

Tourism Project Development Committee Meeting

3468 N Fulton Avenue

Hapeville, GA 30354

January 16, 2020

6:30PM

Meeting Agenda

1. Welcome and Introduction

Meeting called to order at 6:34 PM. All members of the committee were in attendance.

2. Approval of October 29th 2019 Meeting Minutes

Minutes approved, pending changing “Hapeville Ignite” to “Hapeville Development Authority” under item (4).

3. Monthly Financial Report

Tim Young reviewed the current TPD funds, which stand at \$52,325. Available funds are projected to stand at \$199,650 at the end of the fiscal year, including all hotels currently collecting hotel motel tax revenue. Due to estimates on several projects that are subject to change, Mr. Young suggested that no additional projects exceeding \$50k be proposed until existing project budgets are finalized.

4. 748 Virginia Avenue Project Update

The lease has been signed by the Atlanta Printmakers Studio. Next steps include hiring an architect to complete engineering and design following the city’s appropriate procurement policy.

5. TPD Ride-Share RFP and Painted Crosswalk Call for Work Updates

David Burt presented a model RFP from a local community college to potentially provide the framework for a future Tourism Shuttle Service. The RFP will be reviewed by staff and legal to assess feasibility and make any necessary changes to fit Hapeville’s needs. Tim Young suggested proceeding with the RFP to receive estimates for a pilot shuttle service.

David Burt presented the call for work to Community Service and Police Departments for review, and both had a positive response to the project. The intersection where the art will be installed is scheduled to have utility work to be completed by March 14th. The call will be published within the next month with a tentative completion date scheduled for Summer 2020.

6. Pedestrian Bridge Updated Budget and Timeline

Final estimate for the project is not to exceed \$82,903. The LED array and tariffs will need to be funded within the next two weeks to meet the April deadline for completion. Fulton County grant funds and a corporate donation could potentially reduce the total cost of the project by as much as \$20,000.

7. Skate Park Update and Timeline

The skate park is in final planning stages and is expected to be completed by the end of the fiscal year. The total budget for the project is expected to cost \$282,014.

8. February 2020 Meeting Date

Due to the ongoing approval and staff review of the current projects, the next meeting was set for March 12th pending any major updates.

9. Adjourn

Meeting was adjourned at 7:37 PM.