in accordance with all applicable statutes, regulations, program plans, and applications.
7.	Prior to any material change affecting the purpose, administration, organization, budget, or operation of the contracted services, the Contractor agrees to submit an appropriately amended application or project description to the Subgrantee for approval.
8.	The Contractor agrees to notify the Subgrantee, in writing, of any change in the contact information provided in its application.
9.	The Contractor will use fiscal control and sound accounting procedures that will ensure proper disbursement of and account for Federal and state funds paid to the Contractor to perform its duties.
10.	The Contractor will cooperate in carrying out any evaluation of services provided by or for the Subgrantee, the Georgia Department of Education, the U.S. Department of Education, or other state or Federal officials.
11.	The Contractor will submit reports to the Subgrantee as may reasonably be required. The Contractor will maintain such fiscal and programmatic records and provide access to those records, as necessary, for the Subgrantee to perform its duties.

Georgia Recreation and Park Association – BOOST Program
2021 MOU & Assurances for Contractors Receiving American Rescue
Plan Act (ESSER) Funds

12.	The Contractor will adhere to all service evaluation requirements, reporting deadlines and data certification processes established by the Subgrantee for the purpose of the annual summative evaluation, formative assessment and summer evaluation reports.
13.	The Contractor is responsible for ensuring that all applicable liability insurance requirements are met and will submit proof of its Fidelity and Liability Insurance Policy and proof of minimum liability transportation insurance to the Subgrantee within 60 days if requested.
14.	All invoices for service will be submitted in a timely manner as stipulated by the Subgrantee in the contract agreement.
15.	The Contractor certifies that state and national criminal background checks will be conducted annually for any and all individuals acting on behalf of the Contractor including regular volunteers, employees, contractors, relatives, etc. prior to their employment, whether or not they have direct contact with students. In addition, the Contractor agrees to develop and utilize written policies on how the criminal background check results will be used in hiring and volunteer practices.
16.	The Contractor will comply with the Family Education Rights and Privacy Act of 1974.
17.	Contractor will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color, or national origin; Title IX of the Education Amendments of 1972, which prohibits discrimination on the basis of sex; Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of handicaps; and the Age Discrimination Act of 1975, which prohibits discrimination on the basis of age, and the Americans with Disabilities Act of 1990, which prohibits discrimination on a basis of disability.
18.	In accordance with the Federal Drug-Free Workplace and Community Act Amendments of 1989 and the Drug-Free Workplace Act of 1988, the Contractor understands that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance, marijuana, or dangerous drug is prohibited at geographic locations at which individuals are directly engaged in the performance of work pursuant to BOOST Program.

Additionally, all Contractors agree to the following quality standards for services provided. Note that nothing in this section shall be construed to affect existing legal requirements established for individuals with access to minor children, including but not limited to those related to camps, employee criminal background checks, and any relevant licenses and permits. All subcontracted/partner staff must meet the same requirements as if they were actual staff of the Contractor.

- In addition to safety training, all staff must receive training on safe operations including COVID-19 mitigation strategies, (e.g., mask wearing, social distancing, hand hygiene, cleaning, and disinfecting), infection control requirements, and Centers for Disease Control and Prevention (CDC) and state guidelines and protocols.
- There shall be a designated staff person in charge, who is 18 years of age or older, always on site when the afterschool or summer service is in operation. Teacher/Lead Caregivers must be at least 18 years of age and the assistant caregiver/aide may be 16 or 17 years of age; however, a director must be at least 21 years of age.
- Any Contractor whose program includes activities at a waterfront or swimming area, whether as a regular part of their service location or as an off-site educational service trip, must have at least one person with current evidence of having successfully completed a training program in lifeguarding offered by a water-safety instructor certified by the American Red Cross, YMCA, YWCA or other recognized standard-setting agency for water safety instruction. Such person may be a program staff member or an employee of a water facility (e.g., local swimming pool) and be at least 18 years of age.
- Staff-to-student ratios when students are in or on the water (over 2 feet deep) is one staff person to 6 students for students aged 4 years and older who cannot swim 15 yards unassisted and a 1:15 ratio for students aged 4 years and older who can swim a distance of 15 yards unassisted.
- Staff-to-student ratios when students are in or on the water (less than 2 feet deep) is one staff person to 20 students for students aged 5 years or a 1:25 ratio for students aged 6 years and older.

Georgia Recreation and Park Association – BOOST Program
2021 MOU & Assurances for Contractors Receiving American
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- At least one additional staff member above the required staff to child ratios for any water-related activity (such as swimming, fishing, boating, or wading) shall be available to rotate among the age groups as needed when any of the following circumstances are present:
 - most of the children in a group are not accustomed to or are afraid of the water
 - most of the children in a group comprised of children who cannot swim 15 yards unassisted cannot touch the bottom of the water facility without submerging their heads
 - the water facility is particularly crowded or
 - the children have special needs which impact on their ability to participate safely in the water-related activity.
- Contractor must maintain a staff to child ratio of at least 1:20 for children aged five years with a maximum group size of 40 and at least 1:25 for children aged six years and older with a maximum group size of 50. The ratio of staff to children shall always be maintained. The staff to child ratios for a mixed-age group shall be based on the age of the youngest group of children that includes more than twenty percent (20%) of the total number of children in the mixed-age group. The ratio of staff to children, as specified in this subsection, shall always be maintained, including during all outings and trips except for structured activities offered exclusively for school age children.
- Prior to the start of the contracted service, the Contractor's administrators shall develop a written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the program's location. The organization will have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and will include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions. Such plan shall include assurance that the Contractor's personnel will not impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals.
- The Contractor shall conduct drills for fire, tornado, and other emergency situations. The fire drills will be conducted monthly, and tornado and other emergency drills will be conducted every six months. The Contractor shall maintain documentation of the dates and times of these drills for two years.

GRPA Agency Contractor represents and warrants to GRPA, Inc. a. This MOU is the legal and binding obligation to GRPA, enforceable in accordance with its terms, except as limited by bankruptcy, insolvency, or other applicable laws.

b. GRPA Contractor confirms that it is an organization that is currently recognized by the Internal Revenue Service (the "IRS") as governmental (City/County) entity or Authority.

c. The Program and the use of funds will comply with the objectives set forth in this MOU and other BOOST requirements, as well as all applicable laws, rules, and regulations to which the GRPA is subject.

d. GRPA contractor agencies shall maintain insurance with responsible and reputable companies in such amounts and covering such risks as is prudent and is usually carried by entities engaged in operations similar to that of GRPA and shall furnish to GRPA Inc. with evidence of compliance upon request. To the extent permitted by law, GRPA contractor agencies hereby agrees to indemnify, defend, and hold harmless GRPA Inc. from and against, and in respect to, all losses, expenses, costs, obligations, liabilities, and damages, including interest, penalties and reasonable attorney's fees and expenses, that GRPA Inc. may incur as a result of any negligent or willful acts or omissions of GRPA Agency or any of its agents or employees.

7. No Lobbying.

GRPA Contractor agrees that no portion of the funds provided under this MOU will be used for any of the following: (i) to lobby or otherwise attempt to influence legislation; (ii) to influence outcome of any specific public election or participate or intervene in any political campaign on behalf of any candidate for public office or conduct, directly or indirectly, any voter registration drive; or (iii) to distribute funds to any entity or individual, other than as detailed in the Application.

8. Compliance. See above Assurances.

9. Additional Obligations of GRPA Contractor.

**Georgia Recreation and Park Association – BOOST Program
2021 MOU & Assurances for Contractors Receiving American
Rescue Plan Act (ESSER) Funds**

In consideration of the contractual funding herein, CONTRACTOR shall provide GRPA with the elements set forth above and attached herein and incorporated herein by reference.

10. Miscellaneous.

- a. No failure to exercise, and no delay in exercising, on the part of GRPA, Inc., any right under this MOU shall operate as a waiver thereof, nor shall any single or partial exercise thereof preclude any other or further exercise thereof or the exercise of any other right.
- b. This MOU shall be construed in accordance with and governed by the laws of the State of Georgia.
- c. In the event that any provision or any part of a provision of this MOU shall be finally determined to be superseded, invalid, illegal or otherwise unenforceable pursuant to applicable laws by an authority having jurisdiction, such determination shall not impair or otherwise affect the validity, legality, or enforceability of the remaining provisions or parts of provisions thereof, which shall remain in full force and effect as if the unenforceable provision or part were deleted.
- d. GRPA Contractor understands that there is no commitment by the GRPA, Inc. to supply any further support for the Program. GRPA, Inc. considers each request on an individual basis, and that this MOU is not to be construed as establishing a precedent for further support.
- e. This MOU constitutes the entire agreement between the parties hereto. No oral representations or other agreements have been made by the parties except as stated herein. The MOU may not be changed in any way except as herein provided, and no term or provision hereof may be waived except in writing signed by a duly authorized officer or agent. The titles of any paragraph of this MOU are for convenience only and shall not be deemed to limit, restrict, or alter the content, meaning or effect thereof.

11. Standard Terms and Conditions. This MOU is subject to the above.

IN WITNESS WHEREOF, the parties have set their hands as of the date(s) written below.

GEORGIA RECREATION AND PARK
ASSOCIATION, INC

GRPA BOOST CONTRACTOR:

[Organization Name:]

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Georgia Department of Education Conflict of Interest and Disclosure Policy

Georgia's conflict of interest and disclosure policy is applicable to entities conducting business on behalf of and /or doing business with the Department and entities receiving a grant to implement a program and/or project approved by the State Board of Education. This policy is applicable for entities receiving state and/or Federal funds.

Questions regarding the Department's conflict of interest and disclosure policy should be directed to the program manager responsible for the contract, purchase order and/or grant.

I. Conflicts of Interest

It is the policy of the Georgia Department of Education (GaDOE) to avoid doing business with Applicants, subcontractors of Applicants who have a conflict of interest or an appearance of a conflict of interest. The purpose of this policy is to maintain the highest level of integrity within its workforce, and to ensure that the award of grant Agreements is based upon fairness and merit.

a. Organizational Conflicts of Interest.

All grant applicants ("Applicants") shall provide a statement in their proposal which describes in a concise manner all past, present or planned organizational, financial, contractual or other interest(s) with an organization regulated by the GaDOE, including but not limited to Local Education Agencies (LEAs), or with an organization whose interests may be substantially affected by GaDOE activities, and which is related to the work under this grant solicitation. The interest(s) in which conflict may occur shall include those of the Applicant, its affiliates, proposed consultants, proposed subcontractors and key personnel of any of the above. Past interest shall be limited to within one year of the date of the Applicant's grant proposal. Key personnel shall include:

- any person owning more than 20% interest in the Applicant
 - the Applicant's corporate officers
 - board members
 - senior managers
 - any employee who is responsible for making a decision or taking an action on this grant application or any resulting Agreement where the decision or action can have an economic or other impact on the interests of a regulated or affected organization.
- i. The Applicant shall describe in detail why it believes, in light of the interest(s) identified in (a) above, that performance of the proposed Agreement can be accomplished in an impartial and objective manner.
 - ii. In the absence of any relevant interest identified in (a) above, the Applicant shall submit in its grant application a statement certifying that to the best of its knowledge and belief no affiliation exists relevant to possible conflicts of interest. The Applicant must obtain the same information from potential subcontractors prior to award of a subcontract.
 - iii. GaDOE will review the statement submitted and may require additional relevant information from the Applicant. All such information, and any other relevant

Georgia Department of Education

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Conflict of Interest & Disclosure Policy

information known to GaDOE, will be used to determine whether an award to the Applicant may create a conflict of interest. If any such conflict of interest is found to exist, GaDOE may:

1. Disqualify the Applicant, or
 2. Determine that it is otherwise in the best interest of GaDOE to make an award to the Applicant and include appropriate provisions to mitigate or avoid such conflict in the grant awarded.
- iv. The refusal to provide the disclosure or representation, or any additional information required, may result in disqualification of the Applicant for an award. If nondisclosure or misrepresentation is discovered after award, the resulting grant Agreement may be terminated. If after award the Applicant discovers a conflict of interest with respect to the grant awarded as a result of this solicitation, which could not reasonably have been known prior to award, an immediate and full disclosure shall be made in writing to GaDOE. The disclosure shall include a full description of the conflict, a description of the action the Applicant has taken, or proposes to take, to avoid or mitigate such conflict. GaDOE may, however, terminate the Agreement for convenience if GaDOE deems that termination is in the best interest of the GaDOE.

b. Employee Relationships

- i. The Applicant must provide the following information with its application and must provide an information update within 30 days of the award of a contract, any subcontract, or any consultant agreement, or within 30 days of the retention of a Subject Individual or former GaDOE employee subject to this clause:
 1. The names of all Subject Individuals who:
 - a. Participated in preparation of proposals for award; or
 - b. Are planned to be used during performance; or
 - c. Are used during performance; and
- ii. The names of all former GaDOE employees, retained by the Applicant who were employed by GaDOE during the two-year period immediately prior to the date of:
 1. The award; or
 2. Their retention by the Applicant; and
 3. The date on which the initial expression of interest in a future financial arrangement was discussed with the Applicant by any former GaDOE employee whose name is required to be provided by the contractor pursuant to subparagraph (ii); and
 4. The location where any Subject Individual or former GaDOE employee whose name is required to be provided by the Applicant pursuant to subparagraphs (i) and (ii), are expected to be assigned.
- iii. "Subject Individual" means a current GaDOE employee or a current GaDOE employee's father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, spouse of an in-law, or a member of his/her household.
- iv. The Applicant must incorporate this clause into all subcontracts or consultant agreements awarded under this Agreement and must further require that each such

Georgia Department of Education

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Conflict of Interest & Disclosure Policy

subcontractor or consultant incorporate this clause into all subcontracts or consultant agreements at any tier awarded under this Agreement unless GaDOE determines otherwise.

- v. The information as it is submitted must be certified as being true and correct. If there is no such information, the certification must so state.

c. **Remedies for Nondisclosure**

The following are possible remedies available to the GaDOE should an Applicant misrepresent or refuse to disclose or misrepresent any information required by this clause:

1. Termination of the Agreement.
2. Exclusion from subsequent GaDOE grant opportunities.
3. Other remedial action as may be permitted or provided by law or regulation or policy or by the terms of the grant agreement.

- d. **Annual Certification.** The Applicant must provide annually, based on the anniversary date of Agreement award, the following certification in writing to GaDOE. The annual certification must be submitted with the grantees annual end of year program report.

ANNUAL CERTIFICATION OF DISCLOSURE OF CERTAIN EMPLOYEE RELATIONSHIPS

The Applicant represents and certifies that to the best of its knowledge and belief that during the prior 12 month period:

[] A former GaDOE employee(s), current GaDOE employee, or Subject Individual(s) has been retained to work under the Agreement or subcontract or consultant agreement and complete disclosure has been made.

[] No former GaDOE employee(s), current GaDOE employee, or Subject Individual(s) has been retained to work under the Agreement or subcontract or consultant agreement, and disclosure is not required.

II. **Disclosure of Conflict of Interest after Agreement Execution**

If after Agreement execution, Applicant discovers a conflict of interest which could not reasonably have been known prior to Agreement execution; an immediate and full disclosure shall be made in writing to GaDOE. The disclosure shall include a full description of the conflict, a description of the action the Applicant has taken, or proposes to take, to avoid or mitigate such conflict. GaDOE may, however, terminate this Agreement for convenience if GaDOE deems that termination is in the best interest of GaDOE.

III. **Incorporation of Clauses**

The Applicant must incorporate the clauses in paragraphs A, B, and C of this section into all subcontracts or consultant agreements awarded under this Agreement and must further require

Conflict of Interest & Disclosure Policy

that each such subcontractor or consultant incorporate this clause into all subcontracts or consultant agreements at any tier awarded under this Agreement unless GaDOE determines otherwise.

Signature of Fiscal Agency Head (official sub-grant recipient)

Typed Name of Fiscal Agency Head and Position Title

Date

Signature of Applicant's Authorized Agency Head (required)

Typed Name of Applicant's Authorized Agency Head and Position Title

Date

Signature of Co-applicant's Authorized Agency Head (if applicable)

Typed Name of Co-applicant's Authorized Agency Head and Position Title (if applicable)

Date (if applicable)

Professional Service Contract Agreement

Between

CITY OF HAPEVILLE, GEORGIA

And

Christopher Edens, M.D.

This Professional Services Contract ("Contract") is made by and between the **City of Hapeville, Georgia ("Hapeville")**, a Georgia municipality, having an office at 3468 North Fulton Avenue, Hapeville, Georgia, 30354, and **Christopher Edens, M.D. ("Contractor")**, a Georgia resident. The Contract shall become effective upon its acceptance by Contractor and Hapeville (the "Effective Date").

Hapeville desires to engage the Contractor to provide Medical Director Services ("Services") as more fully described below to Hapeville, and the Contractor is willing to provide such services to Hapeville upon the terms and conditions herein contained.

In consideration of the foregoing, of the promises contained in this Contract and of other good and valuable consideration, Hapeville, and Contractor (each referred to as, a "Party" and collectively referred to as, the "Parties") intending to be legally bound, agree as follows:

ARTICLE 1. TERM OF AGREEMENT

- 1.1 **Initial Term.** This Contract will begin on the Effective Date and expire on January 1, 2026, unless otherwise terminated sooner in accordance with this Contract (the "Initial Term").
- 1.2 **Extension.** Hapeville may extend the Initial Term of this Contract for an additional 12 months by written notice to Contractor within sixty (60) days of the expiration of The Term ("Extension"). The Extension period is subject to the terms and conditions Of this Contract. The total duration of this Contract, including the exercise of any options under this clause, may not exceed four (4) years.

ARTICLE 2. RESPONSIBILITIES OF CONTRACTOR

- 2.1 **Duties.** Contractor shall perform the following duties:
 - 2.1.1 Serve as Medical Director to and provide technical assistance for the City of Hapeville Fire Department.
 - 2.1.2 Provide medical direction and assist with instruction for the support and training programs, and recertification for the following:

- a. Advanced Emergency Medical Technicians (“EMT”).
 - b. EMT-Intermediates.
 - c. Paramedics.
- 2.1.3 Serve as medical liaison between hospitals and Hapeville.
- 2.1.4 Serve as an advisor for the Quality Improvement programs of Emergency Medical Services (“EMS”).
- 2.1.5 Make available monthly/quarterly medical topic training as needed or defined by the EMS Deputy Chief or Training Staff.
- 2.1.6 Qualifications. The Contractor shall meet the following minimum requirements:
- 2.1.7 Be a duly licensed physician in good standing with the licensure board, licensed to practice medicine in the State of Georgia.
- 2.1.8 Have and maintain an unrestricted Drug Enforcement Administration (“DEA”) number.
- 2.1.9 Have an active emergency medical practice.
- 2.2.0 Be able to disclose any other EMS related affiliations, both business and volunteer, to Hapeville.

ARTICLE 3. TERMINATION

- 3.1 Termination without Cause. Hapeville may terminate this Contract for any reason, or for no reason at all, by providing thirty (30) days prior written notice of its intention to terminate this Contract to the Contractor. The liability of Hapeville for such termination will be limited to payment for Services performed as of the effective date of termination.
- 3.2 Termination with Cause. Either Party may terminate this Contract if the other has failed to fulfill any one of its obligations under this Contract (the "Breaching Party"). In the event the Breaching Party is the Contractor, Hapeville must provide ten (10) days written notice to allow the Contractor to cure the breach. In the event the Breaching Party is Hapeville, Contractor shall provide thirty (30) days written notice to allow Hapeville to cure the alleged breach. The Contract will terminate if the Breaching Party fails to cure the breach after the expiration of the requisite cure period. The liability of Hapeville for termination pursuant to this section will be limited to payment of Services accepted and performed as of the effective date of termination.
- 3.3 Additional Termination Regulations.

- 3.3.1 Contractor agrees that Hapeville reserves the right to terminate this Contract (without cost to Hapeville), if Hapeville determines that Contractor has or is about to enter into contracts or agreements with others that would be adverse to the interests of Hapeville hereunder.
- 3.3.2 In the event this Contract is terminated, Contractor agrees to immediately cease all Services; and
- 3.3.3 Either Party may terminate the Contract in the event that an extraordinary event or circumstance beyond the control of the parties (such as war, Act of God, riot, or change in legal requirements that control this agreement) preclude either Party from lawfully performing its obligations under the Contract. Termination shall become effective upon the effective date of such event or circumstance.

ARTICLE 4. COMPENSATION AND INVOICES

- 4.1 Compensation. For all services rendered by the Contractor under this Contract, Hapeville shall pay Contractor a fixed-rate annual fee of \$8,000.00 (Eight Thousand Dollars and No Cents). The annual fee will be paid in one installment of \$8,000.00 (Eight Thousand Dollars and No Cents), paid annually.
- 4.2 Invoices. The Contractor shall remit invoices for services rendered to Hapeville at the following address:

For Hapeville:
Fire Chief David M. Bloodworth
City of Hapeville Fire Department 3468 North Fulton Avenue Hapeville, Georgia 30354
- 4.3 Payment Terms. Hapeville will make payment to Contractor within forty-five (45) days of the receipt of an accurate invoice for services rendered.
- 4.4 Benefits. During the term of this Agreement, the Contractor shall not receive from Hapeville any benefits equivalent to those available to employees of Hapeville, including, by way of illustration, sick leave, vacation, holiday pay, retirement benefits, medical insurance, or worker's compensation insurance coverage. Contractor shall be responsible for Federal Insurance Contributions Act ("FICA") and all other income tax withholding requirements.

ARTICLE 5. STANDARDS OF SERVICE

- 5.1 Independent Contractor. Contractor will perform professional services as an independent contractor. Contractor acknowledges that he is not an employee of Hapeville, and therefore shall not be entitled to any such privileges, benefits,

rights given to Hapeville employees. Hapeville shall not make employee social security payments or purchase workers' compensation insurance, unemployment insurance or health insurance for the Contractor. Hapeville will not control the manner or method of the services provided by the Contractor.

ARTICLE 6. LICENSURE, INSURANCE, AND INDEMNIFICATION

- 6.1 Licensure. Contractor shall at all times maintain a valid Georgia license to practice medicine in this state. Contractor shall provide proof of license to Hapeville before commencement of work hereunder.
- 6.2 Insurance. Contractor shall at all times during the Agreement, maintain in full force and effect, Professional and General Liability insurance. All insurance shall be by insurers, or a self-insurance plan, acceptable to Hapeville and before commencement of work hereunder. Contractor shall provide proof of acceptable insurance to Hapeville upon acceptance of the Contract, and before commencement of any work hereunder. Failure to immediately notify Hapeville of the change or lapse in insurance coverage as required herein and set forth above constitutes a material breach of the Agreement by the Contractor.
- 6.3 Indemnification. Contractor shall defend at Contractor's sole expense, indemnify and hold harmless Hapeville, its officials, employees, agents, servants, representatives and assigns from and against any liability, expenses, claims, demands, suits, actions, costs, judgments, damages, bodily injuries or sicknesses to any person or damage, destruction or loss of use of any property arising out of or related to the services provided by the Contractor and/or caused by Contractor's negligence or willful misconduct. Nothing contained in this section shall waive any immunity afforded to Hapeville.
- 6.4 Notice. In the event that there is a change in licensure, insurance, or expenses related to indemnification, Contractor must notify Hapeville in writing within five (5) days of the changing event. Failure to notify Hapeville of a loss of medical insurance, loss of insurance coverage, or refusal to provide indemnification as set forth herein shall be a serious breach of this agreement and grounds for immediate termination of the Contract.

ARTICLE 7. GENERAL TERMS

- 7.1 Dispute Resolution. In the event that the Parties are unable to resolve any dispute arising between them regarding this Contract, the dispute may be brought in a Court of competent jurisdiction.
- 7.2 Governing Law. This Contract will be governed by the laws of the State of Georgia applicable to contracts made and to be performed entirely within such jurisdiction and without giving effect to any other choice or conflict of law rules or principles.

- 7.3 Assignment. This Contract may not be assigned by either Party without the express prior written consent of the governing authority for the City of Hapeville and the Contractor. Any attempted assignment without such consent will be null and void and of no effect.
- 7.4 Entire Agreement. This Contract constitutes the entire agreement between the Parties as to the subject matter hereof and supersedes all prior verbal and written agreements. There will be no amendment, modification or waiver of any of the terms and conditions hereof unless in writing and executed by both Parties. Any prior verbal, written agreements and proposals are not considered a part of this Contract, and this Contract shall state the full agreement between the parties.
- 7.5 Severability. This Contract was drafted with the intent of complying with all applicable laws. To the extent possible, this Contract will be interpreted in such manner as to be effective and valid under such laws. If any provision in this Contract is in clear violation of the law, such provision will be unenforceable and removed from this Contract, with the other provisions remaining in full force and effect.
- 7.6 Notices. All Notices provided for in this Contract will be in writing, duly signed by the Party giving such notice and delivered, mailed by registered or certified U.S. mail, or sent by a nationally recognized overnight delivery service, to the following address:
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| <p>To City of Hapeville:
 Fire Chief David M. Bloodworth
 Hapeville Fire Department
 3468 North Fulton Avenue
 Hapeville, Georgia 30354</p> | <p>To Contractor:
 Dr. Christopher Edens
 3300 Windy Ridge Pkwy
 Unit 1714
 Atlanta, Georgia 30339</p> |
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- 7.7 No Third-Party Beneficiaries. This Contract is an agreement between the parties and confers no rights upon any of the Parties' employees, agents, heirs, contractors, or any other person(s).

The Parties, acting through their duly authorized officers, swear or affirm that they are competent and legally authorized to execute this Contract as of the Effective Date set forth herein.

CITY OF HAPEVILLE, GEORGIA

CONTRACTOR

Tim Young, City Manager

Christopher Edens, M.D.

Effective Date

